



## **ORDINARY COUNCIL MEETING**

# **AGENDA**

**NOTICE IS HEREBY GIVEN that an  
Ordinary Meeting of Council will be held  
in the Council Chambers, Welcome Road, Karratha,  
on Wednesday, 30 June 2021 at 5.30 pm**

A handwritten signature in black ink, appearing to read "Chris Adams", is positioned above a horizontal line.

**CHRIS ADAMS  
CHIEF EXECUTIVE OFFICER**



No responsibility whatsoever is implied or accepted by the City of Karratha for any act, omission or statement or intimation occurring during Council or Committee Meetings. The City of Karratha disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee Meeting does so at that persons or legal entity's own risk.

In particular, and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation of approval made by any member or Officer of the City of Karratha during the course of any meeting is not intended to be and is not taken as notice of approval from the City of Karratha.

The City of Karratha warns that anyone who has any application lodged with the City of Karratha must obtain and should only rely on

**WRITTEN CONFIRMATION**

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed:   
**Chris Adams - Chief Executive Officer**

## DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

## NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
  - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
  - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

## INTERESTS AFFECTING IMPARTIALITY

**DEFINITION:** *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

## IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.



# TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OFFICIAL OPENING .....	5
2	PUBLIC QUESTION TIME.....	5
3	RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED.....	5
4	REQUESTS FOR LEAVE OF ABSENCE .....	6
5	DECLARATIONS OF INTEREST .....	6
6	PETITIONS/DEPUTATIONS/PRESENTATIONS.....	6
7	CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS .....	6
8	ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION .....	7
9	EXECUTIVE SERVICES.....	9
10	CORPORATE SERVICES .....	11
10.1	FINANCIAL STATEMENT FOR PERIOD ENDED 30 APRIL 2021.....	11
10.2	LIST OF ACCOUNTS – 1 MAY 2021 TO 31 MAY 2021 .....	35
10.3	2020/21 FINAL FORECAST AND CARRY FORWARD BUDGET AMENDMENTS	65
10.4	REVIEW OF CORPORATE BUSINESS PLAN AND OPERATIONAL PLAN .....	73
10.5	ANNUAL REVIEW DELEGATIONS REGISTER .....	87
10.6	EMPLOYEES LEAVING COUNCIL SERVICE POLICY REVIEW.....	93
10.7	2021/22 BUDGET .....	97
11	COMMUNITY SERVICES .....	113
12	DEVELOPMENT SERVICES .....	115
12.1	ENVIRONMENTAL SUSTAINABILITY STRATEGY .....	115
12.2	APPLICATION TO AMEND DEVELOPMENT APPROVAL – EXTENSION OF TIME-LIMIT APPROVAL.....	123
13	STRATEGIC PROJECTS & INFRASTRUCTURE .....	131
13.1	POINT SAMSON FISHING PLATFORM DESIGN OPTIONS .....	131
13.2	KARRATHA LEISUREPLEX IMPROVEMENT STUDY, SOLAR PHOTOVOLTAIC SYSTEM INITIATIVE .....	143
14	ITEMS FOR INFORMATION ONLY.....	151

14.1	REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA COMMON SEAL.....	152
14.2	RECORD OF TENDER OUTCOME UNDER DELEGATION .....	153
14.3	CONCESSION ON FEES FOR COUNCIL FACILITIES.....	155
14.4	COMMUNITY SERVICES UPDATE.....	156
14.5	DEVELOPMENT SERVICES UPDATE .....	163
14.6	CONTAINER DEPOSIT SCHEME REBATE.....	171
15	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....	173
16	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN .....	173
17	URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION.....	173
18	MATTERS BEHIND CLOSED DOORS .....	175
18.1	CONFIDENTIAL ITEM - RECOVERY OF RATES – 8 CRANE CIRCLE A69735 .	175
	ATTACHMENT TO ITEM 13.2 KARRATHA LEISUREPLEX IMPROVEMENT STUDY, SOLAR PHOTOVOLTAIC SYSTEM INITIATIVE.....	175
19	CLOSURE & DATE OF NEXT MEETING .....	177

# AGENDA

## 1 OFFICIAL OPENING

Cr Long acknowledges the traditions of the Ngarluma people, on whose land we are gathered here today.

## 2 PUBLIC QUESTION TIME

## 3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED

Councillors: Cr Peter Long [Mayor]  
Cr Kelly Nunn [Deputy Mayor]  
Cr Jamie Armstrong  
Cr Garry Bailey  
Cr Margaret Bertling  
Cr Geoff Harris  
Cr Pablo Miller  
Cr Daniel Scott  
Cr Evette Smeathers  
Cr Joanne Waterstrom Muller

Staff:	Chris Adams	Chief Executive Officer
	Phillip Trestrail	Director Corporate Services
	Ryan Hall	Director Development Services
	Anthony Wear	A/Director Community Services
	Darryn Shugg	Manager Infrastructure Projects
	Linda Phillips	Minute Secretary

Apoloiges:	Arron Minchin	Director Community Services
	Simon Kot	Director Strategic Projects & Infrastructure

Absent:

Leave of Absence:

Members of Public:

Members of Media:

**4 REQUESTS FOR LEAVE OF ABSENCE**

**5 DECLARATIONS OF INTEREST**

**6 PETITIONS/DEPUTATIONS/PRESENTATIONS**

**7 CONFIRMATION OF MINUTES AND BUSINESS  
ARISING FROM MINUTES OF PREVIOUS MEETINGS**

---

**OFFICER'S RECOMMENDATION**

That the Minutes of the Ordinary Meeting of Council held on Monday, 31 May 2021, be confirmed as a true and correct record of proceedings.



## 8 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

05/05/2021	- WALGA State Council Meeting
07/05/2021	- Holy Trinity Roebourne Thanksgiving Celebration
10/05/2021	- Meeting with the Consul General of Indonesia
10/05/2021	- Pilbara Regional Council Meeting
10/05/2021	- Regional Roadworks Signage Review Meeting
11/05/2021	- Meeting with Project 412
11/05/2021	- Meeting with Western Australian Centre for Rural Health (WACRH)
11/05/2021	- Pilbara Universities Centre Board Meeting
12/05/2021	- Meeting with the Hon. Alannah MacTiernan Minister for Regional Development; Agriculture and Food; Hydrogen Industry
12/05/2021	- Valedictory Speech, the Hon. Jacqui Boyde MLC
13/05/2021	- Meeting with the Hon. Dr Tony Buti, Minister for Finance; Lands; Sport and Recreation; Citizenship and Multicultural
13/05/2021	- Meeting with the Hon. Reece Whitby, Minister for Emergency Services; Racing and Gaming; Small Business; Volunteering
13/05/2021	- Meeting with the Hon. John Carey, Minister for Housing; Local Government
13/05/2021	- Meeting with the City of Belmont
14/05/2021	- CEDA - Delivering on Western Australia's 2030 hydrogen ambition' event
17/05/2021	- Woodside Community Sundowner
17/05/2021	- Meeting with the Hon. Keith Pitt, Minister for Resources, Water and Northern Australia
19/05/2021	- Meeting with De Grey Mining
19/05/2021	- Sundowner with the Hon. Amber-Jade Sanderson MLA; Minister for Environment; Climate Action; and Commerce
20/05/2021	- CRCNA Finance & Audit Committee Meeting
24/05/2021	- Audit & Organisational Risk Committee Meeting
24/05/2021	- Council Briefing Session
25/05/2021	- Meeting with Northern Australia Infrastructure Facility (NAIF)
25/05/2021	- Environment & Sustainability Advisory Group Meeting
26/05/2021	- KDCCI Business Breakfast
26/05/2021	- Development Assessment Panel Meeting
26/05/2021	- Meeting with Santos
26/05/2021	- Meeting with Qantas
26/05/2021	- Youth Advisory Group Meeting
27/05/2021	- Maria Mori Exhibition Opening
31/05/2021	- BCI Minerals Site Visit
31/05/2021	- Ordinary Council Meeting



## **9 EXECUTIVE SERVICES**



## 10 CORPORATE SERVICES

### 10.1 FINANCIAL STATEMENT FOR PERIOD ENDED 30 APRIL 2021

<b>File No:</b>	<b>FM.19</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Corporate Accountant</b>
<b>Date of Report:</b>	<b>14 June 2021</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Nil</b>

#### PURPOSE

To provide a summary of Council's financial position for the period ending 30 April 2021.

#### BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 30 April 2021:

2020/21	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	YTD Variance	Variance %	Impact on Surplus
Operating Revenue (incl. Rates)	107,935,497	109,048,512	97,847,269	95,828,736	(2,018,533)	-2.1%	↓
Operating Expense	(100,281,437)	(99,651,471)	(80,734,780)	(79,475,603)	1,259,177	-1.6%	↑
Non Operating Revenue	23,666,113	16,222,261	4,877,226	5,624,395	747,169	15.3%	↑
Non Operating Expense	(55,254,677)	(46,477,412)	(25,134,564)	(28,740,813)	(3,606,249)	14.3%	↓
Non Cash Items Included	18,865,845	19,007,649	16,154,125	15,666,818	(487,307)	-3.0%	
Restricted Surplus BFWD 19/20	452,483	453,046	453,046	453,046	0	0.00%	
Unrestricted Surplus BFWD 19/20	5,048,682	1,700,172	1,700,172	1,700,172	0	0.00%	
Restricted Surplus CFWD	298,823	298,823	298,823	298,823	0	0.00%	
<b>Surplus/(Deficit) 20/21</b>	<b>133,683</b>	<b>3,934</b>	<b>14,863,671</b>	<b>10,757,928</b>	<b>(4,105,743)</b>		

This table shows a surplus position of \$10.7m, a negative variance of \$4.1m compared to the year to date budgeted surplus position of \$14.8m, which reflects timing of transactions associated with grant funding, contributions, reserve transfers, cyclone claims, loans, COVID-19 grants and projects.

Following the finalisation of the audit of the 2019/20 Financial Statements, the unrestricted brought forward position of \$1.7m is now confirmed.

The restricted balance referred to in the preceding table and throughout this report comprises of Pilbara Underground Power (PUPP) Service Charges levied in 2014/15, which are subject to the 10-year instalment option offered by Council.

The following variances contribute significantly to the total YTD variance shown in the above table. Further detail on these variances is included later in this report in the variance commentary by Program for the Statement of Financial Activity.

Operating Revenue		
813,481	▲	Kevin Richards Memorial Oval - Transfer of Public Open Space Contribution funds from Trust - Transfer effected earlier than anticipated
219,702	▲	Local Roads and Community Infrastructure Program - Local Stimulus - Applied to Bayly Ave Project - Received earlier than anticipated
201,514	▲	Grant funding - Local Roads & Community Infrastructure Program - KRMO - Received earlier than anticipated
157,825	▲	Red Earth Arts Precinct - Program income performance surpassed expectation due to increase in venue hires and live show ticket sales
<b>1,392,522</b>	<b>▲</b>	<b>Positive Variance</b>
1,668,700	▼	Community Infrastructure & Services Partnership Funding Agreement towards Community Safety, Ranger Services, Dampier Community Hub, The Base, Arts Development, Club Development - Awaiting purchase order from Rio Tinto
572,702	▼	TC Damien claims from DRFAWA & LGIS taking longer than anticipated
500,000	▼	Pilbara Iron - Contribution to Wickham Community Hub - Invoice processed in May
330,536	▼	Education Department contribution towards joint use of KLP & Roebourne Aquatic Centre - Invoice delayed until May
185,605	▼	REAF Income - Contribution from Rio Tinto and Pilbara Ports Authority - Invoice requests to be finalised
<b>3,257,543</b>	<b>▼</b>	<b>Negative Variance</b>
<b>(1,865,021)</b>	<b>▼</b>	<b>Net Negative Variance</b>

Operating Expenditure		
357,657	▲	City Centre Landscaping - Reduction in RFT expenses - Addressed in final forecast
294,240	▲	IT Software expenses - Timing of expenditure for Avigilon CCTV software license
275,527	▲	Shoulder Grading Various Roads - Works redirected to rural roads due to weather events
269,113	▲	Community Engagement - Large Grants - Final FY round closed; awaiting invoicing
242,213	▲	Waste Collection & Street Sweeping - Services delivered - Invoices not yet received from contractors
233,525	▲	Depreciation - Ovals & Hardcourts - Capitalisation of Hampton Pavilion works yet to occur this financial year
<b>1,672,275</b>	<b>▲</b>	<b>Positive Variance</b>
541,580	▼	Fleet & Plant - Significant purchase of a piece of equipment capitalised following audit sign off - Depreciation has been processed for full financial year
<b>541,580</b>	<b>▼</b>	<b>Negative Variance</b>
<b>1,130,695</b>	<b>▲</b>	<b>Net Positive Variance</b>

Non Operating Revenue		
1,342,125	▲	Timing of Reserve Transfer from Partnership Reserve for WRP expenditure
148,986	▲	Timing of Reserve Transfer from Infrastructure Reserve for land acquisitions
<b>1,491,111</b>	<b>▲</b>	<b>Positive Variance</b>
372,027	▼	Reserve transfer for Dampier Palms Redevelopment and Johns Creek Boat Ramp expenditure - Transfer to occur in May
150,000	▼	Timing of transfer from Community Development Reserve to cover Pt Samson Fishing Jetty expenditure - Transfer to occur in May
134,919	▼	Timing of transfer from Employee Entitlements Reserve to occur at financial year end
66,000	▼	Timing of Reserve Transfer from Infrastructure Reserve for KLP's equipment spent in April - Transfer to occur in May
<b>722,946</b>	<b>▼</b>	<b>Negative Variance</b>
<b>768,165</b>	<b>▲</b>	<b>Net Positive Variance</b>

Non Operating Expenditure		
943,744	▲	Plant Purchases - Items on order awaiting delivery
238,024	▲	IT Hardware refresh - IT Hardware RFQ currently advertised; Photocopier RFQ pending advertising; Networking equipment recently received, awaiting invoice
226,547	▲	IT - Building Management System project underway. Admin security/alarm system - project planning started

Non Operating Expenditure		
162,118	▲	Water tank mural artwork - Project delayed
137,629	▲	Land development - L502 Gregory Way - Final sewer works completed & awaiting approval from Water Corp to progress to next phase of disposing land to Department of Communities
125,818	▲	TC Damien - Light Pole remediation works not yet scheduled
123,880	▲	Staff Housing - Buildings - Project has been retendered after no award at March OCM
103,388	▲	Walgu Park Public Art Project - 2D Mural completed; sculptural components are not being pursued.
100,000	▲	Upgrade of audio visual equipment in Council Chambers - Procurement underway
100,000	▲	Furniture & Equipment - Dampier Pavilion Activation Tender - Finalising preferred applicant - Expect expenditure by EOFY
<b>2,261,148</b>	<b>▲</b>	<b>Positive Variance</b>
3,566,300	▼	Reserve transfer for Transient Workers Accommodation rates completed earlier than budgeted
2,517,422	▼	Timing of Reserve transfer for Wickham Recreation Precinct contribution
<b>6,083,722</b>	<b>▼</b>	<b>Negative Variance</b>
<b>3,822,574</b>	<b>▼</b>	<b>Net Negative Variance</b>

While the City is in a strong financial position, the impact of the COVID-19 pandemic has, and may continue to have an impact on the City's short/medium term financial position.

## FINANCIAL MANAGEMENT SUMMARY

### Local Government Financial Ratios

Period End 30 April 2021	Target Ratio	Original Annual Budget Ratio	YTD Actual Ratio
<b>Current Ratio</b> Current Assets less Restricted Assets ÷ Current Liabilities less liabilities associated with Restricted assets	1 or above	N/A	3.9
<b>Asset Sustainability Ratio</b> Capital Renewal and Replacement Expenditure ÷ Depreciation	> 0.90	1.15	0.71
<b>Operating Surplus Ratio</b> Operating Surplus (excl. capital grants & contributions) ÷ Own Source Revenue	0 – 15%	1.3%	14.3%
<b>Own Source Revenue Ratio</b> Own Source Operating Revenue ÷ Operating Expenses	0.40 or above	0.82	0.98
<b>Debt Service Cover Ratio</b> Operating surplus before interest expense and depreciation ÷ Principal and interest Expense	> 2	54.3	111.3

Although the Asset Sustainability Ratio is currently below the target, on the basis of planned capital projects it is anticipated that the ratio will meet or exceed the target by the end of the financial year.

## Statement of Financial Position

	2021 April	2021 March	% change
<b>Current</b>			
<b>Assets</b>	89,478,843	92,276,524	-3.03%
<b>Liabilities</b>	10,298,156	9,340,638	10.25%
<b>Non Current</b>			
<b>Assets</b>	709,082,917	710,128,361	-0.15%
<b>Liabilities</b>	15,809,240	15,766,382	0.27%
<b>Net Assets</b>	772,454,364	777,297,865	

Current Assets had decreased by 3.03% from March to April, which was attributable to the collection of rates and other receivables and decrease of cash due to payment of accounts payable. Current Liabilities increased by 10.25% due to increase of trade and other payables. Non-Current Assets had decreased by 0.15% which was attributable to accumulated depreciation. Non-Current Liabilities had increased by 0.27% due to Contract Liabilities associated with leases.

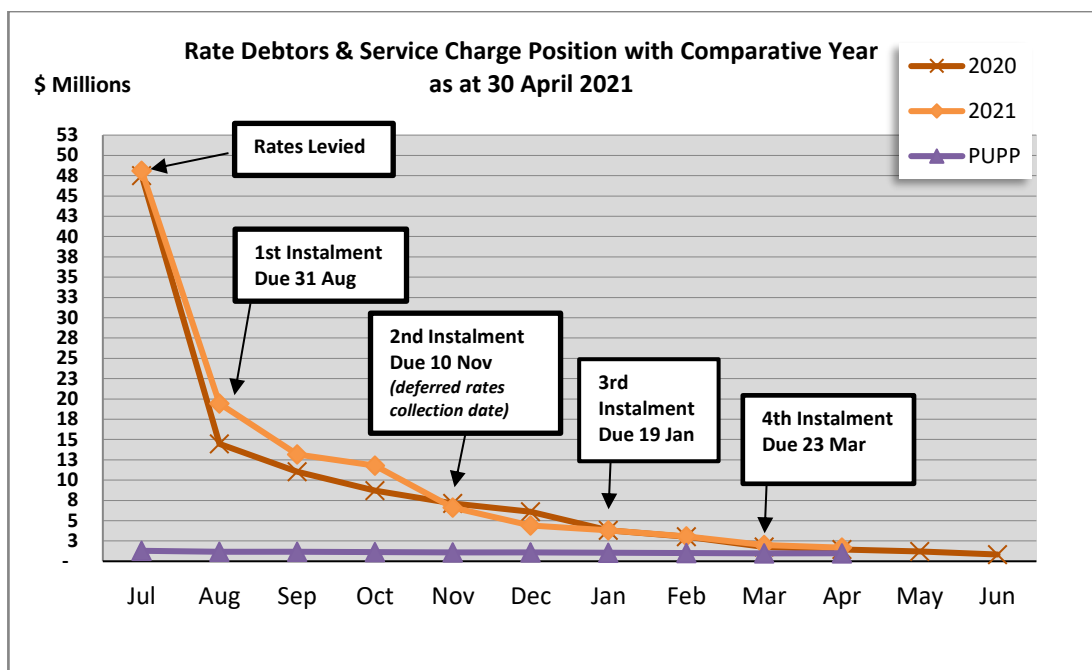
## Debtors Schedule

The following table shows Trade Debtors that have been outstanding over 40, 60 and 90 days at the end of April. The table also includes total Rates and PUPP Service Charges outstanding.

<b>Debtors Schedule</b>				
	2021 April	2021 March	Change %	% of Current Total
<b>Sundry Debtors</b>				
<b>Current</b>	3,840,100	2,793,304	37%	69.1%
<b>&gt; 40 Days</b>	29,049	820,905	-96%	0.5%
<b>&gt; 60 Days</b>	86,958	76,864	13%	1.6%
<b>&gt; 90 Days</b>	1,599,634	1,566,820	2%	28.8%
<b>Total</b>	5,555,742	5,257,892	6%	100%
<b>Rates Debtors</b>				
<b>Total</b>	1,676,440	2,002,368	-16%	100%
<b>PUPP Debtors</b>				
<b>Total</b>	985,837	988,816	-0.3%	100%

A total of \$47m of Rates (including ESL and waste charges) have been paid to end of April, representing a collection rate of 96.6% to date.





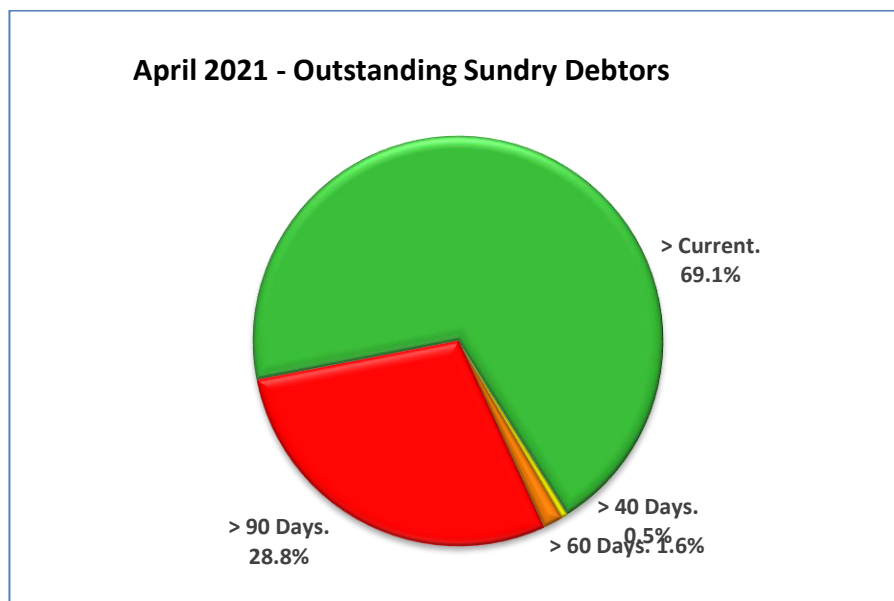
There was a slight decrease of 0.3% from March in the PUPP Debtors balance. PUPP payments have now been received on 99.82% of properties, and of those paid 98.11% have paid in full with 1.89% paying by instalments.

Collection of outstanding debts greater than 40 days is continuing in line with Council policy. The following table highlights outstanding balances for each ageing period for Trade Debtor balances in excess of \$5,000.

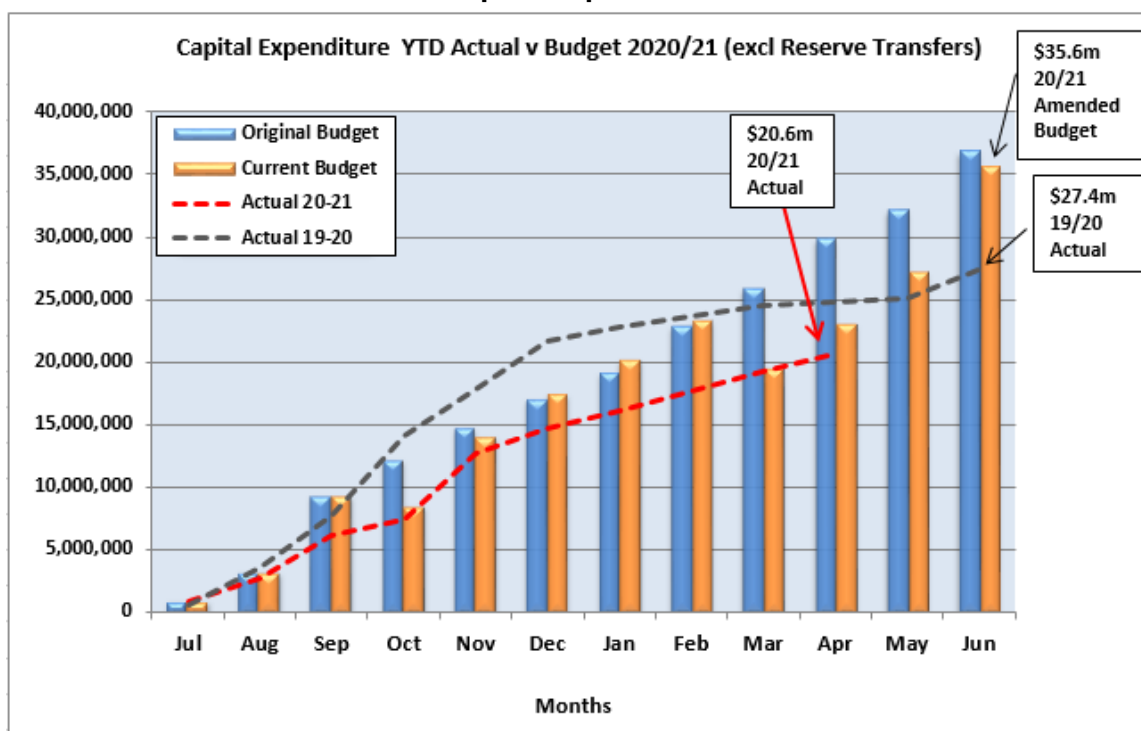
Code	Name	40 Days	60 Days	Over 90 Days	Commentary
K078	Karratha Sporting & Recreation Club Inc	7,078.26	6,369.86	30,731.64	Electricity Invoices for October 2019, April, May, August, Sept, Oct, Nov, Dec 2020 and Jan 2021. Reminder notice sent 17/05/21.
F174	Flex Cafe	417.00	2,744.57	13,342.90	Relates to monthly rent at KLP Café for Sept, Oct, Nov, Dec 20, Jan, Feb, March & April 21 and Utility fees for Sept, Oct, Nov & Dec 2020. Payment arrangement in place to clear debt by Oct 21. Payments up to date
S509	Supercivil Pty Ltd	0.00	7,195.66	617,684.05	Relates to overcharge RFT 41 - 13/14 - Supplying and Laying of Asphalt. Arbitration commenced and parties currently preparing witness statements. Hearing scheduled for August.
J101	Karratha Skip Bin Hire Pty Ltd	0.00	164.85	6,050.35	Waste disposal fees for Sept, Oct, Nov & Dec 2020 plus interest charges. Account is currently on cash only. Referred to CS Legal and Letter of Demand issued.
B424	Noel Bartholomew	0.00	155.86	57,144.67	Relates to remedial works carried out at residential address and related admin fees.
V026	Virgin Australia Airlines Pty Ltd	0.00	0.00	554,835.87	Voluntary Administration as of 20/04/20. Court hearing 06/04/21. Dividend expected to be paid in August 2021.
O092	Otan Karratha Pty Ltd	0.00	0.00	173,841.00	Council resolved at the October 2019 OCM to accept the debtor's settlement offer. First three payments received. Next and final instalment due 30/06/21.

Code	Name	40 Days	60 Days	Over 90 Days	Commentary
F138	Frank Smith	0.00	0.00	41,593.20	Demolition costs due to uninhabitable dwelling. At the February 2019 OCM Council resolved to take possession and sell the property. Defendant has now denied liability. Summary Judgement application being prepared.

The impact of the COVID-19 global pandemic has resulted in an increase in outstanding balances for amounts greater than 60 and 90 day ageing periods. This is particularly evident for small businesses and community organisations. Council has implemented measures to support the community and local businesses in these areas, including the COVID-19 Community Assistance Fund as well as lease fee deferrals and other initiatives.



### Capital Expenditure



Council's 2020/21 current Capital Expenditure amended budget is \$35.6m with the majority associated with the following projects including Street & Road Reseal Program, Karratha CBD Re-planting Program, Andover Park Redevelopment Project, Hampton Pavilion Re-roofing and Solar Panelling, Welcome Rd Redevelopment, Kevin Richards Oval Lighting and other infrastructure improvements. The following table shows capital expenditure is 10.5% below budget for the year to date.

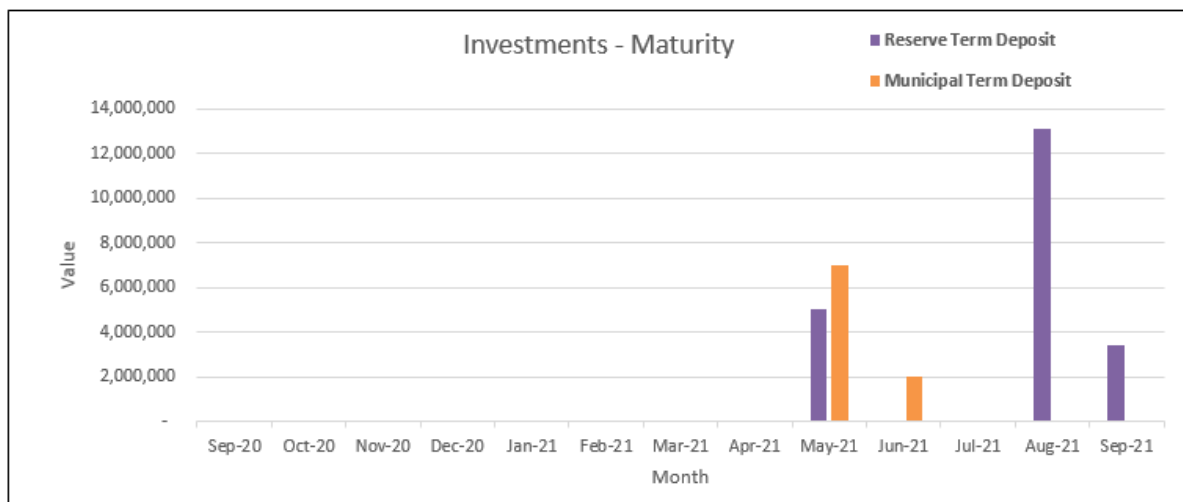
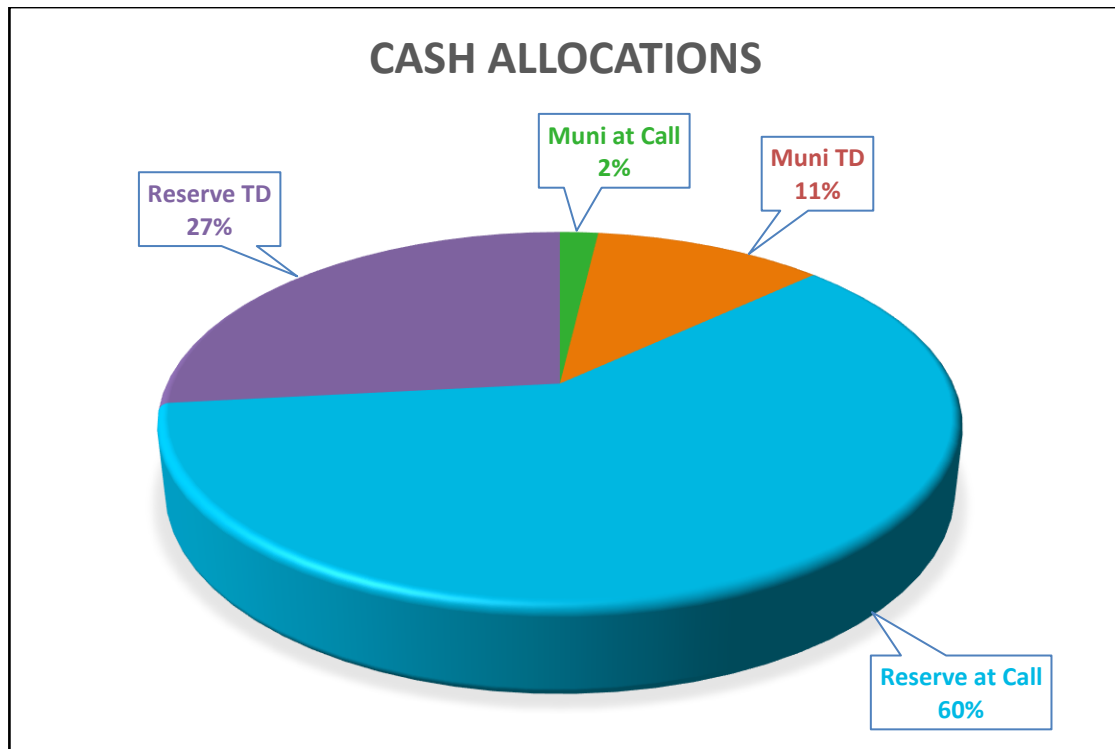
CAPITAL EXPENDITURE						
Asset Class	YTD			ANNUAL		
	YTD Budget	YTD Actual	Variance %	Annual Original Budget	Annual Amend Budget	% of Annual Budget
	30-Apr-21			30-Jun-21		
Land	315,424	417,411	32.33%	3,150,000	3,620,424	-88%
Artwork	354,873	59,367	-83.27%	663,349	546,562	11%
Buildings	1,239,339	1,001,116	-19.22%	2,277,630	2,881,339	35%
Equipment	597,522	573,878	-3.96%	2,658,045	2,077,522	28%
Furn & Equip	1,669,000	974,868	-41.59%	2,899,491	1,932,357	50%
Plant	4,062,496	2,968,426	-26.93%	4,374,159	4,999,496	59%
Infrastructure	14,791,490	14,618,728	-1.17%	20,926,361	19,631,087	74%
<b>Totals</b>	<b>23,030,144</b>	<b>20,613,794</b>	<b>-10.5%</b>	<b>36,949,035</b>	<b>35,688,787</b>	<b>58%</b>

Further detail on these variances is included later in this report in the variance commentary by Program in the Statement of Financial Activity.

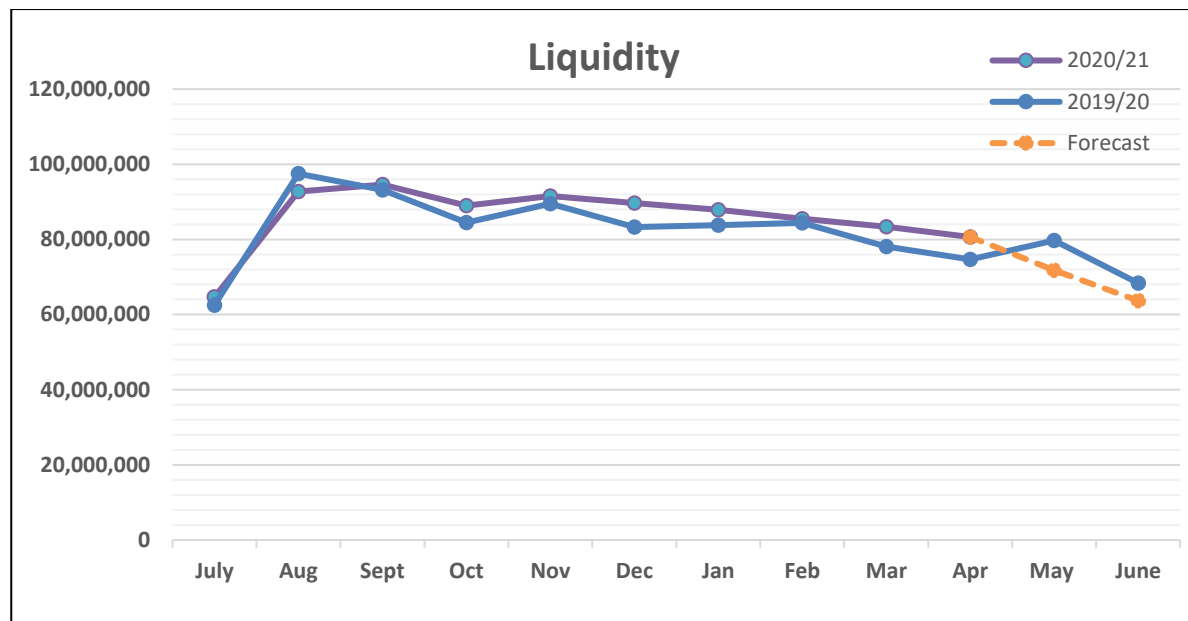
### Cash and Financial Investments

The following table indicates the financial institutions where the City has investments as of 30 April 2021.

Institution	Accounts	Principal Investment \$	Balance 30 April 2021 \$	Interest %	Investment Term	Maturity
<b>RESERVE FUNDS</b>						
WBC	Business Premium Cash Reserve		48,623,456	0.81	At Call	
WBC	Reserve Term Deposit	5,000,000	5,034,681	0.97	9 months	May-21
ME	Reserve Term Deposit	3,000,000	3,024,103	1.15	12 months	Aug-21
ME	Reserve Term Deposit	2,000,000	2,016,005	1.15	12 months	Aug-21
ME	Reserve Term Deposit	1,000,000	1,007,656	1.15	12 months	Aug-21
ME	Reserve Term Deposit	3,000,000	3,022,968	1.15	12 months	Aug-21
BWEST	Reserve Term Deposit	4,000,000	4,023,868	0.90	12 months	Aug-21
ME	Reserve Term Deposit	3,400,000	3,425,602	1.15	12 months	Sep-21
<b>MUNICIPAL FUNDS</b>						
ANZ	Municipal Term Deposit	4,000,000	4,022,915	0.85	8 months	May-21
BWEST	Municipal Term Deposit	3,000,000	3,017,359	0.88	9 months	May-21
ME	Municipal Term Deposit	2,000,000	2,001,008	0.40	3 months	Jun-21
WBC	Municipal (Transactional)		1,486,899	0.00	At Call	
N/A	Cash on Hand		12,681			
<b>TOTAL</b>		<b>30,400,000</b>	<b>80,719,202</b>			
The balance of all Term Deposits includes interest accrued to 30 April 2021						



The RBA official cash rate (overnight money market interest rate) remains at 0.10% during the month of April. As a result of the low RBA cash rate, Municipal Funds held in the Westpac Bank transaction account are currently not earning interest. Reserve funds held in the Westpac Business Premium Cash Reserve account are earning 0.81% in interest over balances of \$1m.



The liquidity graph for 2020/21 demonstrates a decrease in liquidity from March. This decrease in liquidity was attributable to the payment of trade and other payables.

The impact on revenues as a result of COVID-19 have, and will continue to have, an impact on the City's cash liquidity. The impact of this, as well as implemented community support initiatives, continues to be closely monitored.

### Other Investments

As part of Council's investment strategy, reserve funds were used to purchase a commercial property 'The Quarter HQ' in June 2017. The following table provides a summary of all income and expenditure for The Quarter for the current financial year which has been significantly impacted by rent relief offered to tenants impacted by COVID-19 and capital expenditure on lift upgrades:

	Month – April 2021 \$	Year to Date – April 2021 \$	Life to Date – April 2021 \$
Total Income Received	291,747	2,726,832	10,338,592
Total Expense Paid	(103,776)	(1,441,590)	(5,430,025)
<b>Net Income</b>	<b>187,971</b>	<b>1,285,243</b>	<b>4,908,567</b>
<b>Annualised ROI</b>	<b>11.3%</b>	<b>7.7%</b>	<b>6.4%</b>

Also as part of Council's investment strategy, Council resolved at its May 2020 meeting to execute a loan agreement with Scope Property Group Pty Ltd for the acquisition and redevelopment of the Dampier Shopping Centre. This loan is to be funded utilising Reserve funds and borrowings from WATC (if required) and is to be for a maximum initial term of ten years. To date, no borrowings from WATC have been required. The following table provides a summary of this funding arrangement for the current financial year (excluding a drawdown request for \$300,000 in June 2021):

	Month – April 2021 \$	Year to Date – April 2021 \$	Life to Date – April 2021 \$
Funded Amount	-	(350,000)	(350,000)
Interest Charges	2,333	9,487	9,487
<b>Remaining Loan Amount</b>	<b>3,750,000</b>	<b>3,750,000</b>	<b>3,750,000</b>

The financial statements for the reporting period are provided as an attachment in the form of:

- Statement of Comprehensive Income by Nature or Type;
- Statement of Comprehensive Variance Commentary by Nature or Type
- Statement of Financial Activity
- Operating and Capital Variance Commentary by Program Area;
- Net Current Funding Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalents; and
- Statement of Financial Activity by Divisions.

### LEVEL OF SIGNIFICANCE

Financial integrity is essential to the operational viability of the City but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the City to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

### COUNCILLOR/OFFICER CONSULTATION

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

### COMMUNITY CONSULTATION

No community consultation is required.

### STATUTORY IMPLICATIONS

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5) of the *Local Government (Financial Management) Regulations 1996*, a report must be compiled on variances greater than the materiality threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

### POLICY IMPLICATIONS

The Council's financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

### FINANCIAL IMPLICATIONS

The report represents the financial position of the Council at the end of April 2021 with a year to date budget surplus position of \$14,863,671 (comprising \$14,564,848 unrestricted surplus and \$298,823 restricted surplus) and a current surplus position of \$10,757,928 (comprising \$10,459,105 unrestricted surplus and \$298,823 restricted surplus). The restricted balance comprises PUPP service charges levied in 2014/15.

The COVID-19 pandemic has, and will continue to have, major impacts on businesses and the economy. A number of assistance packages have been made available through State and Federal Governments, Financial Institutions, Business Support Agencies, Utility Providers and Industry. In addition to these, Council has implemented a number of further stimulus and assistance packages to support residents, ratepayers, community organisations and local businesses through these difficult times.

### STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-2021 provided for this activity:

Our Programs/Services:	4.c.1.1	Management Accounting Services.
Our Projects/Actions:	4.c.1.1.19.1	Conduct monthly and annual financial reviews and reporting.

### RISK MANAGEMENT CONSIDERATIONS

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	The completion of the Monthly Financial Activity Statement report is a control that monitors this risk
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	There are no identified risks of a greater level associated with the Officer's recommendation
Compliance	Low	There are no identified risks of a greater level associated with the Officer's recommendation

### IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

### RELEVANT PRECEDENTS

This is a monthly process advising Council of the current financial position of the City.

### VOTING REQUIREMENTS

Simple Majority.

**OPTIONS:**Option 1

As per the Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 30 April 2021; and
2. APPROVE the following actions:
  - a) \_\_\_\_\_
  - b) \_\_\_\_\_

Option 3

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending 30 April 2021.

**CONCLUSION**

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regards to the variances and the commentary provided are to be noted as part of the report.

---

**OFFICER'S RECOMMENDATION**

**That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to RECEIVE the Financial Reports for the financial period ending 30 April 2021.**



**City of Karratha****Statement of Comprehensive Income**

By Nature or Type

for the period ending 30 April 2021

	Original Budget	Amended Budget	Budget YTD	Actual YTD	Material Variance ≥10%	\$50,000 or more	2019/20
	\$	\$	\$	\$	%	\$	\$
<b>Revenue</b>							
Rates	43,374,241	44,325,973	44,315,973	44,245,958	-	(70,015)	40,488,172
Fees and Charges	37,545,656	40,878,268	33,112,998	32,507,635	-	(605,363)	38,548,526
Operating Grants, Subsidies and							
Contributions	18,470,160	13,363,233	12,974,176	9,979,965	-23.08%	(2,994,211)	13,840,155
Service charges	0	0	0	0	-	-	861
Interest Earned	1,174,577	1,067,554	912,711	925,019	-	-	2,455,903
Proceeds/Realisation	0	0	(12,000)	0	-100.00%	-	0
All Other	765,673	2,764,645	2,645,162	2,866,716	-	221,554	995,327
	101,330,307	102,399,673	93,949,020	90,525,293	-	(3,448,035)	96,328,944
<b>Expenses</b>							
Employee Costs	(35,425,142)	(35,934,327)	(30,037,284)	(30,199,012)	-	(161,728)	(35,315,195)
Materials and Contracts	(33,273,148)	(32,048,699)	(24,543,456)	(23,200,252)	-	1,343,204	(26,036,342)
Utilities (gas, electricity, water etc)	(6,475,307)	(6,276,654)	(4,938,693)	(5,091,450)	-	(152,757)	(5,824,123)
Interest Expenses	(5,994)	(5,994)	(3,260)	(21,627)	563.40%	-	(9,919)
Depreciation	(18,594,262)	(19,057,407)	(15,812,937)	(15,841,490)	-	-	(17,692,578)
Insurance Expenses	(1,773,981)	(1,903,606)	(1,901,006)	(1,899,676)	-	-	(1,573,650)
Other Expenses	(4,460,820)	(3,928,896)	(3,148,256)	(2,923,127)	-	225,129	(2,726,957)
	(100,008,654)	(99,155,583)	(80,384,892)	(79,176,634)	-	1,253,848	(89,178,764)
	1,321,653	3,244,090	13,564,128	11,348,659			7,150,180
Non Operating Grants, Subsidies &							
Contributions	6,603,990	6,103,193	3,889,549	5,272,356	35.55%	1,382,807	14,696,422
Profit on Asset Disposal	1,200	545,646	8,700	31,087	257.32%	-	134,365
(Loss) on Asset Disposal	(272,783)	(495,888)	(349,888)	(298,969)	-14.55%	50,919	(1,674,523)
Asset Accounting Change Reg 17A	0	0	0	0	-	-	(290,670)
Fair value adjustments to financial assets at fair value through profit or loss	0	0	0	0	-	-	122,620
Fair value adjustments to investment property	0	0	0	0	-	-	1,745,200
(Loss) on revaluation of Furniture/Equipment	0	0	0	0	-	-	(20,173)
<b>Net Result</b>	7,654,060	9,397,041	17,112,489	16,353,133			21,863,421
<b>Other Comprehensive Income</b>							
<i>Items that will not be reclassified subsequently to profit or loss</i>							
Changes in asset revaluation surplus	0	0	0	0	-	-	157,537
<b>Total other comprehensive income</b>	0	0	0	0	-	-	157,537
<b>Total Comprehensive Income</b>	<b>7,654,060</b>	<b>9,397,041</b>	<b>17,112,489</b>	<b>16,353,133</b>			<b>22,020,958</b>

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments provide an explanation of these variances. Further details are provided later in this report in the variance commentary by Program in the Statement of Financial Activity.

**Variance Commentary by Nature & Type**

<b>Revenues from Operations</b>	<b>Material Variance</b>		<b>Significant Items</b>		
Operating Grants, Subsidies & Contributions	-23.08%	(2,994,211)	202,418	▲	The Quarter - Outgoings Income - Received earlier than anticipated
			<b>202,418</b>	▲	<b>Positive Variance</b>
			(1,668,700)	▼	Community Infrastructure & Services Partnership Funding Agreement towards Community Safety, Ranger Services, Dampier Community Hub, The Base, Arts Development, Club Development - Awaiting purchase order from Rio Tinto
			(572,702)	▼	TC Damien claims from DRFAWA & LGIS taking longer than anticipated
			(500,000)	▼	Pilbara Iron - Contribution to Wickham Community Hub - Invoice processed in May
			(147,000)	▼	REAF Income - Contribution from Rio Tinto and Pilbara Ports Authority - Invoice requests to be finalised
			(158,930)	▼	Education Department contribution towards joint use of Roebourne Aquatic Centre - Invoice request delayed until May
			<b>(3,047,332)</b>	▼	<b>Negative Variance</b>
			<b>(2,844,914)</b>	▼	<b>Net Negative Variance</b>
<b>Non Operating Revenue</b>	<b>Material Variance</b>		<b>Significant Items</b>		
Non Operating Grants, Subsidies & Contributions	35.55%	1,382,807	813,481	▲	Kevin Richards Memorial Oval - Transfer of Public Open Space Contribution funds from Trust - Transfer effected earlier than anticipated
			219,702	▲	Local Roads and Community Infrastructure Program - Local Stimulus - Applied to Bayly Ave Project - Received earlier than anticipated
			201,514	▲	Grant funding - Local Roads & Community Infrastructure Program - KRMO - Received earlier than anticipated
			50,989	▲	Department of Transport - Johns Creek Jetty Replacement - Received more than budget
			<b>1,285,686</b>	▲	<b>Positive Variance</b>
<b>Non Operating Expense</b>	<b>Material Variance</b>		<b>Significant Items</b>		
Loss on Asset Disposal	-14.55%	50,919	50,919	▲	Various minor variances relating to loss on asset disposal - Loss lesser than anticipated

**City of Karratha****Statement of Financial Activity**

for the period ending 30 April 2021

	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance ≥10% %	\$50,000 or more \$	Impact on Surplus
	\$	\$	\$	\$			
<b>Operating</b>							
<b>Revenues (Sources)</b>							
General Purpose Funding	48,598,000	49,590,547	48,668,550	48,748,889	-	80,339	↑
Governance	1,092,924	1,662,464	1,113,296	1,102,863	-	-	
Law, Order And Public Safety	590,401	869,188	826,688	581,953	-29.60%	(244,735)	↓
Health	158,542	181,200	162,064	205,505	26.80%	-	
Education and Welfare	78,000	60,900	57,900	40,158	-30.64%	-	
Housing	997,756	942,318	814,450	797,290	-	-	
Community Amenities	10,463,981	11,698,209	10,414,879	10,248,935	-	(165,944)	↓
Recreation And Culture	19,897,001	13,642,696	11,972,814	11,296,456	-	(676,358)	↓
Transport	25,216,558	28,907,838	22,559,048	21,527,662	-	(1,031,386)	↓
Economic Services	543,350	673,371	538,871	526,049	-	-	
Other Property And Services	298,984	819,781	718,709	752,976	-	-	
	107,935,497	109,048,512	97,847,269	95,828,736	-	(2,038,084)	
<b>Expenses (Applications)</b>							
General Purpose Funding	(1,465,341)	(2,216,174)	(1,466,089)	(1,559,402)	-	(93,313)	↓
Governance	(3,491,541)	(2,802,477)	(2,296,448)	(2,177,515)	-	118,933	↑
Law, Order And Public Safety	(1,496,808)	(1,395,769)	(1,100,952)	(1,202,952)	-	(102,000)	↓
Health	(1,152,792)	(1,100,581)	(902,682)	(851,312)	-	51,370	↑
Education and Welfare	(178,845)	(158,058)	(135,446)	(140,097)	-	-	
Housing	(992,084)	(942,092)	(815,537)	(810,964)	-	-	
Community Amenities	(19,721,497)	(17,249,051)	(14,002,716)	(14,242,842)	-	(240,126)	↓
Recreation And Culture	(44,149,311)	(43,451,926)	(35,565,075)	(34,873,038)	-	692,037	↑
Transport	(25,501,532)	(27,746,056)	(22,516,130)	(21,620,178)	-	895,952	↑
Economic Services	(2,615,278)	(2,246,475)	(1,501,203)	(1,344,461)	-10.44%	156,742	↑
Other Property And Services	483,592	(342,812)	(432,502)	(652,842)	50.95%	(220,340)	↓
	(100,281,437)	(99,651,471)	(80,734,780)	(79,475,603)	-	1,259,255	
<b>NON OPERATING</b>							
<b>Revenue</b>							
Proceeds From Disposal Of Assets	1,028,200	832,381	585,381	556,241	-	-	
Tsf From Plant Replacement Reserve	0	820,552	0	0	-	-	
Tsf From Infrastructure Reserve	11,477,919	6,667,476	2,627,714	2,428,412	-	(199,302)	↓
Tsf From Partnership Reserve	7,057,767	5,552,466	0	1,342,125	-	1,342,125	↑
Tsf From Waste Management Reserve	1,554,157	0	0	0	-	-	
Tsf From Dampier Drainage Reserve	0	11,090	0	0	-	-	
Tsf From Walkington Theatre Reserve	0	33,649	0	0	-	-	
Tsf From Employee Entitlements Reserve	0	134,919	134,919	0	-100.00%	(134,919)	↓
Tsf From Community Development Reserve	452,400	338,481	150,000	0	-100.00%	(150,000)	↓
Tsf From Medical Services Assistance Reserve	0	57,473	0	0	-	-	
Tsf From Carry Forward Budget Reserve	152,853	196,000	22,000	0	-100.00%	-	
Tsf From Restricted Funds Reserve	1,370,000	1,325,213	1,281,759	1,222,164	-	(59,595)	↓
Tsf From Economic Development Reserve	487,297	162,362	0	0	-	-	
Proceeds from Self-supporting loans	85,520	90,199	75,453	75,453	-	-	
	23,666,113	16,222,261	4,877,226	5,624,395	15.32%	798,309	
<b>Expenses</b>							
Purchase Of Assets - Land	(3,000,000)	(2,905,000)	0	(298,986)	-	(298,986)	↓
Purchase Of Assets - Artwork	(663,349)	(546,562)	(354,873)	(59,367)	-83.27%	295,506	↑
Purchase Of Assets - Buildings	(2,277,630)	(2,881,339)	(1,239,339)	(1,001,116)	-19.22%	238,223	↑
Purchase Of Assets - Equipment	(2,658,045)	(2,077,522)	(597,522)	(573,878)	-	-	
Purchase Of Assets - Furniture & Equipment	(2,899,491)	(1,932,357)	(1,669,000)	(974,868)	-41.59%	694,132	↑
Purchase Of Assets - Plant	(4,374,159)	(4,999,496)	(4,062,496)	(2,968,426)	-26.93%	1,094,070	↑
Purchase Of Assets - Infrastructure	(20,926,361)	(19,631,087)	(14,791,490)	(14,618,728)	-	172,762	↑
Purchase Land Held for Resale	(150,000)	(715,424)	(315,424)	(118,425)	-62.46%	196,999	↑
Purchase Investment Property	(125,100)	(125,100)	(125,100)	(70,080)	-43.98%	55,020	↑
Repayment of Debentures	(85,520)	(85,520)	(42,497)	(42,497)	-	-	
Advances to Community Groups	(3,246,000)	(350,000)	(350,000)	(350,000)	-	-	
Tsf To Aerodrome Reserve	(167,107)	(34,324)	(29,087)	(28,724)	-	-	
Tsf To Dampier Drainage Reserve	(116)	(109)	(93)	(92)	-	-	
Tsf To Plant Replacement Reserve	(1,362)	(8,136)	(6,917)	(6,833)	-	-	
Tsf To Walkington Theatre Reserve	(348)	(334)	(284)	(280)	-	-	
Tsf To Workers Compensation Reserve	(4,125)	(3,932)	(3,343)	(3,303)	-	-	
Tsf To Infrastructure Reserve	(4,476,620)	(5,434,735)	(745,130)	(4,307,833)	478.13%	(3,562,703)	↓
Tsf To Partnership Reserve	(9,910,308)	(4,417,451)	(566,406)	(3,084,683)	444.61%	(2,518,277)	↓
Tsf To Waste Management Reserve	(207,572)	(251,580)	(169,749)	(167,683)	-	-	
Tsf To Mosquito Control Reserve	(105)	(101)	(86)	(84)	-	-	
Tsf To Employee Entitlements Reserve	(53,631)	(50,860)	(43,246)	(42,719)	-	-	
Tsf To Community Development Reserve	(9,580)	(9,135)	(7,767)	(7,672)	-	-	
Tsf To Medical Services Assistance Package Reserve	(4,246)	(4,051)	(3,444)	(3,403)	-	-	
Tsf To Economic Development Reserve	(13,902)	(13,257)	(11,271)	(11,133)	-	-	
	(55,254,677)	(46,477,412)	(25,134,564)	(28,740,813)	14.35%	(3,334,268)	

**City of Karratha****Statement of Financial Activity**

for the period ending 30 April 2021

	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance ≥10%	\$50,000 or more
	\$	\$	\$	\$	%	\$
<b>Adjustment For Non Cash Items</b>						
Depreciation	18,594,262	19,057,407	15,812,937	15,841,490	-	-
Movement in Accrued Interest	-	-	-	(607)	-	-
Movement in Accrued Salaries & Wages	-	-	-	(441,947)	-	(441,947)
(Profit) / Loss On Disposal Of Assets	271,583	(49,758)	341,188	267,882	-21.49%	(73,306)
	18,865,845	19,007,649	16,154,125	15,666,818	-	(487,307)
<b>Restricted Surplus/(Deficit) B/Fwd 1 July</b>	452,483	453,046	453,046	453,046	-	-
<b>Unrestricted Surplus/(Deficit) B/Fwd 1 July</b>	5,048,682	1,700,172	1,700,172	1,700,172	-	-
<b>Restricted Surplus/(Deficit) C/Fwd</b>	298,823	298,823	298,823	298,823	-	-
<b>Surplus / (Deficit)</b>	<b>133,683</b>	<b>3,934</b>	<b>14,863,671</b>	<b>10,757,928</b>		<b>(4,105,743)</b>

**Variance Commentary by Program**

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Statement of Financial Activity, the following comments provide an explanation of these variances.

Revenues from Operations	Material Variance		Significant Items		
Law, Order & Public Safety	-29.60%	(244,735)	(229,200)	▼	Community Infrastructure & Services Partnership Funding Agreement towards Community Safety & Ranger Services - Awaiting purchase order from Rio Tinto
Non Operating Revenue	Material Variance		Significant Items		
Tsf from Employee Entitlement Reserve	-100.00%	(134,919)	(134,919)	▼	Transfer to occur at financial year end
Tsf from Community Development Reserve	-100.00%	(150,000)	(150,000)	▼	Transfer to cover Pt Samson Fishing Jetty expenditure to occur in May
Expenses from Operations	Material Variance		Significant Items		
Economic Services	-10.44%	156,742	84,899	▲	Town beautification - Roundabout maintenance - Project delayed - Expected to be completed by EOFY
			64,082	▲	KTVC employment cost - Variance due to Tourism Services Supervisor role being vacant while recruitment occurred to fill role as well as the seasonal nature of casual employees hours
			<b>148,981</b>	<b>▲</b>	<b>Positive Variance</b>

Non Operating Expenses	Material Variance		Significant Items		
Purchase of Assets - Artwork	-83.27%	295,506	162,118	▲	Water tank mural artwork - Project delayed
			103,388	▲	Walgu Park Public Art Project - 2D Mural completed; sculptural components are not being pursued.
			<b>265,506</b>	<b>▲</b>	<b>Positive Variance</b>
Purchase of Assets - Buildings	-19.22%	238,223	125,818	▲	TC Damien - Light pole remediation works not yet scheduled
			123,880	▲	Staff Housing - Buildings - Project has been retendered after no award at March OCM
			62,137	▲	Wickham Community Hub - Works expected to be completed in May
			50,118	▲	KLP gym expansion - Tender negotiations delayed the award of the works to the Preferred Tender following the April 2021 Council Resolution
			<b>361,953</b>	<b>▲</b>	<b>Positive Variance</b>

Non Operating Expenses	Material Variance		Significant Items		
			(117,450)	▼	Dampier Pavilion - Variance due to structural remediation & re-roofing repairs - Budget allocated to a different account - Addressed in final budget review
			(117,450)	▼	<b>Negative Variance</b>
			244,503	▲	<b>Net Positive Variance</b>
Purchase of Assets - Furniture & Equipment	-41.59%	694,132	238,024	▲	IT Hardware RFQ currently gazetted; Photocopier RFQ awaiting approval to gazette; Networking equipment recently received, awaiting invoice
			226,547	▲	IT - Building Management System project underway. Admin security/alarm system project planning started
			100,000	▲	Upgrade of audio visual equipment in Council Chambers - Procurement underway
			100,000	▲	Dampier Pavilion Activation Tender - Finalising preferred applicant - Expect expenditure by EOFY
			664,571	▲	<b>Positive Variance</b>
Purchase of Assets - Plant	-26.93%	1,094,070	943,744	▲	Plant Purchases - Items on order, awaiting delivery
Purchase Land Held for Resale	-62.46%	196,999	137,629	▲	Land development - L502 Gregory Way - Awaiting final sewer works being completed & approval from Water Corp to progress to next phase of disposing land to Department of Communities
			59,370	▲	Land development - Lazylands (L651 Hancock/Maitland) - Construction works awarded and onsite works to start in June
			196,999	▲	<b>Positive Variance</b>
Purchase Investment Property	-43.98%	55,020	55,020	▲	The Quarter - Gas supply upgrade delayed pending confirmation of new leases
Tsf to Infrastructure Reserve	478.13%	(3,562,703)	(3,566,300)	▼	Reserve transfer for Transient Workers Accommodation Rates completed earlier than in the budget
Tsf to Partnership Reserve	444.61%	(2,518,277)	(2,517,422)	▼	Timing of Reserve transfer for Wickham Recreation Precinct contribution



**City of Karratha**  
**Net Current Funding Position**  
for the period ending 30 April 2021

		Year to Date Actual 30/04/2021	Brought Forward 1/07/2020
	Note	\$	\$
<b>Current Assets</b>			
Cash and Cash Equivalents - Unrestricted		10,540,862	832,745
Cash and Cash Equivalents - Restricted - Reserves		70,178,340	67,506,600
Trade and Other Receivables	1	7,836,100	10,884,761
Inventories		923,541	488,469
Total Current Assets		89,478,843	79,712,575
<b>Current Liabilities</b>			
Trade and Other Payables		3,632,426	6,391,127
Current Portion of Long Term Borrowings		43,024	85,520
Contract Liabilities		2,004,098	2,134,874
Current Portion of Provisions		4,618,608	4,618,608
Total Current Liabilities		10,298,156	13,230,129
<b>Net Current Assets</b>		<b>79,180,687</b>	<b>66,482,446</b>
<b>Less</b>			
Cash and Cash Equivalents - Restricted - Reserves		(70,178,340)	(67,506,600)
Loan repayments from institutions		(75,453)	16,132
Movement in Accruals (Non Cash)		(442,554)	(441,947)
<b>Add back</b>			
Current Loan Liability		43,024	85,520
Cash Backed Employee Provisions		5,117,735	5,075,017
Current Provisions funded through salaries budget		(2,887,171)	(526,134)
<b>Net Current Asset Position</b>		<b>10,757,928</b>	<b>3,184,433</b>
1) Note Explanation:			
Rates Debtors		1,676,440	2,990,652
Trade & Other Receivables		6,159,660	7,894,109
Total Trade and Other Receivables		7,836,100	10,884,761

**City of Karratha**  
**Statement of Financial Position**  
**As at 30 April 2021**

	2020/21 \$	2019/20 \$
<b>Current Assets</b>		
Cash On Hand	12,681	12,045
Cash and Cash Equivalents - Unrestricted	10,528,181	820,700
Cash and Cash Equivalents - Restricted (Reserves)	70,178,340	67,506,600
Trade and Other Receivables	7,836,100	10,884,761
Inventories	923,541	488,469
<b>Total Current Assets</b>	<b>89,478,843</b>	<b>79,712,575</b>
<b>Non Current Assets</b>		
Trade and Other Receivables	215,822	215,822
Property, Plant and Equipment	249,867,756	250,345,374
Infrastructure	417,860,603	413,464,645
Intangible Assets	13,846,825	13,846,825
Investment Property	25,819,178	25,724,556
Inventories	93,370	488,358
Contract Assets	1,379,363	27,436
<b>Total Non Current Assets</b>	<b>709,082,917</b>	<b>704,113,016</b>
<b>Total Assets</b>	<b>798,561,760</b>	<b>783,825,591</b>
<b>Current Liabilities</b>		
Bank Overdrafts	0	0
Trade and Other Payables	3,632,426	6,391,127
Long Term Borrowings	43,024	85,520
Contract Liabilities	2,004,098	2,134,874
Provisions	4,618,608	4,618,608
<b>Total Current Liabilities</b>	<b>10,298,156</b>	<b>13,230,129</b>
<b>Non Current Liabilities</b>		
Long Term Borrowings	177,494	177,494
Contract Liabilities	1,327,841	12,830
Provisions	14,303,905	14,303,905
<b>Total Non Current Liabilities</b>	<b>15,809,240</b>	<b>14,494,230</b>
<b>Total Liabilities</b>	<b>26,107,396</b>	<b>27,724,359</b>
<b>Net Assets</b>	<b>772,454,364</b>	<b>756,101,232</b>
<b>Equity</b>		
Accumulated Surplus	465,957,756	452,276,361
Revaluation Surplus	236,318,268	236,318,268
Reserves	70,178,340	67,506,603
<b>Total Equity</b>	<b>772,454,364</b>	<b>756,101,232</b>

***City of Karratha***  
**Cash & Cash Equivalents**  
for the period ending 30 April 2021

	<b>\$</b>
<b>Unrestricted Cash</b>	
Cash On Hand	12,681
Westpac at call	1,486,899
Term deposits	9,041,282
	<u><b>10,540,862</b></u>
 <b>Restricted Cash</b>	
Reserve Funds	70,178,340
Restricted Unspent Grants	0
	<u><b>70,178,340</b></u>
 <b>Total Cash</b>	 <u><u><b>80,719,202</b></u></u>



## City of Karratha

### Statement of Financial Activity By Divisions

for the period ending 30 April 2021

	2020/21 Original Budget	2020/21 Amended Budget	2020/21 YTD Budget	2020/21 Actual to Date
	\$	\$	\$	\$
<b>EXECUTIVE SERVICES</b>				
Net (Cost) to Council for Members of Council	275,241	343,084	435,824	525,516
Net (Cost) to Council for Executive Admin	(899,932)	(903,289)	(695,478)	(649,129)
<b>TOTAL EXECUTIVE SERVICES</b>	<b>(624,691)</b>	<b>(560,205)</b>	<b>(259,654)</b>	<b>(123,613)</b>
<b>CORPORATE SERVICES</b>				
Net (Cost) to Council for Rates	43,802,174	44,679,256	44,617,101	44,559,860
Net (Cost) to Council for General Revenue	(2,241,325)	(883,259)	3,200,945	(374,570)
Net (Cost) to Council for Financial Services	(2,737,110)	(2,472,852)	(2,058,054)	(2,132,516)
Net (Cost) to Council for Corporate Services Admin	13,797,129	9,130,736	8,959,519	8,356,582
Net (Cost) to Council for Human Resources	(2,056,550)	(1,994,845)	(1,691,957)	(1,857,923)
Net (Cost) to Council for Governance & Organisational Strategy	(1,222,325)	(1,483,653)	(1,231,360)	(1,100,663)
Net (Cost) to Council for Information Services	(5,007,371)	(4,899,288)	(4,178,070)	(3,359,620)
Net (Cost) to Council for Television & Radio Services	(3,955)	(5,459)	(5,045)	(5,096)
Net (Cost) to Council for Staff Housing	(103,435)	(268,726)	(243,262)	(90,559)
Net (Cost) to Council for Public Affairs	(1,512,788)	(1,488,935)	(897,111)	(758,751)
<b>TOTAL CORPORATE SERVICES</b>	<b>42,714,444</b>	<b>40,312,975</b>	<b>46,472,706</b>	<b>43,236,744</b>
<b>COMMUNITY SERVICES</b>				
Net (Cost) to Council for Arts Development & Events	(3,057,232)	(2,549,324)	(2,481,442)	(2,881,980)
Net (Cost) to Council for Child Health Clinics	(30,466)	(50,494)	(48,944)	(16,021)
Net (Cost) to Council for Club Development	(73,070)	(52,670)	(24,885)	(78,265)
Net (Cost) to Council for Community Engagement	(936,790)	(1,003,882)	(783,071)	(612,797)
Net (Cost) to Council for Community Grants	(1,382,045)	(545,897)	(723,179)	(611,603)
Net (Cost) to Council for Community Programs	(255,761)	(43,895)	(59,579)	(58,540)
Net (Cost) to Council for Community Safety	(59,995)	4,439	56,339	(47,716)
Net (Cost) to Council for Dampier Community Hub	551,870	551,775	721,364	(292,382)
Net (Cost) to Council for Daycare Centres	(181,849)	(254,239)	(159,621)	(184,150)
Net (Cost) to Council for Indoor Play Centre	(185,907)	(329,750)	(257,759)	(200,356)
Net (Cost) to Council for Karratha Bowling & Golf	(708,427)	(952,887)	(562,749)	(658,315)
Net (Cost) to Council for Karratha Leisureplex	(5,221,659)	(5,629,853)	(3,899,444)	(3,551,185)
Net (Cost) to Council for Library Services	(1,694,035)	(1,713,342)	(1,441,619)	(1,438,930)
Net (Cost) to Council for Liveability	139,704	475,165	492,018	669,641
Net (Cost) to Council for Local History	(206,664)	(167,778)	(142,002)	(123,501)
Net (Cost) to Council for Other Buildings	(54,578)	24,557	36,884	47,418
Net (Cost) to Council for Ovals & Hardcourts	(2,627,307)	(2,573,961)	(1,208,521)	(696,315)
Net (Cost) to Council for Pam Buchanan Community Hub	(192,566)	(224,679)	(194,794)	(146,215)
Net (Cost) to Council for Partnerships	3,091,574	1,470,356	(190,429)	(1,271,343)
Net (Cost) to Council for Pavilions & Halls	(643,103)	(873,530)	(702,137)	(726,091)
Net (Cost) to Council for Red Earth Arts Precinct	(2,904,161)	(3,408,943)	(2,393,526)	(2,123,254)
Net (Cost) to Council for Roebourne Aquatic Centre	(329,347)	(328,686)	(236,772)	(427,605)
Net (Cost) to Council for The Base	(425,000)	(427,443)	(329,641)	(514,648)
Net (Cost) to Council for The Youth Shed	(1,388,122)	(1,213,961)	(897,491)	(952,557)
Net (Cost) to Council for Wickham Community Hub	(151,946)	(132,449)	89,777	(287,177)
Net (Cost) to Council for Wickham Recreation Precinct	(2,789,131)	(2,268,502)	(1,581,765)	(1,202,057)
Net (Cost) to Council for Youth Services	100,350	142,583	161,763	161,815
<b>TOTAL COMMUNITY SERVICES</b>	<b>(21,615,663)</b>	<b>(22,077,290)</b>	<b>(16,761,225)</b>	<b>(18,224,129)</b>

**City of Karratha**  
**Statement of Financial Activity by Divisions**  
for the period ending 30 April 2021

	2020/21 Original Budget \$	2020/21 Amended Budget \$	2020/21 YTD Budget \$	2020/21 Actual to Date \$
<b>DEVELOPMENT &amp; APPROVALS/COMPLIANCE</b>				
Net (Cost) to Council for Building Services	(249,977)	(93,546)	(67,841)	(74,933)
Net (Cost) to Council for Camping Grounds	80,267	133,775	93,759	72,221
Net (Cost) to Council for Cossack Operations	(237,105)	(24,160)	(22,396)	(12,954)
Net (Cost) to Council for Development Services	(12,500)	(20,500)	(17,007)	(15,586)
Net (Cost) to Council for Economic Development	(3,306,987)	(2,556,445)	(2,003,351)	(1,985,884)
Net (Cost) to Council for Emergency Services	(26,470)	65,210	100,589	31,212
Net (Cost) to Council for Health Services	(718,068)	(788,937)	(659,819)	(592,370)
Net (Cost) to Council for Karratha Tourism & Visitor Centre	(488,820)	(530,085)	(458,627)	(386,837)
Net (Cost) to Council for Ranger Services	(1,046,354)	(1,058,442)	(746,335)	(988,598)
Net (Cost) to Council for Approvals & Compliance	(114,000)	(43,618)	(36,708)	(10,191)
Net (Cost) to Council for Tourism/Visitors Centres	(261,500)	(168,072)	(129,072)	(155,803)
Net (Cost) to Council for Town Planning	(1,457,850)	(1,060,879)	(902,833)	(884,712)
<b>TOTAL DEVELOPMENT &amp; APPROVALS/COMPLIANCE</b>	<b>(7,839,364)</b>	<b>(6,145,699)</b>	<b>(4,849,641)</b>	<b>(5,004,435)</b>
<b>INFRASTRUCTURE SERVICES</b>				
Net (Cost) to Council for Beaches, Boat Ramps, Jetties	(1,504,206)	(1,162,129)	(926,114)	(1,114,012)
Net (Cost) to Council for Bus Shelters	(160,500)	(160,500)	(500)	(5,237)
Net (Cost) to Council for Cemeteries	(215,151)	(216,582)	(162,380)	(190,254)
Net (Cost) to Council for Depots	(987,138)	(982,099)	(846,857)	(853,640)
Net (Cost) to Council for Disaster Preparation & Recovery	(75,000)	(1,167,010)	(1,167,010)	(1,140,510)
Net (Cost) to Council for Drainage	(1,407,450)	(1,294,755)	(984,119)	(1,114,337)
Net (Cost) to Council for Effluent Re-Use Scheme	(25,640)	(24,391)	(21,878)	(21,219)
Net (Cost) to Council for Fleet & Plant	981,596	1,050,150	7,112	837,211
Net (Cost) to Council for Footpaths & Bike Paths	(734,072)	(806,135)	(971,718)	(829,427)
Net (Cost) to Council for Parks & Gardens	(7,505,163)	(7,681,893)	(5,670,817)	(4,921,608)
Net (Cost) to Council for Parks & Gardens Overheads	1,090,088	1,222,952	965,674	332,120
Net (Cost) to Council for Private Works & Reinstatements	0	83,194	88,342	59,603
Net (Cost) to Council for Public Services Overheads	(1,000,770)	(946,399)	(800,251)	24,465
Net (Cost) to Council for Public Toilets	(130,000)	(100,000)	0	(6,156)
Net (Cost) to Council for Roads & Streets	297,726	487,538	1,163,008	1,501,350
Net (Cost) to Council for Town Beautification	(1,736,950)	(1,787,106)	(1,186,982)	(1,293,327)
Net (Cost) to Council for Works Overheads	1,273,978	1,509,384	1,227,843	2,630,814
Net (Cost) to Council for Tech Services	(4,488,620)	(4,183,266)	(3,440,408)	(3,122,357)
Net (Cost) to Council for Tech Services Overheads	0	0	0	0
Net (Cost) to Council for SP & Infrastructure Services	(22,200)	(33,985)	(29,685)	(33,429)
<b>TOTAL INFRASTRUCTURE SERVICES</b>	<b>(16,349,472)</b>	<b>(16,193,032)</b>	<b>(12,756,740)</b>	<b>(9,259,950)</b>
<b>STRATEGIC BUSINESS PROJECTS</b>				
Net (Cost) to Council for Project Management	(1,239,130)	(807,299)	(668,966)	(477,777)
Net (Cost) to Council for Comm. Projects - Playgrounds	(250,000)	(249,824)	(122,661)	(22,661)
Net (Cost) to Council for Waste Collection	270,451	294,235	807,598	1,075,715
Net (Cost) to Council for Landfill Operations	(1,561,473)	(727,836)	(802,203)	(1,245,609)
Net (Cost) to Council for Waste Overheads	3,068,311	2,126,245	1,723,814	(112,876)
Net (Cost) to Council for Karratha Airport	(1,599,875)	2,189,179	238,220	(480,913)
Net (Cost) to Council for Other Airports	(42,197)	(11,910)	(11,972)	(14,409)
<b>TOTAL STRATEGIC BUSINESS PROJECTS</b>	<b>(1,353,913)</b>	<b>2,812,790</b>	<b>1,163,830</b>	<b>(1,278,530)</b>
<b>TOTAL DIVISIONS</b>	<b>(5,068,659)</b>	<b>(1,850,461)</b>	<b>13,009,276</b>	<b>9,346,087</b>

**City of Karratha****Statement of Financial Activity by Divisions**

for the period ending 30 April 2021

	2020/21 Original Budget \$	2020/21 Amended Budget \$	2020/21 YTD Budget \$	2020/21 Actual to Date \$
<b>ADJUSTMENTS FOR NON CASH ITEMS</b>				
Movement in Employee Benefit Provisions	0	0	0	0
Movement in Accrued Interest	0	0	0	(607)
Movement in Accrued Salaries & Wages	0	0	0	(441,947)
Movement in Deferred Pensioner Rates	0	0	0	0
	0	0	0	(442,554)
 Restricted Surplus/(Deficit) B/Fwd 1 July	452,483	453,046	453,046	453,046
Unrestricted Surplus/(Deficit) B/Fwd 1 July	5,048,682	1,700,172	1,700,172	1,700,172
Restricted Surplus C/Fwd	298,823	298,823	298,823	298,823
<b>Surplus / (Deficit)</b>	<b>133,683</b>	<b>3,934</b>	<b>14,863,671</b>	<b>10,757,928</b>



**10.2 LIST OF ACCOUNTS – 1 MAY 2021 TO 31 MAY 2021**

<b>File No:</b>	<b>FM.19</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Senior Creditors Officer</b>
<b>Date of Report:</b>	<b>30 June 2021</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Nil</b>

---

**PURPOSE**

To advise Council of payments made for the period from 1 May 2021 to 31 May 2021.

**BACKGROUND**

Council has delegated authority to the Chief Executive Officer to exercise its power to make payments from the City's Municipal and Trust funds.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

**POLICY IMPLICATIONS**

Staff are required to ensure that they comply under Council Policy CF6 – Purchasing Policy and CF5 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

**FINANCIAL IMPLICATIONS**

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

Payments for the period 1 May 2021 to 31 May 2021 totalled \$8,036,735.29, which included the following payments:

- Karratha Earthmoving – Bayly Avenue Progress Claim - \$603,948

- Bez Engineering – Dampier Boat Jetty, Progress Claim - \$246,818
- Technology One – Year 1 Software Licence - \$212,839
- Datacom Systems – Microsoft Licencing Renewal - \$201,867

Consistent with CG-11 Regional Price Preference Policy, 58% of the value of external payments reported for the period were made locally.

### STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-2021 provided for this activity:

Our Program: 4.c.1.4 Process Accounts Receivable and Accounts Payable

### RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Failure to make payments within terms may render Council liable to interest and penalties
Service Interruption	Moderate	Failure to pay suppliers may lead to delays in the future provision of goods and services from those suppliers
Environment	N/A	Nil
Reputation	Moderate	Failure to pay for goods and services in a prompt and professional manner, in particular to local suppliers, may cause dissatisfaction amongst the community
Compliance	N/A	Nil

### IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

### RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

### VOTING REQUIREMENTS

Simple Majority

### OPTIONS:

#### Option 1

As per Officer's recommendation.

#### Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$8,036,735.29 submitted and checked with vouchers, being made up of:

1. Trust Vouchers: nil;
2. EFT83237 to EFT83895 (Inclusive);
3. Cheque Voucher 78689 to 78690;

4. Cancelled Payments: EFT83333, EFT83335, EFT83363, EFT83383, EFT83530, EFT83542, EFT83748, EFT83878, EFT83879, Cheque 78689;
5. Direct Debits: DD40631.1 to DD40754.1;
6. Credit Card Payments: \$25,095.99;
7. Payroll Cheques \$1,697,303.96;
8. with the EXCEPTION OF (as listed)

## CONCLUSION

Payments for the period 1 May 2021 to 31 May 2021 totalled \$8,036,735.29. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

## OFFICER'S RECOMMENDATION

**That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$8,036,735.29 submitted and checked with vouchers, being made up of:**

1. Trust Vouchers: nil;
2. EFT83237 to EFT83895 (Inclusive);
3. Cheque Voucher 78689 to 78690;
4. Cancelled Payments: EFT83333, EFT83335, EFT83363, EFT83383, EFT83530, EFT83542, EFT83748, EFT83878, EFT83879, Cheque 78689;
5. Direct Debits: DD40631.1 to DD40754.1;
6. Credit Card Payments: \$25,095.99;
7. Payroll Cheques \$1,697,303.96;

Chq EFT	Date	Name	Description	Amount
EFT83237	05.05.2021	Australian Taxation Office	Payroll deductions	309,254.00
EFT83238	05.05.2021	Child Support Agency	Payroll deductions	516.65
EFT83239	04.05.2021	Butler Brown Touring Trust Pty Ltd	REAP - Performance Fee 27/06/2021 - John Butler and Support Act	9,900.00
EFT83240	04.05.2021	Clayton Utz	Legal services - Dispute matters, Feb/Mar 2021	19,383.10
EFT83241	04.05.2021	C & R Corry	CofK Early Rates Payment Incentive Scheme - 2nd Prize	1,000.00
EFT83242	04.05.2021	N Thompson & S Spitz	CofK Early Rates Payment Incentive Scheme - 3rd Prize	500.00
EFT83243	07.05.2021	Poinciana Nursery	P&G - Nickol West Garden Bed Preparation, Open Drain Slashing / Weed Spraying works, Street Tree Watering	59,310.48
EFT83244	07.05.2021	Dampier Community Association	MoU 2021- Dampier Art Awards- 30% Progress Payment	4,879.05
EFT83245	07.05.2021	Hart Sport	KLP Group Fitness Equipment for New Space	195.00
EFT83246	07.05.2021	Hathaways Lubricants	Stock - Lubricants (Various)	551.95
EFT83247	07.05.2021	Host Corporation Pty Ltd t/a Host Direct	REAP - Functions and Events, Cutlery Stock	128.70
EFT83248	07.05.2021	Karratha & Districts Chamber of Commerce (KDCCI)	Business Development Support Grant - FBT Policy Reform Project, KDCCI Vouchers for Deviator Performers	37,120.00
EFT83249	07.05.2021	LRW's Electrical & Northwest Honda (Lawmar Holdings P/L)	Stock - Air Filter (Honda 17211-ZL8-023)	12.00
EFT83250	07.05.2021	Midalia Steel (Infrabuild Trading Pty Ltd t/as)	Tambrey Oval - Aluminium Tube and Plate for Senior Soccer Goal Repairs	902.33
EFT83251	07.05.2021	Ngarliyarndu Bindirri Aboriginal Corp.	50% Upfront Payment - Large Community Grants 2020/21 - Outdoor Community 'Working Oasis' at NBAC Block	5,156.25

Chq EFT	Date	Name	Description	Amount
EFT83252	07.05.2021	Helloworld Travel Karratha	HR - Flights - ARO Training - IHR250382, Flights for KTVC Staff attending Camping Show 16-22 March 2020	1,566.00
EFT83253	07.05.2021	TNT Express	Freight Charges - Various	129.96
EFT83254	07.05.2021	Yaandina Community Services Limited	Large Community Grants - 30% Progress Payment to Yaandina Community Services as Per Cr154685	13,750.00
EFT83255	07.05.2021	Murchison Boat Hire (Barker Transport Engineering P/L)	KTVC Tours - April 2021	500.00
EFT83256	07.05.2021	Helicopter Film Services Pty Ltd T/A Heli Spirit	KTVC Tours - March 2021	8,665.00
EFT83257	07.05.2021	Integrity Coach Lines (Aust) Pty Ltd	KTVC Tours - April 2021	709.58
EFT83258	07.05.2021	Karratha Kite School (C Fremion & J.T Hall t/as)	KTVC Tours - April 2021	2,210.00
EFT83259	07.05.2021	Murujuga Aboriginal Corporation	Youth Week 2021 - Covechella Beach Party - Welcome to Country by Mac Member - 18/04/2021	792.00
EFT83260	07.05.2021	Nyimari Pty Ltd t/as Ngurranga Tours	KTVC Tours - April 2021	1,000.00
EFT83261	07.05.2021	The Karratha Autumn Club Inc	COVID-19 Community Assistance	815.41
EFT83262	07.05.2021	Bunzl Brands and Operations Pty Ltd	HR - Safety Boots	197.00
EFT83263	07.05.2021	Atom Supply	KLP - 3m aluminium step ladder, Stock - Premix Concrete Bags, Stock - Various Uniforms, Gloves, Plastic Tubs, Water Coolers, Dustpans, Buckets	1,933.16
EFT83264	07.05.2021	J Blackwood & Son Pty Limited	Stock - Ansell Disposable Gloves, Safety Glasses, Safety Boots for Staff, Canvas Hats, Spray'n'mark Paint Cans, Batteries, Torches, REAP - items for minor maintenance works	2,725.33
EFT83265	07.05.2021	Auslec (L & H Group t/as)	REAP Maintenance - Cable Slv Braided Exp 1:2r Poly 4mm 3-7mm-id Heat Res 100m	283.49
EFT83266	07.05.2021	Onyx Group WA Pty Ltd	Supply and delivery of catering for Ordinary Council Meeting - 22/03/2021, Staff Leaving Catering	700.00
EFT83267	07.05.2021	Airport Security Pty Ltd	Airport - Aviation Security Identification Card (ASIC) for Staff	220.00
EFT83268	07.05.2021	Advam Pty Ltd	Monthly Support and Services - March 2021	558.80
EFT83269	07.05.2021	GPC Asia Pacific Pty Ltd (NAPA t/as)	Plant - Battery Bac12-200, Plant Parts - Rear Combo Light, Mini Relay	915.92
EFT83270	07.05.2021	Australian Laboratory Services Pty Ltd (ALS)	WWTP - Sampling Analyses	205.92
EFT83271	07.05.2021	Australian Barbell Company Pty Ltd	KLP Group Fitness Improvement Project - Additional Body Pump Equipment	3,660.04
EFT83272	07.05.2021	ATI Parts Australia	Plant Parts for Repairs - Various	244.09
EFT83273	07.05.2021	BC Lock & Key	Stock - Padlock A1S - R618 Series 63mm (Sports Grounds), Waste - Padlocks, KLP - Supply Keys	886.89
EFT83274	07.05.2021	Bez Engineering	Plant Parts for Repairs - Various	605.00
EFT83275	07.05.2021	Bushlolly Enterprises Pty Ltd t/as Bushlolly Cafe	CIVIC EVENTS - Citizenship Ceremony 23 April 2021 - Catering	875.00
EFT83276	07.05.2021	Chadson Engineering Pty Ltd	Stock - Palintest Tablets DPD-XF AP013 (Box/250)	110.00
EFT83277	07.05.2021	Cabcharge Australia Pty Ltd	Cabcharge Fares - April 2021	61.37
EFT83278	07.05.2021	Command IT Services	IT - ACC7-ENT ACC 7 Enterprise Edition Camera License	10,535.36
EFT83279	07.05.2021	Comtec Data Pty Ltd	TYS, Pegs Pavilion & FBCC - CCTV Maintenance	3,608.00



Chq EFT	Date	Name	Description	Amount
EFT83280	07.05.2021	Complete Tyre Solutions (Complete Tyre Solutions Unit Trust t/as)	Plant Repairs - Various	2,246.02
EFT83281	07.05.2021	Clayton Utz	Legal services - Dispute matters, Jan/Feb 2021	13,101.00
EFT83282	07.05.2021	Cheeditha Energy Pty Ltd	7 Mile - De-gassing Of Refrigeration & A/C Units	2,250.00
EFT83283	07.05.2021	Darwin Plant Wholesalers	P&G - Plant Stocks	5,296.50
EFT83284	07.05.2021	DADAA Limited	Fee for Audio Description services for String Symphony Performance 13/03/2021	6,090.70
EFT83285	07.05.2021	E & MJ Rosher Pty Ltd	Plant Parts for Repairs - Various	783.88
EFT83286	07.05.2021	Ensystex Australasia Pty Ltd	Stock - Gorilla Mouse Trap RDTF1012	30.25
EFT83287	07.05.2021	Edge Digital Technology Pty Ltd	REAP Monthly Service - April 2021 (Barco Projectors)	434.50
EFT83288	07.05.2021	Ellenby Tree Farm Pty Ltd	P&G - Plant Stocks	6,347.00
EFT83289	07.05.2021	Funtastic Ltd T/a Madman Entertainment	REAP - Movie Screenings	440.00
EFT83290	07.05.2021	Global Security Management (WA)	KLP - Nightly Security Patrols - April 2021	3,322.23
EFT83291	07.05.2021	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight Charges - Various	2,440.41
EFT83292	07.05.2021	Gino's Soft Serve (VSV Family Trust t/as)	Youth Week - Beach Party at Covechella - 300 Ice Creams / Slushies	1,200.00
EFT83293	07.05.2021	CSS Equipment Pty Ltd	Plant Parts for Repairs - Various	587.79
EFT83294	07.05.2021	Hinaki Whanau Trust/ Tv Te (T/A Kick Up Dust Productions)	REAF 2021 - 1hr set, 19/03/2021 at the HeART stage	300.00
EFT83295	07.05.2021	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	General Hardware Items for Minor Repairs	80.90
EFT83296	07.05.2021	Harvey Norman Karratha (Rathasupa No. 2 Trust t/as)	REAP - Barefaced Stories - listening hub MP3 players	176.00
EFT83297	07.05.2021	Happiness Co Pty Ltd	HR - Mental Health Week - 6 Sessions	9,020.00
EFT83298	07.05.2021	Invu Pty Ltd	Supply of Cup Lock Assy - Pt Samson Viewing Platform	117.80
EFT83299	07.05.2021	Independent Fuel Solutions Pty Ltd	Stock - Bulk Diesel, Cowle Road & 7 Mile Waste Tanks	30,457.68
EFT83300	07.05.2021	Intent Building Contracting Pty Ltd	Fabricate & Install Walking & Jogging Route Signs - Price Schedule Items 1 2 & 3	10,010.00
EFT83301	07.05.2021	Jolly Good in Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Parts for Repairs - Various	489.50
EFT83302	07.05.2021	Jonny's Surf Shack Pty Ltd	Youth Week 2021 - Covechella Beach Party - Jonny's Surf Shack Event Catering (Lunch Foods)	3,200.00
EFT83303	07.05.2021	Karratha Smash Repairs	Plant Parts for Repairs - Various	190.30
EFT83304	07.05.2021	Sonic Healthplus Pty Ltd	LBA - Workcover Audiometry Test 21/04/2021, Serology Test	139.70
EFT83305	07.05.2021	Karratha Lottery Centre & Newsagency	KLP - 2 x Key Tags, Book Coverings	57.33
EFT83306	07.05.2021	Karratha Machinery Hire	Machine Hire Fees - Various Works	550.00
EFT83307	07.05.2021	Karratha Panel & Paint (Tunstead Family Trust T/a)	Plant Repairs - Various	198.00
EFT83308	07.05.2021	Dorsett Retail Pty Ltd T/A Karratha Retravisio	Cleaners - Bissel/2066f Proheat 2X Revolution Pet, REAP - Replacement Vertical Upright Freezer	2,139.00

Chq EFT	Date	Name	Description	Amount
EFT83309	07.05.2021	Local Geotechnics (The Trustee for R & R Consultants Trust t/as)	Pavement Design Recommendation for 2 Coat Seal for MOF Road Geotech Investigation	660.00
EFT83310	07.05.2021	Leek Morgan (Six Character Media t/as)	REAP - Website Updates Oct 2020	765.00
EFT83311	07.05.2021	MM Electrical Merchandising	Cattrall Park - Retic Works (RD Connection pit)	762.30
EFT83312	07.05.2021	Menzies Contracting	Windy Ridge - Remove and Install New Cricket Nets, Airport - HD Hydraulic Closer Mechanisms	22,594.00
EFT83313	07.05.2021	Marketforce	Advertising - Various	1,344.28
EFT83314	07.05.2021	Minprovis International Pty Ltd	Searipple Foreshore Lookout - Replace 2 x Missing Bolts from Shelter	497.20
EFT83315	07.05.2021	NBS Signmakers	Traffic/Street Signs & Decals - Replacements as per Quote	2,254.67
EFT83316	07.05.2021	NW Communications & IT Specialists	KTVC - Rectify Zone 002 Alarm Operation	165.00
EFT83317	07.05.2021	National Audio Systems Pty Ltd	REAP Equipment - Replace Broken Belt Clip	103.80
EFT83318	07.05.2021	Ooh! Media Retail Pty Ltd	Youth Week 2021 - 2x Shopalite Marketing Panels - Karratha City Shopping Centre	674.15
EFT83319	07.05.2021	OTR Tyres (TKPH Pty Ltd)	Plant Repairs - Various	444.80
EFT83320	07.05.2021	OEM Group Pty Ltd	Plant - Servicing of Spitwater SW110 Hot & Cold Pressure Washer	3,168.00
EFT83321	07.05.2021	Hanson Construction Materials Pty Ltd	Supply and Delivery of Roadbase B Material to Karratha Airport Lay-Down Area	23,484.44
EFT83322	07.05.2021	Pilbara Motor Group - PMG	Plant Parts for Repairs - Various	2,353.78
EFT83323	07.05.2021	Pilbara Copy Service	Photocopy/Printer Charges - Various	61.12
EFT83324	07.05.2021	Printsync Norwest Business Solutions	Photocopy/Printer Charges - Various	7.47
EFT83325	07.05.2021	Parker Black & Forrest Pty Ltd	REAP - 10 x Protec Cut Key Stamped MK	445.50
EFT83326	07.05.2021	Pilbara First Aid	HR - Provide First Aid Courses for Staff	480.00
EFT83327	07.05.2021	Port Walcott Surf Life Saving Club Inc	Youth Week 2021 - Beach Party at Covechella Event - Water Safety Services 12-4pm April 18 at Hearson's Cove	1,000.00
EFT83328	07.05.2021	Pilbara Physiotherapy Pty Ltd	HR - Manual Handling Training - 2 Sessions April 2021	800.00
EFT83329	07.05.2021	Prompt Contracting and Fencing Pty Ltd	7 Mile - Supply & Install Replacement Section of Handrail, Staff Housing - Replace Gate Hinges	1,375.00
EFT83330	07.05.2021	Pilbara Bakehouse	Catering for EMT Briefing - 20/04/2021, Roebourne Recreation Master Plan Meeting, Elders Afternoon Tea	1,028.90
EFT83331	07.05.2021	Pilbara Windscreen Experts Pty Ltd	Plant Repairs - Various	420.00
EFT83332	07.05.2021	PelicanCorp (Au) Pty Ltd	Year 2 of 4 Subscription - Automated DBYD Referral Service - 01/05/2021-30/04/2022	5,234.90
EFT83333	07.05.2021	Joseph John Penipe	Cancelled Payment	0.00
EFT83334	07.05.2021	Quick Corporate Australia Pty Ltd	ERP Development - Boardroom Table and Chairs	3,358.29
EFT83335	07.05.2021	Keith Heffernan Pty Ltd T/A QPlay	Cancelled Payment	0.00
EFT83336	07.05.2021	Repco Auto Parts (GPC Asia Pacific)	Plant Parts for Repairs - Various	302.72
EFT83337	07.05.2021	Rialto Distribution Pty Ltd	REAP - Movie Screenings	1,373.50
EFT83338	07.05.2021	Karyn Louise Riordan (Yoga Combo)	TBW - Facilitation of Art & Design Program x 4 Weeks Term 1 2021	600.00
EFT83339	07.05.2021	Regal Cream Products Pty Ltd	REAP Stock - Chop tops	661.28
EFT83340	07.05.2021	Rops Engineering Australia Pty Ltd	Plant Parts for Repairs - Various	321.57

Chq EFT	Date	Name	Description	Amount
EFT83341	07.05.2021	Russell Parks Piano Service (Russell Stanley Parks t/as)	REAP - 2 x Piano tuning for foyer and concert pianos	480.00
EFT83342	07.05.2021	Statewide Bearings	Plant Parts for Repairs - Various	175.82
EFT83343	07.05.2021	Kmart Karratha	IPC Cafe - Socks & Party Bags	167.00
EFT83344	07.05.2021	Designa Sabar Pty Ltd	Airport - Car Park Preventative Maint March 2021	2,758.25
EFT83345	07.05.2021	Sony Pictures Releasing	REAP - Movie Screenings	6,420.01
EFT83346	07.05.2021	Scope Business Imaging	Photocopy/Printer Charges - Various	256.11
EFT83347	07.05.2021	Smiths Detection (Australia) Pty Ltd	Airport - Sampling Swabs	1,259.50
EFT83348	07.05.2021	Sanity Music Stores Pty Ltd	Libraries - New Resources	1,214.43
EFT83349	07.05.2021	Samson Soft Serve	Roebourne Youth Week Party - 100 Servings Soft Serve Ice Cream	400.00
EFT83350	07.05.2021	Seca Engineering Pty Ltd	P&G - Bulgarra Oval (Tank) - Inspect & Report on SCADA	1,089.00
EFT83351	07.05.2021	Standards Australia Limited	Initial Licence Fee for AS 4000-1997 - Full Version	3,842.52
EFT83352	07.05.2021	Mundy Steven Alexander Rewi (Smokey Trails t/as)	Youth Week 2021 - Covechella Beach Party Event - 200 Servings for Youth	3,000.00
EFT83353	07.05.2021	TTF The Peckham Family Trust (Sports Surfaces t/as)	KLP - Synthetic Turf Adhesive 20kg	200.00
EFT83354	07.05.2021	S Bowler	Security Subsidy Reimb	500.00
EFT83355	07.05.2021	P W Dow	Rates refund for assessment	325.97
EFT83356	07.05.2021	G Downham	Security Subsidy Reimb	500.00
EFT83357	07.05.2021	A Syed	Employee Meal Reimbursement - Organic Facilitation Processing Tour	57.05
EFT83358	07.05.2021	B Shaw	Staff Housing - Reimb Annual Service Fee x 2 Gas Bottles - 2019/20 & 2020/21	189.20
EFT83359	07.05.2021	Trasan Contracting Pty Ltd	Staff Housing - WT#37604 (Design A) Cyclone & General Repairs Reference RFQ 16-20/21	12,773.87
EFT83360	07.05.2021	The Walt Disney Company Pty Ltd	REAP - Movie Screenings	2,398.11
EFT83361	07.05.2021	Transcore Pty Ltd	IT - Bathgate Road Traffic Study & Traffic Engineering Services	1,650.00
EFT83362	07.05.2021	Tyrepower Karratha (Jollys Autocentre Pty Ltd)	Plant Parts for Repairs - Various	340.00
EFT83363	07.05.2021	The Cruisy Crust (TTF Velkov Family Trust t/as)	Cancelled Payment	0.00
EFT83364	07.05.2021	Tyrepower Limited	Plant Repairs - Various	2,415.77
EFT83365	07.05.2021	United Party Hire (Wildwater Holdings Pty Ltd t/as)	Youth Week 2021 - Roebourne Youth Week Party - 10/04/21	1,760.00
EFT83366	07.05.2021	Universal Pictures International Australasia Pty Ltd	REAP - Movie Screenings	667.88
EFT83367	07.05.2021	Karratha Timber & Building Supplies	General Hardware Items for Minor Repairs	2,872.14
EFT83368	07.05.2021	Westrac Equipment Pty Ltd	Plant Parts for Repairs - Various	305.42
EFT83369	07.05.2021	Woolworths Group Limited	Programming Items / Supplies - Various Locations, Catering, Staff Amenity Restocking	3,394.12
EFT83370	07.05.2021	Profix Australia (West Pilbara Enterprises Pty Ltd T/as)	PBFC - Painting of steel cages, WRP - Install of new Bball hoops	8,928.38
EFT83371	07.05.2021	Wawardu Limited	Roebourne Library Lease - April 2021	1,430.00
EFT83372	07.05.2021	Ausolar Pty Ltd	RCC - Replace PCYC Centre lights as per quote, KLP - Replace Pool Deck Lights, Pegs Pavilion - Install 10 x Lights, Footpath Lighting Maintenance	27,421.96

Chq EFT	Date	Name	Description	Amount
EFT83373	07.05.2021	BSA Advanced Property Solutions (WA) Pty Ltd	Depot - Repairs to Pac 2 Supply Air Fan 2 faulted, KLP - Service Ice Machine	2,921.38
EFT83374	07.05.2021	Brida Pty Ltd	REAF 2021 - The HeART - Cleaning as per quote BQ0749	4,541.88
EFT83375	07.05.2021	Dampier Plumbing & Gas (tff DPG Trust)	Airport - Supply and Install New Isolation Valve to 125mm Potable Water Main, Repair Water Leak Norman Rd, Install Wrap Around Sleeve to Potable Water Trunc, Hampton Oval - Repair Retic Leak, Waste - Repair/Replace 4 Solenoid Valves	12,440.59
EFT83376	07.05.2021	Handy Hands Pty Ltd	Street Tree Maintenance - Pallet of Potting Mix	1,000.00
EFT83377	07.05.2021	Kennards Hire Pty Limited	Machine Hire Fees - Various Works	355.08
EFT83378	07.05.2021	North West Tree Services	Hampton Dr Dampier - Inspect/report & Prune overhanging vegetation on Eucalypt	2,334.20
EFT83379	07.05.2021	Reece Pty Ltd	Retic / Plumbing Fixtures & Fittings - Various	526.68
EFT83380	07.05.2021	Turf Whisperer (Turf Life Pty Ltd t/as)	Balyarra Park - Top Dress Uneven Surfaces Following Retic Upgrades Washouts & Events	10,092.51
EFT83381	07.05.2021	J Usher	Security Subsidy Reimb	500.00
EFT83382	07.05.2021	N Wain	Reimburse Utilities (Water) as per Manager Contract	73.08
EFT83383	07.05.2021	S Wachter	Cancelled Payment	0.00
EFT83384	07.05.2021	R Wann	Security Subsidy Reimb	444.00
EFT83385	07.05.2021	Cleanaway Pty Ltd	Waste Collection Services - Various	35,594.91
EFT83386	07.05.2021	Horizon Power	Electricity Usage Charges - Various	70,196.81
EFT83387	07.05.2021	Water Corporation	Water Usage Charges - Various	30,025.56
EFT83388	07.05.2021	West Australian Ballet	REAP - Performance Fee for West Australian Ballet Gala	20,900.00
EFT83389	07.05.2021	303 Mullenlowe Australia Pty Ltd	Place Branding Services - March/April 2021	106,164.12
EFT83390	07.05.2021	Orca Soundproofing (Orca Enterprises Pty Ltd t/as)	IPC - Soundproofing Wall Panels	3,740.00
EFT83391	14.05.2021	Leethall Constructions Pty Ltd	Tambrey Dr Path - Opposite Caltex in front of Karratha Comfort Inn, Ashton Park - Urgent Repairs to Concrete Edging	100,952.61
EFT83392	14.05.2021	Technology One Limited	TechnologyOne OneCouncil SaaS - Year 1 (31/03/2021 to 30/03/2022)	212,839.00
EFT83393	14.05.2021	Blue Hat Cleaning Services T/as Damel Cleaning Services	Cleaning Services - Various Locations, Street Sweeping Services - April 2021	124,287.09
EFT83394	14.05.2021	Ausolar Pty Ltd	Kta Airport - Replace Non-Compliant Electrical Cable for the Primary Wind Direction Indicator, WWTP - Replace Solenoids & Float in Sodium Hypochlorite Tank & Container Fan Repairs, Airport - Replace Lights in Aspen Hangar, Repair Light in Main Hangar, Rec Club - Report on Metering, Millars Daycare - Various Lighting Repairs, Kta Main Admin - Relocate Outlets	41,633.88
EFT83395	14.05.2021	Dampier Plumbing & Gas (tff DPG Trust)	Airport WWTP - Parts, Check Valve Basket Filter Sump Pit Pump Collection Trays and Associated Fittings Pipes and Any Other Consumables, Install Industrial Floor Waste, KLP - Unblock Urinals, FBCC - Repair Foyer Toilets	19,191.36
EFT83396	14.05.2021	Australia Post	Postage Charges - April 2021	2,172.56
EFT83397	14.05.2021	Winc Australia Pty Limited	Stationery Items - Various Departments	476.23
EFT83398	14.05.2021	Signature Music Pty Ltd	Civic Events - Supply & Operate Audio System	1,540.00
EFT83399	14.05.2021	Forpark Australia Pty Ltd	P&G - Playground Parts for Various Repairs	1,942.27
EFT83400	14.05.2021	Hathaways Lubricants	Stock - Lubricants (Various)	593.35
EFT83401	14.05.2021	KAW Engineering Pty Ltd	KLP - Repairs and Transport of Two 5 x 2m Soccer Goals	3,016.20
EFT83402	14.05.2021	Les Mills Aerobics Australia	KLP - Les Mills License Fees May 2021	1,862.40

Chq EFT	Date	Name	Description	Amount
EFT83403	14.05.2021	Sealanes (1985) Pty Ltd	IPC - Cafe Supplies	1,048.40
EFT83404	14.05.2021	Royal Life Saving Society WA Inc	Call Centre Services February 2021 & March 2021	2,090.00
EFT83405	14.05.2021	Nutrien Ag Solutions Limited	Stock - Kens Ken-Up 500 Flexi (Roundup) 20L	2,233.00
EFT83406	14.05.2021	Atom Supply	Stock - Sqwincher Qwik-Stik Sachets, Uniforms - Various, Safety Boots, Water Hose Set, Measuring Tape	1,945.60
EFT83407	14.05.2021	J Blackwood & Son Pty Limited	HR - Safety Boots, Brooms, Mortein Bombs, Uniforms, Fuel Tags	1,261.93
EFT83408	14.05.2021	Auslec (L & H Group t/as)	IPC - Replace Broken Strip Lights for Laser Tag	79.79
EFT83409	14.05.2021	Abberfield Technology Pty Ltd	Freight for water filling station materials - Long Vehicle Parking, Tambrey Oval - Light Token Box Recalibration	3,186.52
EFT83410	14.05.2021	Civica Pty Ltd	Library Management System - Generated Quarterly SMS Notices - 01/01/21 - 31/03/21	330.00
EFT83411	14.05.2021	Acacia Connection Pty Ltd	Additional EAP sessions - Feb/Mar 2021	170.50
EFT83412	14.05.2021	ATI Parts Australia	Plant Parts for Repairs - Various	87.80
EFT83413	14.05.2021	Jasko Airport Services (Airport Technical and Training Services Pty Lt	2021 Annual Review of Karratha Airport Wildlife Management Plan - Onsite Review	11,957.00
EFT83414	14.05.2021	BC Lock & Key	Waste - Investigate Report Repair Door Lock on Meeting Room	181.50
EFT83415	14.05.2021	Benara Nurseries	P&G - Eucalyptus Victrix Snow Queen 90 L	4,780.82
EFT83416	14.05.2021	Karratha Glory Soccer Club	COVID-19 Community Assistance Payment	1,000.00
EFT83417	14.05.2021	Bolinda Publishing Pty Ltd	Libraries - New Resources	1,662.14
EFT83418	14.05.2021	Cherratta Lodge Pty Ltd	8 Black KLP Tablecloths for Dry Cleaning	13.57
EFT83419	14.05.2021	Comtec Data Pty Ltd	WRP - Clean CCTV cameras in order to improve IR and night vision, Data Point Repairs	3,905.00
EFT83420	14.05.2021	Complete Tyre Solutions (Complete Tyre Solutions Unit Trust t/as)	Plant Repairs - Various	375.65
EFT83421	14.05.2021	Cracker Jack Paddle Sports	Covechella Beach Party - SUP Boarding Facilitator with Equipment	600.00
EFT83422	14.05.2021	Daysafe Training & Assessing	HR - Chief Fire Warden - Feb 2021	790.00
EFT83423	14.05.2021	D & S Wells (WA) Pty Ltd	Bayview Rd - Pedestrian Bridges Additional Works - Install Construction Fill at all sites	3,850.00
EFT83424	14.05.2021	Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd	Animal Control - Various Services	740.00
EFT83425	14.05.2021	Dampier Sharks Junior Football Club	COVID-19 Community Assistance Payment	1,000.00
EFT83426	14.05.2021	Department of Water and Environmental Regulation	Controlled Waste Tracking Form - Transporting Tyres from Wickham Transfer Station To 7 Mile Waste Facility	44.00
EFT83427	14.05.2021	Datacom Systems (AU) Pty Ltd	IT - 5x Office 365 E3 CSP Microsoft Licenses - 23/03/21 - 24/04/21	158.33
EFT83428	14.05.2021	Demonz Media Pty Ltd	Website upgrade and maintenance as per RFT 06-20/21 (15% Commencement Milestone)	20,644.80
EFT83429	14.05.2021	Max & Claire Pty Ltd T/a Ergolink	Dev Svcs – 4 x Medium Seats	1,080.60
EFT83430	14.05.2021	Farinosi & Sons Pty Ltd	RAC - 1x Makita 18V Vacuum Cleaner Skin DCL 180SYB 4x Knead-it Aqua	276.29
EFT83431	14.05.2021	Funtastic Ltd T/a Madman Entertainment	REAP - Movie Screenings	385.00
EFT83432	14.05.2021	StrataGreen (Strata Corporation Pty Ltd)	Stock - Tree Ties, Various	875.87

Chq EFT	Date	Name	Description	Amount
EFT83433	14.05.2021	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight Charges - Various	6,881.84
EFT83434	14.05.2021	Moore Stephens (WA) Pty Ltd as Agent	HR - Webinar 2021 WALGA Getting GST Right	242.00
EFT83435	14.05.2021	Jackenzie Holdings Pty Ltd T/as Pilbara Contracting	WRP - Remove / Replace 2 x 3m sections of the Wickham Tennis Courts fencing to allow access to site	2,926.00
EFT83436	14.05.2021	Hillbrick Bicycles Pty Ltd & LJ Smith T/A Body-Bike Australia	KLP Gym replacement spin bikes x 2	6,932.83
EFT83437	14.05.2021	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	General Hardware Items for Minor Repairs	1,216.29
EFT83438	14.05.2021	Harvey Norman Karratha (Rathasupa No. 2 Trust t/as)	Covechella - Polaroid Camera & Film	1,832.50
EFT83439	14.05.2021	Intent Building Contracting Pty Ltd	WCH - Replace damaged ceiling panels and reinstated others, Quote Ceiling Insulation to be installed	1,189.50
EFT83440	14.05.2021	Karratha Signs	KLP - Hall of Fame Badges, REAP - Install Frosted Film over Base of Door	511.51
EFT83441	14.05.2021	James Bennett Pty Limited	Libraries - New Resources	512.06
EFT83442	14.05.2021	Jolly Good in Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Parts for Repairs - Various	6,025.60
EFT83443	14.05.2021	Karratha Veterinary Hospital	Animal Control - Various Services	433.50
EFT83444	14.05.2021	Sonic Healthplus Pty Ltd	Staff - Hep A & B Vaccinations, Serology, Hearing Tests	468.60
EFT83445	14.05.2021	Karratha Panel & Paint (Tunstead Family Trust T/a)	Plant Repairs - Various	300.00
EFT83446	14.05.2021	Karratha Painting Pty Ltd	DCH - Re-paint 3x External Storeroom Double Doors, Staff Housing - Repaint Main Bed Door	848.00
EFT83447	14.05.2021	UDLA	Baynton West Park Garden - Drafting + Landscape design of stage 1	495.00
EFT83448	14.05.2021	United Party Hire (Wildwater Holdings Pty Ltd t/as)	REAF 2021 - The HeART styling equipment - 11/03/2021 to 21/03/2021, Bollards Hire - Drawing on Complexity Event, Slushie Hire - Crap Music Rave Party	6,559.30
EFT83449	14.05.2021	Universal Pictures International Australasia Pty Ltd	REAP - Movie Screenings	2,380.40
EFT83450	14.05.2021	Karratha Timber & Building Supplies	General Hardware Items for Minor Repairs	954.04
EFT83451	14.05.2021	Westrac Equipment Pty Ltd	Plant Parts for Repairs - Various	1,081.37
EFT83452	14.05.2021	Woolworths Group Limited	Programming Items / Supplies - Various Locations, Catering, Staff Amenity Restocking	948.35
EFT83453	14.05.2021	WA Billboards	Kta Airport - FIDs System & Access Charge for Rapidsuitecloud - May 2021	2,345.75
EFT83454	14.05.2021	Profix Australia (West Pilbara Enterprises Pty Ltd T/as)	Staff Housing - Rectify ridge cap flashing gable, remove leaf litter from patio, WRP - Remove Shelves and Install new wall unit	1,908.29
EFT83455	14.05.2021	Water2Water (atf Kandiah Family Trust)	KLP – Monthly Rental & service for Water Works cooler May 2021	66.00
EFT83456	14.05.2021	Wilde And Woollard (WA) (Merefield Wilde And Woollard Pty Ltd t/as)	Kevin Richards Memorial Oval - Schematic Design	3,564.00

Chq EFT	Date	Name	Description	Amount
EFT83457	14.05.2021	Leidos Security Detection & Automation Australia Group Pty Ltd	Kta Airport - Maintenance Service Agreement for CBS X-ray Equipment - Apr 2021	6,028.00
EFT83458	14.05.2021	Metro Count	Traffic Works - Road pod VT 5900 plus inc RC + standard warranty	15,086.50
EFT83459	14.05.2021	MM Electrical Merchandising	7 Mile - Test Tag All States Except NSW July To Dec White	227.70
EFT83460	14.05.2021	Mak Industrial Water Solutions Pty Ltd	KLP Pool - Replace Mechanical Seal on Pump Wrong Seal Provided Job to be Rescheduled	1,678.51
EFT83461	14.05.2021	Madken Holdings Pty Ltd (t/a Washroom Accessories)	PS - 20x Metlam ML825 Double Toilet Roll Holders	1,416.00
EFT83462	14.05.2021	Marnda Advanced Coatings Pty Ltd	Galvanising Plant Feasibility Study as per Funding Agreement - Payment #2	22,000.00
EFT83463	14.05.2021	Museums Australia	Annual Subscription to Museums Australia	161.00
EFT83464	14.05.2021	Styled by Stephanie (Stephanie Angela Mackie t/as)	Youth Week - Beach Part at Covechella - Styling for 5x areas including 2x VIP tents	1,150.00
EFT83465	14.05.2021	NBS Signmakers	Traffic/Street Signs - Various, Stores - Signage, Kta Airport - Smoking Area Signs	3,559.27
EFT83466	14.05.2021	Norwest Craft Supplies	Roebourne Library - Sewing Supplies for Yaandina Youth Outreach Program	142.64
EFT83467	14.05.2021	Nespresso Professional (Nestle Australia Ltd t/as)	IPC - Standing Monthly Coffee Order April 2021	474.00
EFT83468	14.05.2021	Oceanis International Pty Ltd	WRP - Additional Superintendent Role During the Pool Remediation Works - Jan Feb Mar 2021	14,300.00
EFT83469	14.05.2021	OTR Tyres (TKPH Pty Ltd)	Plant Repairs - Various	1,270.50
EFT83470	14.05.2021	Protector Fire Services (TTF The Benseman Family Trust t/as)	SP&I - ECO Vest - Warden (Red)	250.80
EFT83471	14.05.2021	Roebourne PCYC (The Federation of WA Police & Community Youth Centres)	20/21- CIVIC - Seniors Christmas Party - 10/12/2020 Venue Hire - Roebourne PCYC 50c hall	250.00
EFT83472	14.05.2021	Prompt Contracting and Fencing Pty Ltd	Youth Shed Edible Garden - Modify Existing Single Gate/Fence Setup into Double Gates to Allow Machinery Access	4,070.00
EFT83473	14.05.2021	Pro Design Lighting Pty Ltd	Equipment Repairs - Lee L009 Standard Sheet 1200mm x 500mm	60.50
EFT83474	14.05.2021	Plus Architecture Western Australia Pty Ltd	Projects - Concept Design for Lot 7018/7020 Sharpe Avenue Karratha - Stage 1 - Investment Prospectus	3,960.00
EFT83475	14.05.2021	Datacom Systems (AU) Pty Ltd	IT - Mimecast M2A Renewal (12 months 28/02/2021 to 27/02/2022)	52,573.60
EFT83476	14.05.2021	Karratha International Hotel (Ringthane Pty Ltd t/as)	Arts Development - Catering 40 x People - Wangaba Strong Exhibition Opening 22/04/21	450.00
EFT83477	14.05.2021	Norwest Sand & Gravel Pty Ltd	Kta Golf Course - Blended Topsoil for Redevelopment - Back 9 Construction, Road Maint - Cracker Dust Stock to Depot	18,715.13
EFT83478	14.05.2021	T Adams	Security Subsidy Scheme Reimb	414.00
EFT83479	14.05.2021	R Collins	Refund 40 Mile Camping Permit	64.00
EFT83480	14.05.2021	A Cooper	Security Subsidy Scheme Reimb	349.50
EFT83481	14.05.2021	D Darby	Reimburse Parking Fee - 3 Day Parking Pass for Owner Occupiers	50.00
EFT83482	14.05.2021	G Gibson	Security Subsidy Scheme Reimb	389.00
EFT83483	14.05.2021	S Henry	Reimb - Travel Allowances whilst at TAFE 01/03/2021 to 13/03/2021	539.79
EFT83484	14.05.2021	M Jewkes	Reimburse Utilities as per Manager Contract	180.00
EFT83485	14.05.2021	Kennards Hire Pty Limited	Dry Hire Multi Tyre Roller 16T - 09/04/21 to 23/04/21	3,586.10

Chq EFT	Date	Name	Description	Amount
EFT83486	14.05.2021	A Kinoc	Cleaverville Camping Permit Refund - 4 Sites for 3 Nights	192.00
EFT83487	14.05.2021	Karratha Districts Eight Ball Association	Community Assistance Payment - Kta Districts Eight Ball Assoc	1,000.00
EFT83488	14.05.2021	A Minchin	Reimburse Utilities (Broadband) as per Director Contract	79.99
EFT83489	14.05.2021	A & R McKay	Reimb - 40 Mile Caretaker Travel to Site for Camping Season	650.89
EFT83490	14.05.2021	A Mead	KTVC Tour Refund - Tour Cancelled by Operator	240.00
EFT83491	14.05.2021	North West Tree Services	WAC - Removal of Dead palm tree - Quote ref 1632	1,608.20
EFT83492	14.05.2021	David Peterson	Refund Cleaverville Booking - 08 to 12/06/2021	64.00
EFT83493	14.05.2021	Roebourne Dingo Hire	Vehicle Disposal Fees - Various	2,805.00
EFT83494	14.05.2021	Reece Pty Ltd	Retic / Plumbing Fixtures & Fittings - Various	2,588.29
EFT83495	14.05.2021	Shelf Cleaning Services	Cleaning Services March 2021 - Various Sites	8,746.18
EFT83496	14.05.2021	T Seccull	Security Subsidy Scheme Reimb	324.00
EFT83497	14.05.2021	A Virkar	Reimburse Utilities (Water) as per Manager Contract	137.03
EFT83498	14.05.2021	Wormald Australia Pty Ltd	Kta Airport - Replace Alton A4100H Back Up Fire Pump - Controller not Reading Correctly	2,779.08
EFT83499	14.05.2021	S Wachter	Reimb - Travel Allowances 22-23/03/2021 (Organic Facilitation Processing Tour)	247.00
EFT83500	14.05.2021	S Williams	Refund Cleaverville Camping Permit Fee	16.00
EFT83501	12.05.2021	Black Iris Consulting (R Ghandour & M.S. Hewitt)	Exhibition Delivery - April 2021	11,868.88
EFT83502	14.05.2021	Quick Corporate Australia Pty Ltd	Kta Main Admin - Rapidline 3 Piece 1800x1800x600mm Corner Workstation	1,281.98
EFT83503	14.05.2021	Elmo Software Limited	HR - Project Management Hours - Staff Survey	715.00
EFT83504	14.05.2021	Keith Heffernan Pty Ltd T/A QPlay	Park Maint - Please supply 20 M12 D Shackle FSTDM12	393.25
EFT83505	14.05.2021	Repco Auto Parts (GPC Asia Pacific)	Plant Parts for Repairs - Various	111.14
EFT83506	14.05.2021	Red Earth Flowers	Civic Events - 3 x Wreaths (Karratha/Roebourne/Whim Creek)	450.00
EFT83507	14.05.2021	Richose Pty Ltd	Plant Parts for Repairs - Various	242.58
EFT83508	14.05.2021	Statewide Bearings	Plant Parts for Repairs - Various	10.01
EFT83509	14.05.2021	Kmart Karratha	TERM 2 - Art supplies needed for programming	323.90
EFT83510	14.05.2021	Sodexo	Monthly Rent - Wickham Houses May/June 2021	2,820.24
EFT83511	14.05.2021	Shire of Wyndham - East Kimberley	Certificates of Design Compliance for Building Applications	99.00
EFT83512	14.05.2021	Seatadvisor Pty Ltd	REAP Ticketing Management system fees for March 2021	886.60
EFT83513	14.05.2021	Securepay Pty Ltd	REAP Ticketing - Payment Gateway Processing Fees for Internet Payments April 2021	383.12
EFT83514	14.05.2021	Scope Business Imaging	Photocopy/Printer Charges - Various	1,131.22
EFT83515	14.05.2021	Spare Parts Puppet Theatre	The Little Prince 50% deposit on signing of agreement	1,760.00
EFT83516	14.05.2021	Smiths Detection (Australia) Pty Ltd	Airport - Smith Sampling Swabs 200pc	1,441.00
EFT83517	14.05.2021	Schneider Electric (Australia) Pty Ltd	1st Quarter - Service agreement - maintenance of BMS Equipment - Red Earth Arts Precinct	6,220.50
EFT83518	14.05.2021	Skipper Transport Parts	Stock - Bag of Rags 15kg	129.49
EFT83519	14.05.2021	Statewide Cleaning Supplies Pty Ltd	Stock - Bio Block with Screen 88gm (san7255)	335.87
EFT83520	14.05.2021	Seeshaw Bus (Wayne Jeffery Shaw t/as)	Roeparty Youth Week Event - Kids Meals	700.00
EFT83521	14.05.2021	T-Quip	Plant Parts for Repairs - Various	1,674.15
EFT83522	14.05.2021	Trasan Contracting Pty Ltd	10 Hedland Place - Kitchen Replacement WT#38736	28,637.05



Chq EFT	Date	Name	Description	Amount
EFT83523	14.05.2021	Tint A Car Karratha (Tinting Worldwide)	WCH - Install 4 x Safety Decals (Three Stripe Design) to the Public Hall Auto Doors	552.00
EFT83524	14.05.2021	The Cruisy Crust (TTF Velkov Family Trust t/as)	Youth Week Party 2021 - Roeparty In Roebourne 10/04/2021 (Pizza Juice Boxes & Icy Pops)	999.97
EFT83525	14.05.2021	In the Booth Pty Ltd (TTF The Austin Family Trust t/as)	Civic Events 20/21 - Volunteer Recognition Awards - 22/05/21 - Photobooth Hire - Instalment 1	647.50
EFT83526	14.05.2021	Cleanaway Pty Ltd	Waste Collection Services - Various	8,094.71
EFT83527	14.05.2021	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Electricity / Water Usage Charges - Various	32,431.11
EFT83528	14.05.2021	Telstra Corporation Ltd	Telephone Usage Charges - Various	8,538.81
EFT83529	14.05.2021	Horizon Power	Electricity Usage Charges - Various	153,919.75
EFT83530	14.05.2021	Water Corporation	Cancelled Payment	0.00
EFT83531	14.05.2021	Foxtel For Business	WRP - Business Premium Core Channels - May 2021	155.00
EFT83532	14.05.2021	Neverfail Springwater Pty Ltd - (906959169)	15L Spring Water Bottles	103.40
EFT83533	14.05.2021	Water Corporation	Water Usage Charges - Various	26,681.75
EFT83534	14.05.2021	Datacom Systems (AU) Pty Ltd	Microsoft Licensing - (3 year Contract) - Year 1 provision of selected licensing products (RFT-66-20/21)	201,867.33
EFT83535	14.05.2021	Studiocanal Pty Ltd	REAP - Movie Screenings	346.50
EFT83536	14.05.2021	P Long	Travel - Meal Allowance for Meetings in Canberra	14.00
EFT83537	14.05.2021	Nintex Pty Ltd	IT - Nintex Promapp Enterprise - 300 Users	8,316.00
EFT83538	14.05.2021	Universal Pictures International Australasia Pty Ltd	REAP - Movie Screenings	874.65
EFT83539	14.05.2021	Woody's World (Ttf Alpine Studio Trust t/as)	Woody's Ukulele World 50% Performance Fee on signing of agreement - Deposit	3,800.00
EFT83540	14.05.2021	Coloured by Claire (Claire Bailey t/as)	Youth Week Beach Party Covechella - Face and Body Painting	1,700.00
EFT83541	14.05.2021	Department of Transport	Sea Bed Lease - Professional Fees for Preparation of Lease in relation to the premises at Breakwater causeway Main Public Boat Ramp & Old Boat Ramp Johns Creek Boat Harbour	2,090.00
EFT83542	14.05.2021	Water Corporation	Cancelled Payment	0.00
EFT83543	14.05.2021	City of Karratha	Payroll deductions	1,070.00
EFT83544	14.05.2021	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT83545	14.05.2021	L Gan - (Mortgage Account)	Home Ownership Allowance	520.00
EFT83546	14.05.2021	C Gorman (Mortgage Account)	Home Ownership Allowance	400.00
EFT83547	14.05.2021	P Heekeng - (Mortgage Account)	Home Ownership Allowance	300.00
EFT83548	14.05.2021	S Kot (Mortgage Account)	Home Ownership Allowance	629.94
EFT83549	14.05.2021	Maxxia Pty Ltd	Payroll deductions	59,080.47
EFT83550	14.05.2021	N Milligan - (Mortgage Account)	Home Ownership Allowance	479.64
EFT83551	14.05.2021	J Patel (Mortgage Account)	Home Ownership Allowance	300.00
EFT83552	14.05.2021	E Saral (Mortgage Account)	Home Ownership Allowance	400.00
EFT83553	14.05.2021	A Virkar (Mortgage Account)	Home Ownership Allowance	300.00
EFT83554	19.05.2021	Australian Taxation Office	Payroll deductions	288,670.00
EFT83555	19.05.2021	Child Support Agency	Payroll deductions	516.65

Chq EFT	Date	Name	Description	Amount
EFT83556	21.05.2021	Australian Taxation Office	2020/21 FBT Return	89,639.33
EFT83557	21.05.2021	MSS Security Pty Limited	Airport - Security Screening Services - April 2021	180,007.48
EFT83558	21.05.2021	Hunt Architects (Hunt Architects Pty Ltd tfft Hunt Architects Unit Trust	KLP Improvements - RFT 25-19/20 Schematic Design Detailed Design & Documentation to IFC for Solar Initiative, KLP - Design Consultancy Outdoor Court Shading & Carpark Expansion	75,124.50
EFT83559	21.05.2021	Karratha Solar Power No 1 Pty Ltd	KTA Airport - Solar Power : April 2021	61,165.02
EFT83560	21.05.2021	Bez Engineering	Renewal of the Dampier Boat Ramp Jetties - RFT 16-20/21 Claim #1 (April 2021)	246,818.00
EFT83561	21.05.2021	Onyx Group WA Pty Ltd	Final Instalment - 80% - contribution from Arts Development and Events team for Covechella build	55,841.62
EFT83562	21.05.2021	Jupps Floorcoverings Karratha Pty Ltd	PBFC KCH Kitchen - Uplift & Dispose of Existing Floor Covering. Supply & Install New Floor Vinyl	4,514.00
EFT83563	21.05.2021	Winc Australia Pty Limited	Stationery Items - Various Departments	195.57
EFT83564	21.05.2021	Dampier Community Association	DCH Community Module Management Services - April 1 to June 30, Dampier Art Awards - MOU 20% Final Payment	22,002.70
EFT83565	21.05.2021	Hathaways Lubricants	Stock - Lubricants (Various)	368.65
EFT83566	21.05.2021	Les Mills Aerobics Australia	WRF - Monthly Licence Subscriptions Sprint/Bodypump March & April 2021	958.68
EFT83567	21.05.2021	Midalia Steel (Infrabuild Trading Pty Ltd t/as)	Traffic/Street Signs - 32NB Med Gal Pipe ID:105253	387.26
EFT83568	21.05.2021	North West Training & Inspection Services Pty Ltd T/as North West Oil	HR - Rigging Intermediate Course - 12/16 April 2021	1,708.00
EFT83569	21.05.2021	Ngarliyarndu Bindirri Aboriginal Corp.	Staff Housing - Carry Out Yard Maintenance	305.00
EFT83570	21.05.2021	Point Samson Community Association Inc	Point Samson Fishing Platform Design - Community Engagement Workshop Event Hire 22/04/21	425.00
EFT83571	21.05.2021	Parry's Merchants	RAC & REAP - Kiosk Supplies	353.10
EFT83572	21.05.2021	Sealanes (1985) Pty Ltd	REAP - Groves Bean Popcorn Kernels	206.26
EFT83573	21.05.2021	Royal Life Saving Society WA Inc	WRP - Assortment of Signs for WAC, Pool Lifeguard - Refresher Course for Staff	2,421.90
EFT83574	21.05.2021	Helloworld Travel Karratha	HR - Return Flights - Consultant	785.00
EFT83575	21.05.2021	TNT Express	Freight Charges - Various	129.96
EFT83576	21.05.2021	United Party Hire (Wildwater Holdings Pty Ltd t/as)	Youth Week 2021 - Covechella Beach Party - 18/04/21 - Snack Food	2,970.00
EFT83577	21.05.2021	Universal Pictures International Australasia Pty Ltd	REAP - Movie Screenings	103.50
EFT83578	21.05.2021	Karratha Timber & Building Supplies	General Hardware Items for Minor Repairs	775.06
EFT83579	21.05.2021	Atom Supply	Stock - Premix Concrete 20kg bags, Uniforms Stock, Star Pickets, Stanley Knife Blade Refills	1,479.78
EFT83580	21.05.2021	J Blackwood & Son Pty Limited	KLP - Replacement Blanket Winch Wheels & Misc Repair Parts, HR - Uniform Stocks, Safety Boots, Coveralls, Jerry Cans, Gloves, Exit Signs	2,347.06
EFT83581	21.05.2021	GPC Asia Pacific Pty Ltd (NAPA t/as)	Plant Parts for Repairs - Various	1,103.10
EFT83582	21.05.2021	Australian Barbell Company Pty Ltd	KLP Group Fitness Improvement Project - Additional Body Pump Equipment	240.02
EFT83583	21.05.2021	ATI Parts Australia	Plant Parts for Repairs - Various	730.92
EFT83584	21.05.2021	Bunzl Ltd	Stock - Hand Towel - Interleaved 120/pack	1,382.04
EFT83585	21.05.2021	Department of Mines Industry Regulation and Safety (DMIRS)	BSL Receipts - Feb to Apr 2021	27,078.46

Chq EFT	Date	Name	Description	Amount
EFT83586	21.05.2021	BP Australia Pty Ltd	Fleet Fuel - April 2021	4,035.01
EFT83587	21.05.2021	Karratha Caravans (formerly Battery World Karratha)	Airport - Battery Charger for ARO workshop	319.95
EFT83588	21.05.2021	Boya Equipment Pty Ltd	Plant Parts for Repairs - Various	124.00
EFT83589	21.05.2021	Westrac Equipment Pty Ltd	Plant Parts for Repairs - Various	1,266.28
EFT83590	21.05.2021	Woolworths Group Limited	Programming Items / Supplies - Various Locations, Catering, Staff Amenity Restocking	592.13
EFT83591	21.05.2021	Coca-Cola Amatil (Holdings) Ltd	REAP - Kiosk Stock	2,363.10
EFT83592	21.05.2021	Command IT Services	IT - Horizontal 10 way rack mount power rail, Stove Hill	385.00
EFT83593	21.05.2021	Comtec Data Pty Ltd	PBFC - Maint and Minor Rectifications on CCTV cameras and operations	1,848.00
EFT83594	21.05.2021	Avant Edge Consulting (Casilli Holdings Pty Ltd t/as)	Waste - RED Composting Grant Acquittal Report audit & certification	1,375.00
EFT83595	21.05.2021	Computers Now Pty Ltd	IT General Expenses - 4 x Seagate IronWolf 12TB HDDs	2,036.10
EFT83596	21.05.2021	Daysafe Training & Assessing	HR - Chief Fire Warden Training	395.00
EFT83597	21.05.2021	Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd	Animal Control - Various Services	36.70
EFT83598	21.05.2021	Double R Equipment Repairs	Plant Repairs - Various	6,048.27
EFT83599	21.05.2021	Draeger Australia Pty Ltd	WRP - 4x Walk Away Bracket 6L Cylinder	291.50
EFT83600	21.05.2021	Dibsys Gardening Services Pty Ltd	Staff Housing - Garden Tidy Works	550.00
EFT83601	21.05.2021	Datavoice Communications Pty Limited	IT - AVA J139 IP Phone	1,518.00
EFT83602	21.05.2021	E & MJ Rosher Pty Ltd	Plant Parts for Repairs - Various	22.81
EFT83603	21.05.2021	Environex International Pty Ltd	Airport - 32x20L Sodium Hypochlorite 12.5% w/v	651.20
EFT83604	21.05.2021	Engineering Technology Consultants Trust	Andover Park Redevelopment - Technical Advice - ETC - 02/03/21 - 21/04/21	816.75
EFT83605	21.05.2021	Ellenby Tree Farm Pty Ltd	P&G - Plant Stocks	8,943.00
EFT83606	21.05.2021	Ez-Scaf Pty Ltd	REAF 2021 - Supply and install boundary temp fencing 17/03/2021	3,091.00
EFT83607	21.05.2021	Fortesque Bus Service Pty Ltd	REAF - Provide Bus Service for Event, 4 x Karratha Bus	2,970.00
EFT83608	21.05.2021	FE Technologies Pty Ltd	IT - Libraries V4 Kiosk & Return Shelf Master Annual Maint - Jun 2021 to May 2022	2,176.90
EFT83609	21.05.2021	Global Security Management (WA)	Kta Main Admin Building - Security Patrols - April 2021	1,678.88
EFT83610	21.05.2021	Georgiou Group	Dampier Palms and Hampton Oval Construction - Claim #14	5,730.04
EFT83611	21.05.2021	Moore Stephens (WA) Pty Ltd as Agent	2021 Financial Reporting - 11/06/2021 Livestream Attendance	2,332.00
EFT83612	21.05.2021	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	General Hardware Items for Minor Repairs	1,449.43
EFT83613	21.05.2021	Intent Building Contracting Pty Ltd	TYS - Supply/Install Aluminium Bracing Strips and Sheet Metal to Louvres for Increased Security Measures, Roeb Library - Replace Damaged Door and Frame, Staff Housing - Minor Maintenance works	5,370.75
EFT83614	21.05.2021	Karratha Signs	REAP - 2 x A1 Poster Corflute's for Upcoming Performances	247.50

Chq EFT	Date	Name	Description	Amount
EFT83615	21.05.2021	Jolly Good in Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Parts for Repairs - Various	3,220.30
EFT83616	21.05.2021	JCB Construction Equipment Australia (CFC Holding Pty Ltd)	Plant Parts for Repairs - Various	140.61
EFT83617	21.05.2021	JB Hi-Fi Solutions (JB Hi-Fi Group Pty Ltd t/as)	IT - Samsung, 65 Inch UHD, 75 Inch Touch Screen, Fusion Bracket for Touch Panel	12,742.00
EFT83618	21.05.2021	John Ryan Removals (ttf John Ryan Family Trust t/as)	HR - Relocation of Business Systems Project Manager	4,200.00
EFT83619	21.05.2021	Sonic Healthplus Pty Ltd	Staff - Hep A & B Vaccinations, Serology, Hearing Tests	435.60
EFT83620	21.05.2021	Keep Australia Beautiful Council WA	Boxes of Orange Roadside Litter Bags	600.00
EFT83621	21.05.2021	Dorsett Retail Pty Ltd T/A Karratha Retravision	WRP - 120L Bar fridge	298.00
EFT83622	21.05.2021	WA Electoral Commission	Dampier Extraordinary Election 2021	9,604.92
EFT83623	19.05.2021	Galt Geotechnics (ttf The Piovesan Family Trust & ttf Woodland Family	Geotechnical Study - KRMO Redevelopment & KLP Upgrade	21,120.00
EFT83624	21.05.2021	Lift Equip Pty Ltd	Plant Parts - Pendant for Hiab	2,445.09
EFT83625	21.05.2021	Modus Compliance Pty Ltd	Contract Building Surveying Services	3,784.00
EFT83626	21.05.2021	Minprovis International Pty Ltd	Pt Samson Viewing Platform - Secure Binoculars	266.20
EFT83627	21.05.2021	NBS Signmakers	Traffic / Street Signs - Various	616.00
EFT83628	21.05.2021	NW Communications & IT Specialists	KLP - Spin room Replace Ethernet to HDMI converter and install, Alarm Monitoring Services - Various Sites, Airport - Carpark, Changeout LED Display Screens	1,341.62
EFT83629	21.05.2021	NAJA Business Consulting Services	Lot 7020 Cultural/Civic Infrastructure Investigation (RFQ 39/20-21)	12,298.06
EFT83630	21.05.2021	North West Recycling	TYBO 2020 Grant - Final Payment	2,487.10
EFT83631	21.05.2021	Office Line Group Pty Ltd	REAP: Indoor furniture for upstairs foyer activation- booths	10,797.60
EFT83632	21.05.2021	OTR Tyres (TKPH Pty Ltd)	Plant Repairs - Various	1,404.15
EFT83633	21.05.2021	OEM Group Pty Ltd	Spitwater HC12180P Cold Water Petrol Pressure Cleaner - Commercial	2,220.44
EFT83634	21.05.2021	Fulton Hogan Industries Pty Ltd (Pioneer Road Services)	Stock - Emulsion 60/170 (1000L CRS)	1,427.80
EFT83635	21.05.2021	Pilbara Motor Group - PMG	Plant Parts for Repairs - Various	2,579.24
EFT83636	21.05.2021	The Paper Company of Australia Pty Ltd	Stock - A4 Paper 80gsm Pure White	977.63
EFT83637	21.05.2021	Pilbara Copy Service	Photocopy/Printer Charges - Various	970.68
EFT83638	21.05.2021	Paramount Pictures Australia	REAP - Movie Screenings	602.10
EFT83639	21.05.2021	Printsync Norwest Business Solutions	Photocopy/Printer Charges - Various	160.13
EFT83640	21.05.2021	Pilbara Bakehouse	REAF 2021 - First Light on the Rocks Lunch Packs, April 2021	510.00
EFT83641	21.05.2021	PTM Pilbara Traffic Management Pty Ltd	Karratha ANZAC Service - Traffic Management, REAF - Loud Guitars Event Traffic Management	5,689.20
EFT83642	21.05.2021	Profix Glass Karratha Pty Ltd	Waste - Reglaze Weigh Bridge Window	959.36
EFT83643	21.05.2021	Pace Karratha (Pace and Co Pty Ltd t/as)	WRP - Gift Voucher for the Winner of the 30 Classes in 30 Days Challenge	100.00
EFT83644	21.05.2021	Richose Pty Ltd	Plant Parts for Repairs - Various	577.06
EFT83645	21.05.2021	Road Rail & Mine Products Pty Ltd	Stock - TGSi Tactile 300 x 300 Yellow (Box 40)	1,465.64

Chq EFT	Date	Name	Description	Amount
EFT83646	21.05.2021	Regal Cream Products Pty Ltd	REAP Stock - Choc Tops	444.49
EFT83647	21.05.2021	Rops Engineering Australia Pty Ltd	Plant Parts for Repairs - Various	123.09
EFT83648	21.05.2021	Kmart Karratha	WRP Public Toilet - Portable Change Table, Civic Events - Certificate Frames	140.00
EFT83649	21.05.2021	Brady Australia Pty Ltd t/as Seton Australia	KLP - Basketball Court Floor Suction Cups	438.13
EFT83650	21.05.2021	Sunny Sign Company Pty Ltd	Stock - TDI Bracket C/W Bolt Washer and Trilob Bolts	50.60
EFT83651	21.05.2021	SAFE (Saving Animals from Euthanasia Inc)	SAFE Quarterly payments - 4 of 4 (April 2021)	16,660.00
EFT83652	21.05.2021	Designa Sabar Pty Ltd	Airport - Car Park Preventative Maintenance - May 2021	2,758.25
EFT83653	21.05.2021	Safe First Training WA Pty Ltd	HR - Tag & Testing Training	5,850.00
EFT83654	21.05.2021	Scope Business Imaging	Photocopy/Printer Charges - Various	141.84
EFT83655	21.05.2021	Survey Logic Pty Ltd	Consultancy for Amalgamation of Lot 12 & 391 (#47 & 49) Sholl St Roebourne - Step 1 Survey Work	2,365.00
EFT83656	21.05.2021	Skipper Transport Parts	Stock - Paint Brush 2/50mm	13.56
EFT83657	21.05.2021	Statewide Cleaning Supplies Pty Ltd	KLP Gym Expansion - Gym Wipe Dispensers / Disposal Units	1,381.38
EFT83658	21.05.2021	Southern Cross Austereo Pty Ltd	Police Beat Radio Segment & Advertising Campaign on Triple M Radio - 01/04/21 - 30/04/21	1,320.00
EFT83659	21.05.2021	State Library of WA (Office of Shared Services)	Freight for Inter-library Loan Materials to Dampier Library for the 20/21 Financial Year	1,262.18
EFT83660	21.05.2021	Illion Tenderlink (Illion Australia Pty Ltd t/as)	Tender Advertising - Various	345.40
EFT83661	21.05.2021	Tambrey Developments Pty Ltd (atf Tambrey Village Trust 1)	IPC 2021 Financial Year - Lease Liability May 2021	14,624.08
EFT83662	21.05.2021	Blue Hat Cleaning Services T/as Damel Cleaning Services	Cleaning Services - Various Locations, April 2021	22,261.58
EFT83663	21.05.2021	Ausolar Pty Ltd	REAP - March 2021 - Supply and Install Replacement Key OEM Switch for Fire Curtain Controls, Service Airport Monopole, Cabinet Fans & Replace Filters, WCH - Replace Fluoro Light Globes, 10 Hedland PI - Replace Fluoro Lights Globe	2,092.41
EFT83664	21.05.2021	Brida Pty Ltd	WCH - Mulching Gardens (90m3)	15,534.09
EFT83665	21.05.2021	Kennards Hire Pty Limited	Machine Hire Fees - Various Works	10,298.03
EFT83666	21.05.2021	North West Tree Services	TC Damien - Tree Work - Karratha Dampier Wickham Roebourne & Pt Samson	2,998.36
EFT83667	21.05.2021	Nielsen Liquid Waste Services Pty Ltd	April 2021 - Wickham Bistro - Grease Trap Waste Removal	934.00
EFT83668	21.05.2021	Point Parking Pty Ltd	Airport Parking Ground Transport Operations and Management - April 2021	2,749.53
EFT83669	21.05.2021	Reece Pty Ltd	Retic / Plumbing Fixtures & Fittings - Various	6,060.43
EFT83670	21.05.2021	Element Advisory Pty Ltd	Claim 4 - Project Management up to Completion of Offsite Fabrication - Welcome Park Public Art	11,550.00
EFT83671	21.05.2021	AWE Mechanical Pty Ltd	Kta Airport - Long Term Parking Fee Waived due to WA Border Restrictions w/ Queensland	210.00
EFT83672	21.05.2021	P Brown	Refund - Cancelled Gym Membership	74.00
EFT83673	21.05.2021	M Craven	Security Subsidy Scheme Reimb	374.00
EFT83674	21.05.2021	A Dungey	HR - Tafe Block Meals & Transport - 31/01/21 - 20/02/21	1,190.36

Chq EFT	Date	Name	Description	Amount
EFT83675	21.05.2021	F Frichot	Refund - ASIC Card for Compliance & Safety Officer Kta Airport	220.00
EFT83676	21.05.2021	S Franco	Refund - Cancelled Gym Membership (Direct Debited in Error)	98.00
EFT83677	21.05.2021	D Hage	Meet the Street Reimb	195.78
EFT83678	21.05.2021	C Hutchens	Reimb - Meal Allowances from Tafe Block 08/02/21-21/02/2021	120.14
EFT83679	21.05.2021	V Heading	Refund 40 Mile Camping Site Fees	48.00
EFT83680	21.05.2021	K Hau	Meet the Street Reimb	199.01
EFT83681	21.05.2021	C Murray	Reimburse Accommodation & Meal Allowance - Meeting in Port Hedland 14 15/04/21	502.43
EFT83682	21.05.2021	T Nevill	Kta Airport 3 Day Parking Pass for Owner Occupiers in Pt Samson Roebourne & Wickham	50.00
EFT83683	21.05.2021	R Paragoso	Refund Cleaverville Camping Permit Fee	64.00
EFT83684	21.05.2021	J Singh	Security Subsidy Scheme	99.00
EFT83685	21.05.2021	A Wear	KLP - Private Accommodation Allowance for Meeting 14-16/04/21	225.00
EFT83686	21.05.2021	J Wall	Reimbursement - Travel Allowances 16/03/2021 to 22/03/2021	477.10
EFT83687	21.05.2021	Murchison Boat Hire (Barker Transport Engineering Pty Ltd t/as)	KTVC Tours - April 2021	1,000.00
EFT83688	21.05.2021	Helen Gloggner t/as Beachside Glass	KTVC Sales - April 2021	127.50
EFT83689	21.05.2021	Helicopter Film Services Pty Ltd T/A Heli Spirit	Youth Week Celebrations - ROEPARTY Event: Helicopter rides for youth week event in Roebourne 10.04.21	6,610.00
EFT83690	21.05.2021	Tracey Anne Heimberger t/as Tracey H Photography	KTVC Sales - April 2021	10.65
EFT83691	21.05.2021	Harrison Elissa (t/as Red Earth Soaps)	KTVC Sales - April 2021	6.38
EFT83692	21.05.2021	Integrity Coach Lines (Aust) Pty Ltd	KTVC Sales - April 2021	702.53
EFT83693	21.05.2021	Murujuga Aboriginal Corporation	KTVC Tours - Feb 2021	150.00
EFT83694	21.05.2021	Pilbara Dive and Tours (Natalie Callanan t/as)	KTVC Sales - April 2021	1,040.00
EFT83695	21.05.2021	Reef Seeker Charters (Tammy Louise Tennant t/as)	KTVC Sales - April 2021	6,820.00
EFT83696	21.05.2021	Three Birds Homewares (Jessica Walford)	Youth Week - Beach Party at Covechella - 18/04/2021 - Henna Hut	1,183.50
EFT83697	21.05.2021	BSA Advanced Property Solutions (WA) Pty Ltd	KLP - Install of 9.5 kw Split System Air Conditioner to Workshop, Kta SES Bldg - Repair AC in The Q Stores, Millars Well Daycare - Chemical Clean AC Units, Airport - ARO Workshop AC Unit Repairs, DCH - Repair Library AC Units	14,404.45
EFT83698	21.05.2021	Dampier Plumbing & Gas (ttf DPG Trust)	KLP - WO 242 - Supply and Install Copper Water Main (inside Plant Room to Divert Existing Main Underground), Depot - Install new Davey Pump, Airport - Replace Air Reg in Sea Container WWTP, PBFC - Report/Repair Water Leak in KCH Module, KLP Oval - Repair Leak in Tank Compound	17,646.18
EFT83699	21.05.2021	Cleanaway Pty Ltd	Waste Collection Services - Various	1,091.20
EFT83700	21.05.2021	Department of Primary Industries and Regional Development	P&G - Quarantine Inspection of Plants from Darwin Plant Wholesalers	67.50
EFT83701	21.05.2021	Horizon Power	Electricity Usage Charges - Various	82,061.34

Chq EFT	Date	Name	Description	Amount
EFT83702	21.05.2021	Horizon Power	Electricity Usage Charges - Various	11,868.21
EFT83703	21.05.2021	Water Corporation	Water Usage Charges - Various	46,096.64
EFT83704	21.05.2021	Foxtel For Business	KLP - Business Premium Charges - May 2021	210.00
EFT83705	21.05.2021	Wesfarmers Kleenheat Gas Pty Ltd	Staff Housing - Gas Bottle Yearly Service Charges	85.80
EFT83706	21.05.2021	Neverfail Springwater Pty Ltd - 7 Mile Waste Account (906919689)	15L Spring Water Bottles	156.25
EFT83707	21.05.2021	Horizon Power	Electricity Usage Charges - Various	85,425.97
EFT83708	24.05.2021	Vescovato (Function Limited t/as)	HR - Sample Uniforms	524.21
EFT83709	24.05.2021	T & B Giles	Staff Housing - Rent Payable 01/06/21 - 30/06/21	5,633.33
EFT83710	28.05.2021	G Bailey	Sitting Fee - May 2021	2,931.50
EFT83711	28.05.2021	E Smeathers	Sitting Fee - May 2021	2,931.50
EFT83712	28.05.2021	J Armstrong	Sitting Fee - May 2021	2,931.50
EFT83713	28.05.2021	M Bertling	Sitting Fee - May 2021	2,931.50
EFT83714	28.05.2021	G Harris	Sitting Fee - May 2021	2,931.50
EFT83715	28.05.2021	P Long	Sitting Fee - May 2022	11,730.75
EFT83716	28.05.2021	P Miller	Sitting Fee - May 2021	2,931.50
EFT83717	28.05.2021	K Nunn	Sitting Fee - May 2021	4,801.33
EFT83718	28.05.2021	D Scott	Sitting Fee - May 2021	2,931.50
EFT83719	28.05.2021	J Waterstrom Muller	Sitting Fee - May 2021	2,931.50
EFT83720	27.05.2021	Construction Training Fund (CTF)	CTF Receipts - March 2021	6,916.02
EFT83721	27.05.2021	Ngarliyarndu Bindirri Aboriginal Corp.	Staff Housing - Yard Maintenance as per Quote QY0008	305.00
EFT83722	27.05.2021	Ray White Real Estate Karratha	ERP Project - Lease & Management Fee for Unit 4/28-32 Degray Pl - 11/06/21 - 10/07/21	2,354.00
EFT83723	27.05.2021	Helloworld Travel Karratha	HR - Flights - WTM Facilitator	925.00
EFT83724	27.05.2021	ATI Parts Australia	Plant Parts for Repairs - Various	3,271.80
EFT83725	27.05.2021	Black Iris Consulting (R Ghandour & M.S. Hewitt)	Reimb for NYFL Catering for Michael Torres Exhibition for REAF	425.00
EFT83726	27.05.2021	Comtec Data Pty Ltd	CCTV Camera replacement works, Repairs & Servicing	11,347.62
EFT83727	27.05.2021	Daysafe Training & Assessing	HR - BWTM Course	14,610.00
EFT83728	27.05.2021	Department of Water and Environmental Regulation	Waste - Category 67A - Composting License Amendment Fee. Ref #L7021/1997/15	4,352.00
EFT83729	27.05.2021	Fortus Group (Founder Enterprises P/L t/as)	Stock - Plow Bolt Grader (Caterpillar 4F-3657)	37.62
EFT83730	27.05.2021	JDSI Consulting Engineers	Murujuga National Park Access Road Stage 4 Design Consultancy - Site Visit April 2021 Travel Disbursements & Revised Cost Estimates	4,528.69
EFT83731	27.05.2021	Karratha Veterinary Hospital	Animal Control - Various Services	803.50
EFT83732	27.05.2021	Les Mills Asia Pacific Industries (W&D Robertson Investments Pty Ltd)	KLP Group Fitness room exercise steps	12,020.35
EFT83733	27.05.2021	Monitor (WA) Pty Ltd	Pharos - Library software for public access management	3,409.12
EFT83734	27.05.2021	Marsh Pty Ltd	HR - Contract Risk Management 1 Session	2,200.00
EFT83735	27.05.2021	Pitter Pat Productions Incorporated	Arts Dev - Creative Collective Fee Instalment 3	2,000.00
EFT83736	27.05.2021	Pilbara Bakehouse	YAG - Catering (dinner) for Youth Development Workshop in Council Chambers 3:30-7:30pm 4/11/2020	269.00
EFT83737	27.05.2021	Reece Pty Ltd	Retic / Plumbing Fixtures & Fittings - Various	14,887.08
EFT83738	27.05.2021	Sony Pictures Releasing	REAP - Movie Screenings	646.65

Chq EFT	Date	Name	Description	Amount
EFT83739	27.05.2021	Emerge Associates (TTF The Reef Family Trust t/as)	Dampier Palms Hampton Oval - Design & Document Site Plan & Crossover Solution	1,589.50
EFT83740	28.05.2021	Water Corporation	Standard Infrastructure Contribution (Water supply and Wastewater supply)	115,342.55
EFT83741	28.05.2021	Precision Mechanical Contractors Pty Ltd t/as Karratha Garage Doors	Ops Centre - WT#38980 - Replacement of 4 x roller doors	57,151.88
EFT83742	28.05.2021	Manning Pavement Services Pty Ltd t/as Karratha Asphalt	Road Maintenance - Bayview, Searipple, Maitland, Millstream, Klenk) - Asset Segment	58,891.03
EFT83743	28.05.2021	Karratha Earthmoving & Sand Supplies (Project Management Pty Ltd t/as)	Bayly Ave Works - RFT 34-19/20, Construction Works Progress Claim #08	603,948.89
EFT83744	28.05.2021	Office of The Auditor General	OAG Audit for period ending 30 June 2020	62,480.00
EFT83745	28.05.2021	Command IT Services	KLP / REAP & Waste - additions changes & repair of damaged cabling & equipment - Variation 02 & 03, CCTV Strategy Implementation Stage 1, Security Alarm Monitoring - Various Sites, Roeb SES - IT Equipment Servicing	111,162.70
EFT83746	28.05.2021	LFA First Response	Stock - Sharps Container Casing - Yellow	740.98
EFT83747	28.05.2021	Chefmaster Australia	Stock - Garbage Bags 80ltr 1000 x 420 x 380mm (Box/400)	747.84
EFT83748	28.05.2021	Winc Australia Pty Limited	Cancelled Payment	0.00
EFT83749	28.05.2021	Hathaways Lubricants	Stock - Lubricants (Various)	704.40
EFT83750	28.05.2021	Local Government Professionals Australia WA	HR - Regional Management Challenge Team Registration	1,800.00
EFT83751	28.05.2021	Parry's Merchants	REAP - Kiosk Supplies	234.30
EFT83752	28.05.2021	Letanika Pty Ltd T/as Signswest	Double Sided A-Frame Sign for Cuppa with a Cop Program (for Roebourne Police)	401.50
EFT83753	28.05.2021	Sealanes (1985) Pty Ltd	Corp Services - Kitchen Supplies for Admin Office Admin Annex and ERP Office, IPC - Café Supplies	765.47
EFT83754	28.05.2021	Bunzl Brands and Operations Pty Ltd	Staff - Safety Boots	197.00
EFT83755	28.05.2021	Atom Supply	Sundry Equip - Honda Air Compressor, Uniforms Stocks, Minor Tools, Wheel Stop Compliance Yellow, Plant Parts, White Hard Hats	5,241.03
EFT83756	28.05.2021	J Blackwood & Son Pty Limited	Stock - Traffic Cone Orange Reflective 450mm, Uniforms Stocks, Safety Boots, Disposable Coveralls, Batteries, Insect Repellent Spray, Collapsible Hand Trolley	1,456.05
EFT83757	28.05.2021	ABCO Products	Stock - Grill Brick	665.74
EFT83758	28.05.2021	Avdata Australia	Kta Airport - Monthly Airport Data Reporting Fee - 2021-03	1,623.27
EFT83759	28.05.2021	GPC Asia Pacific Pty Ltd (NAPA t/as)	Plant Parts for Repairs - Various	129.80
EFT83760	28.05.2021	Adage Furniture (Core Hospitality Group Pty Ltd t/as)	KLP - Heavy Duty commercial trestle tables	4,473.70
EFT83761	28.05.2021	BOC Limited	KLP Soccer Goals - Argon Gas & Aluminium Welding Products	521.99
EFT83762	28.05.2021	Bunzl Ltd	Stock - Wypall X-60 Pop Up Wipes (Box/130)	1,949.33
EFT83763	28.05.2021	Beacon Equipment	P&G - Atom Edger 585 Pro Mitsu TLE48	1,598.00
EFT83764	28.05.2021	Bookeasy Pty Ltd	KTVC - Monthly Service Fee April 2021	275.00
EFT83765	28.05.2021	Bernard Seeber Pty Ltd	TYS - RFQ 63-19/20 Re-design Feasibility Study/Consultation - to 30/04/2021	14,245.00
EFT83766	28.05.2021	Benestar Group Pty Ltd	EAP Brochures / Posters	466.40



Chq EFT	Date	Name	Description	Amount
EFT83767	28.05.2021	Campbell Clan Superannuation Fund	Coolawanyah Rd Karratha - Records Storage - 18/05/21 - 17/06/21	750.00
EFT83768	28.05.2021	Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd	Animal Control - Various Services	73.40
EFT83769	28.05.2021	DS Agencies Pty Ltd	REAP: Outdoor furniture - to activate entry foyer and amphitheatre	39,886.00
EFT83770	28.05.2021	Datacom Systems (AU) Pty Ltd	IT - 5 x M365 E3 User Licenses for Microsoft 365	1,991.83
EFT83771	28.05.2021	Empire6714	Instalment 2 - Volunteer Recognition Awards Catering	4,943.95
EFT83772	28.05.2021	Farinosi & Sons Pty Ltd	Cleaverville & 40 Mile - Caretaker Supplies for Maintenance Works	200.05
EFT83773	28.05.2021	FE Technologies Pty Ltd	TC Damien - Security Gates 2 Column Bi-directional People Counter w/ Cable Cover	4,936.80
EFT83774	28.05.2021	Nichole Fleetwood t/as Fleetwood Yoga International	Mindful in May - Community Yoga x 4 Sessions in collaboration w/ Act Belong Commit & Population Health	500.00
EFT83775	28.05.2021	StrataGreen (Strata Corporation Pty Ltd)	Stock - Tree Tie Hessian & Leaf Rakes	340.33
EFT83776	28.05.2021	Gresley Abas Pty Ltd	Professional Services for Development of Roebourne Recreation Precinct Masterplan to 31/03/2021	28,423.90
EFT83777	28.05.2021	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight Charges - Various	3,048.89
EFT83778	28.05.2021	Winc Australia Pty Limited	Stationery Items - Various Departments	163.84
EFT83779	28.05.2021	Global Spill Control Pty Ltd	Waste - Lids For 52l Crates	214.94
EFT83780	28.05.2021	GCM Enviro Pty Ltd	Plant Parts for Repairs - Various	8,525.91
EFT83781	28.05.2021	Gamesworld (WA) Pty Ltd t/as Games World	TBW - Momentum Term 2 - Puzzles & Games	312.85
EFT83782	28.05.2021	Andrea Lauren Gibbs t/as Barefaced	REAF - Chin Wagon Audio Editing (Instalment 2)	8,855.77
EFT83783	28.05.2021	Grace Information & Records Management (Grace Records Management Aus)	Records - Cataloguing Storage and Digitisation of Records - Access of File & Storage for May 2021	5,891.14
EFT83784	28.05.2021	ProjectMy (Good Doogs Pty Ltd t/as)	IT - ProjectMy Master Scheduler Planning Consultation Site Visit - 20 21/01/21	3,505.11
EFT83785	28.05.2021	Studiocanal Pty Ltd	REAP - Movie Screenings	654.30
EFT83786	28.05.2021	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	General Hardware Items for Minor Repairs	37.97
EFT83787	28.05.2021	Harvey Norman Karratha (Rathasupa No. 2 Trust t/as)	REAP Furniture Project - Internal Foyer Spaces - Additional Lounges	1,722.85
EFT83788	28.05.2021	Intent Building Contracting Pty Ltd	Nickol West Toilet Block - Replace door lock, 30 Curlew St - Make Safe Pet Door, WCH - Repair Storeroom Door Closer, Pegs Pavilion - Repair Door Lock	1,418.63
EFT83789	28.05.2021	Karratha Signs	Plant Parts - Cut vinyl ID number and install	214.50
EFT83790	28.05.2021	James Bennett Pty Limited	Libraries - New Resources	46.18
EFT83791	28.05.2021	Jolly Good in Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Parts for Repairs - Various	979.95
EFT83792	28.05.2021	JCB Construction Equipment Australia (CFC Holding Pty Ltd)	Plant Parts for Repairs - Various	417.30

Chq EFT	Date	Name	Description	Amount
EFT83793	28.05.2021	Komatsu Australia Pty Ltd	Stock - Kowa Oil Sample Kits	1,126.40
EFT83794	28.05.2021	Sonic Healthplus Pty Ltd	Staff - Hep A and Hep B Vaccinations	701.80
EFT83795	28.05.2021	Karratha Panel & Paint (Tunstead Family Trust T/a)	Removal of Abandoned Vehicle to Depot	220.00
EFT83796	28.05.2021	Karratha Central Apartments (Mansted Holdings Pty Ltd)	Accommodation - WTM Facilitator	756.00
EFT83797	28.05.2021	Karratha Hockey Association Inc	Community Assistance Payment	1,000.00
EFT83798	28.05.2021	Land Surveys NPJS Pty Ltd	Dampier Boat Ramp Renewal - Feature Survey of Windy Ridge and Hampton Ovals	5,148.00
EFT83799	28.05.2021	Leethall Constructions Pty Ltd	Supply/Install 46lm Of Concrete Kerbing to Assist in Drainage at Millars Well Hardcourts, KLP - Footpath Construction	4,647.50
EFT83800	28.05.2021	MIB Traffic Pty Ltd	Roebourne ANZAC Service - Traffic management	3,300.00
EFT83801	28.05.2021	NBS Signmakers	DPE - Fabrication & Supply of 3 x Alucobond Sign - Roebourne Way, Traffic / Street Signs - various	2,143.46
EFT83802	28.05.2021	Norwest Craft Supplies	CAA 2021 - 30x30 Box Canvas	1,897.50
EFT83803	28.05.2021	Nickol Bay Speedway Club	2020/21 Large Community Grant Scheme - 50% Upfront - Club House Reconstruction	17,500.00
EFT83804	28.05.2021	OTR Tyres (TKPH Pty Ltd)	Plant Repairs - Various	454.66
EFT83805	28.05.2021	Pilbara Motor Group - PMG	Plant Parts for Repairs - Various	1,259.98
EFT83806	28.05.2021	Printsync Norwest Business Solutions	Photocopy/Printer Charges - Various	518.92
EFT83807	28.05.2021	Pilbara First Aid	Staff Training - Provide First Aid Course	1,600.00
EFT83808	28.05.2021	Pilbara Physiotherapy Pty Ltd	Manual Handling Training - 2 Sessions May 2021	800.00
EFT83809	28.05.2021	Karratha Timber & Building Supplies	General Hardware Items for Minor Repairs	152.25
EFT83810	28.05.2021	Roadshow Films Pty Ltd	REAP - Movie Screenings	0.53
EFT83811	28.05.2021	Westrac Equipment Pty Ltd	Plant Parts for Repairs - Various	326.91
EFT83812	28.05.2021	Woolworths Group Limited	Programming Items / Supplies - Various Locations, Catering, Staff Amenity Restocking	2,639.47
EFT83813	28.05.2021	Wren Oil	Administration / Compliance Fee for Waste Oil Disposal 18/03/2021	16.50
EFT83814	28.05.2021	Welcome Lotteries House	Small Community Grant April 2021- Backyard Revamp	5,500.00
EFT83815	28.05.2021	Wilson Security	Security Alarm Monitoring - Attendance to Alarms at Roebourne Library	165.00
EFT83816	28.05.2021	West-Sure Group	Kta Airport Car Park - APS Cash Collection - April 2021	282.56
EFT83817	28.05.2021	Western Australia Police	Rates refund for assessment	167.77
EFT83818	28.05.2021	Light Application Pty Ltd	Water Tank Lighting Design & Supply - 75% deposit	68,191.02
EFT83819	28.05.2021	Auto One Karratha (WC Auto Pty Ltd)	Plant Parts for Repairs - Various	428.40
EFT83820	28.05.2021	Rops Engineering Australia Pty Ltd	Plant Parts for Repairs - Various	62.15
EFT83821	28.05.2021	Statewide Bearings	Plant Parts for Repairs - Various	44.00
EFT83822	28.05.2021	Kmart Karratha	REAP Kiosk & Bar - Display Units for Kiosk Stock Felt Feet for Furniture	84.00
EFT83823	28.05.2021	Seek Limited	HR - Flexible Job Ad Budget	5,500.00
EFT83824	28.05.2021	Seatadviser Pty Ltd	REAP Ticketing Management System Fees - April 2021	2,345.75
EFT83825	28.05.2021	SSAA Nickol Bay Branch	2020/21 Large Community Grant Scheme - 30% Progress - CR154685 - LED Light Replacement Project	6,410.00

Chq EFT	Date	Name	Description	Amount
EFT83826	28.05.2021	Skipper Transport Parts	Plant - Eerator ASM	350.05
EFT83827	28.05.2021	South Metropolitan Tafe	HR - TAFE Course Fees	221.80
EFT83828	28.05.2021	Trasan Contracting Pty Ltd	TC Damien FBCC - Remove Louvres Dispose of Damaged & Deliver Remaining to Cowle Rd Depot	1,895.61
EFT83829	28.05.2021	Troy's Tyres 2 You	Plant Repairs - Various	1,605.00
EFT83830	28.05.2021	The Strategic Energy Pty Ltd T/A Lime Intelligence	Airport - Monthly Subscription Fee May 2021	2,475.00
EFT83831	28.05.2021	Porter Consulting Engineers (TTF The Consulting Engineering Unit Trust	Hancock Way - Consultancy Services to 30/04/2021	4,125.00
EFT83832	28.05.2021	In the Booth Pty Ltd (TTF The Austin Family Trust t/as)	Volunteer Recognition Awards - Instalment 2 - Photobooth Hire 24/05/2021	647.50
EFT83833	28.05.2021	West Australian Newspapers Limited	Advertising - Various	1,064.00
EFT83834	28.05.2021	Wangka Maya Pilbara Aboriginal Language Centre	Local History - 3 DVD copies of How the West was Lost	133.36
EFT83835	28.05.2021	Warp Training Australia Pty Ltd	HR - Advanced Worksite Traffic Management	6,089.00
EFT83836	28.05.2021	WGAWA Pty Ltd	Point Samson Fishing Platform Detailed Design - Services to 31/03/21	21,571.00
EFT83837	28.05.2021	Blue Hat Cleaning Services T/as Damel Cleaning Services	Cleaning Services - Various Locations, April 2021	2,079.06
EFT83838	28.05.2021	Norwest Sand & Gravel Pty Ltd	250 t of Wickham Gravel (delivered), 7 Mile Cell Reshaping - Cut from Western Side of Slope Additional	19,064.32
EFT83839	28.05.2021	Poinciana Nursery	P&G - Plant Stocks	630.00
EFT83840	28.05.2021	Rol-WA Pty Ltd T/a Allpest WA	Airport - Pest Treatment of Switchboards & Meters, Annual Termite & Ant Treatments - Various Sites	1,793.50
EFT83841	28.05.2021	Ausolar Pty Ltd	Ops Centre - Workshop Roller Shutter Doors - Cabling and Mounting Door Controllers, Solar Pedestrian Bridge Light Works, Testing & Tagging - Various Sites, Main Admin - Replace Exterior Light Globes	19,357.87
EFT83842	28.05.2021	Handy Hands Pty Ltd	P&G Pesticides & Gardening Items	120.00
EFT83843	28.05.2021	Nielsen Liquid Waste Services Pty Ltd	Depot - Please pump out septic tank located at the Depot Dog Pound	1,488.00
EFT83844	28.05.2021	Shelf Cleaning Services	Cleaning Services - Various Locations, Mar/Apr 2021	9,386.44
EFT83845	28.05.2021	Turf Guru Landscapes Pty Ltd	P&G - Irrigation Works at Nickol West Park	1,100.00
EFT83846	28.05.2021	Turf Whisperer (Turf Life Pty Ltd t/as)	KTA Golf Course/Bowling Green Facility - Supply Set Services for April 2021	28,697.02
EFT83847	28.05.2021	J Bye	Security Subsidy Scheme Reimb	500.00
EFT83848	28.05.2021	J Coope	Rates refund - Overpayment	192.39
EFT83849	28.05.2021	R Cruikshank	Refund - Cancellation of Cleaverville Camp Booking	48.00
EFT83850	28.05.2021	B Growden	Reimb - Travel Allowances 06/02/2021 to 29/03/2021	200.33
EFT83851	28.05.2021	R Hall	Reimbursement - Utilities as per employment Contract (Electricity Usage)	3,678.04
EFT83852	28.05.2021	D Henderson	Refund - Swimming Lessons (Paid twice)	120.00
EFT83853	28.05.2021	Karratha Rockers	Return Hire Fees - Frank Butler Pavilion	60.00
EFT83854	28.05.2021	D Letts	Security Subsidy Scheme Reimb	500.00
EFT83855	28.05.2021	A Minchin	Reimbursement - Travel Allowances 13/04/2021	106.00
EFT83856	28.05.2021	A & R McKay	Reimb - 40 Mile Caretaker Fuel & Gas	422.21
EFT83857	28.05.2021	J McInnes	Refund - Cancellation of 40 Mile Camp Booking	32.00
EFT83858	28.05.2021	A Russell	Security Subsidy Scheme Reimb	500.00

Chq EFT	Date	Name	Description	Amount
EFT83859	28.05.2021	Roebourne Art Group Aboriginal Corp	KTVC Sales - April 2021	127.50
EFT83860	28.05.2021	Donna Cucel T/as Destined Feather	KTVC Sales - April 2021	442.00
EFT83861	28.05.2021	Electric Images Australia (Gavin Lee Canning)	KTVC Sales - April 2021	38.25
EFT83862	28.05.2021	Kertu Ehala t/as Satu Creations	KTVC Sales - April 2021	15.30
EFT83863	28.05.2021	Nancy Gillespie	KTVC Sales - April 2021	62.90
EFT83864	28.05.2021	The Golden Lampstand Pty Ltd T/as Grateful Remnants	KTVC Sales - April 2021	158.95
EFT83865	28.05.2021	Integrity Coach Lines (Aust) Pty Ltd	KTVC Tours - May 2021	771.97
EFT83866	28.05.2021	Nyimari Pty Ltd t/as Ngurranga Tours	HR - Cultural Awareness Training 31/03/2021 - 10 Candidates	2,750.00
EFT83867	28.05.2021	Pilbara Dive and Tours (Natalie Callanan t/as)	KTVC Tours - May 2021	1,475.00
EFT83868	28.05.2021	Quilts by Robyn	KTVC Sales - April 2021	580.00
EFT83869	28.05.2021	Melanie Rose	KTVC Sales - April 2021	510.00
EFT83870	28.05.2021	Dampier Plumbing & Gas (t/f DPG Trust)	P&G Shark Cage Beach - Install New Bubbler w/ Dog Bubbler, Pt Samson - Install Backflow/RPZ to Park Toilets, Airport - Backflow Testing, Depot - Repair B4 Kitchen Zip Tap, DCH - Replace cracked kitchen basin, WRP - Relocate Drink Units, Airport - Repairs to potable Trunc Water Main	20,771.55
EFT83871	28.05.2021	BSA Advanced Property Solutions (WA) Pty Ltd	KLP - IGBT PCB Over Temp Fault - Carry Out Chiller Flush on VSD Cooling Systems, Quarterly & Monthly - AC Scheduled Maintenance - Various Sites, Kta Main Admin - Replace Faulty Capacitor, KLP - Install Aftermarket Cooling System to Chiller #2, DCH - Report/Rectify AC Faults, KLP - Repairs to PHP 2, REAP - Rectify Cool Room Fault	60,798.50
EFT83872	28.05.2021	Cleanaway Pty Ltd	Waste Collection Services - Various	117,169.58
EFT83873	28.05.2021	Telstra Corporation Ltd	Telephone Usage Charges - Various	17,721.86
EFT83874	28.05.2021	Neverfail Springwater Ltd - Karratha Visitors Centre	15L Spring Water Bottles	60.85
EFT83875	28.05.2021	Neverfail Springwater Ltd - WWTP	15L Spring Water Bottles	13.25
EFT83876	28.05.2021	Optus Billing Services Pty Ltd	KLP Emergency Lift Phone - Phone Charges 07/04/21 - 06/05/21	20.00
EFT83877	28.05.2021	Cleanaway Co Pty Ltd	Waste Collection Services - Various	288.76
EFT83878	28.05.2021	Horizon Power	Cancelled Payment	0.00
EFT83879	28.05.2021	Water Corporation	Cancelled Payment	0.00
EFT83880	28.05.2021	Horizon Power	Electricity Usage Charges - Various	75.57
EFT83881	28.05.2021	Water Corporation	Water Usage Charges - Various	19,628.70
EFT83882	28.05.2021	City of Karratha	Payroll deductions	780.00
EFT83883	28.05.2021	City of Karratha - Social Club	Payroll deductions	1,620.00
EFT83884	28.05.2021	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT83885	28.05.2021	Australian Services Union (ASU/MEU Div)	Payroll deductions	336.70
EFT83886	28.05.2021	L Gan - (Mortgage Account)	Home Ownership Allowance	520.00
EFT83887	28.05.2021	C Gorman (Mortgage Account)	Home Ownership Allowance	400.00
EFT83888	28.05.2021	P Heekeng - (Mortgage Account)	Home Ownership Allowance	300.00

Chq EFT	Date	Name	Description	Amount
EFT83889	28.05.2021	S Kot (Mortgage Account)	Home Ownership Allowance	870.00
EFT83890	28.05.2021	Lgrceu	Payroll deductions	41.00
EFT83891	28.05.2021	Maxxia Pty Ltd	Payroll deductions	60,026.67
EFT83892	28.05.2021	N Milligan - (Mortgage Account)	Home Ownership Allowance	272.71
EFT83893	28.05.2021	J Patel (Mortgage Account)	Home Ownership Allowance	300.00
EFT83894	28.05.2021	E Saral (Mortgage Account)	Home Ownership Allowance	400.00
EFT83895	28.05.2021	A Virkar (Mortgage Account)	Home Ownership Allowance	300.00
78689	07.05.2021	The Karratha Autumn Club Inc	Cancelled Payment	0.00
78690	21.05.2021	Western Diagnostic Pathology	CASA - Drug and Alcohol Test	385.00
DD40631.1	12.05.2021	Aware Super (Formerly WA Super & First State Super)	Payroll deductions	92,891.09
DD40631.10	12.05.2021	VicSuper	Superannuation contributions	241.82
DD40631.11	12.05.2021	100F Lifetrack Personal Superannuation	Superannuation contributions	1,489.45
DD40631.12	12.05.2021	HostPlus Superannuation	Payroll deductions	9,666.21
DD40631.13	12.05.2021	Local Government Superannuation- SYDNEY	Superannuation contributions	685.84
DD40631.14	12.05.2021	ANZ Smart Choice Super	Superannuation contributions	1,905.69
DD40631.15	12.05.2021	QSUPER	Superannuation contributions	565.10
DD40631.16	12.05.2021	Prime Super	Superannuation contributions	1,121.50
DD40631.17	12.05.2021	AMIST SUPER (Australian Meat Industry Superannuation Trust)	Superannuation contributions	607.91
DD40631.18	12.05.2021	MLC Wrap Super	Superannuation contributions	952.45
DD40631.19	12.05.2021	Commonwealth SuperSelect	Superannuation contributions	518.89
DD40631.2	12.05.2021	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	668.70
DD40631.20	12.05.2021	Care Super	Superannuation contributions	956.30
DD40631.21	12.05.2021	EQUIPSUPER	Payroll deductions	1,137.78
DD40631.22	12.05.2021	Public Sector Superannuation Fund	Superannuation contributions	166.23
DD40631.23	12.05.2021	Richka Superannuation Fund	Superannuation contributions	560.28
DD40631.24	12.05.2021	Cbus	Payroll deductions	2,560.91
DD40631.25	12.05.2021	BT Business Super	Superannuation contributions	485.49
DD40631.26	12.05.2021	BT Panorama Superannuation	Payroll deductions	899.52
DD40631.27	12.05.2021	AMP Superleader	Superannuation contributions	449.45
DD40631.28	12.05.2021	ING Direct Superannuation Fund	Superannuation contributions	979.14
DD40631.29	12.05.2021	BT Funds Management	Superannuation contributions	678.72
DD40631.3	12.05.2021	AMP Flexible Lifetime Superannuation Fund	Payroll deductions	2,327.87
DD40631.30	12.05.2021	HUB24 Super Fund	Superannuation contributions	309.80
DD40631.31	12.05.2021	BT Super for Life	Superannuation contributions	461.69
DD40631.32	12.05.2021	Unisuper	Superannuation contributions	743.59
DD40631.33	12.05.2021	Vision Super	Superannuation contributions	752.21
DD40631.34	12.05.2021	Superwrap Personal Super Plan	Superannuation contributions	1,302.65
DD40631.35	12.05.2021	Essential Super	Superannuation contributions	1,418.62
DD40631.36	12.05.2021	Media Superannuation	Superannuation contributions	532.24

Chq EFT	Date	Name	Description	Amount
DD40631.37	12.05.2021	MLC Super Fund	Superannuation contributions	1,031.90
DD40631.38	12.05.2021	Local Government Superannuation - BRISBANE	Superannuation contributions	435.26
DD40631.39	12.05.2021	GuildSuper Fund	Superannuation contributions	138.33
DD40631.4	12.05.2021	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll deductions	987.88
DD40631.40	12.05.2021	Parasdisse Futures SMSF	Superannuation contributions	508.33
DD40631.41	12.05.2021	Telstra Super Pty Ltd	Superannuation contributions	425.88
DD40631.42	12.05.2021	REI Superannuation	Superannuation contributions	389.90
DD40631.43	12.05.2021	Australian Ethical Retail Superannuation Fund	Payroll deductions	739.91
DD40631.44	12.05.2021	TWU Super	Superannuation contributions	78.16
DD40631.45	12.05.2021	Netwealth Superannuation	Payroll deductions	1,606.27
DD40631.46	12.05.2021	Sunsuper Pty Ltd	Superannuation contributions	5,043.59
DD40631.47	12.05.2021	Australian Super	Superannuation contributions	13,611.10
DD40631.48	12.05.2021	Hesta Superannuation	Superannuation contributions	4,315.65
DD40631.49	12.05.2021	Macquarie Wrap Super Manager	Payroll deductions	2,077.38
DD40631.5	12.05.2021	AMP Super Directions Fund	Superannuation contributions	768.61
DD40631.6	12.05.2021	J & S Pryor Super Fund	Superannuation contributions	351.01
DD40631.7	12.05.2021	Colonial First State Firstchoice Super	Superannuation contributions	1,473.87
DD40631.8	12.05.2021	Rest Superannuation	Payroll deductions	5,333.30
DD40631.9	12.05.2021	CBA Superannuation Savings Account	Payroll deductions	1,181.94
DD40634.1	12.05.2021	Fines Enforcement Registry (Dept Of Attorney General)	FERS Lodgement - May 2021 (33 Fines)	2,541.00
DD40733.3	24.05.2021	Aware Super (Formerly WA Super & First State Super)	Superannuation contributions	-2,133.99
DD40733.4	24.05.2021	HUB24 Super Fund	Redirection of Returned March Super re #838 from MA751 to MH489	1,918.38
DD40733.7	27.05.2021	Colonial First State Firstchoice Super	Redirection of Returned March Super re #6688 from MA751 - FC343	215.61
DD40740.1	26.05.2021	Aware Super (Formerly WA Super & First State Super)	Payroll deductions	94,283.38
DD40740.10	26.05.2021	Rest Superannuation	Payroll deductions	5,471.19
DD40740.11	26.05.2021	CBA Superannuation Savings Account	Payroll deductions	1,377.23
DD40740.12	26.05.2021	HostPlus Superannuation	Payroll deductions	9,672.41
DD40740.13	26.05.2021	VicSuper	Superannuation contributions	241.82
DD40740.14	26.05.2021	100F Lifetrack Personal Superannuation	Superannuation contributions	1,485.36
DD40740.15	26.05.2021	Local Government Superannuation- SYDNEY	Superannuation contributions	685.84
DD40740.16	26.05.2021	ANZ Smart Choice Super	Superannuation contributions	1,097.21
DD40740.17	26.05.2021	QSUPER	Superannuation contributions	657.13
DD40740.18	26.05.2021	Prime Super	Superannuation contributions	1,043.97
DD40740.19	26.05.2021	AMIST SUPER (Australian Meat Industry Superannuation Trust)	Superannuation contributions	614.41
DD40740.2	26.05.2021	Hesta Superannuation	Payroll deductions	4,545.77
DD40740.20	26.05.2021	MLC Wrap Super	Superannuation contributions	952.45

Chq EFT	Date	Name	Description	Amount
DD40740.21	26.05.2021	Commonwealth SuperSelect	Superannuation contributions	498.20
DD40740.22	26.05.2021	Care Super	Superannuation contributions	956.30
DD40740.23	26.05.2021	Richka Superannuation Fund	Payroll deductions	646.48
DD40740.24	26.05.2021	EQUIPSUPER	Payroll deductions	934.63
DD40740.25	26.05.2021	Public Sector Superannuation Fund	Superannuation contributions	166.23
DD40740.26	26.05.2021	Cbus	Payroll deductions	2,560.91
DD40740.27	26.05.2021	BT Business Super	Superannuation contributions	485.49
DD40740.28	26.05.2021	BT Panorama Superannuation	Payroll deductions	899.52
DD40740.29	26.05.2021	ING Direct Superannuation Fund	Superannuation contributions	993.19
DD40740.3	26.05.2021	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	668.70
DD40740.30	26.05.2021	BT Funds Management	Superannuation contributions	678.72
DD40740.31	26.05.2021	BT Super for Life	Superannuation contributions	628.54
DD40740.32	26.05.2021	Unisuper	Superannuation contributions	581.64
DD40740.33	26.05.2021	Vision Super	Superannuation contributions	1,232.28
DD40740.34	26.05.2021	Superwrap Personal Super Plan	Superannuation contributions	1,289.09
DD40740.35	26.05.2021	Essential Super	Superannuation contributions	1,420.86
DD40740.36	26.05.2021	Media Superannuation	Superannuation contributions	532.24
DD40740.37	26.05.2021	MLC Super Fund	Superannuation contributions	1,031.90
DD40740.38	26.05.2021	Local Government Superannuation - BRISBANE	Superannuation contributions	435.26
DD40740.39	26.05.2021	Parasdisse Futures SMSF	Superannuation contributions	355.83
DD40740.4	26.05.2021	AMP Flexible Lifetime Superannuation Fund	Payroll deductions	2,971.19
DD40740.40	26.05.2021	Telstra Super Pty Ltd	Superannuation contributions	478.73
DD40740.41	26.05.2021	REI Superannuation	Superannuation contributions	456.59
DD40740.42	26.05.2021	Australian Ethical Retail Superannuation Fund	Payroll deductions	739.91
DD40740.43	26.05.2021	TWU Super	Superannuation contributions	42.86
DD40740.44	26.05.2021	Netwealth Superannuation	Payroll deductions	1,897.34
DD40740.45	26.05.2021	Sunsuper Pty Ltd	Superannuation contributions	5,171.91
DD40740.46	26.05.2021	HUB24 Super Fund	Superannuation contributions	1,161.58
DD40740.47	26.05.2021	Australian Super	Superannuation contributions	14,282.20
DD40740.48	26.05.2021	Macquarie Wrap Super Manager	Superannuation contributions	1,806.46
DD40740.5	26.05.2021	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll deductions	984.90
DD40740.6	26.05.2021	AMP Super Directions Fund	Superannuation contributions	768.61
DD40740.7	26.05.2021	J & S Pryor Super Fund	Superannuation contributions	372.22
DD40740.8	26.05.2021	Colonial First State Firstchoice Super	Superannuation contributions	1,571.06
DD40740.9	26.05.2021	AMP Superleader	Superannuation contributions	546.51
DD40752.1	12.05.2021	GuildSuper Fund	Superannuation contributions adjustment	-138.33
DD40754.1	28.05.2021	Bond Administrator	Security & Pet Bond – Staff Housing	1,420.00
				<b>6,314,335.34</b>

**Credit Cards Payment Date 10/05/2021**

DD40687.1	30.03.2021	Soundtrack Your Band	REAP - Music Streaming Service	37.06
DD40687.1	8.04.2021	Virgin Australia	Air Fare Manager Community Facilities to Perth 14/04/21	680.44

Chq EFT	Date	Name	Description	Amount
DD40687.1	8.04.2021	Virgin Australia	Debtors Invoice to be Raised - Staff to Reimburse	153.01
DD40687.1	9.04.2021	Facebook Advertising	West Australian Ballet Advertising	30.90
DD40687.1	12.04.2021	Soundtrack Your Band	(Youth) The Base - Music Streaming Service	37.06
DD40687.1	12.04.2021	Soundtrack Your Band	REAP - Music Streaming Service	37.06
DD40687.1	12.04.2021	Mind Body	WRP - Fitness Program	125.00
DD40687.1	16.04.2021	Point Walter Golf	Meal Allowance as Per Council Policy - Manager Community Facilities	22.00
DD40687.1	16.04.2021	Jamacia Blue	Breakfast Meal Allowance as Per Council Policy Manager Community Facilities	19.70
DD40687.1	19.04.2021	Soundtrack Your Band	REAP - Music Streaming Service	37.06
DD40687.1	16.04.2021	Ocean Reef Sports Club	Dinner Meal Allowance as Per Council Policy Manager Community Facilities	24.00
DD40687.1	16.04.2021	Ocean Reef Sports Club	Dinner Meal Allowance as Per Council Policy Manager Community Facilities	9.00
DD40687.1	17.04.2021	Facebook Advertising	Yirra Yaakin Advertising	30.90
DD40687.1	25.04.2021	Mood Media	Music Program Rental Service	66.00
DD40687.1	21.04.2021	Dept of Racing & Gaming	Liquor Licence Application	114.50
DD40687.1	23.04.2021	Rambla Bar & Bistro	Staff Farewell - Employee Leaving Council	201.60
DD40687.1	28.04.2021	Dept of Primary Industries	Non-Farming PIC Re-Registration	76.50
DD40687.1	23.04.2021	Woolworths	Farewell Morning Tea for Employee Leaving Council	13.42
DD40687.1	23.04.2021	Woolworths	Farewell Morning Tea for Employee Leaving Council - GST Free Items	29.03
DD40687.1	16.04.2021	CPP Convention Centre	Parking for CEO While Attending Meetings in Perth 14-16/04/21	23.22
DD40687.1	19.04.2021	Print Hall	Business Lunch with FRP & CEO Perth 15/04/21	81.28
DD40687.1	19.04.2021	The Botanical	Meal Allowance for CEO While Attending Meetings in Perth 14-16/04/21	16.50
DD40687.1	19.04.2021	Raine Square	Parking for CEO While Attending Meetings in Perth 14-16/04/21	20.25
DD40687.1	29.03.2021	Booking.com	Accommodation Beckenham Townhouse 11/04/21 - 24/04/21 (Apprentice Mechanic Tafe Blocks)	2,145.00
DD40687.1	29.03.2021	Water Corporation	Water Usage for Manager MarCom as per Managers Employment Contract	116.12
DD40687.1	29.03.2021	SUPAGAS	45kg LPG for Director Corporate Services	45.00
DD40687.1	30.03.2021	Booking.com	Accommodation - Perth Urban Lodge 23/05/21 - 04/06/21 for Horticulture Apprentice TAFE Block	1,506.00
DD40687.1	1.04.2021	Initial.C Technology	2 x Canon Ink Cartridges	794.00
DD40687.1	1.04.2021	Australian Payroll Assoc	Long Service Leave Masterclass 21/04/2021 - Payroll Officer & Payroll Support Officer	750.00
DD40687.1	12.04.2021	Broome Time Resort	Accommodation 20/04/21 - 24/04/21 for Manager HR	2,108.00
DD40687.1	12.04.2021	Water Corporation	Water Usage for Manager City Growth as per Managers Employment Contract	27.65
DD40687.1	12.04.2021	Water Corporation	Water Usage for Manager City Services as per Managers Employment Contract	343.39
DD40687.1	13.04.2021	Horizon Power	Electricity Usage for Manager City Growth as per Managers Employment Contract	621.13
DD40687.1	15.04.2021	Water Corporation	Water Usage for Manager Information Services as per Managers Employment Contract	121.65
DD40687.1	19.04.2021	Horizon Power	Electricity Usage for Director SP&I as per Employment Contract	830.68
DD40687.1	19.04.2021	Horizon Power	Electricity Usage for Manager Infrastructure Services as per Managers Employment Contract	525.06
DD40687.1	21.04.2021	Divers Tavern Cable Beach	Meal Allowance - Emerging Leaders Conference	193.50
DD40687.1	22.04.2021	BP South Hedland	Diesel for Manager HR Car	29.71
DD40687.1	22.04.2021	Sandfire Roadhouse	Emerging Leaders Lunch Local History Librarian	6.50



Chq EFT	Date	Name	Description	Amount
DD40687.1	22.04.2021	Broome Time Resort	Emerging Leaders Accommodation - Charged in Error - To Be Refunded	358.00
DD40687.1	22.04.2021	Sandfire Roadhouse	Emerging Leaders Lunch Manager HR & Technical Services Coordinator	19.50
DD40687.1	23.04.2021	Matsos Broome Brewery	Emerging Leaders Dinner	212.50
DD40687.1	23.04.2021	Zambrero South Hedland	Emerging Leaders Lunch Youth Services Coordinator	14.90
DD40687.1	23.04.2021	Zambrero South Hedland	Emerging Leaders Lunch Manager HR & Technical Services Coordinator	19.30
DD40687.1	23.04.2021	Zambrero South Hedland	Emerging Leaders Lunch Governance Officer - Procurement & Local History Librarian	25.30
DD40687.1	23.04.2021	The Good Cartel Broome	Emerging Leaders Breakfast	18.50
DD40687.1	27.04.2021	Horizon Power	Electricity Usage for Manager City Services as per Managers Employment Contract	142.91
DD40687.1	22.04.2021	Sandfire Roadhouse	Emerging Leaders Lunch (S. Culver) GST Free Items	4.50
DD40687.1	29.03.2021	Netregistry	Domain Subscription - karrathaairport.com.au Exp 29/04/23	46.95
DD40687.1	31.03.2021	Nimble Software Systems	Rostering Software Monthly Subscription 31/03-30/04/21 (REAP & Community Services)	390.53
DD40687.1	31.03.2021	Amazon	4.8V Battery Pack Rechargeable for Wireless Microphones in Council Chambers	172.90
DD40687.1	10.04.2021	Acquia	Monthly Website Cloud Storage	316.43
DD40687.1	13.04.2021	Netregistry	Domain Subscription - redearthartsprecinct.com.au Exp 13/04/22	109.95
DD40687.1	13.04.2021	SafetyCulture	Monthly Software Subscription - Audit App	364.90
DD40687.1	15.04.2021	Future Publishing Australia	ICT Technology Magazine Subscription - 12 Issues	79.00
DD40687.1	1.05.2021	Solarwinds MSP	ICT Password Register 01/05-31/05/21	148.32
DD40687.1	24.04.2021	Kounta	Monthly Software Subscription POS Extended Library Software	420.00
DD40687.1	6.04.2021	WA News Digital	Monthly Digital Subscription for the Western Australian News Paper for CEO	28.00
DD40687.1	6.04.2021	Qantas	Flight for CEO Attending Meetings in Perth 14-16/04/21	472.69
DD40687.1	6.04.2021	Qantas	Flight for CEO Attending Meetings in Perth 14-16/04/21	422.18
DD40687.1	19.04.2021	Horizon Power	Electricity Bill for Director Strategic Projects & Infrastructure as per Employment Contract	830.70
DD40687.1	20.04.2021	Eventbrite	Ticket for Councillor Attending WasteSorted Awards 2021	195.00
DD40687.1	20.04.2021	Coles	Catering for EMT Briefing	105.00
DD40687.1	21.04.2021	Virgin Airlines	Flight for Mayor Attending Hydrogen Conference in Perth 27/04/21	269.01
DD40687.1	21.04.2021	Virgin Airlines	Credit Card Fee for Flight for Mayor Attending Hydrogen Conference in Perth 27/04/21	2.75
DD40687.1	21.04.2021	Qantas	Flight for Mayor Attending Hydrogen Conference in Perth 27/04/21	422.18
DD40687.1	28.04.2021	Rambla Bar	Catering for April Council Meeting 27/04/21 - 14 People	672.40
DD40687.1	27.03.2021	Moonlight Bay Suites	Accommodation for Northwest Regional Group Meeting - Environmental Health Officer	785.23
DD40687.1	27.03.2021	Moonlight Bay Suites	Accommodation for Northwest Regional Group Meeting, Pest Control/Leading Hand	785.23
DD40687.1	29.03.2021	Water Corporation	Water Bill for Manager HR as per Managers Employment Contract	195.88
DD40687.1	29.03.2021	Hoo*HootSuit Inc	Social Media Content Planning and Scheduling Software Services	2,297.72
DD40687.1	1.04.2021	Facebook	Advertising - AD&E	823.44

Chq EFT	Date	Name	Description	Amount
DD40687.1	1.04.2021	Facebook	Advertising - Youth	35.68
DD40687.1	8.04.2021	Microsoft-Billing Computer Software	Hosting Fee for Online Photo Library (OneDrive)	2.00
DD40687.1	21.04.2021	Campaign Monitor	Email Distribution Upgraded Plan	145.57
DD40687.1	26.04.2021	ISSUU	Monthly Subscription (Electronic Publishing Platform) 23/04/21 - 23/05/21	29.39
DD40687.1	31.03.2021	Sai Global	Manual Download x 9 for AS 1742.3-2019 Traffic Control Devices & Traffic Control for Works on Roads	391.90
DD40687.1	25.03.2021	Ezi*The First Aid Shop	Specialised Burn First Aid Kit (Large) + Shipping	203.45
DD40687.1	13.04.2021	Illion	Company Financial Report Active Discovery	247.00
DD40687.1	13.04.2021	Bunnings	Gift Card for Employee Leaving Council	200.00
DD40687.1	13.04.2021	Bunnings	Gift Card for Employee Leaving Council	200.00
DD40687.1	1.04.2021	Star Mart Exmouth	Diesel for Manager Finance/CFO Car	191.83
DD40687.1	6.04.2021	Nanutarra Roadhouse	Fuel - Manager Airport	83.87
DD40687.1	9.04.2021	Nanutarra Roadhouse	Fuel - Manager Airport	68.72
DD40687.1	20.04.2021	Avery Products Pty Ltd	Vehicle Permit Stickers	75.90

**25,095.99**

**Payroll**

06.05.2021	City of Karratha	Termination Payment	4,120.71
06.05.2021	City of Karratha	Termination Payment	890.20
06.05.2021	City of Karratha	Termination Payment	1,475.89
13.05.2021	City of Karratha	Payroll - F/N Ending: 12/05/2021	842,133.16
27.05.2021	City of Karratha	Payroll - F/N Ending: 26/05/2021	848,684.00

**1,697,303.96**

**Total Payments: 8,036,735.29**

**10.3 2020/21 FINAL FORECAST AND CARRY FORWARD BUDGET AMENDMENTS**

**File No:** FM.19

**Responsible Executive Officer:** Director Corporate Services

**Reporting Author:** Assistant Management Accountant

**Date of Report:** 18 June 2021

**Applicant/Proponent:** Nil

**Disclosure of Interest:** Nil

**Attachment(s):** Final Forecast Budget Amendments 2021

**PURPOSE**

For Council to consider a final review of the 2020/21 budget.

**BACKGROUND**

It is necessary to review Council's entire budget in order to forecast the projected surplus / (deficit) for the year ending 30 June 2021. This report identifies accounts that are expected to have material or confirmed variances compared to the current budget in determining the final surplus / (deficit) carried forward. The review has been completed including consideration of current commitments and carry forward capital programs that require inclusion in the 2021/22 budget.

The amendments identified below will result in the Current Budget Surplus / (Deficit) of \$3,934 being replaced with a Proposed Estimated Carry Forward Budget Surplus of \$3,653,875. The current position is as follows:

Original Budget Surplus/ (Deficit)	\$133,683
Current Budget Surplus/ (Deficit) as per amendments to 22 March 2021	\$3,934
Total Revisions, Adjustments & Carry Forward to 2021/22 Budget	\$3,649,941
<b>Proposed Estimated Budget Unrestricted Surplus/ (Deficit)</b>	<b>\$3,653,875</b>

A detailed list of the proposed amendments attributing to this surplus is included as an attachment to this report. A summary of the changes follows:

<b>REVISIONS</b>		
<b>Description</b>	<b>Comment</b>	<b>Amount Inc/(Dec)</b>
<b>Major Amendments to Operating Revenue</b>		
Contribution-Wickham Recreation Precinct	Adjusted in line with actual trend.	\$215,560
Investment Property - The Quarter	Adjusted in line with actual trend.	\$175,177
Red Earth Arts Precinct - Program Income	Improved income after COVID-19, adjusted in line with actual trend.	\$160,000

Description	Comment	Amount Inc/(Dec)
Liquid Waste Disposal Fees	Receiving overflow from other local liquid waste facility.	\$120,000
Other amendments	Amendments less than \$100k individually.	\$343,134
<b>Sub Total</b>	<b>Increase in Surplus</b>	<b>\$1,013,871</b>
KTA Airport Revenue- Aviation Revenue	Reduced passengers. COVID-19 Recovery slower than expected.	(\$595,843)
Grants & Contributions - Ovals	Public Open Space funds for KRMO Masterplan	(\$282,261)
Contaminated Waste Disposal Fees	Contaminated waste disposal fees less than anticipated.	(\$158,166)
KTA Airport Revenue - Reimbursement Recoverable	Security and screening revenue lower than anticipated due to reduced passengers.	(\$114,670)
Other amendments	Amendments less than \$100k individually.	(\$174,291)
<b>Sub Total</b>	<b>Decrease in Surplus</b>	<b>(\$1,325,231)</b>
<b>Total Amendments to Operating Revenue (net decrease)</b>		<b>(\$311,360)</b>
<b>Major Amendments to Operating Expenditure</b>		
Employment Costs-IT & Records	High vacancy rate in IT compared to budget (includes recruitment of new ERP team).	\$280,748
WRP Infrastructure Upgrades	Decrease in budget relating to small projects availability.	\$119,000
MESAP (Economic Development)	Women's Water Polo Olympic Training Camp cancelled.	\$105,000
Other amendments	Amendments less than \$100k individually.	\$366,495
<b>Sub Total</b>	<b>Increase in Surplus</b>	<b>\$871,243</b>
Employment Costs-Fleet & Plant	Adjusted in line with actual trend.	(\$247,943)
ERP Development	ERP Upgrade considered opex (not capex) and budget updated in opex accordingly.	(\$200,000)
Investment Property - The Quarter Building and Carpark Op Costs	Adjusted in line with actual trend.	(\$182,298)
Other amendments	Amendments less than \$100k individually.	(\$478,967)
<b>Sub Total</b>	<b>Decrease in Surplus</b>	<b>(\$1,109,208)</b>
<b>Total Amendments to Operating Expenditure (net decrease)</b>		<b>(\$237,965)</b>
<b>Major Amendments to Non-Operating Revenue</b>		
Transfer from Infrastructure Reserve-Roads	Reserve transfer adjustment to reflect actual Cinders Road and 40 Mile Beach Road expenditure.	\$60,732
Other amendments	Amendments less than \$100k individually.	\$67,937
<b>Sub Total</b>	<b>Increase in Surplus</b>	<b>\$128,669</b>
Transfer from Infrastructure Reserve	Net reserve transfer adjustment for funding of land acquisitions plus Airport Landscaping as carried forward to FY21/22.	(\$801,014)

Description	Comment	Amount Inc/(Dec)
Transfer from Infrastructure Reserve Ovals and Hardcourts	Reserve transfer adjustment relating to Walgu Park, KRMO and related funding.	(\$531,577)
Transfer from Carry Forward Reserve - Roads	Reserve transfer adjustment to reflect adjustment to Murujuga Access Road.	(\$146,000)
Transfer from Restricted Reserve	Reserve transfer adjustment as reserves allocated for the Roebourne Gaol Precinct works has been fully utilised.	(\$103,049)
Other amendments	Amendments less than \$100k individually.	(\$104,765)
<b>Sub Total</b>	<b>Decrease in Surplus</b>	<b>(\$1,686,405)</b>
<b>Total Amendments to Non-Operating Revenue (net decrease)</b>		<b>(\$1,557,736)</b>
<b>Major Amendments to Non-Operating Expenditure</b>		
Transfer to Waste Management Reserve	Transfer net position of waste to reserve.	\$2,594,482
Capital - Artworks & Sculptures	Walgu Park sculptural elements not being pursued.	\$240,077
Millars Well Oval (KRMO) Redevelopment Design	Project has been split into 3 different projects now, being Design, Play Space & Car Park.	\$232,763
Purchase Equipment - Airport	Equipment purchase values came in lower than budget.	\$150,000
Other amendments	Amendments less than \$100k individually.	\$255,230
<b>Sub Total</b>	<b>Increase in Surplus</b>	<b>\$3,472,552</b>
Transfer to Infrastructure Reserve	Airport ROI of 4% in FY20/21.	(\$4,219,281)
Dampier Boat Ramp Renewal	Additional works to be completed in FY20/21.	(\$475,000)
Loan - Dampier Shopping Centre	Additional drawdown in June 2021.	(\$300,000)
Point Samson Toilet Block	Additional overbudget expenditure approved.	(\$105,032)
Other amendments	Amendments less than \$100k individually.	(\$163,700)
<b>Sub Total</b>	<b>Decrease in Surplus</b>	<b>(\$5,263,013)</b>
<b>Total Amendments to Non-Operating Expenditure (net decrease)</b>		<b>(\$1,790,461)</b>
<b>Amendments to Non-Cash Operating Activities Excluded</b>		
Proceeds of Sale - Corporate Services Admin	Sale of L502 Gregory Way (realisation adjustment).	\$735,000
Depreciation-Vehicles & Plant	Adjusted in line with actual trend.	\$600,000
Proceeds of Sale - Town Planning	Realisation from sale of P1087.	\$14,500
Depreciation-Recreation	Adjusted in line with actual trend.	(\$250,000)
Depreciation-Roads & Streets	Adjusted in line with actual trend.	(\$200,000)
Proceeds of Sale - Roads & Streets	Realisation form sale of P8818 & P8009.	(\$158,636)
Loss on Sale (LOS) - Infrastructure	Adjustment to LOS based on anticipated WDV at time of sale.	(\$139,196)
Other amendments	Amendments less than \$100k individually.	(\$131,550)

Description	Comment	Amount Inc/(Dec)
<b>Total Amendments to Non-Cash Operating Activities Excluded</b>		<b>\$470,118</b>
<b>TOTAL REVISIONS</b>		<b>(\$3,427,404)</b>

<b>CARRY FORWARD TO 2021/22 DRAFT BUDGET</b>		
Items to be Carried Forward	Comments	Amount
Capital Land - Strategic Land Acquisitions	Delay in land acquisitions, carry forward to FY21/22.	\$2,605,000
Purchase Equipment-Airport	Delay in project, carry forward to FY21/22.	\$697,907
Investment Property - The Quarter Building and Carpark Contribution to Fit out	State Govt tenancy not required until FY21/22.	\$400,000
TC Damien projects – Dampier Foreshore	Shade Structure Panels (Fabritecture, \$130k), Light Pole Paint Remediation (\$125k) and Shade Structures Paint Remediation (\$30k).	\$285,000
Leisureplex Gym Expansion Project	Completion of current works to occur in FY21/22.	\$250,000
Playground Replacement/Upgrade	Completion of current works to occur in FY21/22.	\$227,163
Leisureplex Oval Spectator Shade Structure	Completion of works to occur in FY21/22.	\$170,000
Purchase - Plant-Fleet & Plant	Service truck (P8843) expected delivery Aug 2021.	\$164,229
CBD Bus Shelters	Delay in project due to RFQ pricing being above budget, carry forward to FY21/22 - Warrambie bus shelter.	\$155,120
Place Branding	Campaign delivery revised due to COVID-19, now completed by end of Sept 2021.	\$150,000
Murujuga Nat. Park Access Road	Carry forward unspent part of design budget.	\$140,000
Purchase-Plant-Ranger Services	P1123 & P1124 - expected delivery Oct 2021.	\$134,067
Dampier Highway Streetscape	Completion of works to occur in FY21/22 for De Witt Entry Statement. RFQ to be released in June	\$122,309
Millars Well Oval (KRMO) Redevelopment Design	Project has been split in to 3 different projects now, being Design, Play Space & Car Park. Carry forward required unspent part of design budget.	\$117,237
Capital buildings-Airport	Front of house paving to be carried forward to FY21/22.	\$100,000
KTA Airport - Bayly Ave Landscaping	Bayly Avenue Airport Entry Statement - carry forward \$100k of budget.	\$100,000
Purchase - Furniture & Equip-Members of Council	Delay in project, carry forward to FY21/22.	\$100,000

Items to be Carried Forward	Comments	Amount
Purchase-Furniture & Equipment Pavilions	Dampier Pavilion activation - split procurement requirements so expect to be completed July 2021.	\$100,000
Website Development Expenses	Web redevelopment schedule completion Aug 2021 due to revised timeline.	\$100,000
Capital Buildings-The Youth Shed	Delay in project, carry forward to FY21/22.	\$94,000
Capital-Artwork-Wickham Community Hub	Delay in project, to commence in FY21/22.	\$85,000
Purchase - Plant-Parks & Gardens	P2098 & P2099 - expected delivery Sept 2021.	\$77,000
Capital - Plant-Depots	Electric forklift - expected delivery Aug 2021.	\$51,034
Dodd Court Park - P&G	Completion of works to occur in FY21/22.	\$64,000
Ovals - General Equipment	Completion of current works to occur in FY21/22 - freight and installation of 2 electronic scoreboards.	\$58,262
The Quarter - Capital - Buildings	Gas Bullet Installation delayed pending re-subdivision of strata plan.	\$55,000
Walking & Jogging Routes	Delay in project, carry forward to FY21/22.	\$55,000
WRP Infrastructure Upgrades	Completion of current works to occur in FY21/22 - child care screens and WRP gates.	\$55,000
Tech Serv - Design & Investigations	Completion of current works to occur in FY21/22.	\$53,000
Records Centralisation Strategy	Continuation of cataloguing work from Grace into FY21/22.	\$38,250
Purchase - Plant-Statutory Planning	P1119 - expected delivery Jul 2021.	\$37,898
Information Technology - Hardware Refresh	Delay in project, carry forward to FY21/22 - IT Hardware (\$32k) and Photocopier (\$25k).	\$57,000
Wickham Entry Statements - P&G	Completion of current works to occur in FY21/22 - redesign of smaller sections of the Wickham Entry works only.	\$30,000
REAP - Furniture & Equipment Renewals	Delay in availability of contractor - HME to supply and install AV equipment for Studio Room B, same time as equipment repairs in Aug 2021.	\$27,000
Equipment-Roebourne Pool	Delay in project due to supply issues, carry forward to FY21/22.	\$25,000
KTA Airport - Airside Maintenance Expense	Completion of works to occur in FY21/22.	\$25,000
Information Technology - Software & Hardware Initiatives	P2P project - Dampier repeater costs.	\$20,000
Roundabout Maintenance	Completion of works to occur in FY21/22.	\$18,869
Purchase - Furniture and Equipment-KTA Airport	Completion of works to occur in FY21/22.	\$15,000
Equipment Repairs & Replacement	Availability of contractor (HME) for REAP servicing of theatre fly system, pushed back to Aug 2021.	\$13,000

Items to be Carried Forward	Comments	Amount
Walgu Park Welcome Sign	Completion of works to occur in FY21/22.	\$5,000
<b>TOTAL CARRIED FORWARD TO 2021/22 DRAFT BUDGET</b>		<b>\$7,077,345</b>

All carried forward items have been included in the draft 2021/22 budget.

### LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role.

### STATUTORY IMPLICATIONS

The prescribed format is in accordance with Regulation 33A of the *Local Government (Financial Management) Regulations 1996*. Pursuant to section 6.8 of the *Local Government Act 1995* changes to budget need to be authorised in advance by resolution.

### COUNCILLOR/OFFICER CONSULTATION

The Executive and Managers have been involved in regular reviews of the operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

### COMMUNITY CONSULTATION

No community consultation is required.

### POLICY IMPLICATIONS

The City's financial reporting is prepared in accordance with Accounting Policy CF1.

### FINANCIAL IMPLICATIONS

The following table is a summary of the overall amendments required to the budget as a result of the Carry Forwards and Ordinary Council Meetings for 2020/21:

	Original Budget	Current Budget	Final Forecast 2020/21	Budget Amendments
Operating Expense	(100,281,437)	(99,651,471)	(98,720,134)	931,337
Operating Revenue	107,935,497	109,048,512	108,736,152	(312,360)
Non-Operating Expense	(55,254,677)	(46,477,412)	(42,359,956)	4,117,456
Non-Operating Revenue	22,637,913	15,389,880	13,832,144	(1,557,736)
Non-Cash Items Included	19,894,045	19,840,030	20,310,711	470,681
Restricted PUPP Surplus BFWD 19/20	452,483	453,046	453,046	0
Unrestricted Surplus BFWD 19/20	5,048,682	1,700,172	1,700,172	0
Restricted PUPP Surplus CFWD	298,823	298,823	298,260	(563)
<b>Surplus/ (Deficit) 20/21</b>	<b>133,683</b>	<b>3,934</b>	<b>3,653,875</b>	<b>3,649,941</b>

### STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-2021 provided for this activity:

Programs/Services:	4.c.1.1	Management Accounting Services
Projects/Actions:	4.c.1.1.1	Conduct monthly and annual financial reviews and reporting



**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Regular budget reviews along with astute financial management backed by strong internal controls, policies and monitoring ensure risks are assessed regularly and managed appropriately.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	N/A	Nil
Compliance	N/A	Nil

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

Two budget reviews were conducted during the 2020/21 financial year. The budget reviews were conducted in November 2020 based on the first quarter results and in March 2021 based on the second quarter results.

**VOTING REQUIREMENTS**

Absolute Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Section 6.8 of the *Local Government Act 1995* and Regulation 33A of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to ADOPT the Proposed 2020/21 Budget Amendments presented in the Carry Forwards Estimated Budget with the following changes:

---



---



---

**CONCLUSION**

The report considers the financial position of the City to the end of April 2021 and proposes various amendments to ensure the budget represents the most current reflection of the City's activities for the remainder of the 2020/21 financial year.

---

**OFFICER'S RECOMMENDATION**

That Council by **ABSOLUTE** Majority pursuant to Section 6.8 of the *Local Government Act 1995* and Regulation 33A of the *Local Government (Financial Administration) Regulations 1996* **RESOLVES** to **ADOPT** the attached 2020/21 Carry Forward Estimated Budget Amendments which result in a forecast 2020/21 Unrestricted Budget Surplus of \$3,653,875 as follows:

<b>Current 2020/21 Unrestricted Surplus</b>	<b>\$3,934</b>
<b>Amendments to 2020/21 Budget</b> <ul style="list-style-type: none"><li>• Revisions</li><li>• Non-Cash and Restricted Items</li><li>• Carry Forward to 2021/22 Draft Budget</li></ul>	<b>(\$3,897,522)</b> <b>\$470,118</b> <b>\$7,077,345</b>
<b>Forecast 2020/21 Unrestricted Budget Surplus</b>	<b>\$3,653,875</b>

**10.4 REVIEW OF CORPORATE BUSINESS PLAN AND OPERATIONAL PLAN**

<b>File No:</b>	<b>CM.89</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Manager Governance and Organisational Strategy</b>
<b>Date of Report:</b>	<b>10 June 2021</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Draft Integrated Strategic Plan incorporating Corporate Business Plan and Operational Plan 2021-22</b>

**PURPOSE**

For Council to consider the review of the Corporate Business Plan 2020-2025 and the 2021/22 Operational Plan.

**BACKGROUND**

The City of Karratha adopted its first ever suite Integrated Strategic and Planning documents on 17 December 2012. Overarching this suite of interrelated plans is the Strategic Community Plan 2020-2030, which identifies the aspirations of our communities to meet our vision to be *Australia's most liveable regional city*. The Corporate Business Plan 2020-2025 provides specific detail of Council's commitment to the community by prioritising the programs and services Council will provide over this five-year period. The 2021/22 Operational Plan (an annual slice of the Corporate Business Plan 2020-2025) further builds on the foundation already provided through previous Operational Plans continuing implementation of the projects and actions identified to deliver the Corporate Business Plan.

In accordance with section 5.56 of the *Local Government Act 1995* and Regulation 19DA of the *Local Government (Administration) Regulations 1996*, the City is required to undertake a review of its Corporate Business Plan every year to ensure it is consistent with the organisation's goals and objectives as determined by the Strategic Community Plan. Some minor modifications are proposed to the Corporate Business Plan to ensure the ongoing relevance of new programs and services.

**Corporate Business Plan 2020-2025**

This review concluded with (2) two proposed amendments as outlined below:

<b>Programs/Services</b>	<b>Comments</b>
<b>New</b> Waste and Sanitation Services	Incorporated under <i>1.a.2 Plan and develop quality new facilities and infrastructure to meet future community needs and industry best practice</i> , to recognise the installation of infrastructure at waste service sites.
<b>New</b> Parks and Reserves Management	Incorporated under <i>3.a.1 Recognise and protect our natural environment</i> , to recognise the implementation of weed management strategies and actions within our natural environments.

**2021/22 Operational Plan**

The Operational Plan aligns with the programming set by the Corporate Business Plan and is updated each year with proposed projects and actions for the coming period. Major projects identified within the Annual Budget are captured in the Operational Plan amongst other longer term strategies referenced through informing documents such as the Strategic Asset Management Plan, Economic Development, Indigenous Engagement, Long Term Financial Plan, Workforce Plans, etc.

The draft Operational Plan comprises 190 projects/actions continuing from the 2020/21 plan plus 94 new project/actions. In summary, the review proposes the following changes in the number of programs/services, projects/actions and KPIs:





Strategic Community Plan 2016-2026	Corporate Business Plan 2020-2030		Operational Plan 2020-2025		Linked to Corporate Business Plan	
STRATEGIC THEMES	OUR PROGRAMS / SERVICES		OUR PROJECTS / ACTIONS		PERFORMAN CE MEASURES (KPIs)	
	2	2	2	2	2	2
	0	0	0	0	0	0
	2	2	2	2	2	2
	0	1	0	1	0	1
	-	-	-	-	-	-
	2	2	2	2	2	2
	1	2	1	2	1	2
Our Community – Diverse and Balanced	5	5	1	1	3	3
	5	6	4	2	5	6
			3	5		
Our Economy – Well Managed and Diversified	1	1	3	4	1	1
	9	9	4	9	1	5
Our Natural and Built Environment – Thriving and Sustainable	3	3	4	4	1	1
	7	8	5	7	1	4
Our Leadership – Responsive and Accountable	4	4	5	6	3	3
	0	0	8	3	3	2
Total	1	1	2	2	9	9
	5	5	8	8	0	7
	1	3	0	4		

**Key Performance Measures**

A review has been undertaken of the key performance indicators for the forthcoming financial year that measure the effectiveness of programs and services delivered by each service unit. A number of these measures have been recorded for a series of years providing valuable data on the City's ongoing performance.

Proposed amendments to measures are listed in the below table under the applicable strategic theme.

**Strategic Themes**

-  Our Community – Inclusive and Engaged
-  Our Economy – Well Managed and Diversified
-  Our Environment – Thriving and Sustainable
-  Our Leadership – Proactive and Accountable

Performance Measure	Responsibility	Target	Reporting	Comments
<b>AMEND</b> 1.a.1.1.a Minimise the <del>Maintain</del> <del>or improve a positive</del> gap between performance and importance in annual community survey for Footpaths and Cycleways.	Infrastructure Services	0 (formerly 3)	Q4	Change in description. Target amended to 0 to reflect no underservicing or overservicing of program or facility. Lower tolerance amended from 1 to -2 and upper tolerance amended from 5 to 3. 3yr average variance = 2.3.
<b>AMEND</b> 1.a.1.1.b Minimise the <del>Maintain</del> <del>or improve a positive</del> gap between performance and importance in annual community survey for Local Roads.	Infrastructure Services	0	Q4	Change in description only. Lower tolerance retained at -5 and upper tolerance amended from 5 to 1. 3yr average variance = -5.9.
<b>AMEND</b> 1.a.1.2.a Minimise the <del>Maintain</del> <del>or improve a positive</del> gap between performance and importance in annual community survey for Parks, Gardens and Open Spaces.	Infrastructure Services	0	Q4	Change in description only. Lower tolerance retained at -3 and upper tolerance amended from 2 to 1. 3yr average variance = -1.2.
<b>AMEND</b> 1.a.1.2.b Minimise the <del>Maintain</del> <del>or improve a positive</del> gap between performance and importance in annual community survey for Streetscapes.	Infrastructure Services	0 (formerly 1)	Q4	Change in description. Target amended to 0 to reflect no underservicing or overservicing of program or facility. Lower tolerance amended from -2 to -3 and upper tolerance amended from 3 to 1. 3yr average variance = -0.8.
<b>AMEND</b> 1.a.1.4.a Minimise the <del>Maintain</del> <del>or improve a positive</del> gap between performance and importance in annual community survey for Karratha Airport Services Terminal.	Airport Services	0	Q4	Change in description only. Lower tolerance amended from -6 to -3 and upper tolerance amended from 5 to 3. 3yr average variance = -2.3.
1.a.1.7.a Maintain total attendance at Karratha Leisureplex, Wickham Recreation Precinct Aquatic	Community Facilities	555,500 (up from 534,600)	Q4	Change in target. Expected growth in attendances post the initial COVID period.

	Centre and Roebourne Aquatic Centre				Upper tolerance increases from 588,060 to 611,050 and lower tolerance increases from 481,140 to 499,950.
	<b>AMEND 1.a.1.7.b</b> Minimise the <del>Maintain</del> or improve a positive gap between performance and importance in annual community survey for Karratha Leisureplex.	Community Facilities	0 (formerly 12)	Q4	Change in description. Target amended to 0 to reflect no underservicing or overservicing of program or facility. Lower tolerance amended from 10 to -1 and upper tolerance amended from 16 to 8. 3yr average variance = 7.3.
	<b>AMEND 1.a.1.7.c</b> Minimise the <del>Maintain</del> or improve a positive gap between performance and importance in annual community survey for Wickham Recreation Precinct.	Community Facilities	0 (formerly 14)	Q4	Change in description. Target amended to 0 to reflect no underservicing or overservicing of program or facility. Lower tolerance amended from 11 to -1 and upper tolerance amended from 17 to 10. 3yr average variance = 9.4.
	<b>AMEND 1.a.1.7.d</b> Minimise the <del>Maintain</del> or improve a positive gap between performance and importance in annual community survey for Indoor Play Centre.	Community Facilities	0 (formerly 3)	Q4	Change in description. Target amended to 0 to reflect no underservicing or overservicing of program or facility. Lower tolerance amended from 0 to -1 and upper tolerance amended from 8 to 5. 3yr average variance = 4.9.
	<b>AMEND 1.a.1.7.e</b> Minimise the <del>Maintain</del> or improve a positive gap between performance and importance in annual community survey for Red Earth Arts Precinct.	Community Facilities	0 (formerly 10)	Q4	Change in description. Target amended to 0 to reflect no underservicing or overservicing of program or facility. Lower tolerance amended from 5 to -1 and upper

				tolerance amended from 15 to 10. 3yr average variance = 10.8.
<b>NEW</b> 1.a.1.7.f Minimise the gap between performance and importance in annual community survey for the Roebourne Aquatic Centre.	Community Facilities	0	Q4	New measure introduced to examine the level of servicing required for the Roebourne Aquatic Centre. Lower tolerance -1 and upper tolerance 8. 1yr average variance = 8.
<b>AMEND</b> 1.a.1.8.a <del>Minimise the Maintain</del> <del>or improve a positive</del> gap between performance and importance in annual community survey for Sports Fields.	Community Facilities	0 (formerly 3)	Q4	Change in description. Target amended to 0 to reflect no underservicing or overservicing of program or facility. Lower tolerance amended from 0 to -1 and upper tolerance amended from 5 to 2. 3yr average variance = 1.8.
<b>AMEND</b> 1.a.1.10.a <del>Minimise the Maintain</del> <del>or improve a positive</del> gap between performance and importance in annual community survey for Public Toilets.	City Services	0	Q4	Change in description. Lower tolerance amended from -8 to -7 and upper tolerance retained at 2. 3yr average variance = -6.8.
<b>AMEND</b> 1.a.1.10.b <del>Minimise the Maintain</del> <del>or improve a positive</del> gap between performance and importance in annual community survey for Street Litter Clean Up	City Services	0	Q4	Change in description. Lower tolerance retained at -7 and upper tolerance retained at 2. 3yr average variance = -7.3.
<b>AMEND</b> 1.b.1.3.a <del>Minimise the Maintain</del> <del>or improve a positive</del> gap between performance and importance in annual community survey for Illegal Dumping	Approvals and Compliance	0	Q4	Change in description. Lower tolerance retained at -10 and upper tolerance retained at 2. 3yr average variance = -11.8.
<b>AMEND</b> 1.b.3.1.a <del>Minimise the Maintain</del> <del>or improve a positive</del> gap between performance and importance in relation	Community Programs	0 (formerly 25)	Q3	Change in description. Target amended to 0 to reflect no underservicing or

	to Community Safety as per the Liveability Pillar Survey.				overservicing of program or facility.
	<b>NEW</b> 1.c.1.2.a Minimise the gap between performance and importance in annual community survey for Community Engagement	Community Programs	0	Q3	New measure introduced to examine the level of servicing required for Community Engagement. Lower tolerance set at -8 and upper tolerance set at 2. 1yr average variance = -7.8.
	<b>AMEND</b> 1.c.1.3.c <del>Minimise the gap between performance and importance in annual community survey for Library Services</del> Maintain or improve a positive gap between performance and importance in annual community survey for Library Services	Approvals and Compliance	0 (formerly 15)	Q4	Change in description. Lower tolerance amended from 10 to -1 and upper tolerance amended from 18 to 14. 3yr average variance = 13.9.
	<b>AMEND</b> 1.c.1.3.e <del>Minimise the gap between performance and importance in annual community survey for Local History and Heritage</del> Maintain or improve a positive gap between performance and importance in annual community survey for Local History and Heritage	Community Programs	0 (formerly 6)	Q4	Change in description. Target amended to 0 to reflect no underservicing or overservicing of program or facility. Lower tolerance amended from 3 to -1 and upper tolerance amended from 8 to 5. 3yr average variance = 5.1.
	<b>AMEND</b> 1.c.1.4.a <del>Minimise the gap between performance and importance in annual community survey for Youth Shed Services</del> Maintain or improve a positive gap between performance and importance in annual community survey for Youth Shed Services	Community Programs	0	Q4	Change in description. Lower tolerance amended from -8 to -1 and upper tolerance amended from 5 to 4. 1yr average variance = 4.0.
	<b>NEW</b> 1.c.1.4.c Minimise the gap between performance and importance in annual community survey for The Base	Community Programs	0	Q4	New measure introduced to examine the level of servicing and engagement required for The Base at Wickham. Lower tolerance set at -1 and upper tolerance set at 10. 1yr average variance = 10.2.



<b>DELETE</b> 1.c.1.2.1.a <del>Number of clubs that meet the quality requirements of the Future Cub Program</del>	Community Facilities	6	Q4	Measure deleted as it has limited relevance to program objectives.
<b>DELETE</b> 1.d.1.1.a <del>Maintain or improve a positive gap between performance and importance in annual community survey for Culture and Community Events</del>	Community Programs	3	Q4	Measure deleted from Corporate Business Plan reporting.
1.d.1.1.b Number of attendances at paid events in REAP	Community Facilities	16,000 (formerly 9,135)	Q4	Lower tolerance amended from 7,819 to 12,000 and upper tolerance amended from 10,786 to 22,500.
1.d.1.1.c Number of paid events in REAP	Community Facilities	195 (formerly 187)	Q4	Lower tolerance amended from 167 to 168 and upper tolerance amended from 208 to 260.
<b>NEW</b> 1.d.1.1.d Number of REAP visitations	Community Facilities	20,000 (annual)	Quarterly	Lower tolerance 16,000 (accumulated) and upper tolerance 24,000 (accumulated).
<b>DELETE</b> 1.d.1.2.a <del>Percentage of properties inspected that are compliant with their planning conditions</del>	Approvals and Compliance	80%	Q4	Measure deleted from Corporate Business Plan reporting.
<b>DELETE</b> 2.a.1.1.a <del>Number of businesses employing staff in the City of Karratha</del>	City Growth	460	Q4	Measure deleted from Corporate Business Plan reporting as it has limited usefulness.
<b>NEW</b> 2.a.1.1.b Increase the value of Business Grants that are approved by the City	City Growth	\$250,000	Q4	New measure introduced to encourage growth and support of businesses through available funding streams. Lower tolerance set at \$200,000 and upper tolerance set at \$300,000.
<b>NEW</b> 2.a.1.2.a Increase the number of formalised industry partnerships	City Growth	4	Q4	New measure introduced to track industry partnerships with the City. Lower

				tolerance set at 3 and upper tolerance set at 6.
<b>AMEND 2.a.2.1.a</b> Minimise the <del>Maintain</del> or improve a positive gap between performance and importance in annual community survey for Business Development and Support	City Growth	0	Q4	Change in description. Lower tolerance amended from -5 to -4 and upper tolerance amended from 5 to 1. 3yr average variance = -3.8.
<b>NEW 2.a.2.1.b</b> Number of members signed up to the NERA Hydrogen Technology Cluster	City Growth	5	Q4	Measure to promote the growth and innovation of businesses to partner in Hydrogen Technology. Lower tolerance set at 3 and upper tolerance set at 10.
<b>NEW 2.a.2.1.c</b> Number of conferences secured by the City to promote business development, growth, diversification and innovation	City Growth	2	Q4	Measure to actively pursue and attract conferences that align with business and industry innovation and growth. Lower tolerance set at 1 and upper tolerance set at 3.
<b>DELETE 2.a.2.2.b</b> <del>Visitor Local Spend in the City</del>	City Growth	\$220M	Q4	Difficult to measure. Replaced by new 2.a.2.2.d below.
<b>DELETE 2.a.2.2.c</b> <del>Percentage of visitors staying overnight in the City</del>	City Growth	55%	Q4	Difficult to measure. Replaced by new 2.a.2.2.d below.
<b>NEW 2.a.2.2.d</b> Identify value of tour bookings made by the KTVc	City Growth	\$150,000	Q4	Measure introduced to identify value of spend on tourism products by visitors. Lower tolerance set at \$135,000 and upper tolerance set at \$175,000.
<b>NEW 2.a.2.2.e</b> Minimise the gap between performance and importance in Annual Community Survey for Karratha	City Growth	0	Q4	New measure introduced to examine the level of servicing required for the Karratha Tourism

	Tourism and Visitor Centre				and Visitor Centre. Lower tolerance set at -1 and upper tolerance set at 6. 1yr average variance = 6.6.
	<b>NEW</b> 2.b.1.1.a Number of actions completed in the Small Business Friendly implementation plan.	City Growth	3	Q4	Track progress in finalising actions on the SBF implementation plan. Lower tolerance set at 1 and upper tolerance set at 5.
	<b>AMEND</b> 3.a.2.2.a <del>Minimise the</del> Maintain or improve a positive gap between performance and importance in annual community survey for Tracks and Trails	Community Programs	0 (formerly 6)	Q4	Change in description. Target amended to 0 to reflect no underservicing or overservicing of program or facility. Lower tolerance amended from 4 to -1 and upper tolerance amended from 10 to 5. 3yr average variance = 4.2.
	<b>NEW</b> 3.a.2.2.b Identify the number of projects implemented from the Environmental Sustainability Strategy	City Growth	3	Q4	New measure introduced to evaluate the progress of the Environmental Sustainability Strategy. Lower tolerance set at 2 and upper tolerance set at 5.
	<b>NEW</b> 3.a.2.4.a Maintain or improve the number of eco-tourism providers	City Growth	2	Q4	New measure introduced to commence developing eco-tourism products and services. Lower tolerance set at 1 and upper tolerance set at 4.
	<b>AMEND</b> 3.a.3.2.a <del>Minimise the</del> Maintain or improve a positive gap between performance and importance in annual community survey for Foreshore and Beach Amenity	Infrastructure Services	0 (formerly 3)	Q4	Change in description. Target amended to 0 to reflect no underservicing or overservicing of program or facility. Lower tolerance amended from 0 to -1 and upper tolerance amended from 6 to

				2. 3yr average variance = -1.3.
<b>AMEND</b> 3.b.1.1.a Minimise the <del>Maintain</del> <del>or improve a positive</del> gap between performance and importance in annual community survey for Graffiti Removal	Community Programs	0 (formerly 11)	Q4	Change in description. Target amended to 0 to reflect no underservicing or overservicing of program or facility. Lower tolerance amended from 8 to -1 and upper tolerance amended from 14 to 10. 3yr average variance = 10.0.
<b>DELETE</b> 3.c.1.1.a <del>Maintain or improve</del> <del>landfill compaction</del> <del>ratio in landfill cells</del>	City Services	750kg/m <sup>3</sup>	Q4	Measure no longer considered of any relevance.
<b>NEW</b> 3.c.1.1.b Process green waste into mulch/compost	City Services	2,000 tonnes	Q4	New measure introduced as part of the resource recovery initiatives on achieving landfill targets. Lower tolerance set at 1,000T and upper tolerance set at 2,500T.
<b>NEW</b> 3.c.1.1.c Divert household hazardous waste (HHW) from landfill via HHW program	City Services	15,000kgs	Quarterly	New measure introduced as part of the resource recovery initiatives on achieving landfill targets. Lower tolerance set at 10,000kgs and upper tolerance set at 20,000kgs.
<b>AMEND</b> 3.c.2.1.a Minimise the <del>Maintain</del> <del>or improve a positive</del> gap between performance and importance in annual community survey for Bin Collection	City Services	0 (formerly 6)	Q4	Change in description. Target amended to 0 to reflect no underservicing or overservicing of program or facility. Lower tolerance amended from 4 to -1 and upper tolerance amended from 10 to 5. 3yr average variance = 4.6.
<b>DELETE</b> 3.c.2.1.b <del>Reduce</del> <del>contamination rates</del> <del>for residential</del> <del>recycling services</del>	City Services	10%	Quarterly	Measure has not been able to be calculated due to fire damage at the contractor's Perth

				facility. Replaced with new measure (see 3.c.2.3.e below).
<b>DELETE</b> 3.c.2.3.a Percentage of green waste diverted from landfill	City Services	95%	Quarterly	This measure replaced by the new measure introduced (see 3.c.1.1.b above) to manage green waste.
<b>DELETE</b> 3.c.2.3.b Percentage of residential waste diverted from landfill	City Services	40%	Quarterly	This measure removed and new measures introduced as part of the resource recovery initiatives on achieving landfill targets.
<b>NEW</b> 3.c.2.3.e Reduce recycling bin contamination measured against annual bin audit	City Services	15%	Q4	This measure introduced as part of the resource recovery initiatives on achieving landfill targets. Lower tolerance set at 10% and upper tolerance set at 20%.
<b>NEW</b> 3.c.2.3.f Percentage of clean timber received 7 Mile Waste Facility diverted from landfill	City Services	70%	Q4	This measure introduced as part of the resource recovery initiatives on achieving landfill targets. Lower tolerance set at 50% and upper tolerance set at 80%.
<b>AMEND</b> 3.c.2.4.a Minimise the <del>Maintain</del> or improve a positive gap between performance and importance in annual community survey for Waste Facilities Tip Services	City Services	0 (formerly 10)	Q4	Change in description. Target amended to 0 to reflect no underservicing or overservicing of program or facility. Lower tolerance amended from 8 to -1 and upper tolerance amended from 15 to 4. 3yr average variance = 3.9.
<b>NEW</b> 3.d.2.1.a Number of subscriptions taken up through the Climate Clever Program	City Growth	20	Q4	Measure introduced to engage with the community coming on board with the Climate Clever Program

					initiatives. Lower tolerance set at 10 and upper tolerance set at 40.
<b>DELETE</b> 4.b.3.2.e <del>Maintain or improve on Staff Engagement in the bi-annual Staff Survey</del>	Human Resources	75%	Q4		Measure removed as there is no survey in the 2021/22 period.
<b>AMEND</b> 4.c.1.1.b <del>Minimise the Maintain or improve a positive gap between performance and importance in annual community survey for Financial Management Responsibility</del>	Financial Services	0	Q4		Change in description. Lower tolerance set at -10 and upper tolerance amended from 5 to 2. 3yr average variance = -11.9.
<b>DELETE</b> 4.e.1.1.b <del>Maintain or improve a positive gap between performance and importance in customer interactions with public through Customer Service Surveys</del>	Governance and Organisational Strategy	8	Quarterly		Awaiting a new assessment tool using technology that can be used across all public interfacing sites. Number of past responses below acceptable statistical reporting levels.
<b>NEW</b> 4.e.1.1.h Minimise the gap between performance and importance in annual community survey for Town Planning and Building Approvals	Approvals and Compliance	0	Q4		New measure introduced to our service levels for town planning and building approval processes. Lower tolerance set at -1 and upper tolerance set at 2. 1yr average variance = 2.0.
4.e.2.2.a Increase in overall community satisfaction score through the annual community survey	Marketing and Communications	76% (formerly 75)	Q4		Amended target. Lower tolerance amended from 68% to 70% and upper tolerance amended from 75% to 76%.

### LEVEL OF SIGNIFICANCE

In accordance with Council Policy *CG-8 Significant Decision Making Policy*, this matter is considered to be of high significance in terms of social, economic, environmental, cultural & wellbeing issues and Council's ability to perform its role.

### STATUTORY IMPLICATIONS

Section 5.56(1) of the *Local Government Act 1995* requires local government authorities in Western Australia to plan for the future.

Regulation 19DA of the *Local Government (Administration) Regulations 1996* establishes requirements for Corporate Business Plans, including adoption of the Plans on the basis of Absolute Majority.

### **COUNCILLOR/OFFICER CONSULTATION**

Review and development of the Corporate Business Plan and the Operational Plan included consideration of Councillor feedback from strategic planning and budget workshops as well as management input.

### **COMMUNITY CONSULTATION**

Community engagement activities in accordance with the iap<sup>2</sup> public participation spectrum process to inform, consult, involve, collaborate and empower:

Who	How	When	What	Outcome
Community	Facebook advertising	Annually	Annual Community Survey	Community Survey results considered as part of the review and development of the Corporate Business Plan and Operational Plan.

### **POLICY IMPLICATIONS**

There are no policy implications.

### **FINANCIAL IMPLICATIONS**

The projects and services in the draft 2021/22 Operational Plan are reflected in the draft 2021-2022 budget.

### **STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and Corporate Business Plan 2020-2025. The 2021/22 Operational Plan aims to deliver on the strategic direction through projects and services that the Council will be delivering in the financial year 2021-2022.

### **RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Moderate	Financial risks are addressed through an annual review of budgetary expenditure associated with the programs/services detailed within the Corporate Business Plan and the projects/actions detailed in the Operational Plan.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	The results of the Annual Community Survey are reflected in the Operational Plan in order to meet community expectations.
Compliance	Low	There is a statutory requirement to review the ISP documents to ensure that they are living documents.

**IMPACT ON CAPACITY**

Consideration has been given to resourcing to deliver the projects and services outlined in the Corporate Business Plan and the Operational Plan.

**RELEVANT PRECEDENTS**

The Operational Plan is reviewed and adopted by Council annually.

**VOTING REQUIREMENTS**

Absolute Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Regulation 19DA of the *Local Government (Administration) Regulations 1996* RESOLVES to:

1. ADOPT the Corporate Business Plan 2020-2025 as attached with the following amendments:
  - a) \_\_\_\_\_
  - b) \_\_\_\_\_
2. ADOPT the 2021/22 Operational Plan as attached with the following amendments:
  - a) \_\_\_\_\_
  - b) \_\_\_\_\_

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER consideration of the Corporate Business Plan 2020-2025 and 2021/22 Operational Plan as amended pending further review.

**CONCLUSION**

The 2021/22 Operational Plan continues to activate the Corporate Business Plan 2020-2025 by detailing the projects/actions and related resources by which community aspirations defined within the Strategic Community Plan will be achieved.

Community feedback, Councillor requests, new initiatives and consultation with all service areas has informed the draft 2021/22 Operational Plan including ongoing analysis of the KPIs used to measure the City's performance.

---

**OFFICER'S RECOMMENDATION**

That Council by ABSOLUTE Majority pursuant to Regulation 19DA of the *Local Government (Administration) Regulations 1996* RESOLVES to ADOPT the amended Corporate Business Plan 2020-2025 and 2021/22 Operational Plan as attached to this report.



**10.5 ANNUAL REVIEW DELEGATIONS REGISTER**

<b>File No:</b>	<b>CM.12</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Governance Officer Compliance</b>
<b>Date of Report:</b>	<b>15 June 2021</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Proposed Delegations Register 2021</b>

**PURPOSE**

For Council to review and determine delegations provided by Council to the Chief Executive Officer (CEO) and other City staff.

**BACKGROUND**

A major review of the delegations register was completed in 2016 with minor reviews each financial year since to reflect legislative changes and efficiencies. Another major review of the delegations register is scheduled to occur in 2022.

In 2020 the *Local Government Act 1995* was amended with significant changes to section 9.10 - appointment of authorised persons. The amendment provides that the CEO can appoint authorised persons under the following legislation (including any subsidiary legislation):

- *Local Government Act 1995* (including written law for the purposes of the Act)
- *Caravan Parks and Camping Grounds Act 1995*
- *Cat Act 2011*
- *Cemeteries Act 1986*
- *Control of Vehicles (Off-road Areas) Act 1978*
- *Dog Act 1976*

A summary of the proposed changes are as follows:

<b>Delegation</b>	<b>Proposed Change or Action</b>	<b>Comments</b>
Whole of Delegation Register	Amend 'Planner-Compliance' to 'Planner' in Delegation 1.13, 14.1, 18.1, 20.1, 20.2, 20.5	Position title changed
	Delegation added to Indigenous Liaison Officer in Delegation 1.13, 1.14, 2.1, 6.2, 6.4, 7.1, 8.2, 10.1, 12.1, 19.1	Updated each in each individual delegation to reflect Appendix B

**1. Local Government Act 1995**

<b>Delegation</b>	<b>Proposed Change or Action</b>	<b>Comments</b>
1.1. Tenders and Expressions of Interest	1) Delegation updated to separate between tenders and expressions of interest and remove any limits on the	1) The proposed change would provide the CEO with authority to invite all tenders where a budget exists without requiring

Delegation	Proposed Change or Action	Comments
	invitation of tenders, expressions of interest and selection criteria.  2) Remove limitations associated with rejecting tenders and expressions of interest.	Council approval, however Council's in-principle support for the expenditure is obtained through budget adoption.  2) To allow the CEO to award a tender <u>within</u> the delegated limit and reject unsuccessful tenders above the limit.
1.2 Panel of Pre-Qualified Suppliers	1) To enable the CEO to invite panel applications.  2) Remove limits on inviting and rejecting panel applications.	To align with changes to Delegation 1.1 and streamline panel application process.
1.7 Payment of Rates by Agreement	Delegation added for Manager Financial Services/CFO, with a conditional limit of \$5,000 for arrangements for outstanding amounts.	To ensure prompt receipt and improved frequency of payments.
1.8 Write off Monies and Special Arrangements for Debt	Delegation added for Manager Financial Services/CFO with a conditional limit of \$50.	To allow minor amounts of interest and/or money owing to be written off where collection is not feasible.

## 6. Bush Fires Act 1954

Delegation	Proposed Change or Action	Comments
6.3 Bush Fire control Officers	Removed 'Darrell Hutchens' and replaced with 'Peter Hayes'.	Appointment of new Deputy Chief Bush Fire Control Officer

## 7. Caravan Parks and Camping Grounds Act 1995

Delegation	Proposed Change or Action	Comments
7.1 Authorised Persons and Services of Infringements	Modify the conditions and express powers to delegate and to reflect legislative changes.	Authorised persons are now appointed under s9.10 of the <i>Local Government Act</i> .

## 8. Cat Act 2011

Delegation	Proposed Change or Action	Comments
8.2 Authorised Persons	Modify the delegation, conditions and express powers to delegate and to reflect legislative changes.	Authorised persons are now appointed under s9.10 of the <i>Local Government Act</i> .

## 9. Cemeteries Act

Delegation	Proposed Change or Action	Comments
9.1 Authorised Persons	Modify the delegation, conditions and express powers to delegate and to reflect legislative changes.	Authorised persons are now appointed under s9.10 of the <i>Local Government Act</i> .

**10. Control of Vehicles (Off-road Areas) Act 1978**

Delegation	Proposed Change or Action	Comments
10.1 Authorised Persons	Modify the delegation, conditions and express powers to delegate and to reflect legislative changes.  Delegation amended to reflect CEO not Council. Council's delegation created under new delegation 10.2.	Authorised persons are now appointed under s9.10 of the <i>Local Government Act</i> .
[NEW] 10.2 Detention of Vehicles	Creation of delegation for detention and disposal of vehicles under section 4.42(2).	This is a new delegation required from Council. Detention of vehicles remains under the Control of <i>Vehicles Act</i> .

**11. Dog Act 1976**

Delegation	Proposed Change or Action	Comments
11.1 Registration Officer	Addition of Manager Approval and Compliance and Rangers	Incorporated staff likely to be exposed to the registration of dogs under the <i>Dog Act</i> .
11.2 Authorised Persons	Modify the delegation, conditions and express powers to delegate and to reflect legislative changes.  Removed reference to kennel licensing and numbers – now in new Delegation 11.4	Authorised persons are now appointed under s9.10 of the <i>Local Government Act</i> . Remove reference to Registration Officers.
[NEW] 11.4 Kennel Registration	Creation of delegation for licensing of kennel establishments and the number of dogs kept on a property.	Previously contained within delegation 11.2. Separated for clarity of legislation and duties.

**14. Gaming and Wagering Commission Act 1987**

Delegation	Proposed Change or Action	Comments
14.1 Certification of Local Government Authority	Add Director Development Services and Manager Approvals & Compliance	Both the Director and the Manager have responsibilities for planning and health under this section. Allowing both to issue certification and report increases efficiency.

**20. Planning and Development Act 2005**

Delegation	Proposed Change or Action	Comments
20.3 Unauthorised Development	Add Manager Approvals & Compliance	Enabling delegation to Manager to discharge duties under the <i>Planning and Development Act</i> regarding illegal or unauthorised developments.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role.

**STATUTORY IMPLICATIONS**

Section 5.46(2) of the *Local Government Act 1995* (the Act) requires Council to review the delegations made under Division 5 of the Act at least once every financial year. Council and the CEO may provide additional delegations, amend or withdraw delegations as required.

Council can delegate functions under legislation other than the Act provided that there is a power of delegation within the relevant legislation. Most legislation also provides for the CEO to sub-delegate, or delegate directly, operational discretionary powers or functions in order for officers to carry out the functions of their role. In some circumstances, sub-delegation by the CEO may not be permitted therefore the delegation will need to be made to staff directly by Council.

**COUNCILLOR/OFFICER CONSULTATION**

The Executive Management Group have had the opportunity to provide comment on the proposed amendments to the City's Delegation Register.

**COMMUNITY CONSULTATION**

No community consultation is required.

**POLICY IMPLICATIONS**

The proposed change to Delegation 1.1 will impact upon CG-12 Purchasing Policy. If approved, the CEO's delegation in 3.10 of the policy will need to be amended to remove the \$1M limit.

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-2021 provided for this activity:

Programs/Services:	4.a.2.2	Council Support
Projects/Actions:	4.a.2.2.20.1	Undertake annual review of Delegated Authority Register to ensure appropriate, inclusive and efficient decision making.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	Moderate	Inefficient delegations can lead to delays in making operational decisions regarding Council functions affecting stakeholders.
Environment	N/A	Nil
Reputation	N/A	Nil
Compliance	Low	The person receiving the delegation is required to have the relevant skills, experience and qualifications to make decisions on behalf of Council.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

All delegations, are reviewed annually. The current Delegations Register was approved by Council on 30 June 2020.

**VOTING REQUIREMENTS**

Absolute Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Section 5.46(2) of the *Local Government Act 1995* RESOLVES to ENDORSE the proposed Delegations Register (Attachment 1) with the following variations and/or new delegations/authorisations:

- a) \_\_\_\_\_
- b) \_\_\_\_\_.

Option 3

That Council by SIMPLE Majority pursuant to Section 5.46(2) of the *Local Government Act 1995* RESOLVES to DEFER consideration of the Delegations Register pending further review.

**CONCLUSION**

Council delegations have been reviewed in order to streamline decision-making outcomes in the discharge of Council functions. A number of minor amendments are proposed as a result of consultation with City Officers and to reflect legislative changes and potential improvement opportunities within work processes.

---

**OFFICER'S RECOMMENDATION**

That Council by ABSOLUTE Majority pursuant to Section 5.46(2) of the *Local Government Act 1995* RESOLVES to:

1. ENDORSE the proposed Delegations Register (Attachment 1); and
2. AMEND Council Policy CG12 Purchasing Policy to effect approved changes in relation to Delegation 1.1.



**10.6 EMPLOYEES LEAVING COUNCIL SERVICE POLICY REVIEW**

<b>File No:</b>	<b>CM.103</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Manager Human Resources</b>
<b>Date of Report:</b>	<b>18 June 2021</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>CH-03 Employees Leaving Council Service Policy</b>

**PURPOSE**

For Council to consider proposed changes to the Employees Leaving Council Service policy.

**BACKGROUND**

The City's current policy provides the following recognition for employees leaving Council service (for any reason other than dismissal):

<b>Number of Years' Service</b>	<b>Recognition</b>
Continuous Service 1 year up to 3 years	Morning or afternoon tea to the value of \$50
Continuous Service 3 years up to 5 years	Morning or afternoon tea to the value of \$50 Gift to the value of \$100
Continuous Service 5 years up to 10 years	Function to be determined by the CEO with up to \$250 for catering Gift to the value of \$200
Continuous Service 10 years and over	Function to be determined by the CEO with up to \$500 for catering Gift to the value of \$300
Maternity Leave	Team or Office morning or afternoon tea to the value of \$50

The City has recently received the resignation of Young Daniel Blanket, effective 30 June 2021 after more than 43 years' service with the City. In addition, there are another four employees with over 20 years' service and five employees with over 30 years' service.

Given the length of service these employees have provided to the City it is considered appropriate to increase the gift value provided to these employees in recognition of their tenure with the City.

Accordingly, the following changes are proposed to Council Policy CH03:

<b>Number of Years' Service</b>	<b>Recognition</b>
Continuous Service 10 years up to 20 years	Function to be determined by the CEO with up to \$500 for catering Gift to the value of \$300 (no change)

Number of Years' Service	Recognition
Continuous Service 20 years up to 30 years	Function to be determined by the CEO with up to \$500 for catering Gift to the value of \$400 (\$100 increase)
Continuous Service 30 years and over	Function to be determined by the CEO with up to \$500 for catering Gift to the value of \$500 (\$200 increase)

It is also proposed to include in section 2.3 Ex-gratia Payments *'but is taken to be a voluntary severance by resigning as an employee'* as prescribed under Regulation 19A of the *Local Government (Administration) Regulations 1996*.

### LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision-Making Policy, this matter is considered to be of low significance in terms of Council's ability to perform its role.

### STATUTORY IMPLICATIONS

Section 5.50 of the *Local Government Act 1995* provides that a local government is to prepare a policy in relation to employees whose employment with the local government is finishing.

### COUNCILLOR/OFFICER CONSULTATION

The proposed changes have been discussed with and supported by the Executive Management Team.

### COMMUNITY CONSULTATION

No community consultation is required, however a review of policies at other local governments is summarised below:

Local Government	Policy
Port Hedland	No policy
Ashburton	No policy
Bunbury	No policy
Perth	No policy
Joondalup	No policy
Geraldton	No payments for employees that commenced after 1 July 2011
Broome	5-10 years \$20 per year 10-15 years \$30 per year 15-20 years \$40 per year 20+ years \$50 per year
South Perth	10 years \$250 20 years \$500 25+ years \$1000 (discretionary)

### POLICY IMPLICATIONS

The review impacts CH-03 Employees Leaving Council Service Policy only.

### FINANCIAL IMPLICATIONS

Financial implications of the proposed changes are immaterial.

### STRATEGIC IMPLICATIONS

There are no strategic implications.



**RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

The Employees Leaving Council Service Policy was last approved by Council in August 2019.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 5.50 of the *Local Government Act 1995* RESOLVES to DEFER consideration of the Employees Leaving Council Service policy as amended pending further review.

Option 3

That Council by SIMPLE Majority pursuant to Section 5.50 of the *Local Government Act 1995* RESOLVES to ENDORSE the Employees Leaving Council Service policy subject to the following changes:

---

---

**CONCLUSION**

The City is fortunate to have a number of employees who have dedicated over 20 years of service to the City. In recognition of this extended service it is proposed to update the Employees Leaving Council Service policy to increase the recognition gift provided to Employees with more than 20 years' service.

---

**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 5.50 of the *Local Government Act 1995* RESOLVES to ADOPT the amended Employees Leaving Council Service policy as attached.



**10.7 2021/22 BUDGET**

<b>File No:</b>	<b>FM.1</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Management Accountant</b>
<b>Date of Report:</b>	<b>25 June 2021</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>1. Draft 2021/22 Budget</b> <b>2. Draft 2021/22 Budget - Fees and Charges</b>

---

**PURPOSE**

For Council to consider the adoption of the Municipal Fund Budget for the 2021/22 financial year together with supporting schedules, including striking of the municipal fund rates and other consequential matters arising from the budget papers.

**BACKGROUND**

The 2021/22 Municipal Budget and related documentation is the culmination of some four months' work by officers with input from all departments across the organisation and review by Councillors through a series of budget workshops and Councillor briefing sessions.

As part of the budget deliberations the following efficiency measures and service improvements have been considered:

**Efficiency Measures:**

- continued review of the need for and remuneration of each vacant position;
- disposal of under-utilised light fleet and plant;
- continued use of local suppliers whenever possible and appropriate;
- implementing energy and water efficiency strategies and actions;
- installation of solar PV array at Karratha Leisureplex;
- review of GRV rating for capital improvements under the State's Rating Policy – Valuation of Land – Mining;
- two full budget reviews conducted each financial year;
- implementation of records digitisation strategy;
- review of Enterprise Resource Planning system; and
- ongoing investment in property to generate alternative revenue streams and reduce reliance on rates.

**Service Improvements:**

- redevelopment of Karratha Leisureplex;
- reconstruction of Bayly Avenue at the Karratha Airport, including entry statement and landscaping;
- reconstruction of Coolawanyah Road stage 3;
- expansion of local road and footpath network and associated infrastructure;
- completion of Dampier Foreshore redevelopment;
- land development to allow another 20 residential lots to be released;

- Dampier land transfers from Rio Tinto;
- Kevin Richards Memorial Oval, Windy Ridge Oval and Hampton Oval upgrades;
- increase in frequency of slashing and mowing;
- lot 7020 development in the CBD;
- completion of the golf course redevelopment;
- annual community survey to inform services and priorities; and
- increase in indigenous engagement.

### Overview

In broad terms the 2021/22 Budget consists of the following:

- \$102.4 million Operating Expenditure
- \$40.3 million Capital Expenditure
- (\$3.4 million) Net transfer from Reserves

### Rating

In 2021/22 the City will require \$45.3 million from general rate revenue and 61.3% of operating revenue will come from other sources, including grants, fees and charges.

At its Ordinary Council Meeting on 27 April 2021 Council considered a differential rates model for 2021/22 and resolved to advertise the rates for public consultation (Resolution no. 154783). The advertised model incorporated a 0.9% increase to rates in the dollar across all differential rating categories.

Following consideration of public submissions at its Ordinary Council Meeting on 31 May 2021, Council resolved to 'SEEK Ministerial approval for the Transient Workforce Accommodation/Workforce Accommodation differential rating category being greater than two times the lowest rate in the dollar (noting that the application is similar to those approved every year since at least 2013)'.

The impact on the advertised differential rates is detailed below:

GRV/ UV	Differential Rates Categories 2021/22	2020/21 Rate in \$	2020/21 Minimum Rate	2021/22 Proposed Rate in \$	2021/22 Proposed Minimum Rate	% Change in RID
GRV	Residential	0.117479	\$1,549	0.118536	\$1,563	0.9%
GRV	Commercial / Industrial	0.100770	\$1,549	0.101677	\$1,563	0.9%
GRV	Airport / Strategic Industry	0.156459	\$1,549	0.157867	\$1,563	0.9%
GRV	Transient Workforce Accommodation / Workforce Accommodation	0.387044	\$1,549	0.390527	\$1,563	0.9%
UV	Pastoral	0.103638	\$325	0.104571	\$328	0.9%
UV	Mining / Other	0.132900	\$325	0.134096	\$328	0.9%
UV	Strategic Industry	0.184880	\$325	0.186544	\$328	0.9%

### Payment Options

The same payment options as offered in prior years are proposed, including payment in full, payment by two instalments and payment by four instalments. These involve an instalment administration charge of \$10 per instalment after the first instalment, and instalment interest of 4.5% per annum. This ameliorates the financial impact on ratepayers without sufficient cash flow to pay their rates in full, while still encouraging payment in full from those with the capacity to do so.

Penalty interest for overdue rates levied in the previous year was 8% per annum, in accordance with the *Local Government (COVID-19 Response) Order 2020*. This compensates Council for the opportunity cost of the uncollected revenue while also strongly discouraging delinquency in payment of rates. However in accordance with the *Local Government (COVID-19 Response) Order 2021*, this rate has been modified to a maximum of 7% for 2021/22.

### Projects

The draft Budget includes 117 projects across, Corporate, Community, Development and Infrastructure with a total value in excess of \$53.7 million.

### Capital Works

The Capital Works Program of \$40.3 million (excluding Borrowings and Reserve Transfers) includes the following major projects:

<b>Project</b>	<b>\$</b>
Kevin Richards Memorial Oval Redevelopment (including Clubrooms, Car Park and Play Space)	\$8.3m
Leisureplex Solar Initiatives	\$4.3m
GBSC Yurra Housing Development	\$3.5m
Murujuga National Park Access Road	\$2.8m
Strategic Land Acquisitions	\$2.6m
Lazylands Land Developments	\$2.0m
Coolawanyah Road reconstruction	\$1.9m
Airport Equipment Upgrade	\$1.5m
Jingarri Housing Construction	\$1.4m

### Councillor Allowances

The 2021 Salaries & Allowance Tribunal determination did not change Council's classification as a Band 1 local government or the range of Councillor allowances. As such, Councillor Fees and Allowances are unchanged in 2021/22.

Allowances have been budgeted for 10 positions until 17 October 2021, and then 11 positions after the elections, as currently there is currently one vacancy in the Karratha Ward. Approval was granted by the WA Electoral Commissioner to allow this vacancy to remain unfilled until the ordinary election in October 2021.

### Fees & Charges

The main features of the draft budget include:

1. Penalty interest on rates reduced from 8% to 7%.
2. There are 959 fees and charges of which 545 remain unchanged.
3. There are 73 additional fees for 2021/22 including 54 new fees and charges for Community facility hiring and programs.
4. Liquid waste disposal fees proposed to increase from \$60 to \$71.50.
5. New simplified ticket pricing structure for the Red Earth Arts Precinct.

### Reserve Funds

Following is a summary of budgeted reserve movements for 2021/22:

<b>Opening Balance 2021/22</b>	<b>Transfers to Reserve</b>	<b>Transfers from Reserve</b>	<b>Closing Balance 2021/22</b>
\$65,617,465	\$28,211,568	(\$31,645,182)	\$62,183,851

Variance Reporting

Each year Council is required to adopt a percentage or value to be used in statements of financial activity for reporting material variances, as required by Clause 34(5) of the *Local Government (Financial Management) Regulations 1996*.

The custom and practice has been for Council to adopt its material variances thresholds at the time of adopting its next financial year Budget. For the 2020/21 financial year Council adopted a threshold of '10% or \$50,000 whichever is the greater'.

In recommending the continuation of the 2020/21 material variance threshold of '10% or \$50,000 whichever is the greater' for 2021/22, a review of other similar local governments' material variance thresholds for 2020/21 was undertaken and is shown in the table below:

<b>Council</b>	<b>2020/21 Material Variance Threshold</b>
City of Kalgoorlie Boulder	10% and \$50,000
City of Greater Geraldton	Greater than 10% or \$50,000
Town of Port Hedland	(a) Greater of 10% or \$10,000 for capital projects; or (b) Greater of 10% or \$50,000 for all other items excluding capital projects

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Extensive consultation has occurred with all departments and through briefings and workshops with elected members on a regular basis since March 2021.

**COMMUNITY CONSULTATION**

The proposed differential rates model was advertised publicly and submissions were invited from ratepayers. Four submissions were received and considered by Council at its May 2021 Ordinary Council Meeting.

**STATUTORY IMPLICATIONS**

Section 6.2 of the *Local Government Act 1995* requires that not later than 31 August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt, (by Absolute Majority) in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the next following 30 June.

Divisions 5 and 6 of Part 6 of the *Local Government Act 1995* refer to the setting of budgets and raising of rates and charges. *The Local Government (Financial Management) Regulations 1996* details the form and content of the budget. The draft budget has been prepared to include information required by the *Local Government Act 1995*, *Local Government (Financial Management) Regulations 1996*, *Local Government (COVID-19 Response) Order 2021* and Australian Accounting Standards.

Section 6.12 of the *Local Government Act 1995* refers to the power to defer, grant discounts, waive or write off debts.

**POLICY IMPLICATIONS**

CF-10 Rating Equity Policy

CF-11 Rating Exemption Policy

CG-6 Councillor Fees, Allowances & Reimbursements

CF-05 Financial Hardship (Rate Relief) Policy

CF-19 COVID-19 Financial Hardship Policy (to be extended in accordance with the *Local Government (COVID-19 Response) Order 2021*).

The Draft Budget 2021/22 applies the principles of rating equity in the setting of Council's differential rates and the provision of rating exemptions.

### FINANCIAL IMPLICATIONS

The Draft 2021/22 Budget provides for the following income and expenditure:

Operating Revenue	\$117.0 million
Operating Expenditure	(\$102.4 million)
Capital Expenditure	(\$40.3 million)
Net Reserve Transfers	\$3.4 million

The net result of the Draft 2021/22 Budget is a surplus of \$4,521.

### STRATEGIC IMPLICATIONS

Council's adopted and updated Long Term Financial Plan (LTFP) includes a 1.8% rate increase in 2021/22 to reflect cost increases (based on estimated CPI). However despite all of the cost pressures expected in 2021/22 and beyond, sound financial management means that it is possible to adopt a balanced budget with a 0.9% increase in the rate yield across all categories.

The budget will provide the necessary resources to implement the 2021/22 Operational Plan which operationalises the Strategic Community Plan 2020-2030 and Corporate Business Plan 2020-2025, while increasing the rating yield by less than the amount proposed in the LTFP.

### RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Moderate	Delays in the adoption of the Budget may impact on the timing of cashflows from rates and other funding sources.
Service Interruption	Low	Delays in the adoption of the Budget may impact on the commencement of new projects and services.
Environment	N/A	Nil
Reputation	Low	The draft budget is expected to maintain the City's strong reputation for sound financial management.
Compliance	Moderate	The Budget has been developed in accordance state government legislation and associated regulations.

### IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

### RELEVANT PRECEDENTS

The 2020/21 Budget was adopted by Council on 30 June 2020.

**VOTING REQUIREMENTS**

Absolute Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Section 6 of the *Local Government Act 1995* RESOLVES to ADOPT the proposed 2021/22 Budget with the following amendments:

1. \_\_\_\_\_
2. \_\_\_\_\_

**CONCLUSION**

The 2021/22 Budget continues the balanced approach to meeting community expectations, including a predominant rate increase of only 0.9%. With the benefit of 61.3% of operating income coming from sources other than rates, the 2021/22 Budget will ensure both the immediate term needs of current residents are met while at the same time providing enhanced services and infrastructure developments to meet future requirements.

**OFFICER'S RECOMMENDATION 1****GENERAL AND MINIMUM RATES, RATE EXEMPTIONS AND INSTALMENT PAYMENT ARRANGEMENTS 2021/22**

That Council, by ABSOLUTE Majority pursuant to Part 6 of the *Local Government Act 1995* RESOLVES to:

1. IMPOSE the following differential general and minimum rates on Gross Rental and Unimproved Values;

GRV/UV	Differential Rates Categories 2021/22	Proposed Rate in \$	Minimum Rate
GRV	Residential	0.118536	\$1,563
GRV	Commercial / Industrial	0.101677	\$1,563
GRV	Airport / Strategic Industry	0.157867	\$1,563
GRV	Transient Workforce Accommodation / Workforce Accommodation	0.390527	\$1,563
UV	Pastoral	0.104571	\$328
UV	Mining/Other	0.134096	\$328
UV	Strategic Industry	0.186544	\$328

2. NOMINATE the following due dates for rate payment in full or by instalments:

- Full payment and 1<sup>st</sup> instalment due date 3 September 2021
- 2<sup>nd</sup> instalment due date 8 November 2021
- 3<sup>rd</sup> instalment due date 17 January 2022
- 4<sup>th</sup> and final instalment due date 28 March 2022



3. **GRANT a concession of \$1,513, as detailed in the table below, in respect of the rates on each property in the Cossack town site, in recognition of the fact that the properties are not serviced and they are part of the heritage precinct:**

Assess No.	Property Owner	Property Address	GRV/CV	Calculated Rates	Concession	Rates Receivable
A107	B & J Quealy	101 Perseverance Street, Cossack	\$75	\$1,563	\$1,513	\$50
A115	H Wilson	112 Perseverance Street, Cossack	\$75	\$1,563	\$1,513	\$50
A123	H Wilson	116 Cossack Road, Cossack	\$75	\$1,563	\$1,513	\$50
A131	H Wilson	117 Cossack Road, Cossack	\$75	\$1,563	\$1,513	\$50
A149	T Patterson	121 Cossack Road, Cossack	\$75	\$1,563	\$1,513	\$50
A157	J Davies & J Branch	141 Perseverance Street, Cossack	\$75	\$1,563	\$1,513	\$50
A165	J & S Montesana	142 Cossack Road, Cossack	\$75	\$1,563	\$1,513	\$50
A173	L & K Samson	143 Cossack Road, Cossack	\$75	\$1,563	\$1,513	\$50
A181	T Patterson	144 Cossack Road, Cossack	\$75	\$1,563	\$1,513	\$50
A199	T Patterson	145 Cossack Road, Cossack	\$75	\$1,563	\$1,513	\$50
A204	M Otto	149 Cossack Road, Cossack	\$75	\$1,563	\$1,513	\$50
A212	G Van Waardenberg	150 Cossack Road, Cossack	\$75	\$1,563	\$1,513	\$50
A220	T Patterson	151 Cossack Road, Cossack	\$75	\$1,563	\$1,513	\$50
A238	T Patterson	152 Cossack Road, Cossack	\$75	\$1,563	\$1,513	\$50
A246	T Patterson	153 Cossack Road, Cossack	\$75	\$1,563	\$1,513	\$50
A254	H Wilson	165 Cossack Road, Cossack	\$75	\$1,563	\$1,513	\$50
A262	T Patterson	167 Perseverance Street, Cossack	\$75	\$1,563	\$1,513	\$50
A270	T Patterson	20 Perseverance Street, Cossack	\$75	\$1,563	\$1,513	\$50
A288	V Bull & S Donovan	176 Perseverance Street, Cossack	\$75	\$1,563	\$1,513	\$50
A91332	W Moore (Estate Of)	21 Perseverance Street, Cossack	\$75	\$1,563	\$1,513	\$50
			<b>\$1,500</b>	<b>\$31,260</b>	<b>\$30,260</b>	<b>\$1,000</b>

**4. WAIVE rates for the following properties owned or occupied by community/sporting associations:**

Not-for-Profit Community Groups including Sporting Associations							
Assess No.	Property Owner/ Lessee	Property Address	Use	GRV	UV	Rate in \$	Rates
A69808	Nor-West Game Fishing Club	Lot 22 Rosemary Island, Dampier	Community Club	\$0	\$0	0.134096	\$1,563
A73245	Nickol Bay Speedway (Inc)	Lot 115 Cinders Road, Karratha IE	Community Club	\$0	\$288,000	0.134096	\$38,620
A30944	Karratha Kart Club	L4903 Anderson Road, KIE	Community Club	\$0	\$0	0.101677	\$1,563
A91554	Karratha Enduro & Motocross Club Inc	L4903 Anderson Road, KIE	Community Club	\$0	\$128,000	0.134096	\$17,164
A91555	Karratha Bikers Association	L4903 Anderson Road, KIE	Community Club	\$0	\$0	0.101677	\$1,563
A77616	WA Rifle Association	Lot 133 Cossack Road Roebourne	Community Club	\$0	\$0	0.101677	\$1,563
A23931	3rd Karratha Scout Group	70 Nairn Street, Bulgarra	Community Club	\$0	\$0	0.101677	\$1,563
A46554	Karratha BMX Club Inc	84 Rosemary Road, Baynton	Community Club	\$14,125	\$0	0.101677	\$1,563
A91842	Nickol Bay Sporting Shooters Association	Lot 298 Cinders Road, Burrup	Community Club	\$21,950	\$0	0.101677	\$2,232
A89238	Wickham Pony Club	Lot 179 Sturt Pea Road, Wickham	Community Club	\$0	\$210,000	0.134096	\$28,160
A76464	Nor-West Jockey Club	Lot 94 North West Coastal Highway	Community Club	\$0	\$0	0.101677	\$1,563
A1006	Yinjaa Barni Art Aboriginal Corporation	48 Roe Street, Roebourne	Community Services	\$0	\$0	0.101677	\$1,563
A54554	The Grand Lodge of WA Freemasons Homes for The Aged Inc	5 Dwyer Place, Millars Well	Aged Care	\$47,000	\$0	0.101677	\$4,779
A11720	Wickham Tidy Towns	Portion L10 Carse St, Wickham	Community Services	\$0	\$0	0.101677	\$1,563
A46391	Karratha Arts & Learning Centre	23 Richardson Way, Bulgarra	Community Services	\$11,375	\$0	0.101677	\$1,563
A55681	Karratha Community Garden	L52/11 Teesdale Place, Millars Well	Community Services	\$500	\$0	0.101677	\$1,563
A77801	Department of Communities	17-23 Calliance Way, Baynton	Community Services	\$124,020	\$0	0.118536	\$14,701
A70661	Point Samson Community Association	Lot 278, Pt Samson-Roebourne Road	Community Services	\$0	\$0	0.101677	\$1,563
A91931	Karratha Community Association	LS1, 11 Teesdale Place, Millars Well	Community Services	\$9,500	\$0	0.101677	\$1,563
							<b>\$125,975</b>

**5. NOTE rates exemptions applicable to the following properties;**

<b>Not Rateable in accordance with S6.26 of the Local Govt Act - Religious Properties (2d)</b>							
<b>Assess No.</b>	<b>Property Owner/ Lessee</b>	<b>Property Address</b>	<b>Use</b>	<b>GRV</b>	<b>UV</b>	<b>Rate in \$</b>	<b>Rates</b>
A12314	Trustees of the Diocese of North-West Australia	33 Herbert Way, Wickham	Clergy Premises	\$16,120	\$0	0.118536	\$1,911
A4509	Trustees of the Diocese of North-West Australia	41-49 Hampton Street, Roebourne	Place of Worship	\$8,850	\$0	0.101677	\$1,563
A34590	Trustees of the Diocese of North-West Australia	1/2 Samson Way, Bulgarra	Place of Worship	\$16,640	\$0	0.101677	\$1,692
A34591	Trustees of the Diocese of North-West Australia	2/2 Samson Way, Bulgarra	Clergy Premises	\$24,500	\$0	0.118536	\$2,904
A1569	Apostolic Church Trust	10 Roe Street, Roebourne	Clergy Premises	\$21,153	\$0	0.101677	\$2,151
A4478	Apostolic Church Trust	12 Roe Street, Roebourne	Place of Worship	\$22,500	\$0	0.101677	\$2,288
A55102	Church of Jesus Christ of Latter-Day Saints	17 Galbraith Road, Pegs Creek	Place of Worship	\$37,500	\$0	0.101677	\$3,813
A54725	Roman Catholic Bishop of Geraldton	19 Welcome Road, Karratha	Place of Worship	\$76,980	\$0	0.118536	\$9,125
A69035	Roman Catholic Bishop of Geraldton	371 High Street, Dampier	Place of Worship	\$19,250	\$0	0.101677	\$1,957
A12209	Roman Catholic Bishop of Geraldton	L138 Kurrajong Street, Wickham	Place of Worship	\$24,500	\$0	0.101677	\$2,491
A35075	Baptist Union of WA INC	5 Finnerty Street, Bulgarra	Clergy Premises	\$15,080	\$0	0.118536	\$1,788
A62864	Baptist Union of WA INC	77 Gawthorne Drive, Millars Well	Place of Worship	\$75,000	\$0	0.101677	\$7,626
A54677	Jehovah's Witnesses Congregation	4 Gray Court, Millars Well	Place of Worship	\$75,000	\$0	0.101677	\$7,626
A88991	Trustees of the Northern Diocese	160 Warton Street, Cossack	Vacant Land	\$0	\$0	0.118536	\$1,563
A88992	Trustees of the Northern Diocese	94 Dampier Street, Cossack	Vacant Land	\$0	\$0	0.118536	\$1,563
A35813	Seventh Day Adventist Church	15 Galbraith Road, Pegs Creek	Place of Worship	\$24,000	\$0	0.101677	\$2,440
A35821	Australasian Conference Association	12 Mirfin Way, Pegs Creek	Clergy Premises	\$15,340	\$0	0.118536	\$1,818

<b>Not Rateable in accordance with S6.26 of the Local Govt Act - Education (2e)</b>							
<b>Assess No.</b>	<b>Property Owner/ Lessee</b>	<b>Property Address</b>	<b>Use</b>	<b>GRV</b>	<b>UV</b>	<b>Rate in \$</b>	<b>Rates</b>
A65511	Roman Catholic Bishop of Geraldton	33 Rosemary Road Stove Hill	Education	\$541,000	\$0	0.101677	\$2,212
A88120	Roman Catholic Bishop of Geraldton	37 Wellard Way Bulgarra	Education	\$134,250	\$0	0.101677	\$7,336

<b>Not Rateable in accordance with S6.26 of the Local Govt Act - Crown land used for Public Purpose (2ai)</b>							
<b>Assess No.</b>	<b>Property Owner/ Lessee</b>	<b>Property Address</b>	<b>Use</b>	<b>GRV</b>	<b>UV</b>	<b>Rate in \$</b>	<b>Rates</b>
A77359	Department for Child Protection	Address Withheld	Community Services	\$0	\$0	0.118536	\$1,563

Health, Education & Community Service Properties							
Assess No.	Property Owner/ Lessee	Property Address	Use	GRV	UV	Rate in \$	Rates
A88227	Foundation Housing Ltd (Lessee)	17B Crawford Way, Roebourne	Community Services	\$16,120	\$0	0.118536	\$1,911
A54546	Returned Services League of Australia Karratha & Districts	7 Dwyer Place, Millars Well	Community Services	\$37,500	\$0	0.101677	\$3,813
A36851	Salvation Army	4 Bond Place, Pegs Creek	Community Services	\$16,640	\$0	0.101677	\$1,692
A1462	Mawarnkarra Health Service	38 Sholl Street, Roebourne	Community Services	\$9,984	\$0	0.101677	\$1,563
A4622	Mawarnkarra Health Service	20 Sholl Street, Roebourne	Community Services	\$200,000	\$0	0.101677	\$20,335
A89260	Ngarluma Aboriginal Corporation	2 Todd Street, Roebourne	Aged Care	\$0	\$0	0.118536	\$1,549
A3943	Ngarluma Aboriginal Corporation	43 Lockyer Way, Roebourne	Aged Care	\$22,880	\$0	0.118536	\$2,712
A5117	Cheeditha Group Aboriginal Corporation	L48 North West Coastal Highway, Roebourne	Community Services	\$0	\$154,000	0.134096	\$20,651
A69874	Mingullatharndo Association Ltd	Lot 555 North West Coastal Highway, Roebourne	Community Services	\$0	\$10,000	0.134096	\$1,341
A43521	Salvation Army Housing (WA)	7 Goodwyn Close, Millars Well	Community Services	\$34,788	\$0	0.118536	\$4,124
A77929	Yaandina Community Services Ltd	54 Hampton Street, Roebourne	Community Services	-	\$0	0.101677	\$1,563
A65341	Yaandina Community Services Ltd	56 Hampton Street, Roebourne	Aged Care	\$0	\$0	0.101677	\$1,563
A1357	Yaandina Community Services Ltd	58 Hampton Street, Roebourne	Aged Care	\$0	\$0	0.101677	\$1,563
A4973	Yaandina Community Services Ltd	2-6 Sholl Street, Roebourne	Community Services	\$0	\$0	0.101677	\$1,563
A78636	Yaandina Community Services Ltd	60 Hampton Street, Roebourne	Community Services	\$1,080	\$0	0.101677	\$1,563
A65456	Welcome Lotteries House Inc.	7 Morse Court, Karratha	Community Services	\$0	\$0	0.101677	\$1,563
A31152	State Emergency Service - Karratha	14 Balmoral Road, Karratha	Emergency Services	\$0	\$0	0.101677	\$1,563
A31479	Gumala Aboriginal Corporation	10 Hedland Place, Karratha	Community Services	\$0	\$0	0.101677	\$1,563
A34299	Nickol Bay Bush Fire Brigade	39 Hillview Road, Karratha	Emergency Services	\$0	\$0	0.101677	\$1,563
A91557	Karratha Community House	51 Gardugarli Drive, Baynton	Community Services	\$0	\$0	0.101677	\$1,563
A91323	St John Ambulance - Karratha	L42 Norman Road, Gap Ridge	Emergency Services	\$0	\$0	0.101677	\$1,563
A69052	Department of Fire & Emergency Service	11 High Street, Dampier	Emergency Services	\$0	\$0	0.101677	\$1,563

Exemptions "Outside" The Local Government Act 1995							
Assess No.	Property Owner/ Lessee	Property Address	Use	GRV	UV	Rate in \$	Rates
A34516	University of WA	4 Wilson Court Pegs Creek	Student Housing	\$0	\$0	0.118536	\$1,563
A88008	University of WA	34 Winyama Road, Baynton	Student Housing	\$0	\$0	0.118536	\$1,563
A89587	University of WA	U76, 23 Sharpe Avenue, Pegs Creek	Student Housing	\$0	\$0	0.118536	\$1,563
A89625	University of WA	U114, 23 Sharpe Avenue, Pegs Creek	Student Housing	\$0	\$0	0.118536	\$1,563
A46472	Australian Broadcasting Corp.	10-12 De Grey Place	Studio	\$0	\$0	0.101677	\$1,563
A65228	Aboriginal Lands Trust	L390 North West Coastal Highway Roebourne	Vacant Land	\$0	\$0	0.101677	\$1,563
A77929	Aboriginal Lands Trust	54 Hampton Street Roebourne	Community Services	\$0	\$0	0.101677	\$1,563
A89223	Aboriginal Lands Trust	L44 Cape Lambert Road Point Samson	Cultural site	\$0	\$0	0.101677	\$1,563
A39388	Public Transport Authority	L1957 Pyramid Road, Karratha Industrial Estate	Public Transport	\$0	\$0	0.101677	\$1,563
A76336	Australian Maritime Safety Authority	L37 Bayly Avenue, Gap Ridge	Public Safety	\$0	\$0	0.101677	\$1,563

6. **ADOPT an instalment administration charge where the owner has elected to pay rates (and service charges) through an instalment option of \$10 for each instalment after the initial instalment is paid;**
7. **ADOPT an interest rate of 4.5% where the owner has elected to pay rates and service charges through an instalment option;**
8. **ADOPT an interest rate of 7% for rates (and service charges) and costs of proceedings to recover such charges that remains unpaid after becoming due and payable;**
9. **ADOPT an interest rate of 7% for fees and charges and costs of proceedings to recover such fees and charges that remains unpaid after becoming due and payable;**
10. **NOTE that interest and instalment administration charges on rates (including service charges) or fees and charges will not apply to ratepayers and general debtors assessed as suffering financial hardship in accordance with the City's COVID-19 Financial Hardship Policy (which is extended to 30 June 2022); and**
11. **ADOPT the following rates incentives including a contribution of \$2,000 from municipal funds towards this scheme.**
  - 1<sup>st</sup> Prize: \$2,000 sponsored by Westpac**
  - 2<sup>nd</sup> Prize: \$1,000 sponsored by the City of Karratha**
  - 3<sup>rd</sup> Prize: \$500 sponsored by the City of Karratha**

---

**OFFICER’S RECOMMENDATION 2**

**GENERAL FEES AND CHARGES FOR 2021/22**

That Council by **ABSOLUTE** Majority pursuant to Section 6.16 of the *Local Government Act 1995* **RESOLVES** to **ADOPT** the Fees and Charges detailed in Attachment 2.

---

**OFFICER'S RECOMMENDATION 3**
**OTHER STATUTORY FEES FOR 2021/22**

That Council by ABSOLUTE Majority pursuant to Section 53 of the *Cemeteries Act 1986*, Regulation 53(2) of the *Building Regulations 2012* and Section 67 of the *Waste Avoidance and Resources Recovery Act 2007* RESOLVES to ADOPT:

- a) the Fees and Charges for the City's cemeteries included as Attachment 2;
- b) a swimming pool inspection fee of \$28; and
- c) the following charges for the removal and deposit of domestic and commercial waste:

DESCRIPTION	AMOUNT	GST	TOTAL
Residential MGB - 1 General Waste service per week and 1 Recycling service per fortnight, per year	\$315.35	Nil	\$315.35
Additional Residential MGB - 1 service per week, per year	\$157.70	Nil	\$157.70
Additional Residential Recycling MGB - 1 recycling service per fortnight, per year	\$157.70	Nil	\$157.70
Commercial/Industrial MGB - 1 service per week per year	\$315.36	\$31.54	\$346.90
Additional Commercial/Industrial MGB - 1 service per week, per year	\$315.36	\$31.54	\$346.90
Commercial/Industrial Recycling MGB - 1 recycling service per fortnight, per year	\$157.68	\$15.77	\$173.45

---

**OFFICER'S RECOMMENDATION 4**
**ELECTED MEMBERS' FEES AND ALLOWANCES FOR 2021/22**

That Council by ABSOLUTE Majority pursuant to Sections 5.98 and 5.99 of the *Local Government Act 1995* and Regulations 33 and 34 of the *Local Government (Administration) Regulations 1996* RESOLVES to ADOPT the following annual fees and allowances for payment of elected members:

**Statutory Fees and Allowances**

Sitting Fees - Mayor .....	\$47,516
Sitting Fees - Deputy Mayor and Councillors .....	\$31,678
Mayor Local Government Allowance .....	\$89,753
Deputy Mayor Local Government Allowance (25% of Mayor Allowance) .....	\$22,438
ICT Allowance per Councillor (up to a maximum of \$3,500).....	\$3,500
Travelling Expenses (actual costs or as per Local Govt Admin Reg 34AD).....	\$30,000
Childcare Actual .....	cost or \$25 per hour (whichever is lower)

**Other Expenses**

Training Expenses per Councillor .....	\$2,500
Mayor's discretionary fund – Council related expenses.....	\$2,000



---

**OFFICER'S RECOMMENDATION 5****MATERIAL VARIANCE REPORTING FOR 2021/22**

That Council by ABSOLUTE Majority pursuant to Regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, and AASB 1031 Materiality, **RESOLVES** to **ADOPT** the level to be used in statements of financial activity in 2021/22 for reporting material variances being 10% or \$50,000, whichever is the greater amount.

---

**OFFICER'S RECOMMENDATION 6****MUNICIPAL FUND BUDGET FOR 2021/22**

That Council by ABSOLUTE Majority pursuant to Section 6.2 of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996* RESOLVES to ADOPT the Municipal Fund Budget as contained in Attachment 1 for the 2021/22 financial year which includes the following:

1. Statement of Comprehensive Income by Nature and Type on page 2 showing a net result for that year of \$14,640,461;
2. Statement of Comprehensive Income by Program on page 4 showing a net result for that year of \$14,640,461;
3. Statement of Cash Flows on page 6;
4. Rate Setting Statement on page 7 showing an amount required to be raised from rates of \$45,299,957;
5. Notes to and forming part of the Budget on pages 9 to 42; and
6. Supplementary Information – Fees and Charges.

---

**COUNCIL ADOPT BY EN BLOC RESOLUTION**

OFFICER'S RECOMMENDATION 1  
OFFICER'S RECOMMENDATION 2  
OFFICER'S RECOMMENDATION 3  
OFFICER'S RECOMMENDATION 4  
OFFICER'S RECOMMENDATION 5  
OFFICER'S RECOMMENDATION 6

## **11 COMMUNITY SERVICES**



## **12 DEVELOPMENT SERVICES**

### **12.1 ENVIRONMENTAL SUSTAINABILITY STRATEGY**

<b>File No:</b>	<b>LP.338</b>
<b>Responsible Executive Officer:</b>	<b>Director Development</b>
<b>Reporting Author:</b>	<b>Sustainability Officer</b>
<b>Date of Report:</b>	<b>9 June 2021</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>1. Schedule of Submissions 2. Draft Environmental Sustainability Strategy</b>

---

#### **PURPOSE**

For Council to consider adoption of the draft Environmental Sustainability Strategy following advertisement for public comment.

#### **BACKGROUND**

The City has taken the initiative to review and expand the scope of the 2013 Environmental Strategy, to encompass a broader and contemporary definition of sustainability. This voluntary initiative is in response to growing awareness of sustainability from within the community, increased expectation that the City provides leadership in sustainable management, and an increased focus on sustainability by all levels of government. Several other local governments have also taken this initiative to adopt a more holistic and progressive approach with planning for the future of their regions.

The City's existing Environmental Strategy was adopted by Council on 16 September 2013. The existing Strategy includes four Focus Areas and 45 actions. Of the actions, 32 actions have either been delivered or are part of the City's ongoing programs, 12 have not commenced and one needs reconsideration in light of new information. Given this progress, Council resolved at the 29 June 2018 Council meeting to endorse the preparation of a new Environmental Strategy and included item 3.a.3.1.4 – in the 2019/2020 Operational Plan.

The City commenced reviewing the 2013 Environmental Strategy, developing a new Environmental Strategy that adopts a contemporary definition of sustainability and references global trends. The review included research and multiple workshops held with the Environment & Sustainability Advisory Group, the Youth Advisory Group and community members. The outcome of these workshops was the identification of five key focus areas with 17 objectives, as follows:

- Energy & climate action;
- Waste;
- Water;
- Natural environment; and
- Sustainable development, planning and infrastructure.

To achieve these outcomes, the draft Strategy sets out a range of initiatives in each of the five focus areas. Given the rapidly changing awareness of sustainability and increasing expectations of the community, the intention of the draft Strategy is to be a fluid and dynamic document. The progress will be reviewed, reported and updated regularly, enabling changes to be incorporated in real-time. The draft Sustainability Strategy will replace the 2013 Environmental Strategy.

The draft Strategy also outlines a framework to assess the priority of specific actions and projects according to five key considerations:

- The significance of the sustainability impact;
- The level of need and the extent it has been demonstrated;
- The amount of prior planning that has been undertaken to date;
- The financial implications; and
- The capacity of the City to deliver in terms of capability and timing.

The draft Environmental Sustainability Strategy was presented to Council on 21 September 2020 and Council resolved to advertise the draft for the purpose of public consultation. The draft Strategy was advertised on 30 September 2020 on the City's website, social media and sent directly to local indigenous community groups, corporations, relevant Government agencies and industry bodies. Consultation was extensive and proactively sought through a range of avenues throughout the review process.

### Results of the submissions

There were 12 submissions received through the public comment period. The feedback provided was valuable and there are changes recommended as a result of the submissions received. A summary of the submissions received, officer responses and recommended action is contained in the Schedule of Submissions and is included as Attachment 1.

There has been significant positive feedback both verbally during the ESAG meetings and in the written submissions, which support the approach the City has taken and the broad objectives of the Strategy. The main themes derived from the feedback are summarised below:

Feedback theme	Summary of submitter comments	Officer comment	Recommended modification
<b>1. Measurable targets</b>	Comments acknowledged that each focus area has objectives and actions, however there were no specific targets listed to measure performance which reduces perception of accountability.	There are limited systems in place to do baseline measurement of emissions and other sustainability indicators. Setting targets is viewed as premature, and the Strategy proposes that conducting baseline carbon accounting AND setting targets is a priority action.	Amend wording regarding setting of targets and conducting baseline carbon accounting. Ensure these actions are given a high priority in the implementation plan. Refer to how the City's Strategy contributes towards achieving WA's Climate goal of net zero emissions by 2050.
<b>2. Implementation of the Strategy</b>	The comment relates to how the City prioritises projects by considering the City's capacity to deliver, the ease of implementation and the project readiness.	The document does refer to how priorities are set and implemented, but the detail is limited. An implementation plan is under development that will provide the operational detail	Amend Strategy wording to reflect the development of the Implementation Plan and how it will inform the Corporate Business Plan and annual Operational Plan.

<b>Feedback theme</b>	<b>Summary of submitter comments</b>	<b>Officer comment</b>	<b>Recommended modification</b>
	Respondents felt this did not promote accountability.	required to implement the Strategy.	
<b>3. Traditional Owner references</b>	General feedback that all Traditional Owner groups in the local government area need to be acknowledged and not just Ngarluma.	The document acknowledges the Ngarluma people as the Traditional Owners in the introductory information, and does not mention other Traditional Owner groups represented in the local government area.	Amend the document to acknowledge all Traditional Owner groups in the district.
<b>4. Geographic information about the region</b>	The distances and boundary landmarks of the local government area are inaccurate. Suggested including a map.	The document does describe the geographic boundaries, however there are inaccuracies in the information provided.	Amend the document to clarify boundaries and include area map.
<b>5. Weed management</b>	There needs to be greater emphasis on weed management and the significance of the threat needs to be emphasised.	The document does include an action in focus area #4 (Natural Environment) 4.9: 'Develop a weed management plan that includes collaboration with other agencies.' A management plan will cover specific weed treatments, weeds of national significance and which organisations and agencies to liaise with.	Recommend reviewing how weed management is referred to throughout the Strategy.

City Officers undertook a further review and propose six further changes which are summarised as follows:

No.	Strategy section	Proposed amendment	Officer comment
1.	1. Energy and climate action. 'Case for action' (page 13)	Include reference to the WA Climate Policy (November 2020) in the introductory information.	The WA Climate Policy was published after the City's draft Strategy was released for public comment. Including this will ensure the City's Strategy references the latest policy directions of the WA Government.
2.	1. Energy and climate action. 'Actions taken' (page 13).	Include three new actions taken: <ul style="list-style-type: none"> <li>• Commissioning the Renewable Hydrogen Industry Study.</li> <li>• Secured seed funding to establish the Karratha Hydrogen Technology Cluster.</li> <li>• Solar powered CCTV installed at 7-Mile Waste Facility.</li> </ul>	These three achievements either weren't included in the draft Strategy that was circulated for public comment, or have come about since it was circulated.
3.	1. Energy and climate action. 'Strategies table' (page 14).	Include 'Expand facilities using smart metering and connection to the central control data aggregation IT system (Tridium Niagara platform), and other utility monitoring software'.	These initiatives were not included in the draft when prepared and circulated, and are current efficiency projects that should be recognised.
4.	1. Energy and climate action. 'Strategies table' (page 15).	Include two new actions: <ul style="list-style-type: none"> <li>• 'Explore opportunities to pilot hydrogen projects within the City'.</li> <li>• 'Facilitate the development of the Karratha Hydrogen Technology Cluster'.</li> </ul>	These initiatives had not been considered at the time the draft Strategy was prepared and circulated for public comment, and should be recognised.
5.	2. Waste 'Actions we have taken' (page 17)	Include three actions: <ul style="list-style-type: none"> <li>• Free household waste disposal service at 7-Mile and Wickham transfer stations.</li> <li>• Introduced a hazardous household waste program.</li> <li>• Providing collection points for e-waste, mobile phones, paint, batteries and metals.</li> </ul>	These were not included in the draft Strategy that was prepared and circulated for public comment, and should be recognised.
6.	3. Water – 'Action we have taken' (page 21)	Include the Roebourne Pool as being recognised as a Waterwise Aquatic Centre.	This has occurred since the draft Strategy was circulated for public comment, and should be recognised.

As a result of the public consultation, a revised draft Environmental Sustainability Strategy with tracked changes has been prepared and is included as Attachment 2.

A draft Implementation Plan is currently under development with consultation with internal departments occurring. When complete, the implementation Plan will be embedded into the City's integrated planning and budgeting framework to achieve the desired outcomes of the Strategy. The Implementation Plan will be reviewed to track progress and to respond and take advantage of grant funding opportunities when they arise.



**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of future environmental issues.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between the members of the Environment & Sustainability Advisory Group, the Youth Advisory Group, the Mayor, and relevant Officers in the formulation of the draft Environmental Sustainability Strategy and the draft Implementation Plan.

Internal consultation with Managers, particularly with Strategic Projects and Infrastructure has occurred. This internal consultation will continue during the development of the Implementation Plan and with the annual and periodic review of the Strategy.

**COMMUNITY CONSULTATION**

Community engagement activities in accordance with the iap<sup>2</sup> public participation spectrum process to involve and collaborate and were as follows:

Who	How	When	What	Outcome
Community	Print and social media, display on the City's website and in the City's libraries.	30 September – 14 October 2020	Involve Collaborate	To gather feedback and invite further advice on the draft 2020 Strategy.
Key Stakeholders	Meetings with Key Stakeholders.	Oct/Nov 2020	Involve Collaborate	To gather feedback and invite further advice on the draft 2020 Strategy.
Environment & Sustainability Advisory Group	Meeting	Oct/Nov 2020	Involve Collaborate	To confirm how workshops have shaped the draft Strategy and gather feedback on the draft Strategy and the Implementation Plan.
Youth Advisory Group	Meeting	Oct/Nov 2020	Involve Collaborate	To gather feedback and invite further advice on the draft 2020 Strategy.
Indigenous Groups	Meeting offered to both corporations	Oct/Nov 2020	Involve Collaborate	To gather feedback and invite further advice on the draft 2020 Strategy.

**STATUTORY IMPLICATIONS**

Under the *Local Government Act 1995*, part 5.56 (1), a local government is to plan for the future of the district.

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

The draft Strategy has been prepared by City Officers and expenditure incurred to date has been to advertise the draft for public comment. Future implementation of the Strategy is likely to incur additional expenditure, however where possible this will be offset by cost savings from efficiencies gained and in particular reduced electricity and water consumption.

The implementation of the Strategy will impact the City's capital and operational budget, these will be managed through the annual budget process. The City has commenced many sustainability initiatives that have had positive financial implications, such as the solar plants at the Airport and the Operations Centre.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2020-2030, the Corporate Business Plan 2020-2025, and in particular, the Operational Plan 2020-2021, provided for this activity:

Programs/Services:	3.a.2.2	Planning Services
Projects/Actions:	3.a.2.2.20.1	Adopt and implement the Environmental Sustainability Strategy

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Low	The draft Strategy sets out a strategy to mitigate health risks relevant to sustainability.
Financial	Low	The draft Strategy sets a framework to prioritise resources to deliver the desired outcomes resulting in reduced financial risk.
Service Interruption	Low	The draft Strategy provides the opportunity to improve the level of planning for environmental sustainability projects in the region.
Environment	Low	The Environmental Sustainability Strategy guides decision making to manage and protect our environment for future generations.
Reputation	Low	The draft Strategy has been through consultation with the community and a range of internal and external stakeholders. A framework for assessing the priority of projects has been included. The Strategy allows for flexibility and regular review to respond to opportunities and changing conditions.
Compliance	Low	This draft Strategy has been developed in consideration to a range of State Government policies and guidelines.

**IMPACT ON CAPACITY**

The capacity to implement the recommendations will be met through the City's existing operating budget and resources.

**RELEVANT PRECEDENTS**

Council adopted the Shire of Roebourne Environmental Strategy in September 2013.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 5.56 (1) *Local Government Act 1995* RESOLVES to ADOPT the City's Environmental Sustainability Strategy as contained in Attachment 2 subject to the following modifications: \_\_\_\_\_

\_\_\_\_\_

Option 3

That Council by SIMPLE Majority pursuant to Section 5.56 (1) *Local Government Act 1995* RESOLVES to NOT ADOPT the City's Environmental Sustainability Strategy as contained in Attachment 2.

**CONCLUSION**

The City has conducted a comprehensive review of the 2013 Environmental Strategy and has engaged extensively with the Environmental Sustainability Advisory Group, the Youth Advisory Group, community and internal and external stakeholders. The City advertised the draft Environmental Sustainability Strategy for the purpose of public comment and 12 submissions were received.

The feedback has been considered and amendments to the draft Strategy have been made. The draft Strategy provides a clear direction to guide City decision making to achieve the desired outcomes. It promotes partnering with external organisations and community groups where possible, to coordinate and promote a shared responsibility for sustainability in the region.

The draft Strategy presented is contemporary, aspirational and achievable and sets a clear direction to guide the City for a more sustainable future. The next steps are to develop an Implementation Plan and to report on progress and outcomes regularly to ensure the City is becoming more sustainable over time.

---

**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 5.56 (1) of the *Local Government Act 1995* RESOLVES to ADOPT the City's Environmental Sustainability Strategy as contained in Attachment 2.



**12.2 APPLICATION TO AMEND DEVELOPMENT APPROVAL – EXTENSION OF TIME-LIMIT APPROVAL**

<b>File No:</b>	<b>P3406-AMD2</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager Approvals &amp; Compliance</b>
<b>Date of Report:</b>	<b>14 June 2021</b>
<b>Applicant/Proponent:</b>	<b>Rowe Group/Fleetwood Limited</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Plan showing Searipple Village development</b>

---

**PURPOSE**

For Council to consider an application to amend development approval to extend the time-limit of approval for Searipple Village.

**BACKGROUND**

Searipple Village was originally developed as a caravan park in the 1970s. Fleetwood Limited (Fleetwood) purchased the caravan park in 1987 and converted it into a Workforce Accommodation facility in 2003. Searipple Village currently provides accommodation for up to 1,320 FIFO workers.

Searipple Village extends across three separate lots with a total area of 15.42ha (Attachment 1). Lot 250 is the northernmost lot and contains about half of the development, including the Bayview Road entry and central facilities buildings. Lot 250 is a freehold lot. Further to the south, Lot 4471 has frontage to Searipple Road. Lot 4931 sits behind Lot 4471. Both Lot 4471 and Lot 4931 are Crown lots leased by the State Government to Fleetwood. The current lease for Lots 4471 and 4931 expires on 31 January 2022.

Most recent Council decisions

At its December 2013 meeting, Council extended the time-limited approval for the entire Searipple Village until 1 February 2018. Fleetwood sought State Administrative Tribunal (SAT) review of that decision and in October 2014, SAT extended the time-limited approval for freehold Lot 250 only for 10 years. That decision extended the time-limited approval for Workforce Accommodation over Lot 250 until 1 February 2024. The time-limited approval period for Crown Lots 4471 and 4931 remained 1 February 2018.

At its June 2016 meeting, Council extended the time-limited approval for Crown Lots 4471 and 4931 until 31 January 2022 to align with the Crown lease term for those lots. Approval to that extension was granted based on Fleetwood demonstrating need via a contract over 800 rooms for between three and six years from February 2015.

In late 2017, Fleetwood applied to the State to convert Lot 4471 and Lot 4931 from Crown land to freehold title. This request was referred by the Department of Lands to the City for comment. Council considered this request at its January 2018 meeting and resolved to object to freehold title being granted. The rationale for objecting to the freehold transfer was that the current tenure arrangement provided for base-level supply over the freehold portion, with the ability to accommodate peak demands over the leasehold portion. This also allowed for the leasehold portion to be closed if demand fell.

The latest development application for Searipple Village seeks to extend the time-limited approvals across all lots until 1 February 2034, or at least 12 more years.

### LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social, economic and wellbeing issues and parties affected.

### STATUTORY IMPLICATIONS

Schedule A – Supplemental Provisions of Local Planning Scheme No.8 includes “*demonstration that additional workforce accommodation is required*” as a matter to be considered by the local government. It is noted that in this case, an extension of time for an existing workforce accommodation development is being considered rather than a proposed new workforce accommodation development.

There is a right of SAT review in relation to any decision made by Council on a development application under the *Planning and Development Act 2005*.

### COUNCILLOR/OFFICER CONSULTATION

No Councillor or Officer consultation is required.

### COMMUNITY CONSULTATION

The request to extend the time-limited approval for Searipple Village was advertised in the Pilbara News on 2 June 2021 and on the City’s Public Notifications page. The advertising period closed on 16 June 2021.

### POLICY IMPLICATIONS

An assessment of the subject application against key policy considerations of Local Planning Policy DP10 – Workforce Accommodation is set out below:

Policy Consideration	Development Application	Officer Assessment
Demonstrated Need	Woodside contract that extends beyond expiry of current DA and Lease; Rio Tinto agreed terms for contract extension that extends beyond expiry of current DA and Lease; Saipem Clough JV awarded EPC contract for Perdaman Urea Plant and has EOI to use Searipple Village for period that extends beyond expiry of current DA and Lease; and Contractors bidding to construct solar	The City is doing everything it can to encourage resource companies and the State to support residential workforce models and practices for operational workers. However, if resource companies choose to adopt a FIFO workforce model, then FIFO accommodation needs to be available. With the current housing supply issues being experienced in the local market, there is limited potential to accommodate additional workers and their families within existing settlements. This is something that the City is actively working on addressing. The City is engaging the State Government and resource companies as part of that work. DP10 states that evidence of occupancy, contracts or bookings may contribute to the demonstration of demand for workforce accommodation. Fleetwood has advised that there are commercial sensitivities around making information available but if Woodside has entered a contract for accommodation at Searipple Village and Rio Tinto has agreed terms for a contract extension beyond the term of the current lease, then this helps to demonstrate that there is a need for continued accommodation at Searipple Village. The potential contracts referred to in the information provided may not be awarded to Searipple Village. In this respect, the City can influence the way workforce accommodation is undertaken through the preferences it chooses and the decisions it makes.

Policy Consideration	Development Application	Officer Assessment
	<p>farm and electrolysis processing for Yara Pilbara's Hydrogen Plant have EOI that extends beyond expiry of current DA and Lease. Subsequently, Fleetwood has provided additional information that focuses on the broader demands that have been and are likely to be placed on workforce accommodation in the City and the role that Searipple Village has played and will continue to play.</p>	<p>DP10 states that workforce accommodation proposals must be considered in the context of the cumulative impacts of multiple workforce accommodation developments on the sustainability and liveability of affected towns and the City generally. Searipple Village is one of the largest workforce accommodation facilities in Karratha. If the time-limited approval timeframe for Searipple Village is not extended, then this would change the context within which other workforce accommodation proposals would need to be considered.</p> <p>No further information has been provided that specifically demonstrates demand for beds at Searipple Village beyond 31 January 2027. This does not stop Fleetwood for seeking and Council approving a further extension in the future if it can be demonstrated that a longer timeframe is required. However, it may also be the case that not all of Searipple Village is required to remain open as 2027 approaches. That scenario would provide the opportunity to consider rationalising and transitioning at least some of Searipple Village.</p>
Proposed Timeframe	<p>Align approvals for freehold and leasehold lots. Extend both until 1 February 2034. Requested 10 year approval for freehold Lot 250 and requested 12 year approval for Crown Lots 4471 and 4931. Subsequently, the applicant has referred to changes to planning legislation introduced by the State Government to help business recover from COVID-19 and has advised of Fleetwood's willingness to accept an extension until 1 February 2029.</p>	<p>DP10 states that extensions of time may be permitted for a maximum period of five years. This is to ensure that the need for workforce accommodation can be regularly reviewed in the context of a vision and intention to build sustainable and liveable local communities. The current time-limited approval for the leased Crown lots expires on 31 January 2022. If this period were extended for a maximum of five years, then the expiry date would be 31 January 2027. This would generally be a sufficient timeframe to accommodate the construction phase for any major construction project and would allow the need for this workforce accommodation to be reconsidered in five years time, or at any time evidence is available that demonstrates that a longer approval is required. An extension for the entire development until 1 February 2029 would be a 7 year extension for the leasehold portion, which is longer than the maximum 5 years recommended by DP10. While an extension until 1 February 2029 would only represent a 5 year extension for the freehold portion, this would be a 5 year extension from 1 February 2024. That current expiry date is two and a half years away. It is the impending expiry of the approval for the leasehold portion and expiry of the lease in just over 6 months that is driving the request for an extension. In the absence of any additional details regarding the projects or contracts that Searipple Village is required to support and given Council's adopted policy position on the timeframe for time-limited approval extension, a maximum five year extension is considered reasonable at this point in time. If Council is prepared to extend the time-limited approval for Searipple Village, then it</p>

Policy Consideration	Development Application	Officer Assessment
		is recommended that the approval be extended until 31 January 2027. Fleetwood would always have the option of seeking a further extension to this timeframe if required to accommodate the construction timeframe for an actual construction project.
Location	2.2km north-east of the Karratha CBD. Promotes integration and supporting local business. Proximity to the CBD complemented by actively promoting local facilities and services through hard copy and social media channels.	Searipple Village is the closest workforce accommodation facility to the Karratha CBD. The site is therefore in a location that could provide economic benefit to local businesses in the CBD. However, no information has been provided to indicate how such benefits are being and can continue to be realised.
Urban Design	All buildings are existing. High quality built form. No material change proposed. All buildings are cyclone-rated. There is a condition on the existing approval requiring preparation of a Transition Plan.	While the Searipple Village development already exists and no change is proposed, it is located in the Karratha community and has been operating for nearly 20 years. The request for an extension to the time limited approval provides an opportunity to review the appearance of the development when viewed from surroundings. The first point to make is that Searipple Village largely comprises of temporary transportable buildings. This form of development does not represent a high quality built form. The fencing along the Bayview Road frontage of freehold Lot 250 is cream colorbond with limestone coloured pillars. The pillars are a beneficial design feature but the colorbond panels act as a barrier between the development and Bayview Road. More open style fencing would provide more visual connection between the development and Bayview Road. If a more open style of fencing is used, then attention would need to be given to making the appearance of the eastern side of the Central Facilities building more acceptable. The fencing along the 250m Bayview Road frontage of Crown Lot 4471 is uninterrupted cream colorbond. Over this length, this style of fencing is too uniform. It also creates a barrier between the development and Bayview Road. This fencing could also be improved by introducing more open style fencing and by breaking up the fencing into sections by using pillars, similar to what has been done for the Lot 250 boundary. The appearance of this entire frontage could also be improved by undertaking additional landscaping in front of the fence line. If Council supports an extension to the time limited approval being granted then it is recommended that a condition be imposed requiring attention to be given to the appearance of the Bayview Road frontage of the development.
Social Integration	A SIA/SIMP and community contributions have been provided to the City as part of previous development	The Social Impact Management Plan (SIMP) for Searipple Village was prepared in 2013. In December 2013, Council required a revised SIMP to be submitted to provide for a contribution towards upgrading foreshore infrastructure at Searipple Lookout. A Fleetwood contribution was subsequently determined through SAT, the upgrades at



Policy Consideration	Development Application	Officer Assessment
	applications. The application proposes no material change.	Searipple Lookout have been completed and the full Fleetwood contribution has been received. Searipple Village has been operating in Karratha for nearly 20 years. Fleetwood would be able to provide details on the contributions it has made to local business and the local community over that time. The SIMP from 2013 is nearly 10 years old and doesn't include much detail about the contributions Fleetwood makes to local business or the local community. In SIMPs the City has approved since 2013, more attention has been given to setting out measurable commitments from workforce accommodation providers to support local business and to integrate occupants into the community. One of the main points made in the application about the benefit of Searipple Village is its proximity to the Karratha CBD and how that promotes integration. No information has been provided that demonstrates how the proximity of Searipple Village to the Karratha CBD is resulting in integration. If Council supports granting an extension to the time-limited approval for Searipple Village, then it is recommended that an updated SIMP be prepared.

### FINANCIAL IMPLICATIONS

If the application is approved and Searipple Village continues to operate as a Workforce Accommodation facility, then the property would continue to be rated as Workforce Accommodation. When Searipple Village has not been fully occupied in the past due to lower activity in the resources sector, it has successfully argued to the State that reduced rates should apply to portions of the development that have been closed, even though the buildings remained.

### STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-2021 provided for this activity:

Programs/Services:	2.c.1.1	Strategic Land Use Planning Services
Projects/Actions:	2.c.1.1.19.2	Finalise Workforce Accommodation Scheme Amendment and related Local Planning Policy.

### RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Low	Mental health of FIFO workers in workforce accommodation facilities is a known issue.
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	Council's reputation is managed by following adopted policies.
Compliance	Low	The City can initiate compliance action against any breach of development approval.

### IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

Council has previously extended the time-limited approval period for Searipple Village, most recently at its June 2016 meeting, when the time-limited approval for Crown Lots 4471 and 4931 was extended until 31 January 2022 to align with the Crown lease term for those lots. That extension was granted based on Fleetwood demonstrating need.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 162 of the *Planning and Development Act 2005* RESOLVES to APPROVE the request to amend Development Approval P3406 to extend the time limited approval for Workforce Accommodation located on Lot 250, Lot 4471 and Lot 4931 Searipple Road, Bulgarra, submitted by Rowe Group on 27 April 2021 subject to the following conditions:

1. This time limited approval extension is valid until 31 January 2034;
2. A plan to improve the appearance of the Bayview Road frontage of the development being prepared and approved by the City of Karratha prior to 31 January 2022, and thereafter implemented to the satisfaction of the City of Karratha;
3. An updated Social Impact Management Plan being submitted to the City of Karratha within 60 days of the date of this approval and once approved by the City, the Social Impact Management Plan being implemented to the satisfaction of the City of Karratha; and
4. A Transition Plan being submitted to the City of Karratha at least 18 months prior to the expiry of this approval indicating how and when the development will be removed and the site rehabilitated or developed for a different use intended for the zone and once approved by the City, the transition Plan being implemented to the satisfaction of the City of Karratha.

Option 3

That Council by SIMPLE Majority pursuant to Section 162 of the *Planning and Development Act 2005* RESOLVES to APPROVE the request to amend Development Approval P3406 to extend the time limited approval for Workforce Accommodation located on Lot 250, Lot 4471 and Lot 4931 Searipple Road, Bulgarra, submitted by Rowe Group on 27 April 2021 subject to the following conditions:

1. This time limited approval extension is valid until 31 January 2029;
2. A plan to improve the appearance of the Bayview Road frontage of the development being prepared and approved by the City of Karratha prior to 31 January 2022, and thereafter implemented to the satisfaction of the City of Karratha;
3. An updated Social Impact Management Plan being submitted to the City of Karratha within 60 days of the date of this approval and once approved by the City, the Social Impact Management Plan being implemented to the satisfaction of the City of Karratha; and

4. A Transition Plan being submitted to the City of Karratha at least 18 months prior to the expiry of this approval indicating how and when the development will be removed and the site rehabilitated or developed for a different use intended for the zone and once approved by the City, the transition Plan being implemented to the satisfaction of the City of Karratha.

#### Option 4

That Council by SIMPLE Majority pursuant to Section 162 of the *Planning and Development Act 2005* RESOLVES to REFUSE the request to amend Development Approval P3406 to extend the time limited approval for Workforce Accommodation located on Lot 250, Lot 4471 and Lot 4931 Searipple Road, Bulgarra, submitted by Rowe Group on 27 April 2021 for the following reasons:

1. Need has not been demonstrated to justify extending the time-limited approval for this development; and
2. The requested extension to the time limited approval would be contrary to Council's established Policy where there is preference for permanent residential dwellings over workforce accommodation development.

#### Option 5

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER further consideration of this requested amendment pending receipt of additional information from the applicant demonstrating need and addressing social integration.

### **CONCLUSION**

Fleetwood has applied for an extension of the time-limited approval for Searipple Village until 1 February 2034. The applicant has subsequently advised that Fleetwood would be prepared to accept an extension until 1 February 2029; a 5 year extension for the freehold portion but a 7 year extension for the leasehold portion. It is also noted that a 5 year extension for the freehold portion at this point in time would be taken from the current expiry date of 1 February 2024.

The application states that Woodside has a contract and Rio Tinto has agreed terms of a contract for Searipple Village that extend beyond the current time-limited approval and lease term of 31 January 2022. It is therefore recommended that an extension be granted. However, if Council is prepared to grant an extension, then it is recommended that the extension only be until 31 January 2027. This is because Council's adopted Workforce Accommodation Policy DP10 only provides for a maximum five year extension for Workforce Accommodation developments. An extension until 31 January 2027 would be a 5 year extension for the leasehold portion.

It is not surprising that Fleetwood is seeking a longer approval timeframe. However, no information has been submitted with the current application to show that a period longer than 31 January 2027 is required. This does not preclude Fleetwood from providing additional information in the future to show that a further extension is required. If accepted by Council, then a further extension could be granted at that point.

If Council supports an extension, then it is recommended that an updated Social Impact Management Plan be submitted and that a plan to improve the appearance of the Bayview Road frontage be prepared.

---

**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 162 of the *Planning and Development Act 2005* RESOLVES to APPROVE the request to amend Development Approval P3406 to extend the time limited approval for Workforce Accommodation located on Lot 250, Lot 4471 and Lot 4931 Searipple Road, Bulgarra, submitted by Rowe Group on 27 April 2021 subject to the following conditions:

1. This time limited approval extension is valid until 31 January 2027;
2. A plan to improve the appearance of the Bayview Road frontage of the development being prepared and approved by the City of Karratha prior to 31 January 2022, and thereafter implemented to the satisfaction of the City of Karratha;
3. An updated Social Impact Management Plan being submitted to the City of Karratha within 60 days of the date of this approval and once approved by the City, the Social Impact Management Plan being implemented to the satisfaction of the City of Karratha; and
4. A Transition Plan being submitted to the City of Karratha at least 18 months prior to the expiry of this approval indicating how and when the development will be removed and the site rehabilitated or developed for a different use intended for the zone and once approved by the City, the transition Plan being implemented to the satisfaction of the City of Karratha.

## **13 STRATEGIC PROJECTS & INFRASTRUCTURE**

### **13.1 POINT SAMSON FISHING PLATFORM DESIGN OPTIONS**

<b>File No:</b>	<b>CP.1291</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Project Manager</b>
<b>Date of Report:</b>	<b>7 June 2021</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>1. Location Options 2. Structural Options</b>

---

#### **PURPOSE**

For Council to consider proceeding to detailed design of the Point Samson Fishing Platform.

#### **BACKGROUND**

The City's Point Samson Foreshore Implementation Plan 2015 identified the construction of a Viewing Platform and Fishing Platform as necessary long term recreation infrastructure for the site. In June 2017, Council agreed to progress the Point Samson Viewing Platform together with the Point Samson Community Association (PSCA), who allocated Annual Community Association Development Scheme Funding to the Viewing Platform project.

The construction of a Viewing Platform and Fishing Jetty Platform at Point Samson has been investigated and discussed for decades since the loss of the original Jetty. The original Jetty ceased to function as a working facility in 1976 following which it was designated for recreational use only. The remaining Jetty was severely damaged by Cyclone Orson in 1989 and completely removed in 1991.

The Fishing Platform forms the second stage of Council's ongoing work to rejuvenate the foreshore under the Point Samson Foreshore Management Plan. The 2017 concept design for a Fishing Platform envisaged a split level jetty extending some 150m out over the water, and ending with a 70sqm fishing platform to achieve sufficient depth at the jetty head to allow for fishing at low tide.

In 2019, the GHD Group were engaged to prepare a brief for the procurement of a consultant for the detailed design and investigations of a jetty and fishing platform to be connected to the Point Samson Viewing Platform. In May 2020, Council agreed to invite tenders for the detailed investigation and design documentation of the Point Samson Fishing Platform. Further, Council endorsed the brief for the design for the proposed fishing platform included the following objectives:

- The jetty is to tie into and extend from the ramp of the existing viewing platform.
  - The jetty is proposed as a steel structure approximately 150m long, with a 4.0m wide walkway and a 70 sqm fishing platform to the upper level.
  - The fishing platform is to be suitable for fishing through the full tidal range, or as determined in consultation with the local recreational fishing users and groups.
-

- Universal access is to be provided for the upper level jetty; however the lower level fishing platform does not require universal access.
- The form and materials used for the proposed jetty and fishing platform shall be considered in the context of the existing viewing platform.
- Design to comply with the relevant standards and statutory codes.

The design consultancy was tendered in September 2020, and awarded to Wallbridge Gilbert Aztec (WGA) in November 2020. In addition to testing the design brief, the scope of works for WGA included:

- Detailed investigations of the site (e.g. geotechnical, bathymetry and survey investigations) to suitably inform the design process;
- Detailed design and documentation of jetty and fishing platform suitable for competitive procurement;
- Workshops and Community Consultation at key milestones that included the preparation of presentation material; and
- Local recreational fishing groups consultation during the detailed design phase regarding the appropriate level and location for the fishing platform.

To date, the following site investigations have informed the concept design process:

- Geotechnical Investigation
- Geophysical Survey
- Topographic Survey
- Bathymetric Survey
- Flora & Fauna Survey
- Underwater Noise Modelling

Further a series of stakeholder engagement sessions have occurred as detailed in the Community Consultation section of this report.

#### Concept Design Process

The brief for the design called for the Fishing Platform to tie into, and respond to, the form and materials of the existing Viewing Platform. On this basis, the alignment of the Fishing Platform and investigations primarily responded to initial concept design alignment, however the design consultant team highlighted a number of advantages in considering an alternative location that achieved a same depth of water with significantly reduced length. From these investigations, and based on realising a fishable depth of 1.0m at the lowest tide, the following two alignments were established:

- Location One - the initially proposed location off the existing Viewing Platform; and
- Location Two - originating from an earlier design investigated back in 1989.

Refer to Attachment One – Location Options.

A comparison of these locations is provided in the below table:

Design Criteria	Brief Requirements	Location One	Location Two	Comments
Jetty Length	Estimated 150 to a fishable depth	Approximately 170m	Approximately 135m	Location is calculated to reach a fishable depth of 1m at the lowest tide. The length also needed to be balanced with the increase in a

Design Criteria	Brief Requirements	Location One	Location Two	Comments
				standing wave height, and therefore jetty height the further the jetty protruded into the water.
Jetty Width	4m total width, 2 x 2m split level	5m Single Level	5m Single Level	The jetty has been increased from the brief, primarily to increase constructability but also assists with space for functional seating and shading
Jetty Head	10m x 5m T-Head	12m x 9m Jetty Head Widening	12m x 9m Jetty Head Widening	Allows for more people at the deepest point of the jetty, a larger gathering space and more amenity.
Jetty Elevation	Split Level Jetty - Upper platform 14.4m above the lowest tide, Lower Platform 12.75m above the lowest tide	10.9m above the lowest tide	10.9m above the lowest tide	The split level contained within the brief was initially required to suit universal access for the upper platform. The current design achieves a lower overall height at a single level.
Landing Point	Ties into existing Viewing Platform	Ties into existing Viewing Platform	Independent landing approach	The initial brief was designed to integrate with the viewing platform. The desire to achieve the best outcome for the project and backing from community feedback directed the project team to investigate.
Access	Universal access to upper level Lower level access to be investigated.	Universal Access	Universal Access	The current design achieves compliant universal access for the full structure at a height lower than briefed. This

Design Criteria	Brief Requirements	Location One	Location Two	Comments
				allows the project to maximise engagement community opportunities.
Fishable Depth	Suitable for fishing through the full tidal range.	Minimum 1m of water at the lowest tide.	Minimum 1m of water at the lowest tide.	No specific depth was nominated in the brief. 1m of water would only be achieved in under 5% of low tide occurrences

Officers identified several compliance design considerations, including the requirement for handrails given the potential risk of falling from the proposed height of 10.9m above the lowest tide into a minimum of 1m of water. To mitigate this risk, it is proposed a fully compliant balustrading system is installed. This feature also allows for the flexibility of including seating and shading structures at regular intervals. Other compliance requirements included providing ladder access at a minimum of every 60m which complies with Standards Australia AS 4997 Guideline for the Design of Maritime Structures and Standards Australia AS 1657 Guidelines for the design of Fixed Platforms, Walkways, Stairways and Ladders. Consideration was also made for the inclusion of fishing gates or pods to allow handrails to be compliant, however not adversely affecting the fishing experience from the platform.

The height of the structure was confirmed to be largely dictated by the height of a one in five hundred year wave height that would create an uplift when striking the jetty platform. In response to this, the design consultant proposed to reduce the height of the deck by 1.85m from the original brief by introducing sections of the Fibre Reinforced Panel (FRP) to resist some of the uplifting pressure created by these natural forces.

Additional design considerations highlighted through the Community Consultation process include the following opportunities:

- Shading
- Heritage Interpretation
- Inclusion of filleting station at the head of the jetty
- The creation of a land based precinct at the landing between the existing viewing platform and the proposed fishing platform
- Signage
- Artwork
- Ongoing community engagement

A number of these opportunities are highlighted in the concept site layout included at Attachment One.

#### Structural Options and Ongoing Maintenance

The completed structure would have additional maintenance requirements that are not currently performed by the City or contained within operational budgets.

The design brief outlined that the structure shall have adequate durability to achieve a nominal design life of 50 year life (e.g. refer Standards Australia AS 4997 Guideline for the Design of Maritime Structures) without requiring undue maintenance. The maintenance program for a structure of this nature highlighted a number of issues that would need planned maintenance strategies over the life of the asset.



Informed by the site investigations, three (3) structural options were considered and shown below:

<b>Option Number</b>	<b>Positive design outcomes</b>	<b>Negative Design Outcomes</b>
Option One - Self-Supporting Precast Concrete Strip Panel Deck with Mesh Infill	<ul style="list-style-type: none"> <li>• Cheapest Construction Cost</li> <li>• Cheapest maintenance over 50 years</li> <li>• Most efficient construction methodology.</li> <li>• Longer lifespan of the deck</li> <li>• Heavier concrete panels assist in resisting uplifting forces from waves</li> <li>• Allow for heavy maintenance loads</li> <li>• Greater opportunity for inclusion of heritage items</li> <li>• Has the smallest overall profile</li> </ul>	<ul style="list-style-type: none"> <li>• Heavier panels require mobilisation of larger equipment for longer.</li> <li>• Damage to a panel would require a larger panel to be replaced.</li> </ul>
Option Two - Steel Structure and Smaller Precast Concrete Panel Deck with Mesh Infill	<ul style="list-style-type: none"> <li>• Smaller Panels are more easily replaced with plant.</li> <li>• Allow for heavy maintenance loads</li> <li>• Smaller spans results in smaller panels</li> </ul>	<ul style="list-style-type: none"> <li>• Most Expensive maintenance due to the addition of steel joists to support the panels.</li> <li>• Large amount of onsite welding and painting works required.</li> <li>• Least efficient construction methodology</li> <li>• Smaller air gap results in the least resistance to uplifting forces from waves.</li> </ul>
Option Three - Light Weight Support Frame and Mechanical Deck with Lightweight Fibreglass Mesh.	<ul style="list-style-type: none"> <li>• Mesh deck maximises the resistance to uplifting forces from waves</li> <li>• Lightweight materials allow for easier installation.</li> <li>• Light weight panels are easy to replace without the use of plant</li> </ul>	<ul style="list-style-type: none"> <li>• Deck structure cannot be repaired.</li> <li>• Most expensive construction cost</li> <li>• The deck will only allow light maintenance loads</li> <li>• A more complex construction methodology due to the material being used.</li> <li>• Limited supply contractors for the product</li> <li>• Provides a work platform feel</li> <li>• Provides a fully perforated surface.</li> <li>• Has the largest overall profile</li> </ul>

The detailed consideration of all three options is included in Attachment Two to this report and further in the Financial Implications section of this report.

Officers in consultation with key stakeholders, viewed Option One as the most advantageous due to the reduced site works and the removal of supporting joists from the design. The proposed design solution removes an element of installation labour during construction and eliminates an additional maintenance aspect. All options provide a double steel pile support system in response to the design life of the structure and the overall width of the structure. The intent is that the protective coatings, grating brackets and clips, sacrificial anodes providing cathodic protection, and hand railing, light poles and seating would all be designed around not requiring major maintenance at fifteen (15) years.

A timber structure was briefly examined, however the intention to comply with Standards Australia AS 4997 Guideline for the Design of Maritime Structures automatically ruled out a timber based structure. A structure of this type also requires annual major maintenance,

which becomes cost and time prohibitive for the intended use. In addition to this, the materials and labour skills required with timber of the required size are difficult to source in Western Australia.

The design consultant team also investigated opportunities associated with utilising recycled piles from the maintenance works at Rio Tinto's Cape Lambert site. However, given the supply of the recycled piles was unlikely to align with the construction timeframes and following an assessment by the design consultant, they were considered cost-prohibitive.

A concrete based construction methodology for the pile was also considered, however a concrete pile would still require a steel sleeve to act as formwork for the concrete. Officers did not believe that there was benefit in the additional cost for both a steel form and concrete filled pile, which involves considerable more site work. In addition the rock encountered during the investigative works would have further increased the required thickness of the sacrificial steel form.

The construction methodology for all options is based on a "land out" approach, where the structure is completed progressively from the land out towards the ocean. This approach maximised the access for construction plant, equipment, and labour, minimising excess costs associated with floating platforms, scaffolding or working platforms. As a result of the construction methodology and the ocean floor survey results, it was highlighted a jetty widening would more beneficial in accommodating a larger volume of people with access to deeper water. This feature would also assist with space for the provision of shelters, seating and additional space to facilitate maintenance. This feature also created a requirement for a uniform height structure instead of a split level as briefed due to creating a level working platform.

In consultation with key stakeholders, Officers have identified the following options to facilitate future maintenance:

- Fresh water could be provided for cleaning and maintenance purposes.
- No mains power is proposed noting maintenance could be performed using generators or battery powered equipment, however solar powered lighting could be provided.
- Access to the underside of the structure is proposed to be provided by a mobile gantry under the jetty platform and from water based vessels.
- Waste disposal is proposed to be provided at the landing area of the jetty and not along the length of the jetty. This is to reduce the risk of rubbish entering the water and to reduce the opportunity for waste interaction with birds. Waste located at the landing area also allows for more regular and easier servicing of the facility.

Indicative costs for the structural options are included in the Financial Implications section of this Report.

In summary, Structural Option One was seen as the preferred option due to the increase in construction efficiency, reduction in construction cost and reduction in overall ongoing maintenance.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social, economic, environmental, and cultural and wellbeing issues.

#### **STATUTORY IMPLICATIONS**

There are no statutory implications.

**COUNCILLOR/OFFICER CONSULTATION**

The Point Samson Foreshore Management Plan, which included the construction of the Stage One - Viewing Platform, has been endorsed by Council in May 2018.

In April 2020, Council agreed to seek tenders for the detailed investigation and design documentation of the Point Samson Fishing Platform based on the scope of works outlined in this report. At the April 2021 Councillor Briefing Session an update was provided on the status of the project including budget implications of the detailed investigation and design documentation cost estimates.

Further, at the May 2021 Councillor Briefing Session a further update was provided on the investigative, design progress, design challenge, the alternate location option from initial brief and the overall basis of design.

**COMMUNITY CONSULTATION**

Community engagement activities in accordance with the iap<sup>2</sup> public participation spectrum process to inform, consult, involve, collaborate and empower are proposed as follows:

Who	How	When	What	Outcome
PSCA	Email	1 May 2021	Confirmation of the PSCA latest plans for the Platform	Correspondence confirmed the latest plans prepared by the PSCA had been received by the City and considered by the design consultant team.
Department of Biodiversity, Conservation & Attractions, Tristan Simpson, Senior Environmental Officer	Meeting	23 November 2020	Discussion	Discussed planned projects that may affect marine and wildlife behaviours including the Fishing Platform. A copy of the 2020 National Light Pollution Guidelines for Wildlife was provided.
Recfish WA	Email	25 May 2021	Engagement	Suggested the most successful platforms in the past have resulted from land based access points. The preference was for Location Two.
Community Engagement Session 1 - Rio Tinto, Bushfire Brigade	Meeting	6 May 2021	Community Information Session to present current concept design outcomes	Overall positive feedback of the design. Concern was raised with the potential height and people jumping from the structure.
Community Engagement Session 2 - Open Community Session	Meeting	6 May 2021	Community Information Session to present current concept design outcomes	Consensus for adopting Location Two to allow a distinct use for the fishing platform. Noted the original stair and access platform was a high maintenance item and not considered

Who	How	When	What	Outcome
				beneficial given the additional cost. Discussion highlighted need for sufficient provision of shade and lighting
Community Engagement Session 3, PSCA, The Cove and Point Samson Resort	Meeting	6 May 2021	Community Information Session to present current concept design outcomes.	Discussion highlighted the need for a robust structure that is easily maintained. Recommendation that if Location Two is adopted it would be beneficial to activate the community precinct at the same time

The key indications / responses from the three (3) community engagement sessions were:

- Positive feedback on the alternative location with a preference for Location Two
- Single level and lower fishing platform received positively
- Strong interest in opportunities for more heritage interpretation
- Ensure sufficient shading and lighting is considered
- Access platform and stairs not desirable by the Community.

#### POLICY IMPLICATIONS

There are no policy implications.

#### FINANCIAL IMPLICATIONS

Council has allocated \$5M in its Long Term Financial Plan (LTFP) towards the construction of the Point Samson Fishing Jetty with forecast external capital funding of \$2M.

#### Overall Cost Estimate

Both location options have been costed based on Structural Option 1 for comparison purposes. These prices exclude any land based improvements as follows:

Location Option	Estimated Construction Cost
Location 1 – Landing from the existing Viewing Platform  <i>Including a pedestrian landing connection from the existing viewing platform, with vehicle access provided adjacent back to the existing car park but no further land based precinct improvements.</i>	Up to \$12M
Location 2 – Land Based Landing  <i>Including a jetty connection to the land accommodating vehicle and pedestrian access back to the existing car park, but no further land based precinct improvements.</i>	Up to \$8M

Estimated construction costs includes services, handrails, seating, shade structures, signage, piling etc. for comparison purposes based on Location 1.

Further structural options have not been fully costed at this stage as the anticipated construction cost would exceed \$12M and Officers suggest this may render the proposed development as not feasible. The following table identifies the difference in material cost only based on each structural option, highlighting the major differences:

<b>Structural Option</b>	<b>Estimated Construction Material Cost *</b>	<b>Estimated Maintenance Cost over 50 Years #</b>
Option 1 – Self Supporting Concrete <i>Includes precast planks of marine concrete fabricated and delivered to site, but not installed.</i>	\$584,000	\$4.05M
Option 2 – Smaller Concrete Panels with Steel Joists <i>Option 2 similar in cost to Option 1 as the additional material costs in the steel joists are offset by the large reduction in concrete panel thickness. Includes smaller precast planks and steel joists fabricated and delivered to site, but not installed.</i>	\$584,000	\$4.39M
Option 3 – FRP deck and joists <i>Includes lightweight Fibre Reinforced Panels (FRP) and joists fabricated and delivered to site, but not installed</i>	\$1.04M	\$4.25M

\* Construction Material Costs is a supply only as a Perth price for the deck (e.g. Services, handrails, seating, shade structures, signage, piling etc. cost are not included) for comparison purposes based on Location 1.

# Estimated Maintenance Costs are a Karratha price that does not allow for inflation however includes for inspections, refurbishment of coating systems, replacement of consumables and wearing surfaces, and reactive maintenance.

None of these costs allow for the inclusion of any of the land based precinct improvements.

#### Design and Investigation Costs

Council has committed \$452,400 (excl. GST) towards the site investigations, concept and detailed design of the Point Samson Fishing Platform in the 2020/21 and Draft 2021/22 Budget. To date \$227,592 (excl. GST) has been spent on site investigations and concept design work.

If Location Two was preferred, further site investigation work would be required and additional design scope would be required for the area of open space linking the viewing

platform and the fishing platform. Officers estimate that in addition to the current commitment, a total of \$20,700 (excl. GST) is required to complete all investigations, detailed design and approvals prior to considering construction costs.

The difference between the estimated construction cost and the provision made in Council's LTTP is \$5M net. Further, an additional \$245,000 would be required to complete the design, documentation and approvals to enable tenders to be invited for construction.

No external funding has been applied for at this time. Endorsing a preferred concept plan will enable Officers to commence a process of identifying potential opportunities and an application for grant funding. It may be prudent at this stage, considering the significant capital and operating cost of the proposed development, to investigate and secure external funding prior to further costs being expended on design.

### STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-2021 provided for this activity:

Programs/Services:	1.a.1.6	Infrastructure Projects
Projects/Actions:	1.a.1.6.20.7	Complete design of Point Samson Fishing Jetty/Platform

### RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Low	Aligns with the City's commitment to provide amenities to support good health and wellbeing within our communities.
Financial	High	Significant additional funding required to deliver the site investigations, concept and detailed design. No external funding has been sourced to date however Officers would commence seeking opportunities should council agree to progress the detailed design of the facility.
Service Interruption	Low	Minimal impact to the community.
Environment	High	Environment and heritage considerations identified for the area, including asbestos, aboriginal heritage, diverse marine and mammal activity and historic cyclonic activity at site exist. These would be managed through a series of approvals and construction management plans required for any works.
Reputation	Moderate	Council have awarded to contract to enable it to deliver the detailed design of proposed facility. The community have demonstrated a high level of engagement and interest and the project has the potential to provide significant positive benefits on the City's reputation as a tourist destination.
Compliance	Moderate	All designs and approvals are prepared in accordance with all regulatory and statutory requirements.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

Council has previously agreed to the construction of the Point Samson Viewing Platform and has also undertaken full design work and pre tender estimates prior to seeking external funding and tendering works for the second stage Fishing Platform.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per the Officers recommendation.

Option 2

That Council by SIMPLE Majority Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. ENDORSE structural Option One as the preferred option for the purpose of PROCEEDING to detailed design drawings suitable for tender;
2. ENDORSE Location Two as the preferred location for the purpose of PROCEEDING to detailed design drawings suitable for tender; and
3. NOTE the Estimated construction cost of the project is estimated at \$8M and that Officers will seek opportunities to source external funding to the project.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to PROCEED with the following alternative \_\_\_\_\_.

**CONCLUSION**

Council has previously resolved to proceed with the design of the Point Samson Fishing Platform as a priority project under the auspice of the Point Samson Foreshore Management Plan. The local support for the project from the PSCA is significant and it provides opportunities to provide a significant regional tourism amenity. While the next stage involves significant additional costs associated largely with completing the site investigations of the proposed Option Two location, this could lead to significant long term benefits including reduced capital costs and an opportunity to further enhance the foreshore amenity.

---

**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. ENDORSE structural Option One as the preferred concept design option;
2. ENDORSE Location Two as the preferred concept design location; and
3. NOTE the estimated construction cost of the project is \$8M and that Officers will seek opportunities to source external funding and subject to sourcing external funding, will present a further report to Council to consider progressing the detailed design.





**13.2 KARRATHA LEISUREPLEX IMPROVEMENT STUDY, SOLAR PHOTOVOLTAIC SYSTEM INITIATIVE**

<b>File No:</b>	<b>CP.1542</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Project &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Project Manager</b>
<b>Date of Report:</b>	<b>11 June 2021</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>1. Confidential - KLP Solar Consultant Report 2. KLP Solar Architectural Layout</b>

---

**PURPOSE**

For Council to consider calling tenders for the design and construction of the Karratha Leisureplex (KLP) Solar Photovoltaic System Initiative.

**BACKGROUND**

The KLP opened in June 2013 and has attracted over 4 million visitors through its comprehensive and varied range of facilities and programs on offer. When considering the construction of the Leisureplex, it was envisaged by Council that refurbishments of the facility would occur from time to time to continually improve and refresh the experience for residents and patrons of the facility.

Accordingly, the Council have completed several improvements and maintenance projects which have added to and supplemented the overall amenity and facilities provided, together with implementing a series of energy efficiency measures to the facilities operation.

A study to explore solar photovoltaic options for the KLP was identified for consideration as part of the 2020 KLP Improvement Study. The primary purpose of the Improvement Study was to investigate and report on the options and opportunities of the upgrades and provide design options for future assessment and further progression.

At its May 2020 meeting, Council awarded a contract to Peter Hunt Architect to manage the design process for all improvements proposed at the Leisureplex. Additionally a series of specialist sub consultants were engaged in the design team to assist in project feasibility work. The Leisureplex solar initiative was one of the priority projects identified by Facility Management and key stakeholders as part of the community consultation process and endorsed by Council to progress. Refer also to Community Consultation section of this Report.

A series of options were investigated by the design team for the solar initiative that included site electrical capacity investigations, current and historical consumption data, tariff data review and structural assessments as part of the review process. Several options were then developed that factored where solar panels could be located, extent and location of major power consuming elements of the facility, potential savings and pay back periods and consideration of battery storage. Further consideration included provision of an independent

system from the Horizon Power Karratha Grid. Refer also to Solar Consultant Report provided as Attachment 1.

A preferred option was developed by the design team that included a significant solar array of some 4,000sqm of roof mounted panels across multiple structures, electrical infrastructure, battery storage and compound. The intent of the design was to reduce power costs by a minimum of 50% equating to a proposed 703.5Kw system. The estimated cost of the proposal is \$4.15M (excl. GST) with payback proposed as 11 years. Over a 20 year period, the overall financial benefits proposed by the system were forecast to be \$5,869,869 (excl. GST).

While this designed option provides potential long term benefit it comes with some inherent risk. Changes in technology, uncertainty with tariff increases, the capital cost, ongoing maintenance costs and long pay-back period all raise questions over whether the designed solution provides Council with the best outcome. For example, if a fully installed roof mounted panel system with battery storage that provides 50% reduction in saving, cost in excess of \$4M, (excl. GST) how does this compare to a 25% power saving being achieved with no battery storage, which could potentially be expanded incrementally over time.

In order to determine the most advantageous outcome, Officers now propose a design and construct contract where the City provides the City's project requirements and enable each tenderer to submit costed options for consideration. This will enable a detailed assessment of various solutions and technology available in the market and provide certainty around the capital cost, operation cost and ultimately the payback period for the project.

If agreed, the tender is proposed to focus on a design and construction procurement approach with three (3) pricing options suggested. This will assist Officers to assess the best financial outcome for the facility and make a recommendation to Council to implement works. Each submitted tenderer will be requested to detail comprehensive advantages and disadvantages of the system including detailed information for assessment. The proposed options include:

Option	Description
One	Minimum 50% Cost Saving Photovoltaic Cells Battery energy storage system Off-Grid Standalone System
Two	Minimum 25% Cost Saving Photovoltaic Cells Battery energy storage system Off-Grid Standalone System
Three	Photovoltaic Cells Horizon Power Grid Connected System Capability to expand in the future to include a battery energy storage system and off-grid standalone system

Given the requirement for safe roof access all options would provide for permanent safe access to facilitate the full access to the proposed solar panel array for monitoring and maintenance. Option 1 is outlined in Attachment 2 to this report.

Furthermore, tender respondents would be required to provide key technical details of the proposed solar photovoltaic solution design, key components and configuration that includes:

- Proposed panel layout

- Mounting system
- Retail metering (if required)
- Solar mounting solution
- Proposed network protection solution
- Roof Safe Access System (e.g. walkways, anchors, static lines) and methodology
- Yield Calculations (e.g. in PV system of Helioscope)

The tender respondents would also be encouraged to provide alternate proposals that are innovative and offer increased benefits resulting in time and cost savings should they elect to. Should Council support the Officers recommendation the following project schedule is anticipated:

Tender Open	Early July 2021
Tender Close	Mid-August 2021
Council Award Contract	October Meeting 2021
Design Approval	End November 2021
Material Procurement	Start December 2021
Works on Site	March 2022
Project completion	End June 2022

### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of social issues, economic issues and environmental affected issues as it relates to the construction of significant community infrastructure.

### **COUNCILLOR/OFFICER CONSULTATION**

Council Briefings were provided in both April 2019 and December 2019, to provide an update and framework for the consideration of the new major improvements for the Leisureplex

In November 2019, Council resolved to tender the design work for the KLP Redevelopment with an initial budget allocation of \$150,000 (Excl. GST) in the 2019/20 New Initiatives following the first quarter review of the Financial Year 2019/20 Budget.

At the May 2020 Ordinary Council Meeting, Council resolved to award the design consultancy for Stages One and Two of the Improvement Study Master Plan to the lead consultant, Peter Hunt Architect.

Following the engagement of the design consultant, Council has been briefed regularly with initial concepts and indicative costings presented at both the July 2020 and October 2020 Council Briefing Sessions.

The October 2020 Council Briefing provided a detailed update and outlined the framework for the consideration of the significant improvements proposed for the facility to be discussed.

At the November 2020 Ordinary Council Meeting, Council resolved to endorse the KLP Improvement Study Master Plan and agreed to proceed with the detailed design and tender documentation for the proposed solar initiative with the design team lead by the firm, Peter Hunt Architect.

### **COMMUNITY CONSULTATION**

The August 2020 Council Briefing provided a summary of the community engagement, together with the online survey and stakeholder workshop outcomes. The August Briefing also provided key community statistics on the rating of the new initiatives. It also included

the initial Officers assessment based a scoring matrix which addressed on a value for money, operational impact, demonstrated need, the liveability contribution and the opportunity for repeat use and engagement with patrons. The overall community engagement survey rankings are summarised in the table below.

<b>KLP Solar Community Engagement Survey Ranking</b>	
Community Survey	#2
Sporting Stakeholders	#3
Youth Advisory	#1
Council Votes	#1

The results demonstrate a clear indication that the Solar Project has a strong community impact and forms a priority for delivery.

### **STATUTORY IMPLICATIONS**

Tenders are proposed to be called in accordance with the section 3.57 of the *Local Government Act 1995* and associated regulations.

### **POLICY IMPLICATIONS**

Council Policy CG 12 – Purchasing is applicable to this matter

Due to the nature of the tender being proposed as design and construction the following tender section criteria is proposed:

<b>Criteria</b>	<b>Weighting</b>
Price	60%
Methodology	10%
Capacity to Deliver & Product Quality	20%
Relevant Experience	10%

The Regional Price Preference Policy CG-11 is also applicable to regional suppliers in the procurement of services via tender.

If Council agree to call tenders, consideration to specific elements that form each criteria will be developed to ensure that a comparative assessment can be made including consideration to whole of life costs and pay back periods and not just the initial capital outlay.

### **FINANCIAL IMPLICATIONS**

Council has allocated \$4M in its draft 2021/22 Budget and Long Term Financial Plan to progress this initiative.

The KLP is significant community asset with very high power consumption. Council currently budgets approximately \$700,000 (excl. GST) on power consumption at the Leisureplex per annum. A series operational improvements as part of a strategy designed to reduce power consumption in the first instance were implemented in recent years, (e.g. variable speed drives on pumps, LED light replacements, mechanical system modifications), The next of the strategy to address power costs was to address supply costs.

The City's estimate of \$4.15M (excl. GST) for the project is based on independent cost consultant, Wilde and Woollard, with input from the design team, based on the site

investigation process. The design intent was to provide in excess of 50% cost saving per annum.

To achieve this the following design components were proposed.

<b>Pre-tender Estimate Option One</b>	<b>Cost</b>
Photovoltaic Cells & Infrastructure	\$1,750,000
Battery System	\$2,150,000
Battery Compound Earthworks	\$100,000
Rooftop Safety Equipment	\$150,000
<b>TOTAL (Excl. GST)</b>	<b>\$4,150,000</b>

Feedback from the design team is that through a competitive tender process they believed a budget of \$4M (excl. GST) should be considered. Officer's note that solar is a competitive market and the scale of the proposed solar array is likely to provide competitive pricing.

This system proposed a twenty five (25) year panel product and panel performance warranty and a ten (10) year battery product warranty. The design consultant team has looked to specify the highest premium grade quality components suitable for the harsh Pilbara environment.

#### Funding

It is proposed Council funds the project from its Infrastructure Reserve. At the time of preparing this Report, the forecast Infrastructure Reserve closing balance at the 30 June 2021 is \$26.094M.

In April 2021 Officers submitted a funding application for the Clean Energy Future Fund (CEFF), Round Two. The CEFF was launched in April 2020 and supports the implementation of innovative clean energy projects in Western Australia that offer high public value through contributing to one or more of the following outcomes:

- Significant, cost-effective reduction in greenhouse gas emissions below projected (or baseline) emissions as a direct result of the clean energy project; and
- Design, deployment, testing or demonstration of innovative clean energy projects likely to deliver community benefits or lead to broad adoption and significant reductions in greenhouse gas emissions.

The CEFF is focused on projects near the investment-ready stage to ensure funding can secure tangible emissions reductions, and applications with a strong potential for wider adoption. The application submitted was eligible for a 25% construction value contribution of \$1,031,250 (excl. GST). A final decision will be made between September-December 2021.

#### **STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-2021 provided for this activity:

Projects/Actions:	1.a.1.7.20.5	Implement Long Term Financial Plan Improvements at Karratha Leisureplex and Wickham Recreation Precinct.
-------------------	--------------	--

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk Level	Comments
Health	Low	Aligns with the City's commitment to providing appropriate public facilities and open spaces to support good health and wellbeing within our communities.
Financial	Moderate	Provides facility with substantial cost savings however payback periods vary dependent on then design solution selected.
Service Interruption	Low	Works are able to be staged to minimise the disruption to stakeholders.
Environment	Low	The project has the potential to reducing grid power consumption and reduction of indirect greenhouse gas emissions.
Reputation	Moderate	Council led project for which members have demonstrated a high level of engagement and interest.  An upgrade to this facility is likely to deliver positive reputational impact for Council.
Compliance	Low	Tenders would be administered in accordance with the <i>Local Government Act 1995</i> and associated regulations.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

The City has delivered a series of successful solar Initiatives in recent years at a number of sites including the Wickham Recreation Centre Precinct, Karratha Youth Shed, the City's Operation Centre and the Dampier Foreshore Redevelopment.

In addition, the Karratha Airport has a 1 megawatt peak (MWp) solar farm that operates on a power purchase agreement, providing an estimated forty percent of the Airports total power needs and is currently owned by the Impact Investment Group (IIG).

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. INVITE tenders for the design and construction of a solar photovoltaic system at Karratha Leisureplex; and
2. MODIFY the scope of works as follows\_\_\_\_\_.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOTE the detail contained in this report and NOT INVITE tenders for the design and construction of a solar photovoltaic system at the Karratha Leisureplex at this time.

**CONCLUSION**

The investigation for the design for the Solar Initiative for the KLP is complete based on an extensive consultant investigation and design consideration. A design for a system to reduce power costs has been prepared that provides an advantageous outcomes for the City albeit comes with several risks, large capital cost and a long pay-back period.

In order to validate the best solution, Officers propose Council support a design and construction tender be released to the market. To inform this process detailed facility information would be provided to enable proposals to be evaluated and a determination on the most advantageous outcome to be made. A series of pricing options as outlined in this report would be proposed to assist the City to assess the long term economic benefits on the facility.

---

**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. INVITE tenders for the design and construction of a solar photovoltaic system at the Karratha Leisureplex;
2. ENDORSE the three (3) design options that shall include, but not limited to, the following:
  - a) Option One - Minimum 50% Cost Saving, Photovoltaic Cells, Battery energy storage system (BESS) and Off-Grid Standalone System;
  - b) Option Two - Minimum 25% Cost Saving, Photovoltaic Cells, Battery energy storage system (BESS) and Off-Grid Standalone System;
  - c) Option Three - Photovoltaic Cells and Horizon Power Grid Connected System with capability to expand in the future.
3. ENDORSE the scope of works for the design options, that shall include, but not limited to the following:
  - a) All design, certification and approvals;
  - b) Supply and installation of solar array and fixing hardware;
  - c) Supply and installation of battery storage and solar batteries;
  - d) Supply and installation of roof safe access system;
  - e) Supply and installation of roof maintenance water supply; and
  - f) Connection to Utility Power grid if required.
4. AGREE to the tender selection criteria and associated weightings as follows:

Selection Criteria	Weighting
Price	60%
Methodology	10%
Capacity to Deliver & Product Quality	20%
Relevant Experience	10%



## **14 ITEMS FOR INFORMATION ONLY**

**Responsible Officer:** Chief Executive Officer

**Reporting Author:** Minute Secretary

**Disclosure of Interest:** Nil

---

### **PURPOSE**

To advise Council of the information items for June 2021.

### **VOTING REQUIREMENTS**

Simple Majority.

---

### **OFFICER'S RECOMMENDATION**

That Council note the following information items:

- 14.1 Register of Documents Stamped with the City's Common Seal**
- 14.2 Record of Tender Outcome under Delegation**
- 14.3 Concession on Fees for Council Facilities**
- 14.3 Community Services update**
- 14.4 Development Services update**
- 14.5 Container Deposit Scheme Rebate**

#### **14.1 REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA COMMON SEAL**

**Responsible Officer:** Chief Executive Officer

**Reporting Author:** EA to CEO & Mayor

**Disclosure of Interest:** Nil

---

##### **PURPOSE**

To advise Councillors of documents, that have been stamped with the Common Seal of the City of Karratha since the last Council Meeting.

There were none for the month of May 2021.

**14.2 RECORD OF TENDER OUTCOME UNDER DELEGATION**

**File No:** CM.112

**Responsible Executive Officer:** Director Corporate Services

**Reporting Author:** DAO Corporate Services

**Date of Report:** 14 June 2021

**Disclosure of Interest:** Nil

**Attachment(s):** Nil

**PURPOSE**

To advise Councillors of tenders that have been awarded or rejected under delegation since the last Ordinary Council Meeting.

**BACKGROUND**

Under Delegation 1.1 'Tenders & Expressions of Interest', the Chief Executive Officer (CEO) is able to award a tender where the consideration does not exceed \$500,000 and Directors \$250,000 (excluding GST) on the provision there is an approved budget.

Alternatively, under section 5.42 of the *Local Government Act 1995*, Council may specifically delegate to the CEO the authority to award a particular tender up to a specific value limit.

Policy CG-12 'Purchasing Policy' requires that on each occasion a tender is awarded under delegated authority (as described above) a report is to be provided to Council at its next ordinary meeting that provides the information as detailed below:

<b>Tender No:</b>	<b>RFT 06-20/21</b>	<b>Project Budget:</b>	\$200,000
<b>Tender Title:</b>	Website upgrade and maintenance		
<b>State-wide Advertising Commenced:</b>	17 October 2020	<b>Tender Closing Date/ Time:</b>	13 November 2020
<b>Scope of Works:</b>	There are two elements to the scope of work that will form separate contracts delivered by a single contractor. The scope of work for the upgrade component includes implementing the recommendations outlined in the 2019 City website audit, including but not limited to content, structure, functionality and usability of the existing <a href="https://karratha.wa.gov.au">https://karratha.wa.gov.au</a> and consolidating subsidiary sites. The scope of work for the maintenance component includes but is not limited to providing ongoing maintenance of the website, bug fixes and additional technical support on an ad hoc basis.		
<b>Selection Criteria:</b>	Relevant Experience		20%
	Methodology		20%
	Capacity to Deliver		10%
	Price		50%
<b>Submissions Received:</b>	1. Demonz Media	2. R2 Media	
	3. DogHouse Media	4. Spoon Media	
	5. Feel Creative	6. SwitchCase	
	7. Itomic	8. The Hub Marketing	
	9. Marketforce	10. Visual Metrics	
	11. Masteq		
<b>Tender Awarded to:</b>	Demonz Media		
<b>Contract Value:</b>	\$157,120	<b>Date of Award:</b>	3 May 2021
<b>Contract Term:</b>	2 years	<b>Contract Options:</b>	2+1 years

<b>Tender No:</b>	RFT 29-20/21	<b>Project Budget:</b>	\$300,000
<b>Tender Title:</b>	Karratha Youth Shed Redevelopment		
<b>State-wide Advertising Commenced:</b>	5 May 2021	<b>Tender Closing Date/Time:</b>	26 May 2021 @ 2pm
<b>Scope of Works:</b>	Design and construct internal amenities toilet facilities and associated services to the existing Karratha Youth Shed site to serve the building portion 'office space' and facilitate the commercial leasing of the tenancy.		
<b>Selection Criteria:</b>	Relevant Experience	15%	
	Methodology	10%	
	Capacity to Deliver	15%	
	Price	60%	
<b>Submissions Received:</b>	<ul style="list-style-type: none"><li>• Karratha Building</li><li>• Profix Australia</li></ul>		
<b>Tender Awarded to:</b>	Profix Australia		
<b>Contract Value:</b>	\$205,844.84 (excl. GST)	<b>Date of Award:</b>	<i>Awarded by Director under delegation on 16 June 2021</i>
<b>Contract Term:</b>	2 months	<b>Contract Options:</b>	NA

**14.3 CONCESSION ON FEES FOR COUNCIL FACILITIES**

**File No:** CR.38

**Responsible Executive Officer:** Director Community Services

**Reporting Author:** Director Community Services

**Date of Report:** 14 June 2021

**Disclosure of Interest:** Nil

**Attachment(s)** Nil

---

**PURPOSE**

To provide Council with a summary of all Community Services concessions on fees for Council facilities and services Under Section 1.10 of the Delegations Register since the last Ordinary Council Meeting.

Name	Reason	Amount (inc GST)
Karratha Enduro Motocross Club	WASTE Fee Waiver – Disposal of waste	\$2,000
Karratha Primary School	50 <sup>th</sup> Anniversary Twilight Fete – Fee Waiver / Donation – Voucher	\$50

**14.4 COMMUNITY SERVICES UPDATE**

**File No:** CS.23

**Responsible Executive Officer:** Director Community Services

**Reporting Author:** Director Community Services

**Date of Report:** 14 June 2021

**Applicant/Proponent:** Nil

**Disclosure of Interest:** Nil

**Attachment(s)** Nil

---

**PURPOSE**

To provide Council with an update on April operational data for Community Facilities and Services.

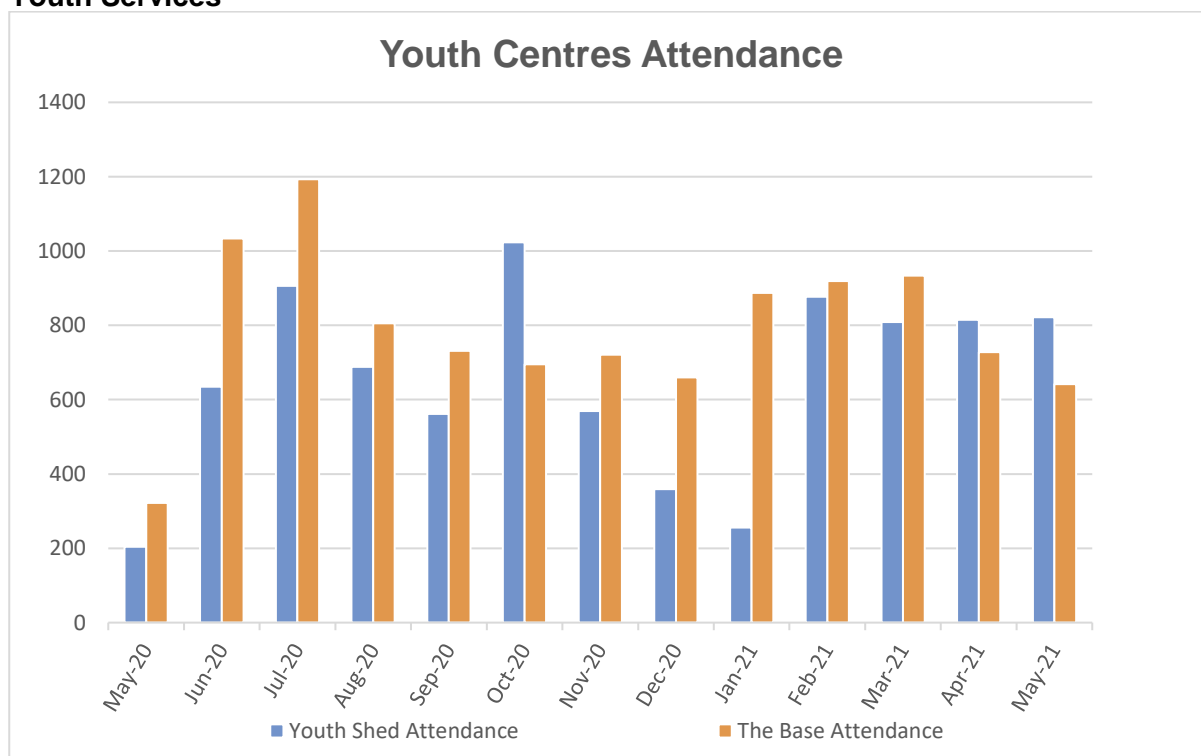
**COMMUNITY FACILITY ATTENDANCE**

Facility Attendance	May 2020	May 2021	%
The Youth Shed	204	822	↑ 303%
The Base	322	642	↑ 99%
Total Library	838	9682	↑ 1055%
Karratha Leisureplex	7341	39538	↑ 439%
Wickham Recreation Precinct	214	2862	↑ 1237%
Roebourne Aquatic Centre	0	221	↑ 100%
REAP	160	3,197	↑ 1898%
Indoor Play Centre	0	2,676	↑ 100%
Community Programs	May 2020	May 2021	+/-
Security Subsidy Scheme properties	15	14	-1
Meet the Street parties	0	4	4

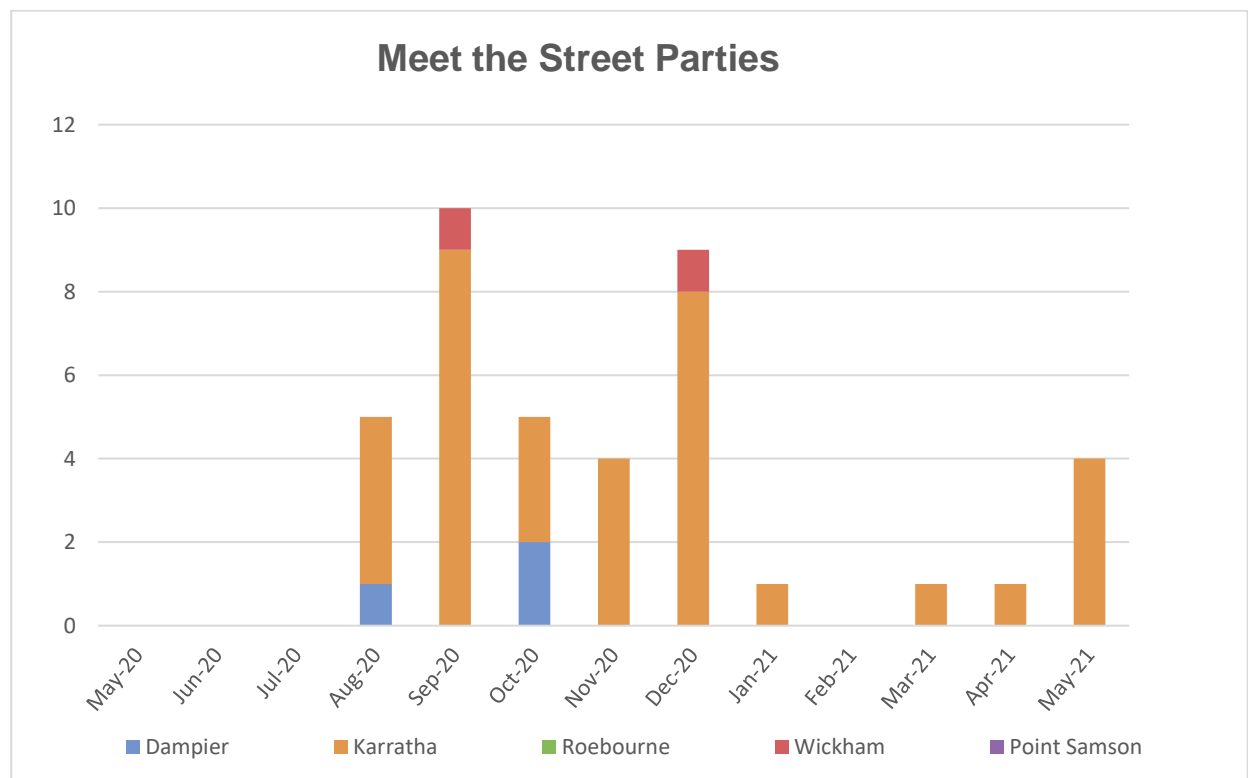
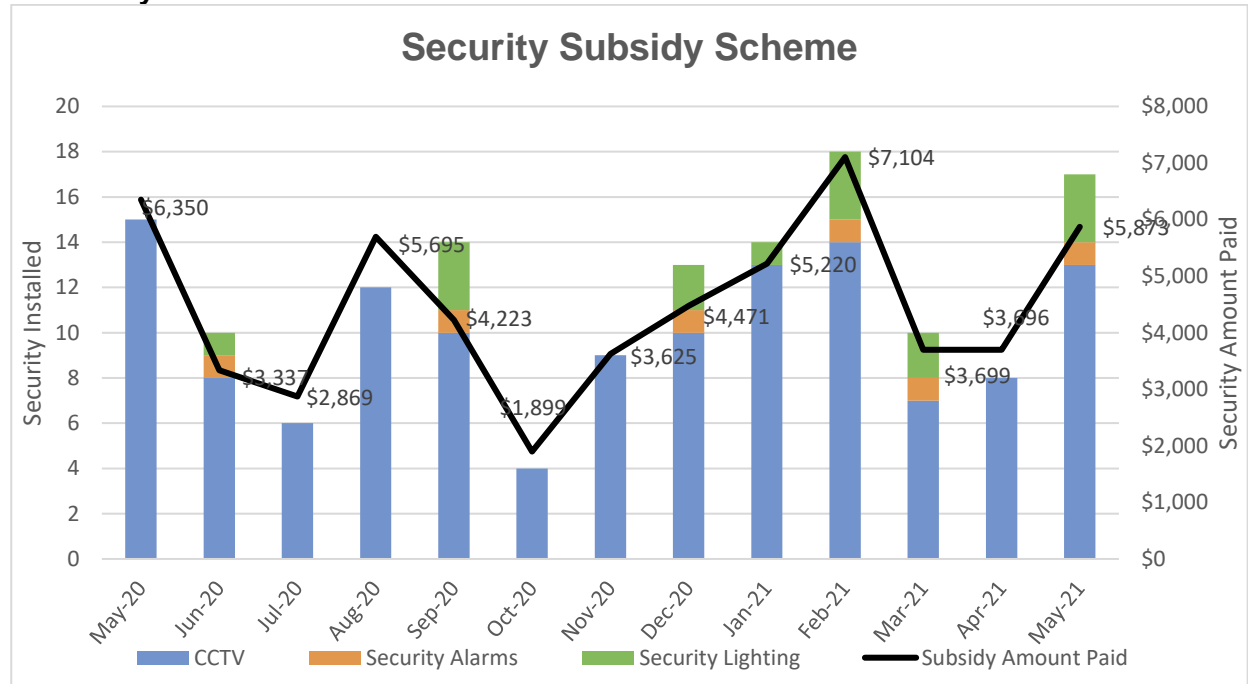
- Increased facility attendance is a reflection on the recovery process from the COVID-19 restrictions.
- Total Library:
  - 3991** total library resources borrowed (including 14 Library of Things)
  - 775** total library eResources borrowed.
  - 9794** total membership. **78** new members signed up in May.
  - 1035** program participants in active engagement sessions/activities.
  - 627** pre-loved books distributed to the Community since November 2020 (**43** in May).
- 20** movies were screened in May with a total movie patron attendance of **760**.

- In total, REAP delivered **13** venue hire bookings in April. This included regular venue hires from local dance companies, KDCCI Business Breakfast, Volunteer Recognition Awards and four (4) corporate hires. In addition, two (2) live performances of The Little Prince, procured by Arts Development and Events Team were delivered plus the Melbourne International Comedy Roadshow Festival delivered by the REAP Operations Team.
- Four (4) Meet the Street events were held in May 2021. Regular and ongoing promotion of program continues to generate community interest. Participation is expected to increase as weather cools down.
- Security Scheme total subsidy paid in 2020/2021 is \$48,374 which translates to total spend of \$132,795 with local suppliers. Since inception of the program, 215 properties have installed security products, total subsidy paid \$88,498 and total spend with local suppliers is \$281,994.
- In conjunction with The Youth Shed, Murujuga Aboriginal Corporation is trialling delivery of a Junior Ranger Program and this has attracted new and different young people to come to the centre. Similarly, different and new youth are coming to The Youth Shed to engage in Grateful Remnant's Art Factory program.
- At the Leisureplex, social sport during Term 2 was booked out in Mixed Netball, Walking Netball and Futsal. Group fitness size and crèche numbers reflect the slight decline with classes affected by changing sport seasons. Membership trends are consistent for this time of year, except for last year during COVID, with a slight decline towards EOFY. The largest decline relates to Pool membership.

## Youth Services

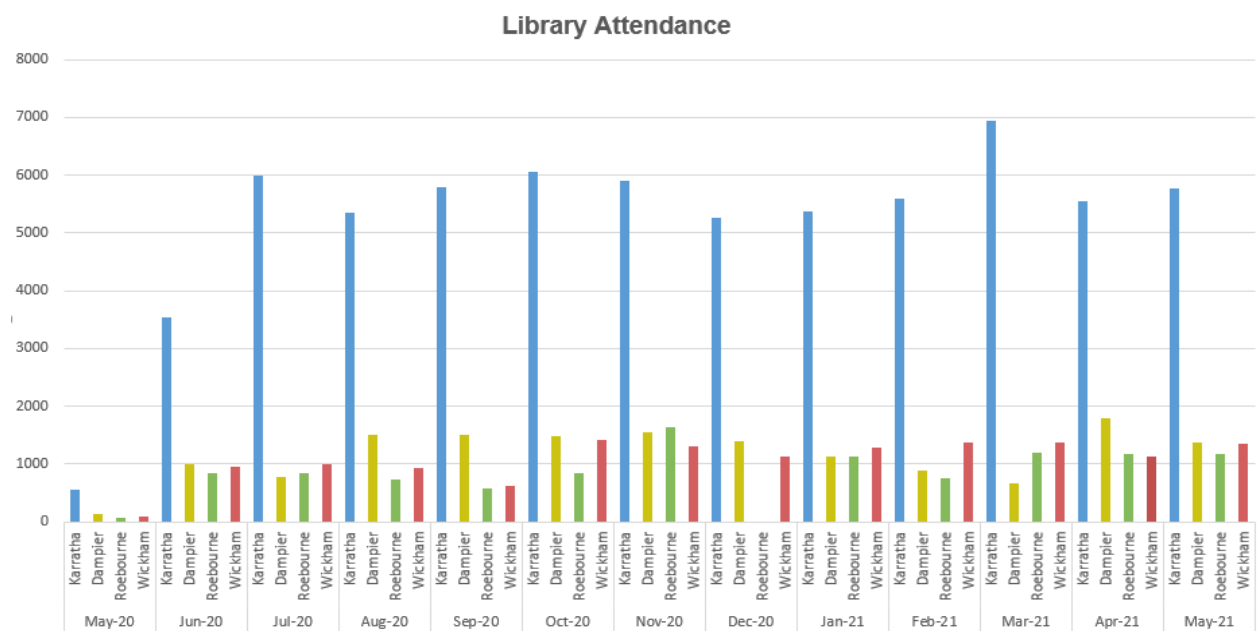


## Liveability

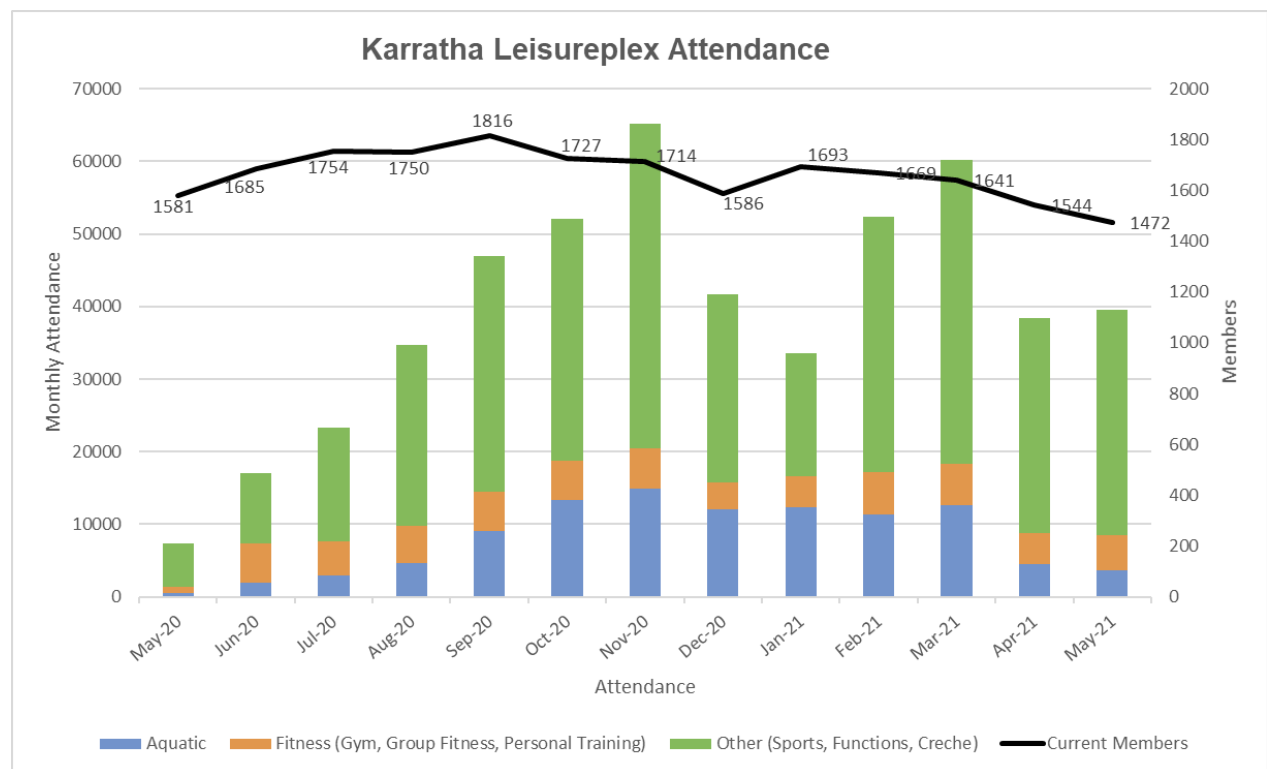


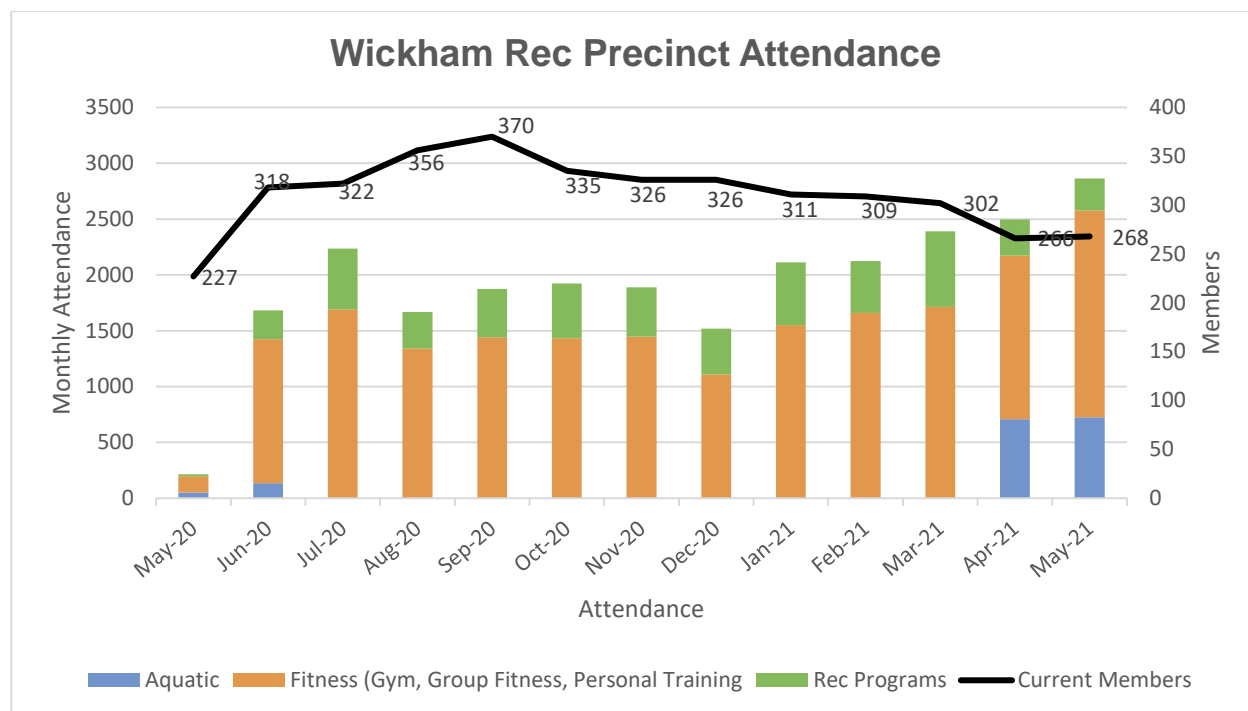


## Library Services

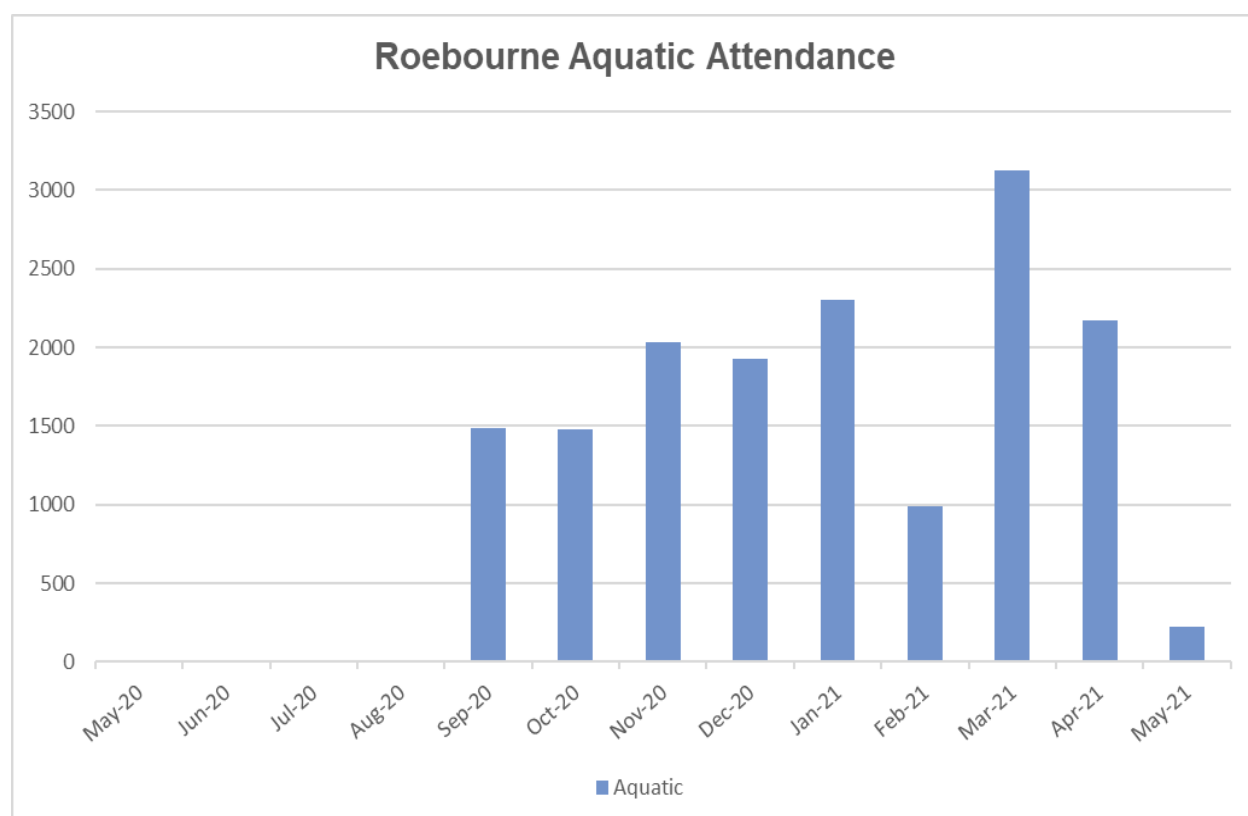


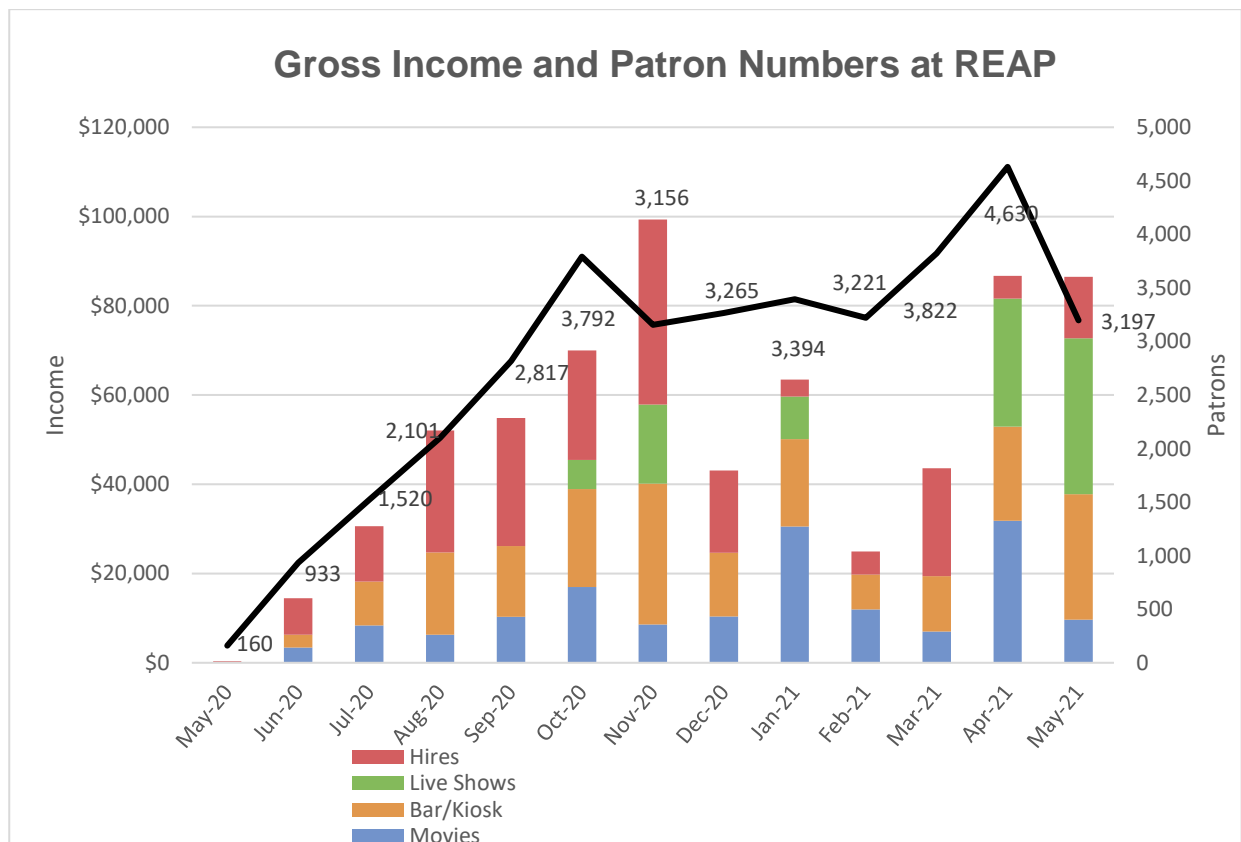
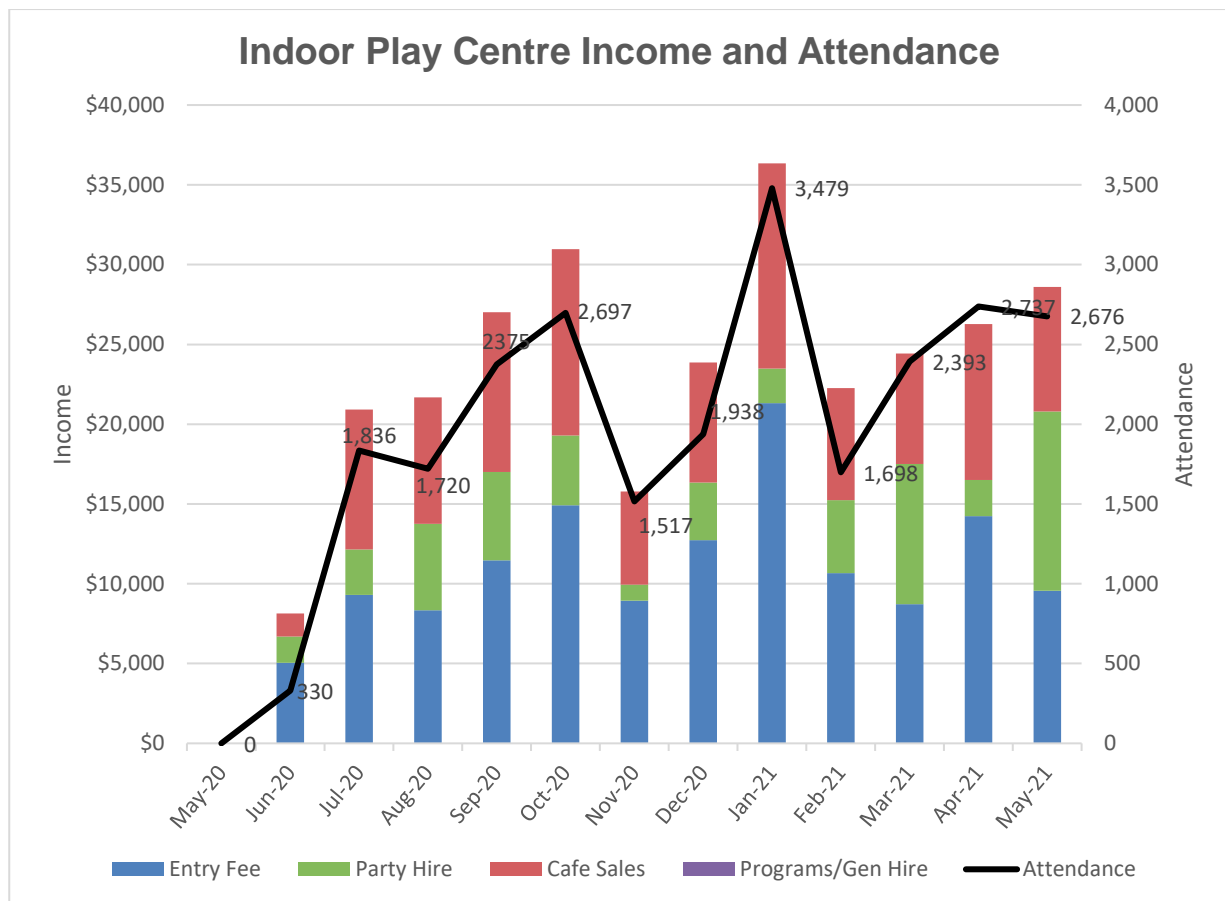
## Recreation Facilities





- Roebourne Aquatic Centre closed over winter.





## ADVISORY GROUP MEETINGS

The Youth Advisory Group (YAG) met on 26 May 2021. Summary of key points discussed:

- Shakespeare Precinct Improvement Plan. Feedback provided around the understanding for housing / lots to be developed. Keen for green space to be preserved, as much as possible, existing eco-systems should be considered when infrastructure changes are proposed. Connecting neighbourhoods with roads is a good idea and makes sense. Suggested Nairns and Finnerty Roads be connected, with housing development along that road.
- Lot 7020 – Feedback provided on Option 1 (the recommendation). Like it the most, mix of quiet and vibrant places is ideal to bring a mix of people, Café inside would appeal to many young people, quiet spaces to study are important.
- Dampier Master Planning Drafts. Feedback provided on drafts, sports precinct is a great idea, Tourist Park is very important and will boost the economy / business in Dampier however 400 bays could be too big – perhaps start smaller and grow park in stages over time. Committee did not agree with community concerns around Tourist Park being too close to school. Tourist Park of 100 bays on Hampton Oval – YAG think other site (near Soak) better as more central to town and Soak, Hampton Harbour. Hampton Oval Tourist Park could also be constrained and no room for growth in size.

The Arts and Development & Events Advisory (AD&E) Group are due to meet again on 5 August 2021.

The Safer Communities Partnership Advisory Group met on 8 June 2021. Summary of key points discussed:

- Stakeholder Action Update on:
  - Graffiti Management – Footpath Lighting 2020/21 Works Program – Lights On' Project – Engage with Stakeholders to promote SCP strategies (employees, sport/community groups etc.) – West Pilbara Liquor Accord – Youth Advisory Group
- Stakeholder Updates:
  - Roebourne Police – Crime numbers, vandalism/graffiti, cuppa with a cop to commence in Wickham and Roebourne
  - WACOSS – Housing crisis and survey, looking at launching Safe and Respective Pilbara
  - Karratha Police – Crime numbers, cuppa with a cop and Emergency Services open day
  - Woodside – Funding initiatives, housing, planned turnarounds

**14.5 DEVELOPMENT SERVICES UPDATE****File No:** LE.245; LE.288; GR.27; TA/1/1; ED.1**Responsible Executive Officer:** Director Development Services**Reporting Author:** Director Development Services**Date of Report:** 1 June 2021**Disclosure of Interest:** Nil**Attachment(s)** Nil**PURPOSE**

To provide annual statistics from Development Services for the Council's information. The period reported on includes 1<sup>st</sup> May 2021 to 31<sup>st</sup> May 2021 (inclusive) – 21 Business Days.

- On 26 May the Regional Joint Development Assessment Panel determined to approve the Development Application for the Pluto Train 2 LNG Facility.
- A planning consultancy was engaged to undertake the Scheme review of the City's Local Planning Scheme No.8 by preparation of a new Scheme in accordance with the Planning and Development Act and Regulations.
- A Consultant has been engaged to assist with the development of the City's Public Health Plan.
- High number of mosquito-related Public Health complaints during April and May. Additional City resources deployed to assist in reducing mosquito breeding numbers through completion of treatments across all the towns. This includes treating standing water with larvacide and fogging adult mosquitos. A steady decrease in mosquito numbers has been observed where treatment has been completed. There has been no mosquito borne diseases detected in the City's sentential chicken flock or with the community population.
- Higher proportion of campers at 40 Mile and Cleaverville booking online this year.
- Healthy Dog Day program was held on 21<sup>st</sup> May in collaboration with Mawarnkarra Aboriginal Health Service with 54 dogs treated.
- Unsightly properties that have not complied are being enforced with direction notices, which may result in infringements.
- Parking and Infringement numbers are lower than last year due to improved compliance with parking local laws.
- Active Direction Notices (Planning & Development Act):
 

- Direction notices complied with this period	9
- Not complied but within notice period	0
- Outside notice period and not complied	1
- Outside notice period and not complied	3
- Outside notice period but being complied with	4
- Expired and in Court process	1
- There are 11 current projects of which 7 are on target, 4 is within tolerance

Building Statistics 2021						
CATEGORY	JAN	FEB	MAR	APR	MAY	YTD
<b>Building Permits</b>						
Dwellings	3	7	4	1	3	18
Alterations and Additions	22	18	9	4	11	64
Swimming Pools and Spas	5	8	9	12	8	42
Outbuildings (inc. signs and shade)	25	26	53	32	49	185
Group Development	0	1	0	2	0	3
Number Sole Occopy Units/GRP Development	0	0	0	0	0	0
Commercial	1	4	1	3	5	14
<b>Monthly total</b>	<b>56</b>	<b>64</b>	<b>76</b>	<b>54</b>	<b>76</b>	<b>326</b>
<b>Building Approval Certificates &amp; Demolition Certificates</b>						
Demolition Permits	0	1	0	0	2	3
BAC's	0	0	0	2	0	2
BAC Strata	0	0	0	2	0	2
<b>Monthly total</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>4</b>	<b>2</b>	<b>7</b>
<b>Occupancy Permits</b>						
Occupancy Permits	0	1	3	2	0	6
OP Strata	0	0	0	0	0	0
OP Unauthorised	0	0	1	0	0	1
<b>Monthly total</b>	<b>0</b>	<b>1</b>	<b>4</b>	<b>2</b>	<b>0</b>	<b>7</b>
<b>Total \$'000 Construction Value</b>	<b>4302</b>	<b>7,968</b>	<b>4,845</b>	<b>3,334</b>	<b>7,237</b>	<b>27,686</b>
<b>Applications Processed for Other Councils</b>						
Shire Of Ashburton	11	3	6	3	5	28
Shire of Wyndham (East Kimberley)	0	0	0	0	0	0
Port Hedland	9	16	19	1	2	47
<b>Monthly total</b>	<b>20</b>	<b>19</b>	<b>25</b>	<b>4</b>	<b>7</b>	<b>75</b>
<b>Private Certifications Provided</b>						
Certificate of Design Compliance	0	0	1	1	0	2
Certificate of Building Compliance	0	0	1	1	0	2
Certificate of Construction Compliance	0	0	0	0	0	0
<b>Monthly total</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>4</b>
<b>Total \$'000 Construction Value</b>	<b>0</b>	<b>0</b>	<b>28</b>	<b>396</b>	<b>0</b>	<b>424</b>
<b>Private Swimming Pool Inspections (1 every 4 years)</b>						
<b>Monthly total</b>	<b>60</b>	<b>33</b>	<b>74</b>	<b>66</b>	<b>90</b>	<b>323</b>

Planning Statistics 2021						
CATEGORIES	JAN	FEB	MAR	APR	MAY	YTD
<b>Lodgement</b>						
Development Applications	11	18	12	8	10	59
R-Codes Applications	10	6	14	11	14	55
Land Matters	8	11	19	7	13	58
Enforcement Matters	0	2	20	1	0	23
Scheme Amendments	0	0	0	0	0	0
<b>Monthly total</b>	<b>29</b>	<b>37</b>	<b>65</b>	<b>27</b>	<b>37</b>	<b>195</b>
<b>Processing</b>						
Average Number of Days (DA)	27	26	33	35	40	32
Application Fees	8144	15795	8879	8861	5215	46894
Development Value \$'000	3238	4285	3326	2559	7871	21279

Building Statistics 2020													
TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
<b>Building Permits</b>													
Dwellings	1	0	0	0	1	1	0	6	1	2	8	6	26
Alterations and Additions	1	2	15	32	40	37	13	29	21	16	18	25	249
Swimming Pools and Spas	4	5	7	6	6	8	6	5	7	16	12	14	96
Outbuildings (inc. signs and shade)	13	17	22	27	37	61	25	36	25	37	35	62	397
Group Development	1	1	0	0	0	0	0	0	0	0	0	0	2
Number Sole Occopy Units/GRP Development	0	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	0	2	5	2	4	2	4	2	5	3	5	2	36
<b>Monthly total</b>	<b>20</b>	<b>27</b>	<b>49</b>	<b>67</b>	<b>88</b>	<b>109</b>	<b>48</b>	<b>78</b>	<b>59</b>	<b>74</b>	<b>78</b>	<b>109</b>	<b>806</b>
<b>Building Approval Certificates &amp; Demolition Certificates</b>													
Demolition Permits	0	0	0	2	1	1	0	0	0	0	1	1	6
BAC's	0	0	2	0	1	0	2	0	0	0	1	0	6
BAC Strata	0	0	1	1	0	0	0	1	0	0	0	0	3
<b>Monthly total</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>1</b>	<b>15</b>
<b>Occupancy Permits</b>													
Occupancy Permits	0	0	3	1	1	4	1	0	3	2	1	2	18
OP Strata	0	1	0	0	0	0	0	0	0	0	0	0	1
OP Unauthorised	0	0	0	0	0	0	1	0	0	0	0	0	1
<b>Monthly total</b>	<b>0</b>	<b>1</b>	<b>3</b>	<b>1</b>	<b>1</b>	<b>4</b>	<b>2</b>	<b>0</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>20</b>
<b>Total \$'000 Construction Value</b>	<b>46208</b>	<b>6,801</b>	<b>2,785</b>	<b>5,610</b>	<b>10,145</b>	<b>6,458</b>	<b>4,821</b>	<b>8,869</b>	<b>4,770</b>	<b>6,516</b>	<b>9,385</b>	<b>7,475</b>	<b>119,843</b>
<b>Applications Processed for Other Councils</b>													
Shire Of Ashburton	1	1	2	1	0	0	0	1	1	0	0	6	13
Shire of Wyndham (East Kimberley)	0	1	0	0	0	0	0	1	0	0	3	0	5
Port Hedland	6	9	8	5	9	11	23	27	15	17	24	33	187
<b>Monthly total</b>	<b>7</b>	<b>11</b>	<b>10</b>	<b>6</b>	<b>9</b>	<b>11</b>	<b>23</b>	<b>29</b>	<b>16</b>	<b>17</b>	<b>27</b>	<b>39</b>	<b>205</b>
<b>Private Certifications Provided</b>													
Certificate of Design Compliance	0	10	2	0	0	0	0	0	0	1	0	2	15
Certificate of Building Compliance	0	3	1	0	0	0	0	0	0	1	1	0	7
Certificate of Construction Compliance	0	1	1	0	0	0	0	0	1	1	0	0	4
<b>Monthly total</b>	<b>0</b>	<b>14</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>26</b>
<b>Total \$'000 Construction Value</b>	<b>0</b>	<b>233</b>	<b>490</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>300</b>	<b>123</b>	<b>100</b>	<b>466</b>	<b>1,712</b>
<b>Private Swimming Pool Inspections (1 every 4 years)</b>													
<b>Monthly total</b>	<b>26</b>	<b>35</b>	<b>50</b>	<b>32</b>	<b>71</b>	<b>13</b>	<b>56</b>	<b>58</b>	<b>78</b>	<b>58</b>	<b>58</b>	<b>85</b>	<b>620</b>

Planning Statistics 2020												
TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<b>Lodgement</b>												
163	8	11	12	10	12	16	20	11	14	12	12	25
72	6	5	6	1	4	4	7	5	11	5	12	6
117	9	7	7	4	10	10	6	11	15	13	9	16
90	8	7	20	0	7	17	2	19	2	4	1	3
1	1	0	0	0	0	0	0	0	0	0	0	0
443	32	30	45	15	33	47	35	46	42	34	34	50
<b>Processing</b>												
27	22	28	27	28	21	31	26	24	36	28	22	29
232159	4641	7361	7680	10333	5854	6037	23057	12317	6672	22476	5187	120544
58243	743	1050	1966	3075	2241	697	8706	2821	1025	5208	1228	29483

Rangers Statistics 2021						
CATEGORY	JAN	FEB	MAR	APR	MAY	YTD
<b>Inspections/reinspections/audits</b>						
Activities on City Properties	18	22	9	6	6	61
Abandoned vehicles	23	37	17	31	19	127
Animal (dogs/etc)	111	172	145	120	151	699
Cats	37	56	64	34	41	232
Camping	3	0	5	5	8	21
Cyclone	13	1	2	0	0	16
Bushfire Hazard/Permit to burn	2	1	0	0	2	5
Litter	99	101	96	76	124	496
Parking	69	115	89	67	62	402
Off Road Vehicles	30	20	2	6	15	73
Unsignly Properties	10	60	105	18	12	205
<b>Monthly total</b>	<b>415</b>	<b>585</b>	<b>534</b>	<b>363</b>	<b>440</b>	<b>2337</b>
<b>Infringements Issued</b>						
Bushfire	2	2	0	0	0	4
Activities on City Properties	2	4	0	0	0	6
Animal Environment & Nuisance	2	1	0	0	1	4
Animal (dogs/cats/etc)	9	27	25	9	14	84
Camping	0	0	0	0	0	0
Litter	1	2	0	1	0	4
Parking	21	23	8	6	25	83
<b>Monthly total</b>	<b>37</b>	<b>59</b>	<b>33</b>	<b>16</b>	<b>40</b>	<b>185</b>
<b>Infringements</b>						
Value of Infringements Paid (\$)	4778	12868	13406	5247	6770	43069
Infringements withdrawn	0	3	0	1	0	4
<b>Impounded Dogs</b>						
Central	10	13	11	7	10	51
East	6	6	20	7	8	47
West	8	8	13	10	13	52
<b>Monthly total</b>	<b>24</b>	<b>27</b>	<b>44</b>	<b>24</b>	<b>31</b>	<b>150</b>
Released to Owner	8	10	17	11	18	64
Rehomed to SAFE	7	9	11	12	3	42
In pound at present	2	5	5	0	3	15
Holding pending court cases	0	0	0	0	0	0
Deceased	1	1	0	1	1	4
Euthanised	6	2	11	0	6	25
<b>Monthly total</b>	<b>24</b>	<b>27</b>	<b>44</b>	<b>24</b>	<b>31</b>	<b>150</b>
<b>Impounded Cats</b>						
Central	8	21	19	12	4	64
East	13	7	6	1	10	37
West	5	13	20	4	9	51
<b>Monthly total</b>	<b>26</b>	<b>41</b>	<b>45</b>	<b>17</b>	<b>23</b>	<b>152</b>
Released to Owner	3	1	1	1	0	6
Rehomed to SAFE	16	17	8	3	3	47
In pound at present	3	2	1	0	1	7
Euthanised	4	19	35	13	19	90
Deceased	0	2	0	0	0	2
<b>Monthly total</b>	<b>26</b>	<b>41</b>	<b>45</b>	<b>17</b>	<b>23</b>	<b>152</b>
<b>Customer Requests</b>						
After hours (AH) calls received	52	55	36	50	59	252
AH calls requiring an immediate response	31	28	14	34	24	131
3 Dog Applications	0	0	0	1	1	2
<b>Monthly total</b>	<b>83</b>	<b>83</b>	<b>50</b>	<b>85</b>	<b>84</b>	<b>385</b>

Rangers Statistics 2020												
TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<b>Inspections/reinspections/audits</b>												
318	3	33	96	75	36	22	8	9	8	5	1	22
338	23	27	40	38	40	37	16	26	17	18	21	35
2141	119	123	153	136	251	201	216	213	162	130	187	250
617	32	27	22	25	65	92	80	65	60	38	45	66
127	0	2	5	9	6	15	13	40	16	4	6	11
78	1	54	2	1	3	3	2	0	1	0	8	3
97	1	2	2	3	2	10	2	8	37	0	28	2
1972	32	134	225	241	263	359	149	143	70	99	87	170
1238	29	155	143	36	97	164	73	154	101	87	77	122
189	9	25	23	24	15	11	10	7	13	12	9	31
336	1	8	95	46	45	29	7	7	12	23	42	21
7451	250	590	806	634	823	943	576	672	497	416	511	733
<b>Infringements Issued</b>												
11	0	0	0	0	0	0	0	1	0	1	3	6
367	0	33	87	50	69	104	24	0	0	0	0	0
32	0	0	2	8	4	6	6	2	1	1	1	1
255	8	22	22	14	25	14	27	23	15	32	20	33
0	0	0	0	0	0	0	0	0	0	0	0	0
18	1	1	0	1	0	4	2	0	0	3	1	5
468	20	52	51	25	29	61	23	39	9	85	28	46
1151	29	108	162	98	127	189	82	65	25	122	53	91
<b>Infringements</b>												
193688	10678	10947	18815	20959	12918	14099	17293	28669	21849	25048	10260	2153
57	0	20	5	5	4	0	1	1	4	9	3	5
<b>Impounded Dogs</b>												
165	13	17	11	6	17	15	7	15	12	16	12	24
101	10	4	1	6	14	3	16	8	10	5	15	9
202	15	15	22	8	9	23	14	15	12	19	19	31
468	38	36	34	20	40	41	37	38	34	40	46	64
234	21	17	17	8	24	25	21	20	14	13	22	32
115	8	7	10	2	5	7	7	8	9	18	17	17
68	1	6	6	7	6	7	8	6	3	8	5	5
0	0	0	0	0	0	0	0	0	0	0	0	0
3	0	0	0	0	0	0	1	0	1	0	0	1
48	8	6	1	3	5	2	0	4	7	1	2	9
468	38	36	34	20	40	41	37	38	34	40	46	64
<b>Impounded Cats</b>												
141	10	3	12	2	14	13	10	13	22	19	7	16
166	24	2	1	2	10	26	15	17	10	24	16	19
101	3	4	10	2	6	12	4	11	15	4	21	9
408	37	9	23	6	30	51	29	41	47	47	44	44
17	1	1	2	1	1	0	5	1	2	0	1	2
167	20	2	4	1	15	18	8	12	15	34	21	17
25	1	1	0	0	0	6	0	0	0	3	3	11
195	15	5	17	3	14	27	16	27	29	10	19	13
5	0	0	0	1	0	0	1	1	1	0	0	1
409	37	9	23	6	30	51	30	41	47	47	44	44
<b>Customer Requests</b>												
812	82	59	61	54	61	78	53	94	65	36	62	107
599	73	43	41	29	37	59	43	75	41	30	47	81
9	0	0	0	1	0	1	0	0	2	4	1	0
1420	155	102	102	84	98	138	96	169	108	70	110	188

Environmental Health Statistics 2021							Environmental Health Statistics 2020												
CATEGORY	JAN	FEB	MAR	APR	MAY	YTD	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<b>Inspections/reinspections/audits</b>							<b>Inspections/reinspections/audits</b>												
Food premises inspection/reinspection	3	21	27	11	13	75	151	3	1	16	11	22	21	20	22	12	4	9	10
Lodging house inspection	0	0	0	0	0	0	15	0	0	0	2	2	0	4	4	2	0	0	1
Camping/caravan park inspection	0	1	0	0	1	2	3	0	0	0	0	0	1	1	0	0	1	0	0
Public building inspection	0	0	3	0	0	3	19	0	0	0	1	1	2	7	2	5	0	1	0
Swimming pool inspection	1	0	1	0	1	3	12	0	0	1	0	0	1	3	0	0	0	4	3
Hairdressers inspection	0	1	2	3	2	8	14	0	1	0	0	3	1	0	0	7	2	0	0
Beauty therapy/skin penetration inspection	0	1	1	6	2	10	23	2	1	0	0	1	2	1	1	7	1	5	2
Septic tank inspections	0	0	0	0	0	0	3	0	0	0	0	0	1	0	0	1	1	0	0
<b>Monthly total</b>	<b>4</b>	<b>24</b>	<b>34</b>	<b>20</b>	<b>19</b>	<b>101</b>	<b>240</b>	<b>5</b>	<b>3</b>	<b>17</b>	<b>14</b>	<b>29</b>	<b>29</b>	<b>36</b>	<b>29</b>	<b>34</b>	<b>8</b>	<b>20</b>	<b>16</b>
<b>Health nuisances/complaints investigated</b>							<b>Health nuisances/complaints investigated</b>												
Air Quality	8	4	4	3	0	19	49	7	2	3	4	8	6	3	3	5	2	0	6
Building & Accommodation	3	0	2	0	3	8	31	0	9	3	4	3	4	3	0	0	3	2	0
Water & Waste Water	3	3	5	3	16	30	55	6	7	5	7	8	4	1	2	1	9	3	2
Food Safety	2	3	4	2	2	13	32	5	3	2	4	1	0	2	4	4	2	3	2
Noise Pollution	7	10	10	4	14	45	104	8	15	13	14	7	7	8	3	8	4	5	12
Public Health	5	6	14	43	69	137	106	5	7	17	14	8	10	7	4	4	6	8	16
Refuse & Litter	1	5	2	0	4	12	40	2	8	3	2	3	3	0	2	1	2	9	5
Skin Penetration	0	1	0	0	1	2	4	0	1	3	0	0	0	0	0	0	0	0	0
Stallholders & Traders	0	0	0	2	41	43	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Monthly total</b>	<b>29</b>	<b>32</b>	<b>41</b>	<b>57</b>	<b>150</b>	<b>309</b>	<b>421</b>	<b>33</b>	<b>52</b>	<b>49</b>	<b>49</b>	<b>38</b>	<b>34</b>	<b>24</b>	<b>18</b>	<b>23</b>	<b>28</b>	<b>30</b>	<b>43</b>
<b>Notifiable infectious diseases</b>							<b>Notifiable infectious diseases</b>												
Ross River Virus (RRV)	0	0	1	0	0	1	6	0	1	0	3	0	1	0	0	0	0	0	1
Barmah Forest Virus (BFV)	0	0	0	0	0	0	1	0	1	0	0	0	0	0	0	0	0	0	0
Salmonellosis	1	3	5	5	0	14	21	5	2	2	1	0	1	2	1	1	1	2	3
Campylobacteriosis	2	3	2	1	1	9	18	2	1	1	2	1	2	1	3	1	1	1	2
Cryptosporidiosis	0	0	0	1	0	1	9	0	2	4	3	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	16	1	1	0	3	6	1	2	1	0	0	1	0
<b>Monthly total</b>	<b>3</b>	<b>6</b>	<b>8</b>	<b>7</b>	<b>1</b>	<b>25</b>	<b>71</b>	<b>8</b>	<b>8</b>	<b>7</b>	<b>12</b>	<b>7</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>2</b>	<b>2</b>	<b>4</b>	<b>6</b>
<b>Other health</b>							<b>Other health</b>												
Assess development applications	11	14	8	8	9	50	111	1	6	8	6	12	17	8	13	8	4	8	20
Assess building applications	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Respond to swimming pool positive detections	0	0	0	0	1	1	3	0	0	1	0	1	0	0	0	0	1	0	0
Healthy dog day	0	1	0	1	1	3	4	0	0	1	0	1	0	0	0	0	1	1	0
Chicken bleeding	0	2	0		2	4	18	2	2	2	2	2	2	2	3	1	0	0	0
Infringements issued	0	0	0	0	0	0	1	0	0	0	0	0	0	1	0	0	0	0	0
Approvals & Compliance - applications & enquiries	14	26	29		0	69	256	7	10	14	15	30	28	26	32	29	28	18	19
<b>Monthly total</b>	<b>25</b>	<b>43</b>	<b>37</b>	<b>9</b>	<b>13</b>	<b>127</b>	<b>393</b>	<b>10</b>	<b>18</b>	<b>26</b>	<b>23</b>	<b>46</b>	<b>47</b>	<b>37</b>	<b>48</b>	<b>38</b>	<b>34</b>	<b>27</b>	<b>39</b>



Karratha Tourism and Visitor Centre Statistics 2021							Karratha Tourism and Visitor Centre Statistics 2020												
CATEGORY	JAN	FEB	MAR	APR	MAY	YTD	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Visitors to the Centre	584	565	782	1910	2294	6135	15322	446	320	336	0 - COVID	195	920	3215	4312	2265	1516	740	1057
Sites booked 40 Mile online	10	11	25	26	98	170	373	N/A	N/A	N/A	0 - COVID	28	75	100	106	58	N/A	N/A	6
Sites paid in Cash 40 Mile	N/A	N/A	N/A	N/A	N/A	0	2265	N/A	N/A	N/A	0 - COVID	20	242	333	1380	290	N/A	N/A	N/A
Sites booked Cleaverville online	17	16	45	26	174	278	656	N/A	N/A	N/A	0 - COVID	25	131	159	212	107	N/A	N/A	22
Sites paid in Cash Cleaverville	N/A	N/A	N/A	N/A	N/A	0	1006	N/A	N/A	N/A	0 - COVID	24	183	247	320	232	N/A	NN	N/A
Monthly total	611	592	852	1962	2566	6583	19622	446	320	336	0	292	1551	4054	6330	2952	1516	740	1085
Consignments																			
Number of local suppliers	17	17	17	17	18	17	18	15	15	15	0 - COVID	15	17	17	17	17	17	18	18
Revenue																			
KTV Retail Sales	\$3,328	\$3,994	\$4,797	\$7,646	\$ 6,652	\$ 26,417	\$ 87,841	\$ 3,825	\$ 4,911	\$ 2,724	0 - COVID	\$ 961	\$ 9,897	\$ 14,029	\$ 20,567	\$ 9,406	\$ 6,780	\$ 4,828	\$ 9,914
Bookeasy Sales	\$13,266	\$8,649	\$19,807	\$21,705	\$ 25,562	\$ 88,989	\$133,871						\$ 4,052	\$ 31,911	\$ 29,100	\$ 24,095	\$ 9,761	\$ 14,123	\$ 20,829
Cleaverville (online booking)	\$1,112	\$572	\$1,484	\$1,316	\$ 7,032	\$ 11,516	\$ 32,660	N/A	N/A	N/A	0 - COVID	\$ 892	\$ 6,592	\$ 9,928	\$ 9,296	\$ 4,944	N/A	N/A	\$ 1,008
Cleaverville (cash payment to caretaker)	N/A	N/A	N/A	N/A	\$ 2,476	\$ 2,476	\$ 47,352	N/A	N/A	N/A	0 - COVID	\$ 808	\$ 9,684	\$ 13,620	\$ 10,122	\$ 13,118	N/A	N/A	N/A
40 Mile (online booking)	\$636	\$376	\$2,076	\$1,524	\$ 5,528	\$ 10,140	\$ 21,228	N/A	N/A	N/A	0 - COVID	\$ 892	\$ 4,392	\$ 6,760	\$ 6,008	\$ 2,872	N/A	N/A	\$ 304
40 Mile (cash payment to caretaker)	N/A	N/A	N/A	N/A	\$ 5,084	\$ 5,084	\$ 70,461	N/A	N/A	N/A	0 - COVID	\$ 2,548	\$ 17,357	\$ 19,812	\$ 19,788	\$ 10,956	N/A	N/A	N/A
Monthly total	\$ 18,342	\$ 13,591	\$ 28,164	\$ 32,191	\$ 52,334	\$ 144,622	\$393,413	\$ 3,825	\$ 4,911	\$ 2,724	\$ -	\$ 6,101	\$ 51,974	\$ 96,060	\$ 94,881	\$ 65,391	\$ 16,541	\$ 18,951	\$ 32,055
CATEGORY	JAN	FEB	MAR	APR	MAY	YTD													
Commission Waived 12%	\$1,558	\$1,898	\$1,049	\$2,181	\$1,153	\$7,839													
Locals Discount 20%	\$2,539	\$3,005	\$1,819	\$3,635	\$1,673	\$12,672													
Monthly total	\$4,098	\$4,903	\$2,868	\$5,816	\$2,825	\$20,511													

Major Event Sponsorship 2020/21												
	APPLICANT	EVENT NAME	EVENT DATE	APPLICATION STATUS	DETERMINATION DATE	TOTAL PROJECT COST (EX GST)	CITY CONTRIBUTION APPROVED (EX GST)	2020/21 CONTRIBUTION APPROVED (EX GST)	CASH / IN KIND	EVENT TYPE	TERM	PROJECT STATUS
1	Swimming WA	Yarra Burrup Classic Open Water Swim	18-09-2021	Approved	21-01-2020	\$ 115,545	\$ 60,000	\$ 20,000	Cash	Sport Event	3 Year	Work In Progress
Total:							\$ 60,000	\$ 20,000				

Economic Development Grant Scheme 2020/21									
APPLICANT	PROJECT NAME	PROJECT DESCRIPTION	APPLICATION STATUS	DETERMINATION DATE	TOTAL PROJECT COST (EX GST)	CITY CONTRIBUTION APPROVED (EX GST)	2020/21 CONTRIBUTION APPROVED	TERM	PROJECT STATUS
Fisheries research and Development Corporation (FRDC) and Maxima Oysters	Pilbara Rock Oyster	Pilot program to fill knowledge gaps in the feasibility of establishing a rock oyster aquaculture industry in the Pilbara, \$50k funding from the City of Karratha	Approved	26-06-2017	\$ 300,000	\$ 50,000	Nil	3 years	Applicant Preparing Acquittal
Total:					\$ 300,000	\$ 50,000	\$ -		

Take Your Business Online Grants 2020/21							
	APPLICANT	APPLICATION STATUS	DETERMINATION DATE	TOTAL PROJECT COST (EX)	CITY CONTRIBUTION APPROVED (EX)	GRANT PURPOSE	PROJECT STATUS
1	NYFL	Approved	15-05-2020	\$ 10,120	\$ 5,000	Website development for Cossack Heritage Town and NYFL Commercial.	Work In Progress
2	Cheeditha Energy	Approved	17-07-2020	\$ 13,000	\$ 1,500	Expansion of website to include a virtual capability statement and corporate profile. Stand alone electronic documents, and within website.	Work In Progress
3	Monokrome Kids	Approved	30-06-2020	\$ 4,653	\$ 2,327	Website development and marketing activity.	Work In Progress
4	Mynd Shyft	Approved	16-09-2020	\$ 10,100	\$ 5,000	Website development and marketing activity.	Work In Progress
5	Bez Engineering	Approved	11-05-2020	\$ 7,440	\$ 3,720	Website development and marketing activity.	Work In Progress
6	Karratha Security WA	Approved	01-11-2021	\$ 2,865	\$ 1,075	Relaunch of website to include new features, new video re-design, SEO and web form setup.	Work In Progress
7	K&S Mobile Windscreen Service	Approved	14-12-2020	\$ 1,407	\$ 703	New website development and hosting, ongoing Facebook media campaign through to first quarter of 2021.	Work In Progress
8	Themes to You	Approved	10-03-2021	\$ 3,179	\$ 1,539	Website development with Shopify and marketing.	Applicant Returning Conditions
9	Roast 2 U	Approved	10-03-2021	\$ 3,725	\$ 1,863	Web design including integration with social media, assistance with Google My Business.	Applicant Returning Conditions
10	Karratha Family Centre	Approved	24-03-2021	\$ 5,100	\$ 2,500	Upgrading existing website to feature four new pages.	Applicant Returning Conditions
11	Connect Paediatric Therapy Services	Approved	24-03-2021	\$ 3,845	\$ 1,922	Upgrading existing website to feature four new pages.	Applicant Returning Conditions
12	Mary Bato Creative	Approved	08-04-2021	\$ 3,500	\$ 1,750	New website including branding.	50% Up Front Payment Being Made
13	XS Energy	Approved	08-04-2021	\$ 10,983	\$ 5,000	Upgraded website including branding	Applicant Returning Conditions
14	Yarn Coffee Group	Approved	08-04-2021	\$ 12,000	\$ 5,000	New Website with e-commerce, virtual shop	Applicant Returning Conditions
15	Draw n Learn	Approved	09-04-2021	\$ 962	\$ 480	Upgraded website including social media.	Applicant Returning Conditions
16	Draw n Learn	Approved	09-04-2021	\$ 962	\$ 480	Upgraded website including social media.	Applicant Returning Conditions
<b>TOTAL</b>				<b>\$ 93,841</b>	<b>\$ 39,858</b>		

Grants 2020/21									
APPLICANT	PROJECT NAME	PROJECT DESCRIPTION	APPLICATION STATUS	DETERMINATION DATE	TOTAL PROJECT COST (EX GST)	CITY CONTRIBUTION APPROVED (EX GST)	2020/21 CONTRIBUTION	END DATE	PROJECT STATUS
KDCCI	Business Excellence Awards	Awards night to recognise small business achievements.	Approved	21-09-2020	\$ 90,000	\$ 10,000	\$ 10,000	30-06-2021	Applicant Preparing Acquittal Documents
KDCCI	Pilbara Women in Business	Workshops aimed at improving business skills and providing network opportunities amongst female business leaders	Approved	21-09-2020	\$ 22,500	\$ 7,500	\$ 7,500	30-06-2021	Work In Progress
KDCCI	Pilbara Indigenous Business Networking Group	Initiative to enhance engagement between industry majors and Pilbara based indigenous suppliers and contractors	Approved	21-09-2020	\$ 47,000	\$ 15,000	\$ 15,000	30-06-2021	Work In Progress
KDCCI	Business Briefing Breakfast	Quarterly Business Briefing Breakfasts	Approved	21-09-2020	\$ 45,000	\$ 45,000	\$ 45,000	30-06-2021	Work In Progress
KDCCI	Diamond Sponsorship	KDCCI Membership / Sponsorship	Approved	21-09-2020	\$ 10,000	\$ 10,000	\$ 10,000	30-06-2021	Work In Progress
KDCCI	Grow Local	Dedicated program run between the KDCCI and RCCWA with the aim of building business capability	Approved	21-09-2020	\$ 270,000	\$ 25,000	\$ 25,000	30-06-2021	Work In Progress
KDCCI	FBT Policy Reform	KDCCI contracting BGG to prepare white paper and lobby federal politicians for FBT Policy Reform	Approved	22-03-2021	\$ 104,000	\$ 30,000	\$ 30,000	31-01-2022	Work In Progress
Pilbara Tourism Association	Warlu Way Marketing	Program to promote the Warlu Way to intra-state tourists to drive increase in visitation.	Approved	22-02-2021	\$ 36,900	\$ 15,000	\$ 15,000	30-06-2021	Work In Progress
<b>Total:</b>					<b>\$ 625,400</b>	<b>\$ 112,500</b>	<b>\$ 112,500</b>		

PROJECT LIST				
PROJECT	CONSULTANT	MOST RECENT ACTION	NEXT ACTION	STATUS
Shakespeare Precinct Scheme Amendment	Hames Sharley	Draft Engagement Report delivered for review	Confirm acceptance of Draft Engagement Report and await draft of Preferred Concept Plan based on Community Engagement.	On Target
FMG Karratha Autonomous Shuttle Bus		FMG advised that project delays due to COVID-19 now mean that the technology that was going to be used on the shuttle has now been superseded.	Nayva are required to inspect the shuttle to confirm its suitability on public roads. Due to lockdowns throughout Europe the timeframe for this to occur is uncertain. FMG to advise the City of the outcome of this when it occurs.	Within Tolerance
Direct Area Migration Agreement	TBC	Business survey released to understand specific recruitment information. RFQ released to appoint consultant to provide migration expertise.	Survey local businesses to obtain specific recruitment information. Prepare draft application based on survey results. Finalise RFQ and engage consultant to provide migration expertise on visa pathways and concessions to finalise and lodge application.	On Target
Roebourne Heritage Precinct	N/A	Letter sent to DPLH on 2 March 2021 advising of Council's decision at its February meeting, namely that it is the City's preference the the State undertake an ROI process similar to that undertaken for Cossack.	Awaiting response from DPLH.	On Target
Tourism Data Warehouse Audit & Listing		Emailed Tour operators without a listing on ATDW.	Follow up with phone call and organise a meeting with the tour operator to discuss any support they might need for the accreditation	Within Tolerance
Outdoor Dining Activation		Drafting project plan. Contacted Emily talk about outdoor dining options at Cossack and what type of support they might need		Within Tolerance
Highway Signage / Entry Statement /Visitor Information Bay		Shade Structure foundation and concrete kerbs are installed. Signs and shade structure to be installed by mid June and tree planting to be completed by end of June	Demolition of existing info bay: contract awarded and hoping to demolish by mid June 2021	On Target
Environmental Sustainability Strategy	N/A	Advertising for public comment closed. Submissions reviewed and collated. Modified draft and development of the implementation plan under development. Presented at ESAG meeting provided working draft Strategy and working draft Implementation Plan for comment.	Undertake internal consultation and finalise draft Strategy and Implementation Plan. Present to Council on 30 June.	Within Tolerance
Karratha Hydrogen Technology Cluster	N/A	Project Plan, Marketing & Communications Request and Stakeholder Database complete. Invitations sent to cluster members inviting them to participate. Commenced development of Memorandum of understanding and planning of launch event.	Develop Memorandum of Understanding for cluster members. Arrange launch event. Commence preparation for the first meeting, the first interum report and payment of second instalment.	On Target
Utility Monitoring	N/A	Project plan and Request for Quote complete. Internal consultation underway to check the scope of system required.	Advertise Request for Quote and appoint consultant.	On Target
ClimateClever	N/A	Project Plan completed. First promotion push completed. Horizon Power and Rio Tinto contributions covering the cost of schools to access the program. Monitoring uptake.	Conduct workshop for schools on 2 June. Conduct info session or Webinar with schools (Scheduled 02/06/21, 1515-1600, Meeting Room 4 with Zoom Link). Attendance confirmed: Karratha Senior High School, Pegs Creek Primary, Karratha Primary, Wickham Primary, Millars Well Primary	On Target

## 14.6 CONTAINER DEPOSIT SCHEME REBATE

<b>File No:</b>	<b>WM.50</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Manager City Services</b>
<b>Date of Report:</b>	<b>8 June 2021</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Nil</b>

---

### **PURPOSE**

To inform Council of the Container Deposit Scheme (CDS) rebate agreement for the eligible containers collected in the City's kerbside recycling service.

### **BACKGROUND**

WA introduced the Containers for Change Container Deposit Scheme (CDS) on 1 October 2020. The State Government appointed WA Return Recycle Renew (WARRRL) to develop and administer the CDS in WA.

Kerbside recycling is one of the main sources of eligible containers collected under the CDS. The City's kerbside recyclables are currently processed at the South Guilford Materials Recovery Facility (MRF) operated by Cleanaway. The Waste Avoidance & Resource Recovery (Container Deposit Scheme) Regulations require the MRF operator to enter into a recovery amount agreement with WARRRL to receive refund payments for the eligible containers processed by the MRF. Where the MRF operator receives recyclable material from a local government, a refund sharing agreement with that local government is also required.

The MRF operator is required to pay the relevant local government 50% of all recovery amount payments, less costs and revenue losses incurred by the MRF resulting from the CDS implementation. These are specified in the Local Government Sharing Protocol published by the Regulator and include:

**Yield loss** – CDS implementation has reduced the amount recyclable material delivered to the MRF effectively reducing income generated through product sales.

**Gate fee reduction** - lower tonnage received at the MRF following CDS implementation reduces gate fee income.

**Administrative Costs** – additional administrative costs incurred by MRF operators to comply with the requirements of the Recovery Amount Protocol (software, reporting, operational changes).

**Audit Costs** – the MRF operators bear the cost of quarterly audits undertaken by the Scheme operator. These audits determine the number of eligible containers per tonne of recycling processed by MRF.

The City has received a Refund Sharing Agreement from the MRF operator (Cleanaway) to access the rebate for eligible containers from its kerbside recycling. The payment calculation formula in the agreement is in accordance with the Local Government Sharing Protocol.

WARRL has finalised the rebate to MRF operators for the period October-December 2020 following their audit to determine the Eligible Container Factor (containers per tonne of recyclables). The audit determined there were 1,200 eligible containers per tonne of recyclables processed by MRFs during this period. Based on the Refund Sharing Agreement formula, the City is entitled to a rebate of \$7,611 from the MRF operator for its kerbside recyclables delivered during the period. This equates to approximately 2 cents per eligible container. The eligible container factor will vary each quarter depending on the WARRL audit findings.

It should be noted that the City's kerbside recycling tonnage monthly average has reduced since the implementation of the CDS from approximately 120 tonnes pre CDS to 85 tonnes per month for the last quarter.

### **CONCLUSION**

The City is required to enter into a Refund Sharing Agreement with the MRF operator (Cleanaway) to receive a rebate for eligible containers collected through its kerbside recycling service. The agreement contains the formula for the rebate calculation in accordance with the Local Government Sharing Protocol referenced in the relevant legislation. The City's eligible rebate for the October to December period is \$7,611. Rebates for subsequent quarters will vary based on the tonnage of the City's kerbside recyclables delivered to the MRF and the eligible container factor determined by the WARRL audits.

**15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**16 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

**17 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**





## **18 MATTERS BEHIND CLOSED DOORS**

---

### **OFFICER'S RECOMMENDATION**

In accordance with Section 5.23 (2) (e) (iii) of the *Local Government Act 1995*, that Council move in camera to discuss item:

#### **18.1 CONFIDENTIAL ITEM - RECOVERY OF RATES – 8 CRANE CIRCLE A69735**

Also included is the following:

#### **ATTACHMENT TO ITEM 13.2 KARRATHA LEISUREPLEX IMPROVEMENT STUDY, SOLAR PHOTOVOLTAIC SYSTEM INITIATIVE**

These matters if disclosed would reveal information about the business, professional, commercial or financial affairs of a person.



## **19 CLOSURE & DATE OF NEXT MEETING**

The meeting closed at \_\_\_\_\_.

The next meeting is to be held on Monday, 26 July 2021 at 5.30 pm at Council Chambers - Welcome Road, Karratha.