



ORDINARY COUNCIL MEETING

MINUTES

**The Ordinary Meeting of Council was held
in the Council Chambers, Welcome Road, Karratha,
on Monday, 26 July 2021**

A handwritten signature in black ink, appearing to read "Chris Adams", is positioned above a horizontal line.

**CHRIS ADAMS
CHIEF EXECUTIVE OFFICER**



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The City of Karratha warns that anyone who has any application lodged with the City of Karratha must obtain and should only rely on

WRITTEN CONFIRMATION

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed: 
Chris Adams - Chief Executive Officer

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
 - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
 - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION: *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

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MINUTES

1 OFFICIAL OPENING

The Ordinary Meeting of Council held in the Council Chambers, Welcome Road, Karratha on Monday, 26 July 2021 was declared open at 5.30 pm. Cr Long acknowledged the traditions of the Ngarluma people, on whose land we are gathered here today.

2 PUBLIC QUESTION TIME

Nil

3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED

Councillors:

- Cr Peter Long [Mayor]
- Cr Kelly Nunn [Deputy Mayor]
- Cr Jamie Armstrong
- Cr Garry Bailey
- Cr Margaret Bertling
- Cr Geoff Harris
- Cr Pablo Miller
- Cr Daniel Scott
- Cr Evette Smeathers
- Cr Joanne Waterstrom Muller

Staff:	Chris Adams	Chief Executive Officer
	Phillip Trestrail	Director Corporate Services
	Arron Minchin	Director Community Services
	Ryan Hall	Director Development Services
	Simon Kot	Director Strategic Projects & Infrastructure
Linda Phillips	Minute Secretary	

Apologies: Nil

Absent: Nil

Leave of Absence: Nil

Members of Public:

- Paul Day
- Laurence Roberts
- Benji Thempeim

Members of Media:

- Cheyenne Enciso – Pilbara News
- Daniel Pizarro – Ngaarda Media

4 REQUESTS FOR LEAVE OF ABSENCE

Nil

5 DECLARATIONS OF INTEREST

Cr Miller declared an interest in the following item:

- Financial interest in item 12.2 Stallholder and Street Trading Policy Review as Cr Miller owns a food van.

6 PETITIONS/DEPUTATIONS/PRESENTATIONS

Paul Day made a deputation on behalf of residents in Walkington Circle, Millars Well objecting to the proposal in relation to agenda item 12.1 Reconsideration of Development Application for Child Care Premises at 3 Walkington Circle requesting that Council affirm its decision made in February 2021 to refuse Development Application DA20263 as per Option 2 outlined in the report.

7 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154836
MOVED : Cr Armstrong
SECONDED : Cr Harris

That the Minutes of the Ordinary Meeting of Council held on Wednesday, 30 June 2021, be confirmed as a true and correct record of proceedings.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller,
Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

8 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

02/06/2021	- Meeting with Engineers Australia
02/06/2021	- Special State Council meeting
03/06/2021	- AMCA General meeting
03/06/2021	- Meeting with Woodside
08/06/2021	- Meeting with Rio Tinto
08/06/2021	- Meeting with Department of Foreign Affairs and Trade (WA branch)
09/06/2021	- Meeting with Fortescue Metals
09/06/2021	- Pilbara Universities Centre AGM FY20/21
09/06/2021	- Pilbara Universities Centre Board meeting
10/06/2021	- Meeting with Woodside
11/06/2021	- Woodside Community Liaison Group Meeting
19/06/2021	- Nor West Jokey Club – Ladies Day race presentation
21/06/2021	- Councillor Briefing Session
22/06/2021	- Meeting with the Norwegian Ambassador – Australia/Norway Hydrogen Opportunities Roundtable
22/06/2021	- Meeting with the Pilbara Regiment
23/06/2021	- Pilbara 2021 conference
23/06/2021	- Meeting with Norther Australia Infrastructure Facility (NAIF)
24/06/2021	- Pilbara 2021 conference
25/06/2021	- CRCNA Board Meeting
28/06/2021	- Pilbara Country Zone Meeting
29/06/2021	- Seniors Centenarians Lunch
30/06/2021	- Annual Electors' Meeting
30/06/2021	- Ordinary Council Meeting

9 EXECUTIVE SERVICES

Nil

10 CORPORATE SERVICES

10.1 FINANCIAL STATEMENT FOR PERIOD ENDED 31 MAY 2021

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Corporate Accountant
Date of Report:	7 July 2021
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To provide a summary of Council's financial position for the period ending 31 May 2021.

BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 31 May 2021:

2020/21	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	YTD Variance	Variance %	Impact on Surplus
Operating Revenue (incl. Rates)	107,935,497	109,048,512	102,476,360	102,165,642	(310,718)	-0.3%	↓
Operating Expense	(100,281,437)	(99,651,471)	(89,924,308)	(87,426,689)	2,497,619	-2.8%	↑
Non Operating Revenue	23,666,113	16,222,261	5,592,406	5,642,062	49,656	0.9%	↑
Non Operating Expense	(55,254,677)	(46,477,412)	(30,008,001)	(31,227,132)	(1,219,131)	4.1%	↓
Non Cash Items Included	18,865,845	19,007,649	17,824,911	17,365,523	(459,388)	-2.6%	
Restricted Surplus BFWD 19/20	452,483	453,046	453,046	453,046	0	0.00%	
Unrestricted Surplus BFWD 19/20	5,048,682	1,700,172	1,700,172	1,700,172	0	0.00%	
Restricted Surplus CFWD	298,823	298,823	298,823	298,823	0	0.00%	
Surplus/(Deficit) 20/21	133,683	3,934	7,815,763	8,373,801	558,038		

This table shows a surplus position of \$8.3m, a positive variance of \$558k compared to the year to date budgeted surplus position of \$7.8m, which reflects timing of transactions associated with grant funding, contributions, reserve transfers, cyclone claims, loans, COVID-19 grants and projects.

The restricted balance referred to in the preceding table and throughout this report comprises of Pilbara Underground Power (PUPP) Service Charges levied in 2014/15, which are subject to the 10-year instalment option offered by Council.

At its June meeting, Council resolved to adopt the June 2021 Final Forecast. The amendments to budget adopted as part of this review are not reflected in this report but will be reflected in the financial statements for the period ending 30 June 2021 presented at the August 2021 meeting of Council.

The following variances contribute significantly to the total YTD variance shown in the above table. Further detail on these variances is included later in this report in the variance commentary by Program for the Statement of Financial Activity.

Operating Revenue		
853,833	▲	Kevin Richards Memorial Oval - Transfer of Public Open Space Contribution funds from Trust - Transfer effected earlier than anticipated
853,833	▲	Positive Variance
432,109	▼	Karratha Airport - Grant for security screening - Grant approval & executed documents received in June - Invoice request to be submitted to Finance for processing in June
390,222	▼	Karratha Airport - Security screening charges from March to June will be recovered via Grant funds for enhanced security costs
290,865	▼	Local Government Grants - Bayly Ave Project - Funding full claim to be processed once construction complete by end of June
1,113,196	▼	Negative Variance
(259,363)	▼	Net Negative Variance
Operating Expenditure		
626,900	▲	Fleet & Plant - Cost allocated to works - Over recovered due to depreciation entry post audit finalisation
487,338	▲	City Centre landscaping works expected to be completed by June
304,925	▲	Town beautification - Roundabout maintenance - Delays in project program delivery. 20% of project delivered. Funding to be carried forward to 2021/22 FY
257,339	▲	Depreciation - Capitalisation of Hampton Pavilion works yet to occur this financial year due to delay in project completion
260,904	▲	Shoulder Grading - Various Roads - Weather events affected program - Staff redirected to rural roads as reactive repairs required
234,722	▲	Karratha Airport Airside maintenance - Delay in ongoing works by Works/Operations department due to persistent rain events
178,185	▲	Town Centre maintenance - Staff redeployed to assist in Traffic Management Plan. Reactive requirements due to weather events. Materials delivery delayed
216,573	▲	Community Engagement - Large Grants - Awaiting invoicing of some large grants from previous rounds
215,636	▲	Wickham Aquatic Centre - Pool refurbishment - Pending Contractors milestone payment of works due to outstanding defect items
213,159	▲	Waste collection & street sweeping - Services delivered for May. Contractor invoices not received until June
2,995,680	▲	Positive Variance
567,849	▼	Plant Depreciation - Significant equipment capitalised following audit finalisation. Depreciation has been processed for full financial year
567,849	▼	Negative Variance
2,427,831	▲	Net Positive Variance
Non Operating Revenue		
1,342,125	▲	Reserve transfer for Wickham Recreation Precinct expenditure completed - Transfer effected earlier than budget
255,802	▲	Reserve transfer for Andover Park Redevelopment, KRMO & Walgu Park - Timing of expenditure
1,597,927	▲	Positive Variance
372,027	▼	Reserve transfer for Dampier Palms Redevelopment and Johns Creek Boat Ramp - Timing of expenditure - To be transferred in June
288,919	▼	Reserve transfer for Karratha revitalisation and roundabout maintenance - Timing of expenditure
228,000	▼	Reserve transfer for Point Samson Fishing Jetty expenditure to occur in June
223,500	▼	KLP Gym expansion equipment - Project delayed therefore transfer adjusted in line with Final Forecast and 2021/22 Budget
162,118	▼	Water Tank Art - Project delayed, therefore transfer adjusted in line with Final Forecast and 2021/22 Budget
134,919	▼	Reserve transfer for employee entitlements to occur at financial year end
103,140	▼	Proceeds from disposal of plant assets - Various minor variances - Proceeds received less than anticipated
1,512,623	▼	Negative Variance
85,304	▲	Net Positive Variance
Non Operating Expenditure		
1,088,808	▲	Karratha Airport Equipment - The procurement cost of \$850k for the Baggage Handling System part replacement has been carried forward to FY21/22 and \$238k has been returned to the Airport reserve

540,000	▲	Transfer to Infrastructure Reserve - Reserve transfer for REAP contribution received in June. Reserve transfer to occur in June
308,722	▲	Employment cost - Fleet & Plant - Underspent due to vacant positions only recently filled
937,736	▲	Employment cost - Tech Services - Variance due to some positions vacant over the year
376,133	▲	TC Damien Capital - Shade and Light Pole Remediation works being re-evaluated before being repackaged and readvertised
238,024	▲	IT Hardware refresh - IT Hardware RFQ currently advertised but expenditure will be carried forward to 2021/22 FY; Photocopier RFQ advertised
193,145	▲	Staff Housing - Buildings - Project has been retendered after no award at March OCM. Addressed in the Final Forecast & carried forward to 2021/22
176,560	▲	Playground replacement/upgrade - Project delayed due to Tender documentation information. Budget carried forward to 2021/22
144,936	▲	Building Management system project underway; Building security/alarm system project planning started
140,620	▲	Land Development-Lazylands (L651 Hancock/Maitland) - Contractors progress claim \$80k expected in June. Remaining budget to be carried forward in 2021/22
125,818	▲	TC Damien Capital - Light Pole remediation works not yet scheduled
115,550	▲	Karratha Airport Airside upgrade - Works are ongoing and expected completion in June
103,388	▲	Walgu Park Public Art Project - 2D Mural completed; sculptural components are not being pursued
100,126	▲	Variation due to delay in Water Tanks Public Artwork project which is now in progress, Water Tank Prep Works due for completion in June, Water Tank Artwork Mural Artwork due for completion in July 2021
100,000	▲	Dampier Pavilion Activation Tender will not be expended this financial year - Addressed in final forecast
100,000	▲	Upgrade of audio-visual equipment in Council Chambers - Delay in procurement & carried forward to 2021/22 FY
4,789,566	▲	Positive Variance
3,566,300	▼	Transfer to Infrastructure Reserve - Reserve transfer for Transient Workers Accommodation Rates completed earlier than budgeted
2,517,422	▼	Partnership Reserve - Reserve Transfer for Wickham Recreation Precinct contribution transferred in April but budgeted in June
298,986	▼	Strategic Land Acquisitions - Relates to lots acquired in Jingarri in December 2020. Timing difference between budget and actual
6,382,708	▼	Negative Variance
1,593,142	▼	Net Negative Variance

While the City is in a strong financial position, the impact of the COVID-19 pandemic has, and may continue to have an impact on the City's short/medium term financial position.

FINANCIAL MANAGEMENT SUMMARY

Local Government Financial Ratios

Period End 31 May 2021	Target Ratio	Original Annual Budget Ratio	YTD Actual Ratio
Current Ratio Current Assets less Restricted Assets ÷ Current Liabilities less liabilities associated with Restricted assets	1 or above	N/A	3.0
Asset Sustainability Ratio Capital Renewal and Replacement Expenditure ÷ Depreciation	> 0.90	1.15	0.73
Operating Surplus Ratio Operating Surplus (excl. capital grants & contributions) ÷ Own Source Revenue	0 – 15%	1.3%	11.7%
Own Source Revenue Ratio Own Source Operating Revenue ÷ Operating Expenses	0.40 or above	0.82	0.92
Debt Service Cover Ratio Operating surplus before interest expense and depreciation ÷ Principal and interest Expense	> 2	54.3	131.7

The Asset Sustainability Ratio is currently below the target. On the basis of planned capital projects presented to Council as part of the 2020/21 final forecast it is anticipated that the ratio will meet the target by the end of the financial year.

Statement of Financial Position

	2021 May	2021 April	% change
Current			
Assets	88,607,520	89,478,844	-0.97%
Liabilities	11,525,987	10,298,155	11.92%
Non Current			
Assets	709,567,893	709,082,916	0.07%
Liabilities	15,809,240	15,809,240	0.00%
Net Assets	770,840,186	772,454,365	

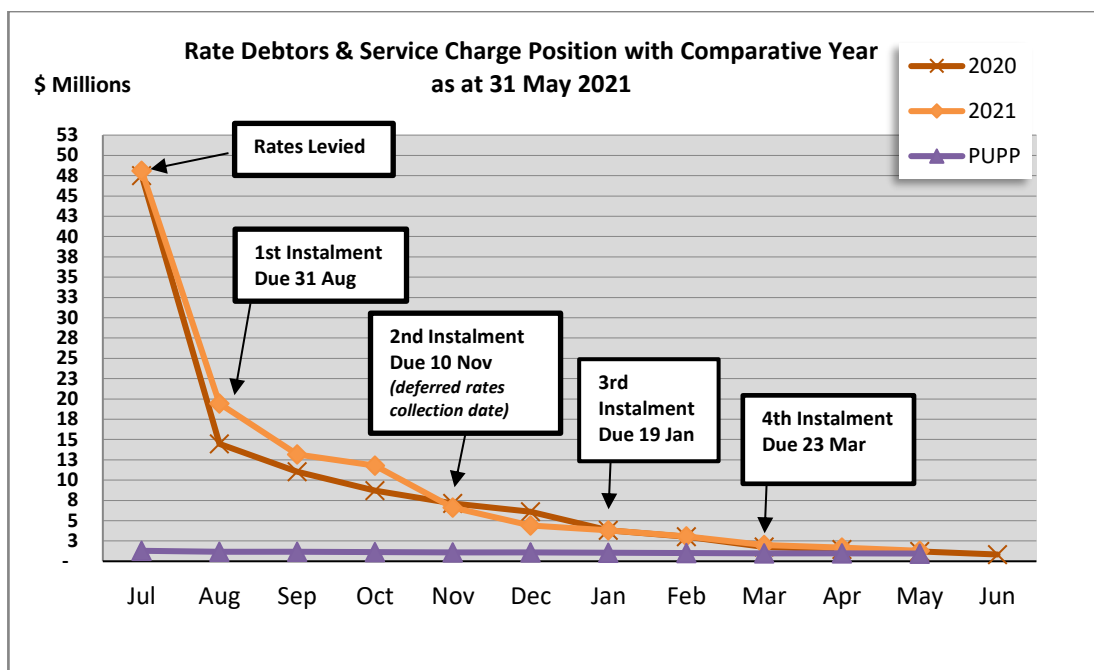
Current Assets had decreased by 0.97% from April to May, which was attributable to the decrease of unrestricted cash due to payment of accounts payable. Current Liabilities increased by 11.92% due to increase of trade and other payables. Non-Current Assets had a slight increase of 0.07% which was attributable to Plant purchases. No change to Non-Current Liabilities.

Debtors Schedule

The following table shows Trade Debtors that have been outstanding over 40, 60 and 90 days at the end of May. The table also includes total Rates and PUPP Service Charges outstanding.

Debtors Schedule				
	2021 May	2021 April	Change %	% of Current Total
Sundry Debtors				
Current	4,498,387	3,840,100	17%	70.5%
> 40 Days	218,111	29,049	651%	3.4%
> 60 Days	55,814	86,958	-36%	0.9%
> 90 Days	1,611,219	1,599,634	1%	25.2%
Total	6,383,530	5,555,742	15%	100%
Rates Debtors				
Total	1,290,430	1,676,440	-23%	100%
PUPP Debtors				
Total	952,386	985,837	-3.4%	100%

A total of \$47.3m of Rates (including ESL and waste charges) have been paid to end of May, representing a collection rate of 97.3% to date.

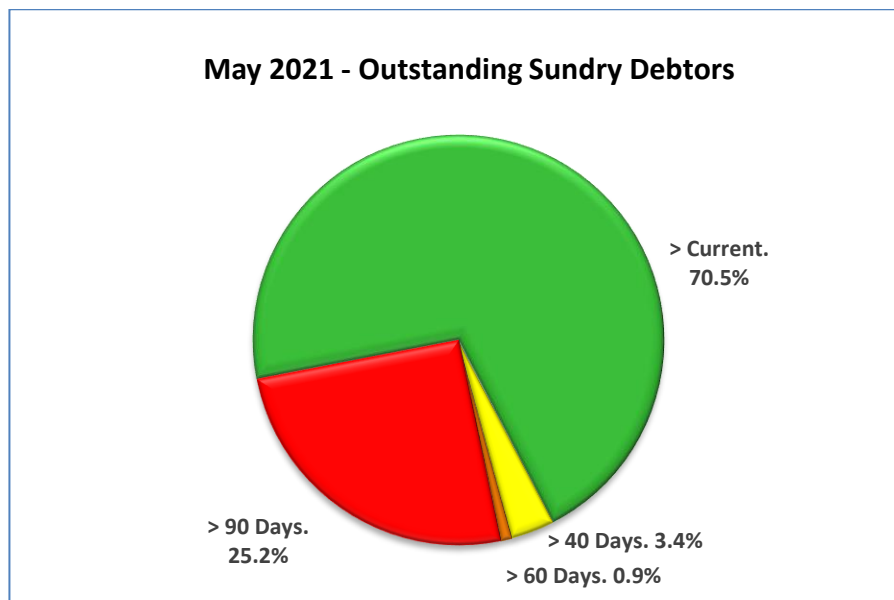


There was a decrease of 3.4% from April in the PUPP Debtors balance. PUPP payments have now been received on 99.83% of properties, and of those paid 98.10% have paid in full with 1.90% paying by instalments.

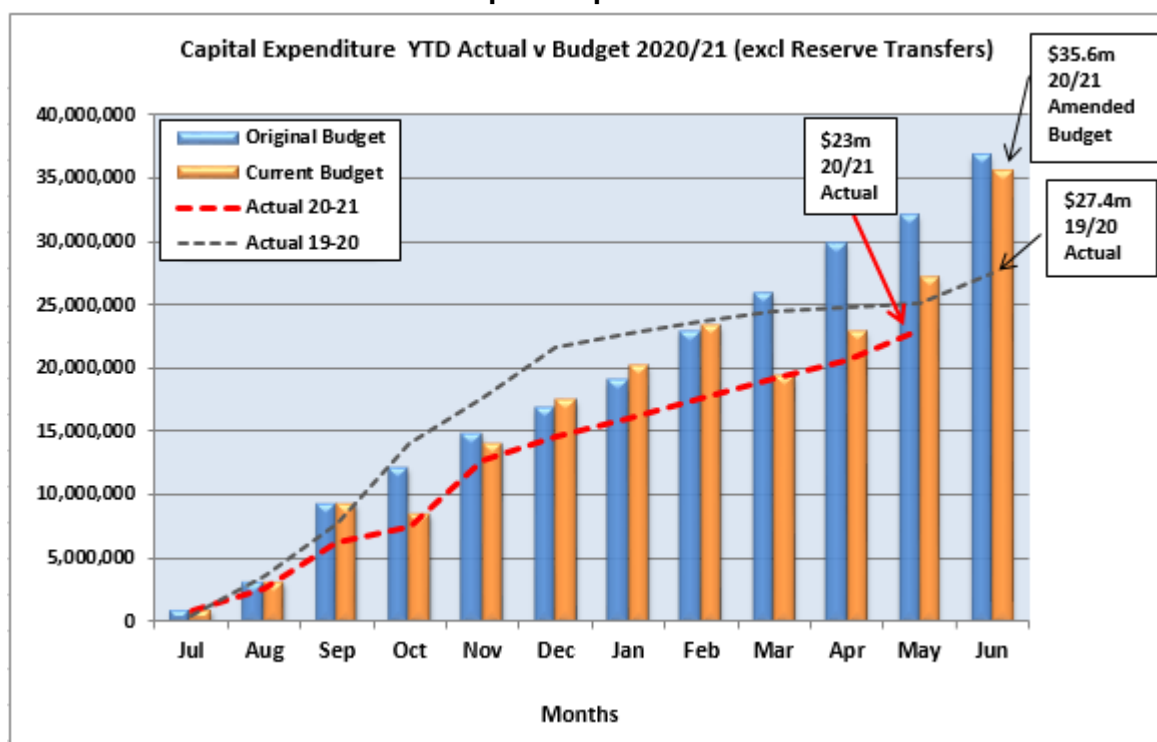
Collection of outstanding debts greater than 40 days is continuing in line with Council policy. The following table highlights outstanding balances for each ageing period for Trade Debtor balances in excess of \$5,000.

Code	Name	40 Days	60 Days	Over 90 Days	Commentary
F138	Frank Smith	0.00	0.00	41,593.20	Demolition costs due to uninhabitable dwelling. At the February 2019 OCM Council resolved to take possession and sell the property. Defendant has denied liability. Summary Judgement application being prepared.
F174	Flex Cafe	1,986.71	2,316.54	13,667.47	Relates to monthly rent at KLP Café for Sept, Oct, Nov, Dec 2020, Jan, Feb, Mar & Apr 2021 and Utility fees for Sept, Oct, Nov & Dec 2020. Payment arrangement in place to clear debt by Oct 2021. Payments up to date as at 31 May 2021.
J101	Karratha Skip Bin Hire Pty Ltd	0.00	57.66	6,215.20	Waste disposal fees for Oct, Nov & Dec 2020 plus interest charges. Account is currently on cash only. Referred to CS Legal and Letter of Demand issued.
K078	Karratha Sporting & Recreation Club Inc	4,359.34	7,307.88	34,647.47	Electricity Invoices for Oct 2019, Aug, Sept, Oct, Nov, Dec 2020 and Jan 2021. Payment arrangement has been proposed to the Club and discussions are ongoing to finalise agreement.
B424	Noel Bartholomew	0.00	379.92	57,300.53	Relates to remedial works carried out at residential address and related admin fees.
O092	Otan Karratha Pty Ltd	0.00	0.00	173,841.00	Council resolved at the October 2019 OCM to accept the debtor's settlement offer. Deed of Settlement with Otan has been executed. First three payments have been received. Final instalment due 30/06/21 has not been received.
P400	Pacifica Developments	77,369.50	0.00	0.00	Building Application 210409 - Application is subject to payment being received.
S509	Supercivil Pty Ltd	0.00	3,780.77	624,879.71	Relates to overcharge RFT 41 - 13/14 - Supplying and Laying of Asphalt. Arbitration commenced and parties currently preparing witness statements. Further hearing to be scheduled.
V026	Virgin Australia Airlines Pty Ltd	0.00	0.00	554,835.87	Voluntary Administration as of 20/04/20. Court hearing 06/04/21. Dividend expected to be paid in August 2021.

The impact of the COVID-19 global pandemic has resulted in an increase in outstanding balances for amounts greater than 60 and 90 day ageing periods. This is particularly evident for small businesses and community organisations. Council has implemented measures to support the community and local businesses in these areas, including the COVID-19 Community Assistance Fund as well as lease fee deferrals and other initiatives.



Capital Expenditure



Council's 2020/21 current Capital Expenditure amended budget is \$35.6m with the majority associated with the following projects including Street & Road Reseal Program, Karratha CBD Re-planting Program, Andover Park Redevelopment Project, Hampton Pavilion Re-roofing and Solar Panelling, Welcome Rd Redevelopment, Kevin Richards Oval Lighting and

other infrastructure improvements. The following table shows capital expenditure is 15.6% below budget for the year to date.

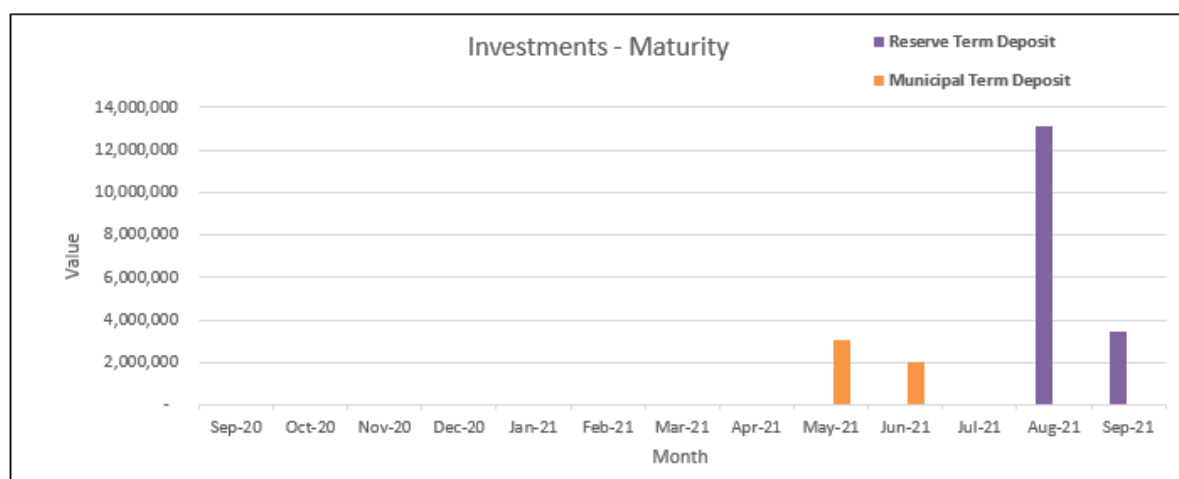
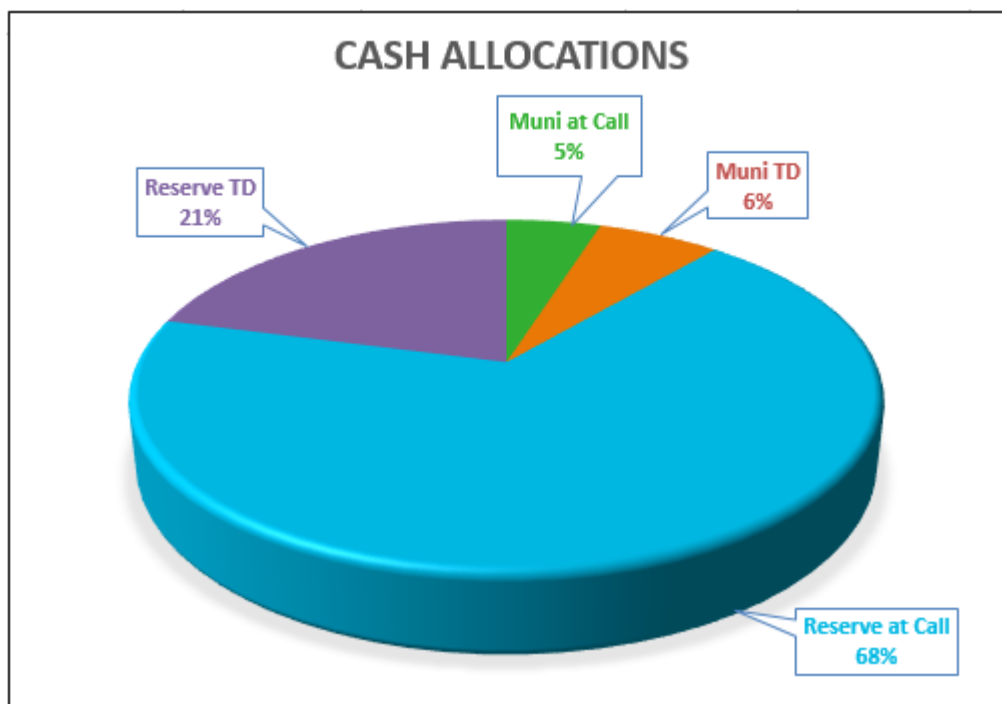
CAPITAL EXPENDITURE						
Asset Class	YTD			ANNUAL		
	YTD Budget	YTD Actual	Variance %	Annual Original Budget	Annual Amend Budget	% of Annual Budget
	31-May-21			30-Jun-21		
Land	515,424	679,606	31.85%	3,150,000	3,620,424	-81%
Artwork	384,873	121,359	-68.47%	663,349	546,562	22%
Buildings	1,819,839	1,230,952	-32.36%	2,277,630	2,881,339	43%
Equipment	1,605,022	605,127	-62.30%	2,658,045	2,077,522	29%
Furn & Equip	1,794,000	1,118,660	-37.64%	2,899,491	1,932,357	58%
Plant	3,863,496	3,896,879	0.86%	4,374,159	4,999,496	78%
Infrastructure	17,288,617	15,352,799	-11.20%	20,926,361	19,631,087	78%
Totals	27,271,271	23,005,382	-15.6%	36,949,035	35,688,787	64%

Further detail on these variances is included later in this report in the variance commentary by Program in the Statement of Financial Activity.

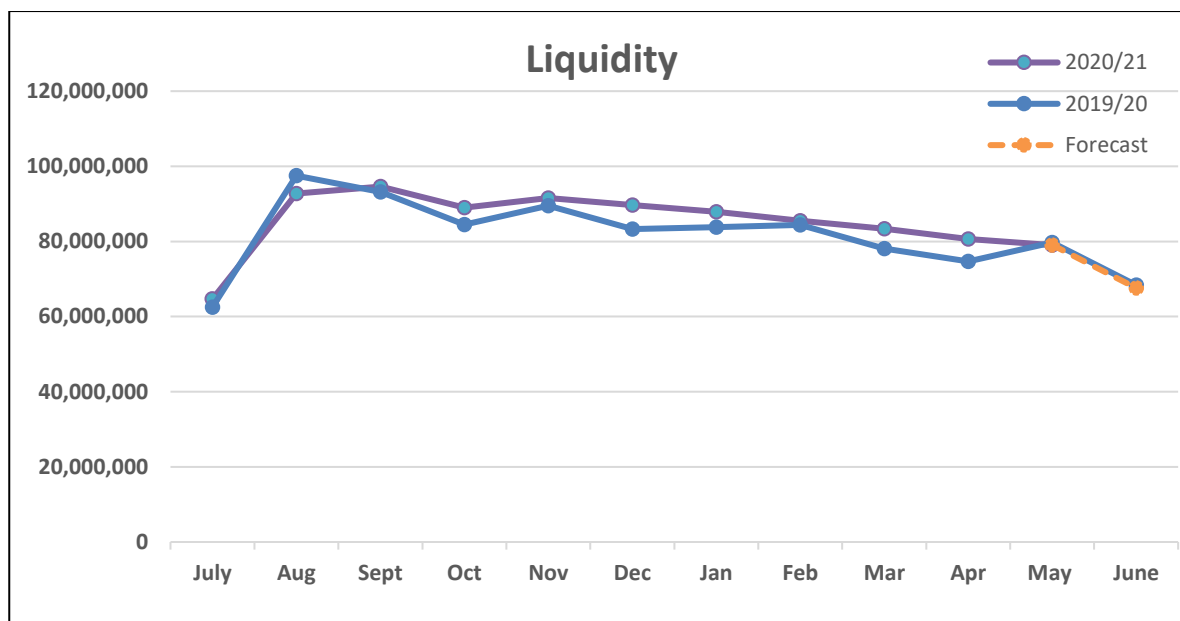
Cash and Financial Investments

The following table indicates the financial institutions where the City has investments as of 31 May 2021.

Institution	Accounts	Principal Investment \$	Balance 31 May 2021 \$	Interest %	Investment Term	Maturity
RESERVE FUNDS						
WBC	Business Premium Cash Reserve		53,694,675	0.81	At Call	
ME	Reserve Term Deposit	3,000,000	3,027,033	1.15	12 months	Aug-21
ME	Reserve Term Deposit	2,000,000	2,017,959	1.15	12 months	Aug-21
ME	Reserve Term Deposit	1,000,000	1,008,633	1.15	12 months	Aug-21
ME	Reserve Term Deposit	3,000,000	3,025,899	1.15	12 months	Aug-21
BWEST	Reserve Term Deposit	4,000,000	4,026,926	0.90	12 months	Aug-21
ME	Reserve Term Deposit	3,400,000	3,428,923	1.15	12 months	Sep-21
MUNICIPAL FUNDS						
BWEST	Municipal Term Deposit	3,000,000	3,019,601	0.88	9 months	May-21
ME	Municipal Term Deposit	2,000,000	2,001,688	0.40	3 months	Jun-21
WBC	Municipal (Transactional)		3,856,249	0.00	At Call	
N/A	Cash on Hand		12,567			
TOTAL		21,400,000	79,120,153			
The balance of all Term Deposits includes interest accrued to 31 May 2021						



The RBA official cash rate (overnight money market interest rate) remains at 0.10% during the month of May. As a result of the low RBA cash rate, Municipal Funds held in the Westpac Bank transaction account are currently not earning interest. Reserve funds held in the Westpac Business Premium Cash Reserve account are earning 0.81% in interest over balances of \$1m.



The liquidity graph for 2020/21 demonstrates a decrease in liquidity from April. This decrease in liquidity was attributable to the payment of trade and other payables.

The impact on revenues as a result of COVID-19 have, and will continue to have, an impact on the City's cash liquidity. The impact of this, as well as implemented community support initiatives, continues to be closely monitored.

Other Investments

As part of Council's investment strategy, reserve funds were used to purchase a commercial property 'The Quarter HQ' in June 2017. The following table provides a summary of all income and expenditure for The Quarter for the current financial year which has been significantly impacted by rent relief offered to tenants impacted by COVID-19 and capital expenditure on lift upgrades:

	Month 31 May 2021 \$	Year to Date 31 May 2021 \$	Life to Date 31 May 2021 \$
Total Income Received	266,863	2,993,695	10,605,455
Total Expenditure Paid	(164,188)	(1,605,778)	(5,594,214)
Net Income	102,674	1,387,917	5,011,241
Annualised ROI	6.2%	7.6%	6.4%

Also, as part of Council's investment strategy, Council resolved at its May 2020 meeting to execute a loan agreement with Scope Property Group Pty Ltd for the acquisition and redevelopment of the Dampier Shopping Centre. This loan is to be funded utilising Reserve funds and borrowings from WATC (if required) and is to be for a maximum initial term of ten years. To date, no borrowings from WATC have been required. The following table provides a summary of this funding arrangement for the current financial year (excluding a drawdown request for \$300,000 in June 2021):

	Month 31 May 2021 \$	Year to Date 31 May 2021 \$	Life to Date 31 May 2021 \$
Funded Amount	-	(350,000)	(350,000)
Interest Charges	-	9,487	9,487
Remaining Loan Amount	3,750,000	3,750,000	3,750,000

The financial statements for the reporting period are provided as an attachment in the form of:

- Statement of Comprehensive Income by Nature or Type;
- Statement of Comprehensive Variance Commentary by Nature or Type
- Statement of Financial Activity
- Operating and Capital Variance Commentary by Program Area;
- Net Current Funding Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalents; and
- Statement of Financial Activity by Divisions.

LEVEL OF SIGNIFICANCE

Financial integrity is essential to the operational viability of the City but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the City to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

COUNCILLOR/OFFICER CONSULTATION

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5) of the *Local Government (Financial Management) Regulations 1996*, a report must be compiled on variances greater than the materiality threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

POLICY IMPLICATIONS

The Council's financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

FINANCIAL IMPLICATIONS

The report represents the financial position of the Council at the end of May 2021 with a year to date budget surplus position of \$7,815,763 (comprising \$7,516,940 unrestricted surplus and \$298,823 restricted surplus) and a current surplus position of \$8,373,801 (comprising \$8,074,978 unrestricted surplus and \$298,823 restricted surplus). The restricted balance comprises PUPP service charges levied in 2014/15.

The COVID-19 pandemic has, and will continue to have, major impacts on businesses and the economy. A number of assistance packages have been made available through State and Federal Governments, Financial Institutions, Business Support Agencies, Utility Providers and Industry. In addition to these, Council has implemented a number of further stimulus and assistance packages to support residents, ratepayers, community organisations and local businesses through these difficult times.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-2021 provided for this activity:

Our Programs/Services:	4.c.1.1	Management Accounting Services.
Our Projects/Actions:	4.c.1.1.19.1	Conduct monthly and annual financial reviews and reporting.

RISK MANAGEMENT CONSIDERATIONS

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	The completion of the Monthly Financial Activity Statement report is a control that monitors this risk
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	There are no identified risks of a greater level associated with the Officer's recommendation
Compliance	Low	There are no identified risks of a greater level associated with the Officer's recommendation

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

This is a monthly process advising Council of the current financial position of the City.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per the Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 31 May 2021; and
2. APPROVE the following actions:
 - a) _____
 - b) _____

Option 3

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending 31 May 2021.

CONCLUSION

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regard to the variances and the commentary provided are to be noted as part of the report.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154837
MOVED : Cr Smeathers
SECONDED : Cr Harris

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to RECEIVE the Financial Reports for the financial period ending 31 May 2021.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

City of Karratha**Statement of Comprehensive Income**

By Nature or Type

for the period ending 31 May 2021

	Original Budget	Amended Budget	Budget YTD	Actual YTD	Material Variance ≥10%	\$50,000 or more	2019/20
	\$	\$	\$	\$	%	\$	\$
Revenue							
Rates	43,374,241	44,325,973	44,325,973	44,298,154	-	-	40,488,172
Fees and Charges	37,545,656	40,878,268	36,057,838	35,507,085	-	(550,753)	38,548,526
Operating Grants, Subsidies and Contributions	18,470,160	13,363,233	13,251,754	13,093,210	-	(158,544)	13,840,155
Service charges	0	0	0	0	-	-	861
Interest Earned	1,174,577	1,067,554	987,318	995,582	-	-	2,455,903
Proceeds/Realisation	0	0	0	0	-	-	0
All Other	765,673	2,764,645	2,720,416	2,965,175	-	244,759	995,327
	101,330,307	102,399,673	97,343,299	96,859,206	-	(464,538)	96,328,944
Expenses							
Employee Costs	(35,425,142)	(35,934,327)	(33,159,628)	(33,336,539)	-	(176,911)	(35,315,195)
Materials and Contracts	(33,273,148)	(32,048,699)	(28,263,170)	(25,643,193)	-	2,619,977	(26,036,342)
Utilities (gas, electricity, water etc)	(6,475,307)	(6,276,654)	(5,455,829)	(5,570,781)	-	(114,952)	(5,824,123)
Interest Expenses	(5,994)	(5,994)	(5,994)	(27,750)	362.96%	-	(9,919)
Depreciation	(18,594,262)	(19,057,407)	(17,461,723)	(17,540,195)	-	(78,472)	(17,692,578)
Insurance Expenses	(1,773,981)	(1,903,606)	(1,902,306)	(1,900,249)	-	-	(1,573,650)
Other Expenses	(4,460,820)	(3,928,896)	(3,303,770)	(3,109,013)	-	194,757	(2,726,957)
	(100,008,654)	(99,155,583)	(89,552,420)	(87,127,720)	-	2,444,399	(89,178,764)
	1,321,653	3,244,090	7,790,879	9,731,486			7,150,180
Non Operating Grants, Subsidies & Contributions							
Contributions	6,603,990	6,103,193	5,124,361	5,275,349	-	150,988	14,696,422
Profit on Asset Disposal	1,200	545,646	8,700	31,087	257.32%	-	134,365
(Loss) on Asset Disposal	(272,783)	(495,888)	(371,888)	(298,969)	-19.61%	72,919	(1,674,523)
Asset Accounting Change Reg 17A	0	0	0	0	-	-	(290,670)
Fair value adjustments to financial assets at fair value through profit or loss	0	0	0	0	-	-	122,620
Fair value adjustments to investment property	0	0	0	0	-	-	1,745,200
(Loss) on revaluation of Furniture/Equipment	0	0	0	0	-	-	(20,173)
Net Result	7,654,060	9,397,041	12,552,052	14,738,953			21,863,421
Other Comprehensive Income							
<i>Items that will not be reclassified subsequently to profit or loss</i>							
Changes in asset revaluation surplus	0	0	0	0	-	-	157,537
Total other comprehensive income	0	0	0	0		-	157,537
Total Comprehensive Income	7,654,060	9,397,041	12,552,052	14,738,953			22,020,958

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments provide an explanation of these variances. Further details are provided later in this report in the variance commentary by Program in the Statement of Financial Activity.

Variance Commentary by Nature & Type

Operating Revenues	Material Variance		Significant Items		
	(10% or \$50K whichever is the greater)				
Fees & Charges	-1.53%	(550,753)	217,790	▲	Liquid waste disposal fees - More liquid waste removed from 7 Mile than forecast. Addressed in final forecast
			191,022	▲	REAP Program - Income performance surpassed budget due to increase in venue hire bookings & live show ticket sales
			97,971	▲	Income from Recycling - More scrap metal removed from 7 Mile than forecast. Addressed in final forecast
			83,231	▲	KLP Swimming lessons - Better than forecasted enrolments
			65,921	▲	Property Income - Babcock Hangar - Variance due to adjustment to reversal of 2019/20 EOFY accrual and associated reversal
			655,934	▲	Positive Variance
			(599,834)	▼	Karratha Airport - Aviation revenue - Variance due to reduced flights & passengers. Recovery slower than anticipated. Addressed in final forecast
			(390,222)	▼	Karratha Airport - Security screening charges from March to June will be recovered via Grant funds for enhanced security costs
			(259,992)	▼	Contaminated waste disposal fees - Actual waste delivered less than anticipated - Addressed in final forecast
			(1,250,048)	▼	Negative Variance
			(594,114)	▼	Net Negative Variance
Operating Grants, Subsidies & Contributions	-1.20%	(158,544)	249,806	▲	Rio Tinto Contribution for Wickham Rec Precinct - Received more than originally budgeted due to CPI
			118,500	▲	Cossack Art Program - Variation due to sponsor payments received in advance for 2021 Cossack Art Award in May
			66,496	▲	Health Services - Reimbursements - Higher actual income based on property owner being invoiced for remedial works undertaken by City to make property cyclone safe. Repayment period has expired. City proceeding with normal debt recovery procedures.
			434,802	▲	Positive Variance
			(537,109)	▼	TC Damien claim from DRFAWA - \$304k expected to be received in June. Claims were reviewed by DRFAWA later than expected
			(50,000)	▼	Contribution to Rangers/Local Laws - Grant funding from Rio Tinto under CISP Agreement only \$100k. Addressed in the final forecast
			(587,109)	▼	Negative Variance
			(152,307)	▼	Net Negative Variance
All Other Revenue	9.00%	244,759	100,000	▲	TC Damien claim from LGIS - Received earlier than expected
			97,971	▲	Income from Recycling - More scrap metal removed from 7 Mile than forecast. Addressed in final forecast
			197,971	▲	Positive Variance

Operating Expenses	Material Variance (10% or \$50K whichever is the greater)		Significant Items	
Employee Costs	0.53%	(176,911)	166,971	▲ Fleet & Plant - Underspent due to vacant positions only recently filled
			164,514	▲ Services - Variance due to some positions vacant over the year
			331,485	▲ Positive Variance
			(175,545)	▼ Youth Shed & The Base - Variance due to staff coverage for staff leave periods & for vacant Youth Shed Officer position
			(152,950)	▼ Sanitation - Includes leave taken by Cleaners and not allocated to jobs
			(140,955)	▼ Parks & Gardens - Wages increased due to long service leave and backfilling of roles
			(50,207)	▼ Indoor Play Centre - Cashflow discrepancy and slight increase in staffing levels based on operational requirements
			(519,657)	▼ Negative Variance
			(188,172)	▼ Net Negative Variance
Materials & Contracts	-9.27%	2,619,977	487,338	▲ City Centre landscaping works expected to be completed by June
			304,925	▲ Town beautification - Roundabout maintenance - Delays in project program delivery. 20% of project delivered. Funding to be carried forward to 2021/22 FY
			234,722	▲ Karratha Airport Airside maintenance - Delay in ongoing works by Works/Operations department due to persistent rain events
			215,636	▲ Wickham Aquatic Centre - Pool refurbishment - Pending Contractors' milestone payment of works due to outstanding defect items
			213,159	▲ Waste collection & street sweeping - Services delivered for May. Contractor invoices not received until June
			168,971	▲ Software expense - Timing of expenditure for Avigilon CCTV software licensing
			139,790	▲ City Place Branding - Delayed expenditure due to later advertising period; commencing in June
			107,792	▲ Indoor Play Centre - Charges associated with cleaning, sanitation, leasing & utility expenses. Minimal charges invoiced to date. Currently liaising with Tambrey holdings regarding any missing invoices
			96,164	▲ WRP Infrastructure upgrade - Supply issues have delayed Child Care screens and gates until first quarter of 2021/22
			94,630	▲ Street Tree Maintenance - Contractors invoice received in June
			84,062	▲ Lot 7020 Development - Total commitment is \$171k for Concept Design, marketing material and Feasibility Study with the balance to be invoiced in June
			77,586	▲ Karratha Airport water supply area maintenance - Water storage tank relining project now charged to a capital account
			73,851	▲ Bayly Avenue Landscaping - Pending contractor's invoice for milestone payment of works as installed
			73,388	▲ Baynton West Oval - Landscaping & fertilising works expected to be completed in June
			72,121	▲ Records centralisation strategy - Timing of expenditure for bulk cataloguing works from Grace Records Management - Addressed in the final forecast
			67,884	▲ Karratha Airport - SERA system replacement annual subscription fee negotiated resulting in savings
			59,796	▲ Karratha Airport - Car Park & Grounds Transport - Savings from reduced front of house services due to reduced flight schedule. Part deferral of car park maintenance works
			2,571,814	▲ Positive Variance

			(76,554)	▼	Plant fuel costs - Budgeted reduced at March budget review in line with downward trend of bulk fuel cost per litre in late 2020. Bulk fuel price has since increased resulting in overspend
			(76,554)	▼	Negative Variance
			2,495,260	▲	Net Positive Variance
Utilities	2.11%	(114,952)	(97,157)	▼	The Quarter building - Electricity costs over budget due to cyclone damage to solar array. Insurance recovery should offset overspend
Interest Expense	362.96%	(21,756)	(20,566)	▼	Variance relates to interest expense associated with Indoor Play Centre's lease at the Tambrey Village
Depreciation	0.45%	(78,472)	257,339	▲	Capitalisation of Hampton Pavilion works yet to occur this financial year - Delay in project completion
			169,591	▲	Bayly Ave realignment has reached completion, with capitalisation yet to be finalised. Depreciation to be processed on completion
			50,971	▲	Parks & Gardens - Andover Park was finished in February. Capitalisation is underway. Once completed, depreciation for months since completion will be brought to account
			477,901	▲	Positive Variance
			(567,849)	▼	Plant Depreciation - Significant equipment capitalised following audit finalisation. Depreciation has been processed for full financial year
			(567,849)	▼	Negative Variance
			(89,948)	▼	Net Negative Variance
Other Expenses	-5.89%	194,757	216,573	▲	Community Engagement - Large Grants - Awaiting invoicing of some large grants from previous rounds

Non Operating Revenue	Material Variance (10% or \$50K whichever is the greater)		Significant Items		
Non Operating Grants, Subsidies & Contributions	2.95%	150,988	853,833	▲	Kevin Richards Memorial Oval - Transfer of Public Open Space Contribution funds from Trust - Transfer effected earlier than anticipated
			79,508	▲	Timing of final payment due from Lotterywest for Andover Park
			50,989	▲	Johns Creek Jetty replacement grant funding from Department of Transport - Actual grant received higher than budget
			984,330	▲	Positive Variance
			(432,109)	▼	Karratha Airport - Grant for security screening - Grant approval & executed documents received in June - Invoice request to be submitted for processing in June
			(290,865)	▼	Local Government Grants - Bayly Ave Project - Funding full claim to be processed once construction complete by end of June
			(113,400)	▼	Footpath grant for Bayview Stage 6 bridges construction - Works complete - Full funding claim to be processed by end of June
			(836,374)	▼	Negative Variance
			147,956	▲	Net Positive Variance
Profit on Asset Disposal	257.32%	22,387	22,387	▲	Higher proceeds received from Auction reflects higher profit on asset disposal
Non Operating Expense	Material Variance (10% or \$50K whichever is the greater)		Significant Items		
Loss on Asset Disposal	-19.61%	72,919	72,919	▲	Timing of disposal of plant assets which is expected to be processed in June

City of Karratha**Statement of Financial Activity**
for the period ending 31 May 2021

	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance ≥10% %	\$50,000 or more \$	Impact on Surplus
	\$	\$	\$	\$			
Operating							
Revenues (Sources)							
General Purpose Funding	48,598,000	49,590,547	49,227,528	49,361,866	-	134,338	↑
Governance	1,092,924	1,662,464	1,119,452	1,135,374	-	-	-
Law, Order And Public Safety	590,401	869,188	838,138	823,838	-	-	-
Health	158,542	181,200	164,564	221,254	34.45%	56,690	↑
Education and Welfare	78,000	60,900	59,400	57,673	-	-	-
Housing	997,756	942,318	878,384	861,931	-	-	-
Community Amenities	10,463,981	11,698,209	11,068,655	10,998,197	-	(70,458)	↓
Recreation And Culture	19,897,001	13,642,696	12,413,867	14,275,403	15.00%	1,861,536	↑
Transport	25,216,558	28,907,838	25,374,142	23,058,397	-	(2,315,745)	↓
Economic Services	543,350	673,371	586,021	595,624	-	-	-
Other Property And Services	298,984	819,781	746,209	776,085	-	-	-
	107,935,497	109,048,512	102,476,360	102,165,642	-	(333,639)	
Expenses (Applications)							
General Purpose Funding	(1,465,341)	(2,216,174)	(1,586,966)	(1,717,435)	-	(130,469)	↓
Governance	(3,491,541)	(2,802,477)	(2,627,508)	(2,471,047)	-	156,461	↑
Law, Order And Public Safety	(1,496,808)	(1,395,769)	(1,217,563)	(1,346,661)	10.60%	(129,098)	↓
Health	(1,152,792)	(1,100,581)	(1,013,426)	(957,894)	-	55,532	↑
Education and Welfare	(178,845)	(158,058)	(145,879)	(167,657)	14.93%	-	-
Housing	(992,084)	(942,092)	(879,215)	(877,172)	-	-	-
Community Amenities	(19,721,497)	(17,249,051)	(15,548,084)	(15,441,816)	-	106,268	↑
Recreation And Culture	(44,149,311)	(43,451,926)	(39,338,166)	(38,275,357)	-	1,062,809	↑
Transport	(25,501,532)	(27,746,056)	(25,317,328)	(23,862,349)	-	1,454,979	↑
Economic Services	(2,615,278)	(2,246,475)	(1,880,542)	(1,527,379)	-18.78%	353,163	↑
Other Property And Services	(483,592)	(342,812)	(369,631)	(781,922)	111.54%	(412,291)	↓
	(100,281,437)	(99,651,471)	(89,924,308)	(87,426,689)	-	2,517,354	
NON OPERATING							
Revenue							
Proceeds From Disposal Of Assets	1,028,200	832,381	659,381	556,241	-15.64%	(103,140)	↓
Tsf From Plant Replacement Reserve	0	820,552	0	0	-	-	-
Tsf From Infrastructure Reserve	11,477,919	6,667,476	3,181,529	2,428,412	-23.67%	(753,117)	↓
Tsf From Partnership Reserve	7,057,767	5,552,466	0	1,342,125	-	1,342,125	↑
Tsf From Waste Management Reserve	1,554,157	0	0	0	-	-	-
Tsf From Dampier Drainage Reserve	0	11,090	0	0	-	-	-
Tsf From Walkington Theatre Reserve	0	33,649	0	0	-	-	-
Tsf From Employee Entitlements Reserve	0	134,919	134,919	0	-100.00%	(134,919)	↓
Tsf From Community Development Reserve	452,400	338,481	228,000	0	-100.00%	(228,000)	↓
Tsf From Medical Services Assistance Reserve	0	57,473	0	0	-	-	-
Tsf From Carry Forward Budget Reserve	152,853	196,000	24,000	0	-100.00%	-	-
Tsf From Restricted Funds Reserve	1,370,000	1,325,213	1,281,759	1,222,164	-	(59,595)	↓
Tsf From Economic Development Reserve	487,297	162,362	0	0	-	-	-
Proceeds from Self-supporting loans	85,520	90,199	82,818	93,120	12.44%	-	-
	23,666,113	16,222,261	5,592,406	5,642,062	-	63,354	
Expenses							
Purchase Of Assets - Land	(3,000,000)	(2,905,000)	0	(298,986)	-	(298,986)	↓
Purchase Of Assets - Artwork	(663,349)	(546,562)	(384,873)	(121,359)	-68.47%	263,514	↑
Purchase Of Assets - Buildings	(2,277,630)	(2,881,339)	(1,819,839)	(1,230,952)	-32.36%	588,887	↑
Purchase Of Assets - Equipment	(2,658,045)	(2,077,522)	(1,605,022)	(605,127)	-62.30%	999,895	↑
Purchase Of Assets - Furniture & Equipment	(2,899,491)	(1,932,357)	(1,794,000)	(1,118,660)	-37.64%	675,340	↑
Purchase Of Assets - Plant	(4,374,159)	(4,999,496)	(3,863,496)	(3,896,879)	-	-	-
Purchase Of Assets - Infrastructure	(20,926,361)	(19,631,087)	(17,288,617)	(15,352,799)	-11.20%	1,935,818	↑
Purchase Land Held for Resale	(150,000)	(715,424)	(515,424)	(380,620)	-26.15%	134,804	↑
Purchase Investment Property	(125,100)	(125,100)	(125,100)	(70,080)	-43.98%	55,020	↑
Repayment of Debentures	(85,520)	(85,520)	(85,520)	(85,520)	-	-	-
Advances to Community Groups	(3,246,000)	(350,000)	(350,000)	(350,000)	-	-	-
Tsf To Aerodrome Reserve	(167,107)	(34,324)	(31,725)	(31,351)	-	-	-
Tsf To Dampier Drainage Reserve	(116)	(109)	(101)	(101)	-	-	-
Tsf To Plant Replacement Reserve	(1,362)	(8,136)	(7,531)	(7,445)	-	-	-
Tsf To Walkington Theatre Reserve	(348)	(334)	(309)	(305)	-	-	-
Tsf To Workers Compensation Reserve	(4,125)	(3,932)	(3,640)	(3,598)	-	-	-
Tsf To Infrastructure Reserve	(4,476,620)	(5,434,735)	(1,304,431)	(4,328,415)	231.82%	(3,023,984)	↓
Tsf To Partnership Reserve	(9,910,308)	(4,417,451)	(571,969)	(3,091,484)	440.50%	(2,519,515)	↓
Tsf To Waste Management Reserve	(207,572)	(251,580)	(184,752)	(182,626)	-	-	-
Tsf To Mosquito Control Reserve	(105)	(101)	(94)	(92)	-	-	-
Tsf To Employee Entitlements Reserve	(53,631)	(50,860)	(47,081)	(46,538)	-	-	-
Tsf To Community Development Reserve	(9,580)	(9,135)	(8,456)	(8,359)	-	-	-
Tsf To Medical Services Assistance Package Reserve	(4,246)	(4,051)	(3,750)	(3,707)	-	-	-
Tsf To Economic Development Reserve	(13,902)	(13,257)	(12,271)	(12,130)	-	-	-
	(55,254,677)	(46,477,412)	(30,008,001)	(31,227,132)	-	(890,221)	

City of Karratha**Statement of Financial Activity**

for the period ending 31 May 2021

	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance ≥10% %	\$50,000 or more \$
	\$	\$	\$	\$		\$
Adjustment For Non Cash Items						
Depreciation	18,594,262	19,057,407	17,461,723	17,540,195	-	78,472
Movement in Accrued Interest	-	-	-	(607)	-	-
Movement in Accrued Salaries & Wages	-	-	-	(441,947)	-	(441,947)
(Profit) / Loss On Disposal Of Assets	271,583	(49,758)	363,188	267,882	-26.24%	(95,306)
	18,865,845	19,007,649	17,824,911	17,365,523	-	(459,388)
Restricted Surplus/(Deficit) B/Fwd 1 July	452,483	453,046	453,046	453,046	-	-
Unrestricted Surplus/(Deficit) B/Fwd 1 July	5,048,682	1,700,172	1,700,172	1,700,172	-	-
Restricted Surplus/(Deficit) C/Fwd	298,823	298,823	298,823	298,823	-	-
Surplus / (Deficit)	133,683	3,934	7,815,763	8,373,801		558,038

Variance Commentary by Program

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Statement of Financial Activity, the following comments provide an explanation of these variances.

Operating Revenues	Material Variance (10% or \$50K whichever is the greater)		Significant Items		
General Purpose Funding	-0.27%	134,338	65,921	▲	Property Income - Babcock Hangar - Variance due to adjustment to reversal of 2019/20 EOFY accrual and associated reversal
Health	34.45%	56,690	66,496	▲	Health Services - Reimbursements - Higher actual income based on property owner being invoiced for remedial works undertaken by City to make property cyclone safe. Repayment period has expired. City proceeding with normal debt recovery procedures.
Community Amenities	0.64%	(70,458)	217,790	▲	Liquid waste disposal fees - More liquid waste removed from 7 Mile than forecast. Addressed in final budget review
			217,790	▲	Positive Variance
			(259,992)	▼	Contaminated waste disposal fees - Actual waste delivered less than anticipated - Addressed in final forecast
			(259,992)	▼	Negative Variance
			(42,202)	▼	Net Negative Variance
Recreation & Culture	15.00%	1,861,536	853,833	▲	Kevin Richards Memorial Oval - Transfer of Public Open Space Contribution funds from Trust - Transfer effected earlier than anticipated
			249,806	▲	Rio Tinto Contribution for Wickham Rec Precinct - Received more than originally budgeted due to CPI
			191,022	▲	REAP Program - Income performance surpassed budget due to increase in venue hire bookings & live show ticket sales
			118,500	▲	Cossack Art Program - Variation due to sponsor payments received in advance for 2021 Cossack Art Award in May
			83,231	▲	KLP Swimming lessons - Better than forecasted enrolments
			50,989	▲	Johns Creek Jetty replacement grant funding from Department of Transport - Actual grant received higher than budget
			1,547,381	▲	Positive Variance
			(68,605)	▼	REAF Income - Awaiting transfer from REAP who did ticketing for REAF 2021 events
			(68,605)	▼	Negative Variance
			1,478,777	▲	Net Positive Variance
Transport	9.13%	(2,315,745)	(599,834)	▼	Karratha Airport - Aviation revenue - Variance due to reduced flights & passengers. Recovery slower than anticipated. Addressed in final forecast
			(432,109)	▼	Karratha Airport - Grant for security screening - Grant approval & executed documents received in June - Invoice request to be submitted for processing in June
			(437,109)	▼	TC Damien claim from LGIS and DRFAWA expected in June
			(390,222)	▼	Karratha Airport - Security screening charges from March to June will be recovered via Grant funds for enhanced security costs
			(290,865)	▼	Local Government Grants - Bayly Ave Project - Funding full claim to be processed once construction complete by end of June
			(113,400)	▼	Footpath grant for Bayview Stage 6 bridges construction - Works complete - Full funding claim to be processed by end of June
			(2,263,639)	▼	Negative Variance

Operating Expenses	Material Variance (10% or \$50K whichever is the greater)		Significant Items		
General Purpose Funding	8.22%	(130,469)	(97,157)	▼	The Quarter building - Electricity costs over budget due to cyclone damage to solar array. Insurance recovery should offset overspend
Governance	-5.95%	156,461	168,971	▲	Software expense - Timing of expenditure for Avigilon CCTV software licensing

Operating Expenses	Material Variance (10% or \$50K whichever is the greater)		Significant Items	
			84,062 ▲	Lot 7020 Development - Total commitment is \$171k for Concept Design, marketing material and Feasibility Study with the balance to be invoiced in June
			72,121 ▲	Records centralisation strategy - Timing of expenditure for bulk cataloguing works from Grace Records Management - Addressed in the final forecast
			325,154 ▲	Positive Variance
			(195,121) ▼	ERP Development has been reclassified as operating. Budget allocated from capital account has been addressed in the final forecast
			(195,121) ▼	Negative Variance
			130,033 ▲	Net Positive Variance
Law, Order & Public Safety	10.60%	(129,098)	(53,221) ▼	Variance is relating to depreciation of large plant item bought for Nickol Bay Emergency Services. The plant asset was capitalised in May following audit finalisation
Health	-5.48%	55,532	52,036 ▲	Employment cost - Health Services - The position for Health Officer was vacant while recruitment occurred over the reporting period
Community Amenities	-0.68%	106,268	213,159 ▲	Waste collection & street sweeping - Services delivered for May. Contractor invoices not received until June
			213,159 ▲	Positive Variance
			(88,966) ▼	Drainage maintenance - Additional works required due to various weather events
			(88,966) ▼	Negative Variance
			124,193 ▲	Net Positive Variance
Recreation & Culture	-2.70%	1,062,809	487,338 ▲	City Centre landscaping works expected to be completed by June
			257,339 ▲	Depreciation - Capitalisation of Hampton Pavilion works yet to occur this financial year
			216,573 ▲	Community Engagement - Large Grants - Awaiting invoicing of some large grants from previous rounds
			215,636 ▲	Wickham Aquatic Centre - Pool refurbishment - Pending Contractors' milestone payment of works due to outstanding defect items
			134,035 ▲	Employment cost - Partnership Management - Partnership Officer role was vacant for a few months
			107,792 ▲	Indoor Play Centre - Charges associated with cleaning, sanitation, leasing & utility expenses. Minimal charges invoiced to date. Currently liaising with Tambrey holdings regarding any missing invoices
			96,164 ▲	WRP Infrastructure upgrade - Supply issues have delayed Child Care screens and gates until first quarter of 2021/22
			73,388 ▲	Baynton West Oval - Landscaping & fertilising works expected to be completed in June
			1,588,265 ▲	Positive Variance
			(178,279) ▼	Karratha Open Spaces & Reserves - Due to unseasonal weather conditions, additional spraying/slashing have been required to complete works
			(175,545) ▼	Employment cost - Youth Shed & The Base - Variance due to staff coverage for staff leave periods & for vacant Youth Shed Officer position
			(73,936) ▼	Dampier Hampton Oval - Overspent in wages & wage overheads due to increased maintenance than expected from handover
			(64,239) ▼	Baynton West Oval operating cost - Variance due to water costs which would be heavily influenced by the water filling the tank being on potable instead of ERS over summer due to Water Corp shortages
			(50,207) ▼	Employment cost - Indoor Play Centre - Cashflow discrepancy and slight increase in staffing levels based on operational requirements
			(542,206) ▼	Negative Variance
			1,046,059 ▲	Net Positive Variance
Transport	-5.75%	1,454,979	260,904 ▲	Shoulder Grading - Various Roads - Weather events affected program - Staff redirected to rural roads as reactive repairs required
			234,722 ▲	Karratha Airport Airside maintenance - Delay in ongoing works by Works/Operations department due to persistent rain events

Operating Expenses	Material Variance (10% or \$50K whichever is the greater)	Significant Items		
		178,185	▲	Town Centre Maintenance - Staff redeployed to assist in Traffic Management Plan. Reactive requirements due to weather events. Materials delivery delayed
		166,971	▲	Employment cost - Fleet & Plant - Underspent due to vacant positions only recently filled
		94,630	▲	Street Tree Maintenance - Contractors invoice received in June
		88,230	▲	Karratha Airport - Landside drainage and open space maintenance - Underspent on wages required to service the Airport due to over estimation of allocated time
		77,586	▲	Karratha Airport water supply area maintenance - Water storage tank relining project charged to a capital account
		73,851	▲	Bayly Avenue Landscaping - Pending contractor's invoice for milestone payment of works as installed
		67,884	▲	Karratha Airport - SERA system replacement annual subscription fee negotiated resulting in savings
		60,730	▲	Traffic/Street signs & control equipment - Variance due to underspent on plant operating costs. Plant in workshop and staff allocated to other reactive works in Traffic Management Plan
		59,796	▲	Karratha Airport - Car Park & Grounds Transport - Savings from reduced front of house services due to reduced flight schedule. Part deferral of car park maintenance works
		1,363,489	▲	Positive Variance
		(130,434)	▼	Unsealed Rural Road maintenance - Additional works required due to weather events
		(78,145)	▼	TC Damien Rio Tinto Assets - Wickham Rec Precinct - Softfit rectification works went over budget, more damage than predicted
		(208,579)	▼	Negative Variance
		1,154,910	▲	Net Positive Variance
Economic Services	-18.78%	353,163		
		304,925	▲	Town Beautification - Roundabout maintenance - Delays in project program delivery. 20% of project delivered. Funding to be carried forward to 2021/22 FY
		62,184	▲	KTVC Employment costs - Variance due to Tourism Services Supervisor role being vacant while recruitment occurred to fill role as well as the seasonal nature of casual employees hours. Amended in final forecast
		367,109	▲	Positive Variance
Other Property & Services	111.54%	(412,291)		
		626,900	▲	Fleet & Plant - Cost allocated to works - Over recovered due to depreciation entry post audit finalisation
		164,514	▲	Employment cost - Tech Services - Variance due to some positions vacant over the year
		791,414	▲	Positive Variance
		(567,849)	▼	Plant Depreciation - Significant equipment capitalised following audit finalisation. Depreciation has been processed for full financial year
		(152,950)	▼	Employment cost - Sanitation - Includes leave taken by Cleaners and not allocated to jobs
		(140,955)	▼	Employment cost - Parks & Gardens - Wages increased due to long service leave and backfilling of roles
		(113,106)	▼	Plant repairs - Maintenance backlogs addressed including repairs and parts procured for big ticket items
		(89,964)	▼	Parks & Gardens - Plant operating costs - Increase mowing & slashing has led to increase in utilisation of plant & increased operating costs
		(76,554)	▼	Plant fuel costs - Budgeted reduced at March budget review in line with downward trend of bulk fuel cost per litre in late 2020. Bulk fuel price has since increased resulting in overspend
		(70,724)	▼	Workshop Supervision - Increased Contractor administration by Workshop Supervisor, combined with increase in procurement evaluation and new plant commissioning activities
		(1,212,102)	▼	Negative Variance
		(420,688)	▼	Net Negative Variance

Non Operating Revenue	Material Variance (10% or \$50K whichever is the greater)		Significant Items		
Proceeds from Disposal of Assets	-15.64%	(103,140)	(103,140)	▼	Proceeds from disposal of plant assets - Proceeds received less than anticipated
Transfer from Infrastructure Reserve	-23.67%	(753,117)	255,802	▲	Andover Park Redevelopment, KRMO & Walgu Park - Timing of expenditure
			61,157	▲	Cinders Road & 40 Mile Beach access - Timing of expenditure
			316,959	▲	Positive Variance
			(372,027)	▼	Dampier Palms Redevelopment and Johns Creek Boat Ramp - Timing of expenditure - To be transferred in June
			(288,919)	▼	Karratha revitalisation and roundabout maintenance - Timing of expenditure
			(223,500)	▼	KLP Gym expansion equipment - Project delayed therefore transfer adjusted in line with Final Forecast and 2021/22 Budget
			(162,118)	▼	Water Tank Art - Project delayed, therefore transfer adjusted in line with Final Forecast and 2021/22 Budget
			(1,046,564)	▼	Negative Variance
			(729,605)	▼	Net Negative Variance
Transfer from Partnership Reserve	100.00%	1,342,125	1,342,125	▲	Reserve transfer for Wickham Recreation Precinct expenditure completed - Transfer effected earlier than budget
Transfer from Employee Entitlements Reserve	-100.00%	(134,919)	(134,919)	▼	Reserve transfer for employee entitlements to occur at financial year end
Transfer from Community Development Reserve	-100.00%	(228,000)	(228,000)	▼	Reserve transfer for Point Samson Fishing Jetty expenditure to occur in June
Transfer from Restricted Funds Reserve	-4.65%	(59,595)	(59,595)	▼	Funds in the Reserve account allocated for the Roebourne Gaol Precinct Works has been fully utilised. Adjustment made to final forecast

Non Operating Expenses	Material Variance (10% or \$50K whichever is the greater)		Significant Items		
Purchase of Assets - Land	100.00%	(298,986)	(298,986)	▼	Strategic Land Acquisitions - Relates to lots acquired in Jingarri in December 2020. Timing difference between budget and actual
Purchase of Assets - Artwork	-68.47%	263,514	103,388	▲	Walgu Park Public Art Project - 2D Mural completed; sculptural components are not being pursued
			100,126	▲	Variation due to delay in Water Tanks Public Artwork project which is now in progress, Water Tank Prep Works due for completion in June, Water Tank Artwork Mural Artwork due for completion in July 2021
			60,000	▲	Wickham Community Hub - Public Art overseas fabrication has been delayed; Awaiting arrival of artwork and installation methodology from Artist
			263,514	▲	Positive Variance
Purchase of Assets - Buildings	-32.36%	588,887	204,875	▲	KLP Gym expansion - Pending Contractors invoice for milestone payment of works as installed
			193,145	▲	Staff Housing - Buildings - Project has been retendered after no award at March OCM. Addressed in the Final Forecast & carried forward to 21/22
			125,818	▲	TC Damien Capital - Light Pole remediation works not yet scheduled

Non Operating Expenses	Material Variance (10% or \$50K whichever is the greater)		Significant Items		
			95,581	▲	Karratha Airport - Water tank relining - Awaiting contractor to complete works
			76,787	▲	Wickham Community Hub - Installation of security screens awaiting completion
			70,000	▲	Frank Butler Community Centre - Repainting project underway; completion expected by end of June
			766,206	▲	Positive Variance
			(116,508)	▼	Dampier Pavilion Building - Variance due to structural remediation and reroofing repairs – Budget Allocated to a different account. Addressed in final forecast
			(68,564)	▼	KLP - Pool heat pump project underway; completion expected by end of June
			(185,072)	▼	Negative Variance
			581,134	▲	Net Positive Variance
Purchase of Assets - Equipment	-62.30%	999,895	1,088,808	▲	Karratha Airport Equipment - The procurement cost of \$850k for the Baggage Handling System part replacement has been carried forward to FY21/22 and \$238k has been returned to the Airport reserve
			1,088,808	▲	Positive Variance
			(64,768)	▼	KLP Capital equipment - Gym Expansion improvement project delayed start, therefore pushed back reception of goods
			(64,768)	▼	Negative Variance
			1,024,040	▲	Net Positive Variance
Purchase of Assets - Furniture & Equipment	-37.64%	675,340	238,024	▲	IT Hardware refresh - IT Hardware RFQ currently gazetted but expenditure will be carried forward to 2021/22 FY; Photocopier RFQ awaiting approval to gazette
			144,936	▲	IT - Building Management system project underway; Building security/alarm system project planning started
			100,000	▲	Dampier Pavilion Activation Tender will not be expended this financial year - Addressed in final forecast
			100,000	▲	Upgrade of audio visual equipment in Council Chambers - Delay in procurement & carried forward to 2021/22 FY
			55,521	▲	Indoor Play Centre - Delays in supply and installation of wall art, ball washer & floor mats
			638,482	▲	Positive Variance
Purchase of Assets - Infrastructure	-11.20%	1,935,818	308,722	▲	Kevin Richards Memorial Oval redevelopment - Initial procurement unsuccessful and works to be repackaged & readvertised
			306,451	▲	Karratha Airport Bayly Ave Road works - Pending contractors invoice for milestone payment of works
			250,315	▲	Capital Infrastructure - TC Damien - Shade and Light Pole Remediation Works being re-evaluated before being repackaged and readvertised
			176,560	▲	Playground replacement/upgrade - Project delayed due to Tender documentation information. Budget carried forward to 2021/22
			171,235	▲	Windy Ridge Oval Sporting Precinct - Pending contractors invoice for milestone payment of works as installed
			143,805	▲	KLP Oval Spectator shade structure - Pending Contractors Invoice for milestone payment of works as installed
			115,550	▲	Karratha Airport Airside upgrade - Works are ongoing and expected completion in June
			111,370	▲	Murujuga National Park Access Rd - Pending contractors invoice for milestone payment of works
			97,748	▲	Pt Samson Foreshore Development - Stage 3 Viewing Platform/Jetty - Pending Consultants Invoice for milestone payment of works completed
			91,602	▲	Pam Buchanan Family Centre - Shade sail project underway to be substantially completed end of June
			72,000	▲	Nickol West Park Redevelopment - Partially completed; Retic delivery underway
			69,932	▲	Ovals general equipment - Electronic scoreboards delayed significantly due to supply & manufacturing issues
			68,306	▲	KLP capital infrastructure - Variance due to variation to contract works brought forward to this financial year

Non Operating Expenses	Material Variance (10% or \$50K whichever is the greater)		Significant Items		
			60,600	▲	Walking/Jogging Route signage - Installation of signage expected to be completed by mid June, with activation campaign and painting of logos on footpaths to be completed in July
			57,734	▲	Hampton Oval - Pending contractors invoice for milestone payment of works
			55,740	▲	Northwest Coastal Highway Madigan Rd Entry Statement - Awaiting invoices for completed works
			51,040	▲	Footpath - Bayview Rd Stage 6A - Works complete - Contractors invoice received & processed in June
			2,208,710	▲	Positive Variance
			(202,904)	▼	Dampier Boat Ramp Renewal - Contractors milestone payments processed earlier than anticipated due to works completed to date
			(202,904)	▼	Negative Variance
			2,005,806	▲	Net Positive Variance
Purchase Land Held for Resale	-26.15%	134,804	140,620	▲	Land Development-Lazylands (L651 Hancock/Maitland) - Contractors progress claim \$80k expected in June. Remaining budget to be carried forward in 2021/22
Purchase Investment Property	-43.98%	55,020	55,020	▲	The Quarter - Contribution to tenancy creation delayed by tenant works. Payment anticipated in June
Transfer to Infrastructure Reserve	231.82%	(3,023,984)	540,000	▲	Reserve transfer for REAP contribution received in June. Reserve transfer to occur in June
			540,000	▲	Positive Variance
			(3,566,300)	▼	Reserve transfer for Transient Workers Accommodation Rates completed earlier than in the budget
			(3,566,300)	▼	Negative Variance
			(3,026,300)	▼	Net Negative Variance
Transfer to Partnership Reserve	440.50%	(2,519,515)	(2,517,422)	▼	Reserve Transfer for Wickham Recreation Precinct contribution transferred in April but in budget until June

City of Karratha
Net Current Funding Position
for the period ending 31 May 2021

		Year to Date Actual	Brought Forward
	Note	31/05/2021	1/07/2020
		\$	\$
Current Assets			
Cash and Cash Equivalents - Unrestricted		8,890,105	832,745
Cash and Cash Equivalents - Restricted - Reserves		70,230,048	67,506,600
Trade and Other Receivables	1	8,290,749	10,884,761
Inventories		1,196,618	488,469
Total Current Assets		88,607,520	79,712,575
Current Liabilities			
Trade and Other Payables		4,914,461	6,391,127
Current Portion of Long Term Borrowings		0	85,520
Contract Liabilities		1,992,918	2,134,874
Current Portion of Provisions		4,618,608	4,618,608
Total Current Liabilities		11,525,987	13,230,129
Net Current Assets		77,081,533	66,482,446
Less			
Cash and Cash Equivalents - Restricted - Reserves		(70,230,048)	(67,506,600)
Loan repayments from institutions		(93,120)	16,132
Movement in Accruals (Non Cash)		(442,554)	(441,947)
Add back			
Current Loan Liability		0	85,520
Cash Backed Employee Provisions		5,121,555	5,075,017
Current Provisions funded through salaries budget		(3,063,565)	(526,134)
Net Current Asset Position		8,373,801	3,184,433
1) Note Explanation:			
Rates Debtors		1,290,430	2,990,652
Trade & Other Receivables		7,000,320	7,894,109
Total Trade and Other Receivables		8,290,749	10,884,761

City of Karratha
Statement of Financial Position
As at 31 May 2021

	2020/21 \$	2019/20 \$
Current Assets		
Cash On Hand	12,567	12,045
Cash and Cash Equivalents - Unrestricted	8,877,538	820,700
Cash and Cash Equivalents - Restricted (Reserves)	70,230,048	67,506,600
Trade and Other Receivables	8,290,749	10,884,761
Inventories	1,196,618	488,469
Total Current Assets	88,607,520	79,712,575
Non Current Assets		
Trade and Other Receivables	215,822	215,822
Property, Plant and Equipment	250,647,888	250,345,374
Infrastructure	417,565,447	413,464,645
Intangible Assets	13,846,825	13,846,825
Investment Property	25,819,178	25,724,556
Inventories	93,370	488,358
Contract Assets	1,379,363	27,436
Total Non Current Assets	709,567,893	704,113,016
Total Assets	798,175,413	783,825,591
Current Liabilities		
Trade and Other Payables	4,914,461	6,391,127
Long Term Borrowings	0	85,520
Contract Liabilities	1,992,918	2,134,874
Provisions	4,618,608	4,618,608
Total Current Liabilities	11,525,987	13,230,129
Non Current Liabilities		
Long Term Borrowings	177,494	177,494
Contract Liabilities	1,327,841	12,830
Provisions	14,303,905	14,303,905
Total Non Current Liabilities	15,809,240	14,494,230
Total Liabilities	27,335,227	27,724,359
Net Assets	770,840,186	756,101,232
Equity		
Accumulated Surplus	464,291,870	452,276,361
Revaluation Surplus	236,318,268	236,318,268
Reserves	70,230,048	67,506,603
Total Equity	770,840,186	756,101,232

City of Karratha
Cash & Cash Equivalents
for the period ending 31 May 2021

	\$
Unrestricted Cash	
Cash On Hand	12,567
Westpac at call	3,856,249
Term deposits	5,021,289
	<u>8,890,105</u>
 Restricted Cash	
Reserve Funds	70,230,048
Restricted Unspent Grants	0
	<u>70,230,048</u>
 Total Cash	 <u><u>79,120,153</u></u>

City of Karratha**Statement of Financial Activity By Divisions**

for the period ending 31 May 2021

	2020/21 Original Budget	2020/21 Amended Budget	2020/21 YTD Budget	2020/21 Actual to Date
	\$	\$	\$	\$
EXECUTIVE SERVICES				
Net (Cost) to Council for Members of Council	275,241	343,084	384,430	483,191
Net (Cost) to Council for Executive Admin	(899,932)	(903,289)	(821,801)	(735,177)
TOTAL EXECUTIVE SERVICES	(624,691)	(560,205)	(437,371)	(251,986)
CORPORATE SERVICES				
Net (Cost) to Council for Rates	43,802,174	44,679,256	44,647,951	44,622,329
Net (Cost) to Council for General Revenue	(2,241,325)	(883,259)	3,523,251	(59,170)
Net (Cost) to Council for Financial Services	(2,737,110)	(2,472,852)	(2,272,279)	(2,333,197)
Net (Cost) to Council for Corporate Services Admin	13,797,129	9,130,736	9,805,874	9,211,610
Net (Cost) to Council for Human Resources	(2,056,550)	(1,994,845)	(1,849,635)	(2,097,934)
Net (Cost) to Council for Governance & Organisational Strategy	(1,222,325)	(1,483,653)	(1,364,767)	(1,287,680)
Net (Cost) to Council for Information Services	(5,007,371)	(4,899,288)	(4,526,468)	(3,905,802)
Net (Cost) to Council for Television & Radio Services	(3,955)	(5,459)	(5,193)	(5,501)
Net (Cost) to Council for Staff Housing	(103,435)	(268,726)	(293,494)	(73,969)
Net (Cost) to Council for Public Affairs	(1,512,788)	(1,488,935)	(1,150,297)	(897,365)
TOTAL CORPORATE SERVICES	42,714,444	40,312,975	46,514,943	43,173,321
COMMUNITY SERVICES				
Net (Cost) to Council for Arts Development & Events	(3,057,232)	(2,549,324)	(2,386,584)	(2,530,655)
Net (Cost) to Council for Child Health Clinics	(30,466)	(50,494)	(49,894)	(42,897)
Net (Cost) to Council for Club Development	(73,070)	(52,670)	(44,279)	(38,237)
Net (Cost) to Council for Community Engagement	(936,790)	(1,003,882)	(842,810)	(688,917)
Net (Cost) to Council for Community Grants	(1,382,045)	(545,897)	(645,179)	(692,808)
Net (Cost) to Council for Community Programs	(255,761)	(43,895)	(88,249)	(62,523)
Net (Cost) to Council for Community Safety	(59,995)	4,439	55,339	68,071
Net (Cost) to Council for Dampier Community Hub	551,870	551,775	705,669	679,575
Net (Cost) to Council for Daycare Centres	(181,849)	(254,239)	(251,723)	(173,045)
Net (Cost) to Council for Indoor Play Centre	(185,907)	(329,750)	(313,299)	(207,114)
Net (Cost) to Council for Karratha Bowling & Golf	(708,427)	(952,887)	(746,599)	(749,413)
Net (Cost) to Council for Karratha Leisureplex	(5,221,659)	(5,629,853)	(4,493,548)	(4,166,029)
Net (Cost) to Council for Library Services	(1,694,035)	(1,713,342)	(1,573,374)	(1,596,517)
Net (Cost) to Council for Liveability	139,704	475,165	515,811	556,140
Net (Cost) to Council for Local History	(206,664)	(167,778)	(155,415)	(134,284)
Net (Cost) to Council for Other Buildings	(54,578)	24,557	29,390	51,042
Net (Cost) to Council for Ovals & Hardcourts	(2,627,307)	(2,573,961)	(2,482,300)	(920,700)
Net (Cost) to Council for Pam Buchanan Community Hub	(192,566)	(224,679)	(214,842)	(157,653)
Net (Cost) to Council for Partnerships	3,091,574	1,470,356	(223,665)	(1,273,012)
Net (Cost) to Council for Pavilions & Halls	(643,103)	(873,530)	(805,316)	(744,093)
Net (Cost) to Council for Red Earth Arts Precinct	(2,904,161)	(3,408,943)	(3,168,429)	(2,399,350)
Net (Cost) to Council for Roebourne Aquatic Centre	(329,347)	(328,686)	(276,046)	(306,956)
Net (Cost) to Council for The Base	(425,000)	(427,443)	(364,871)	(460,046)
Net (Cost) to Council for The Youth Shed	(1,388,122)	(1,213,961)	(973,297)	(1,099,069)
Net (Cost) to Council for Wickham Community Hub	(151,946)	(132,449)	14,054	234,679
Net (Cost) to Council for Wickham Recreation Precinct	(2,789,131)	(2,268,502)	(2,093,109)	(1,471,246)
Net (Cost) to Council for Youth Services	100,350	142,583	160,263	156,582
TOTAL COMMUNITY SERVICES	(21,615,663)	(22,077,290)	(20,712,302)	(18,168,475)

City of Karratha**Statement of Financial Activity by Divisions**

for the period ending 31 May 2021

	2020/21 Original Budget \$	2020/21 Amended Budget \$	2020/21 YTD Budget \$	2020/21 Actual to Date \$
DEVELOPMENT & APPROVALS/COMPLIANCE				
Net (Cost) to Council for Building Services	(249,977)	(93,546)	(84,193)	(107,800)
Net (Cost) to Council for Camping Grounds	80,267	133,775	87,667	84,865
Net (Cost) to Council for Cossack Operations	(237,105)	(24,160)	(23,281)	(12,954)
Net (Cost) to Council for Development Services	(12,500)	(20,500)	(18,754)	(17,485)
Net (Cost) to Council for Economic Development	(3,306,987)	(2,556,445)	(2,209,596)	(2,105,657)
Net (Cost) to Council for Emergency Services	(26,470)	65,210	82,169	59,627
Net (Cost) to Council for Health Services	(718,068)	(788,937)	(738,065)	(671,062)
Net (Cost) to Council for Karratha Tourism & Visitor Centre	(488,820)	(530,085)	(498,003)	(438,461)
Net (Cost) to Council for Ranger Services	(1,046,354)	(1,058,442)	(849,485)	(997,619)
Net (Cost) to Council for Approvals & Compliance	(114,000)	(43,618)	(44,708)	(9,842)
Net (Cost) to Council for Tourism/Visitors Centres	(261,500)	(168,072)	(144,072)	(163,579)
Net (Cost) to Council for Town Planning	(1,457,850)	(1,060,879)	(984,458)	(986,839)
TOTAL DEVELOPMENT & APPROVALS/COMPLIANCE	(7,839,364)	(6,145,699)	(5,424,779)	(5,366,806)
INFRASTRUCTURE SERVICES				
Net (Cost) to Council for Beaches, Boat Ramps, Jetties	(1,504,206)	(1,162,129)	(1,098,768)	(1,413,640)
Net (Cost) to Council for Bus Shelters	(160,500)	(160,500)	(40,500)	(5,237)
Net (Cost) to Council for Cemeteries	(215,151)	(216,582)	(201,618)	(194,513)
Net (Cost) to Council for Depots	(987,138)	(982,099)	(848,857)	(1,000,007)
Net (Cost) to Council for Disaster Preparation & Recovery	(75,000)	(1,167,010)	(1,167,010)	(1,192,567)
Net (Cost) to Council for Drainage	(1,407,450)	(1,294,755)	(1,085,016)	(1,152,414)
Net (Cost) to Council for Effluent Re-Use Scheme	(25,640)	(24,391)	(23,189)	(23,191)
Net (Cost) to Council for Fleet & Plant	981,596	1,050,150	406,930	891,344
Net (Cost) to Council for Footpaths & Bike Paths	(734,072)	(806,135)	(927,372)	(927,268)
Net (Cost) to Council for Parks & Gardens	(7,505,163)	(7,681,893)	(6,526,215)	(5,281,798)
Net (Cost) to Council for Parks & Gardens Overheads	1,090,088	1,222,952	1,086,578	447,853
Net (Cost) to Council for Private Works & Reinstatements	0	83,194	45,370	56,305
Net (Cost) to Council for Public Services Overheads	(1,000,770)	(946,399)	(878,870)	42,340
Net (Cost) to Council for Public Toilets	(130,000)	(100,000)	(50,000)	(11,016)
Net (Cost) to Council for Roads & Streets	297,726	487,538	1,161,938	358,763
Net (Cost) to Council for Town Beautification	(1,736,950)	(1,787,106)	(1,408,824)	(1,454,983)
Net (Cost) to Council for Works Overheads	1,273,978	1,509,384	1,394,192	2,806,829
Net (Cost) to Council for Tech Services	(4,488,620)	(4,183,266)	(3,812,673)	(3,490,831)
Net (Cost) to Council for Tech Services Overheads	0	0	0	0
Net (Cost) to Council for SP & Infrastructure Services	(22,200)	(33,985)	(31,835)	(36,375)
TOTAL INFRASTRUCTURE SERVICES	(16,349,472)	(16,193,032)	(14,005,739)	(11,580,406)
STRATEGIC BUSINESS PROJECTS				
Net (Cost) to Council for Project Management	(1,239,130)	(807,299)	(753,239)	(538,781)
Net (Cost) to Council for Comm. Projects - Playgrounds	(250,000)	(249,824)	(222,048)	(45,488)
Net (Cost) to Council for Waste Collection	270,451	294,235	600,365	841,405
Net (Cost) to Council for Landfill Operations	(1,561,473)	(727,836)	(774,376)	(1,059,256)
Net (Cost) to Council for Waste Overheads	3,068,311	2,126,245	1,929,005	(188,334)
Net (Cost) to Council for Karratha Airport	(1,599,875)	2,189,179	(741,869)	162,323
Net (Cost) to Council for Other Airports	(42,197)	(11,910)	(11,222)	(15,557)
TOTAL STRATEGIC BUSINESS PROJECTS	(1,353,913)	2,812,790	26,616	(843,688)
TOTAL DIVISIONS	(5,068,659)	(1,850,461)	5,961,368	6,961,960

City of Karratha

Statement of Financial Activity by Divisions for the period ending 31 May 2021

	2020/21 Original Budget \$	2020/21 Amended Budget \$	2020/21 YTD Budget \$	2020/21 Actual to Date \$
ADJUSTMENTS FOR NON CASH ITEMS				
Movement in Employee Benefit Provisions	0	0	0	0
Movement in Accrued Interest	0	0	0	(607)
Movement in Accrued Salaries & Wages	0	0	0	(441,947)
Movement in Deferred Pensioner Rates	0	0	0	0
	0	0	0	(442,554)
Restricted Surplus/(Deficit) B/Fwd 1 July	452,483	453,046	453,046	453,046
Unrestricted Surplus/(Deficit) B/Fwd 1 July	5,048,682	1,700,172	1,700,172	1,700,172
Restricted Surplus C/Fwd	298,823	298,823	298,823	298,823
Surplus / (Deficit)	133,683	3,934	7,815,763	8,373,801

10.2 LIST OF ACCOUNTS – 1 JUNE 2021 TO 30 JUNE 2021

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Senior Creditors Officer
Date of Report:	29 July 2021
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To advise Council of payments made for the period from 1 June 2021 to 30 June 2021.

BACKGROUND

Council has delegated authority to the Chief Executive Officer to exercise its power to make payments from the City's Municipal and Trust funds.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

POLICY IMPLICATIONS

Staff are required to ensure that they comply under Council Policy CG12 – Purchasing Policy and CG11 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

FINANCIAL IMPLICATIONS

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

Payments for the period 1 June 2021 to 30 June 2021 totalled \$8,879,414.13, which included the following payments:

- AFGRI Equipment Australia – John Deere 620GP Grader - \$422,088

- Scope Property Group – Dampier Shopping Centre Loan Drawdown #2 - \$300,000
- Komatsu Australia – Purchase of WA270-8 Pin on Wheeled Loader - \$272,711
- MSS Security – KTA Airport Security Services - \$187,248
- Major Motors – Isuzu FRR 110-260 Crew Cab - \$180,857

Consistent with CG-11 Regional Price Preference Policy, 58% of the value of external payments reported for the period were made locally.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-2021 provided for this activity:

Our Program: 4.c.1.4 Process Accounts Receivable and Accounts Payable

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Failure to make payments within terms may render Council liable to interest and penalties
Service Interruption	Moderate	Failure to pay suppliers may lead to delays in the future provision of goods and services from those suppliers
Environment	N/A	Nil
Reputation	Moderate	Failure to pay for goods and services in a prompt and professional manner, in particular to local suppliers, may cause dissatisfaction amongst the community
Compliance	N/A	Nil

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$8,879,414.13 submitted and checked with vouchers, being made up of:

1. Trust Vouchers: nil;
2. EFT83896 to EFT84502 (Inclusive);
3. Cheque Voucher 78691 to 78694;

4. Cancelled Payments: EFT83959, EFT84084, EFT84091, EFT84222, EFT84232, EFT84263, EFT84280, EFT84328, EFT84375, EFT84391, EFT84392, EFT84478, 78692, 78693;
5. Direct Debits: DD40854.1 to DD41038.1;
6. Credit Card Payments: \$23,206.10;
7. Payroll Cheques \$1,697,725.44;
8. with the EXCEPTION OF (as listed)

CONCLUSION

Payments for the period 1 June 2021 to 30 June 2021 totalled \$8,879,414.13. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154838
 MOVED : Cr Nunn
 SECONDED : Cr Miller

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$8,879,414.13 submitted and checked with vouchers, being made up of:

1. Trust Vouchers: nil;
2. EFT83896 to EFT84502 (Inclusive);
3. Cheque Voucher 78691 to 78694;
4. Cancelled Payments: EFT83959, EFT84084, EFT84091, EFT84222, EFT84232, EFT84263, EFT84280, EFT84328, EFT84375, EFT84391, EFT84392, EFT84478, 78692, 78693;
5. Direct Debits: DD40854.1 to DD41038.1;
6. Credit Card Payments: \$23,206.10;
7. Payroll Cheques \$1,697,725.44;

CARRIED

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller,
 Cr Scott, Cr Smeathers, Cr Waterstrom Muller
 AGAINST : Nil

Chq/EFT	Date	Name	Description	Amount
EFT83896	02.06.2021	Australian Taxation Office	Payroll deductions	288,144.00
EFT83897	02.06.2021	Child Support Agency	Payroll deductions	516.65
EFT83898	04.06.2021	Mitsubishi Motors - Pilbara	Mitsubishi Express LWB Van	43,641.50
EFT83899	04.06.2021	Prompt Contracting and Fencing Pty Ltd	WRF - Replace new bollard fencing and chain, Refurbish Centre Gate	130,036.50
EFT83900	04.06.2021	GBSC Yurra Pty Ltd	Welcome Park - Final Retention Release	48,728.00
EFT83901	04.06.2021	AFGRI Equipment Australia Pty Ltd	Supply & Deliver 1 x John Deere 620GP Motor Grader	422,088.70
EFT83902	04.06.2021	Poinciana Nursery	Open Areas Vegetation Slashing - Services	50,787.00
EFT83903	04.06.2021	Jupps Floorcoverings Karratha Pty Ltd	Bulgarra ELC - Remove/Replace Water Damaged Carpet	3,190.00
EFT83904	04.06.2021	Winc Australia Pty Limited	Stationery Items - Various Departments	329.07
EFT83905	04.06.2021	Dampier Community Association	Room Hire - Dampier Masterplan Drop-in Consultation Sessions	320.00
EFT83906	04.06.2021	Hart Sport	KLP - Replacement Soccer Nets for Goals	916.50
EFT83907	04.06.2021	Hathaways Lubricants	Stock - Lubricants, Various	385.98

Chq/EFT	Date	Name	Description	Amount
EFT83908	04.06.2021	Host Corporation Pty Ltd t/a Host Direct	REAP - Wash Rack Flatware Open (36010)	48.40
EFT83909	04.06.2021	LRW's Electrical & Northwest Honda (Lawmar Holdings P/L)	Stock - Filters (Various)	119.80
EFT83910	04.06.2021	Damien Oatway t/as 50-50	Volunteer Recognition Awards 2021 - Entertainment - 22/05/21 - REAP Shelf	600.00
EFT83911	04.06.2021	Parry's Merchants	Stock - *Microfiber Cloth Green Pack 10	200.65
EFT83912	04.06.2021	St John Ambulance - Karratha	WRP - Defibrillator Battery	249.99
EFT83913	04.06.2021	Sealanes (1985) Pty Ltd	IPC - Cafe Supplies	786.69
EFT83914	04.06.2021	Royal Life Saving Society WA Inc	KLP - Bronze Medallion Participants Award	99.00
EFT83915	04.06.2021	Helloworld Travel Karratha	Excess Baggage - Equipment for Training Session 31/05/2021	220.00
EFT83916	04.06.2021	West Pilbara Junior Cricket Association	Junior Light Token Reimbursement 2020/21 Season	1,042.50
EFT83917	04.06.2021	Atom Supply	Uniforms - Stock	251.35
EFT83918	04.06.2021	Helen Gloggnier t/as Beachside Glass	KTVC Consignment Sales	51.00
EFT83919	04.06.2021	Nauman Nicola t/as Evening Glow Candles	KTVC Consignment Sales	90.95
EFT83920	04.06.2021	J Blackwood & Son Pty Limited	Uniforms - Stock	846.71
EFT83921	04.06.2021	Australian Airports Association Ltd	KTA Roebourne Airport - Annual Membership 2021-2022	7,103.80
EFT83922	04.06.2021	Airport Lighting Specialists Pty Ltd	Airport - Refilter Papi Filter, Lamps	4,392.85
EFT83923	04.06.2021	Advam Pty Ltd	Monthly Support & Services Agreement April 2021	309.58
EFT83924	04.06.2021	GPC Asia Pacific Pty Ltd (NAPA t/as)	Plant Parts for Repairs	166.10
EFT83925	04.06.2021	Adage Furniture (Core Hospitality Group Pty Ltd t.as)	REAP - Custom Typhoon flip top table with wheels	5,173.30
EFT83926	04.06.2021	Aviation Safety Management Pty Ltd	Airport - Monthly Subscription 28/05/2021 to 28/06/2021	715.00
EFT83927	04.06.2021	Aquatic Services WA Pty Ltd	WAC - Install 2 x Chlorine Gas Regulators	3,806.00
EFT83928	04.06.2021	Australian Laboratory Services Pty Ltd (ALS)	7 Mile - Spot Landfill Sampling & Soil Analysis	825.22
EFT83929	04.06.2021	ATI Parts Australia	Plant Parts for Repairs	172.59
EFT83930	04.06.2021	Bunnings Group Limited	Waste - Stainless Steel Wall Mount Letterbox	80.00
EFT83931	04.06.2021	BC Lock & Key	Roebourne Library - Replace damaged lever-set replace entry lock cylinders & re-code, WRP - Supply Locks,	1,633.35
EFT83932	04.06.2021	Bez Engineering	Johns Creek Jetty Replacement - 50% Retention	19,366.53
EFT83933	04.06.2021	Benara Nurseries	Plant Stocks	5,454.43
EFT83934	04.06.2021	BB Landscaping WA Pty Ltd	Staff Housing - Rectify Reticulation System	148.50
EFT83935	04.06.2021	Karratha Caravans (formerly Battery World Karratha)	KLP - 12v Batteries for Pool Blanket Buddies winches	519.90
EFT83936	04.06.2021	Centurion Transport Co Pty Ltd	Freight Charges - Various	159.75
EFT83937	04.06.2021	Challenge Chemicals Australia	Stock - Keelate Concentrated Dishwasher Liquid (25 ltr)	165.00

Chq/EFT	Date	Name	Description	Amount
EFT83938	04.06.2021	Coca-Cola Amatil (Holdings) Ltd	REAP - Kiosk Drink Stock	1,314.06
EFT83939	04.06.2021	Comtec Data Pty Ltd	Millar's Well Pavilion - Carry Out Maintenance on CCTV Cameras, WRP - Repair Electronic Door Striker	1,001.00
EFT83940	04.06.2021	Complete Tyre Solutions (Complete Tyre Solutions Unit Trust t/as)	Plant Repairs - Various	284.90
EFT83941	04.06.2021	Daysafe Training & Assessing	Forklift Training - Various Staff	2,000.00
EFT83942	04.06.2021	Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd	Animal Control Services - Various	516.80
EFT83943	04.06.2021	Development Cartographics (the Trustee for The Beal Family Trust)	Plan Prep & Modification - Developed & Undeveloped Land within Karratha	182.60
EFT83944	04.06.2021	Dampier Tennis Club	Small Community Grants Scheme - April 2021 - Post Works Post Sets and Nets Only	2,235.00
EFT83945	04.06.2021	Datacom Systems (AU) Pty Ltd	5X Office 365 E3 CSP Microsoft Licenses - 23/04/21 to 22/05/21	157.73
EFT83946	04.06.2021	Peter Dhu (Corporate Communication Experts)	Staff - Presentation Workshop	2,640.00
EFT83947	04.06.2021	Evergreen Synthetic Grass (atf The M&N Trust)	KTA Bowling Green - Wet and Forget synthetic grass treatment	900.00
EFT83948	04.06.2021	Eco-Mulch Pty Ltd	Bulgarrá Playground - Supply 12 x Bulk bags of Jarrah woodchip Softfall	1,464.00
EFT83949	04.06.2021	Farinosi & Sons Pty Ltd	Plant Parts for Repairs	788.54
EFT83950	04.06.2021	Funtastic Ltd T/a Madman Entertainment	REAP - Movie Screening	117.30
EFT83951	04.06.2021	Fabritecture Australia Pty Ltd	Dampier Foreshore Shade Structure - Repair Cyclone Damien Damage - Progress Claim #1	9,708.93
EFT83952	04.06.2021	Robert Daniele Forlani	2021 Cossack Art Awards Artist in Residence First Instalment Payment 50%	6,030.00
EFT83953	04.06.2021	Gas City Pest Control	Pest Control Services - Various	594.00
EFT83954	04.06.2021	StrataGreen (Strata Corporation Pty Ltd)	Stock - Knapsack Sprayer 10L & Sharpening Stones	585.94
EFT83955	04.06.2021	Gresley Abas Pty Ltd	Roebourne Recreation Precinct - Professional Services for Development of Masterplan Engagement Works & Sub Consultants	11,946.00
EFT83956	04.06.2021	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight Charges - Various	419.71
EFT83957	04.06.2021	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	General Hardware Items for Minor Maintenance & Repairs	305.58
EFT83958	04.06.2021	HUB Australasia Pty Ltd	Sharpe Ave - Replacement Town Street Seating	17,050.00
EFT83959	04.06.2021	HydroPlan (TTF Irrigation Consultants Unit Trust t/as)	Cancelled Payment	0.00
EFT83960	04.06.2021	Iron Edge (Talia Ravensdale Enterprises Pty Ltd)	KLP - Gym Equipment	795.66

Chq/EFT	Date	Name	Description	Amount
EFT83961	04.06.2021	Intent Building Contracting Pty Ltd	WRP Bistro - Repairs / Replace auto door and Sports Bar door closers, KLP - Shower Repairs, Airport - Repair Upper Track to Hangar Door, Depot - Repair Main Entrance Door, Andover Park Toilet - Repair Broken Door Lock, KLP - Repair Trim on indoor seating, DCH - Install Manhole to Reception Area	13,005.02
EFT83962	04.06.2021	Jason Sign Makers	Custom Made Bollards - 165mm Finish Yellow Gal Steel Pipe Reflective Tape 5yr Overlaminated	445.17
EFT83963	04.06.2021	Karratha Signs	REAP - signage supply and install 'No alcohol past this point' (license requirement)	297.00
EFT83964	04.06.2021	Jolly Good in Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Repairs - Various	2,265.50
EFT83965	04.06.2021	Karratha Glass Service	Staff housing - Supply Only 1x Austral Hinged Screen Door	77.00
EFT83966	04.06.2021	Keyspot Services	Wickham Library - Key Cutting for Pod Drawer	22.00
EFT83967	04.06.2021	Karratha Veterinary Hospital	Animal Control Services - Various	234.55
EFT83968	04.06.2021	Karratha Machinery Hire	Machinery Hire Charges - Various	3,960.00
EFT83969	04.06.2021	Karratha Panel & Paint (Tunstead Family Trust T/a)	Plant - Tow Isuzu DMax from BP Karratha Service Station Balmoral Rd to City Operations Centre Cowle Rd	198.00
EFT83970	04.06.2021	Karratha Junior Rugby League	COVID-19 Community Assistance Payment	1,000.00
EFT83971	04.06.2021	Kevcor Pty Ltd t/as AVS Northwest	Residential Valuations - Hancock Way	5,280.00
EFT83972	04.06.2021	Karratha Football and Sporting Club Inc	Small Community Grant	1,644.50
EFT83973	04.06.2021	Leethall Constructions Pty Ltd	NWC Hwy Madigan Rd Entry - Install Four Road Signs & Install Kerbing	13,619.10
EFT83974	04.06.2021	Melbourne International Comedy Festival Ltd	2020/2021 REAP 15-16/05/2021 Instalment #2	11,231.37
EFT83975	04.06.2021	Rapiscan Systems Pty Ltd	Airport - Calibration Traps & Thermal Printer Paper	205.61
EFT83976	04.06.2021	Modus Compliance Pty Ltd	RFQ13 20/21 - Contract Building Surveying Services	2,535.50
EFT83977	04.06.2021	Marsh Pty Ltd	Staff - Fraud Awareness Training	126.50
EFT83978	04.06.2021	NBS Signmakers	Signage - Lions Park Play Space	407.00
EFT83979	04.06.2021	Nickol Bay Sportfishing Club (Hampton Harbour Boat & Sailing Club T/as)	2021 Large Community Grant Scheme - 50% Upfront - Billfish Shootout 2021	13,200.00
EFT83980	04.06.2021	NYFL Trust (Ngarluma & Yindjibarndi Foundation Trust t/as)	Large Community Grants - 50% Upfront Payment to NYFL for Unsung Heroes	2,750.00
EFT83981	04.06.2021	NYFL Commercial Pty Ltd	Catering - Wickham Stakeholder Meeting 05/05/2021	187.00
EFT83982	04.06.2021	Nespresso Professional (Nestle Australia Ltd t/as)	IPC - Coffee Pod Order May 2021	474.00
EFT83983	04.06.2021	Northe Cleaning (Clinton North t/as)	Vacate Clean – Staff housing - to be Deducted from Tenant Bond	550.00
EFT83984	04.06.2021	Ixom Operations Pty Ltd (Orica)	Cylinder Rental Charges - April 2021	793.90
EFT83985	04.06.2021	Pilbara Distributors Pty Ltd	Stock - Orange Detergent (5 ltr)	325.60
EFT83986	04.06.2021	Pilbara Motor Group - PMG	Plant - Corolla Hatch 1.8L Hybrid CVT Ascent Sport	27,652.68
EFT83987	04.06.2021	Protector Fire Services (TTF The Benselman Family Trust t/as)	ECO Vest - Communications Officer	103.95

Chq/EFT	Date	Name	Description	Amount
EFT83988	04.06.2021	Printsync Norwest Business Solutions	Printing & Photocopying Charges - Various	28.74
EFT83989	04.06.2021	Preview Industries Australia Pty Ltd	KTA Library - Plastic Inter-Library Loan Strips Various Sizes	88.50
EFT83990	04.06.2021	Pilbara Steel Flashings Supplies	2 X Galvanized Gate Hinges for Rear Gate at Tennis Courts Bulgarra	33.00
EFT83991	04.06.2021	Pool Robotics Perth	WRP - 30inch Hammer Head Manual Pool Cleaner with caddy	5,145.00
EFT83992	04.06.2021	Pilbara Windscreen Experts Pty Ltd	Plant Repairs - Various	1,225.00
EFT83993	04.06.2021	Profix Glass Karratha Pty Ltd	Tambrey Pavilion - Reglaze shattered glass panel	1,605.07
EFT83994	04.06.2021	J Penipe	Youth Week 2021 - Photography At 3 Events - 10th 17th & 18th April 21	1,632.00
EFT83995	04.06.2021	Repco Auto Parts (GPC Asia Pacific)	Minor Tools Cooling system master kit	856.91
EFT83996	04.06.2021	Red Dot Stores	TYS - Term 2 Canvas needed for Art programs	298.73
EFT83997	04.06.2021	Red Earth Flowers	20/21 - Civic Events - VRA2021 - 22/05/21 - Small Native Flowers in Vases	412.00
EFT83998	04.06.2021	Auto One Karratha (WC Auto Pty Ltd)	Minor Tools - Cooling System Pressure Test Kit Deluxe	536.66
EFT83999	04.06.2021	Fuel Trans Australia Pty Ltd T/a Recharge Petroleum	Stock - Bulk Diesel for Tanks	30,761.05
EFT84000	04.06.2021	Richose Pty Ltd	Plant Parts for Repairs	407.33
EFT84001	04.06.2021	R & R Films Pty Ltd	REAP Movie Screenings	169.80
EFT84002	04.06.2021	Statewide Bearings	Plant Parts for Repairs	86.50
EFT84003	04.06.2021	Kmart Karratha	KLP - Stationary supplies	217.00
EFT84004	04.06.2021	Shire of Wyndham - East Kimberley	Certificate of Design Compliance - Building Permits	891.00
EFT84005	04.06.2021	Sony Pictures Releasing	REAP Movie Screenings	137.45
EFT84006	04.06.2021	Scott Printers Pty Ltd	Security Subsidy Scheme - Brochure Printing (200 Copies)	225.50
EFT84007	04.06.2021	South Metropolitan TAFE	HR - TAFE Block Fees	370.65
EFT84008	04.06.2021	Statewide Cleaning Supplies Pty Ltd	Stock - Toilet Paper Roll Dispenser S/S	253.15
EFT84009	04.06.2021	T-Quip	Plant Parts for Repairs	24.45
EFT84010	04.06.2021	Trasan Contracting Pty Ltd	Millar's Well ELC - Repairs to Doors	358.16
EFT84011	04.06.2021	Illion Tenderlink (Illion Australia Pty Ltd t/as)	Tender Advertising - Various	172.70
EFT84012	04.06.2021	The Pool Table Man	The Base - Pool Table Equipment	233.20
EFT84013	04.06.2021	Tyrepower Karratha (Jollys Autocentre Pty Ltd)	Plant Repairs - Various	88.00
EFT84014	04.06.2021	The Rigging Shop	REAP Tech - 1 x 3mm x 100 metre Green VB Cord	85.53
EFT84015	04.06.2021	Emerge Associates (TTF The Reef Family Trust t/as)	P&G - Review & Amend Landscape Drawing - Claim #1 50%	4,229.50
EFT84016	04.06.2021	Dakota Wikitoria Tahitahi	Cossack Makers Market Performance - 18/04/21	600.00
EFT84017	04.06.2021	Blue Hat Cleaning Services T/as Damel Cleaning Services	REAP - Upholstery Clean of Auditorium Seats, Airport - Environmental Cleans May 2021	6,966.60
EFT84018	04.06.2021	Karratha International Hotel (Ringthane Pty Ltd t/as)	REAP - Bar Restock	9,723.60
EFT84019	04.06.2021	Rol-WA Pty Ltd T/a Allpest WA	Bulgarra ELC, April 2021- Annual Termite and Singapore Ant Inspection	407.00

Chq/EFT	Date	Name	Description	Amount
EFT84020	04.06.2021	Brida Pty Ltd	Graffiti Removal Services - April 2021	4,740.18
EFT84021	04.06.2021	Handy Hands Pty Ltd	Andover Park - Treatment of newly planted 1000Lt trees 23/12/2020	943.80
EFT84022	04.06.2021	Roebourne Dingo Hire	Abandoned Vehicles Tows	1,595.00
EFT84023	04.06.2021	Reece Pty Ltd	Retic Parts & Plumbing Fixtures - Various	315.16
EFT84024	04.06.2021	Turf Guru Landscapes Pty Ltd	City Centre - Replace low density irrigation pipe - 19/04/2021 & 20/04/2021	12,848.00
EFT84025	04.06.2021	Turf Whisperer (Turf Life Pty Ltd t/as)	Karratha Golf Course - Grassing of Greens Back 8 Construction	32,759.85
EFT84026	04.06.2021	Universal Pictures International Australasia Pty Ltd	REAP Movie Screenings	468.83
EFT84027	04.06.2021	Karratha Timber & Building Supplies	General Hardware Items for Minor Maintenance & Repairs	618.51
EFT84028	04.06.2021	Roadshow Films Pty Ltd	REAP Movie Screenings	332.30
EFT84029	04.06.2021	Woolworths Group Limited	Café Supplies and YS Food & Supplies for Programming	878.70
EFT84030	04.06.2021	Wawardu Limited	Ganalili Centre Service Agreement - Schedule 1 (April May June)	8,552.78
EFT84031	04.06.2021	P Blain	Refund - Cancellation of Cleaverville Camp Booking	32.00
EFT84032	04.06.2021	J Boase	Security Subsidy Reimb	414.00
EFT84033	04.06.2021	S Dryden	Meal & Travel Costs Reimb - Attend Course/Conference - 28-30/03/21	239.24
EFT84034	04.06.2021	T Johns	Refund - Cancelled Camping Booking for Cleaverville	16.00
EFT84035	04.06.2021	C King	Security Subsidy Reimb	500.00
EFT84036	04.06.2021	M McCarthy	Customer Charged for Zumba Class in Error (KLP)	20.00
EFT84037	04.06.2021	C Murray	Reimbursement - Travel Allowances 19/05/2021 Port Hedland	198.00
EFT84038	04.06.2021	J Matthews	Refund - Overcharged for Birthday Booking no catering required	120.00
EFT84039	04.06.2021	N Malysz	Security Subsidy Reimb	500.00
EFT84040	04.06.2021	S Neeson	Rates refund for assessment A78220	231.58
EFT84041	04.06.2021	W Paikea	KTA Airport - Lost Ticket Refund	165.00
EFT84042	04.06.2021	S Ramsay	Security Subsidy Reimb	500.00
EFT84043	04.06.2021	Diane Thompson	Refund - Cancellation of 40 Mile Camp Booking 20/05/2021	48.00
EFT84044	04.06.2021	Water Corporation	Water Usage Charges - Various	34,150.43
EFT84045	04.06.2021	Cleanaway Pty Ltd	Sweeping of Carparks Paths Pathways & Roads - April 2021	66,095.88
EFT84046	04.06.2021	Horizon Power	Electricity Usage Charges	3,035.16
EFT84047	04.06.2021	Horizon Power	Electricity Usage Charges	16,290.25
EFT84048	04.06.2021	Ausolar Pty Ltd	KLP - RFQ 85-20/21A Electrical Upgrade to Pool Heat Pumps 1&2	101,031.22
EFT84049	04.06.2021	BSA Advanced Property Solutions (WA) Pty Ltd	REAP - Remove/Replace Chiller # 1 Noisy Condenser Fans, Repair Ice Machine, WRP Bistro - AC Repairs, Roebourne PCYC - Repairs to PAC Unit 2, KTA Airport - Works to Airflow	17,387.48
EFT84050	04.06.2021	Dampier Plumbing & Gas (tff DPG Trust)	Land Development - Provision of Sewer Services to Lot 502 Gregory Way Bulgarra, KLP - Install Anti Vandal Shower Heads, Wickham Oval - Repair Broken 100ml Mainline, KTA Airport - Repair Trunc Main Leak, WRB - Repair Water leak under carpark, FBCC - Toilet Repairs	179,617.46
EFT84051	04.06.2021	Les Mills Aerobics Australia	WRP - Monthly Sprint Licence Fee for Les Mills Subscription - May 2021	11.98
EFT84052	04.06.2021	Skipper Transport Parts	Plant Parts for Repairs	405.61

Chq/EFT	Date	Name	Description	Amount
EFT84053	11.06.2021	Scope Property Group Pty Ltd (atf Dampier Shopping Centre Unit Trust)	Loan Drawdown #2 - Dampier Shopping Centre	300,000.00
EFT84054	11.06.2021	GHD Pty Ltd	Project Engineering - Sewer works Lot 502 Gregory Way Bulgarra	2,666.40
EFT84055	11.06.2021	Point Samson Community Association Inc	Community Park - Garden Maintenance Reimbursement - 01/07/20-31/12/20	3,000.00
EFT84056	11.06.2021	Poinciana Nursery	Slashing throughout the Dampier Drainage Lines	14,921.85
EFT84057	11.06.2021	AMD Audit & Assurance Pty Ltd	KTA Airport - Audit of Regional Airport Security Screening Fund Grant Acquittal	1,320.00
EFT84058	11.06.2021	ATI Parts Australia	Plant Repairs - Various	99.22
EFT84059	11.06.2021	Comtec Data Pty Ltd	IT - Replace Data Cabling at Admin Building between Junction & Link to KTVc, Cable Testing Services	1,474.00
EFT84060	11.06.2021	Donna Cucel T/as Destined Feather	KTVc Merchandise - Pilbara Postcards Stock	248.00
EFT84061	11.06.2021	Cora Bike Rack Pty Ltd	Crime Prevention Strategies - Cora Expo 7510-G Multi Bike Rack for Dampier Lions Park	1,155.00
EFT84062	11.06.2021	Dampier Sharks Women's Football Club	Community Assistance Payment	1,000.00
EFT84063	11.06.2021	Ensystex Australasia Pty Ltd	Stock - Dipthor Duo (5 ltr)	1,431.65
EFT84064	11.06.2021	Helen Therese Ellery	Rates refund for assessment A6022	772.80
EFT84065	11.06.2021	FE Technologies Pty Ltd	IT - V5 Self Loan Station/Circ Assist (Roebourne) Jun 2021 to May 2022	1,006.50
EFT84066	11.06.2021	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	General Hardware Items for Minor Maintenance & Repairs	6,351.44
EFT84067	11.06.2021	Karratha Signs	Printing & Installation of Updated Sign at Roebourne Info Bay	660.00
EFT84068	11.06.2021	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Repairs - Various	132.00
EFT84069	11.06.2021	Sonic Healthplus Pty Ltd	OH&S Expenses - Hep A and Hep B Boosters	688.60
EFT84070	11.06.2021	Karratha Community Garden	Rates refund for assessment A55681	1,448.81
EFT84071	11.06.2021	Karratha Junior Rugby League	Junior Light Token Reimbursement 2021 Winter Season	460.00
EFT84072	11.06.2021	Landgate	Rates - Valuation Services, Land Enquiries	4,866.45
EFT84073	11.06.2021	Isentia Pty Limited	Media Monitoring Services - Mar & Apr 2021	4,070.00
EFT84074	11.06.2021	Blue Hat Cleaning Services T/as Damel Cleaning Services	KLP - Tile and Grout: Mechanised Clean and Buff - Men's & Ladies Changerooms - 28 29/04/21	2,745.60
EFT84075	11.06.2021	Atom Supply	Stock - Water Cooler Jug 5ltr, Pressure Paint Pak, hose with connectors, Hand Cleaner Stock	639.35
EFT84076	11.06.2021	A & R McKay	40 Mile Caretakers - Reimb as per agreement	426.66
EFT84077	11.06.2021	BAI Communications Pty Ltd	IT - 5 Yr Contract - Equipment Hosting on TV Hill - ABC Triple - J Service (Billed Bi-Annually)	275.00
EFT84078	11.06.2021	Amgrow Pty Ltd (Nuturf)	Karratha Golf Course - Back 9 Greens Redevelopment - 1t Prolific Blue AN 12-5-14+traces incl. Delivery	1,595.00
EFT84079	11.06.2021	Pilbara Copy Service	Endpoint Hardware - A4 Colour Laser MFP - Print/Scan/Copy/Fax	1,642.30
EFT84080	11.06.2021	Printsync Norwest Business Solutions	Printing & Photocopying Charges - Various	855.64
EFT84081	11.06.2021	Repco Auto Parts (GPC Asia Pacific)	Plant Parts for Repairs	11.87

Chq/EFT	Date	Name	Description	Amount
EFT84082	11.06.2021	Auto One Karratha (WC Auto Pty Ltd)	Plant Parts for Repairs	787.00
EFT84083	11.06.2021	Kmart Karratha	IPC - Stock, WCH - Microwave/Kettle & Kitchen Supplies for Fit out, REAP - Stationery Items	430.00
EFT84084	11.06.2021	STATS WA Pty Ltd	Cancelled Payment	0.00
EFT84085	11.06.2021	T-Quip	Supply & Deliver Toro 30 Stand on Aerator	18,012.30
EFT84086	11.06.2021	Town of Port Hedland	Long Service Leave Entitlements - P Golden	7,635.99
EFT84087	11.06.2021	Tourism Council Western Australia	KTVc - Perth Airport Western Australia Tourism Awards Nomination	190.00
EFT84088	11.06.2021	Illion Tenderlink (Illion Australia Pty Ltd t/as)	Tender Advertising - Various	172.70
EFT84089	11.06.2021	Westrac Equipment Pty Ltd	Plant Repairs - Various	3,499.60
EFT84090	11.06.2021	Wormald Australia Pty Ltd	Millars Well Pavilion - March 2021 - Supply and Install Replacement Exit Light	308.00
EFT84091	11.06.2021	Wayne Augustin & Meryn Bussell	Cancelled Payment	0.00
EFT84092	11.06.2021	Wawardu Limited	Roebourne Library - Leasing Arrangement May 2021	1,430.00
EFT84093	11.06.2021	Yurra Pty Ltd	Wickham Recreation Precinct (Inc Wickham Pol Old Wickham Skate Park and Saylor Park and Drainage swale to the west) - April 2021	18,196.50
EFT84094	11.06.2021	Komatsu Australia Pty Ltd	Supply & Deliver One NEW WA270-8 PIN ON Wheeled Loader	272,711.37
EFT84095	11.06.2021	Pilbara Building Company Pty Ltd	KLP - Oval Spectator Shade Structure (RFT 17-20/21) - Claim #1	160,517.71
EFT84096	11.06.2021	303 Mullenlowe Australia Pty Ltd	Place Branding Services - Year 3	53,842.53
EFT84097	11.06.2021	Major Motors Pty Ltd	Plant Purchase - Supply & Deliver One (1) NEW Isuzu FRR 110-260 Crew Cab (P8841)	180,857.02
EFT84098	16.06.2021	Australian Taxation Office	Payroll deductions	290,036.00
EFT84099	16.06.2021	Child Support Agency	Payroll deductions	516.65
EFT84100	11.06.2021	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT84101	11.06.2021	L Gan - (Mortgage Account)	Home Ownership Allowance	520.00
EFT84102	11.06.2021	C Gorman (Mortgage Account)	Home Ownership Allowance	400.00
EFT84103	11.06.2021	P Heekeng - (Mortgage Account)	Home Ownership Allowance	300.00
EFT84104	11.06.2021	S Kot (Mortgage Account)	Home Ownership Allowance	870.00
EFT84105	11.06.2021	C King (Mortgage Account)	Home Ownership Allowance	200.00
EFT84106	11.06.2021	Maxxia Pty Ltd	Payroll deductions	61,107.57
EFT84107	11.06.2021	N Milligan - (Mortgage Account)	Home Ownership Allowance	272.71
EFT84108	11.06.2021	J Patel (Mortgage Account)	Home Ownership Allowance	300.00
EFT84109	11.06.2021	E Saral (Mortgage Account)	Home Ownership Allowance	400.00
EFT84110	11.06.2021	A Virkar (Mortgage Account)	Home Ownership Allowance	300.00
EFT84111	11.06.2021	City of Karratha	Payroll deductions	1,060.00
EFT84112	16.06.2021	Midalia Steel (Infrabuild Trading Pty Ltd t/as)	Stock - 25x25x2 Pregal Rhs As1163 C350I0 Yellow End Imported 6. 5m	757.09
EFT84113	16.06.2021	Irrigation Australia Ltd	P&G Water Audit Project - Membership for Cofk	714.00
EFT84114	16.06.2021	Menzies Contracting	Bulgarra Oval - Remove Existing Damaged Fencing and Dispose Supply and Install New D/gate	3,575.00

Chq/EFT	Date	Name	Description	Amount
EFT84115	16.06.2021	Woolworths Group Limited	Café Supplies and YS Food & Supplies for Programming	3,443.03
EFT84116	18.06.2021	Turf Whisperer (Turf Life Pty Ltd t/as)	Karratha Golf Course - Set Services for May 2021	42,044.21
EFT84117	18.06.2021	MSS Security Pty Limited	KTA Airport - Security Screening & Front of House Services - May 2021	187,248.75
EFT84118	18.06.2021	Handy Hands Pty Ltd	P&G - Open Areas, Slashing & Weed Spraying Works, Various Locations	141,708.85
EFT84119	18.06.2021	Brida Pty Ltd	Eastern Corridor Litter Services / Wickham Transfer Station Labour Costs April 2021	71,042.33
EFT84120	18.06.2021	Poinciana Nursery	P&G - Slashing, Tree Pruning, Watering Works, TYS - Edible Garden Site Prep	50,725.72
EFT84121	18.06.2021	Blue Hat Cleaning Services T/as Damel Cleaning Services	Airport/KLP/DCH/ - Cleaning Services - May 2021, Sweeping of Roads/Pavement & Carparks, Litter Collection Services	143,899.56
EFT84122	18.06.2021	WGAWA Pty Ltd	20/21 Point Samson Fishing Platform Detailed Design - Works Completed to 30/04/21	39,781.72
EFT84123	18.06.2021	Prestige Jointing and Electrical Pty Ltd	KTA Bowling Club - Greens Lighting Replacement RFQ14-20/21 - Progress Claim #5	76,032.44
EFT84124	18.06.2021	Mitsubishi Motors - Pilbara (Bluff Knoll Auto Pty Ltd t/as)	One Mitsubishi MR Triton GLX 2.4L Turbo Diesel Automatic Single Cab Tray Back Utility	36,907.70
EFT84125	18.06.2021	303 Mullenlowe Australia Pty Ltd	Place Branding Services - Year 3	52,679.00
EFT84126	18.06.2021	Solcomm Pty Ltd	Broadband Wireless Network upgrade - Phase 2 (RFT 01-19/20) Final Claim - Milestone 3	36,960.00
EFT84127	18.06.2021	Lypa Pty Ltd	Fort Repairs at Cattrall Park - Supply Culvert Deck 50% Deposit	25,110.25
EFT84128	18.06.2021	Leethall Constructions Pty Ltd	Supply and install concrete path and earthworks as per City contract, Baynton West Park - Install Garden Edge Kerbing, Footpath Reinstate - Various Locations, Roebourne Cemetery - Entry Statement Upgrade	67,648.30
EFT84129	18.06.2021	Karratha Solar Power No 1 Pty Ltd	KTA Airport - Solar Power: 01-31/05/21	49,991.40
EFT84130	18.06.2021	Independent Fuel Solutions Pty Ltd	Stock - Bulk Diesel for Tanks (May 2021)	42,173.12
EFT84131	18.06.2021	Intent Building Contracting Pty Ltd	20/21 Fabricate & Install W&J Route Signs - Progress Payment 2, FBCC - Replace Door Frames, DCH - Roof Flashing to Support IT Mast, Staff Housing - Install new Storeroom Door, KLP - Repair Mouldy / Damaged Ceiling	62,511.15
EFT84132	18.06.2021	Department of Fire and Emergency Services (ESL Payments)	2020/21 ESL - 4th Quarter	148,766.83
EFT84133	18.06.2021	WA Hino Sales & Service	Plant - Supply & Deliver One (1) x NEW Hino Series 721	102,528.30
EFT84134	18.06.2021	J Blackwood & Son Pty Limited	Maitland Foreshore - Supply Hessian Cloth, HR - Uniforms and Safety Boots, Safety Signs, P&G - Hand Tools, Gloves, Sealant, Sunscreen	8,679.27
EFT84135	18.06.2021	Winc Australia Pty Limited	Stationery Items - Various Departments	2,637.53
EFT84136	18.06.2021	Forpark Australia Pty Ltd	Stock - Swing Seat - Toddler	413.60
EFT84137	18.06.2021	Garrards Pty Ltd	Vectobac G - for Control of Mosquito Larvae, Mouse Baits	698.76
EFT84138	18.06.2021	Hathaways Lubricants	Stock - Lubricants, Various	4,854.35
EFT84139	18.06.2021	Karratha Adventure Sports	KLP - 3 x Additional Sets of Netball Bibs	191.70
EFT84140	18.06.2021	Karratha & Districts Chamber of Commerce (KDCCI)	KDCCI & KYP Golf Day 2021 Registration	550.00

Chq/EFT	Date	Name	Description	Amount
EFT84141	18.06.2021	Les Mills Aerobics Australia	KLP & WRF - Les Mills License Fees June 2021	2,341.74
EFT84142	18.06.2021	WALGA	Staff Training - Introduction to LG	195.00
EFT84143	18.06.2021	Nor West Jockey Club Incorporated	2021 Large Community Grant Scheme - 50% Upfront - CR154766 - Roebourne Races 2021	8,250.00
EFT84144	18.06.2021	Point Samson Community Association Inc	Large Community Grants - 30% Progress Payment To PSCA	3,045.00
EFT84145	18.06.2021	Ray White Real Estate Karratha	Office Lease - 4/28-32 Degrey Place Karratha - Water Rates and Consumption 01/05/21 - 30/06/21	260.74
EFT84146	18.06.2021	St John Ambulance - Karratha	Plant - Small Leisure Kit #7651	69.75
EFT84147	18.06.2021	Sealanes (1985) Pty Ltd	IPC - Cafe Supplies	336.33
EFT84148	18.06.2021	Royal Life Saving Society WA Inc	Call Centre Services - Apr 2021	1,290.91
EFT84149	18.06.2021	Helloworld Travel Karratha	HR - Return Flights for Staff Training/Meetings	2,259.00
EFT84150	18.06.2021	TNT Express	Freight Charges - Various	703.15
EFT84151	18.06.2021	Thrifty Car Rental	Car Hire & Petrol for CEO while Attending Meetings in Perth 12-13 May 2021	198.03
EFT84152	18.06.2021	Atom Supply	Airport - AT75 AKKO Compressor TA80 Pump 160L tank 5.5kw 7.5 HP 415v/50hz, REAP - Tools/Equipment, HR - Uniforms & Safety Boots, Label Tape, Workshop Tags	6,012.78
EFT84153	18.06.2021	A Noble & Son Ltd - WA Division	Sundry Equipment - Load Binders chain assemblies for tying down loads	3,029.48
EFT84154	18.06.2021	Onyx Group WA Pty Ltd	Catering - Council Briefing Sessions	900.00
EFT84155	18.06.2021	ABCO Products	Stock - Toilet Paper - Roll Enviroplus Bioactive	369.86
EFT84156	18.06.2021	All Range Trimming	Speed Sign Covers 1000mmL x 100mmW x 1300mmH - PVC Material	2,970.00
EFT84157	18.06.2021	Airport Security Pty Ltd	KTA Airport - Aviation Security Identification Cards	220.00
EFT84158	18.06.2021	Advam Pty Ltd	KTA Airport - FY20/21 - Support Fee (June 2021) & Transaction Fee (May 2021)	322.08
EFT84159	18.06.2021	GPC Asia Pacific Pty Ltd (NAPA t/as)	Plant Parts for Repairs	209.55
EFT84160	18.06.2021	Akzo Nobel Pty Limited	Plant - Interzone 10L Signal Green & Red	747.56
EFT84161	18.06.2021	Aquatic Services WA Pty Ltd	KLP - Replacement Prominent Dulcotest CGE-CAN-10ppm Chlorine Probe	3,386.90
EFT84162	18.06.2021	Australian Laboratory Services Pty Ltd (ALS)	7 Mile - Spot Landfill Sampling - Soil Analysis & Acetic Acid Leachate	343.75
EFT84163	18.06.2021	Accurate Flooring Pty Ltd t.as Karratha Carpet Court	Point Samson Toilet Block Refurbishment - Supply Only of Tile Edge Light Green Gloss Wave Wall Tile	5,345.00
EFT84164	18.06.2021	Allwest Drilling Pty Ltd	P&G - 2 x Underbores at Wickham Drive & Wickham Info Signs	20,289.50
EFT84165	18.06.2021	ATI Parts Australia	Plant Parts for Repairs	2,800.58
EFT84166	18.06.2021	BOC Limited	Mosquito Management - Trapping CO2 Industrial D Size Cylinder May 2021, Quarterly Cylinder Rental Charges	567.47
EFT84167	18.06.2021	Bunzl Ltd	Stock - Hand Towel - Roll White 18.3cm x 100m	276.65
EFT84168	18.06.2021	BC Lock & Key	Stock - Padlock EK - R618 Series 63mm (Electrical Cabinets), Stores - Recode Barrels, FBCC - Change two cylinders	797.32
EFT84169	18.06.2021	Bez Engineering	Plant - Tarp Rib for Trailer	720.56
EFT84170	18.06.2021	Karratha Caravans (formerly Battery World Karratha)	Plant - Shurflo Pump 12V - 10L	269.01
EFT84171	18.06.2021	Byprogress Pty Ltd (Monsterball Amusements)	TYS - Deposit 20% - Inflatable Amusements - Dampier Wickham Karratha Roebourne	2,712.00

Chq/EFT	Date	Name	Description	Amount
EFT84172	18.06.2021	Braeco Sales (Tf Braeco Unit Trust)	WWTP - Pp-10/s - Prisma Pp-10/s Spring Return Pneumatic Actuator Polyamide W/- A4 Bolts Upgrade	778.80
EFT84173	18.06.2021	Centurion Transport Co Pty Ltd	Freight Charges - Various	25.55
EFT84174	18.06.2021	Chadson Engineering Pty Ltd	Stock - Palintest Tablets DPD-XF AP013 (Box/250)	110.00
EFT84175	18.06.2021	Cummins South Pacific Pty Ltd	Stock - Extended life lube Filter - Engine (LF9070)	70.59
EFT84176	18.06.2021	Cherratta Lodge Pty Ltd	KLP - 54 x Tablecloths	86.74
EFT84177	18.06.2021	Command IT Services	Security Alarm Monitoring Monthly - June 2021 (Various Sites)	203.50
EFT84178	18.06.2021	Data#3 Limited	IT Security Expenses - Palo Alto Firewall Assistance - Rules Optimisation Best Practice Configuration Global Protect	4,620.00
EFT84179	18.06.2021	Darwin Plant Wholesalers	Wickham Entry - 36 x 20ltr Thespesia Populneoides Rubra	2,447.50
EFT84180	18.06.2021	D & S Wells (WA) Pty Ltd	WO171 - TC Damien 2020 - Sandblasting to Columns - Point Samson Viewing Platform	5,862.50
EFT84181	18.06.2021	Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd	Animal Control Services - Various	537.10
EFT84182	18.06.2021	Dampier Sharks Junior Football Club	Small Community Grants Scheme - Apr 2021 2021 Season Bus Hire	3,900.00
EFT84183	18.06.2021	Dibsys Gardening Services Pty Ltd	Staff Housing - June 2021, Yard Maintenance and Tidy Ups	1,690.00
EFT84184	18.06.2021	E & MJ Rosher Pty Ltd	Stock - Multi Belt A5 122.5 (Kubota K5647-34710), Blade Locking Bolt	334.18
EFT84185	18.06.2021	Edge Digital Technology Pty Ltd	REAP Replacement Lamp - Ushio Xenon Dxl-40 Baf/l, REAP - Monthly Service Fee May 2021	1,796.30
EFT84186	18.06.2021	Parker Hannifin (Australia) Pty Ltd	Plant Parts for Repairs	118.69
EFT84187	18.06.2021	Max & Claire Pty Ltd T/a Ergolink	Staff Chairs - Gregory Inca High Back Medium Seat	1,226.24
EFT84188	18.06.2021	Eco Imports Pty Limited T/A Yardgames	WCH - Ninja Warrior Kit	282.00
EFT84189	18.06.2021	Farinosi & Sons Pty Ltd	Steel Mesh Garden Cart, Master Lock Wall Key Safe, 40 Mile - White Paid and Liquid Nails for Repairs	258.37
EFT84190	18.06.2021	Fix8 Systems	TBW - Artrack Fixings, 16 x Stainless Hanging Set Medium	277.20
EFT84191	18.06.2021	Global Security Management (WA)	KLP & Main Admin - Nightly Security Patrols - May 2021	5,057.07
EFT84192	18.06.2021	StrataGreen (Strata Corporation Pty Ltd)	Equipment Replacement - Solo Battery Backpack Sprayer 10LT	2,625.58
EFT84193	18.06.2021	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight Charges - Various	2,599.32
EFT84194	18.06.2021	Grillex Pty Ltd	Point Samson Park - Citistyle 240L Waste Bin Enclosure - Deluxe Finish - Replace Hearson's Cove	13,842.40
EFT84195	18.06.2021	Studiocanal Pty Ltd	REAP Movie Screenings	97.21
EFT84196	18.06.2021	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	General Hardware Items for Minor Maintenance & Repairs	2,070.40
EFT84197	18.06.2021	Harvey Norman Karratha (Rathasupa No. 2 Trust t/as)	TBW - Gaming Consoles for New TVs at Youth Centres - 3x Play Station 5 & 1x Xbox Series X	5,851.75
EFT84198	18.06.2021	Jason Sign Makers	Stock - Sign Brackets UR251	790.63

Chq/EFT	Date	Name	Description	Amount
EFT84199	18.06.2021	Karratha Signs	Stores - 600mm x 450mm niccolite reflective signs/ decals	360.25
EFT84200	18.06.2021	James Bennett Pty Limited	Libraries - New Resources	1,042.63
EFT84201	18.06.2021	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Repairs - Various	1,398.50
EFT84202	18.06.2021	Karratha Glass Service	FBCC - Replace Damaged Security Screen Door (Like for Like) Incl. New Handle & Door Closer	2,310.00
EFT84203	18.06.2021	Keyspot Services	REAP - Magnetic Badges for Staff	135.00
EFT84204	18.06.2021	Karratha Veterinary Hospital	Animal Control Services - Various	36.70
EFT84205	18.06.2021	Kwik Kopy Printing Centre	Printing - Business cards	567.49
EFT84206	18.06.2021	Sonic Healthplus Pty Ltd	Hep A and Hep B Booster Shots for Staff	562.10
EFT84207	18.06.2021	Karratha Machinery Hire	Machinery Hire Charges - Various	4,012.80
EFT84208	18.06.2021	Karratha Cleaning Pty Ltd	May 2021 Wickham Precinct & Roebourne Youth Precinct Cleaning Services	36,501.96
EFT84209	18.06.2021	King Bay Game Fishing Club	2021 Large Community Grant - 50% Upfront - Dampier Classic 2021, Small Grants - Concept Design for Ablutions	9,800.00
EFT84210	18.06.2021	Karratha Bikers Association	50% Upfront - Large Community Grant Scheme 20/21 - Father's Day Show	1,958.00
EFT84211	18.06.2021	Karratha Women's Refuge (t/f The Salvation Army (WA) Property Trust)	20% Final Payment - Large Community Grants/Contributions 20/21 - Safe Room Enhancements	2,200.00
EFT84212	18.06.2021	HydroPlan (TTF Irrigation Consultants Unit Trust t/as)	Windy Ridge Precinct Retic Upgrade	2,502.50
EFT84213	18.06.2021	Local Government Planners Association WA Division	HR - Incentivising Quality Outcomes Meeting - 24/06/21	85.00
EFT84214	18.06.2021	Demand Film Limited	REAP Movie Screenings	789.75
EFT84215	18.06.2021	LGIS Insurance Broking	Insurance - Public Liability & Contract Works for Bayly Avenue Road Works 18/08/20 - 30/06/21	8,933.16
EFT84216	18.06.2021	MM Electrical Merchandising	Depot - Supply 5 Off White Test and Tag Rolls (250) for Pat Tester	397.93
EFT84217	18.06.2021	Mawarnkarra Health Services	Refund for Unused Light Tokens from Roebourne Event 31/05/21	32.00
EFT84218	18.06.2021	Madken Holdings Pty Ltd (t/a Washroom Accessories)	FBCC - Supply Metlam Antimicrobial Anmb Gravity Hinge Concealed Fix - Antimicrobial Coating & Metlam Round Edge Bumper Screw Fix	212.40
EFT84219	18.06.2021	NW Communications & IT Specialists	REAP - Repair Wi-Fi Access Point (Currently Secured by Safety Wire) Replace Bracket If Damaged	300.00
EFT84220	18.06.2021	Natural Area Holdings Pty Ltd	Plant Stocks	15,730.00
EFT84221	18.06.2021	Ixom Operations Pty Ltd (Orica)	KLP & RAC - Chlorine Cylinder Rental Charges - May 2021	720.50
EFT84222	18.06.2021	OneMusic Australia	Cancelled Payment	0.00
EFT84223	18.06.2021	OTR Tyres (TKPH Pty Ltd)	Plant Repairs - Various	1,832.60
EFT84224	18.06.2021	Pilbara Motor Group - PMG	Plant Parts for Repairs	764.37
EFT84225	18.06.2021	Pilbara Copy Service	Printing & Photocopying Charges - Various	4,516.33
EFT84226	18.06.2021	Printsync Norwest Business Solutions	Printing & Photocopying Charges - Various	159.88
EFT84227	18.06.2021	Pilbara First Aid	HR Staff Training - Provide First Aid	320.00
EFT84228	18.06.2021	Pharmacy Help Karratha	Flu Vaccinations - 21/06/2021 - 02/07/2021	1,624.30
EFT84229	18.06.2021	Prompt Contracting and Fencing Pty Ltd	Bulgarra Tennis Court Maintenance - Supply and Install New Hinges and Locking Device/Chain	990.00
EFT84230	18.06.2021	Pilbara Bakehouse	Catering - Art Exhibition Opening Maria Mori Words That Remain 27/05/21	1,400.00

Chq/EFT	Date	Name	Description	Amount
EFT84231	18.06.2021	PTM Pilbara Traffic Management Pty Ltd	AWTM Site Visit - Shoulder Grading Programmed Works in Karratha Light Industrial Area	352.00
EFT84232	18.06.2021	City of Karratha	Cancelled Payment	0.00
EFT84233	18.06.2021	Professional Arts Management (ttf Pam Family Trust t/as)	Cossack Art Awards 2021 - Installation Contract - Instalment 1 50%	17,829.50
EFT84234	18.06.2021	Roy Galvin & Co Pty Ltd (Galvins)	Retic Parts & Plumbing Fixtures - Various	489.09
EFT84235	18.06.2021	Rialto Distribution Pty Ltd	REAP Movie Screenings	605.00
EFT84236	18.06.2021	Red West Pty Ltd T/a Red Dog Tools	Replacement Equipment - Obd2 Code Reader	345.00
EFT84237	18.06.2021	Auto One Karratha (WC Auto Pty Ltd)	Plant Parts for Repairs	148.08
EFT84238	18.06.2021	Richose Pty Ltd	Plant Parts for Repairs	303.25
EFT84239	18.06.2021	Road Rail & Mine Products Pty Ltd	Stock - TGSI Tactile 300 x 300 Yellow (Box 40)	1,465.64
EFT84240	18.06.2021	Statewide Bearings	Plant Parts for Repairs	390.88
EFT84241	18.06.2021	Sunny Sign Company Pty Ltd	Stock - Sign Bracket Plate (5mm Thickness) & Plate	223.52
EFT84242	18.06.2021	Sodexo	Monthly Rent Wickham Housing for Staff - 14/06/2021 - 13/07/2021	2,820.24
EFT84243	18.06.2021	Pilbara Site Pics (TTF Bertling Family Trust)	20/21 - VRA May 2021 - 22/05/2021 - Photography Services	332.75
EFT84244	18.06.2021	Designa Sabar Pty Ltd	KTA Airport - Validating Head Part # Mflv-9013	1,819.75
EFT84245	18.06.2021	Securepay Pty Ltd	REAP Ticketing - Payment Gateway Processing Fees for Internet Payments May 21	241.16
EFT84246	18.06.2021	Scope Business Imaging	Printing & Photocopying Charges - Various	756.74
EFT84247	18.06.2021	Stats - Specialist Testing and Technical Services	7 Mile - Falling Head Permeability Tests, Prelims including Desktop Planning & Discussions	5,421.35
EFT84248	18.06.2021	Sanity Music Stores Pty Ltd	Libraries - New Resources	979.82
EFT84249	18.06.2021	Schneider Electric (Australia) Pty Ltd	KLP 1st Quarter - Service Agreement - Maintenance of BMS Equipment	9,689.90
EFT84250	18.06.2021	Skipper Transport Parts	Plant Parts for Repairs	211.99
EFT84251	18.06.2021	Statewide Cleaning Supplies Pty Ltd	Stock - Anti-bacterial Wipes Carton/4 rolls (WOW Fitwipes)	1,240.47
EFT84252	18.06.2021	Trugrade Pty Ltd	Stock - * Cleaning Cloths Green 60 x 30cm (Pack 25)	364.37
EFT84253	18.06.2021	T-Quip	Plant Parts for Repairs	2,494.90
EFT84254	18.06.2021	Trasan Contracting Pty Ltd	Pt Samson Viewing Platform - Final Retention Release (RFT19-1718)	27,216.74
EFT84255	18.06.2021	Scarboro Painting Services (The Trustee for Scarboro Painting Services)	WAC External Painting Works - Plant Room & Pool Amenity Building	8,140.00
EFT84256	18.06.2021	Tensens Group Pty Ltd	Stock - Ladies Sanitary Bin Injection Moulded Polypropylene 23L	608.17
EFT84257	18.06.2021	Toro Australia Group Sales Pty Ltd	Plant Parts for Repairs	2,247.92
EFT84258	18.06.2021	TWH Plumbing (Kurrajong Collective Pty Ltd Aff The Wood-Hill Family Tr	7 Mile - Plumbing Labour	4,845.50
EFT84259	18.06.2021	Taranis Power Group Pty Ltd	Plant Repairs - Various	1,955.25
EFT84260	18.06.2021	Troy's Tyres 2 You	Plant Repairs - Various	1,378.00
EFT84261	18.06.2021	Technology One Limited	ERP Dev - TechnologyOne OneCouncil SaaS AMS Implementation	7,608.53

Chq/EFT	Date	Name	Description	Amount
EFT84262	18.06.2021	Scott Cycles (TTF The Whittles Family Trust t/as)	Repairs and Replacement - Replacement of Old Bike Rack - 2x Hollywood Bike Valet (holds 6 Bikes Each)	590.00
EFT84263	18.06.2021	MOVAT Pty Ltd (TTF MOVAT Trust)	Cancelled Payment	0.00
EFT84264	18.06.2021	Karratha Timber & Building Supplies	General Hardware Items for Minor Maintenance & Repairs	1,729.95
EFT84265	18.06.2021	Verve Fitness Equipment Pty Ltd	KLP - Replacement Dumbbells for Gym	3,022.49
EFT84266	18.06.2021	Woolworths Group Limited	Café Supplies and YS Food & Supplies for Programming	86.15
EFT84267	18.06.2021	Western Diagnostic Pathology	HR - Labour - Collector 2	1,649.12
EFT84268	18.06.2021	WA Billboards	KTA Airport - Monthly Charges for FIDs System & Access to Rapidsuitecloud - June 2021	2,345.75
EFT84269	18.06.2021	West-Sure Group	Karratha Airport Car Park APS Cash Collection - May 2021	279.55
EFT84270	18.06.2021	Water2Water (atf Kandiah Family Trust)	KLP - Monthly Rental & Service for Water Works Cooler - June 2021	66.00
EFT84271	18.06.2021	Norwest Sand & Gravel Pty Ltd	Nickol West Kookaburra Park - Supply & Deliver Sam's Creek Screened Sand	2,352.90
EFT84272	18.06.2021	Helicopter Film Services Pty Ltd T/A Heli Spirit	KTVC Tours	8,900.00
EFT84273	18.06.2021	Kennards Hire Pty Limited	Machinery Hire Charges - Various	356.40
EFT84274	18.06.2021	Nielsen Liquid Waste Services Pty Ltd	April 2021 - Various Locations, Pump out of septs, grease traps & toilets	2,512.00
EFT84275	18.06.2021	Octagon Lifts Pty Ltd	March 2021 - Passenger and goods lift maintenance as per RFQ 52-18/19 - REAP	7,433.36
EFT84276	18.06.2021	Pilbara Dive and Tours (Natalie Callanan t/as)	KTVC Tours	700.00
EFT84277	18.06.2021	Reece Pty Ltd	Retic Parts & Plumbing Fixtures - Various	27,954.52
EFT84278	18.06.2021	Reef Seeker Charters (Tammy Louise Tennant t/as)	KTVC Tours	2,480.00
EFT84279	18.06.2021	Turf Guru Landscapes Pty Ltd	Nickol West Park- Irrigation upgrades - 24/05/2021 to 28/05/2021	15,796.00
EFT84280	18.06.2021	Wormald Australia Pty Ltd	Cancelled Payment	0.00
EFT84281	18.06.2021	S Avarð	Meet the Street Reimb	167.24
EFT84282	18.06.2021	M Anderson	Reimbursement - Cancellation of Murujuga Rock Art Experience Due to COVID Restrictions	150.00
EFT84283	18.06.2021	H Cutfield	Trust Refund - Library Travellers Membership	50.00
EFT84284	18.06.2021	A Callander	Refund 40 Mile Camping Fees	32.00
EFT84285	18.06.2021	R DeWacht & S Snellin	Security Subsidy Reimb	500.00
EFT84286	18.06.2021	W Ferris	Trust Refund - Library Travellers Membership	50.00
EFT84287	18.06.2021	M Gould	SP&I - Fuel & Meal Reimb During Project Meeting	80.00
EFT84288	18.06.2021	S Giles	Meet the Street Reimb	200.00
EFT84289	18.06.2021	C Geurts	Trust Refund - Library Travellers Membership	50.00
EFT84290	18.06.2021	R Harry	KTA Airport - Lost Ticket Refund	115.00
EFT84291	18.06.2021	C Langkilde	Security Subsidy Reimb	500.00
EFT84292	18.06.2021	M Lucas	Security Subsidy Reimb	500.00
EFT84293	18.06.2021	R McDermott	Utility Reimbursement as per Manager Contract	1,052.31
EFT84294	18.06.2021	R Maddison	Security Subsidy Reimb	399.50
EFT84295	18.06.2021	L Munari	Reimbursement - Cancellation of Accommodation Due to COVID (Unable to Travel from Eastern States)	140.00
EFT84296	18.06.2021	J Oliver	Trust Refund - Library Travellers Membership	50.00
EFT84297	18.06.2021	M O'Brien	Cleaverville Camping Refund	16.00
EFT84298	18.06.2021	L Rowland	HR - Relocation Costs	1,514.01

Chq/EFT	Date	Name	Description	Amount
EFT84299	18.06.2021	P Rimmer	Reimb - Camping Reservations Cancelled (Cleaverville)	160.00
EFT84300	18.06.2021	Settlers Indoor Cricket Club	Trust Refund - Seasonal Reserve Bond 2017	150.00
EFT84301	18.06.2021	A Wear	Utility Reimb as per Manager Contract	69.25
EFT84302	18.06.2021	Wickham Tidy Towns Inc	50% Upfront - Large Community Grant - Wickham Community Garden Project	4,250.00
EFT84303	18.06.2021	The Wickham Craft Room	Trust Refund - Hire Bond for WCH	150.00
EFT84304	18.06.2021	J Withers	Security Subsidy Reimb	500.00
EFT84305	18.06.2021	K Wells	Reimbursement - Cancellation of Murujuga Rock Art Tour	95.00
EFT84306	18.06.2021	Dampier Plumbing & Gas (tff DPG Trust)	City Housing (9 Houses) - Site Investigations 21/05/21 - 27/05/21, Replace Filters - Various Sites, KTA Terrace - Repair Damaged Irrigation, Staff Housing - Maintenance & Repairs (Various), Airport - Unblock Urinal, Repair Water Leak on Norman Road	19,013.11
EFT84307	18.06.2021	BSA Advanced Property Solutions (WA) Pty Ltd	KLP - Rectify Control Issues Caused by Faulty Controllers, Planned Maintenance - AC Servicing and Maintenance (Various Sites)	24,938.71
EFT84308	18.06.2021	Ausolar Pty Ltd	KTA Airport - Inspect Airport HV Network w/ Specialist HV Assessor, Waste - Install Pole Top LED Fitting, Testing & Tagging - Various Sites, TYS - Install new LED Lights, Bulgarra Oval - Install new 20 Channel Relay, Staff Housing - Various Minor Electrical Repairs, Walgu Park - Replace Card Reader	29,429.53
EFT84309	18.06.2021	Cleanaway Pty Ltd	Waste Collection Services, Various	11,557.62
EFT84310	18.06.2021	Department of Transport	Vehicle Search Fees - April 2021	17.00
EFT84311	18.06.2021	Department of Primary Industries and Regional Development	P&G - Quarantine Inspection of Plants from Darwin Plant Wholesalers	67.50
EFT84312	18.06.2021	Foxtel For Business	KLP - Business Premium Charges 01/06/21 - 30/06/21	210.00
EFT84313	18.06.2021	Neverfail Springwater Pty Ltd - 7 Mile Waste Account (906919689)	7 Mile Admin Office and Transfer Station - 08/06/21 - 08/07/21 - Water Refills	180.25
EFT84314	18.06.2021	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Electricity Usage Charges	36,645.17
EFT84315	18.06.2021	Horizon Power	Electricity Usage Charges	156,231.76
EFT84316	18.06.2021	Telstra Corporation Ltd	Telephone Usage Charges	11,210.41
EFT84317	18.06.2021	Horizon Power	Electricity Usage Charges	1,401.10
EFT84318	18.06.2021	Water Corporation	Water Usage Charges - Various	6,962.19
EFT84319	18.06.2021	Water Corporation	Water Usage Charges - Various	16,916.79
EFT84320	18.06.2021	Water Corporation	Water Usage Charges - Various	37,770.22
EFT84321	18.06.2021	Water Corporation	Water Usage Charges - Various	22,975.73
EFT84322	21.06.2021	Australian Taxation Office	BAS - GST Payable May 2021	36,108.00
EFT84323	25.06.2021	Yurra Pty Ltd	Andover Park Redevelopment (RFT 11-19/20) VO-19 Extension of Time Claim Costs, Gawthorn Roundabout - Landscape Construction Claims #1 & 2	151,079.85
EFT84324	25.06.2021	Turf Guru Landscapes Pty Ltd	City Centre Cyclone Re-landscaping, Phase 1 Stage A	120,308.30
EFT84325	25.06.2021	Hunt Architects (Hunt Architects Pty Ltd tfft Hunt Architects Unit Trust)	RFT 25-19/20 - KLP Solar Initiative Claim #3, Outdoor Court Shading Improvements, Oval Spectator Shade Works	58,822.50
EFT84326	25.06.2021	Intent Building Contracting Pty Ltd	Signage - Fabricate & Install W&J Route Signs, WCH - Reinstall Hub Signs, Roebourne Youth Precinct - Vandalism Repairs to Toilets	67,998.78
EFT84327	25.06.2021	Department of Industry Science Energy and Resources	Reimb of Unspent Funds - Regional Airport Security Screen Fund 19/20FY	107,755.00

Chq/EFT	Date	Name	Description	Amount
EFT84328	25.06.2021	AFGRI Equipment Australia Pty Ltd	Cancelled Payment	0.00
EFT84329	25.06.2021	Dampier Community Association	Dampier Sunset Movies - 20% Final Progress Payment	3,619.88
EFT84330	25.06.2021	Garrards Pty Ltd	Stock - Aqua K-Othrine 1L & Rat Bait Stations	1,575.48
EFT84331	25.06.2021	Hathaways Lubricants	Stock - Lubricants, Various	2,491.06
EFT84332	25.06.2021	Host Corporation Pty Ltd t/a Host Direct	REAP - Functions & Events, Teaspoon Sets	59.40
EFT84333	25.06.2021	Karratha Adventure Sports	Indoor Cricket - Rubber for entry replacements	181.80
EFT84334	25.06.2021	Parry's Merchants	REAP Kiosk Merchandise Restocks	1,457.60
EFT84335	25.06.2021	Ray White Real Estate Karratha	IT - ERP Office, De Gray Place - Strata Levies 01/06/21 - 31/08/21	942.38
EFT84336	25.06.2021	St John Ambulance - Karratha	Plant - Low Risk Portable Kit	23.25
EFT84337	25.06.2021	Sealanes (1985) Pty Ltd	REAP Merch - 2 x Medium Boxes 2x 15ltr Cottonseed Oil 1 x 15ltr Salted Butter	920.64
EFT84338	25.06.2021	TNT Express	Freight Charges - Various	188.06
EFT84339	25.06.2021	Nutrien Ag Solutions Limited	Stock - Kens Ken-Up 500 flexi (Roundup) 20L	687.28
EFT84340	25.06.2021	Atom Supply	Plant - Toolbox Aluminium Gullwing 1600mm Kincrome, Stock - Uniforms	1,200.85
EFT84341	25.06.2021	J Blackwood & Son Pty Limited	Stock - Uniforms & Safety Boots, Face Shields, Milwaukee Charger, Earplugs, Orbit Sander	2,462.95
EFT84342	25.06.2021	ABCO Products	REAP Sanitation - 5L Clean Max Multispray Ultimate Power Prespray	187.11
EFT84343	25.06.2021	Aquatic Services WA Pty Ltd	WRP - Clean Test & Calibrate Palintest Photometer Water Test Kit	579.70
EFT84344	25.06.2021	ATI Parts Australia	Plant Parts for Repairs	627.86
EFT84345	25.06.2021	AV Australia (A.V. Smarthomes Pty Ltd t/as)	IT - PTZ PRO 2 Logitech, Full HD Webcam	2,068.30
EFT84346	25.06.2021	ABC Film Pty Ltd	REAP Movie Screenings	457.20
EFT84347	25.06.2021	BOC Limited	May 2021 Quarterly Gas Cylinder Rental Charges, KTA SES - Oxygen Cylinder Rental	365.84
EFT84348	25.06.2021	BC Lock & Key	KLP - WO 547 - Rectify Lock on Distribution Board, Padlock Stock	860.84
EFT84349	25.06.2021	BP Australia Pty Ltd	Fleet Fuel - May 2021	6,058.79
EFT84350	25.06.2021	Braille Sign Supplies Pty Ltd	FBCC Eastern Toilets & Pt Samson - Replacement Toilet Door Signs	2,973.00
EFT84351	25.06.2021	Karratha Caravans (formerly Battery World Karratha)	KTA Airport - LR44 Battery	20.85
EFT84352	25.06.2021	Boya Equipment Pty Ltd	Supply & Deliver One Kubota ZD1211 Commercial Mower, Plant Parts - Various	25,281.70
EFT84353	25.06.2021	Cherratta Lodge Pty Ltd	KLP - Laundering of Tablecloths	40.55
EFT84354	25.06.2021	Circuitwest Inc.	REAP - One Punch Wonder - 1st Payment 50%	5,520.00
EFT84355	25.06.2021	Richard Chamberlain Golf Design (t/f R & S Chamberlain Trading Trust)	Karratha Golf Course - Redevelopment Design Consultancy Stage 1 Greening of Greens	28,501.00
EFT84356	25.06.2021	Comtec Data Pty Ltd	Millar's Well Pavilion - Carry Out CCTV Camera Works, Main Admin - Call out, Doors not locking	2,140.99
EFT84357	25.06.2021	Campbell Clan Superannuation Fund	Records Storage - Self Storage Unit Lease - 16/38 Coolawanyah Rd - 18/06/21 - 17/07/21	750.00
EFT84358	25.06.2021	Computers Now Pty Ltd	IT for BFRPC - Dell Latitude 7210 2-in1 XCTO, Adobe Licence, Dell Adapter	3,833.30
EFT84359	25.06.2021	Daysafe Training & Assessing	HR, Staff Training - Chief Fire Warden & Confined Space	6,225.00
EFT84360	25.06.2021	Datacom Systems (AU) Pty Ltd	Teams Room Standard License under EA (May 2021 to February 2022)	259.77
EFT84361	25.06.2021	XS Energy Pilates Studio (Wendy Drew t/as)	TYBO Grant 2020 DE-01 50% Upfront Payment	2,500.00

Chq/EFT	Date	Name	Description	Amount
EFT84362	25.06.2021	E & MJ Rosher Pty Ltd	Plant Parts for Repairs	1,936.84
EFT84363	25.06.2021	Environmental Health Australia (NSW) Inc	Annual Subscription 2021/2022 I'M ALERT Food Safety	550.00
EFT84364	25.06.2021	Parker Hannifin (Australia) Pty Ltd	Plant Parts for Repairs	1,538.81
EFT84365	25.06.2021	ELKA Projects And Maintenance (Cardew Holdings Pty Ltd)	P&G - Locate and Pothole Services	2,970.00
EFT84366	25.06.2021	Bubble Soccer Sydney (Eventco Pty Ltd t/as)	City Programmes - Spare Parts for Bubble Soccer Pump	275.00
EFT84367	25.06.2021	Elka Australia (Kratlar Pty Ltd t/as)	KTVC Merchandise Expenses - 200 x Red Dog Soft Toys	2,724.70
EFT84368	25.06.2021	Farinosi & Sons Pty Ltd	Waste - Power board Plug Boss Combo Pack, Liquid Nails, Stock - Chainsaw Chain, Hinges	152.98
EFT84369	25.06.2021	Fanforce Films Pty Ltd	REAP Movie Screenings	241.75
EFT84370	25.06.2021	Global Security Management (WA)	Roebourne Library, FBCC & PBFC - Security Call Outs	458.70
EFT84371	25.06.2021	StrataGreen (Strata Corporation Pty Ltd)	Stock - Knapsack Sprayer 10L & Sharpening Stones	265.99
EFT84372	25.06.2021	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight Charges - Various	166.39
EFT84373	25.06.2021	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	General Hardware Items for Minor Maintenance & Repairs	4,128.22
EFT84374	25.06.2021	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Repairs - Various	5,819.05
EFT84375	25.06.2021	JCB Construction Equipment Australia (CFC Holding Pty Ltd)	Cancelled Payment	0.00
EFT84376	25.06.2021	Jurdurn Marnda Boxing Club	Group Fitness Boxing Sessions - week program 4 x sessions	400.00
EFT84377	25.06.2021	Karratha Glass Service	KLP - Reglaze Changeroom Hilite Window	533.50
EFT84378	25.06.2021	Karratha Veterinary Hospital	Animal Control Services - Various	256.90
EFT84379	25.06.2021	Karratha Fluid Power	Plant Parts for Repairs	79.49
EFT84380	25.06.2021	Komatsu Australia Pty Ltd	Plant Parts for Repairs	171.05
EFT84381	25.06.2021	Karratha Machinery Hire	Machinery Hire Charges - Various	6,072.00
EFT84382	25.06.2021	Karratha Panel & Paint (Tunstead Family Trust T/a)	Plant - Tow Kubota M100GX Tractor, Insurance Excess on Claim	630.00
EFT84383	25.06.2021	James Kinsella (Dodgy Bros Dodgeball Co.)	City Wide Programs - 20% Deposit Regional Tour	2,356.20
EFT84384	25.06.2021	Kingspan Water & Energy Pty Ltd	Airport Tank Liner Replacement Project - supply and install 4 x magnesium anodes to all four tanks	2,720.00
EFT84385	25.06.2021	Karma Life Yoga (TTF Karma Life Yoga Trust t/as)	TYBO Grant - 50% Upfront Payment	546.25
EFT84386	25.06.2021	LJ Hooker Karratha	Refund Credit Balance on Debtor Account L191	190.00
EFT84387	25.06.2021	Mak Industrial Water Solutions Pty Ltd	Karratha Golf Course & KLP - Replace Damaged Shaft Seal Kit	2,378.20
EFT84388	25.06.2021	Merchandising Libraries Pty Ltd	KTA Library - 5 x Landscape Shelf Signs Magnetic Feet	293.88
EFT84389	25.06.2021	Modus Compliance Pty Ltd	RFQ13 20/21 Contract Building Surveying Services	2,343.00
EFT84390	25.06.2021	McNaughtans Pty Ltd	Street Signs and Control Equipment - Large Budget Lock	59.73
EFT84391	25.06.2021	Johnnie Mac (McCarthy John Gerard t/as)	Cancelled Payment	0.00
EFT84392	25.06.2021	Western Outdoor World (MD & TI Olden Family Trust t/as)	Cancelled Payment	0.00
EFT84393	25.06.2021	NBS Signmakers	Fabricate Aluminium Signage & Struts	2,956.69

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EFT84394	25.06.2021	NW Communications & IT Specialists	Staff housing - Investigate NBN Connection	165.00
EFT84395	25.06.2021	Ngarluma Aboriginal Corporation	REAP Program - Yirra Yaakin Aboriginal Theatre Iceland A Hip h'Opera Opening Event WTC	1,470.00
EFT84396	25.06.2021	NAJA Business Consulting Services	Lot 7020 Cultural/Civic Infrastructure Investigation (RFQ-39/20-21) - Final Claim	9,493.00
EFT84397	25.06.2021	NYFL Commercial Pty Ltd	WRF - Catering Platters for Wickham Pool event 18/05/2021	365.20
EFT84398	25.06.2021	Ixom Operations Pty Ltd (Orica)	Stock - * Isocyanuric Acid (25kg bag)	938.83
EFT84399	25.06.2021	Pilbara Distributors Pty Ltd	Stock - Bottle with Adjustable Spray 750 ml	48.40
EFT84400	25.06.2021	Pilbara Motor Group - PMG	Plant Parts for Repairs	1,451.03
EFT84401	25.06.2021	Printsync Norwest Business Solutions	Printing & Photocopying Charges - Various	1,153.07
EFT84402	25.06.2021	Preferred Training Networks Pty Ltd	HR - CSO Training	4,950.00
EFT84403	25.06.2021	Prompt Contracting and Fencing Pty Ltd	Hampton Oval Supply and Install of Bollards - Progress Claim #2, KTA Airport - Replace Damaged Airside Fence	34,151.54
EFT84404	25.06.2021	Pilbara Windscreen Experts Pty Ltd	Plant Repairs - Various	605.00
EFT84405	25.06.2021	Repco Auto Parts (GPC Asia Pacific)	Plant Parts for Repairs	45.76
EFT84406	25.06.2021	Red Dot Stores	WRF - Storage Containers for Kitchen Cupboards for Programs	141.00
EFT84407	25.06.2021	Richose Pty Ltd	Plant Parts for Repairs	1,631.61
EFT84408	25.06.2021	R and M Engraving & Cutting (Naerae Enterprises Pty Ltd t/as)	20/21 - Volunteer Recognition Awards May 2021 - Plaques & Engraving	1,040.30
EFT84409	25.06.2021	Statewide Bearings	Plant Parts for Repairs	151.07
EFT84410	25.06.2021	Kmart Karratha	WRF - Storage Containers for Programs Storeroom - Filing Cabinet Files, KTA Library - Craft Supplies of Programs	264.00
EFT84411	25.06.2021	Designa Sabar Pty Ltd	KTA Airport - Car Park Preventative Maintenance June 2021	2,758.25
EFT84412	25.06.2021	Solcomm Pty Ltd	RFT 01-19/20 Broadband Wireless Network upgrade - Phase 2 - Variation 123	19,752.52
EFT84413	25.06.2021	Scope Business Imaging	Printing & Photocopying Charges - Various	500.50
EFT84414	25.06.2021	Spare Parts Puppet Theatre	REAP - The Little Prince 50% Final Payment on Delivery of Performances	1,760.00
EFT84415	25.06.2021	Smiths Detection (Australia) Pty Ltd	KTA Airport - Smith Sampling Swaps 10 sets	1,124.20
EFT84416	25.06.2021	Statewide Cleaning Supplies Pty Ltd	Stock - Anti-bacterial Wipes Carton/4 rolls, Bio Block with Screen, Toilet Paper Stock	2,912.17
EFT84417	25.06.2021	Southern Cross Austereo Pty Ltd	Radio Advertising Campaign	1,320.00
EFT84418	25.06.2021	T-Quip	Plant Parts for Repairs	843.30
EFT84419	25.06.2021	Talis Consultants Pty Ltd T/a Talis Unit Trust	KTA Hillview & Balmoral Rd - Consultancy Services April 21 Landscape Architectural Services & Road Safety Audit	22,229.90
EFT84420	25.06.2021	Tint A Car Karratha (Tinting Worldwide)	Supply & Fit Octane 35% Vlt Film to RHF Door Glass on Fuso Truck	150.00
EFT84421	25.06.2021	The Strategic Energy Pty Ltd T/A Lime Intelligence	KTA Airport - 2nd Instalment Licence Fee June 2021	22,275.00
EFT84422	25.06.2021	Porter Consulting Engineers (TTF The Consulting Engineering Unit Trust)	Wellard Way Stage 1b Design - Streetscape Improvements - works to 28/05/21	6,050.00
EFT84423	25.06.2021	Universal Pictures International Australasia Pty Ltd	REAP Movie Screenings	1,539.17

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EFT84424	25.06.2021	Karratha Timber & Building Supplies	General Hardware Items for Minor Maintenance & Repairs	305.83
EFT84425	25.06.2021	Roadshow Films Pty Ltd	REAP Movie Screenings	322.85
EFT84426	25.06.2021	Westrac Equipment Pty Ltd	Plant Parts for Repairs	521.16
EFT84427	25.06.2021	Woolworths Group Limited	Café Supplies and YS Food & Supplies for Programming	2,000.74
EFT84428	25.06.2021	Wren Oil	Waste - Oil Disposal 20/05/2021	16.50
EFT84429	25.06.2021	Wilson Security	The Youth Shed security call out	179.30
EFT84430	25.06.2021	Profix Australia (West Pilbara Enterprises Pty Ltd T/as)	TC Damien 2021 – Staff housing - Repair Works	605.00
EFT84431	25.06.2021	Woodlands Distributors & Agencies Pty Ltd	Pt Samson Toilet Block Refurbishment - New CF200 Outdoor Chilled Drink Station	10,928.24
EFT84432	25.06.2021	Xyst Australia Pty Ltd (Yardstick)	IT - 20/21 Yardstick Performance Analysis Report & Improvement Plan - Parks & Roads	8,360.00
EFT84433	25.06.2021	Blue Hat Cleaning Services T/as Damel Cleaning Services	KTA Airport - Environmental Cleans June 2021	2,246.73
EFT84434	25.06.2021	Norwest Sand & Gravel Pty Ltd	Blended Topsoil for Karratha Golf Course Redevelopment - Back 9 Construction	25,311.83
EFT84435	25.06.2021	Poinciana Nursery	Millar's Well - Open Areas Slashing - As per Maps	720.30
EFT84436	25.06.2021	Ausolar Pty Ltd	Various staff housing - Replace Oven, Replace Rangehood Fan and Lights, REAP - Repair Vacuum Lead/Plug	2,971.25
EFT84437	25.06.2021	BSA Advanced Property Solutions (WA) Pty Ltd	KTA Main Admin - WO 305 - Rectify Chiller Fault On BMS	1,031.60
EFT84438	25.06.2021	Brida Pty Ltd	Andover Park - Anti-Graffiti Removal	586.94
EFT84439	25.06.2021	Kennards Hire Pty Limited	Machinery Hire Charges - Various	3,200.00
EFT84440	25.06.2021	Reece Pty Ltd	Retic Parts & Plumbing Fixtures - Various	9,448.76
EFT84441	25.06.2021	Wormald Australia Pty Ltd	REAP - Carry Out Repairs to Various Fire System Defects	5,347.76
EFT84442	25.06.2021	Y Bridger	Refund Library Travellers Membership	50.00
EFT84443	25.06.2021	K Dwivedee	Refund Library Travellers Membership	50.00
EFT84444	25.06.2021	S Hawkins	Security Subsidy Reimb	500.00
EFT84445	25.06.2021	K Morgan	Refund 40-Mile Camping Permit	48.00
EFT84446	25.06.2021	S Macdonald	Security Subsidy Reimb	500.00
EFT84447	25.06.2021	K Maseyk	Security Subsidy Reimb	500.00
EFT84448	25.06.2021	G McNay	Refund Library Travellers Membership	100.00
EFT84449	25.06.2021	K Osborne	Refund - 40 Mile Camping Fees (Travel Restrictions)	64.00
EFT84450	25.06.2021	P Ross	Refund - 40 Mile Camping Fees (Travel Restrictions)	80.00
EFT84451	25.06.2021	R Scolari	Security Subsidy Reimb	500.00
EFT84452	25.06.2021	K Tibbs	Refund - Double Payment of Building Application	166.65
EFT84453	25.06.2021	W Augustin & M Bussell	Reimbursement - Fuel & Swap n Go Gas Bottle	1,060.70
EFT84454	25.06.2021	D Williams	Refund Library Travellers Membership	50.00
EFT84455	25.06.2021	D Wallis	Refund - Cleaverville Camping Fees (cancelled due to Covid Restrictions)	32.00
EFT84456	25.06.2021	Donna Cucel T/as Destined Feather	KTVC Sales - May 2021	848.50
EFT84457	25.06.2021	Helen Gloggner t/as Beachside Glass	KTVC Sales - May 2021	293.25
EFT84458	25.06.2021	Murujuga Aboriginal Corporation	Youth Development - Junior Ranger Pilot Program	2,018.00
EFT84459	25.06.2021	Nauman Nicola t/as Evening Glow Candles	KTVC Sales - May 2021	151.30
EFT84460	25.06.2021	Pilbara Dive and Tours (Natalie Callanan t/as)	KTVC Tours - June 2021	580.00

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EFT84461	25.06.2021	Quilts by Robyn	KTVC Sales - May 2021	357.00
EFT84462	25.06.2021	Three Birds Homewares (Jessica Walford)	KTVC Sales - May 2021	100.30
EFT84463	25.06.2021	Dampier Plumbing & Gas (tff DPG Trust)	Hearson's Cove Standpipe - Carry Out Damage Repairs as per DPG-3596, KTA Airport - Repair Water Meter, Unblock Urinals, WRF - Install Vandal Proof Tap, WRP Bistro - Replace Disabled Toilet Tap, Tambrey Pavilion - Repair Backflow Water Meter	5,430.54
EFT84464	28.06.2021	G Bailey	Sitting Fee - June 2021	2,931.50
EFT84465	28.06.2021	E Smeathers	Sitting Fee - June 2021	2,931.50
EFT84466	28.06.2021	J Armstrong	Sitting Fee - June 2021	2,931.50
EFT84467	28.06.2021	M Bertling	Sitting Fee - June 2021	2,931.50
EFT84468	28.06.2021	G Harris	Sitting Fee - June 2021	2,931.50
EFT84469	28.06.2021	P Long	Sitting Fee - June 2021	11,730.75
EFT84470	28.06.2021	P Miller	Sitting Fee - June 2021	2,931.50
EFT84471	28.06.2021	K Nunn	Sitting Fee - June 2021	4,801.33
EFT84472	28.06.2021	D Scott	Sitting Fee - June 2021	2,931.50
EFT84473	28.06.2021	J Waterstrom Muller	Sitting Fee - June 2021	2,931.50
EFT84474	25.06.2021	Cleanaway Pty Ltd	Waste Collection Services, Various	141,886.79
EFT84475	25.06.2021	Department of Transport	Vehicle Search Fees - May 2021	51.00
EFT84476	25.06.2021	Telstra Corporation Ltd	Telephone Usage Charges	114.95
EFT84477	25.06.2021	Horizon Power	Electricity Usage Charges	56,517.40
EFT84478	25.06.2021	Wesfarmers Kleenheat Gas Pty Ltd	Cancelled Payment	0.00
EFT84479	25.06.2021	Optus Billing Services Pty Ltd	KLP Emergency Lift Phone - Phone Charges 07/05/21 - 06/06/21	20.00
EFT84480	25.06.2021	OneMusic Australia	Arts Dev - Licensing for REAF 2021	2,400.78
EFT84481	25.06.2021	Vicinity Real Estate Licence Pty Limited (Myer Centre Management)	REAP - Karratha Vicinity Stall to Promote Upcoming Shows Movies & Other City of Karratha Activities	320.00
EFT84482	25.06.2021	Horizon Power	Electricity Usage Charges	46,385.89
EFT84483	25.06.2021	City of Karratha	Held Partial Trust Refund - Travellers Membership for Lost Items Reimb	23.10
EFT84484	25.06.2021	J Rozakis	Partial Trust Refund - Library Travellers Membership	26.90
EFT84485	25.06.2021	City of Karratha	Held Partial Refund for Lost Key	40.00
EFT84486	25.06.2021	H Bruce	Refund - Library Travellers Membership	50.00
EFT84487	25.06.2021	Global Roaming Pilbara Foundation Ltd	Partial Reimb Trust Bond for Court & Kiosk Hire	110.00
EFT84488	25.06.2021	P Hensley	Refund - Library Travellers Membership #385953 20/05/21 Patricia Hensley	50.00
EFT84489	25.06.2021	City of Karratha	Payroll deductions	1,120.00
EFT84490	25.06.2021	City of Karratha - Social Club	Payroll deductions	1,686.00
EFT84491	25.06.2021	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT84492	25.06.2021	Australian Services Union (ASU/MEU Div)	Payroll deductions	362.60
EFT84493	25.06.2021	L Gan - (Mortgage Account)	Home Ownership Allowance	520.00
EFT84494	25.06.2021	C Gorman (Mortgage Account)	Home Ownership Allowance	400.00
EFT84495	25.06.2021	S Kot (Mortgage Account)	Home Ownership Allowance	870.00
EFT84496	25.06.2021	C King (Mortgage Account)	Home Ownership Allowance	200.00
EFT84497	25.06.2021	Lgrceu	Payroll deductions	41.00
EFT84498	25.06.2021	Maxxia Pty Ltd	Payroll deductions	61,357.57
EFT84499	25.06.2021	N Milligan - (Mortgage Account)	Home Ownership Allowance	272.71

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EFT84500	25.06.2021	J Patel (Mortgage Account)	Home Ownership Allowance	300.00
EFT84501	25.06.2021	E Saral (Mortgage Account)	Home Ownership Allowance	400.00
EFT84502	25.06.2021	A Virkar (Mortgage Account)	Home Ownership Allowance	300.00
78691	04.06.2021	Department of Transport	Plant - Vehicle Registration - 19/05/21 - 31/07/21	55.30
78692	18.06.2021	City of Karratha	Cancelled Payment	0.00
78693	18.06.2021	City of Karratha	Cancelled Payment	0.00
78694	24.06.2021	City of Karratha	Petty Cash Reimbursement - Fuel, Workshop Consumables	260.05
DD40854.1	09.06.2021	Aware Super (Formerly WA Super & First State Super)	Payroll deductions	94,369.97
DD40854.10	09.06.2021	CBA Superannuation Savings Account	Payroll deductions	1,086.49
DD40854.11	09.06.2021	VicSuper	Superannuation contributions	241.82
DD40854.12	09.06.2021	HostPlus Superannuation	Payroll deductions	9,613.10
DD40854.13	09.06.2021	100F Lifetrack Personal Superannuation	Superannuation contributions	1,500.22
DD40854.14	09.06.2021	Local Government Superannuation- SYDNEY	Superannuation contributions	685.84
DD40854.15	09.06.2021	ANZ Smart Choice Super	Superannuation contributions	1,097.21
DD40854.16	09.06.2021	QSUPER	Superannuation contributions	701.25
DD40854.17	09.06.2021	Prime Super	Superannuation contributions	743.62
DD40854.18	09.06.2021	AMIST SUPER (Australian Meat Industry Superannuation Trust)	Superannuation contributions	611.81
DD40854.19	09.06.2021	MLC Wrap Super	Superannuation contributions	952.45
DD40854.2	09.06.2021	Hesta Superannuation	Payroll deductions	4,342.41
DD40854.20	09.06.2021	Commonwealth SuperSelect	Superannuation contributions	491.50
DD40854.21	09.06.2021	Care Super	Superannuation contributions	957.04
DD40854.22	09.06.2021	EQUIPSUPER	Payroll deductions	612.91
DD40854.23	09.06.2021	Richka Superannuation Fund	Payroll deductions	646.48
DD40854.24	09.06.2021	Public Sector Superannuation Fund	Superannuation contributions	166.23
DD40854.25	09.06.2021	Cbus	Payroll deductions	2,560.91
DD40854.26	09.06.2021	BT Business Super	Superannuation contributions	485.49
DD40854.27	09.06.2021	BT Panorama Superannuation	Payroll deductions	899.52
DD40854.28	09.06.2021	AMP Superleader	Superannuation contributions	449.45
DD40854.29	09.06.2021	ING Direct Superannuation Fund	Superannuation contributions	979.14
DD40854.3	09.06.2021	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	668.70
DD40854.30	09.06.2021	BT Funds Management	Superannuation contributions	678.72
DD40854.31	09.06.2021	BT Super for Life	Superannuation contributions	718.76
DD40854.32	09.06.2021	Unisuper	Superannuation contributions	581.64
DD40854.33	09.06.2021	Vision Super	Superannuation contributions	1,352.30
DD40854.34	09.06.2021	Superwrap Personal Super Plan	Superannuation contributions	1,414.12
DD40854.35	09.06.2021	Essential Super	Superannuation contributions	1,419.88
DD40854.36	09.06.2021	Media Superannuation	Superannuation contributions	532.24
DD40854.37	09.06.2021	MLC Super Fund	Superannuation contributions	1,031.90

Chq/EFT	Date	Name	Description	Amount
DD40854.38	09.06.2021	Local Government Superannuation - BRISBANE	Superannuation contributions	435.26
DD40854.39	09.06.2021	Telstra Super Pty Ltd	Telephone Usage Charges	478.73
DD40854.4	09.06.2021	AMP Flexible Lifetime Superannuation Fund	Payroll deductions	2,846.23
DD40854.40	09.06.2021	REI Superannuation	Superannuation contributions	470.81
DD40854.41	09.06.2021	Australian Ethical Retail Superannuation Fund	Payroll deductions	739.91
DD40854.42	09.06.2021	Netwealth Superannuation	Payroll deductions	1,664.49
DD40854.43	09.06.2021	Sunsuper Pty Ltd	Superannuation contributions	5,126.01
DD40854.44	09.06.2021	HUB24 Super Fund	Superannuation contributions	1,155.64
DD40854.45	09.06.2021	Australian Super	Superannuation contributions	13,644.74
DD40854.46	09.06.2021	Macquarie Wrap Super Manager	Superannuation contributions	1,890.57
DD40854.5	09.06.2021	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll deductions	960.99
DD40854.6	09.06.2021	AMP Super Directions Fund	Superannuation contributions	685.64
DD40854.7	09.06.2021	J & S Pryor Super Fund	Superannuation contributions	264.57
DD40854.8	09.06.2021	Colonial First State Firstchoice Super	Superannuation contributions	1,490.72
DD40854.9	09.06.2021	Rest Superannuation	Payroll deductions	5,392.60
DD40914.1	09.06.2021	HostPlus Superannuation	Superannuation contributions	55.97
DD40937.1	18.06.2021	Western Australian Treasury Corp	Loan Payout of Loan 1 for KCC	148,272.42
DD40974.1	23.06.2021	Aware Super (Formerly WA Super & First State Super)	Payroll deductions	93,385.59
DD40974.10	23.06.2021	CBA Superannuation Savings Account	Payroll deductions	1,128.96
DD40974.11	23.06.2021	VicSuper	Superannuation contributions	241.82
DD40974.12	23.06.2021	Richka Superannuation Fund	Payroll deductions	646.48
DD40974.13	23.06.2021	100F Lifetrack Personal Superannuation	Superannuation contributions	1,463.25
DD40974.14	23.06.2021	Local Government Superannuation- SYDNEY	Superannuation contributions	685.84
DD40974.15	23.06.2021	HostPlus Superannuation	Payroll deductions	9,613.17
DD40974.16	23.06.2021	ANZ Smart Choice Super	Superannuation contributions	1,097.21
DD40974.17	23.06.2021	QSUPER	Superannuation contributions	668.47
DD40974.18	23.06.2021	Prime Super	Superannuation contributions	528.02
DD40974.19	23.06.2021	AMIST SUPER (Australian Meat Industry Superannuation Trust)	Superannuation contributions	629.68
DD40974.2	23.06.2021	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	668.70
DD40974.20	23.06.2021	MLC Wrap Super	Superannuation contributions	952.45
DD40974.21	23.06.2021	Commonwealth SuperSelect	Superannuation contributions	511.58
DD40974.22	23.06.2021	Care Super	Superannuation contributions	956.30
DD40974.23	23.06.2021	Superwrap Personal Super Plan	Superannuation contributions	1,354.42
DD40974.24	23.06.2021	EQUIPSUPER	Payroll deductions	606.41
DD40974.25	23.06.2021	Public Sector Superannuation Fund	Superannuation contributions	166.23
DD40974.26	23.06.2021	Cbus	Payroll deductions	2,560.91

Chq/EFT	Date	Name	Description	Amount
DD40974.27	23.06.2021	BT Business Super	Superannuation contributions	485.49
DD40974.28	23.06.2021	Asgard Superannuation	Superannuation contributions	172.91
DD40974.29	23.06.2021	BT Panorama Superannuation	Payroll deductions	899.52
DD40974.3	23.06.2021	AMP Flexible Lifetime Superannuation Fund	Payroll deductions	2,574.31
DD40974.30	23.06.2021	ING Direct Superannuation Fund	Superannuation contributions	974.13
DD40974.31	23.06.2021	BT Funds Management	Superannuation contributions	678.72
DD40974.32	23.06.2021	BT Super for Life	Superannuation contributions	686.38
DD40974.33	23.06.2021	Unisuper	Superannuation contributions	581.64
DD40974.34	23.06.2021	Netwealth Superannuation	Payroll deductions	1,606.27
DD40974.35	23.06.2021	Vision Super	Superannuation contributions	1,352.30
DD40974.36	23.06.2021	Essential Super	Superannuation contributions	1,340.97
DD40974.37	23.06.2021	Media Superannuation	Superannuation contributions	532.24
DD40974.38	23.06.2021	MLC Super Fund	Superannuation contributions	1,031.90
DD40974.39	23.06.2021	Local Government Superannuation - BRISBANE	Superannuation contributions	435.26
DD40974.4	23.06.2021	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll deductions	960.99
DD40974.40	23.06.2021	Telstra Super Pty Ltd	Telephone Usage Charges	478.73
DD40974.41	23.06.2021	REI Superannuation	Superannuation contributions	470.81
DD40974.42	23.06.2021	Australian Ethical Retail Superannuation Fund	Payroll deductions	739.91
DD40974.43	23.06.2021	Sunsuper Pty Ltd	Payroll deductions	5,334.00
DD40974.44	23.06.2021	HUB24 Super Fund	Superannuation contributions	1,226.04
DD40974.45	23.06.2021	Australian Super	Payroll deductions	14,524.46
DD40974.46	23.06.2021	Hesta Superannuation	Superannuation contributions	4,233.65
DD40974.47	23.06.2021	Macquarie Wrap Super Manager	Superannuation contributions	1,836.53
DD40974.5	23.06.2021	AMP Super Directions Fund	Superannuation contributions	638.47
DD40974.6	23.06.2021	J & S Pryor Super Fund	Superannuation contributions	285.52
DD40974.7	23.06.2021	Colonial First State Firstchoice Super	Superannuation contributions	1,588.21
DD40974.8	23.06.2021	AMP Superleader	Superannuation contributions	585.60
DD40974.9	23.06.2021	Rest Superannuation	Payroll deductions	5,612.60
DD41005.1	24.06.2021	Aware Super (Formerly WA Super & First State Super)	Cancelled Payment	-68.07

7,158,482.59**Payroll**

03.06.2021	City of Karratha	Wages	3,505.09
10.06.2021	City of Karratha	Payroll - F/N Ending: 09.06.2021	846,378.74
17.06.2021	City of Karratha	Wages	6,405.46
17.06.2021	City of Karratha	Wages	354.73
24.06.2021	City of Karratha	Payroll - F/N Ending: 23.06.2021	841,081.42

1,697,725.44**Credit Cards Payment Date 10/06/2021**

DD41038.1	19.05.2021	Ampol Forrest West Pinjarra	Diesel for Manager Finance/CFO Car	173.08
DD41038.1	24.05.2021	Coles	Shakespeare Precinct - Community Engagement Meeting Catering 21/05/21	17.38
DD41038.1	10.05.2021	Karratha Newsagency	Sympathy Card - R Bhardwaj	5.99

Chq/EFT	Date	Name	Description	Amount
DD41038.1	17.05.2021	Landgate	LGA Sales Report Statistics for City Growth Reporting	112.92
DD41038.1	24.05.2021	Coles	Shakespeare Precinct - Community Engagement Meeting Catering 21/05/21 GST Free Items	8.61
DD41038.1	30.04.2021	Soundtrack Your Brand	Youth Services (The Base) - Music Streaming Service	37.06
DD41038.1	7.05.2021	Facebook Boost	REAP - The Melbourne International Comedy Festival	4.67
DD41038.1	10.05.2021	Soundtrack Your Brand	REAP Roaming - Music Streaming Service	37.06
DD41038.1	11.05.2021	Soundtrack Your Brand	REAP Theatre - Music Streaming Service	37.06
DD41038.1	14.05.2021	Audiostrom	REAP - Live Oriented Plugin Host for Windows	179.00
DD41038.1	14.05.2021	Norwest Craft Supplies	Wickham Pool Re-opening Ribbon	35.20
DD41038.1	17.05.2021	Mindbody	WRP - Fitness Program	125.00
DD41038.1	17.05.2021	Soundtrack Your Brand	REAP - Music Streaming Service	37.06
DD41038.1	20.05.2021	Facebook Advertising	REAP - The Melbourne International Comedy Festival & Coming to Karratha The Little Prince""	41.20
DD41038.1	21.05.2021	Mood Media	Program Rental Services	66.00
DD41038.1	3.05.2021	Facebook Ireland Ltd	Ads Payment - FB Advertising (Youth)	402.16
DD41038.1	3.05.2021	Facebook Ireland Ltd	Ads Payment - FB Advertising (Liveable Communities)	52.68
DD41038.1	3.05.2021	Facebook Ireland Ltd	Ads Payment - FB Advertising (Library)	98.65
DD41038.1	10.05.2021	Microsoft-Billing Computer Software	Hosting Fee - Online Photo Library (OneDrive)	2.00
DD41038.1	11.05.2021	Optimal Workshop Ltd	Website Menu Testing Software	264.08
DD41038.1	14.05.2021	Facebook Ireland Ltd	Ads Payment - FB Advertising (Library)	30.90
DD41038.1	17.05.2021	Facebook Ireland Ltd	Ads Payment - FB Advertising (Library)	30.90
DD41038.1	18.05.2021	Facebook Ireland Ltd	Ads Payment - FB Advertising (Library)	30.90
DD41038.1	21.05.2021	Campaign Monitor	Email Distribution Upgraded Plan	145.07
DD41038.1	24.05.2021	ISSUU	Monthly Subscription Exp 23/02/21	29.32
DD41038.1	3.05.2021	Ximble	Nimble Software Systems	396.62
DD41038.1	13.05.2021	Acquia	Monthly Website Cloud Storage	299.77
DD41038.1	14.05.2021	SafetyCulture	Monthly Software Subscription - Audit App	355.30
DD41038.1	18.05.2021	Solarwinds MSP	ICT Password Register 01/05-31/05/2021	148.32
DD41038.1	24.05.2021	Kounta	Monthly Software Subscription POS Extended Library Software	420.00
DD41038.1	26.05.2021	Netregistry	Domain Subscription Renewal - roebourne.wa.gov.au	15.95
DD41038.1	13.05.2021	City of Perth	Parking for CEO - Attending Meetings in Perth 12-13/05/21	4.04
DD41038.1	13.05.2021	City of Perth	Parking for CEO - Attending Meetings in Perth 12-13/05/21	5.15
DD41038.1	14.05.2021	The Vale Fish & Chips	Meal Allowance for CEO - Attending Meetings in Perth 12-13/05/21	21.50
DD41038.1	14.05.2021	City of Perth	Parking for CEO - Attending Meetings in Perth 12-13/05/21	12.42
DD41038.1	14.05.2021	CPP Convention Centre	Parking for CEO - Attending Meetings in Perth 12-13/05/21	12.12
DD41038.1	14.05.2021	Dome	Meal Allowance for CEO - Attending Meetings in Perth 12-13/05/21	22.40
DD41038.1	28.05.2021	Conference and Education	Registration - Developing Northern Australia Conference 2021/Dinner Event	1,486.38
DD41038.1	29.04.2021	Qantas	Flight for Deputy Mayor Attending the Waste Awards in Perth 05/05/21	798.11
DD41038.1	30.04.2021	WA News Digital	Monthly Digital Subscription for the Western Australian Newspaper (April)	28.00
DD41038.1	3.05.2021	Conference and Education	Registration - Developing Northern Australia Conference 2021/ Dinner Event for Mayor	151.78

Chq/EFT	Date	Name	Description	Amount
DD41038.1	3.05.2021	Qantas	Flight for Mayor - Attending Meetings in Perth 12-14/05/21	375.93
DD41038.1	5.05.2021	EB WasteSorted Awards	Refund of Registration - Cancellation of Event Due to COVID 19 - Deputy Mayor Attending Waste Awards	-195.00
DD41038.1	5.05.2021	Conference and Education	Registration Developing Northern Australia Conference 2021/Dinner Event for CEO	1,263.76
DD41038.1	6.05.2021	Qantas	Flight for CEO - Attending Meetings in Perth 12-13/05/21	375.93
DD41038.1	7.05.2021	Conference and Education	Registration - Developing Northern Australia Conference 2021/Dinner Event for Councillor (Smeathers)	1,486.38
DD41038.1	10.05.2021	Conference and Education	Registration - Developing Northern Australia Conference 2021/Dinner Event for Councillor (Waterstrom-Muller)	1,486.38
DD41038.1	10.05.2021	Conference and Education	Registration - Developing Northern Australia Conference 2021/Dinner Event for Councillor (Miller)	1,486.38
DD41038.1	10.05.2021	Qantas	Flights for Mayor Attending Meetings in Perth 12-14/05/21	422.18
DD41038.1	28.05.2021	Conference and Education	Registration for Developing Northern Australia Conference 2021/Dinner Event for Councillor (Scott)	1,486.38
DD41038.1	28.05.2021	WA News Digital	Monthly Digital Subscription for the Western Australian Newspaper (May)	28.00
DD41038.1	30.05.2021	Westpac	Card Fee	5.41
DD41038.1	30.04.2021	Humantix	Tickets for Western Australian of the Year Awards 2021	1,000.00
DD41038.1	30.04.2021	Virgin Australia	Flight Western Australian of the Year Awards 2021	1,076.02
DD41038.1	30.04.2021	Virgin Australia	Flight Payment Surcharge	11.02
DD41038.1	3.05.2021	Crown Promenade	Accommodation for Western Australian of the Year Awards 2021	201.39
DD41038.1	4.05.2021	Virgin Australia	Flight for Western Australia of the Year Awards 2021	1,076.02
DD41038.1	4.05.2021	Virgin Australia	Flight Payment Surcharge	11.02
DD41038.1	5.05.2021	Qantas	Flight Change KTA to Perth for Belmont Library Tour & City of Fremantle Meetings 13-14/05/21 Director Communities	168.78
DD41038.1	5.05.2021	Qantas	Flight Change - Perth to KTA Director Communities	168.78
DD41038.1	14.05.2021	Crown Promenade	Accommodation (Muller) for Western Australian of the Year 2021	262.11
DD41038.1	14.05.2021	HYLIN	Lunch Meal Allowance Perth - Director Communities	19.00
DD41038.1	14.05.2021	De Encore Cafe	Lunch Meal Allowance Perth - Director Communities	13.30
DD41038.1	14.05.2021	Transperth	Train Ticket - Director Communities	4.90
DD41038.1	14.05.2021	Transperth	Train Ticket - Director Communities	2.20
DD41038.1	17.05.2021	Virgin Australia	Flight (Waterstrom Muller) for Western Australia of the Year Awards 2021 Name Change Fee	90.00
DD41038.1	24.05.2021	Qantas	Flight KTA to Perth 7020 Presentation with the CEO 08/06/21	375.93
DD41038.1	25.05.2021	Virgin Australia	Flight Perth to KTA 7020 Presentation with the CEO 09/06/21	269.01
DD41038.1	25.05.2021	Virgin Australia	Flight 7020 Presentation with the CEO Payment Surcharge	2.75
DD41038.1	28.04.2021	BWS	SP&I - Farewell Catering - Staff Leaving Council	88.00

Chq/EFT	Date	Name	Description	Amount
DD41038.1	28.04.2021	Pilbara Motor Group	SP&I - Farewell Catering - Staff Leaving Council	200.00
DD41038.1	28.04.2021	Retravision	SP&I - Farewell Catering - Staff Leaving Council	300.00
DD41038.1	12.05.2021	Virgin Australia	Director SP&I - Flight for Pilbara Conference June 21	271.76
DD41038.1	12.05.2021	Qantas	Director SP&I - Flight for Pilbara Conference June 21	375.93
DD41038.1	13.05.2021	Woolworths	SP&I - Farewell Gift - Staff Leaving Council	100.00
DD41038.1	13.05.2021	Agoda	Manager Infrastructure Services - Accommodation for WA Transport and Roads Forum June 21	377.20
DD41038.1	7.05.2021	Eg Group Port Hedland	Fuel for Manager Airport	48.16
DD41038.1	30.04.2021	Horizon Power	Electricity Usage for Director Corporate Services 02/02/21 - 01/04/21	380.07
DD41038.1	30.04.2021	Water Corporation	Water Usage for Director Community Services	322.56
DD41038.1	30.04.2021	Water Corporation	Water Usage for Director Corporate Services 26/01/21 - 23/03/21	95.85
DD41038.1	6.05.2021	Broome Time Resort	Refund - Charged in Error	-358.00
DD41038.1	6.05.2021	Broome Time Resort	Refund - Charged in Error	-358.00
DD41038.1	10.05.2021	Horizon Power	Electricity Usage for Manager Approvals & Compliance (Account in Credit)	-208.21
DD41038.1	10.05.2021	Water Corporation	Water Usage for Manager Marketing & Communications 01/02/21 - 31/03/21	110.60
DD41038.1	12.05.2021	Coles Supermarket	EPIC Career Expo Supplies	48.15
DD41038.1	17.05.2021	Horizon Power	Electricity Usage for Manager City Growth 18/03/21 - 22/04/21	386.70
DD41038.1	30.04.2021	Horizon Power	Electricity Usage for Director Corporate Services 02/02/21 - 01/04/21 - Karratha Buyback	-75.05
DD41038.1	10.05.2021	Horizon Power	Electricity Usage for Manager Approvals & Compliance 13/02/21 - 14/04/21 & Paper Bill Charge	362.84
DD41038.1	10.05.2021	Horizon Power	Electricity Usage for Manager Approvals & Compliance 13/02/21 - 14/04/21 Karratha Buyback	-81.88
DD41038.1	13.05.2021	Wellington Perth	Meal Allowance for Director Corporate Services - Perth Meetings	44.00
DD41038.1	13.05.2021	The Melbourne Hotel Perth	Meal Allowance for Director Corporate Services and Manager Financial Services/CFO - Perth Mtgs	42.00
DD41038.1	19.05.2021	Coles Express Halls Creek	Fuel - Diesel for Director Corporate Services Car	76.45
DD41038.1	19.05.2021	CGL Fuel Pty Ltd Kununurra	Fuel - Diesel for Director Corporate Services Car	95.26
DD41038.1	12.05.2021	Qantas	Airfare for Director Corporate Services - Meetings in Perth 13/05/21	472.69
DD41038.1	12.05.2021	Qantas	Airfare for Director Corporate Services - Meetings in Perth 14/5/21	472.69
DD41038.1	14.05.2021	Pensione Hotel Perth	Accommodation - 1 Night and Parking Fee Director Corporate Services Perth Meetings	124.00
DD41038.1	8.06.2021	Impact Office Supplies	Guillotine Ledah 406 450mm A3 20 Sheet	248.56
DD41038.1	20.05.2021	Bushlolly	Catering for DPLH Meeting	81.00
DD41038.1	20.05.2021	Woolworths	Catering for DPLH Meeting	7.00

23,206.10**Total Payments:****8,879,414.13**

10.3 AMENDMENT TO DELEGATIONS REGISTER

File No:	CM.12
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Manager Governance & Organisation Strategy
Date of Report:	14 July 2021
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Delegations Register (extract Delegation 1.3 – Disposal of Local Government Property)

PURPOSE

For Council to consider an amendment to the Delegations Register against Delegation 1.3 - Disposal of Local Government Property.

BACKGROUND

Under Delegation 1.3 Council currently provides authority to dispose of an interest in land by way of a lease, where the value is less than \$350,000 (ex GST) per annum. In order to cater for an increasing occurrence of lease negotiations exceeding the threshold of \$350,000 per annum, it is proposed to amend the Delegation to increase this limit to “less than or equal to \$1,000,000 (excluding GST) per annum”. This will ensure that negotiations can be concluded in a timely fashion by minimising the number of leases that will need to be presented to Council for approval.

This amendment principally impacts on tenants negotiating on car rental parking sites at the Karratha Airport.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council’s ability to perform its role.

STATUTORY IMPLICATIONS

Sections 5.42 and 5.44 of the Act allows the local government to delegate to the CEO and the CEO can delegate with any conditions to an employee any of their powers or the discharge of any of their functions under the Act.

Section 5.43 (d) of the *Local Government Act 1995* (the “Act”) provides that a local government cannot delegate to a CEO a power or duty to acquire or dispose of any property valued at an amount exceeding an amount determined by the local government.

Section 3.58 and Section 3.59 of the Act are applicable to disposal of property and commercial enterprises.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between the Director Corporate Services and the Governance Team.

COMMUNITY CONSULTATION

No community consultation is required.

POLICY IMPLICATIONS

There are no policy implications.

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Although the delegation involves a significant amount it is income to the City and therefore the risk is relatively low.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	N/A	Nil
Compliance	Low	Delegated officers are required to ensure that they are complying with Council delegations.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

The Council reviews its Delegations register annually. Last review completed 30 June 2021.

VOTING REQUIREMENTS

Absolute Majority

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Sections 5.42, 5.43(d) and 5.44 of the *Local Government Act 1995* RESOLVES to AMEND Delegation 1.3 - Disposal of Local Government Property to read:

"5. Authority to dispose of an interest in Land by way of commercial/community lease or licence where the value of the disposition is less than or equal to \$_____ (excluding GST) per annum."

Option 3

That Council by SIMPLE Majority pursuant to Section 5.42 of the *Local Government Act 1995* RESOLVES to NOT AMEND the Delegations Register.

CONCLUSION

An amendment to the current Delegations Register will ensure that leases and licences with higher rental returns can be executed promptly and efficiently.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : **154839**

MOVED : **Cr Harris**

SECONDED : **Cr Scott**

That Council by ABSOLUTE Majority pursuant to Sections 5.42, 5.43(d) and 5.44 of the *Local Government Act 1995* RESOLVES to AMEND Delegation 1.3 - Disposal of Local Government Property 5 to read:

“5. Authority to dispose of an interest in Land by way of commercial/community lease or licence where the value of the disposition is less than or equal to \$1,000,000.00 (excluding GST) per annum.”

CARRIED

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller,
Cr Scott, Cr Smeathers, Cr Waterstrom Muller

AGAINST : Nil

11 COMMUNITY SERVICES

11.1 COMMUNITY SERVICES POLICY REVIEW

File No:	CS.POL
Responsible Executive Officer:	Director Community Services
Reporting Author:	Manager Community Facilities
Date of Report:	1 July 2021
Disclosure of Interest:	Nil
Attachment(s)	<ol style="list-style-type: none"> 1. CS-01 Active Reserve Management 2. CS-02 Approval of Events Held on Council Land 3. CS-03 For Profit Activities on City Reserves 4. CS-04 Recreation Fees and Charges 5. CS-09 Naming of Parks Reserves Buildings 6. CS-16 Variation to Operating Hours at Community Facilities 7. CS-07 Insurance Requirement of Users of City Owned Premises 8. CS18- Recreation Facilities Fees and Charges (Bonds)

PURPOSE

For Council to consider reviewing Community Services policies including giving consideration to removing policies considered no longer relevant.

BACKGROUND

The following policies have been reviewed for Council's consideration:

Policy Name and Number	Proposed Amendment	Rationale
CS01-Active Reserve Management Policy	Updated minor information to reflect changes in Titles and different Management models of Clubrooms adjacent to Reserves. Requirement to advertise in Newspaper, replaced by social media.	Simple update of current arrangements
CS02- Approval of Events Held on Council Managed or Owned Property	Minor administrative changes.	Improved clarity on procedures and requirements.
CS03- For Profit Activities on City Reserves and Parks	Minor administrative changes.	Improved clarity on procedures and requirements.

Policy Name and Number	Proposed Amendment	Rationale
CS04- Recreation Facilities Fees and Charges	Broaden the Policy scope to incorporate bonds, fees and charges, fee waivers and insurance information.	To streamline relevant information under one policy.
CS07- Insurance Requirement of Users of City Owned Premises	It is recommended that this policy be removed as a formal policy of Council.	Information relating to Insurance requirements of users, has been included in policy CS04- Recreation Facilities Fees and Charges.
CS09- Naming of Parks, Reserves and Buildings	Minor administrative changes.	Infrequent use and propose that this policy is merged with TE01 Community Facilities Name Signs at next review.
CS16-Variation to Operating Hours at Aquatic Centre	Broadened the policy scope to provide clarity and relevance across City owned and operated community facilities in addition to aquatic facilities.	Improve clarity and principles for operation.
CS18- Recreation Facilities Fees and Charges (Bonds)	It is recommended that this policy be removed as a formal policy of Council.	Information relating to Bonds has been included in policy CS04 Recreation Facilities Fees.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council's ability to perform its role.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2021-2022 provided for this activity

Programs/Services: 4.e.1.2 Corporate Governance Support.
 Projects/Actions: 4.e.1.2.2 Review and maintain a contemporary set of Council Policies.

CONCILLOR/OFFICER CONSULTATION

There has been internal consultation within Community Services, Infrastructure Services and Development Services.

COMMUNITY CONSULTATION

No community consultation is required.

POLICY IMPLICATIONS

The following policies are proposed to be amended, including rescheduling of review dates:

- CS01- Active Reserve Management Policy;
- CS02- Approval of Events Held on Council Managed or Owned Property;
- CS03- For Profit Activities on City Reserves and Parks;
- CS04- Recreation Facilities Fees and Charges;
- CS09- Naming of Parks, Reserves and Buildings; and

- CS16-Variation to Operating Hours at Aquatic Centre.

The following policies are proposed to be deleted:

- CS07- Insurance Requirement of Users of City Owned Premises; and
- CS18- Recreation Facilities Fees and Charges (Bonds).

FINANCIAL IMPLICATIONS

Policies refer to fees and charges that are implemented as per the City's Fees and Charges annual budget process.

RISK MANAGEMENT CONSIDERATIONS

The Level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	Council policies must be current, relevant to legislation and in line with community expectations.
Compliance	Low	Council should ensure policies are compliant with appropriate legislation.

STATUTORY IMPLICATIONS

Section 2.7(2)(b) of the *Local Government Act 1995* provides that the role of Council includes determining the local governments policies.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

All attached policies have been reviewed and approved between 2008 to 2015.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2:

That Council by SIMPLE Majority pursuant to Section 2.7(2)(b) of the *Local Government Act 1995* RESOLVES to ENDORSE the attached Council Policies subject to the following changes:

CONCLUSION

Councils Community Services policies have been reviewed and amendments proposed to ensure they are contemporary, current and relevant to legislation.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154840
MOVED : Cr Smeathers
SECONDED : Cr Armstrong

That Council by SIMPLE Majority pursuant to Section 2.7(2)(b) of the *Local Government Act 1995* RESOLVES to:

- 1. ADOPT the following amended Council Policies as attached:**
 - a) CS01- Active Reserve Management Policy**
 - b) CS02- Approval of Events Held on Council Managed or Owned Property**
 - c) CS03- For Profit Activities on City Reserves and Parks**
 - d) CS04- Recreation Facilities Fees and Charges**
 - e) CS09- Naming of Parks, Reserves and Buildings**
 - f) CS16-Variation to Operating Hours at Aquatic Centre**
- 2. DELETE the following Council Policies as attached:**
 - a) CS07- Insurance Requirement of Users of City Owned Premises**
 - b) CS18- Recreation Facilities Fees and Charges (Bonds)**

CARRIED

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller,
Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

12 DEVELOPMENT SERVICES

12.1 RECONSIDERATION OF DEVELOPMENT APPLICATION FOR CHILD CARE PREMISES AT 3 WALKINGTON CIRCLE

File No:	DA20263
Responsible Executive Officer:	Director Development Services
Reporting Author:	Principal Planner
Date of Report:	7 July 2021
Applicant/Proponent:	Harley Dykstra on behalf of Warren Pisani
Disclosure of Interest:	Nil
Attachment(s):	<ol style="list-style-type: none">1. Location Plan2. Site Plan, Floor Plan, Elevations3. Schedule of Submissions4. Additional Information Provided by the Applicant

PURPOSE

For Council to reconsider Development Application DA20263 as set out in State Administrative Tribunal (SAT) Orders.

BACKGROUND

A Development Application DA20263 for a proposed Childcare Premises at Lot 221 (No.3) Walkington Circle, Millars Well (see Attachment 1 – Location Plan) was received on 10 December 2020. The application was presented at the Ordinary Council Meeting (OCM) of 22 February 2021. The Officer's recommendation was to approve the proposal with conditions. The Council's resolution (Res No: 154751) was as follows:

That Council by SIMPLE Majority pursuant to Schedule 2 Part 9 Section 68 of the Planning and Development (Local Planning Schemes) Regulations 2015 RESOLVES to REFUSE application for Development Approval DA20263 for a proposed Childcare Premises at Lot 221 (No.3) Walkington Circle, Millars Well as the proposed development would have unacceptable adverse impacts on surrounding properties and the amenity of the residential area due to the following reasons:

- *traffic congestion – generation of a higher number of vehicles not typical for a residential street;*
- *unacceptable on-site parking – four visitor bays for a maximum number of 20 children at any one time will allow people to park in the street and on the verge of other residential properties for drop off/pickup;*
- *noise – excessive noise generated from traffic and children that is not typical for a residential street and therefore not compatible with the character of the area;*
- *inappropriate location – being a commercial use in a residential setting makes the proposed Childcare Centre not compatible within its setting; and*

- *building appearance not being compatible with the existing streetscape – the proposed external appearance of the dwelling will differ from the general character of dwellings in Walkington Circle, therefore giving it a commercial appearance which is not compatible within its residential setting.*

City Officers provided the applicant with Council's resolution following the OCM. On 9 March 2021 the owner of 3 Walkington Circle, Millars Well lodged with SAT an application under the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations) to review a reviewable determination made by a Local Government. A directions hearing was held on 1 April 2021 whereby the Member for SAT set Orders, including a date of 6 May 2021 for mediation between both parties. At the conclusion of the mediation session the Member for SAT made the following Orders:

1. The applicant is to provide additional information as discussed at mediation to the City of Karratha by 8 June 2021;
2. Pursuant to s31(1) of the *State Administrative Tribunal Act 2004 (WA)* the City is invited to reconsider its decision on or before 26 July 2021; and
3. The matter is listed for a directions hearing at 9.30am on 6 August 2021 at 565 Hay Street, Perth, Western Australia.

On 9 June 2021 Harley Dykstra Planning and Surveying consultancy acting on behalf of the owner of the subject site submitted the additional information as per the SAT Orders.

The additional information submitted consists of (see Attachment 4):

- a general report outlining how the proponent considers the proposal meets each of the areas listed in the Council's reasons for refusal;
- a Traffic Impact Assessment; and
- an Operational Noise Management Plan.

The Proposal

The application proposes a maximum of 20 children at any one time, as well as 3 full-time staff members. The proposed operating hours are 7:30am to 5:30pm Monday to Friday. The proposal includes the removal of a carport from the existing dwelling to allow for alterations to the front of the dwelling, including a new entrance suited to a childcare premises and eventually a sign above the entrance (noting the sign is not a part of this application and would be subject to assessment of a later application). It is noted the additional information does not propose changes to the original application in regard to operational hours, numbers of children and staff, the changes to the appearance of the building, car parking numbers or arrangement (see Attachment 2). The additional information submitted by the applicant leads to putting in place additional management for parking and noise, which is outlined in more detail below.

The Site and Surrounds

Lot 221 currently contains a single dwelling with vehicle access from Walkington Circle. Lot 221 is the first property on the left when entering Walkington Circle from Bathgate Road. The property is clearly visible and easily accessed from Bathgate Road. A 20m wide drainage reserve to the west separates Lot 221 from Bathgate Road. A much larger drainage reserve is situated to the north of Lot 221, which extends through to Bayview Road. Lot 221 only adjoins an existing residential property along its eastern boundary.

Under the City's Local Planning Scheme No.8 (the Scheme), the site is zoned Urban Development and is included in Development Area 1 (DA1). The associated Structure Plan for DA1 assigns a Residential zoning to the land. Under the Scheme, a Childcare Premises is listed as an 'A' land use in the Residential Zone, which means it is not permitted unless

the local government has granted development approval after giving notice in accordance with clause 64 of the deemed provisions under the *Planning and Development (Local Planning Schemes) Regulations 2015*. Clause 64 requires the local government to advertise the application in one or more of the following ways: notifying owners and occupiers in the vicinity of the development, public notice in the paper, publishing a notice electronically, or erecting a sign on the subject land. Under the original processing and assessment of DA20263 the application was referred by letters to all owners and occupiers of Walkington Circle, and it was advertised on the City's website under 'public notifications'. Fifteen submissions were received and these were presented in a table of submissions attached to the previous agenda item for Council's consideration. There was no requirement to readvertise under this reconsideration of the application and the objections to the proposal stand and are presented again in Attachment 3 to this report.

Applicants Additional Information for Consideration

The applicant submitted additional information which can be seen at Attachment 4.

In regard to **traffic congestion** the applicant has stated – *the Transport Impact Statement prepared considers any potential impacts on the road network as a result of the application being approved. The Transport Impact Assessment concludes the additional trips generated by the proposed development will not alter the function and characteristics of Walkington Circle and that overall, use of the site for a childcare premises is anticipated to have no material impact on the surrounding road network and no material impact on residential amenity.*

The traffic assessment clearly outlines that Walkington Circle is capable of accommodating the additional traffic created by the proposal and highlights that traffic will only impact the short distance from Bathgate Road to the site as the site has more parking than is required under the City's Scheme and vehicles will not need to continue past the site. The report estimates that the current daily trip generation for the 28 dwellings in Walkington Circle is 252 and the additional number of trips estimated to be generated by the proposal is 82. The parking numbers on site comply with and exceed requirements of the Scheme and therefore it would be considered that traffic is not likely to have to traverse any length of Walkington Circle beyond that area between Bathgate Road and the site. It is considered that the impacts of traffic on the greater length of Walkington Circle and its residents would be minimal.

In regard to **unacceptable on-site parking** the applicant has stated - *the Transport Impact Statement includes a review of the proposed parking arrangements and concludes, based on the results of a swept path analysis, that the car park can safely cater for the parking manoeuvres required to be executed by both visitors and staff. The parking review anticipates there will be no parking shortfall at the site and even when a very conservative visitor 'length of stay' figure is applied, any queueing on adjacent roads is expected to be unlikely.*

In regard to parking numbers the scheme requires one bay for every 10 children which equates to two bays of visitor/customer parking and one bay for each staff member which equates to 3 bays for staff. The proposal provides a total of 7 bays with three bays dedicated to staff and 4 bays dedicate to visitor/customer parking. The applicant is providing two more bays than is required under the Scheme. Although this is more than what is required under the Scheme it is considered this would be the minimum required to accommodate the proposed development at peak am and pm drop off and pick up times. Any number below this would likely become problematic. Therefore, it is recommended, that should Council support the proposal conditions be imposed requiring the maximum number of children allowed on site at any one time be limited to 20 and the maximum number of staff be limited to three.

Swept path analysis was undertaken by the applicant and although considered to be a 'tight' parking arrangement the submitted plans show that the parking provided meets the relevant standards. All vehicles can enter and leave the site in forward gear. The three staff parking bays are located in a tandem arrangement adjacent the eastern boundary of the site. To access these bays staff will be required to traverse the line marked bays of parking bays 3 and 4. This will require coordination between staff and management of the business to ensure staff arrive before visitors drop children off each morning and leave after closing each day to ensure there is no conflict of movement with visitors parking on site. Any conflict could lead to parking within the road verge or on the street. It is noted that the accessible bay is not shown with a bollard which is required under the relevant standards. If a fixed bollard were to be installed, the staff parking would not be accessible.

Should Council consider approving this proposal it is recommended a condition be imposed requiring a Parking Management Plan being submitted to and approved by the City, prior to operations beginning on site. The Parking Management Plan is to ensure staff and visitor parking does not conflict due to commitments made within the plan, including staff must arrive before am opening hours, a removable bollard to allow staff vehicles to enter and exit but to ensure the bollard is in place during customer visiting hours and other parking line marking and signage to be detailed under such a plan. The commitments in any such plan approved by the City are enforceable and compliance action can be undertaken in accordance with the *Planning and Development Act, 2005*.

In regard to **noise** the applicant has stated - *that a draft Operations Noise Management Plan has been prepared which is intended to be read in conjunction with the Noise Assessment prepared by Herring Storer Acoustics (March 2021).*

It is likely that the introduction of this proposal would create noise that currently does not exist and/or is not the same as that being emitted from the current single dwelling use of the site. The new noise sources would largely be attributed to vehicles visiting the site and outdoor daytime noise associated with children playing. The Operational Noise Management Plan prepared by the applicant proposes a number of management parameters and commitments (see Attachment 4). Some of the key commitments are presented below:

- Operating hours limited to between the hours of 7:30 am and 5:30 pm Monday to Friday.
- Staff are not to arrive on site and park in the 3 designated staff parking bays before 7:00 am.
- The centre is proposed to accommodate up to 20 children.
- Play spaces have been designed to facilitate individual or small group engagement rather than large group clustering of children. Classrooms will have their own play area, reducing the number of children in one area.
- Educators will be actively engaged in monitoring children's behaviour at all times.
- Any noise resulting from on-site activities are required to meet the requirements of the *Environmental Protection (Noise) Regulations 1997*. Operations on-site will be undertaken in such a manner as to comply with the above Regulations, as informed by the recommendations contained in the site-specific Environmental Noise Assessment prepared by Herring Storer Acoustics (dated March 2021), and any subsequent addendums.
- The contact details of the Centre will be provided to the neighbouring properties. If complaints are received, the centre staff will take the appropriate action(s) to rectify the complaint.

Should Council consider supporting the proposal, then it is recommended that a condition be imposed requiring a revised noise management plan being approved by the City prior to operations beginning on site and thereafter being implemented at all times. This would

ensure the proponent is made responsible for maintaining noise to acceptable levels. If made a condition, any breach of a noise management plan would be subject to infringements and/or penalties under the *Planning and Development Act, 2005* and potentially under the *Environmental Protection (Noise) Regulations 1997*.

In regard to **inappropriate location** the applicant has stated - *having regard to the additional information provided in the Transport Impact Statement, the commitments included as part of the draft Operations Noise Management Plan and further details provided in relation to the building appearance and existing streetscape, it is our view the proposed use is appropriate in this location.*

A Childcare Premises requires development approval and advertising because of the potential impact this may have on surrounding residential properties. It is Council's prerogative to use its discretion when considering if the proposal is compatible within its setting. The City does not have a Local Planning Policy on Childcare Premises to provide guidance on matters such as suitability of location.

While there will always be concerns about introducing a Childcare Premises into a residential neighbourhood, it is considered the proposed location lends itself to the proposed use more than some other residential locations would. The subject property only shares a boundary with one residential property. The site has clear and good road connections to higher order roads in Karratha. The proposed facility is easily accessible from Bathgate Road which connects to Bayview Road to the north and Dampier Road to the south. Traffic associated with the proposed Childcare Premises would not have reason to travel past other properties on Walkington Circle having entered and exited the parking bays provided on site.

In regard to character of the locality, this property is on the fringe of the Walkington Circle residential area. The proposal is considered to be sufficiently compatible with the character of the locality. It is recognised that there would be some physical differences such as the car parking bays in the front setback and a different type of entrance to the building but these differences are not considered by officers to adversely affect the character of the locality.

In regard to the **building appearance not being compatible with the existing streetscape** the applicant has stated - *The height, bulk, scale and orientation of the proposed Childcare Premises is commensurate with the existing development in Walkington Circle. Façade modifications to the existing single house will be very minor in nature. Removal of the existing carport will not, in our view, result in a material change to the overall amenity of the locality. Whilst a car park shall be located within the front setback of the property, it is our observation this is not incompatible with the treatment of front setbacks and verge areas in the case of other existing dwellings in Walkington Circle. Front setbacks and verge treatments generally comprise extensive areas of hard landscaping due to climatic conditions and widened crossovers to accommodate additional parking of vehicles, including boats.*

The development proposes increased landscaping within the street verge and within the site itself. Ongoing maintenance of landscaping will be in the interest of the operator so that the premises presents well to its customers and reflects positively on the professionalism of the business.

The applicant also provided photographic imagery of other properties in Walkington Circle to support their comments above (refer to Attachment 4 to this report).

The height, bulk, scale and orientation of the proposed development (the building on site) is commensurate with the existing development in Walkington Circle. The car park to the front of the site is the only noticeable difference from other existing dwellings in Walkington Circle. These dwellings have carports and garages within the front setback area. This proposal

replaces an existing carport with additional car parking bays within the front setback area. While different in appearance and function (being for a commercial purpose) to the balance of the streetscape, officers consider that this difference does not make the proposal incompatible with its setting.

The applicant has provided landscaping within the front setback area and has proposed two street trees in the road verge in front of where vehicles are proposed to park. If following reconsideration Council consider supporting the proposal, then it is recommended that a condition be imposed requiring a landscaping plan to be submitted to and approved by the City and then implemented by the proponent prior to operations beginning on site.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of social issues and parties affected.

STATUTORY IMPLICATIONS

State Administrative Tribunal Act 2004 Section 31(1) allows for SAT to make an Order for the Local Government to reconsider its decision.

COUNCILLOR/OFFICER CONSULTATION

There has been internal consultation within Approvals & Compliance, Infrastructure Services and Community Services.

If Council is prepared to grant development approval, then the following requirements would apply:

- Internal building issues such as compliant doorways, provision of shower or bath, hand washing facilities in the kitchen, and accessible sanitary facility can be resolved at the Building Approval stage;
- An application for registration of a food business would be required, as per the *Food Act 2008*; and
- Approval would be required for any alterations to the existing crossover.

COMMUNITY CONSULTATION

No additional community consultation is required as part of this reconsideration. The original application was advertised in accordance with the Scheme and relevant Planning Regulations prior to being presented to Council at the 22 February 2021 Ordinary Council Meeting. Letters were sent to the owners and occupiers of all 28 properties on Walkington Circle. A total of 15 submissions were received. Each submission objected to the proposal. All submissions were summarised and addressed in the Schedule of Submissions attached to the agenda item in February 2021 (refer to Attachment 3). There were six (6) main concerns: traffic congestion; car parking; the suitability of the proposed use in this location; building appearance; noise; and effect on surrounding residential property values.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2021-2022 provided for this activity:

Our Response:	1.a.2	Plan and develop quality new facilities and infrastructure to meet future community needs and industry best practice.
Programs/Services:	1.a.2.8	Planning Services

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Low	Separate environmental health approvals are required. The premises must be registered as a food business under the <i>Food Act 2008</i> .
Financial	Low	Should Council's decision not be considered favourable by the applicant the applicant may seek a SAT Hearing. Should the City use any legal representation at a SAT hearing this would have a cost. The applicant's legal costs may be awarded against the City.
Service Interruption	N/A	Nil
Environment	Low	The proponent is required to comply with noise levels under the Environmental Protection Regulations and the recommended Noise Management Plan.
Reputation	Moderate	There has been objections received from owners and occupiers of Walkington Circle against this proposed Childcare Premises. If this development is approved, then the City may receive criticism from owners and occupiers in Walkington Circle for not upholding their grounds for objection.
Compliance	Low	All development applications are subject to compliance with Planning, Building and Environmental Health legislation. Non-compliance will result in the City taking enforcement action.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

At the February 2018 Ordinary Council Meeting, Council refused Development Application DA17153 being a 'Childcare Premises' at Lot 4062 (No.1) Comrie Court, Baynton pursuant to Schedule 2 Part 9 Section 68 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Schedule 2 Part 9 Section 68 of the *Planning and Development (Local Planning Schemes) Regulations 2015* and Clause 31(2)(a) of the *State Administrative Tribunal Act 2004*, RESOLVES to AFFIRM the decision (Resolution No:

154751) made on 22 February 2021 to refuse Development Application DA20263 for a proposed Childcare Premises at Lot 221 (No.3) Walkington Circle, Millars Well, for the following reasons:

1. In accordance with State Administrative Tribunal Orders, Council has reconsidered Development Application DA20263 in light of the additional information submitted by the applicant to address the original reasons for refusal relating to traffic congestion, unacceptable on-site parking, noise, inappropriate location and building appearance; and
2. Having considered the additional information submitted, Council still considers that the proposal would have unacceptable impacts on surrounding properties and the amenity of the residential area.

CONCLUSION

Following Council's refusal of DA20263 for a childcare premises at 3 Walkington Circle, Millars Well the applicant has lodged a review of the decision with the State Administrative Tribunal. Through mediation between the City and the applicant, SAT Orders required the City to reconsider its determination based on consideration of the proposal and additional information to be submitted by the applicant. The applicant has submitted additional information including a noise management plan and a traffic impact assessment.

The site is in the Urban Development Zone, where a Childcare Premises is a use that is capable of being approved under the City's planning framework. Following reconsideration of the application in accordance with SAT Orders Council may determine to uphold the original determination to refuse the application or having considered the additional information may determine to approve the application with conditions.

Under the original assessment of the application and following advertising of the proposal fifteen submissions were received from owners and occupiers of Walkington Circle properties. In accordance with SAT Orders the applicant has provided additional information in an effort to demonstrate that the proposed development would be acceptable in this location. Following consideration of the additional information provided and should noise, landscaping and parking management plans be put in place through conditions of any approval granted these would adequately mitigate potential impacts associated with the proposal to an acceptable level.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Schedule 2 Part 9 Section 68 of the *Planning and Development (Local Planning Schemes) Regulations 2015* and Clause 31(2)(a) of the *State Administrative Tribunal Act 2004* RESOLVES to SET ASIDE the decision (Resolution No: 154751) made on 22 February 2021 to refuse Development Application DA20263 and substitute its new decision, being to APPROVE DA20263 for a childcare premises at Lot 221 (No.3) Walkington Circle, Millars Well, subject to the following conditions:

1. **The approved development shall be in accordance with the attached stamped approved plans, and these shall not be altered without the prior written consent from the City of Karratha;**
2. **The decision to approve shall expire if the development has not substantially commenced and is in continuation within two [2] years of the date of this decision;**
3. **The operating hours shall be restricted to Monday-Friday: 7:30am to 5:30pm;**

4. **A Parking Management Plan is to be submitted to and approved by the City of Karratha prior to operations beginning on site and must be implemented at all times the childcare premises is operational;**
5. **A detailed Landscaping Plan is to be submitted to and approved by the City of Karratha prior to operations beginning on site. Landscaping in accordance with the approved plan is to be planted and installed prior to operations beginning on site and thereafter maintained at all times, to the satisfaction of the City of Karratha;**
6. **All car parking and vehicle access and circulation areas are to be maintained and available for car parking, vehicle access and circulation at all times while the childcare premises is operational to the satisfaction of the City of Karratha;**
7. **The driveway/accessway for the proposed development must be adequately paved, drained and thereafter maintained to the satisfaction of the City of Karratha;**
8. **Prior to operation of the use commencing, a revised Noise Management Plan shall be submitted to, and endorsed by the City of Karratha and must be implemented at all times the childcare premises is operational;**
9. **Damage to road pavements, kerbing, footpaths or City assets (as applicable) caused by construction activity including, but not limited to vehicle movements, shall be repaired, at the proponent's cost, in accordance with specifications and works supervision and scheduling arrangements to be approved by the City of Karratha;**
10. **Stormwater shall be discharged in a manner so that there is no discharge onto adjoining properties to the satisfaction of the City of Karratha;**
11. **All parking associated with the childcare premises shall be contained within the property boundaries of Lot 221 on Plan 44811; and**
12. **The maximum number of children permitted at the approved development at any one time is 20 and the maximum number of staff permitted at the approved development at any one time is three (3).**

COUNCIL ALTERNATE RESOLUTION

Res No : 154841
MOVED : Cr Harris
SECONDED : Cr Smeathers

That Council by **SIMPLE** Majority pursuant to Schedule 2 Part 9 Section 68 of the *Planning and Development (Local Planning Schemes) Regulations 2015* and Clause 31(2)(a) of the *State Administrative Tribunal Act 2004*, **RESOLVES** to **AFFIRM** the decision (Resolution No: 154751) made on 22 February 2021 to refuse Development Application DA20263 for a proposed Childcare Premises at Lot 221 (No.3) Walkington Circle, Millars Well, for the following reasons:

1. In accordance with State Administrative Tribunal Orders, Council has reconsidered Development Application DA20263 in light of the additional information submitted by the applicant to address the original reasons for refusal relating to traffic congestion, unacceptable on-site parking, noise, inappropriate location and building appearance; and
2. Having considered the additional information submitted, Council still considers that the proposal would have unacceptable impacts on surrounding properties and the amenity of the residential area.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil
REASON : Council resolved to affirm its decision made at the February 2021 Ordinary Council Meeting to refuse the Development Application (DA20263) for a proposed Child Care Premises at Lot 221 (No.3) Walkington Circle, Millars Well as it was considered the proposed development would have unacceptable impacts on surrounding properties and the amenity of the residential area and concern for safety, traffic, parking and noise.

Cr Miller declared a financial interest in item 12.2 Stallholder and Street Trading Policy Review as Cr Miller owns a food van.

At 5.56 pm Cr Miller left the room.

12.2 STALLHOLDER AND STREET TRADING POLICY REVIEW

File No:	PH.14
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Approvals & Compliance
Date of Report:	7 July 2021
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Draft Revised Stallholder and Street Trading Policy (tracked changes)

PURPOSE

For Council to consider revisions to Council Policy DR05 Stallholder and Street Trading.

BACKGROUND

At its August 2020 meeting, Council resolved to adopt a revised Stallholder and Street Trading Policy and to prepare a Transition Plan to implement the revised Policy, which includes:

- a) Consultation with mobile traders on establishment of a roster system and how it is marketed;
- b) Implementing changes to the Policy from 1 January 2021;
- c) Undertaking a detailed traffic safety assessment for Dreamers Hill after the Tambrey Neighbourhood Shopping Centre opens, with a view to maximising the number of mobile traders at Dreamers Hill;
- d) Considering mobile trading as part of the Kevin Richards Memorial Oval master planning process; and
- e) Preparation of a further report to Council to consider a review of the roster system, results of the traffic assessment and whether a mobile trading area at Kevin Richards Memorial Oval should be added.

This report is the further report to Council referred to at point e) above.

Terminology

The following terms are used in this report:

1. Approved Mobile Trading Area
An area from which mobile trading can be undertaken in accordance with the Policy.
2. Designated Trading Site
A site within an Approved Mobile Trading Area designated for a mobile trader to trade from.

Roster System

The roster system has been established where mobile traders request their preferred Approved Mobile Trading Areas for the month ahead. Designated Trading Sites are allocated for the month by an algorithmic formula designed to fairly distribute all Designated Trading Sites amongst requesting mobile traders where the number of requests exceeds the maximum number of Designated Trading Sites at any Approved Mobile Trading Area. The approved trading roster for the month ahead is then published on a Karratha Mobile Traders website.

Since 1 January 2021, 1371 booking requests have been received through the roster system. 875 first preference bookings have been approved. If first preference bookings are unable to be allocated, the roster system allocates the mobile trader's nominated second preference. 64% of first preferences are being approved. This increases to 85% of booking requests when the second preference is added.

The draft revised Policy also provides for mobile traders to trade from the Karratha CBD for up to 1 hour per day with permission from the landowner and the City where trading is not undertaken within 100m of a fixed business selling similar goods. This is not included in the Roster System, as the Roster System applies to Approved Mobile Trading Areas under the City's responsibility.

Traffic Study

Transcore was engaged to recommend a maximum number of mobile traders that can safely operate from Dreamers Hill under current traffic arrangements and to advise what could be done to improve safety. Transcore used traffic counts collected by the City in December 2020 and a video traffic survey from March 2021, as well as a SIDRA traffic engineering model to:

- Estimate an average customer trip rate for mobile traders at Dreamers Hill when 5 mobile traders were trading during peak hour for both Bathgate Road (5 – 6pm) and Dreamers Hill (6 – 7pm); and
- Assess the capacity of the existing 4-way intersection on Bathgate Road (including the Dreamers Hill crossover).

Transcore's findings are:

1. The existing layout of the 4-way intersection (including the Dreamers Hill crossover) is potentially hazardous;
2. The crossover for Dreamers Hill fails an acceptable level of service for traffic turning right out of Dreamers Hill under a 5 mobile trader scenario at peak hour (queue of about 28m and delays of 73 - 93 seconds);
3. Reducing the number of mobile traders at Dreamers Hill from 5 to 4 reduces modelled queuing from 28m to 5m at peak hour, which represents an acceptable level of service;
4. The Dreamers Hill crossover at Bathgate Road under current conditions would be able to accommodate a maximum of 4 mobile traders satisfactorily;
5. Adequate signage and line marking should be provided to clearly delineate and distinguish areas for mobile traders from areas for public parking; and
6. Improvements to the crossover, or its relocation further north and away from the Tambrey Village Shopping Centre crossover should be investigated.

Based on the findings from the traffic assessment, it is recommended that the maximum number of mobile traders for Dreamers Hill provided for by the Policy be reduced from 5 to 4 and that adequate signage and line marking be provided.

It is considered appropriate that improvements to the Dreamers Hill crossover, or its relocation further north will be considered as part of broader traffic management strategies for Bathgate Road.

Potential for Mobile Trading at Kevin Richards Memorial Oval

Council considered the option of developing an Approved Mobile Trading Area at Kevin Richards Memorial Oval at its November 2020 meeting. The advertised version of the Policy removed the previously Approved Mobile Trading Area at Kevin Richards Memorial Oval due to the lack of safe managed access and the cost of upgrading that area to an acceptable standard. Mobile traders raised the potential to re-introduce Kevin Richards Memorial Oval as an Approved Mobile Trading Area.

Following a review of options for mobile trading at Kevin Richards Memorial Oval, Council resolved to:

1. Seek feedback from mobile traders on options for an Approved Mobile Trading Area west of Tilbrook Close, including a cost recovery model, whereby construction costs would be factored into fees for mobile trading over the next 10 years; and
2. Consider the results of the traffic assessment being undertaken for Dreamers Hill prior to making a decision on whether to construct an Approved Mobile Trading Area at Kevin Richards Memorial Oval or not.

Cost estimates have been prepared for both a 5 and 10+ Approved Mobile Trading Area at Kevin Richards Memorial Oval using either a high, medium or low specification construction standard. Mobile traders only support the 10+ Approved Mobile Trading Area option at Kevin Richards Memorial Oval. Given that the area is identified for future urban development, the low specification construction standard has been used. The estimated cost of constructing a low specification 10+ Approved Mobile Trading Area at Kevin Richards Memorial Oval is \$613,600.

Mobile traders have indicated that they would be prepared to consider a user-pays fee system to recover the cost of constructing a 10+ Approved Mobile Trading Area at Kevin Richards Memorial Oval over time. However, there is apprehension amongst mobile traders about the impact of an ongoing user-pays fee on their financial viability if that fee is higher than the current annual fee. The actual details of such a scheme have not yet been fully worked through with mobile traders and there has been no overall commitment given by the full group of mobile traders on whether this is a viable option.

The current Policy provides 14 Approved Mobile Trading Areas, trading in the Karratha CBD and pop-up trade at markets and community events. Data from the roster system shows that on any given night there are sufficient Designated Trading Sites to accommodate all mobile traders. The development of a new 10+ Approved Mobile Trading Area at Kevin Richards Memorial Oval is therefore not supported at this time.

However, evening mobile traders continue to express a desire to have a larger Approved Mobile Trading Area from which all evening mobile traders could trade. City Officers have investigated potential locations that could accommodate a higher number of traders in one location and invited the mobile traders to do the same. As a result of these investigations, City Officers have identified the Searipple Park Approved Mobile Trading Area (already an Approved Mobile Trading Area under the Policy) as having capacity to accommodate up to 10 mobile traders, whilst still complying with Policy requirements. Mobile traders have indicated that lighting could be improved at Searipple Park but other than that, there would be no additional works required to enable up to 10 mobile traders to trade from Searipple Park.

It is therefore recommended that the number of Designated Trading Sites at the Approved Searipple Park Mobile Trading Area be increased from 5 to 10.

Other Policy Review Matters

Local Dampier businesses have requested the Approved Dampier Palms Mobile Trading Area be removed. At the May 2021 Council meeting, Council resolved to accept a proposal to activate the Dampier Pavilion Kiosk. The Designated Trading Site at Dampier Palms under the current Policy is within the carpark directly behind the Dampier Pavilion Kiosk, less than 40m from the Kiosk. The criteria for determining Approved Mobile Trading Areas and Designated Trading Sites under the current Policy include a minimum 100m separation from a fixed business. As the Approved Dampier Palms Mobile Trading Area does not achieve a minimum 100m separation from the Dampier Pavilion Kiosk, from which a fixed business will operate, it is recommended that it be removed from the Policy. There are two other Approved Mobile Trading Areas in Dampier.

The Karratha Country Club has asked whether its carpark can be included as an Approved Mobile Trading Area. The Country Club carpark is largely freehold land held in trust by the Club. The *Activities in Thoroughfares & Public Places and Trading Local Law* only applies to public land but the Policy also provides for trading in the Karratha CBD. In addition, while the Country Club carpark is on freehold land, it services an area that is all public reserves vested in the City. As the Club has requested its carpark be an Approved Mobile Trading Area for the public and it meets the policy requirements, this request is supported.

Roebourne residents have requested mobile traders be allowed to trade at Andover Park rather than the Community Centre Carpark. There is no carpark at Andover Park where mobile traders could get off the road, park up and trade. Future plans for Andover Park include on-street parking bays but this would still not separate mobile traders from the road, which would raise safety concerns. The request for an additional mobile trading area at Andover Park is not supported. However, City officers will consider additional Mobile Trading Areas subject to meeting the requirements of the Policy.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of parties affected, economic and wellbeing issues.

STATUTORY IMPLICATIONS

The Policy must not contravene with the City's *Activities in Thoroughfares & Public Places and Trading Local Law*. The Local Law requires mobile traders to obtain a permit and provides for the City to impose conditions (including by reference to a policy) on any such permit and to issue notices and infringements for non-compliance. Permits issued to mobile traders include a condition requiring compliance with the Stallholder and Street Trading Policy.

COUNCILLOR/OFFICER CONSULTATION

Councillors have been briefed on a number of occasions in relation to the review of the Policy and progress with the Transition Plan.

The City's Technical Engineers have overseen the consultant that prepared the traffic assessment and have assisted in providing cost estimates for the different development options for an Approved Mobile Trading Area at Kevin Richards Memorial Oval.

COMMUNITY CONSULTATION

City Officers have held two meetings with mobile traders since Council's November 2020 meeting. In addition, City officers have been fielding queries from mobile traders about the

booking and roster system, changing bookings and distributing information to mobile traders about the changes.

Meeting 1 – 30 November 2020

Matters discussed	Mobile Trader feedback	Officer comments
Roster System	<p>Mobile traders don't want roster system. Customers won't refer to the roster. The rostering system will make business operations difficult and will force business closures. Any rostering system needs to be fair.</p> <p>Some support for designating Dreamers Hill and Searipple Park as the main two Karratha mobile trading areas during peak trading timeslots.</p>	<p>A roster system for Designated Trading Sites at Dreamers Hill is needed to manage the site fairly. Suggested rostering formula referred to and discussed with mobile traders as fair way of rostering trading sites at oversubscribed Approved Mobile Trading Areas for the roster period. Recommended that lighting at Searipple Park be upgraded.</p>
Booking System	<p>Mobile traders don't want booking system.</p> <p>Mobile traders request booking periods be extended to three month blocks.</p> <p>Mobile traders prefer two timeslots: Day (5am – 5pm); and Night (5pm – 5am).</p>	<p>Need to have a booking system for Designated Trading Sites at Dreamers Hill to be fairly allocated.</p> <p>Mobile traders have been shown how to enter booking requests.</p> <p>Mobile traders have since provided second preference to allow City officers to allocate second preference for any instances when they don't get first preference.</p>
Dreamers Hill Traffic Assessment	<p>Concerns raised about impact of semi-trailer trucks making deliveries to shopping centre and blocking access for shopping centre customers and impacting Dreamers Hill in the morning.</p> <p>Suggestion to move the entry for Dreamers Hill further north to offset entry for Dreamers Hill from entry for shopping centre.</p>	<p>City has written to shopping centre owner regarding compliance with related conditions of development approval.</p> <p>Traffic assessment recommends investigating improvements to the crossover, or its relocation further north. It is recommended that these investigations be considered as part of broader traffic management strategies for Bathgate Road.</p>
Mobile Trading Option at Kevin Richards Memorial Oval	<p>Night traders should be required to trade from this Approved Mobile Trading Area, with Dreamers Hill only becoming an option if Kevin Richards Memorial Oval is at capacity.</p> <p>User-pays fee for Dreamers Hill should be same as Kevin Richards Memorial Oval.</p> <p>Coffee vans should be able to continue to trade from Dreamers Hill under current arrangements if Kevin</p>	<p>These points only become relevant if Council wishes to develop a 10+ Approved Mobile Trading Area at Kevin Richards Memorial Oval.</p>

Matters discussed	Mobile Trader feedback	Officer comments
	Richards Memorial Oval is developed (Coffee vans have no intention to trade from Kevin Richards Memorial Oval).	
Fee Structure for Mobile Trading	Mobile traders indicated a preference for a pay-as-you-go fee for trading from Approved Mobile Trading Areas subject to construction and maintenance costs rather than raising fees across the board.	The introduction of a user-pays fee structure should be considered if a single large Approved Mobile Trading Area at Kevin Richards Memorial Oval is to be constructed.
Date for Introducing Policy Changes	Mobile traders requested introduction of changes be deferred until Kevin Richards Memorial Oval is available as an Approved Mobile Trading Area, or at least until outcomes of traffic assessment are known.	City cannot risk to do nothing about safety issues and then for an accident to occur. City Officers made sure the roster was in place, that mobile traders were made aware of roster and that roster was posted on Karratha Mobile Traders website prior to 1 January 2021, as per Transition Plan adopted by Council at the August 2020 OCM.

Meeting 2 – 14 June 2021

Matters discussed	Mobile Trader feedback	Officer comments
Business Support	Some mobile traders have taken advantage of the business support opportunities that exist.	City officers provided overview of types of business support opportunities that exist for mobile traders. City to contact all registered mobile traders to discuss business support options.
Traffic Assessment	Safety issues are understood and the report recommendations have not been disputed.	City officers provided overview of traffic assessment. Document made available to mobile traders after meeting. Traffic assessment will be presented to Council with recommendation that Policy be reviewed accordingly.
Mobile Trader Feedback	Website should promote individual traders instead of trading locations. How does the roster system work and how is it fair? Desire to trade from one Approved mobile trading Area. Single Approved	It is up to individual businesses to promote themselves and take advantage of business support opportunities to assist them to do so. External consultant specialising in algorithmic formulas engaged to fairly allocate bookings between mobile traders for oversubscribed mobile trading locations. City Officers have reviewed roster and concluded that it is fairly distributing bookings at Dreamers Hill. Not every mobile trader request can be accepted but rate of first preference allocations is approximately 85%. If a 10+ Approved Mobile Trading Area is developed at Kevin Richards Memorial Oval, then it should only be

Matters discussed	Mobile Trader feedback	Officer comments
	<p>Mobile Trading Area would create food market. Mobile traders should not pay for this. Proposed pay-as-you-go fees are a concern.</p> <p>The number of mobile traders at Searipple Park are much lower than Dreamer Hill. Improved lighting would help but it may be the suitability of the location that is the problem, not just the lack of lighting.</p>	<p>developed under a user-pays recovery arrangement.</p> <p>The capacity of Searipple Park could be increased if that is considered desirable. This would provide a single large Approved Mobile Trading Area. Lighting could be improved.</p>
Fees	<p>Mobile traders are against an increase in fees without an increase in service levels.</p>	<p>Fees collected do not cover expenses. Cost-recovery is good practice. There are costs to administer and maintain mobile trading, and to maintain Approved Mobile Trading Areas.</p> <p>Fees increased in 2021/22 to better reflect cost of providing service, maintaining Approved Mobile Trading Areas, and to be comparable with other local governments.</p> <p>If an Approved Mobile Trading Area at Kevin Richards Memorial Oval is developed, then the City will review the way fees are charged.</p>
Compliance	<p>Issues with deliveries at Tambrey Village.</p>	<p>City has written to shopping centre owner regarding compliance with related conditions of development approval.</p> <p>Mobile traders must comply with conditions of permit.</p>
Policy Review	<p>Changes impact business so there needs to be transition.</p> <p>Ideas and suggestions in relation to trading in CBD, Karratha Country Club and holding regular food truck events.</p>	<p>Policy has been introduced in accordance with Transition Plan adopted by Council in August 2020.</p> <p>Any input provided to City officers will be considered as part of Policy review.</p>

Consultation has been extensive and has included face-to-face meetings and the issues are well-understood. There is no legislative requirement to advertise the updated version of the Policy to seek further community input, and all stakeholders will be notified of the revisions should Council resolve to adopt the Officer recommendation.

POLICY IMPLICATIONS

The following changes are recommended to the Policy:

Item Reference	Recommended Amendment	Rationale
3.1	<p>Remove Approved Mobile Trading Area 14. Dampier Palms from the list of Approved Mobile Trading Areas in Dampier.</p>	<p>The Approved Dampier Palms Mobile Trading Area does not achieve a minimum 100m separation from the Dampier Pavilion Kiosk, from which a fixed business will operate.</p>

Item Reference	Recommended Amendment	Rationale
3.1	Add Karratha Country Club carpark as an Approved Mobile Trading Area in Karratha.	The Karratha Country Club has requested its carpark be an Approved Mobile Trading Area. This carpark meets the requirements and criteria of the City's Policy.
3.2	Change reference from day and night-time permits to day and night time trading.	Annual permits provide for both day and night-time trading. The roster allocates either day or night-time trading based on booking requests made by the mobile trader.
3.2	Introduce additional condition of operation that requires trading location to be vacated when trading is not being undertaken and at the end of an approved trading period.	Prevents mobile traders from leaving their van or vehicle at the trading location beyond their approved trading timeframe for the day.
Appendix 1	Reduce number of Designated Trading Sites shown for Dreamers Hill from 5 to 4.	Recommended by traffic assessment.
Appendix 1	Increase number of Designated Trading Sites shown for Searipple Carpark from 5 to 10.	Evening mobile traders are seeking an Approved Mobile Trading Area where all mobile traders can trade. Searipple Carpark is already available and has capacity.
Appendix 1	Remove Approved Dampier Palms Mobile Trading Area from plan showing Approved Mobile Trading Areas in Dampier.	The Approved Dampier Palms Mobile Trading Area does not achieve a minimum 100m separation from the Dampier Pavilion Kiosk, from which a fixed business will operate.
Appendix 1	Add Karratha Country Club carpark as an Approved Mobile Trading Area on plan showing Approved Mobile Trading Areas in Karratha (East).	The Karratha Country Club has requested its carpark be an Approved Mobile Trading Area. This carpark meets the requirements and criteria of the City's Policy.

If Council resolves to adopt the recommended amendments to the Policy, then officers would commence applying revisions to the Policy from 1 August 2021.

FINANCIAL IMPLICATIONS

If development of a new 10+ Approved Mobile Trading Area at Kevin Richards Memorial Oval is supported, then a user pays should be charged to recover construction costs. Otherwise, the 2021/22 annual licence fee for mobile traders is \$2,000 (\$5.48 per day). Income collected from these fees will not fully recover the officer time and money expended developing and administering new systems and procedures. It is considered prudent to review the fee model to ensure cost-recovery is effective and there is a fair and equitable system in place. City Officers will review the fee model ahead of the commencement of the 2022/23 financial year.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2021-2022 provided for this activity:

Programs/Services:	2.b.1.1	Development Services
Projects/Actions:	2.b.1.1.20.1	Investigate transitioning the City towards a "One Stop Shop" service for Approvals and Compliance

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Low	The inspection regimes for mobile traders will not change as a result of any policy changes.
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Moderate	There was community interest in this Policy when changes were advertised last year. Since then, changes have been implemented at Dreamers Hill to address safety concerns. The City has put in place arrangements that allow for mobile trading to continue at Dreamers Hill and to bring online and promote other trading locations.
Compliance	Low	City Officers monitor and enforce compliance with its Local Laws, Permits and Policies.

IMPACT ON CAPACITY

City officers have developed the new systems and procedures for overseeing changes in mobile trading arrangements. City officers have also been administering these new systems and processes.

RELEVANT PRECEDENTS

The City regularly reviews its Policies and adopts changes. This particular policy review has included reviewing similar policies from a number of other local governments.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADOPT the updated version of the Stallholder and Street Trading Policy at Attachment 1 subject to the following changes: _____

CONCLUSION

The new Stallholder and Street Trading Policy which was introduced on 1 January 2021 has now been trialled, results of the traffic assessment for Dreamers Hill have been received and the option of introducing a large Approved Mobile Trading Area at Kevin Richards Memorial Oval has been considered.

City officers have met with mobile traders to discuss Policy changes, the booking and roster systems, results of the traffic assessment, the mobile trading option at Kevin Richards Memorial Oval and mobile trading fees.

It is recommended that the Policy be adopted subject to the following amendments:

- The number of Designated Trading Sites at Dreamers Hill being reduced from 5 to 4;
- The number of Designated Trading Sites at the Searipple carpark being increased from 5 to 10;
- Dampier Palms being removed as an Approved Mobile Trading Area;
- The Karratha Country Club Carpark being added as an Approved Mobile Trading Area; and
- A condition being added requiring mobile traders to vacate if not trading and at the end of a trading period.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154842

MOVED : Cr Armstrong

SECONDED : Cr Waterstrom Muller

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADOPT the revised Council Policy DR05 Stallholder and Street Trading contained in the attachment to this report.

CARRIED 8 - 1

**FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Scott, Cr Smeathers,
Cr Waterstrom Muller**

AGAINST : Cr Harris

At 6.10 pm Cr Miller re-entered the room.

13 STRATEGIC PROJECTS & INFRASTRUCTURE

13.1 REVISED ACCESS TO THE HOMEMAKER CENTRE

File No:	RD.6
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Director Strategic Projects & Infrastructure
Date of Report:	29 June 2021
Applicant/Proponent:	Development WA
Disclosure of Interest:	Nil
Attachment(s):	Road Concept Design

PURPOSE

For Council to consider a budget amendment to facilitate public works for improved access to the proposed Homemaker Centre in Gap Ridge.

BACKGROUND

The proposed Homemaker Centre is located on Lot 8, 9 and 10 (the land) in Gap Ridge Karratha. The land has been developed and is owned by Development WA (DWA).

DWA have been actively engaged with a potential buyer / developer of the Homemaker Centre and has entered into an exclusive working period to acquire the land.

In discussions, the potential purchaser has requested consideration to improved access to the land off Madigan Road to support customer access and egress. The current access to the land is via Melford Road off Madigan Road, then onto Corringer Avenue. The additional access is proposed 120m from the intersection of Madigan and Dampier Road. Refer to attached concept plan.

Madigan Road is a Main Roads Western Australia (MRWA) road and any approvals for access will require their approval and adherence to AusRoad and MRWA standards. In discussions with DWA, Officers have noted that the proposed access may also impact the existing Karratha Cemetery access on Madigan Road.

DWA has proposed a Funding Agreement to the City that includes the City undertaking a full traffic assessment of all proposed road modifications, followed by design, and MRWA approval and construction of the new access. DWA has allocated to the City \$1.7m (excl. GST) to be paid on completion of various milestones over an 18 month period. Should negotiations with the potential purchaser not be finalised, DWA is confident that the improved access will be beneficial in any further land dealings.

Council has not included a provision in its 2021/22 Budget to consider progressing this work. Should Council agree, a budget amendment will be required to allow for all traffic assessments, designs and approvals to be progressed in 2021/22 with construction proposed as soon as approvals are provided, or at the latest in the 2022/23 financial year. It is proposed that all expenditure would be reimbursed by DWA resulting in nil impact on Council's net Budget surplus / deficit.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of parties affected issues.

STATUTORY IMPLICATIONS

Section 6.8 of the *Local Government Act 1995* is applicable to this matter, in that an absolute majority decision is required by Council for expenditure from the Municipal Fund not included in the annual budget. Noting it is proposed that all expenditure would be reimbursed by DWA resulting in nil impact to Council's budget.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between Officers and Councillors on the status of the Homemaker Centre at all Councillor Briefing Sessions in 2021.

COMMUNITY CONSULTATION

No community consultation is required.

POLICY IMPLICATIONS

CF-16 Budget Review Policy is applicable to the matter.

FINANCIAL IMPLICATIONS

Council has no budget allocated towards this project in the 2021/22 Budget.

The Deed proposed to the City by DWA includes \$1.7m (excl. GST) being allocated to the City to deliver the proposed works over an 18 month period. Payments are proposed in instalments for reaching various milestones including design, MRWA approval and construction. If MRWA approval is not provided, then the project will not proceed. At the conclusion of the works, the improvements would become the responsibility of MRWA.

Officers estimate up to \$200,000 (excl. GST) may be required in the 2021/22 Budget to progress the traffic assessment, design and approvals process for the proposed works.

The following breakdown is provided:

Activity	Estimated Value (excl. GST)
Traffic Investigation & Assessment	\$31,000
Feature Survey & Services Identification (Estimated)	\$45,000
Detailed Design (Estimated)	\$55,000
Environmental Clearing (Estimated)	\$20,000
Road Safety Audits (Estimated)	\$25,000
Construction Technical Advice (Estimated)	\$25,000
Subtotal	\$201,000

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2020-2030:

Our Outcomes:	2.a	Diverse Industry
Our Response:	2.1.2	Support business development, growth, diversification, and innovation

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	The proposed design, approvals and construction costs are proposed to be offset by DWA's allocation of \$1.7m. At the end of the design process a cost estimate will be prepared. If the cost is above the funding provided, further funding could be negotiated with DWA. Additionally, further consideration to the requirement for additional funding could occur at the tender award stage, should the project proceed.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Moderate	Provides further demonstration of the City's willingness to work proactively with developers and DWA to facilitate pro development outcomes.
Compliance	Low	All designs would need to comply with MRWA approval. Any procurement activities would be in accordance with relevant legislation and Council policies.

IMPACT ON CAPACITY

There is will be an impact on capacity to deliver the proposed works as the project has not been factored into the City's Operational Plan 2021/22.

It is proposed that the City's Infrastructure Services Department will lead the traffic assessments, design and MRWA approval process and the City's Infrastructure Projects Department will manage the works. The City has negotiated a project management fee into the proposed agreement with DWA and will seek to utilise this fee to support any resourcing requirements.

RELEVANT PRECEDENTS

Council has been requested from time to time, to consider a budget amendment following its Annual Budget adoption, noting however in this instance, costs will be recovered from DWA resulting in a nil impact on Council's budget.

VOTING REQUIREMENTS

Absolute Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT AMEND the 2021/22 Budget to include \$200,000 (excl. GST) for traffic assessment, design and approvals of the proposed modifications to Madigan Road to support customer access and egress at the Gap Ridge Homemaker Centre at this time.

CONCLUSION

Council has previously indicated support to seeing the Homemaker Centre in Gap Ridge progress and Officers have been in discussions with DWA and potential developers to facilitate the development. Improved access is seen as a benefit to the site however may have implications to the Karratha Cemetery access.

DWA now proposes that the City manage the process to consider the traffic impacts of all potential developments and has committed to provide the funding to enable the design, approvals and construction to progress. If agreed, it is proposed that project is delivered in 18 months and at no cost to Council.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : **154843**
MOVED : **Cr Smeathers**
SECONDED : **Cr Scott**

That Council by ABSOLUTE Majority pursuant to Section 6.8 of the *Local Government Act 1995* RESOLVES to AMEND the 2021/22 Budget to include \$200,000 (excl. GST) for traffic assessment, design and approvals of the proposed modifications to Madigan Road to support customer access and egress at the Gap Ridge Homemaker Centre, noting that all costs will be recovered from Development WA resulting in a nil impact on Council's budget surplus/deficit for 2021/22.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

13.2 CITY HOUSING – NICKOL LOT DEVELOPMENT

File No:	CP.1453
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Manager Infrastructure Projects
Date of Report:	9 July 2021
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Confidential – Tender Evaluation Report

PURPOSE

For Council to consider the tender for the City Housing Nickol (Jingarri Estate) Lot Development offered under RFT 30-20/21.

BACKGROUND

Access to housing and associated costs are critical issues facing residents in the City of Karratha. The trend continues with a low number of properties being available to rent, increased weekly rental prices, accelerated vacant land sales and an increase in building permits being issued for new residential construction.

Currently, the City owns fifty nine (59) houses, with twenty two (22) privately rented. Whilst the City owns limited vacant land, it has several parcels of land with plans underway develop further housing consistent with the City's vision of becoming 'Australia's Most Liveable Regional City'.

In January 2021, Council resolved to call tenders to design and construct two residential houses on the City's recently purchased Lots (as endorsed by Council at its September 2020 meeting); Lot 705 Brolga Meander, Nickol and Lot 740 Kingfisher Way, Nickol. The City sought a suitably qualified and experienced, low-density residential construction contractor with the intent to deliver a turnkey solution design and construction project that will enable occupation upon completion. A twelve-month timeline was allowed for the design and realisation of both dwellings from the contract award.

Given the lot sizes, zoning and the existing City owned housing stock, the construction of two (2) x four (4) bedroom and two (2) bathroom (4 x 2) Management equivalent standard houses are proposed to be considered to complement the existing stock. The current standard houses are a brick construction with 195 sqm of internal area, together with an external undercover alfresco, shed, double carport and landscaped to a moderate quality standard.

The Request for Tender documentation included a specification and detailed pricing schedule, consistent with the quality and standard of the existing equivalent houses provided by the City. Contractors were requested to submit designs to meet a minimum design standard and evaluated based on cost, design compliance and capacity to deliver.

Tenders were advertised for five weeks, opening on 24 February 2021 and closing on 29 March 2021. Despite approximately twenty (20) registered respondents requesting the documents, only two (2) tenders were received by the closing date. Following the evaluation

assessment and recommendation, all tenders were rejected by Council at its meeting in April 2021. This was based on the bids not representing an advantageous outcome to the City. It was understood that due to a large number of tenders being in the market at the time, including one large volume residential contract, this contributed to a low number of bids being submitted for the tender.

In addition to rejecting all tenders, Council resolved to readvertise the tender based on the same scope of works with a revised selection criteria and associated weightings as follows:

Criteria	Weighting
Price	40%
Design	30
Capacity to Deliver	20%
Relevant Experience	10%

Tenders were again advertised on 12 May 2021 and scheduled to close on 23 June 2021 initially.

A Non-Mandatory Briefing was provided on the 21 May 2021 to give an overview of the request and an opportunity for potential respondents to clarify issues before the closing date.

The closing date was further extended to the 7 July 2021 to afford a total period of eight (8) weeks enabling sufficient time for respondents to submit a price and design.

Three tenders were received by the closing date from:

- H & M Tracey Construction
- Trasan Contracting
- Thomas Building

The tenders were evaluated by a four (4) person panel comprising of:

- A/ Director Strategic Projects & Infrastructure
- Manager Human Resources
- Manager Building Maintenance
- Project Manager - Infrastructure Projects

Tenderers were first assessed for compliance with the tender documents, and then assessed against the qualitative criteria that were weighted.

The Regional Price Preference Policy was applied to three local tenderers.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

The Director Strategic Projects & Infrastructure and the Chief Executive Officer have endorsed the recommendation now provided to Council for consideration.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social issues, economic issues and Council's ability to perform its role.

STATUTORY IMPLICATIONS

Tenders have been invited in accordance with section 3.57 of the *Local Government Act* 1995 and associated regulations.

COUNCILLOR/OFFICER CONSULTATION

The City's Housing and Land Development Initiative has been the subject of Councillor Briefing Sessions regularly for the past twenty months including each month of 2021.

Officers have consulted internally across all Directorates and Departments as part of the tender process.

COMMUNITY CONSULTATION

Through the City's Annual Community Survey, the cost of living and housing is consistently identified as the number one issue for Council to address. The Survey results identified that the cost of living and housing were the bottom three performing Services or Facilities overall, with most significant service delivery gaps between community expectation and performance.

The comments section of the Survey, where respondents are asked to identify the most important things for the City to focus on, included the subject of housing mentioned over 200 times, which was almost double the next most mentioned term.

Statistically, there is a significant undersupply of residential properties available to rent or buy within the City, with 1.5% of housing stock available compared to approximately 7% over the past five to six years.

Whilst housing is not usually a Local Government issue, the City is working proactively to assist with solving this issue alongside regularly advocating State and Federal Government, critical industry groups, real estate agents and other key stakeholders.

POLICY IMPLICATIONS

Council Policies CG12 – Purchasing and CG11 – Regional Price Preference are applicable to this matter.

FINANCIAL IMPLICATIONS

At the January 2021 Ordinary Council Meeting, a budget price of \$650,000 (excl. GST) was allocated against each dwelling inclusive of all design, approvals and construction costs.

Council has also allocated \$1.3M (excl. GST) in the adopted 2021/22 Annual Budget allocated against construction of both dwellings as part of the City's investment and economic development activity.

The preferred tenderers submission included a 6.5kW photovoltaic solar panel system for each dwelling as an additional cost option. While the preferred tenderer's submission is within the Council's Annual Budget allocation, several design considerations have been raised by the Evaluation Panel and the preferred tenderer has advised of a series of exclusions.

Officers recommend adopting a single design from the two proposed as the best outcome for both sites given it more closely aligns with the Project Brief. However, an internal value management and design review phase would significantly improve the development without necessarily translating to cost increases, subject to satisfactory contract negotiations and amendments.

The preferred tenderer identified a number of exclusions and cost considerations in its submission including:

- a) Excluded the testing regime as outlined within the Project Brief with a reliance on-site supervision, deemed to satisfy construction and proprietary construction products and or systems
- b) Excluded headworks costs for utility services; however, its Post Tender Clarification confirmed it had allowed all other fees, including the connections for Horizon Power, Water Corporation and or Telstra services based on fully serviced sites.
- c) Excluded rock removal or contaminated fill to be removed and dewatering from the site works.
- d) The submitted design included a costed option for a 6.5kW photovoltaic solar panel system for each dwelling as an additional cost option
- e) The submitted design indicates large expanses of cracker dust as the finished surface treatment across the site may require alternative soft or hard landscaping to be further negotiated.
- f) Nominates provisional sum allowances for finishes and appliances to be further negotiated.
- g) Highlighted material price rises continue to come through from suppliers, with the steel supplier only committing to the current steel pricing for thirty days.
- h) The current street frontage does not respond to the Project Brief and the Jingarra Estate Design Guidelines; however, its Post Tender Clarification has confirmed it will design the dwellings according to the guidelines.

In response to these factors, Officers recommend the overall budget contract commitment include the following additional considerations:

- Design contingency (e.g. internal planning reconfigurations, hard & soft landscaping, street frontage, material& finishes, headworks, material costs etc.) - \$35,000 (excl. GST) for each dwelling
- 6.5kW photovoltaic solar panel system provision - \$7,500 (excl GST) for each dwelling
- Construction contingency - \$7,500 (excl GST) for each dwelling

Given the design and construct nature of the procurement, the project does not include a typical ten per cent construction contingency value. Following the design development phase and all site work are completed, a contingency allocation should no longer be required.

If this approach is supported, Council will be required to make allowance for the balance of the works through the 2021/22 annual budget process.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2021-2022 provided for this activity:

Programs/Services:	2.c.1.2	Land Development and Management
Projects/Actions:	2.c.1.2.21.4	Design, construct two residential dwellings at Jingarra Estate

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Moderate	There is a financial risk in investing in property development, however any anticipated rental yield on the private market would mitigate this risk.

Category	Risk level	Comments
Service Interruption	Moderate	Construction of additional housing in the City is seen as a key objective to support labour supply. Future tenancy options for the properties will be contemplated should the development progress.
Environment	N/A	Nil
Reputation	Low	The City currently owns 59 houses. Construction of a further 2 properties is consistent with the City's vision. The development on these two lots further stimulates the residential construction market and demonstrates that the City is leading by example and not land banking for future needs.
Compliance	Low	Tenders would be administered in accordance with the <i>Local Government Act 1995</i> and associated regulations.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

Supervision of the works will be undertaken by the City's Infrastructure Projects Team and coordinated in consultation with various departments.

Future maintenance programs are included in existing resources.

RELEVANT PRECEDENTS

The City currently owns 59 residential housing properties.

In December 2020, Council agreed to partner with the local contractor GBSC/ Yurra to construct nine (9) new houses as part of its Housing and Land Development Initiative.

Prior to this initiative, Council last agreed to construct new houses in 2011 with some ten (10) modular prefabricated light weight construction houses built in the Bulgarra and Baynton subdivisions.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to PROPOSE a substitute tenderer for City Housing Nickol Lot Development under RFT 30-20/21.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to REJECT all tenders for City Housing Nickol Lot Development under RFT 30-20/21 and further consider the tender for the construction of two residential houses as part of a larger volume housing tender once further land is acquired.

Option 4

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to REJECT all tenders for City Housing Nickol Lot Development under RFT 30-20/21 and READVERTISE the tender.

CONCLUSION

The Evaluation Panel believes the recommended tenderer has the capacity to deliver the works to the standards expected by the City and provides the most advantageous outcome for the project, subject to minor contract negotiations and any resultant amendments. The contract period will commence on 9 August 2021 for an approximately twelve (12) month period until the completion of the works tentatively scheduled for August 2022.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154844
MOVED : Cr Smeathers
SECONDED : Cr Scott

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **ACCEPT** the tender submitted by H & M Tracey Construction Pty Ltd ABN 80 100 871 449 as the most advantageous tender to form a contract, based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 30-20/21 City Housing Nickol Lot Development;
2. **EXECUTE** a contract by H & M Tracey Construction Pty Ltd ABN 80 100 871 449 **SUBJECT** to any variations of a minor nature; and
3. **CONSIDER** an increase to the project budget at the November 2021 Budget Review.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller,
Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

14 ITEMS FOR INFORMATION ONLY

Responsible Officer: Chief Executive Officer

Reporting Author: Minute Secretary

Disclosure of Interest: Nil

PURPOSE

To advise Council of the information items for July 2021.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154845

MOVED : Cr Nunn

SECONDED : Cr Miller

That Council note the following information items:

14.1 Register of Documents Stamped with the City's Common Seal

14.2 Concession on Fees for Council Facilities

14.3 Community Services update

14.4 Development Services update

CARRIED

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller,
Cr Scott, Cr Smeathers, Cr Waterstrom Muller

AGAINST : Nil

14.1 REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA COMMON SEAL

Responsible Officer: Chief Executive Officer

Reporting Author: EA to CEO & Mayor

Disclosure of Interest: Nil

To advise Councillors of documents, that have been stamped with the Common Seal of the City of Karratha since the last Council Meeting.

There were none for the month of June 2021.

14.2 CONCESSION ON FEES FOR COUNCIL FACILITIES

File No: CR.38

Responsible Executive Officer: Director Community Services

Reporting Author: Director Community Services

Date of Report: 14 July 2021

Disclosure of Interest: Nil

Attachment(s) Nil

PURPOSE

To provide Council with a summary of all Community Services concessions on fees for Council facilities and services Under Section 1.10 of the Delegations Register since the last Ordinary Council Meeting.

Name	Reason	Amount (inc GST)
WA Police Legacy	Fundraising Quiz Night - Donation Voucher Request	\$179

14.3 COMMUNITY SERVICES UPDATE

File No:	CS.23
Responsible Executive Officer:	Director Community Services
Reporting Author:	Director Community Services
Date of Report:	5 July 2021
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To provide Council with an update on June operational data for Community Facilities and Services.

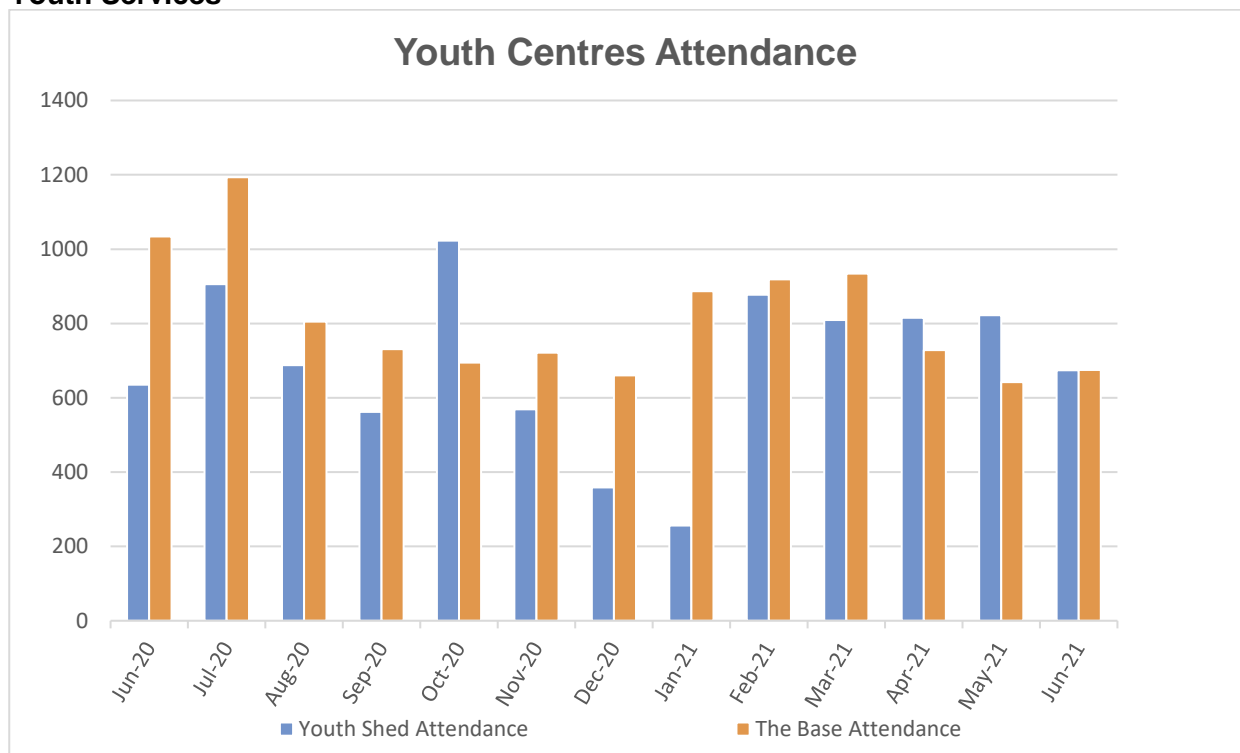
COMMUNITY FACILITY ATTENDANCE

Facility Attendance	June 2020	June 2021	%
The Youth Shed	635	674	↑ 6%
The Base	1034	675	↓ 35%
Total Library	6354	10311	↑ 62%
Karratha Leisureplex	17094	44501	↑ 160%
Wickham Recreation Precinct	1682	2314	↑ 38%
Roebourne Aquatic Centre	0	0	N/A
REAP	933	5774	↑ 519%
Indoor Play Centre	330	2590	↑ 685%
Community Programs	June 2020	June 2021	+/-
Security Subsidy Scheme properties	8	19	+ 11
Meet the Street parties	0	1	+ 1

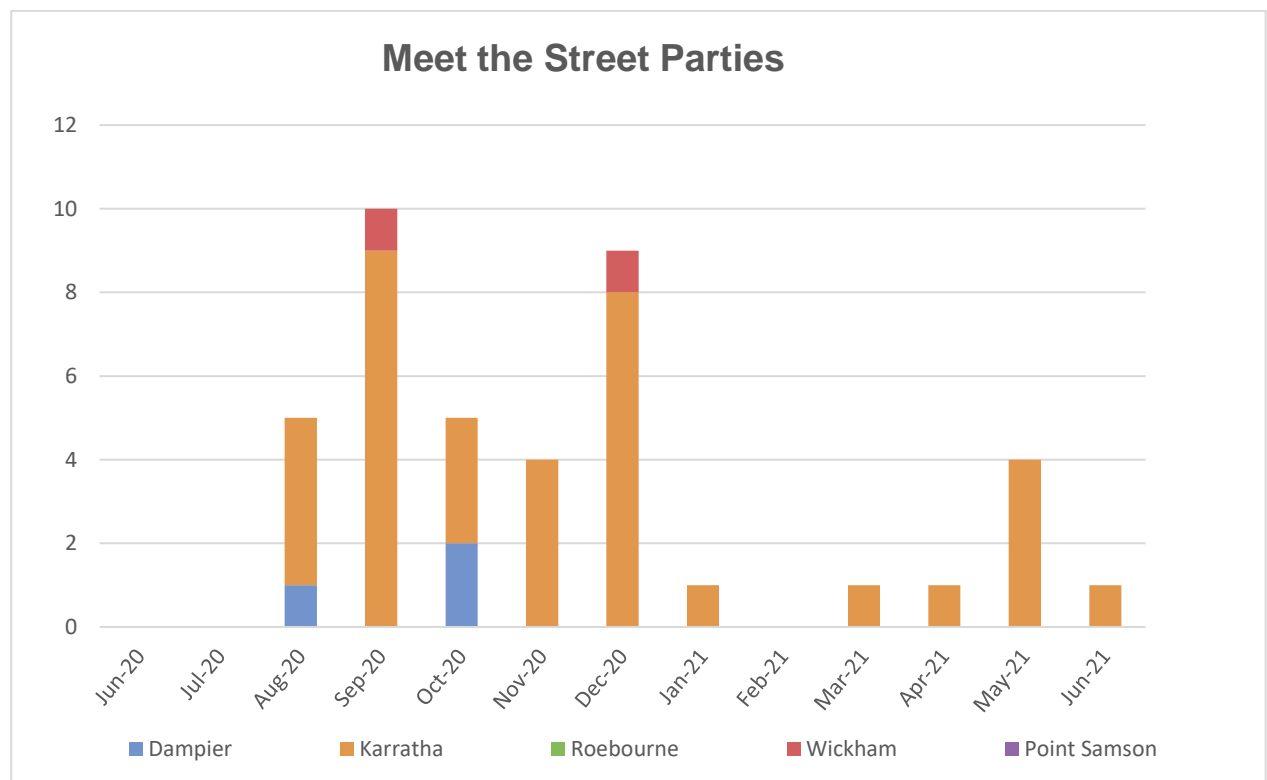
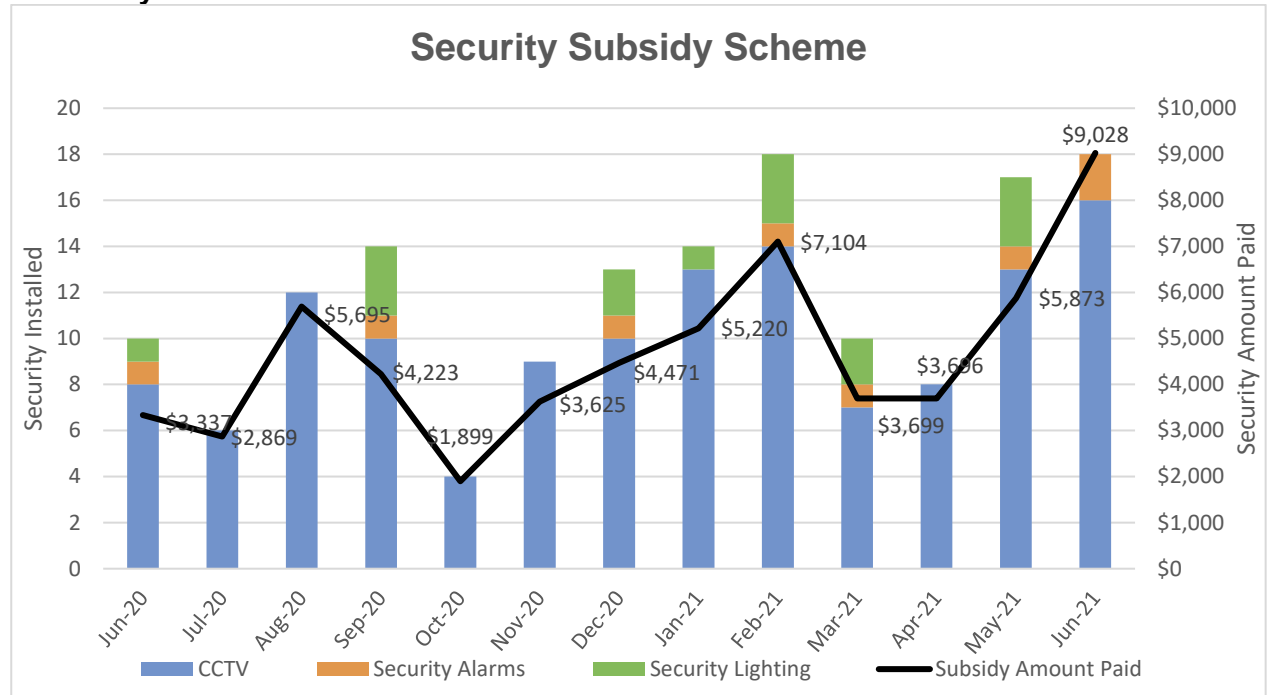
- Total Library:
 - **3703** total library resources borrowed (including 11 Library of Things loans)
 - **964** total library eResources borrowed.
 - **9847** total membership. **53** new members signed up in June.
 - **1064** program participants in at Story Time, Rhyme Time, PAGES, PAGES Jr, School Holiday Program and Next Chapter Book Club in April (includes 80 participants at Roebourne Outreach Programs).
 - **648** pre-loved books distributed to the Community since November 2020 (**21** in June).
- REAP screened **16** movies in June with a total movie patron attendance of **760** – avg **29** per session.

- In total, REAP delivered **17** venue hire bookings in June. This included regular venue hires from local dance companies, plus Red Country Music Festival, Pilbara for a Purpose Award's Evening and St John's Ambulance Awards. In addition, two live performances of One Punch Wonder and In the Zone procured by Arts Development and Events Team were delivered, two performances of The Sleeping Beauty by the local ballet school, Karratha Ballet Academy as well as two sell out performances of An Evening with John Butler delivered by the REAP Operations Team.
- One (1) Meet the Street event held in June 2021, Officers reassessing marketing methods to entice more applications. Encouraging residents/streets participating in the Adopt a Tear Drop program to host a Meet the Street at the same time.
- Security Subsidy Scheme received Applications from 132 properties over the 20/21 FY, an increase of 41 from the 19/20 FY which received a total of 91 applications.
- CCTV continues to be the main product purchased with 122 CCTV systems reimbursed through scheme. 7 x Alarms and 14 Security lights. Total subsidy paid for 20/21 FY was \$57,023 translating to a total spend with local suppliers of \$158,268.
- NW Netball Championships - Held at Karratha Leisureplex Friday 18th June to Sunday 20th June with over 350 participants representing 6 regional associations from Derby to Karratha. The centre had over 6,000 people in attendance over this weekend associated with the championships plus our usual products and services.

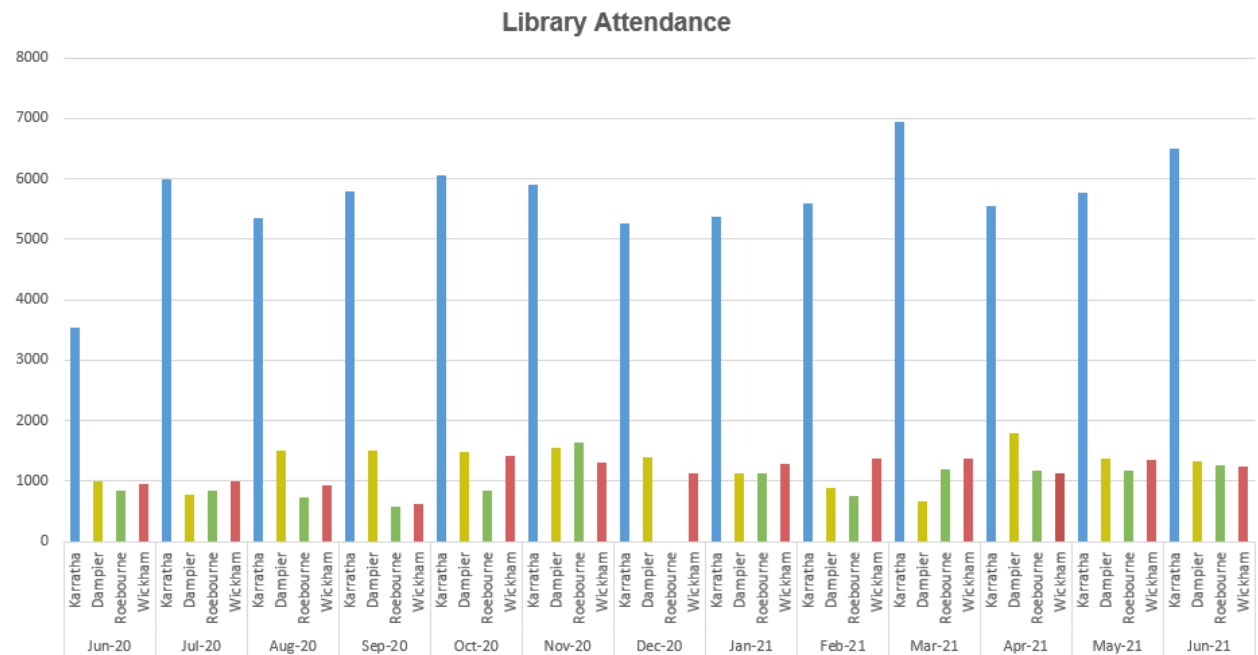
Youth Services



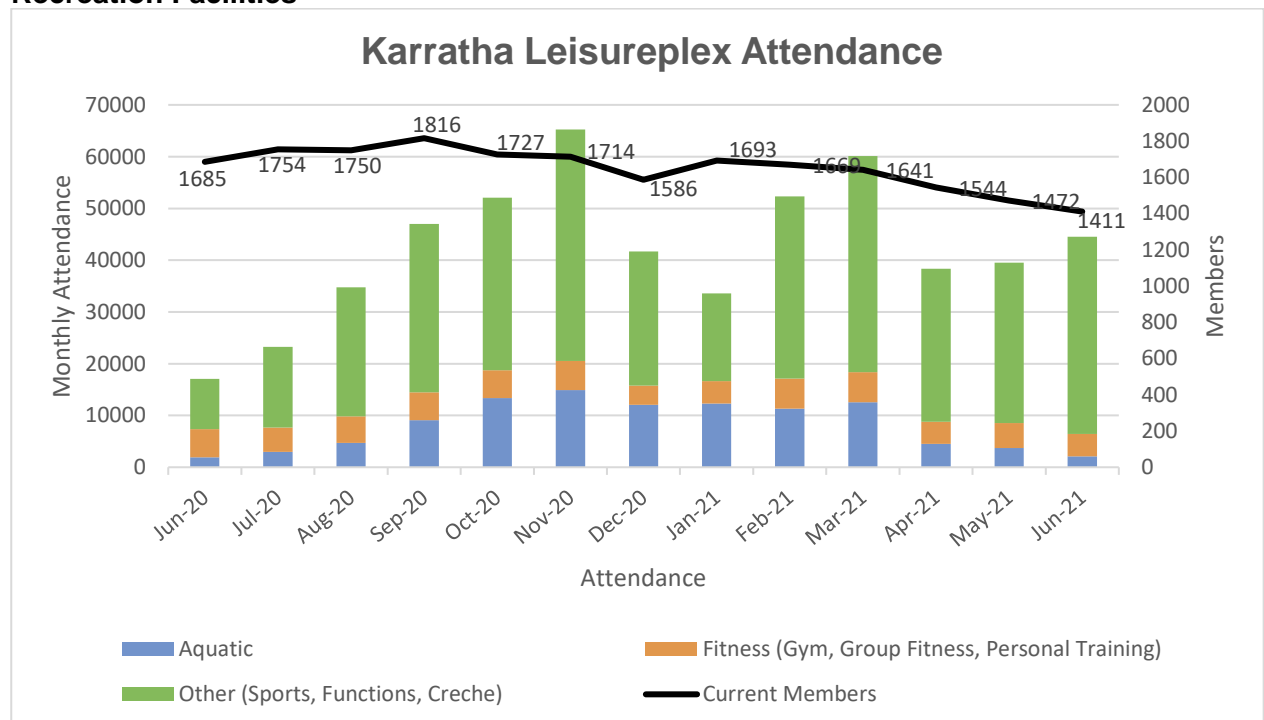
Liveability

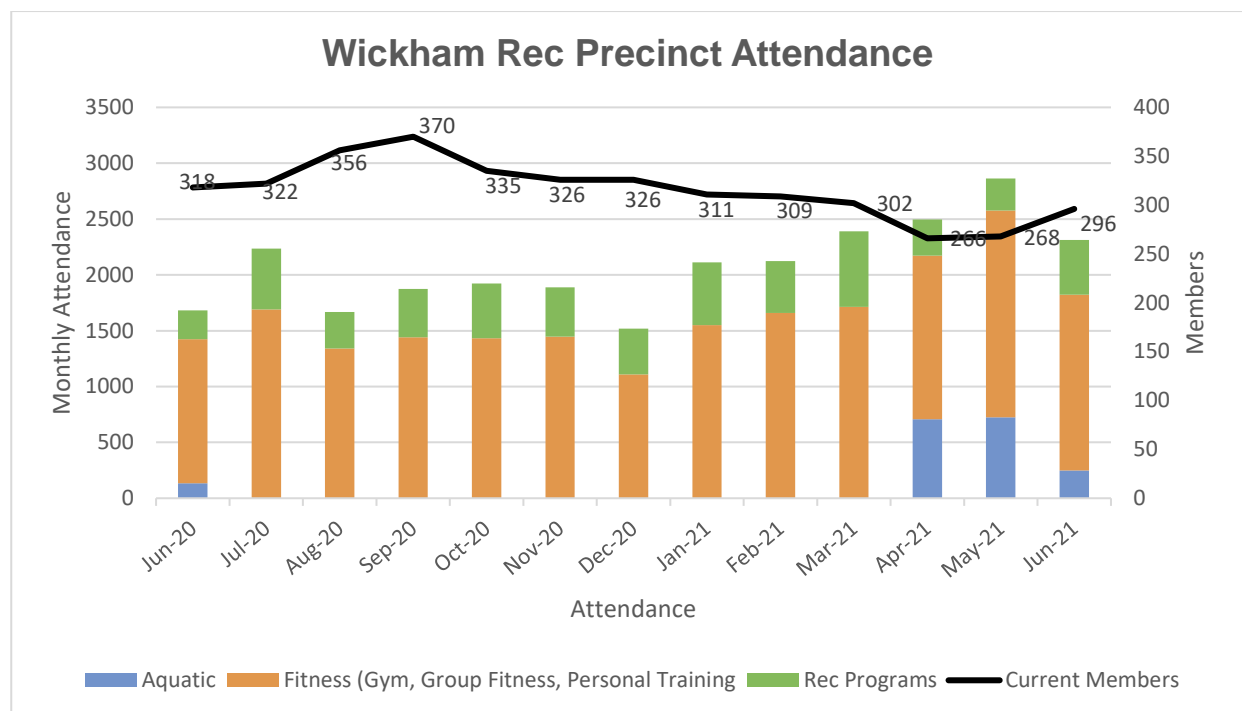


Library Services

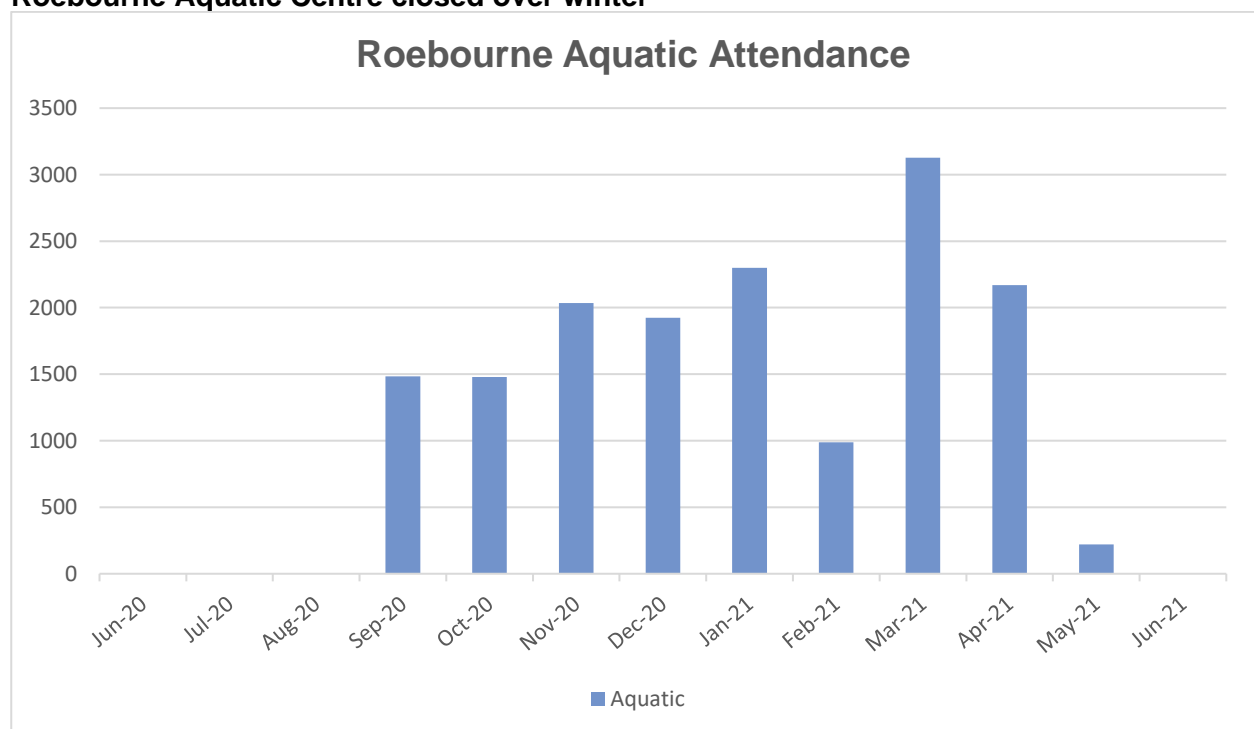


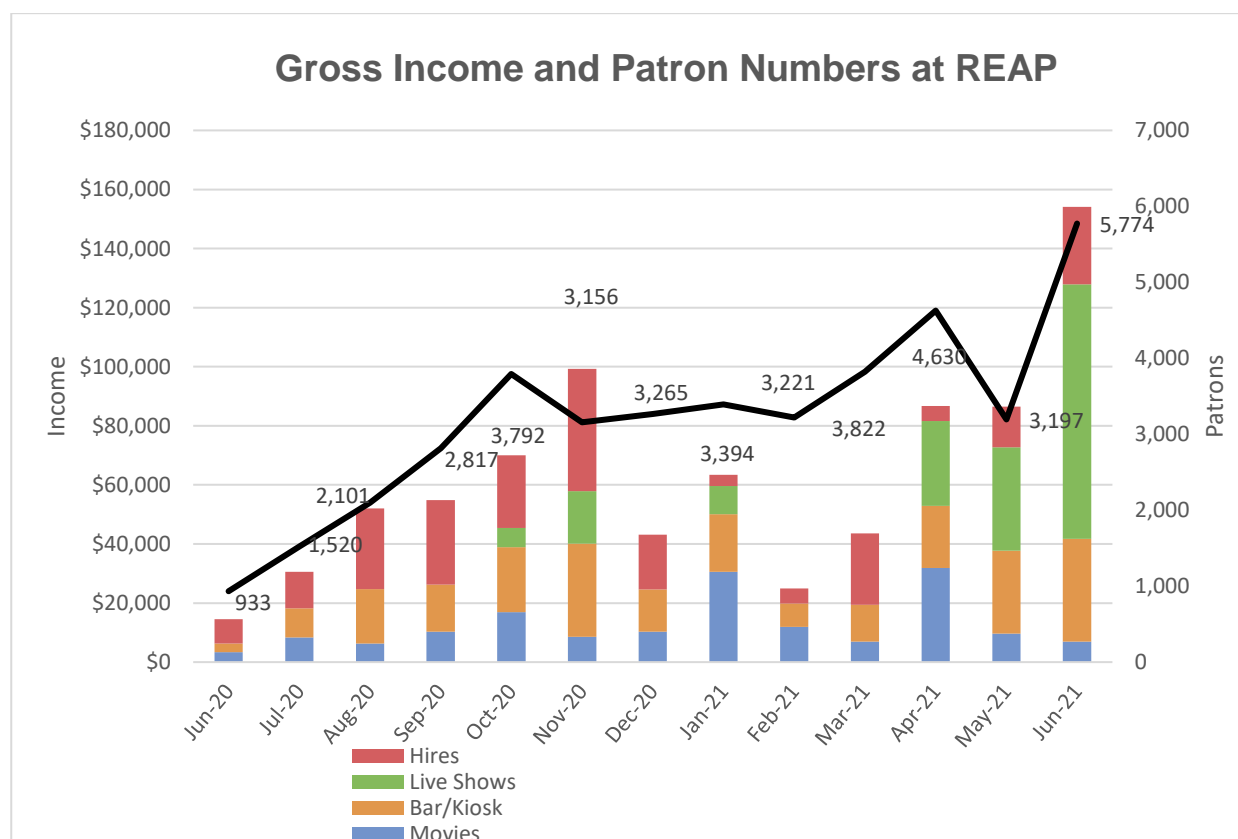
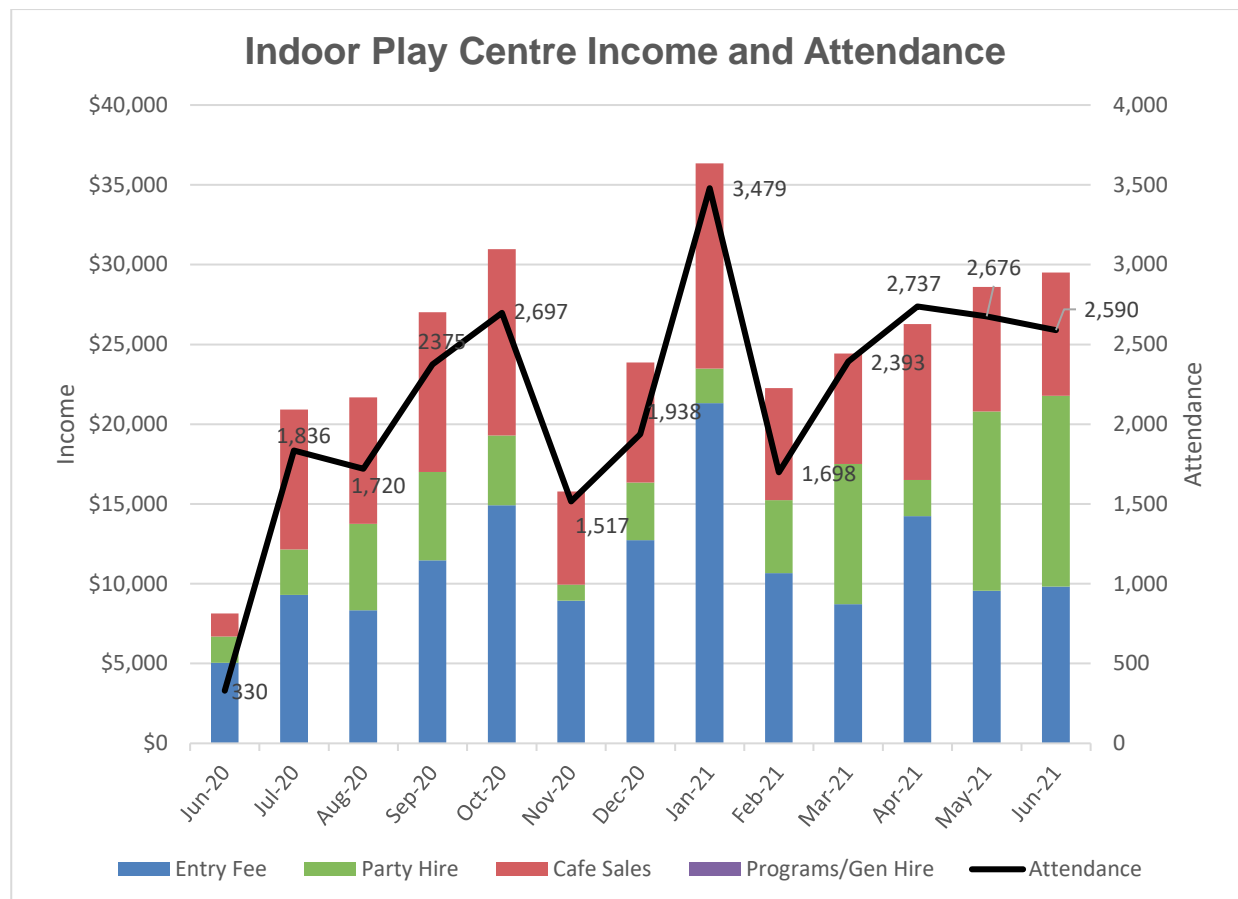
Recreation Facilities





Roebourne Aquatic Centre closed over winter





ADVISORY GROUP MEETINGS

The Youth Advisory Group (YAG) met on 23 June 2021. Summary of key points discussed:

- Environmental Sustainability Strategy Update - Update on the implementation of the Climate Clever app. Promotion is happening to schools, and to the public soon. There may be opportunity in the future for the YAG to give a youth perspective on what needs to be included on the City's website regarding sustainability (new website being developed).
- Public Transport Review – An overview of the Social Pinpoint consultation was provided. The data is being analysed and will be used to advocate what the community needs, to the Public Transport Authority. YAG commented that the bus timetable needs to be a consideration as it's not easy to read and mentioned that bus stop poles are peeling making it difficult to read them. YAG suggested a QR code on bus stops that could be scanned to find out when the next bus is coming.
- Dampier Masterplan - The City is releasing content to close the loop on previous consultations, providing a response to the key themes emerging from of the consultation recorded. Further investigation is happening regarding the proposed Tourist Park, including revisiting concepts, alternative locations, and service levels. Community consultation will continue as required to enable feedback on any changes to the Masterplan.
- Roebourne Recreation Precinct Masterplan - This project was introduced to YAG for the first time using aerial maps to explain the current layout of the Rec Precinct, and some of the school's plans such as building enclosed courts. YAG pointed out that the current basketball courts are a high traffic area that is integral to the community. This project will be brought to the YAG for input in the future as the Masterplan progresses.
- Youth Advisory Group Membership and Meetings – We are actively seeking members through Roebourne, Karratha and St. Luke's high schools, as well as discussing suitable candidates with EPIC. Elections for Councillors and all Advisory Group members will be happening in October 2021, current YAG members can re-nominate themselves for continuing membership if they like. Wider promotion about membership on social media was suggested by the YAG. The YAG suggested that revisiting the priorities initially set by the Group at the next meeting would be worthwhile and reviewing discussion items to date.

The Arts and Development & Events Advisory (AD&E) Group are due to meet again on 5 August 2021.

The Safer Communities Partnership Advisory Group met on 8 June 2021. The next meeting is scheduled for 10 August 2021.

14.4 KARRATHA COUNTRY CLUB MEMORANDUM OF UNDERSTANDING

File No:	PK.61
Responsible Executive Officer:	Director Community Services
Reporting Author:	Manager Community Facilities
Date of Report:	16 June 2021
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To provide Council with an update surrounding the recent signing of a Memorandum of Understanding (MOU) between the City of Karratha (the City) and Karratha Country Club (KCC).

BACKGROUND

The current MOU between the City and KCC for use of the Karratha Golf Course expired on 30 June 2021.

At the Councillors February 2021 Briefing, Officers provided an update on the Karratha Golf Course Redevelopment, which included the following discussion points for ongoing MOU negotiations between the City and KCC:

- Consideration of installation of grass greens ensuring there is no greater annual operational cost to the City in doing so;
- Preference in the short/medium term is the majority of maintenance works on course to be solely conducted by City Course Superintendent, with assistance from KCC volunteers, upon request & direction of the Superintendent; and
- Preference is for KCC to continue to manage course patronage, bookings and usage including retaining collection of green fees.

The City and KCC have executed a new MOU on 27 May 2021 surrounding the use and operation of the Karratha Golf Course with the following key changes:

- MOU in place from 1 July 2021 to 30 June 2024;
- KCC will continue to undertake, under direction and supervision of the course superintendent, a portion of course maintenance works until 1 July 2022. At this time, and subject to agreement by both parties, determination will be made which portion (if any) the KCC will continue to maintain. The value of the existing portion of agreed works is \$115,000 inclusive of GST per annum;
- KCC to contribute the amount of \$160,000 inclusive of GST per annum for costs associated with the maintenance and upkeep of all 18 grass greens and practice green. These contributions will commence at a period 9 months after the last grass green is established. Until this time the KCC will continue to contribute the cost of the 1 already established green. This amount is currently \$22,633.74 inclusive of GST per annum for the 2021/22 financial year;
- KCC to contribute an amount of up to \$25,000 for additional course utility costs (Power and water) associated with the maintenance and upkeep of all 18 grass greens and practice green;
- At any stage during this agreement, the maximum contribution of the KCC is up to \$300,000 inclusive of GST per annum;

- \$115,000 Course maintenance;
- \$160,000 Grass green maintenance; and
- \$25,000 Utilities.
- KCC to continue to manage on course patronage, bookings and usage including retaining collection of green fees; and
- KCC, at the commencement of this MOU, shall have cleared all outstanding loans and/or debts with the City. This has since been completed.

CONCLUSION

The City and KCC have executed a new MOU on 27 May 2021 surrounding the use and operation of the Karratha Golf Course.

The agreement requires greater financial commitment from the KCC to cover, general course maintenance, grass green maintenance and additional utilities associated with maintaining more grass greens.

The commencement times of the contributions are timed so that there is no greater annual operational cost to the City.

KCC has cleared all outstanding loans and/or debts to the City as required.

14.5 DEVELOPMENT SERVICES UPDATE

File No:	TA/1/1
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Planning Services
Date of Report:	12 April 2018
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To provide monthly statistics from Development Services for the Council's information. This report covers the period 1 June 2021 to 30 June 2021 (22 Business Days).

- The City has been referred a subdivision application at Gap Ridge Industrial Estate to create 56 lots over 96ha.
- A Development Application was submitted for multiple dwellings in the Karratha CBD.
- The City is assessing more Building Permit applications than previously, with 16 in this reporting period, and 44 so far this year, which is up from 13 last year.
- The highest number of Ranger tasks are in response to Animals (dogs and cats).
- There are fewer mosquito complaints and a decline in mosquito numbers observed during routine mosquito trapping.
- There were 4,450 visitors to the Karratha Tourism & Visitor Centre with \$83,034 of sales which is the highest number of visitors and sales on record for the same reporting period.
- The City received \$38,000 Coastwest grant to implement the Cleaverville Foreshore Management Plan.
- Active Direction Notices (Planning & Development Act):

	10
- Direction notices complied with this period	0
- Not complied but within notice period	3
- Outside notice period and not complied	2
- Outside notice period but being complied with	4
- Expired and in Court process	1
- 3 projects added to Project List:
 - Preparation of a Public Health Plan.
 - Review of the Mosquito Management Plan.
 - Review Local Planning Scheme.

There are 11 current projects of which all are on target.

2021								2020																
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	YTD	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD			
Building Permits								Building Permits																
Dwellings	3	7	4	1	3	5	23	Dwellings	1	0	0	0	1	1	0	6	1	2	8	6	26			
Alterations and Additions	22	18	9	4	11	7	71	Alterations and Additions	1	2	15	32	40	37	13	29	21	16	18	25	249			
Swim ming Pools and Spas	5	8	9	12	8	9	51	Swimming Pools and Spas	4	5	7	6	6	8	6	5	7	16	12	14	96			
Outbuildings (inc. signs and shade)	25	26	53	32	49	32	217	Outbuildings (inc. signs and shade)	13	17	22	27	37	61	25	36	25	37	35	62	397			
Group Development	0	1	0	2	0	0	3	Group Development	1	1	0	0	0	0	0	0	0	0	0	0	2			
Number Sole OccpyU nits/GRP Development	0	0	0	0	0	0	0	Number Sole OccpyU nits/GRP Development	0	0	0	0	0	0	0	0	0	0	0	0	0			
Commercial	1	4	1	3	5	2	16	Commercial	0	2	5	2	4	2	4	2	5	3	5	2	36			
Monthly total	56	64	76	54	76	55	381	Monthly total	20	27	49	67	88	109	48	78	59	74	78	109	806			
Building Approval Certificates & Demolition Certificates								Building Approval Certificates & Demolition Certificates																
Demolition Permits	0	1	0	0	2	0	3	Demolition Permits	0	0	0	2	1	1	0	0	0	0	1	1	6			
BAC's	0	0	0	2	0		2	BAC's	0	0	2	0	1	0	2	0	0	0	1	0	6			
BAC Strata	0	0	0	2	0	1	3	BAC Strata	0	0	1	1	0	0	0	1	0	0	0	0	3			
Monthly total	0	1	0	4	2	1	8	Monthly total	0	0	3	3	2	1	2	1	0	0	2	1	15			
Occupancy Permits								Occupancy Permits																
Occupancy Permits	0	1	3	2	0	4	10	Occupancy Permits	0	0	3	1	1	4	1	0	3	2	1	2	18			
OP Strata	0	0	0	0	0	0	0	OP Strata	0	1	0	0	0	0	0	0	0	0	0	0	1			
OP U nauthorised	0	0	1	0	0	0	1	OP U nauthorised	0	0	0	0	0	0	1	0	0	0	0	0	1			
Monthly total	0	1	4	2	0	4	11	Monthly total	0	1	3	1	1	4	2	0	3	2	1	0	20			
Total \$'000 Construction Value	4,302	7,968	4,845	3,334	7,237	10,485	38,171	Total \$'000 Construction Value	46,208	6,801	2,785	5,610	10,145	6,458	4,821	8,869	4,770	6,516	9,385	7,475	119,843			
Applications Processed for Other Councils								Applications Processed for Other Councils																
Shire Of Ashburton	11	3	6	3	5	16	44	Shire Of Ashburton	1	1	2	1	0	0	0	1	1	0	0	6	13			
Shire of Wyndham (East Kim berley)	0	0	0	0	0	0	0	Shire of Wyndham (East Kim berley)	0	1	0	0	0	0	0	1	0	0	3	0	5			
Port Hedland	9	16	19	1	2	1	48	Port Hedland	6	9	8	5	9	11	23	27	15	17	24	33	187			
Monthly total	20	19	25	4	7	17	92	Monthly total	7	11	10	6	9	11	23	29	16	17	27	39	205			
Private Certifications Provided								Private Certifications Provided																
Certificate of Design Compliance	0	0	1	1	0	1	3	Certificate of Design Compliance	0	10	2	0	0	0	0	0	0	1	0	2	15			
Certificate of Building Compliance	0	0	1	1	0	0	2	Certificate of Building Compliance	0	3	1	0	0	0	0	0	1	1	1	0	7			
Certificate of Construction Compliance	0	0	0	0	0	1	1	Certificate of Construction Compliance	0	1	1	0	0	0	0	0	1	1	0	0	4			
Monthly total	0	0	2	2	0	2	6	Monthly total	0	14	4	0	0	0	0	2	3	1	2	26				
Total \$'000 Construction Value	0	0	28	396	0	300	724	Total \$'000 Construction Value	0	233	490	0	0	0	0	0	300	123	100	466	1,712			
Private Swimming Pool Inspections (1 every 4 years)								Private Swimming Pool Inspections (1 every 4 years)																
Monthly total	60	33	74	66	90	82	405	Monthly total	26	35	50	32	71	13	56	58	78	58	58	85	620			

2021								2020												
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	YTD	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Inspections/reinspections/audits								Inspections/reinspections/audits												
Food premises inspection/reinspection	3	21	27	11	13	13	88	151	3	1	16	11	22	21	20	22	12	4	9	10
Lodging house inspection	0	0	0	0	0	1	1	15	0	0	0	2	2	0	4	4	2	0	0	1
Camping/caravan park inspection	0	1	0	0	1	0	2	3	0	0	0	0	0	1	1	0	0	0	1	0
Public building inspection	0	0	3	0	0	1	4	19	0	0	0	1	1	2	7	2	5	0	1	0
Swimming pool inspection	1	0	1	0	1	1	4	12	0	0	1	0	0	1	3	0	0	0	4	3
Hairdressers inspection	0	1	2	3	2	0	8	14	0	1	0	0	3	1	0	0	7	2	0	0
Beauty therapy/skin penetration inspection	0	1	1	6	2	1	11	23	2	1	0	0	1	2	1	1	7	1	5	2
Septic tank inspections	0	0	0	0	0	0	0	3	0	0	0	0	0	1	0	0	1	1	0	0
Monthly total	4	24	34	20	19	17	118	240	5	3	17	14	29	29	36	29	34	8	20	16
Health nuisances/complaints investigated								Health nuisances/complaints investigated												
Air Quality	8	4	4	3	0	5	24	49	7	2	3	4	8	6	3	3	5	2	0	6
Building & Accommodation	3	0	2	0	3	2	10	31	0	9	3	4	3	4	3	0	0	3	2	0
Water & Waste Water	3	3	5	3	16	11	41	55	6	7	5	7	8	4	1	2	1	9	3	2
Food Safety	2	3	4	2	2	2	15	32	5	3	2	4	1	0	2	4	4	2	3	2
Noise Pollution	7	10	10	4	14	10	55	104	8	15	13	14	7	7	8	3	8	4	5	12
Public Health	5	6	14	43	69	20	157	106	5	7	17	14	8	10	7	4	4	6	8	16
Refuse & Litter	1	5	2	0	4	0	12	40	2	8	3	2	3	3	0	2	1	2	9	5
Skin Penetration	0	1	0	0	1	0	2	4	0	1	3	0	0	0	0	0	0	0	0	0
Stallholders & Traders	0	0	0	2	41	22	65	0	0	0	0	0	0	0	0	0	0	0	0	0
Monthly total	29	32	41	57	150	72	381	421	33	52	49	49	38	34	24	18	23	28	30	43
Notifiable infectious diseases								Notifiable infectious diseases												
Ross River Virus (RRV)	0	0	1	0	0	2	3	6	0	1	0	3	0	1	0	0	0	0	0	1
Barmah Forest Virus (BFV)	0	0	0	0	0	0	0	1	0	1	0	0	0	0	0	0	0	0	0	0
Salmonellosis	1	3	5	5	0	1	15	21	5	2	2	1	0	1	2	1	1	1	2	3
Campylobacteriosis	2	3	2	1	1	2	11	18	2	1	1	2	1	2	1	3	1	1	1	2
Cryptosporidiosis	0	0	0	1	0	0	1	9	0	2	4	3	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	16	1	1	0	3	6	1	2	1	0	0	1	0
Monthly total	3	6	8	7	1	5	30	71	8	8	7	12	7	5	5	5	2	2	4	6
Other health								Other health												
Assess development applications	11	14	8	8	9	8	58	111	1	6	8	6	12	17	8	13	8	4	8	20
Assess building applications	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Respond to swimming pool positive detections	0	0	0	0	1	0	1	3	0	0	1	0	1	0	0	0	0	1	0	0
Healthy dog day	0	1	0	1	1	0	3	4	0	0	1	0	1	0	0	0	0	1	1	0
Chicken bleeding	0	2	0	0	2	2	6	18	2	2	2	2	2	2	2	3	1	0	0	0
Infringements issued	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1	0	0	0	0	0
Approvals & Compliance - applications & enquiries	14	26	29	2	41	22	134	256	7	10	14	15	30	28	26	32	29	28	18	19
Monthly total	25	43	37	11	54	32	202	393	10	18	26	23	46	47	37	48	38	34	27	39

2021								2020												
CATEGORIES	JAN	FEB	MAR	APR	MAY	JUN	YTD	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Lodgement								Lodgement												
Development Applications	11	18	12	8	10	12	71	163	8	11	12	10	12	16	20	11	14	12	12	25
R-Codes Applications	10	6	14	11	14	11	66	72	6	5	6	1	4	4	7	5	11	5	12	6
Land Matters	8	11	19	7	13	8	66	117	9	7	7	4	10	10	6	11	15	13	9	16
Enforcement Matters	0	2	20	1	0	0	23	90	8	7	20	0	7	17	2	19	2	4	1	3
Scheme Amendments	0	0	0	0	0	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0
Monthly total	29	37	65	27	37	31	226	443	32	30	45	15	33	47	35	46	42	34	34	50
Processing								Processing												
Average Number of Days (DA)	27	26	33	35	40	38	33	27	22	28	27	28	21	31	26	24	36	28	22	29
Application Fees	8,144	15,795	8,879	8,861	5,215	1,491	48,385	232,159	4,641	7,361	7,680	10,333	5,854	6,037	23,057	12,317	6,672	22,476	5,187	120,544
Development Value \$'000	3,238	4,285	3,326	2,559	7,871	5,864	27,143	58,243	743	1,050	1,966	3,075	2,241	697	8,706	2,821	1,025	5,208	1,228	29,483

2021								2020												
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	YTD	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Visitors to the Centre	584	565	782	1910	2294	4450	10585	15322	446	320	336	0 - COVID	195	920	3215	4312	2265	1516	740	1057
Sites booked 40 Mile online	10	11	25	26	98	134	304	373	N/A	N/A	N/A	0 - COVID	28	75	100	106	58	N/A	N/A	6
Sites paid in Cash 40 Mile	N/A	N/A	N/A	N/A	N/A	234	234	2265	N/A	N/A	N/A	0 - COVID	20	242	333	1380	290	N/A	N/A	N/A
Sites booked Cleaverville online	17	16	45	26	174	333	611	656	N/A	N/A	N/A	0 - COVID	25	131	159	212	107	N/A	N/A	22
Sites paid in Cash Cleaverville	N/A	N/A	N/A	N/A	N/A	324	324	1006	N/A	N/A	N/A	0 - COVID	24	183	247	320	232	N/A	NN	N/A
Monthly total	611	592	852	1962	2566	5475	12058	19622	446	320	336	0	292	1551	4054	6330	2952	1516	740	1085
Consignments																				
Number of local suppliers	17	17	17	17	18	18	17	18	15	15	15	0 - COVID	15	17	17	17	17	17	18	18
Revenue																				
KTVK Retail Sales	\$3,328	\$3,994	\$4,797	\$7,646	\$ 6,652	\$ 12,331	\$ 38,748	\$ 87,841	\$ 3,825	\$ 4,911	\$ 2,724	0 - COVID	\$ 961	\$ 9,897	\$14,029	\$20,567	\$ 9,406	\$ 6,780	\$ 4,828	\$ 9,914
Bookeasy Sales	\$13,266	\$8,649	\$19,807	\$21,705	\$ 25,562	\$ 26,261	\$ 115,250	\$133,871						\$ 4,052	\$31,911	\$29,100	\$24,095	\$ 9,761	\$14,123	\$20,829
Cleaverville (online booking)	\$1,112	\$572	\$1,484	\$1,316	\$ 7,032	\$ 13,488	\$ 25,004	\$ 32,660	N/A	N/A	N/A	0 - COVID	\$ 892	\$ 6,592	\$ 9,928	\$ 9,296	\$ 4,944	N/A	N/A	\$ 1,008
Cleaverville (cash payment to caretaker)	N/A	N/A	N/A	N/A	\$ 2,476	\$ 13,616	\$ 16,092	\$ 47,352	N/A	N/A	N/A	0 - COVID	\$ 808	\$ 9,684	\$13,620	\$10,122	\$13,118	N/A	N/A	N/A
40 Mile (online booking)	\$636	\$376	\$2,076	\$1,524	\$ 5,528	\$ 6,356	\$ 16,496	\$ 21,228	N/A	N/A	N/A	0 - COVID	\$ 892	\$ 4,392	\$ 6,760	\$ 6,008	\$ 2,872	N/A	N/A	\$ 304
40 Mile (cash payment to caretaker)	N/A	N/A	N/A	N/A	\$ 5,084	\$ 10,982	\$ 16,066	\$ 70,461	N/A	N/A	N/A	0 - COVID	\$ 2,548	\$17,357	\$19,812	\$19,788	\$10,956	N/A	N/A	N/A
Monthly total	\$ 18,342	\$ 13,591	\$ 28,164	\$ 32,191	\$ 52,334	\$ 83,034	\$ 227,656	\$393,413	\$ 3,825	\$ 4,911	\$ 2,724	\$ -	\$ 6,101	\$51,974	\$96,060	\$94,881	\$65,391	\$16,541	\$18,951	\$32,055
CATEGORY																				
Commission Waived 12%	\$1,558	\$1,898	\$1,049	\$2,181	\$1,153	3293.00	\$11,132													
Locals Discount 20%	\$2,539	\$3,005	\$1,819	\$3,635	\$1,673	4837.27	\$17,509													
Monthly total	\$4,098	\$4,903	\$2,868	\$5,816	\$2,825	\$8,130	\$28,641													

2021																					
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	YTD	2020	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Inspections /reinspections /audits								Inspections /reinspections /audits													
Activities on City Properties	18	22	9	6	6	75	136	318	3	33	96	75	36	22	8	9	8	5	1	22	
Abandoned vehicles	23	37	17	31	19	31	158	338	23	27	40	38	40	37	16	26	17	18	21	35	
Animal (dogs/etc)	111	172	145	120	151	175	874	2,141	119	123	153	136	251	201	216	213	162	130	187	250	
Cats	37	56	64	34	41	47	279	617	32	27	22	25	65	92	80	65	60	38	45	66	
Camping	3	0	5	5	8	20	41	127	0	2	5	9	6	15	13	40	16	4	6	11	
Cyclone	13	1	2	0	0	0	16	78	1	54	2	1	3	3	2	0	1	0	8	3	
Bushfire Hazard/Permit to burn	2	1	0	0	2	0	5	97	1	2	2	3	2	10	2	8	37	0	28	2	
Litter	99	101	96	76	124	24	520	1,972	32	134	225	241	263	359	149	143	70	99	87	170	
Parking	69	115	89	67	62	78	480	1,238	29	155	143	36	97	164	73	154	101	87	77	122	
Off Road Vehicles	30	20	2	6	15	19	92	189	9	25	23	24	15	11	10	7	13	12	9	31	
Unsiglhly Properties	10	60	105	18	12	11	216	336	1	8	95	46	45	29	7	7	12	23	42	21	
Monthly total	415	585	534	363	440	480	2,817	7,451	250	590	806	634	823	943	576	672	497	416	511	733	
Infringements Issued								Infringements Issued													
Bushfire	2	2	0	0	0	0	4	11	0	0	0	0	0	0	0	1	0	1	3	6	
Activities on City Properties	2	4	0	0	0	0	6	367	0	33	87	50	69	104	24	0	0	0	0	0	
Animal Environment & Nuisance	2	1	0	0	1	10	14	32	0	0	2	8	4	6	6	2	1	1	1	1	
Animal (dogs/cats/etc)	9	27	25	9	14	29	113	255	8	22	22	14	25	14	27	23	15	32	20	33	
Camping	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Litter	1	2	0	1	0	1	5	18	1	1	0	1	0	4	2	0	0	3	1	5	
Parking	21	23	8	6	25	20	103	468	20	52	51	25	29	61	23	39	9	85	28	46	
Monthly total	37	59	33	16	40	60	245	1,151	29	108	162	98	127	189	82	65	25	122	53	91	
Infringements								Infringements													
Value of Infringements Paid (\$)	4,778	12,868	13,406	5,247	6,770	12,938	56,007	193,688	10,678	10,947	18,815	20,959	12,918	14,099	17,293	28,669	21,849	25,048	10,260	2,153	
Infringements withdrawn	0	3	0	1	0	3	7	57	0	20	5	5	4	0	1	1	4	9	3	5	
Impounded Dogs								Impounded Dogs													
Central	10	13	11	7	10	6	57	165	13	17	11	6	17	15	7	15	12	16	12	24	
East	6	6	20	7	8	10	57	101	10	4	1	6	14	3	16	8	10	5	15	9	
West	8	8	13	10	13	17	69	202	15	15	22	8	9	23	14	15	12	19	19	31	
Monthly total	24	27	44	24	31	33	183	468	38	36	34	20	40	41	37	38	34	40	46	64	
Released to Owner	8	10	17	11	18	17	81	234	21	17	17	8	24	25	21	20	14	13	22	32	
Rehomed to SAFE	7	9	11	12	3	8	50	115	8	7	10	2	5	7	7	8	9	18	17	17	
In pound at present	2	5	5	0	3	2	17	68	1	6	6	7	6	7	8	6	3	8	5	5	
Holding pending court cases	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Deceased	1	1	0	1	1	0	4	3	0	0	0	0	0	0	1	0	1	0	0	1	
Euthanised	6	2	11	0	6	6	31	48	8	6	1	3	5	2	0	4	7	1	2	9	
Monthly total	24	27	44	24	31	33	183	468	38	36	34	20	40	41	37	38	34	40	46	64	
Impounded Cats								Impounded Cats													
Central	8	21	19	12	4	6	70	141	10	3	12	2	14	13	10	13	22	19	7	16	
East	13	7	6	1	10	2	39	166	24	2	1	2	10	26	15	17	10	24	16	19	
West	5	13	20	4	9	14	65	101	3	4	10	2	6	12	4	11	15	4	21	9	
Monthly total	26	41	45	17	23	22	174	408	37	9	23	6	30	51	29	41	47	47	44	44	
Released to Owner	3	1	1	1	0	1	7	17	1	1	2	1	1	0	5	1	2	0	1	2	
Rehomed to SAFE	16	17	8	3	3	1	48	167	20	2	4	1	15	18	8	12	15	34	21	17	
In pound at present	3	2	1	0	1	2	9	25	1	1	0	0	0	6	0	0	0	3	3	11	
Euthanised	4	19	35	13	19	18	108	195	15	5	17	3	14	27	16	27	29	10	19	13	
Deceased	0	2	0	0	0	0	2	5	0	0	0	1	0	0	1	1	1	0	0	1	
Monthly total	26	41	45	17	23	22	174	409	37	9	23	6	30	51	30	41	47	47	44	44	
Customer Requests								Customer Requests													
After hours (AH) calls received	52	55	36	50	59	75	327	812	82	59	61	54	61	78	53	94	65	36	62	107	
AH calls requiring an immediate respons	31	28	14	34	24	46	177	599	73	43	41	29	37	59	43	75	41	30	47	81	
3 Dog Applications	0	0	0	1	1	1	3	9	0	0	0	1	0	1	0	0	2	4	1	0	
Monthly total	83	83	50	85	84	122	507	1,420	155	102	102	84	98	138	96	169	108	70	110	188	

BDSG Grants 2020/21									
APPLICANT	PROJECT NAME	PROJECT DESCRIPTION	APPLICATION STATUS	DETERMINATION DATE	TOTAL PROJECT COST (EX GST)	CITY CONTRIBUTION APPROVED (EX GST)	2020/21 CONTRIBUTION APPROVED	END DATE	PROJECT STATUS
KDCCI	Business Excellence Awards	Awards night to recognise small business achievements.	Approved	21-09-2020	\$ 90,000	\$ 10,000	\$ 10,000	30-06-2021	Applicant Preparing Acquittal Documents
KDCCI	Pilbara Women in Business	Workshops aimed at improving business skills and providing network opportunities amongst female business leaders	Approved	21-09-2020	\$ 22,500	\$ 7,500	\$ 7,500	30-06-2021	Work In Progress
KDCCI	Pilbara Indigenous Business Networking Group	Initiative to enhance engagement between industry majors and Pilbara based indigenous suppliers and contractors	Approved	21-09-2020	\$ 47,000	\$ 15,000	\$ 15,000	30-06-2021	Work In Progress
KDCCI	Business Briefing Breakfast	Quarterly Business Briefing Breakfasts	Approved	21-09-2020	\$ 45,000	\$ 45,000	\$ 45,000	30-06-2021	Work In Progress
KDCCI	Diamond Sponsorship	KDCCI Membership / Sponsorship	Approved	21-09-2020	\$ 10,000	\$ 10,000	\$ 10,000	30-06-2021	Work In Progress
KDCCI	Grow Local	Dedicated program run between the KDCCI and RCCIWA with the aim of building business capability	Approved	21-09-2020	\$ 270,000	\$ 25,000	\$ 25,000	30-06-2021	Work In Progress
KDCCI	FBT Policy Reform	KDCCI contracting BGG to prepare white paper and lobby federal politicians for FBT Policy Reform	Approved	22-03-2021	\$ 104,000	\$ 30,000	\$ 30,000	31-01-2022	Work In Progress
Pilbara Tourism Association	Warlu Way Marketing	Program to promote the Warlu Way to intra-state tourists to drive increase in visitation.	Approved	22-02-2021	\$ 36,900	\$ 15,000	\$ 15,000	30-06-2021	Work In Progress
Total:					\$ 625,400	\$ 112,500	\$ 112,500		

Major Event Sponsorship 2020/21														
	APPLICANT	EVENT NAME	EVENT DATE	APPLICATION STATUS	DETERMINATION DATE	TOTAL PROJECT COST (EX GST)	CITY CONTRIBUTION APPROVED (EX GST)	2020/21 CONTRIBUTION APPROVED (EX GST)	CASH / IN KIND	EVENT TYPE	TERM	PROJECT STATUS	MONTHLY REPORT	NOTES
1	Swimming WA	Yarra Burrup Classic Open Water Swim	18-09-2021	Approved	21/01/2020	\$ 115,545	\$ 60,000	\$ 20,000	Cash	Sport Event	3 Year	Work In Progress	Y	Year 1 acquittal completed - event successfully delivered with a high quality acquittal submission provided by Swimming WA. 2021 event to be held 18 September 2021
Total:							\$ 60,000	\$ 20,000						

Take Your Business Online Grants							
	APPLICANT	APPLICATION STATUS	DETERMINATION DATE	TOTAL PROJECT COST (EX)	CITY CONTRIBUTION APPROVED (EX)	GRANT PURPOSE	PROJECT STATUS
3	NYFL	Approved	15-05-2020	\$ 10,120	\$ 5,000	Website development for Cossack Heritage Town and NYFL Commercial.	Work In Progress
4	Cheeditha Energy	Approved	17-07-2020	\$ 13,000	\$ 1,500	Expansion of website to include a virtual capability statement and corporate profile. Stand alone electronic documents, and within website.	Work In Progress
5	Monokrome Kids	Approved	30-06-2020	\$ 4,653	\$ 2,327	Website development and marketing activity.	Work In Progress
6	Mynd Shyft	Approved	16-09-2020	\$ 10,100	\$ 5,000	Website development and marketing activity.	Work In Progress
7	Northwest Recycling	Approved	04-11-2020	\$ 9,044	\$ 4,522	New website development and hosting, ongoing social media campaign including updated professional photos.	Work In Progress
8	Bez Engineering	Approved	11-05-2020	\$ 7,440	\$ 3,720	Website development and marketing activity.	Work In Progress
9	Karratha Security WA	Approved	01-11-2021	\$ 2,865	\$ 1,075	Relaunch of website to include new features, new video re-design, SEO and web form setup.	Work In Progress
10	K&S Mobile Windscreen Service	Approved	14-12-2020	\$ 1,407	\$ 703	New website development and hosting, ongoing Facebook media campaign through to first quarter of 2021.	Work In Progress
11	Themes to You	Approved	10-03-2021	\$ 3,179	\$ 1,539	Website development with Shopify and marketing.	Applicant Returning Conditions
12	Roast 2 U	Approved	10-03-2021	\$ 3,725	\$ 1,863	Web design including integration with social media, assistance with Google My Business.	Applicant Returning Conditions
13	Karratha Family Centre	Approved	24-03-2021	\$ 5,100	\$ 2,500	Upgrading existing website to feature four new pages.	Applicant Returning Conditions
14	Connect Paediatric Therapy Services	Approved	24-03-2021	\$ 3,845	\$ 1,922	Upgrading existing website to feature four new pages.	Applicant Returning Conditions
15	Mary Bato Creative	Approved	08-04-2021	\$ 3,500	\$ 1,750	New website including branding.	50% Up Front Payment Being Made
16	XS Energy	Approved	08-04-2021	\$ 10,983	\$ 5,000	Upgraded website including branding	Applicant Returning Conditions
17	Yarn Coffee Group	Approved	08-04-2021	\$ 12,000	\$ 5,000	New Website with e-commerce, virtual shop	Applicant Returning Conditions
18	Draw n Learn	Approved	09-04-2021	\$ 962	\$ 480	Upgraded website including social media.	Applicant Returning Conditions
	TOTAL			\$ 101,923	\$ 43,900		

PROJECT LIST				
PROJECT	CONSULTANT	MOST RECENT ACTION	NEXT ACTION	STATUS
Local Planning Scheme	Edge Planning	Consultant appointed.	Report to Council to request formal initiation of Scheme Review process.	On Target
Public Health Plan	Mark Chadwick	Consultant appointed. Community survey currently available.	Consultant to visit City of Karratha in August to consult stakeholders.	On Target
Mosquito Management Plan	Summers Consulting	Consultant appointed.	Consultant to report findings of preliminary review.	On Target
Small Business Friendly Approvals Project	Core Data	The City of Karratha has been successful in its bid to participate in the Small Business Development Corporation's initiative to streamline approvals to support business investment.	Project to commence with internal workshops.	On Target
Mobile Traders Policy Review	Transcore	The traffic study has been completed for Dreamers Hill and consultation has occurred with mobile traders. City Officers have reviewed the Policy to present to Council for consideration.	Officers will implement the outcomes of Council's consideration of the Policy review.	On Target
Cleaverville FMP	GHD	The City of Karratha was awarded a grant of \$37,500 from Coastwest to implement the Cleaverville Foreshore Management Plan.	Implement the recommendations which include management of access, rehabilitation, weed control and signage.	On Target
EcoHub	NAJA	Draft Road Maintenance Agreement prepared for the construction of a new road to provide access to the EcoHub.	The Agreement is to be finalised and entered into.	On Target
Direct Area Migration Agreement	Perdaman Global Services	Consultant appointed to assist in the preparation of a business case to the Federal Government.	Survey local businesses to obtain specific recruitment information. Prepare draft application based on survey results. Consultant to provide migration expertise on visa pathways and concessions to finalise and lodge application.	On Target
Shakespeare Precinct	Hames Sharley	Final Engagement Report and Draft preferred Concept delivered for review	Provide feedback in relation to the draft preferred concept plan before commencement of draft scheme amendment for Council Report.	On Target
Pilbara Hydrogen Technology Cluster	Elle Pound	Invitations sent to cluster members inviting them to participate. Commenced development of Cluster Terms Of Reference. Planning to launch 29 July and Workshop #1 on 30 July. Launch invitation list under development. Progress Report #1 submitted to NERA and invoice for grant payment #2 sent 25 June.	Host the Launch Event and Workshop.	On Target
Strategic Land Acquisition	AVS (Northwest)	Seven lots owned by the State Government have been identified as suitable for acquisition for the purpose of residential development.	Consider the Minister's decision on the City's offer to purchase the land.	On Target

15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

16 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil.

17 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Nil.

18 MATTERS BEHIND CLOSED DOORS

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154846
MOVED : Cr Harris
SECONDED : Cr Nunn

In accordance with Section 5.23 (2) (e) (iii) of the *Local Government Act 1995*, that Council move in camera to discuss item:

CONFIDENTIAL ITEM 18.1 MAJOR EVENTS SPONSORSHIP AND ATTRACTION

Also included is the following:

ATTACHMENT TO ITEM 13.2 CITY HOUSING – NICKOL LOT DEVELOPMENT

These matters if disclosed would reveal information about the business, professional, commercial or financial affairs of a person.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller,
Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

Council moved in camera at 6.14 pm.

18.1 CONFIDENTIAL ITEM – MAJOR EVENTS SPONSORSHIP AND ATTRACTION

File No: ED.2
Responsible Executive Officer: Director Development Services
Reporting Author: A/Manager City Growth
Date of Report: 6 July 2021
Applicant/Proponent: Economic Development Australia
Disclosure of Interest: Nil

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154847
MOVED : Cr Nunn
SECONDED : Cr Waterstrom Muller

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* to APPROVE Option 1 as detailed in this report.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller,
Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

COUNCIL RESOLUTION

Res No : 154848
MOVED : Cr Nunn
SECONDED : Cr Bertling

That Council move out of camera.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller,
Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

Council moved out of camera at 6.17 pm.

19 CLOSURE & DATE OF NEXT MEETING

The meeting closed at 6.17 pm.

The next meeting is to be held on Monday, 23 August 2021 at 5.30 pm at Wickham Community Hub, Wickham.

I, Cr Peter Long, Mayor of the City of Karratha, hereby declare on behalf of the Councillors of the City of Karratha that the enclosed Minutes are a true and accurate record of the Ordinary Council Meeting held on Monday, 26 July 2021.

..... Date ____/____/____