



ORDINARY COUNCIL MEETING

MINUTES

**The Ordinary Meeting of Council was held
in Wickham Community Hub
(Multipurpose Room 2), Wickham
on Monday, 23 August 2021**

A handwritten signature in black ink, appearing to read "Chris Adams", is positioned above a horizontal line.

**CHRIS ADAMS
CHIEF EXECUTIVE OFFICER**



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The City of Karratha warns that anyone who has any application lodged with the City of Karratha must obtain and should only rely on

WRITTEN CONFIRMATION

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed: 
Chris Adams - Chief Executive Officer

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
 - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
 - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION: *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

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MINUTES

1 OFFICIAL OPENING

The Ordinary Meeting of Council held in the Wickham Community Hub, Wickham on Monday, 23 August 2021 was declared open at 5.30 pm. Cr Long acknowledged the traditions of the Ngarluma people, on whose land we are gathered here today.

2 PUBLIC QUESTION TIME

Nil

3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED

Councillors:

- Cr Peter Long [Mayor]
- Cr Kelly Nunn [Deputy Mayor]
- Cr Jamie Armstrong
- Cr Garry Bailey
- Cr Margaret Bertling
- Cr Geoff Harris
- Cr Pablo Miller
- Cr Daniel Scott
- Cr Evette Smeathers
- Cr Joanne Waterstrom Muller

Staff:	Chris Adams	Chief Executive Officer
	Phillip Trestrail	Director Corporate Services
	Arron Minchin	Director Community Services
	Ryan Hall	Director Development Services
	Simon Kot	Director Strategic Projects & Infrastructure
Linda Phillips	Minute Secretary	

Apologies: Nil

Absent: Nil

Leave of Absence: Nil

Members of Public: Debbie Allcott, SAFE Karratha
Denise Bowles, SAFE Karratha
Elichia Cervellin, SAFE Karratha
Sue Hedley OAM, SAFE Karratha

Members of Media: Amelia Searson
Alex Scott

4 REQUESTS FOR LEAVE OF ABSENCE

Cr Bailey requested Leave of Absence for the 22 September 2021 Ordinary Council meeting.

COUNCIL RESOLUTION

Res No : **154849**
MOVED : **Cr Waterstrom Muller**
SECONDED : **Cr Smeathers**

That Council approve leave of absence for Cr Bailey for the September 2021 Ordinary Council meeting.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller,
Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

5 DECLARATIONS OF INTEREST

Cr Bertling declared an interest in the following item:

- Financial interest in item 12.1 Business Development Support Grant Scheme Applications 2021/2022 as Cr Bertling undertakes work for the Karratha and Districts Chamber of Commerce and Industry (KDCCI).

Cr Harris declared an interest in the following items:

- Impartiality interest in item 12.1 Business Development Support Grant Scheme Applications 2021/2022 as Cr Harris is a member of the KDCCI.
- Financial interest in item 12.4 Provision of Animal Rehoming Service as Cr Harris has a contract to supply dog tags to SAFE Karratha.

Cr Miller declared an interest in the following item:

- Impartiality interest in item 12.4 Provision of Animal Rehoming Service as Cr Miller has used the SAFE Karratha service to adopt a cat.

Cr Nunn declared an interest in the following item:

- Impartiality interest in item 12.4 Provision of Animal Rehoming Service as Cr Nunn is employed by Volunteering WA with which SAFE Karratha has a non-financial membership.

Cr Scott declared an interest in the following item:

- Impartiality interest in item 12.1 Business Development Support Grant Scheme Applications 2021/2022 as Cr Scott is a member of the KDCCI.

Cr Smeathers declared an interest in the following item:

- Impartiality interest in item 12.4 Provision of Animal Rehoming Service as Cr Smeathers has previously cared for and owns a SAFE Karratha animal.

Cr Waterstrom Muller declared an interest in the following items:

- Impartiality interest in item 12.4 Provision of Animal Rehoming Service as Cr Waterstrom Muller has previously volunteered for SAFE Karratha as a carer.
- Indirect financial interest in item 13.3 Karratha & Dampier Facilities - Cleaning Services Contract as Cr Waterstrom Muller is employed by the Ngarliyarndu Bindirri Aboriginal Corporation (NBAC) and BRIDA is a sub company of NBAC. BRIDA is one of the companies that applied for the cleaning tender.

6 PETITIONS/DEPUTATIONS/PRESENTATIONS

Sue Hedley OAM founder of SAFE Inc. made a deputation in relation to agenda item 12.4 Provision of Animal Rehoming Service requesting that Council provide a basic wage for one employee to assist day-to-day operations as well as a per animal contribution for those animals referred to SAFE by the City Ranger Service.

7 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154850
 MOVED : Cr Harris
 SECONDED : Cr Scott

That the Minutes of the Ordinary Meeting of Council held on Monday, 26 July 2021, be confirmed as a true and correct record of proceedings.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller,
 Cr Scott, Cr Smeathers, Cr Waterstrom Muller
 AGAINST : Nil

8 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

01/07/2021	- Australian Mining Cities Alliance Special Meeting
01/07/2021	- Port of Dampier Community Consultation Committee meeting
02/07/2021	- Meeting with Hon. Mia Davies MLA, Leader of the National Party
02/07/2021	- Pilbara University Centre Graduation
05/07/2021	- NAIDOC Week Flag Raising Ceremony
06/07/2021	- Meeting with local resident
14/07/2021	- Meeting with Murdoch University Hydrogen Team
16/07/2021	- Cyclone Safety Taskforce meeting
17/07/2021	- 2021 Cossack Art Awards Gala Night
19/07/2021	- Meeting with WA Liberal Party
19/07/2021	- Council Briefing Session

19/07/2021	- Meeting with Hon. Roger Cook MLA, Deputy Premier WA
20/07/2021	- Karratha Community Information Session
21/07/2021	- WACRH School of Allied Health Breakfast
21/07/2021	- Roebourne Community Information Session
21/07/2021	- Wickham Community Information Session
21/07/2021	- Point Samson - Community Information Session
24/07/2021	- Meeting with Hon. Reece Whitby MLA, Minister for Emergence Services; Racing & gaming; Small Business; Volunteering
24/07/2021	- Presentation of Roebourne Cup
26/07/2021	- Ordinary Council Meeting
26/07/2021	- Dampier Community Information Session
28/07/2021	- Rangelands Audit & Risk Committee Meeting
28/07/2021	- Meeting with NERA
28/07/2021	- Pilbara Indigenous Business Network Group - Sundowner with the Honourable Ken Wyatt
29/07/2021	- Dr. Tania Urmee, Associate Professor, Engineering and Energy Discipline, Murdoch University
29/07/2021	- Pilbara Hydrogen Cluster Tour
29/07/2021	- Meeting with Perdaman Group
29/07/2021	- Hydrogen Hub Meeting
29/07/2021	- Pilbara Hydrogen Cluster Launch Event
30/07/2021	- Pilbara Hydrogen Cluster Workshop
30/07/2021	- Citizenship Ceremony

COUNCIL RESOLUTION

Res No : 154851

MOVED : Cr Miller

SECONDED : Cr Nunn

That Council bring forward Items:

12.4 Provision of Animal Rehoming Service;

17.1 Late Item - Acquisition and Development of Lot 7020 and Part Lot 7018 Welcome Road, Karratha; and

13.2 Lot 7018-7020 - Request Tender for Project Architectural Design / Lead Consultant Services.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller, Cr Scott, Cr Smeathers, Cr Waterstrom Muller

AGAINST : Nil

9 EXECUTIVE SERVICES

Nil

10 CORPORATE SERVICES

10.1 FINANCIAL STATEMENT FOR PERIOD ENDED 30 JUNE 2021

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Corporate Accountant
Date of Report:	4 August 2021
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To provide a summary of Council's financial position for the period ending 30 June 2021.

BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 30 June 2021:

2020/21	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	YTD Variance	Variance %	Impact on Surplus
Operating Revenue (incl. Rates)	107,935,497	108,736,152	108,736,152	107,858,146	(878,006)	-0.8%	↓
Operating Expense	(100,281,437)	(98,720,134)	(98,720,134)	(97,675,161)	1,044,973	-1.1%	↑
Non Operating Revenue	23,666,113	15,193,616	15,193,616	10,454,923	(4,738,693)	-31.2%	↓
Non Operating Expense	(55,254,677)	(42,359,956)	(42,359,956)	(38,466,463)	3,893,493	-9.2%	↑
Non Cash Items Included	18,865,845	18,949,239	18,949,239	25,453,098	6,503,859	34.3%	
Restricted Surplus BFWD 19/20	452,483	453,046	453,046	453,046	0	0.00%	
Unrestricted Surplus BFWD 19/20	5,048,682	1,700,172	1,700,172	1,700,172	0	0.00%	
Restricted Surplus CFWD	298,823	298,260	298,260	298,260	0	0.00%	
Surplus/(Deficit) 20/21	133,683	3,653,875	3,653,875	9,479,501	5,825,626		

This table shows a surplus position of \$9.4m, a positive variance of \$5.8m compared to the final budgeted surplus position of \$3.6m. The 2020/21 end of financial year actual surplus/ (deficit) balances have not yet been finalised and remain subject to final year-end adjustments and audit, including final reserve transfers. On the basis of the current position of reserve funded projects and other transfers to reserve, it is anticipated that the closing surplus position for the end of financial year will be \$2.2m, a negative variance of \$1.4m to the budgeted surplus position.

The restricted balance referred to in the preceding table and throughout this report comprises of Pilbara Underground Power (PUPP) Service Charges levied in 2014/15, which are subject to the 10-year instalment option offered by Council.

The following variances contribute significantly to the total YTD variance shown in the above table.

Operating Revenue		
881,359	▲	Financial Assistance & Local Road Grants - Advance payment of 21/22 funding
354,634	▲	Industrial, commercial & liquid waste disposal fees - More waste delivered than forecast. Increased demand & capacity issues at the privately operated liquid waste ponds were the contributing factor
300,000	▲	TC Damien claims from LGIS - Received earlier than anticipated
282,262	▲	Unused Public Open Space funds for Kevin Richards Memorial Oval (KRMO). Funds to be returned to Trust for use next financial year
249,925	▲	Recreation & Culture - Total of variances <\$50k relating to fees and charges from various facilities - Actual revenue higher than budget
200,000	▲	Grant funding from Department of Infrastructure - Karratha Arts & Community Precinct Final Claim not captured in budget
153,500	▲	Contributions to Cossack Art Program - Higher than budget - End of year accounting adjustment for contract liabilities processed in July
88,934	▲	Economic development - Variance relates to contributions received from Department of Communities for One Stop Shop Fit out that was not captured in budget
2,510,614	▲	Positive Variance
1,186,265	▼	Karratha Airport - Aviation revenue - Landing data from Avdata for June received in July. Revenue will be accrued back to June
864,034	▼	Karratha Airport - Property rental revenue - Pending end of year transactions for 8.5% turnover rent for rental car companies
536,946	▼	Profit on Sale - L502 Gregory Way - Contract to sell executed on June 2021. Buyer approvals due within 60 days from contract execution. Expected settlement in September 2021
283,943	▼	Karratha Airport - Grant funding for Domestic Airports Security Costs Support Program - Processed in July, to be accrued back in June
288,833	▼	Local Government road project grants - Bayly Avenue - Final claim pending grant acquittal completion
232,266	▼	TC Damien reimbursement from DRFAWA – Pending DRFAWA claims approval
3,392,287	▼	Negative Variance
(881,674)	▼	Net Negative Variance
Operating Expenditure		
530,708	▲	Fleet & Plant - Cost allocated to works - Over recovered due to depreciation entry post audit finalisation
430,613	▲	City Centre Gardens - Project not completed within 2020/21 financial year due to delays with tree anchors
422,074	▲	Employment costs - Fleet & Plant - Variance as a result of adjustment made as part of the 20/21 final forecast
1,383,395	▲	Positive Variance
305,468	▼	Plant repairs - Higher than anticipated repairs in June - Continuing to close maintenance backlogs
305,468	▼	Negative Variance
1,077,927	▲	Positive Variance
Non Operating Revenue		
1,880,356	▼	Timing of transfer from Infrastructure Reserve due to timing of expenditure for Lazylands Design, the Quarter Tenancy attraction, Kevin Richards Memorial Oval, Leisureplex gym expansion, Tank artwork, Dampier Palms redevelopment, Johns Creek Jetty, Town beautification, Bayly Ave landscaping
884,251	▼	Timing of transfer from Partnership Reserve - Transfer completed after end of year
820,552	▼	Timing of transfer to close Fleet & Plant reserve to occur after financial year end close
735,000	▼	Proceeds on sale of L502 Gregory Way to Department of Communities - Contract to sell executed on June 2021. Buyer approvals due within 60 days from contract execution. Expected settlement in September 2021
162,362	▼	Reserve for Inter Regional Flights Sponsorship. No expenditure for 20/21 due to Funding agreement on hold as Aviair is receiving Federal Government funding which was extended from March 2021 to September 2021
134,919	▼	Timing of end of year Reserve transfer for Employee Entitlements – pending finalisation of EOFY adjustments
123,583	▼	Timing of Reserve transfer for Community Development Reserve - Expenditure for Pt Samson Fishing Jetty less than budgeted in 2020/21 therefore reducing reserve transfer.
4,741,023	▼	Net Negative Variance
Non Operating Expenditure		
4,764,266	▲	Timing of end of year Reserve transfer for Return on Infrastructure

467,159	▲	KLP capital equipment - KLP Gym Expansion improvement project delayed start therefore pushed back reception of goods
286,379	▲	Hampton Oval, Kevin Richards Northern Play Space and Windy Ridge Oval Sporting Precinct - Works in progress. Contractors have not yet reached the project milestone
243,836	▲	Purchase equipment - Karratha Airport - Funds not expended during 2020/21, \$238k to be returned to the Airport Reserve
231,970	▲	TC Damien Capital Infrastructure - Bulgarra Shade sail replacement and City Centre Re-Landscaping delayed. Works to be carried out and completed in 2021/22
225,347	▲	Millars Well Oval redevelopment - Works in progress. Contractor has not yet reached the project milestone
198,711	▲	Land development - L651 Hancock/Maitland - Project running slightly behind program. Additional resources from contractor to address slippage agreed
100,000	▲	Water Tank lighting - Works in Progress, installation delayed until September 2021
6,517,668	▲	Positive Variance
2,540,656	▼	Timing of end of year Reserve transfer for Waste Services Net Operation position
319,059	▼	Dampier Boat Ramp renewal - Construction invoices for milestone payments processed earlier than anticipated due to works completed to date
2,859,715	▼	Negative Variance
3,657,953	▲	Net Positive Variance

FINANCIAL MANAGEMENT SUMMARY

Local Government Financial Ratios

Period End 30 June 2021	Target Ratio	Original Annual Budget Ratio	YTD Actual Ratio
Current Ratio Current Assets less Restricted Assets ÷ Current Liabilities less liabilities associated with Restricted assets	1 or above	N/A	3.0
Asset Sustainability Ratio Capital Renewal and Replacement Expenditure ÷ Depreciation	≥ 0.90	1.19	0.90
Operating Surplus Ratio Operating Surplus (excl. capital grants & contributions) ÷ Own Source Revenue	0 – 15%	1.3%	11.7%
Own Source Revenue Ratio Own Source Operating Revenue ÷ Operating Expenses	0.40 or above	0.82	0.92
Debt Service Cover Ratio Operating surplus before interest expense and depreciation ÷ Principal and interest Expense	> 2	54.3	131.7

Statement of Financial Position

	2021 June	2021 May	% change
Current			
Assets	86,672,790	88,607,520	-2.18%
Liabilities	17,046,881	11,525,987	47.90%
Non Current			
Assets	718,020,010	709,567,892	1.19%
Liabilities	15,681,779	15,809,240	-0.81%
Net Assets	771,964,140	770,840,185	

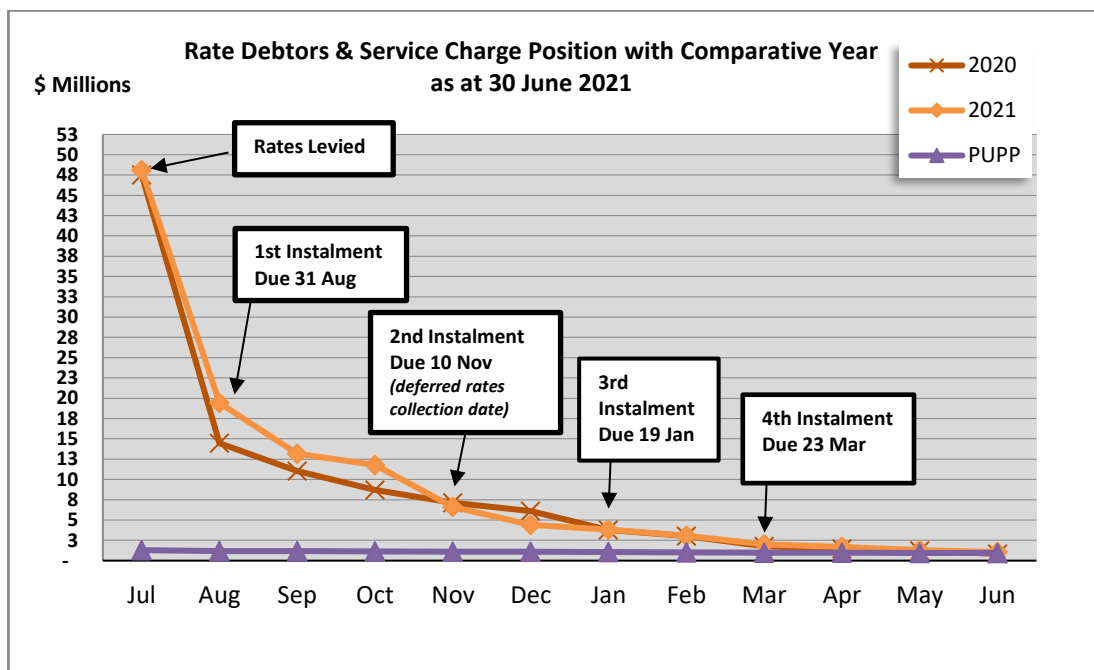
Current Assets decreased by 2.18% from May to June, which was attributable to the decrease of unrestricted cash due to payment of accounts payable. Current Liabilities increased by 47.90% due to increase of trade and other payables. Non-Current Assets increased by 1.19% which was mainly attributable to the increase in fair value of Investment Property following external revaluation and purchase of plant assets. Non-Current Liabilities decreased by 0.81% due to payout of WATC loan for Karratha Country Club.

Debtors Schedule

The following table shows Trade Debtors that have been outstanding over 40, 60 and 90 days at the end of June. The table also includes total Rates and PUPP Service Charges outstanding.

Debtors Schedule				
	2021 June	2021 May	Change %	% of Current Total
Sundry Debtors				
Current	4,050,169	4,498,387	-10%	68.6%
> 40 Days	131,057	218,111	-40%	2.2%
> 60 Days	124,814	55,814	124%	2.1%
> 90 Days	1,595,535	1,611,219	-1%	27.0%
Total	5,901,576	6,383,530	-8%	100%
Rates Debtors				
Total	1,050,941	1,290,430	-19%	100%
PUPP Debtors				
Total	951,564	952,386	-0.1%	100%

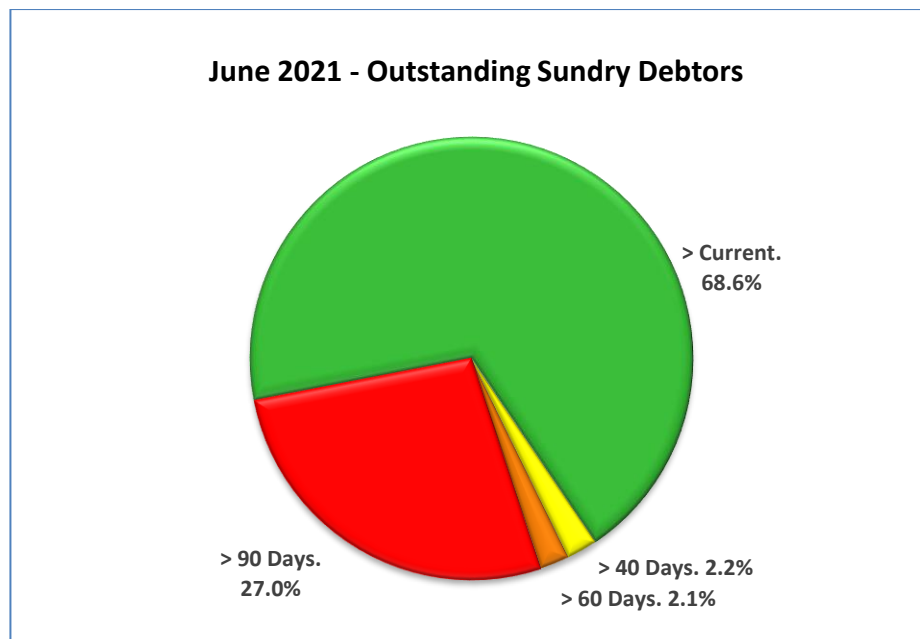
A total of \$47.6m of Rates (including ESL and waste charges) have been paid to end of June, representing a collection rate of 97.8% to date.



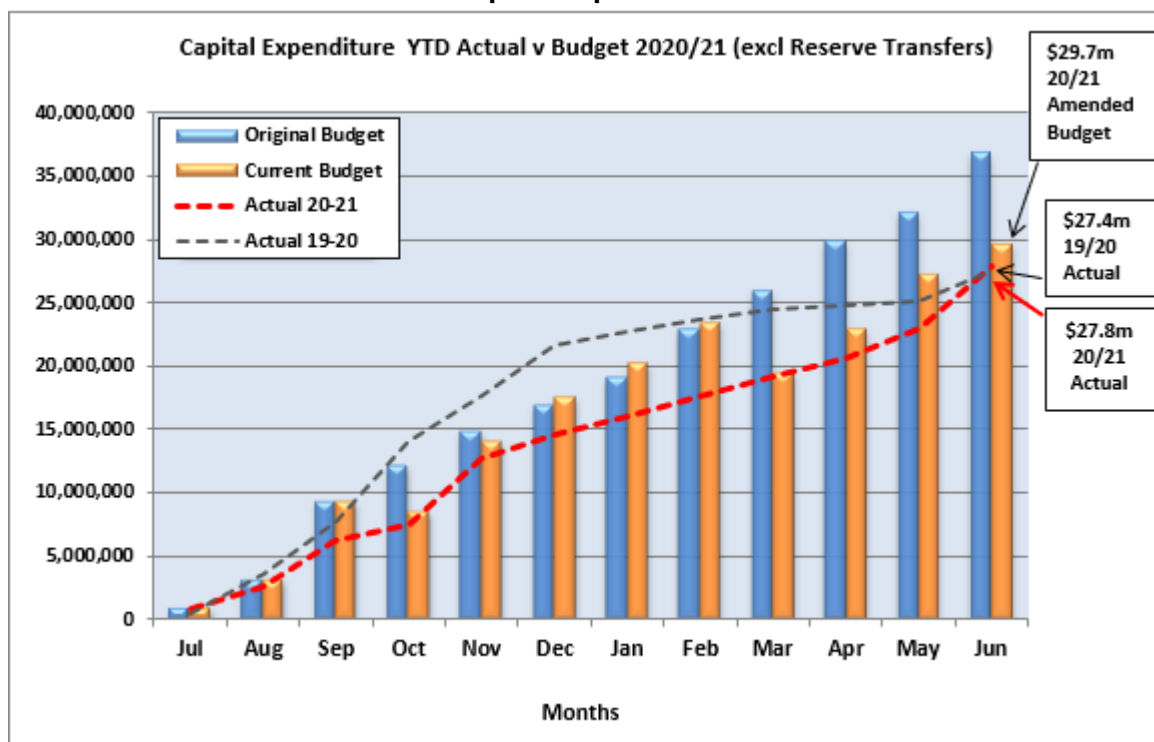
There was a decrease of 0.1% from May in the PUPP Debtors balance. PUPP payments have now been received on 99.83% of properties, and of those paid 98.10% have paid in full with 1.90% paying by instalments.

Collection of outstanding debts greater than 40 days is continuing in line with Council policy. The following table highlights outstanding balances for each ageing period for Trade Debtor balances in excess of \$5,000.

Code	Name	40 Days	60 Days	Over 90 Days	Commentary
M379	Move Your Body Studio	3,209.16	4,293.96	0.00	Outstanding invoices relate to facilities bookings and services from March 2021 onwards. There are ongoing discussions in relation to a potential payment plan.
F174	Flex Cafe	714.00	3,338.46	7,404.01	Relates to monthly rent at KLP Café for Sept, Oct, Nov, Dec 2020, Jan, Feb, Mar & Apr 2021 and Utility fees for Sept, Oct, Nov & Dec 2020. Payment arrangement in place to clear debt by Oct 2021, however payment plan currently in arrears. Ongoing discussions with debtor.
S509	Supercivil Pty Ltd	0.00	3,658.81	628,660.48	Relates to overcharge RFT 41 - 13/14 - Supplying and Laying of Asphalt. Arbitration commenced and witness statements lodged for the hearing to be scheduled.
B424	Noel Bartholomew	0.00	375.75	57,680.45	Relates to remedial works carried out at residential address and related admin fees.
J101	Karratha Skip Bin Hire Pty Ltd	0.00	38.97	6,272.86	Waste disposal fees for Oct, Nov & Dec 2020 plus interest charges. Account is currently on cash only. Most recent payment received in April 2021. Referred to CS Legal and Letter of Demand issued in May 2021. Next steps for debt recovery are being considered.
V026	Virgin Australia Airlines Pty Ltd	0.00	0.00	554,835.87	Voluntary Administration as of 20/04/20. Court hearing 06/04/21. Dividend expected to be paid in August 2021.
O092	Otan Karratha Pty Ltd	0.00	0.00	173,841.00	Council resolved at the October 2019 OCM to accept the debtor's settlement offer. Deed of Settlement with Otan has been executed. First three payments have been received. Final instalment due 30/06/21 has not been received. The City have been in contact with a director of the Company and ongoing communication continues.
F138	Frank Smith	0.00	0.00	41,593.20	Demolition costs due to uninhabitable dwelling. At the February 2019 OCM Council resolved to take possession and sell the property. Defendant has denied liability. Summary Judgement application in progress.



Capital Expenditure



Council's 2020/21 current Capital Expenditure budget is \$29.7m with the majority associated with the following projects including Street & Road Reseal Program, Karratha CBD Re-planting Program, Andover Park Redevelopment Project, Hampton Pavilion Re-roofing and Solar Panelling, Welcome Rd Redevelopment, Kevin Richards Oval Lighting and other infrastructure improvements. The following table shows capital expenditure is 6.3% below budget for the year to date.

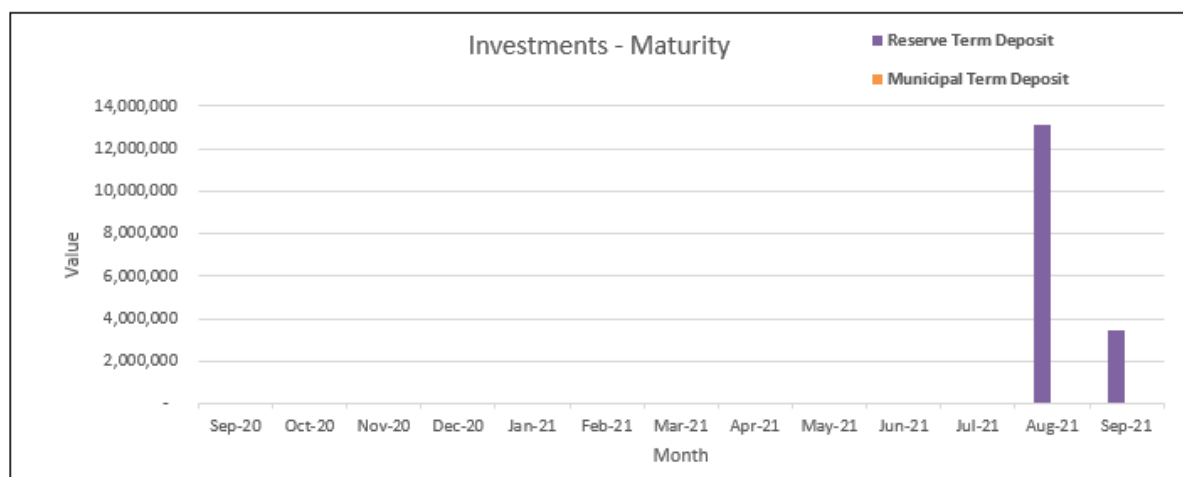
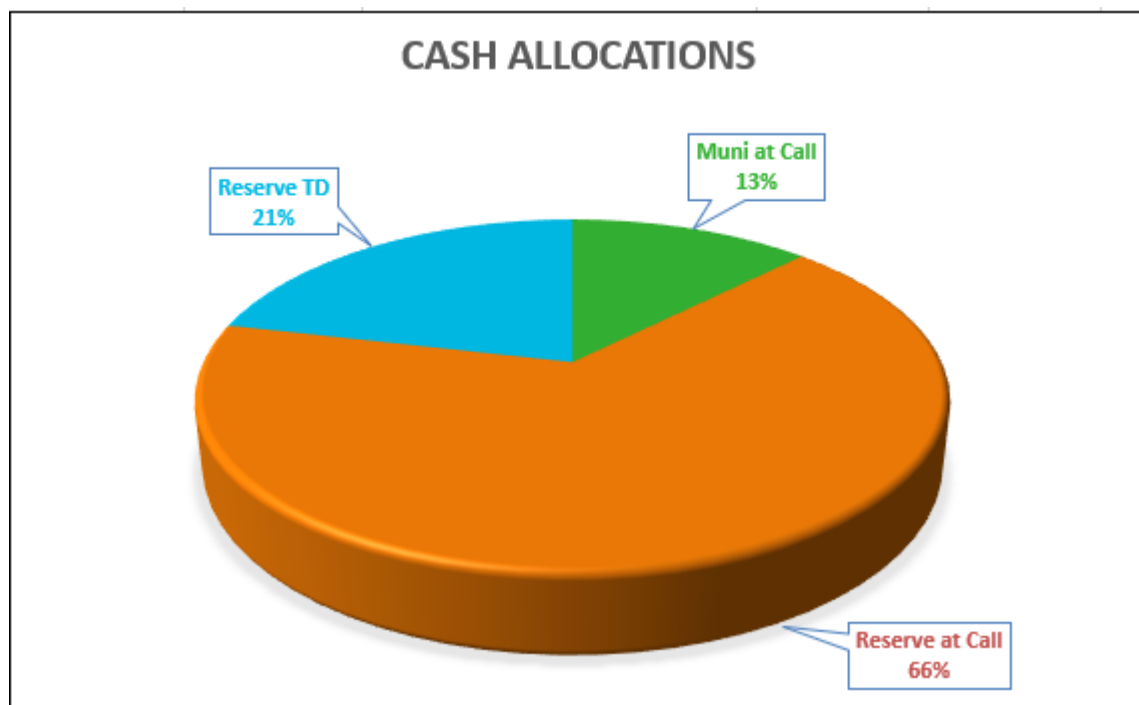
CAPITAL EXPENDITURE						
Asset Class	YTD			ANNUAL		
	YTD Budget	YTD Actual	Variance %	Annual Original Budget	Annual Amend Budget	% of Annual Budget
	30-Jun-21			30-Jun-21		
Land	1,015,424	818,714	-19.37%	3,150,000	1,015,424	-19%
Artwork	256,985	234,288	-8.83%	663,349	256,985	91%
Buildings	2,534,003	2,474,880	-2.33%	2,277,630	2,534,003	98%
Equipment	1,299,683	604,243	-53.51%	2,658,045	1,299,683	46%
Furn & Equip	1,638,357	1,444,333	-11.84%	2,899,491	1,638,357	88%
Plant	4,193,338	4,194,851	0.04%	4,374,159	4,193,338	100%
Infrastructure	18,763,742	18,055,027	-3.78%	20,926,361	18,763,742	96%
Totals	29,701,532	27,826,336	-6.3%	36,949,035	29,701,532	94%

Further detail on these variances is included later in this report in the variance commentary by Program in the Statement of Financial Activity.

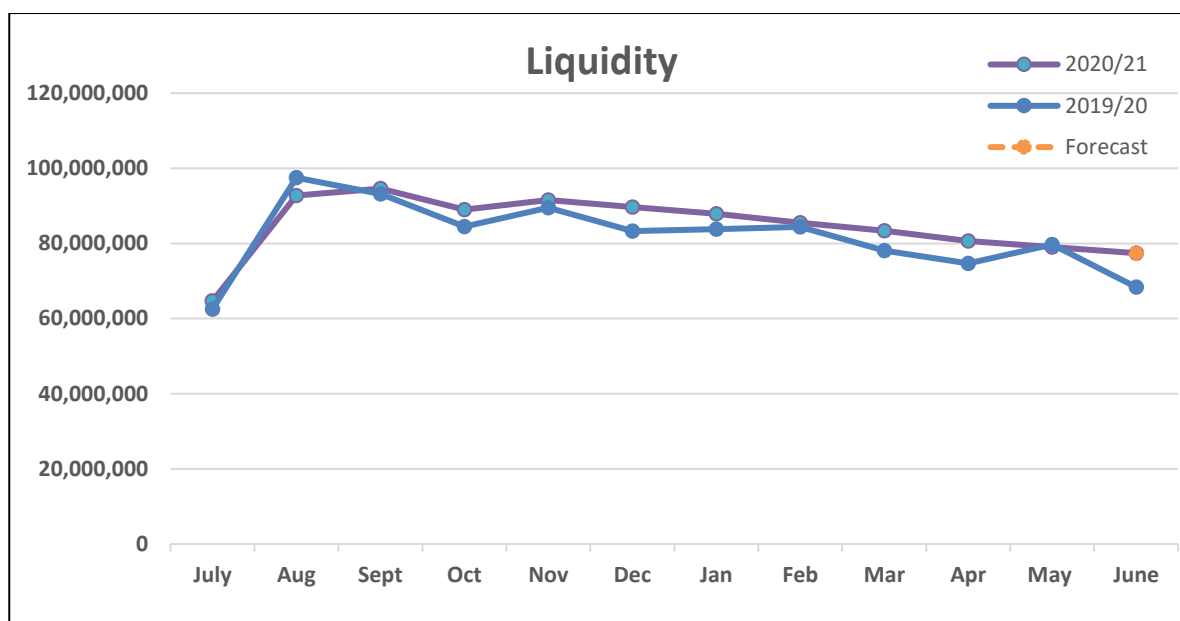
Cash and Financial Investments

The following table indicates the financial institutions where the City has investments as of 30 June 2021.

Institution	Accounts	Principal Investment \$	Balance 30 June 2021 \$	Interest %	Investment Term	Maturity
RESERVE FUNDS						
WBC	Business Premium Cash Reserve		51,207,766	0.81	At Call	
ME	Reserve Term Deposit	3,000,000	3,029,868	1.15	12 months	Aug-21
ME	Reserve Term Deposit	2,000,000	2,019,849	1.15	12 months	Aug-21
ME	Reserve Term Deposit	1,000,000	1,009,578	1.15	12 months	Aug-21
ME	Reserve Term Deposit	3,000,000	3,028,734	1.15	12 months	Aug-21
BWEST	Reserve Term Deposit	4,000,000	4,029,885	0.90	12 months	Aug-21
ME	Reserve Term Deposit	3,400,000	3,432,137	1.15	12 months	Sep-21
MUNICIPAL FUNDS						
WBC	Municipal (Transactional)		9,650,418	0.00	At Call	
N/A	Cash on Hand		13,645			
TOTAL		16,400,000	77,421,881			
The balance of all Term Deposits includes interest accrued to 30 June 2021						



The RBA official cash rate (overnight money market interest rate) remains at 0.10% during the month of June. As a result of the low RBA cash rate, Municipal Funds held in the Westpac Bank transaction account are currently not earning interest. Reserve funds held in the Westpac Business Premium Cash Reserve account are earning 0.81% in interest over balances of \$1m.



The liquidity graph for 2020/21 demonstrates a decrease in liquidity from May. This decrease in liquidity was attributable to the payment of trade and other payables.

Other Investments

As part of Council's investment strategy, reserve funds were used to purchase a commercial property 'The Quarter HQ' in June 2017. The following table provides a summary of all income and expenditure for The Quarter for the current financial year:

	Month 30 June 2021 \$	Year to Date 30 June 2021 \$	Life to Date 30 June 2021 \$
Total Income Received	306,366	3,300,061	10,911,821
Total Expenditure Paid	(95,916)	(1,701,694)	(5,690,130)
Net Income	210,450	1,598,367	5,221,692
Annualised ROI	12.6%	8.0%	6.5%

Also, as part of Council's investment strategy, Council resolved at its May 2020 meeting to execute a loan agreement with Scope Property Group Pty Ltd for the acquisition and redevelopment of the Dampier Shopping Centre. This loan is to be funded utilising Reserve funds and borrowings from WATC (if required) and is to be for a maximum initial term of ten years. To date, no borrowings from WATC have been required. The following table provides a summary of this funding arrangement for the current financial year:

	Month 30 June 2021 \$	Year to Date 30 June 2021 \$	Life to Date 30 June 2021 \$
Funded Amount	(300,000)	(650,000)	(650,000)
Interest Charges	1,167	10,653	10,653
Remaining Loan Amount	3,800,000	3,450,000	3,450,000

The financial statements for the reporting period are provided as an attachment in the form of:

- Statement of Comprehensive Income by Nature or Type;
- Statement of Comprehensive Variance Commentary by Nature or Type
- Statement of Financial Activity
- Operating and Capital Variance Commentary by Program Area;
- Net Current Funding Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalents; and
- Statement of Financial Activity by Divisions.

LEVEL OF SIGNIFICANCE

Financial integrity is essential to the operational viability of the City but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the City to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

COUNCILLOR/OFFICER CONSULTATION

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5) of the *Local Government (Financial Management) Regulations 1996*, a report must be compiled on variances greater than the materiality threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

POLICY IMPLICATIONS

The Council's financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

FINANCIAL IMPLICATIONS

The report represents the financial position of the Council at the end of June 2021 with a year-to-date budget surplus position of \$3,653,875 (comprising \$3,355,615 unrestricted surplus and \$298,260 restricted surplus) and a current surplus position of \$9,479,501 (comprising \$9,181,241 unrestricted surplus and \$298,260 restricted surplus). The restricted balance comprises PUPP service charges levied in 2014/15.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2020-2021 provided for this activity:

Our Programs/Services:	4.c.1.1	Management Accounting Services
Our Projects/Actions:	4.c.1.1.19.1	Conduct monthly and annual financial reviews and reporting

RISK MANAGEMENT CONSIDERATIONS

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	The completion of the Monthly Financial Activity Statement report is a control that monitors this risk
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	There are no identified risks of a greater level associated with the Officer's recommendation
Compliance	Low	There are no identified risks of a greater level associated with the Officer's recommendation

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

This is a monthly process advising Council of the current financial position of the City.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per the Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 30 June 2021; and
2. APPROVE the following actions:
 - a) _____
 - b) _____

Option 3

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending 30 June 2021.

CONCLUSION

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regard to the variances and the commentary provided are to be noted as part of the report.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154852
MOVED : Cr Nunn
SECONDED : Cr Smeathers

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to RECEIVE the Financial Reports for the financial period ending 30 June 2021.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller,
Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

City of Karratha**Statement of Comprehensive Income**

By Nature or Type

for the period ending 30 June 2021

	Original Budget	Amended Budget	Budget YTD	Actual YTD	Material Variance ≥10% %	\$50,000 or more \$	2019/20 \$
	\$	\$	\$	\$			
Revenue							
Rates	43,374,241	44,298,154	44,298,154	44,298,154	-	-	40,488,172
Fees and Charges	37,545,656	39,697,227	39,697,227	38,048,154	-	(1,649,073)	38,548,526
Operating Grants, Subsidies and Contributions	18,470,160	14,471,699	14,471,699	14,992,360	-	520,661	13,840,155
Service charges	0	0	0	0	-	-	861
Interest Earned	1,174,577	1,067,554	1,067,554	1,058,794	-	-	2,455,903
Proceeds/Realisation	0	0	0	0	-	-	0
All Other	765,673	2,835,940	2,835,940	3,249,542	14.58%	413,602	995,327
	101,330,307	102,370,574	102,370,574	101,647,004	-	(714,810)	96,328,944
Expenses							
Employee Costs	(35,425,142)	(35,825,082)	(35,825,082)	(37,029,582)	-	(1,204,500)	(35,315,195)
Materials and Contracts	(33,273,148)	(31,518,325)	(31,518,325)	(29,482,148)	-	2,036,177	(26,036,342)
Utilities (gas, electricity, water etc)	(6,475,307)	(6,399,152)	(6,399,152)	(6,228,386)	-	170,766	(5,824,123)
Interest Expenses	(5,994)	(5,994)	(5,994)	(31,798)	430.50%	-	(9,919)
Depreciation	(18,594,262)	(19,207,407)	(19,207,407)	(19,276,904)	-	(69,497)	(17,692,578)
Insurance Expenses	(1,773,981)	(1,903,606)	(1,903,606)	(1,900,849)	-	-	(1,573,650)
Other Expenses	(4,460,820)	(3,574,090)	(3,574,090)	(3,369,097)	-	204,993	(2,726,957)
	(100,008,654)	(98,433,656)	(98,433,656)	(97,318,764)	-	1,137,939	(89,178,764)
	1,321,653	3,936,918	3,936,918	4,328,240		423,129	7,150,180
Non Operating Grants, Subsidies & Contributions	6,603,990	5,820,932	5,820,932	6,175,641	-	354,709	14,696,422
Profit on Asset Disposal	1,200	544,646	544,646	35,501	-93.48%	(509,145)	134,365
(Loss) on Asset Disposal	(272,783)	(286,478)	(286,478)	(356,397)	24.41%	(69,919)	(1,674,523)
Asset Accounting Change Reg 17A	0	0	0	0	-	-	(290,670)
Fair value adjustments to investment property	0	0	0	5,679,924	-	5,679,924	1,745,200
(Loss) on revaluation of Furniture/Equipment	0	0	0	0	-	-	(20,173)
Net Result	7,654,060	10,016,018	10,016,018	15,862,909		5,455,569	21,863,421
Other Comprehensive Income							
<i>Items that will not be reclassified subsequently to profit or loss</i>							
Changes in asset revaluation surplus	0	0	0	0	-	-	157,537
Total other comprehensive income	0	0	0	0	-	-	157,537
Total Comprehensive Income	7,654,060	10,016,018	10,016,018	15,862,909			22,020,958

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments provide an explanation of these variances. Further details are provided later in this report in the variance commentary by Program in the Statement of Financial Activity.

Variance Commentary by Nature & Type

Operating Revenues	Material Variance		Significant Items		
Fees & Charges	-4.15%	(1,649,073)	354,634	▲	Industrial, commercial & liquid waste disposal fees - More waste delivered than forecast. Increased demand & capacity issues at the privately operated liquid waste ponds were the contributing factor
			249,925	▲	Recreation & Culture - Total of variances <\$50k relating to fees and charges from various facilities - Actual revenue higher than budget
			604,559	▲	Positive Variance
			(1,186,265)	▼	Karratha Airport - Aviation revenue - Landing data from Avdata for June received in July. Revenue will be accrued back to June
			(864,034)	▼	Karratha Airport - Property rental revenue - Pending end of year transactions for 8.5% turnover rent for rental car companies
			(97,841)	▼	Contaminated waste disposal fees - Slightly less contaminated waste received than forecast
			(2,148,140)	▼	Negative Variance
			(1,543,581)	▼	Net Negative Variance
Operating Grants, Subsidies & Contributions	3.60%	520,661	881,359	▲	Financial Assistance & Local Road Grants - Advance payment of 21/22 funding
			881,359	▲	Positive Variance
			(283,943)	▼	Karratha Airport - Grant funding for Domestic Airports Security Costs Support Program - Processed in July, to be accrued back in June
			(288,833)	▼	Local Government road project grants - Bayly Avenue - Final claim pending grant acquittal completion
			(572,776)	▼	Negative Variance
			308,583	▲	Net Positive Variance
All Other Revenue	14.58%	413,602	300,000	▲	TC Damien claims from LGIS - Received earlier than anticipated
			58,051	▲	Workers Compensation claims to LGIS Workcare - Processed earlier than anticipated
			358,051	▲	Positive Variance

Operating Expenses	Material Variance		Significant Items		
Employee Costs	3.36%	(1,204,500)	(193,971)	▼	The Base & The Youth Shed - Combination of permanent staff being costed to incorrect accounts and overspent in casual allocation
			(175,215)	▼	Parks & Gardens - Expenditure high due to two staff on LSL and backfilling positions
			(168,239)	▼	Sanitation - Includes leave taken by cleaners and not allocated to jobs. Rectified in 2021/22 budget
			(130,422)	▼	Karratha Leisureplex - Variance relates to accrual of June portion of July pay which was not captured in budget
			(124,667)	▼	IT & Records - Variance relates to accrual of June portion of July pay which was not captured in budget
			(97,988)	▼	Liveability - Major contributor of variance is final termination pay of a long time employee
			(88,875)	▼	Karratha Airport - Variance relates to accrual of June portion of July pay which was not captured in budget
			(79,256)	▼	Arts & Development - Major contributor is the requirement to employ casual staff and additional hours required staff in the lead-up to and across REAF 2021 dates higher than anticipated
			(60,098)	▼	Indoor Play Centre - Introduction of out of hours parties and casual staff costs offset by additional income received
			(1,118,731)	▼	Negative Variance
Materials & Contracts	-6.46%	2,036,177	430,613	▲	City Centre Gardens - Project not completed within 2020/21 financial year due to delays with tree anchors
			248,738	▲	Shoulder grading - Various roads - Weather events halted program - works directed to rural road repairs
			162,362	▲	Inter-Regional Air Travel - The Funding agreement on hold as Aviair is receiving Federal Government funding which was extended from March 2021 to September 2021
			159,705	▲	IT Software expenses - Timing of expenditure for Avigilon CCTV software licensing
			145,290	▲	Roundabout maintenance - Delays to works from contractor. Expenditure authorised to be rolled to 2021/22
			111,391	▲	Drainage access prevention - Program works completed sooner than expected. Underspent on plant operating costs
			110,359	▲	City Branding - Delayed expenditure due to later advertising period
			102,586	▲	Karratha Airport - Landside Drainage & Open Space maintenance - Contractors not required to complete additional spraying/slashing due to Airport capital works upgrade in drains
			100,000	▲	The Quarter - Tenancy creation - Works not completed in 2020/21 financial year
			92,231	▲	The Quarter building and carpark operating costs - Actual expenditure less than anticipated
			88,512	▲	Karratha Airport - The SERA replacement system annual subscription fee negotiated resulting in a saving of \$50k
			84,901	▲	Project Feasibility costs associated with Lot 7020. Concept Design and associated feasibility works ongoing in July, accounted for in 2021/22 budget

			66,195	▲	Karratha Airport - Savings from reduced front of house services due to reduced flight schedule. Part deferral of car park maintenance works
			64,741	▲	Karratha Airport Airside maintenance - Ongoing works by the Works Department which were delayed from May due to persistent rain events. A portion (\$25k) has been carried forward to next financial year
			1,967,624	▲	Positive Variance
Utilities	-2.67%	170,766	116,413	▲	Karratha Airport - Power usage lower than anticipated
Interest Expenses	430.50%	(25,804)	(24,007)	▼	Interest charges associated with Indoor Play Centre's lease at the Tambrey Village and loan payout of Karratha Country Club
Depreciation	0.36%	(69,497)	60,725	▲	Capitalisation for Andover Park is underway. Once completed, depreciation for months since completion will be brought to account
			60,725	▲	Positive Variance
			(138,625)	▼	Bayly Ave realignment has reached completion, with capitalisation yet to be finalised. Depreciation to be processed on completion
			(138,625)	▼	Negative Variance
			(77,900)	▼	Net Negative Variance
Other Expenses	-5.74%	204,993	131,521	▲	Community Engagement - Large Grants - Awaiting invoicing of some large grants from previous rounds

Non Operating Revenue	Material Variance				Significant Items
Non Operating Grants, Subsidies & Contributions	6.10%	354,709	282,262	▲	Unused Public Open Space funds for Kevin Richards Memorial Oval (KRMO). Funds to be returned to Trust for use next financial year
			200,000	▲	Grant funding from Department of Infrastructure - Karratha Arts & Community Precinct - Final Claim not captured in budget
			88,303	▲	Contribution from Department of Communities for Roebourne One Stop Shop Fit Out - Not captured in budget
			50,989	▲	Grant funding from Department of Transport for Johns Creek Jetty replacement - Actual grant received higher than forecast
			621,554	▲	Positive Variance
			(288,833)	▼	Local Government road project grants - Bayly Avenue - Final claim pending grant acquittal completion
			(288,833)	▼	Negative Variance
			332,721	▲	Net Positive Variance
Profit on Asset Disposal	-93.48%	(509,145)	(509,145)	▼	Profit on sale of L502 Gregory Way to Department of Communities - Contract to sell executed on June 2021. Buyer approvals due within 60 days from contract execution. Expected settlement in September 2021
Fair Value Adjustments to Investment Property	100.00%	5,679,924	5,679,924	▲	Following external revaluation, Investment Property (The Quarter and adjacent lot) - has increased by \$5M in value since last financial year
Non Operating Expense	Material Variance				Significant Items
Loss on Asset Disposal	24.41%	(69,919)	(69,919)	▼	Loss on sale of plant - Higher than anticipated

City of Karratha**Statement of Financial Activity**
for the period ending 30 June 2021

	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance ≥10% %	\$50,000 or more \$	Impact on Surplus
	\$	\$	\$	\$		\$	
Operating							
Revenues (Sources)							
General Purpose Funding	48,598,000	49,816,905	49,816,905	50,560,582	-	743,677	⬆️
Governance	1,092,924	1,662,464	1,662,464	1,149,554	-30.85%	(512,910)	⬇️
Law, Order And Public Safety	590,401	819,188	819,188	827,775	-	-	
Health	158,542	233,150	233,150	223,523	-	-	
Education and Welfare	78,000	60,900	60,900	57,673	-	-	
Housing	997,756	942,318	942,318	917,274	-	-	
Community Amenities	10,463,981	11,634,866	11,634,866	12,035,892	-	401,026	⬆️
Recreation And Culture	19,897,001	13,875,884	13,875,884	14,840,047	-	964,163	⬆️
Transport	25,216,558	28,197,325	28,197,325	25,706,018	-	(2,491,307)	⬇️
Economic Services	543,350	673,371	673,371	707,664	-	-	
Other Property And Services	298,984	819,781	819,781	832,144	-	-	
	107,935,497	108,736,152	108,736,152	107,858,146	-0.8%	(895,351)	⬇️
Expenses (Applications)							
General Purpose Funding	(1,465,341)	(1,998,472)	(1,998,472)	(1,821,590)	-	176,882	⬆️
Governance	(3,491,541)	(2,606,477)	(2,606,477)	(2,793,950)	-	(187,473)	⬇️
Law, Order And Public Safety	(1,496,808)	(1,374,269)	(1,374,269)	(1,398,990)	-	-	
Health	(1,152,792)	(1,100,581)	(1,100,581)	(1,044,338)	-	56,243	⬆️
Education and Welfare	(178,845)	(158,058)	(158,058)	(177,864)	12.53%	-	
Housing	(992,084)	(942,092)	(942,092)	(956,385)	-	-	
Community Amenities	(19,721,497)	(17,526,931)	(17,526,931)	(17,181,807)	-	345,124	⬆️
Recreation And Culture	(44,149,311)	(42,954,706)	(42,954,706)	(43,121,083)	-	(166,377)	⬇️
Transport	(25,501,532)	(27,540,261)	(27,540,261)	(26,575,777)	-	964,484	⬆️
Economic Services	(2,615,278)	(2,075,297)	(2,075,297)	(1,947,220)	-	128,077	⬆️
Other Property And Services	483,592	(442,990)	(442,990)	(656,157)	48.12%	(213,167)	⬇️
	(100,281,437)	(98,720,134)	(98,720,134)	(97,675,161)	-1.1%	1,103,793	⬆️
NON OPERATING							
Revenue							
Proceeds From Disposal Of Assets	1,028,200	1,361,472	1,361,472	731,514	-46.27%	(629,958)	⬇️
Tsf From Plant Replacement Reserve	0	820,552	820,552	0	-100.00%	(820,552)	⬇️
Tsf From Infrastructure Reserve	11,477,919	5,369,879	5,369,879	3,465,180	-35.47%	(1,904,699)	⬇️
Tsf From Partnership Reserve	7,057,767	5,552,466	5,552,466	4,668,215	-15.93%	(884,251)	⬇️
Tsf From Waste Management Reserve	1,554,157	0	0	0	-	-	
Tsf From Walkington Theatre Reserve	0	33,649	33,649	0	-100.00%	-	
Tsf From Employee Entitlements Reserve	0	134,919	134,919	0	-100.00%	(134,919)	⬇️
Tsf From Community Development Reserve	452,400	338,481	338,481	214,898	-36.51%	(123,583)	⬇️
Tsf From Medical Services Assistance Reserve	0	57,473	57,473	0	-100.00%	(57,473)	⬇️
Tsf From Carry Forward Budget Reserve	152,853	50,000	50,000	0	-100.00%	(50,000)	⬇️
Tsf From Restricted Funds Reserve	1,370,000	1,222,164	1,222,164	1,222,164	-	-	
Tsf From Economic Development Reserve	487,297	162,362	162,362	0	-100.00%	(162,362)	⬇️
Proceeds from Self-supporting loans	85,520	90,199	90,199	152,952	69.57%	62,753	⬆️
	23,666,113	15,193,616	15,193,616	10,454,923	-31.2%	(4,705,044)	⬇️
Expenses							
Purchase Of Assets - Land	(3,000,000)	(300,000)	(300,000)	(298,986)	-	-	
Purchase Of Assets - Artwork	(663,349)	(256,985)	(256,985)	(234,288)	-	-	
Purchase Of Assets - Buildings	(2,277,630)	(2,534,003)	(2,534,003)	(2,474,880)	-	59,123	⬆️
Purchase Of Assets - Equipment	(2,658,045)	(1,299,683)	(1,299,683)	(604,243)	-53.51%	695,440	⬆️
Purchase Of Assets - Furniture & Equipment	(2,899,491)	(1,638,357)	(1,638,357)	(1,444,333)	-11.84%	194,024	⬆️
Purchase Of Assets - Plant	(4,374,159)	(4,193,338)	(4,193,338)	(4,194,851)	-	-	
Purchase Of Assets - Infrastructure	(20,926,361)	(18,763,742)	(18,763,742)	(18,055,027)	-	708,715	⬆️
Purchase Land Held for Resale	(150,000)	(715,424)	(715,424)	(519,728)	-27.35%	195,696	⬆️
Purchase Investment Property	(125,100)	(70,100)	(70,100)	(82,930)	18.30%	-	
Repayment of Debentures	(85,520)	(85,520)	(85,520)	(85,520)	-	-	
Advances to Community Groups	(3,246,000)	(650,000)	(650,000)	(650,000)	-	-	
Tsf To Aerodrome Reserve	(167,107)	(34,324)	(34,324)	(34,011)	-	-	
Tsf To Dampier Drainage Reserve	(116)	(109)	(109)	(109)	-	-	
Tsf To Plant Replacement Reserve	(1,362)	(8,136)	(8,136)	(8,064)	-	-	
Tsf To Walkington Theatre Reserve	(348)	(334)	(334)	(331)	-	-	
Tsf To Workers Compensation Reserve	(4,125)	(3,932)	(3,932)	(3,897)	-	-	
Tsf To Infrastructure Reserve	(4,476,620)	(9,654,016)	(9,654,016)	(4,888,874)	-49.36%	4,765,142	⬆️
Tsf To Partnership Reserve	(9,910,308)	(4,417,451)	(4,417,451)	(4,612,090)	-	(194,639)	⬇️
Tsf To Waste Management Reserve	(207,572)	2,342,902	2,342,902	(197,754)	-108.44%	(2,540,656)	⬇️
Tsf To Mosquito Control Reserve	(105)	(101)	(101)	(99)	-	-	
Tsf To Employee Entitlements Reserve	(53,631)	(50,860)	(50,860)	(50,405)	-	-	
Tsf To Community Development Reserve	(9,580)	(9,135)	(9,135)	(8,890)	-	-	
Tsf To Medical Services Assistance Package Reserve	(4,246)	(4,051)	(4,051)	(4,015)	-	-	
Tsf To Economic Development Reserve	(13,902)	(13,257)	(13,257)	(13,138)	-	-	
	(55,254,677)	(42,359,956)	(42,359,956)	(38,466,463)	-9.2%	3,882,845	⬆️

City of Karratha
Statement of Financial Activity
for the period ending 30 June 2021

	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance ≥10%	\$50,000 or more
	\$	\$	\$	\$	%	\$
Adjustment For Non Cash Items						
Depreciation	18,594,262	19,207,407	19,207,407	19,276,904	-	69,497
Movement in Accrued Interest	-	-	-	(607)	-	-
Movement in Accrued Salaries & Wages	-	-	-	175,981	-	175,981
Fair value adjustments to investment property	-	-	-	5,679,924	-	5,679,924
(Profit) / Loss On Disposal Of Assets	271,583	(258,168)	(258,168)	320,896	-224.30%	579,064
	18,865,845	18,949,239	18,949,239	25,453,098		6,503,859
Restricted Surplus/(Deficit) B/Fwd 1 July	452,483	453,046	453,046	453,046	-	-
Unrestricted Surplus/(Deficit) B/Fwd 1 July	5,048,682	1,700,172	1,700,172	1,700,172	-	-
Restricted Surplus/(Deficit) C/Fwd	298,823	298,260	298,260	298,260	-	-
Surplus / (Deficit)	133,683	3,653,875	3,653,875	9,479,501		5,825,626

Variance Commentary by Program

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Statement of Financial Activity, the following comments provide an explanation of these variances.

Operating Revenues	Material Variance			Significant Items
General Purpose Funding	1.49%	743,677	881,359	▲ Financial Assistance & Local Road Grants - Advance payment of 21/22 funding
Governance	30.85%	(512,910)	(536,946)	▼ Profit on Sale - L502 Gregory Way - Contract to sell executed on June 2021. Buyer approvals due within 60 days from contract execution. Expected settlement in September 2021.
Community Amenities	3.45%	401,026	354,634	▲ Industrial, commercial & liquid waste disposal fees - More waste delivered than forecast. Increased demand & capacity issues at the privately operated liquid waste ponds were the contributing factor
			88,934	▲ Economic development - Variance relates to contributions received from Department of Communities for One Stop Shop Fit out that was not budgeted
			443,568	▲ Positive Variance
			(97,841)	▼ Contaminated waste disposal fees - Slightly less contaminated waste received than forecast
			(97,841)	▼ Negative Variance
			345,727	▲ Net Positive Variance
Recreation & Culture	6.95%	964,163	282,262	▲ Unused Public Open Space funds for Kevin Richards Memorial Oval (KRMO). Funds to be returned to Trust for use next financial year
			249,925	▲ Recreation & Culture - Total of variances <\$50k relating to fees and charges from various facilities - Actual revenue higher than budget
			200,000	▲ Grant funding from Department of Infrastructure - Karratha Arts & Community Precinct Final Claim not captured in budget
			153,500	▲ Contributions to Cossack Art Program - Higher than budget - End of year accounting adjustment for contract liabilities processed in July

Operating Revenues	Material Variance		Significant Items		
			50,989	▲	Johns Creek Jetty replacement grant funding from Department of Transport - Actual grant received higher than forecast
			936,676	▲	Positive Variance
Transport	-8.84%	(2,491,307)	300,000	▲	TC Damien claims from LGIS - Received earlier than anticipated
			300,000	▲	Positive Variance
			(1,186,265)	▼	Karratha Airport - Aviation revenue - Landing data from Avdata for June received in July. Revenue will be accrued back to June
			(864,034)	▼	Karratha Airport - Property rental revenue - Pending end of year transactions for 8.5% turnover rent for rental car companies
			(283,943)	▼	Karratha Airport - Grant funding for Domestic Airports Security Costs Support Program - Processed in July, to be accrued back in June
			(288,833)	▼	Local Government road project grants - Bayly Avenue - Final claim pending grant acquittal completion
			(232,266)	▼	TC Damien reimbursement from DRFAWA – Pending DRFAWA claims approval
			(2,855,341)	▼	Negative Variance
			(2,555,341)	▼	Net Negative Variance

Operating Expenses	Material Variance		Significant Items		
General Purpose Funding	-8.85%	176,882	100,000	▲	The Quarter - Tenancy creation - Works not completed in 2020/21 financial year
			92,231	▲	The Quarter building - Electricity costs over budget due to cyclone damage to solar array. Insurance recovery should offset overspend.
			192,231	▲	Positive Variance
Governance	7.19%	(187,473)	159,705	▲	IT Software expenses - Timing of expenditure for Avigilon CCTV software licensing
			84,901	▲	Project Feasibility costs associated with Lot 7020. Concept Design and associated feasibility works ongoing in July, accounted for in 2021/22 budget
			57,931	▲	Employment costs - Public Affairs - Communications Officer was vacant which has been recently filled
			302,537	▲	Positive Variance
			(124,667)	▼	Employment costs - IT & Records - Major contributor of variance is the accrual of June portion of July pay.
			(124,667)	▼	Negative Variance
			177,870	▲	Net Positive Variance
Health	-5.11%	56,243	58,200	▲	Employee costs - Health - One permanent Environmental Health Officer position was vacant from February 2021
Education & Welfare	12.53%	(19,806)	(19,557)	▼	Bulgarra Daycare building operating costs - Actual expenses higher than forecast
Community Amenities	-1.97%	345,124	162,362	▲	Inter-Regional Air Travel - The Funding agreement on hold as Aviair is receiving Federal Government funding which was extended from March 2021 to September 2021
			111,391	▲	Drainage access prevention - Program works completed sooner than expected. Underspent on plant operating costs

Operating Expenses	Material Variance		Significant Items	
			110,359 ▲	City Branding - Delayed expenditure due to later advertising period
			102,586 ▲	Karratha Airport - Landside Drainage & Open Space maintenance - Contractors not required to complete additional spraying/slashing due to Airport capital works upgrade in drains
			486,698 ▲	Positive Variance
			(106,695) ▼	Additional rounds of spraying/slashing required due to large number of requests and for safety reasons due to bush fire risk.
			(106,695) ▼	Negative Variance
			380,003 ▲	Net Positive Variance
Recreation & Culture	0.39%	(166,377)	430,613 ▲	City Centre Gardens - Project not completed within 2020/21 financial year due to delays with tree anchors
			430,613 ▲	Positive Variance
			(193,971) ▼	Employment costs - The Base & The Youth Shed - Combination of permanent staff being costed to incorrect accounts and overspent in casual allocation
			(130,422) ▼	Employment costs - Karratha Leisureplex - Variance relates to accrual of June portion of July pay which was not captured in budget
			(96,064) ▼	Liveability - Major contributor of variance is final termination pay of a long-time employee
			(60,098) ▼	Employment costs - Indoor Play Centre - Introduction of out of hours parties and casual staff costs offset by additional income received
			(56,105) ▼	Wickham Rec Precinct Infrastructure Upgrade - Budget decreased incorrectly at Final Forecast
			(536,660) ▼	Negative Variance
			(212,095) ▲	Net Negative Variance
Transport	-3.50%	964,484	422,074 ▲	Employment costs - Fleet & Plant - Variance a result of adjustment made as part of the 20/21 final forecast
			248,738 ▲	Shoulder grading - Various roads - Weather events halted program - works directed to rural road repairs
			197,168 ▲	Town Centre maintenance activities - Staff deployed to other areas due to traffic management plan and reactive maintenance requirements
			116,413 ▲	Karratha Airport - Power usage lower than anticipated
			110,109 ▲	Waste Water Treatment - Staff overheads allocated to Waste account. Rectify in 2021/22
			66,195 ▲	Karratha Airport - Savings from reduced front of house services due to reduced flight schedule. Part deferral of car park maintenance works
			64,741 ▲	Karratha Airport Airside maintenance - Ongoing works by the Works Department which were delayed from May due to persistent rain events. A portion (\$25k) has been carried forward to next financial year
			1,225,437 ▲	Positive Variance
			(147,981) ▼	Unsealed rural road maintenance - Additional works required due to significant weather events affecting road conditions

Operating Expenses	Material Variance		Significant Items		
			(72,560)	▼	Depreciation - Karratha Airport - Higher depreciation than budget due to capitalisation of renewal works
			(64,371)	▼	Airport Airside Gardens (Frontage) - Incorrect allocation of wages. Contractors not required to complete works Airside
			(284,912)	▼	Negative Variance
			940,525	▲	Net Positive Variance
Economic Services	-6.17%	128,077	145,290	▲	Roundabout maintenance - Delays to works from contractor. Expenditure authorised to be rolled to 2021/22
Other Property & Services	48.12%	(213,167)	530,708	▲	Fleet & Plant - Cost allocated to works - Over recovered due to depreciation entry post audit finalisation
			530,708	▲	Positive Variance
			(305,468)	▼	Plant repairs - Higher than anticipated repairs in June - Continuing to close maintenance backlogs
			(305,468)	▼	Negative Variance
			225,240	▲	Net Positive Variance

Non Operating Revenue	Material Variance		Significant Items		
Proceeds from Disposal of Assets	-46.27%	(629,958)	105,000	▲	Proceeds on sale of plant - Higher than anticipated
			105,000	▲	Positive Variance
			(735,000)	▼	Proceeds on sale of L502 Gregory Way to Department of Communities - Contract to sell executed on June 2021. Buyer approvals due within 60 days from contract execution. Expected settlement in September 2021
			(735,000)	▼	Negative Variance
			(630,000)	▼	Net Negative Variance
Tsf from Plant Replacement Reserve			820,552	▼	Timing of transfer to close Fleet & Plant reserve to occur after financial year end close
Tsf from Infrastructure Reserve	-35.47%	(1,904,699)	(1,880,356)	▼	Timing of transfer from Infrastructure Reserve due to timing of expenditure for Lazylands Design, the Quarter Tenancy attraction, Kevin Richards Memorial Oval, Leisureplex gym expansion, Tank artwork, Dampier Palms redevelopment, Johns Creek Jetty, Town beautification, Bayly Ave landscaping
Tsf from Partnership Reserve	-15.93%	(884,251)	(884,251)	▼	Timing of transfer from Partnership Reserve - Transfer completed after end of year
Tsf from Walkington Theatre Reserve	-100.00%	(33,649)	(33,649)	▼	Timing of end of year Reserve transfer to close Walkington Theatre Reserve
Tsf from Employee Entitlement Reserve	-100.00%	(134,919)	(134,919)	▼	Timing of end of year Reserve transfer for Employee Entitlements – pending finalisation of EOFY adjustments
Tsf from Community Development Reserve	-36.51%	(123,583)	(123,583)	▼	Timing of Reserve transfer for Community Development Reserve - Expenditure for Pt Samson Fishing Jetty less than budgeted in 20/21 therefore reducing reserve transfer.
Tsf from Medical Services Assistance Reserve	-100.00%	(57,473)	(57,473)	▼	Timing of end of year Reserve transfer for Medical workforce housing subsidy & attraction/retention program
Tsf from Carry Forward Budget Reserve	-100.00%	(50,000)	(50,000)	▼	Timing of end of year Reserve transfer for Murujuga road works

Tsf from Economic Development Reserve	-100.00%	(162,362)	(162,362)	▼	Reserve for Inter Regional Flights Sponsorship. No expenditure for 20/21 due to Funding agreement is on hold as Aviair is receiving Federal Government funding which was extended from March 2021 to September 2021
Proceeds from Self Supporting Loans	69.57%	62,753	62,753	▲	Proceeds from Self supporting loans - Higher than anticipated due to Karratha Country Club loan payout

Non Operating Expenses	Material Variance		Significant Items		
Purchase of Assets - Buildings	-2.37%	59,123	62,668	▲	Public Art at Wickham Community Hub - Fabrication delayed due to external factors
Purchase of Assets - Equipment	-53.51%	695,440	467,159	▲	KLP capital equipment - KLP Gym Expansion improvement project delayed start therefore pushed back reception of goods
			243,836	▲	Purchase equipment - Karratha Airport - Funds not expended during 2020/21
			710,995	▲	Positive Variance
Purchase of Assets - Furniture & Equipment	-11.84%	194,024	139,574	▲	IT - Building Management system project underway; Building security/alarm system project planning started
			93,648	▲	Indoor Play Centre - Unable to supply equipment due to COVID-19. Budget requested to be carried forward to 2021/22
			233,222	▲	Positive Variance
Purchase of Assets - Infrastructure	-3.77%	708,715	231,970	▲	TC Damien Capital Infrastructure - Bulgarra Shade sail replacement and City Centre Re-Landscaping delayed. Works to be carried out and completed in 2021/22
			225,347	▲	Millars Well Oval redevelopment - Works in progress. Contractor has not yet reached the project milestone
			190,000	▲	Pam Buchanan Family Centre - Delays in material supplies for shade sail structure fabrication
			117,408	▲	Hampton Oval - Works in progress. Contractor has not yet reached the project milestone
			100,000	▲	Water Tank lighting - Works in Progress, installation delayed until September 2021
			94,463	▲	Kevin Richards Northern Play space - Works in progress. Contractor has not yet reached the project milestone
			74,508	▲	Windy Ridge Oval Sporting Precinct - Works in progress. Contractor has not yet reached the project milestone
			54,000	▲	Footpath - Bayview Rd - Culvert works complete and under budget
			1,087,696	▲	Positive Variance
			(319,059)	▼	Dampier Boat Ramp renewal - Construction invoices for milestone payments processed earlier than anticipated due to works completed to date
			(63,161)	▼	Andover Park Redevelopment - Additional variation on works has increased the contract value
			(382,220)	▼	Negative Variance
			705,476	▲	Net Positive Variance
Purchase Land Held for Resale	-27.35%	195,696	198,711	▲	Land development - L651 Hancock/Maitland - Project running slightly behind program. Additional

Non Operating Expenses	Material Variance		Significant Items		
					resources from contractor to address slippage agreed
Purchase Investment Property	18.30%	(12,850)	(12,850)	▼	Capital expenditure to excavate & reinstall drainage not captured in budget
Tsf to Infrastructure Reserve	-49.36%	4,765,142	4,764,266	▲	Timing of end of year Reserve transfer for Return on Infrastructure
Tsf to Partnership Reserve	4.41%	(194,639)	(192,522)	▼	Timing of transfer for Partnership Reserve - Transfer effected earlier than anticipated
Tsf to Waste Management Reserve	-108.44%	(2,540,656)	(2,540,656)	▼	Timing of end of year Reserve transfer for Waste Services Net Operation position

City of Karratha**Net Current Funding Position**

for the period ending 30 June 2021

		Year to Date Actual	Brought Forward
	Note	30/06/2021	1/07/2020
		\$	\$
Current Assets			
Cash and Cash Equivalents - Unrestricted		9,664,063	832,745
Cash and Cash Equivalents - Restricted - Reserves		67,757,818	67,506,600
Trade and Other Receivables	1	7,967,391	10,884,761
Inventories		1,283,518	488,469
Total Current Assets		86,672,790	79,712,575
Current Liabilities			
Trade and Other Payables		10,803,496	6,391,127
Current Portion of Long Term Borrowings		0	85,520
Contract Liabilities		1,423,348	2,134,874
Current Portion of Provisions		4,820,037	4,618,608
Total Current Liabilities		17,046,881	13,230,129
Net Current Assets		69,625,909	66,482,446
Less			
Cash and Cash Equivalents - Restricted - Reserves		(67,757,818)	(67,506,600)
Loan repayments from institutions		(152,952)	16,132
Movement in Accruals (Non Cash)		175,374	(441,947)
Add back			
Current Loan Liability		0	85,520
Cash Backed Employee Provisions		5,125,422	5,075,017
Current Provisions funded through salaries budget		2,463,567	(526,134)
Net Current Asset Position		9,479,501	3,184,433
1) Note Explanation:			
Rates Debtors		1,050,941	2,990,652
Trade & Other Receivables		6,916,449	7,894,109
Total Trade and Other Receivables		7,967,391	10,884,761

City of Karratha
Statement of Financial Position
As at 30 June 2021

	2020/21 \$	2019/20 \$
Current Assets		
Cash On Hand	13,645	12,045
Cash and Cash Equivalents - Unrestricted	9,650,418	820,700
Cash and Cash Equivalents - Restricted (Reserves)	67,757,818	67,506,600
Trade and Other Receivables	7,967,391	10,884,761
Inventories	1,283,518	488,469
Total Current Assets	86,672,790	79,712,575
Non Current Assets		
Trade and Other Receivables	215,822	215,822
Property, Plant and Equipment	251,657,999	250,345,374
Infrastructure	419,272,789	413,464,645
Intangible Assets	13,846,825	13,846,825
Investment Property	31,512,092	25,724,556
Inventories	93,370	488,358
Contract Assets	1,421,113	27,436
Total Non Current Assets	718,020,010	704,113,016
Total Assets	804,692,800	783,825,591
Current Liabilities		
Trade and Other Payables	10,803,496	6,391,127
Long Term Borrowings	0	85,520
Contract Liabilities	1,423,348	2,134,874
Provisions	4,820,037	4,618,608
Total Current Liabilities	17,046,881	13,230,129
Non Current Liabilities		
Long Term Borrowings	33,269	177,494
Contract Liabilities	1,327,841	12,830
Provisions	14,320,669	14,303,905
Total Non Current Liabilities	15,681,779	14,494,230
Total Liabilities	32,728,660	27,724,359
Net Assets	771,964,140	756,101,232
Equity		
Accumulated Surplus	467,888,055	452,276,361
Revaluation Surplus	236,318,268	236,318,268
Reserves	67,757,817	67,506,603
Total Equity	771,964,140	756,101,232

City of Karratha
Cash & Cash Equivalents
for the period ending 30 June 2021

	\$
Unrestricted Cash	
Cash On Hand	13,645
Westpac at call	9,650,418
Term deposits	0
	<u>9,664,063</u>
 Restricted Cash	
Reserve Funds	67,757,818
Restricted Unspent Grants	0
	<u>67,757,818</u>
 Total Cash	 <u><u>77,421,881</u></u>

City of Karratha**Statement of Financial Activity By Divisions**

for the period ending 30 June 2021

	2020/21 Original Budget	2020/21 Amended Budget	2020/21 YTD Budget	2020/21 Actual to Date
	\$	\$	\$	\$
EXECUTIVE SERVICES				
Net (Cost) to Council for Members of Council	275,241	443,084	443,084	430,136
Net (Cost) to Council for Executive Admin	(899,932)	(903,289)	(903,289)	(855,464)
TOTAL EXECUTIVE SERVICES	(624,691)	(460,205)	(460,205)	(425,328)
CORPORATE SERVICES				
Net (Cost) to Council for Rates	43,802,174	44,651,437	44,651,437	44,632,653
Net (Cost) to Council for General Revenue	(2,241,325)	(5,033,710)	(5,033,710)	721,491
Net (Cost) to Council for Financial Services	(2,737,110)	(1,737,852)	(1,737,852)	(2,460,000)
Net (Cost) to Council for Corporate Services Admin	13,797,129	11,089,722	11,089,722	15,787,661
Net (Cost) to Council for Human Resources	(2,056,550)	(1,994,845)	(1,994,845)	(2,196,654)
Net (Cost) to Council for Governance & Organisational Strategy	(1,222,325)	(1,483,653)	(1,483,653)	(1,478,062)
Net (Cost) to Council for Information Services	(5,007,371)	(4,751,288)	(4,751,288)	(4,322,412)
Net (Cost) to Council for Television & Radio Services	(3,955)	(5,459)	(5,459)	(6,159)
Net (Cost) to Council for Staff Housing	(103,435)	(268,726)	(268,726)	(272,812)
Net (Cost) to Council for Public Affairs	(1,512,788)	(1,238,935)	(1,238,935)	(1,044,798)
TOTAL CORPORATE SERVICES	42,714,444	39,226,691	39,226,691	49,360,908
COMMUNITY SERVICES				
Net (Cost) to Council for Arts Development & Events	(3,057,232)	(2,549,324)	(2,549,324)	(2,615,170)
Net (Cost) to Council for Child Health Clinics	(30,466)	(50,494)	(50,494)	(43,328)
Net (Cost) to Council for Club Development	(73,070)	(52,670)	(52,670)	(56,308)
Net (Cost) to Council for Community Engagement	(936,790)	(948,882)	(948,882)	(795,472)
Net (Cost) to Council for Community Grants	(1,382,045)	(545,897)	(545,897)	(606,612)
Net (Cost) to Council for Community Programs	(255,761)	(43,895)	(43,895)	(119,760)
Net (Cost) to Council for Community Safety	(59,995)	4,439	4,439	98,890
Net (Cost) to Council for Dampier Community Hub	551,870	551,775	551,775	674,170
Net (Cost) to Council for Daycare Centres	(181,849)	(254,239)	(254,239)	(76,713)
Net (Cost) to Council for Indoor Play Centre	(185,907)	(329,750)	(329,750)	(204,079)
Net (Cost) to Council for Karratha Bowling & Golf	(708,427)	(952,887)	(952,887)	(1,029,104)
Net (Cost) to Council for Karratha Leisureplex	(5,221,659)	(5,054,027)	(5,054,027)	(5,247,334)
Net (Cost) to Council for Library Services	(1,694,035)	(1,713,342)	(1,713,342)	(1,726,447)
Net (Cost) to Council for Liveability	139,704	475,165	475,165	192,074
Net (Cost) to Council for Local History	(206,664)	(167,778)	(167,778)	(148,036)
Net (Cost) to Council for Other Buildings	(54,578)	24,557	24,557	34,410
Net (Cost) to Council for Ovals & Hardcourts	(2,627,307)	(3,129,537)	(3,129,537)	(1,736,382)
Net (Cost) to Council for Pam Buchanan Community Hub	(192,566)	(224,679)	(224,679)	(220,292)
Net (Cost) to Council for Partnerships	3,091,574	1,470,356	1,470,356	446,841
Net (Cost) to Council for Pavilions & Halls	(643,103)	(890,980)	(890,980)	(968,060)
Net (Cost) to Council for Red Earth Arts Precinct	(2,904,161)	(3,208,943)	(3,208,943)	(3,176,880)
Net (Cost) to Council for Roebourne Aquatic Centre	(329,347)	(303,686)	(303,686)	(324,279)
Net (Cost) to Council for The Base	(425,000)	(427,443)	(427,443)	(517,135)
Net (Cost) to Council for The Youth Shed	(1,388,122)	(1,119,961)	(1,119,961)	(1,202,836)
Net (Cost) to Council for Wickham Community Hub	(151,946)	(47,449)	(47,449)	157,307
Net (Cost) to Council for Wickham Recreation Precinct	(2,789,131)	(1,878,942)	(1,878,942)	(1,946,573)
Net (Cost) to Council for Youth Services	100,350	142,583	142,583	119,554
TOTAL COMMUNITY SERVICES	(21,615,663)	(21,225,930)	(21,225,930)	(21,037,554)

City of Karratha
Statement of Financial Activity by Divisions
for the period ending 30 June 2021

	2020/21 Original Budget \$	2020/21 Amended Budget \$	2020/21 YTD Budget \$	2020/21 Actual to Date \$
DEVELOPMENT & APPROVALS/COMPLIANCE				
Net (Cost) to Council for Building Services	(249,977)	(93,546)	(93,546)	(196,448)
Net (Cost) to Council for Camping Grounds	80,267	133,775	133,775	98,397
Net (Cost) to Council for Cossack Operations	(237,105)	(24,160)	(24,160)	(13,663)
Net (Cost) to Council for Development Services	(12,500)	(20,500)	(20,500)	(19,275)
Net (Cost) to Council for Economic Development	(3,306,987)	(2,538,445)	(2,538,445)	(2,176,082)
Net (Cost) to Council for Emergency Services	(26,470)	65,210	65,210	45,109
Net (Cost) to Council for Health Services	(718,068)	(736,987)	(736,987)	(714,075)
Net (Cost) to Council for Karratha Tourism & Visitor Centre	(488,820)	(530,085)	(530,085)	(495,746)
Net (Cost) to Council for Ranger Services	(1,046,354)	(974,375)	(974,375)	(1,068,892)
Net (Cost) to Council for Approvals & Compliance	(114,000)	(54,708)	(54,708)	(19,672)
Net (Cost) to Council for Tourism/Visitors Centres	(261,500)	(168,072)	(168,072)	(164,764)
Net (Cost) to Council for Town Planning	(1,457,850)	(1,008,481)	(1,008,481)	(1,085,206)
TOTAL DEVELOPMENT & APPROVALS/COMPLIANCE	(7,839,364)	(5,950,374)	(5,950,374)	(5,810,317)
INFRASTRUCTURE SERVICES				
Net (Cost) to Council for Beaches, Boat Ramps, Jetties	(1,504,206)	(1,637,129)	(1,637,129)	(1,792,033)
Net (Cost) to Council for Bus Shelters	(160,500)	(5,380)	(5,380)	(5,237)
Net (Cost) to Council for Cemeteries	(215,151)	(216,582)	(216,582)	(243,204)
Net (Cost) to Council for Depots	(987,138)	(917,099)	(917,099)	(1,033,939)
Net (Cost) to Council for Disaster Preparation & Recovery	(75,000)	(1,245,155)	(1,245,155)	(1,209,841)
Net (Cost) to Council for Drainage	(1,407,450)	(1,369,641)	(1,369,641)	(1,310,712)
Net (Cost) to Council for Effluent Re-Use Scheme	(25,640)	(24,391)	(24,391)	(24,025)
Net (Cost) to Council for Fleet & Plant	981,596	1,425,244	1,425,244	1,037,855
Net (Cost) to Council for Footpaths & Bike Paths	(734,072)	(790,637)	(790,637)	(735,419)
Net (Cost) to Council for Parks & Gardens	(7,505,163)	(6,861,017)	(6,861,017)	(6,256,143)
Net (Cost) to Council for Parks & Gardens Overheads	1,090,088	0	0	601,422
Net (Cost) to Council for Private Works & Reinstatements	0	83,194	83,194	56,305
Net (Cost) to Council for Public Services Overheads	(1,000,770)	(43,129)	(43,129)	232,512
Net (Cost) to Council for Public Toilets	(130,000)	(205,032)	(205,032)	(210,183)
Net (Cost) to Council for Roads & Streets	297,726	396,906	396,906	620,927
Net (Cost) to Council for Town Beautification	(1,736,950)	(1,664,797)	(1,664,797)	(2,073,601)
Net (Cost) to Council for Works Overheads	1,273,978	4,047,561	4,047,561	3,009,282
Net (Cost) to Council for Tech Services	(4,488,620)	(4,130,266)	(4,130,266)	(3,843,599)
Net (Cost) to Council for Tech Services Overheads	0	0	0	0
Net (Cost) to Council for SP & Infrastructure Services	(22,200)	(33,985)	(33,985)	(38,628)
TOTAL INFRASTRUCTURE SERVICES	(16,349,472)	(13,191,335)	(13,191,335)	(13,218,261)
STRATEGIC BUSINESS PROJECTS				
Net (Cost) to Council for Project Management	(1,239,130)	(807,299)	(807,299)	(621,797)
Net (Cost) to Council for Comm. Projects - Playgrounds	(250,000)	(22,661)	(22,661)	(45,488)
Net (Cost) to Council for Waste Collection	270,451	2,888,717	2,888,717	444,639
Net (Cost) to Council for Landfill Operations	(1,561,473)	(1,167,373)	(1,167,373)	(1,041,987)
Net (Cost) to Council for Waste Overheads	3,068,311	(29,364)	(29,364)	(313,063)
Net (Cost) to Council for Karratha Airport	(1,599,875)	2,549,960	2,549,960	172,911
Net (Cost) to Council for Other Airports	(42,197)	(11,910)	(11,910)	(15,494)
TOTAL STRATEGIC BUSINESS PROJECTS	(1,353,913)	3,400,070	3,400,070	(1,420,279)
TOTAL DIVISIONS	(5,068,659)	1,798,917	1,798,917	7,449,169

City of Karratha

Statement of Financial Activity by Divisions

for the period ending 30 June 2021

	2020/21 Original Budget \$	2020/21 Amended Budget \$	2020/21 YTD Budget \$	2020/21 Actual to Date \$
ADJUSTMENTS FOR NON CASH ITEMS				
Movement in Employee Benefit Provisions	0	0	0	0
Movement in Accrued Interest	0	0	0	(607)
Movement in Accrued Salaries & Wages	0	0	0	175,981
Movement in Deferred Pensioner Rates	0	0	0	0
	0	0	0	175,374
Restricted Surplus/(Deficit) B/Fwd 1 July	452,483	453,046	453,046	453,046
Unrestricted Surplus/(Deficit) B/Fwd 1 July	5,048,682	1,700,172	1,700,172	1,700,172
Restricted Surplus C/Fwd	298,823	298,260	298,260	298,260
Surplus / (Deficit)	133,683	3,653,875	3,653,875	9,479,501

10.2 LIST OF ACCOUNTS – 1 JULY 2021 TO 28 JULY 2021

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Senior Creditors Officer
Date of Report:	25 August 2021
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To advise Council of payments made for the period from 1 July 2021 to 28 July 2021.

BACKGROUND

Council has delegated authority to the Chief Executive Officer to exercise its power to make payments from the City's Municipal and Trust funds.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

POLICY IMPLICATIONS

Staff are required to ensure that they comply under Council Policy CG12 – Purchasing Policy and CG11 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

FINANCIAL IMPLICATIONS

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

Payments for the period 1 July 2021 to 28 July 2021 totalled \$10,898,126.80, which included the following payments:

- Karratha Earthmoving – Bayly Ave, Construction Works Progress Claim - \$556,683

- BEZ Engineering – Dampier Boat Ramp Works, Progress Claim - \$454,468
- Ausolar Pty Ltd – Windy Ridge Auto Sports Lighting - \$385,799
- BSA Advanced Property Solutions – KLP Replace Pool Heat Pumps - \$299,475
- Trasan Contracting – KLP Function Room Redevelopment Claim - \$235,461
- Intent Building Contracting – Pt Samson Toilet Block Refurb - \$202,489

Consistent with CG-11 Regional Price Preference Policy, 72% of the value of external payments reported for the period were made locally.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2021-2022 provided for this activity:

Our Program: 4.c.1.4 Process Accounts Receivable and Accounts Payable

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Failure to make payments within terms may render Council liable to interest and penalties
Service Interruption	Moderate	Failure to pay suppliers may lead to delays in the future provision of goods and services from those suppliers
Environment	N/A	Nil
Reputation	Moderate	Failure to pay for goods and services in a prompt and professional manner, in particular to local suppliers, may cause dissatisfaction amongst the community
Compliance	N/A	Nil

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$10,898,126.80 submitted and checked with vouchers, being made up of:

1. Trust Vouchers: nil;
2. EFT84503 to EFT85176 (Inclusive);
3. Cheque Voucher 78695 to 78697;
4. Cancelled Payments: EFT84521, EFT84612, EFT84646, EFT84715, EFT84717, EFT84719, EFT84779, EFT84803, EFT84817, EFT84856, EFT84908, EFT84936, EFT85105, EFT85146, EFT85147;
5. Direct Debits: DD41057.1 to DD41206.1;
6. Credit Card Payments: \$33,592.16;
7. Payroll Cheques \$1,755,673.53;
8. with the EXCEPTION OF (as listed)

CONCLUSION

Payments for the period 1 July 2021 to 28 July 2021 totalled \$10,898,126.80. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154853
MOVED : Cr Harris
SECONDED : Cr Nunn

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$10,898,126.80 submitted and checked with vouchers, being made up of:

1. Trust Vouchers: nil;
2. EFT84503 to EFT85176 (Inclusive);
3. Cheque Voucher 78695 to 78697;
4. Cancelled Payments: EFT84521, EFT84612, EFT84646, EFT84715, EFT84717, EFT84719, EFT84779, EFT84803, EFT84817, EFT84856, EFT84908, EFT84936, EFT85105, EFT85146, EFT85147;
5. Direct Debits: DD41057.1 to DD41206.1;
6. Credit Card Payments: \$33,592.16;
7. Payroll Cheques \$1,755,673.53;

CARRIED

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

Chq/EFT	Date	Name	Description	Amount
EFT84503	30.06.2021	Australian Taxation Office	Payroll deductions	289,128.00
EFT84504	30.06.2021	Child Support Agency	Payroll deductions	516.65
EFT84505	02.07.2021	Jupps Floorcoverings Karratha Pty Ltd	Kta Main Admin - Supply one box of Godfrey Hirst Carpet tiles	321.75
EFT84506	02.07.2021	Winc Australia Pty Limited	Stationery Supplies - Various Departments	3,009.52

Chq/EFT	Date	Name	Description	Amount
EFT84507	02.07.2021	Dampier Community Association	MoU - Dampier Beachside Markets - 20% Final Payment, Community Garden Site Prep, KTVC - Merchandise (Books)	8,495.76
EFT84508	02.07.2021	Forpark Australia Pty Ltd	Millars Well Oval Playground - Backhoe Bucket	266.75
EFT84509	02.07.2021	Garrards Pty Ltd	Stock - Aqua K-Othrine, Ditrac Blox, Ant Café Bags, Ant Gel	3,374.58
EFT84510	02.07.2021	Hathaways Lubricants	Stock - Lubricants (Various)	1,188.15
EFT84511	02.07.2021	Host Corporation Pty Ltd t/a Host Direct	Stock - Interleaved Hand Towel & Orange Detergent	3,025.00
EFT84512	02.07.2021	Karratha & Districts Chamber of Commerce (KDCCI)	Try Local Voucher in accordance with Employee Leaving Council Policy	100.00
EFT84513	02.07.2021	LRW's Electrical & Northwest Honda (Lawmar Holdings P/L)	Plant Parts for Repairs	69.90
EFT84514	02.07.2021	Joyce Krane	Machinery Hire - Various Projects	607.20
EFT84515	02.07.2021	Poolmart Karratha	Staff Housing - Pool Filter Repairs	705.00
EFT84516	02.07.2021	Ray White Real Estate Karratha	ERP Project - Lease & Management Fee - Unit 4/28-32 Degray Pl - 11/07/21 - 10/08/21	2,354.00
EFT84517	02.07.2021	St John Ambulance - Karratha	Stock - Sharps Containers & First Aid Supplies	377.11
EFT84518	02.07.2021	Helloworld Travel Karratha	Facilitator Flights - KLP Chlorine Safety Course Aug 2021	980.00
EFT84519	02.07.2021	TNT Express	Freight Charges - Various	152.11
EFT84520	02.07.2021	WA Hino Sales & Service	Plant - Seat Covers Canvas 300 Wide FR	588.20
EFT84521	02.07.2021	Butler Brown Touring Trust Pty Ltd	Cancelled Payment	0.00
EFT84522	02.07.2021	Bez Engineering	RFT 16-20/21 Renewal of the Dampier Boat Ramp Jetties - Progress Claim #1 & 2	166,927.75
EFT84523	02.07.2021	AFGRI Equipment Australia Pty Ltd	Supply & Deliver One (1) NEW John Deere 310SL Backhoe	176,554.77
EFT84524	02.07.2021	Karratha Earthmoving & Sand Supplies (Project Management Pty Ltd t/as)	RFT 34-19/20 Bayly Avenue Construction Works - Claim #9	556,683.36
EFT84525	02.07.2021	Pilbara Building Company Pty Ltd	NWC Hwy Madigan Rd Entry Statement (RFQ47-20/21)	142,552.72
EFT84526	02.07.2021	Leethall Constructions Pty Ltd	Bayview Stage 7 Footpath Construction - Install 3 Culverts and Earth Works, NWC Hwy - Madigan Rd Entry Statement Works, Footpath Maintenance - Various Locations, Airport - Install Signage	94,433.90
EFT84527	02.07.2021	Atom Supply	Stock - Cement 20kg Bags, Plant Parts - Various	1,392.63
EFT84528	02.07.2021	J Blackwood & Son Pty Limited	HR - Safety Boots for Staff Members, Uniforms - Various, Stock - Stanley Knives, Duct Tape, Plastic Buckets, Spray'n'Mark Paint Paks	1,963.75
EFT84529	02.07.2021	ABCO Products	Cleaners - Repair Of 2 X I-Mops	1,198.28
EFT84530	02.07.2021	Airport Security Pty Ltd	Staff Aviation Security Identification Card (ASIC)	220.00
EFT84531	02.07.2021	GPC Asia Pacific Pty Ltd (NAPA t/as)	Plant Parts for Repairs	195.29
EFT84532	02.07.2021	Aviation Safety Management Pty Ltd	Kta Airport - SERA Monthly Subscription - 29/06/21 - 28/07/21	715.00
EFT84533	02.07.2021	Australian Laboratory Services Pty Ltd (ALS)	7 Mile - Spot Landfill Sampling, Soil Analysis & Acetic Acid Leachate	825.22
EFT84534	02.07.2021	A. J Weatherburn & M. P Weatherburn TA Auscoinswest	KTVC Merchandise - Souvenir Coins	356.40
EFT84535	02.07.2021	ATI Parts Australia	Plant Parts for Repairs	764.27
EFT84536	02.07.2021	BC Lock & Key	REAP - Contractors Fee to Fix Safe	497.20

Chq/EFT	Date	Name	Description	Amount
EFT84537	02.07.2021	Beacon Equipment	P&G - FS360 C-EM STIHL Brushcutters, Plant Parts for Repairs	3,476.70
EFT84538	02.07.2021	Baresque Australia T/A Botton + Gardiner	P&G - All Weather Button Adaptor for Enware BUB290 Bubbler Head	192.50
EFT84539	02.07.2021	Sunstone Design (B.C.K & Co Pty Ltd t/as)	30 Curlew St - WO 586 Repair damaged bedroom blind	148.50
EFT84540	02.07.2021	Karratha Contracting Pty Ltd	Kta Airport Landscaping Statement - RFT 27-20/21 Progress Claim #1 & 2, Nickol West - Park Redevelopment Progress Claim	146,490.20
EFT84541	02.07.2021	Brida Pty Ltd	Waste - May 2021 Wickham Transfer Station Labour Costs, Eastern Corridor - Litter Services May 2021, Cleaverville - Install Beach Bollards, 40 Mile - Weed Removal and Spraying, Graffiti Removal Services - May 2021	93,365.39
EFT84542	02.07.2021	Horizon Power	Land Development - Works Required as per WPS0062 Formal Quote - Hancock Way Subdivision Bulgarra	50,666.97
EFT84543	02.07.2021	Chadson Engineering Pty Ltd	Stock - Phenol Red Photograde Test Tablets AP130 (box/250)	110.00
EFT84544	02.07.2021	Cabcharge Australia Pty Ltd	Cabcharge Fees - May & June 2021	439.76
EFT84545	02.07.2021	Comtec Data Pty Ltd	Tambrey Pavilion - Clean cameras in the change rooms, water ingress & Replace broken one, KLP - Inspect PA & Fire System	1,968.38
EFT84546	02.07.2021	Card Access Services Pty Ltd	Card Fees at the Long Vehicle Bay - May 2021	123.04
EFT84547	02.07.2021	ClimateClever Pty Ltd	50 X Household Subscriptions to ClimateClever	825.00
EFT84548	02.07.2021	Daysafe Training & Assessing	Training - Chief Fire Warden & Confined Space	1,910.00
EFT84549	02.07.2021	D & S Wells (WA) Pty Ltd	Bollard Modifications - Cut down bollard fabricate and weld on base plate paint	490.60
EFT84550	02.07.2021	Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd	Dog Health Program - Desexing And Microchipping	1,136.80
EFT84551	02.07.2021	Department of Water and Environmental Regulation	7 Mile - Controlled Waste Licence Renewal Fee	495.00
EFT84552	02.07.2021	Ensystex Australasia Pty Ltd	Stock - *Diphthor Duo (5 ltr)	1,431.65
EFT84553	02.07.2021	Edge Digital Technology Pty Ltd	REAP - Barco Projector Preventative Maintenance & Servicing	434.50
EFT84554	02.07.2021	Parker Hannifin (Australia) Pty Ltd	Plant - 27 1/4 HEX Nipple	7.15
EFT84555	02.07.2021	Max & Claire Pty Ltd T/a Ergolink	WCH - Medium Back Seat 500mm W x 450mm D	692.01
EFT84556	02.07.2021	Farinosi & Sons Pty Ltd	Workshop Consumables, Plant Parts for Repairs	1,025.67
EFT84557	02.07.2021	Fortesque Bus Service Pty Ltd	Arts Dev. - Bus Transport for Students from Roebourne High School to REAP to attend The Little Prince	462.00
EFT84558	02.07.2021	Access Office Industries (Global (WA) Pty Ltd)	Roebourne Library - Furniture Pigeonhole Cabinet	163.87
EFT84559	02.07.2021	Gresley Abas Pty Ltd	Community Engagement Services for Roebourne Recreation Precinct Masterplan Works - May 2021	19,800.00
EFT84560	02.07.2021	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight Charges - Various	503.75
EFT84561	02.07.2021	T & B Giles	Rent Payable 30 Curlew Street Baynton - 01/07/2021 to 28/07/2021 (final payment)	5,633.33

Chq/EFT	Date	Name	Description	Amount
EFT84562	02.07.2021	Grace Information & Records Management	Cataloguing Storage and Digitisation of Records - May & June 2021	7,029.43
EFT84563	02.07.2021	The Honda Shop	Plant Parts for Repairs	60.45
EFT84564	02.07.2021	Hitachi Construction Machinery	Plant Parts for Repairs	241.34
EFT84565	02.07.2021	Moore Stephens (WA) Pty Ltd as Agent	2021 WALGA Tax Webinar	242.00
EFT84566	02.07.2021	Hema Maps Pty Ltd	KTVC Merchandise - Mid West Western Australia Map	680.23
EFT84567	02.07.2021	Home Hardware Karratha (Sahajan and Civil Pty Ltd T/as)	General Hardware Items for Maintenance Works	1,547.56
EFT84568	02.07.2021	Headworks Consulting (Hazel J Wemper & Peter J Saxon t/as)	Leadership Program - 2021 Scoring & Prep of Leadership Maturity Framework Assessments for 17 Senior Staff	8,324.00
EFT84569	02.07.2021	Hicks Civil & Mining Pty Ltd	Machinery Hire - Various Projects	9,675.37
EFT84570	02.07.2021	Independent Fuel Solutions Pty Ltd	Diesel Supply for Bulk Tanks	43,352.32
EFT84571	02.07.2021	Icon Group WA Pty Ltd T/A Stadium 26	Catering for 15 pax - Pilbara Councils Executive Group meeting 11.06.2021	249.04
EFT84572	02.07.2021	Intent Building Contracting Pty Ltd	Cyclone Damien - KGC - Rectification Works to Existing Light Pole Footings	22,019.40
EFT84573	02.07.2021	Jason Sign Makers	P&G - Signs for Bicycle Track	139.22
EFT84574	02.07.2021	Karratha Signs	Wick Boat Ramp - 5 x aluminium signs, Plant Signage & Decals	1,886.50
EFT84575	02.07.2021	James Bennett Pty Limited	Libraries - New Resources	1,009.68
EFT84576	02.07.2021	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Repairs - Various	1,491.20
EFT84577	02.07.2021	Karratha Fluid Power	Plant Parts for Repairs	242.64
EFT84578	02.07.2021	Kwik Kopy Printing Centre	Stock - DL Secretive Envelopes (Box/500)	801.90
EFT84579	02.07.2021	Karratha Central Apartments (Mansted Holdings Pty Ltd)	KTVC Tours - June 2021	192.72
EFT84580	02.07.2021	Landgate	Karratha Townsite Imagery Flown November 2020	212.85
EFT84581	02.07.2021	Major Motors Pty Ltd	Plant - Isuzu Fleetseek Manuals	693.00
EFT84582	02.07.2021	MM Electrical Merchandising	Plant Parts for Repairs	148.00
EFT84583	02.07.2021	Isentia Pty Limited	Media Monitoring Services - May 2021	2,035.00
EFT84584	02.07.2021	Monitor (WA) Pty Ltd	Kta Library - 2000 Printed Library Cards	1,336.50
EFT84585	02.07.2021	Mawarnkarra Health Services	Medical Services Housing Subsidy	3,000.00
EFT84586	02.07.2021	303 Mullenlowe Australia Pty Ltd	Place Branding - May 2021	29,195.08
EFT84587	02.07.2021	Western Outdoor World (MD & TI Olden Family Trust t/as)	TYS - Edible Garden Love bench seats for outdoor sitting space	1,048.00
EFT84588	02.07.2021	NW Communications & IT Specialists	IT General Expenses - 10m Cat6 Data Cable (Blue)	29.95
EFT84589	02.07.2021	Natural Area Holdings Pty Ltd	Ipomoea Pes Caprae - Forestry Tube	242.00
EFT84590	02.07.2021	NYFL Trust (Ngarluma & Yindjibarndi Foundation Trust t/as)	Ngurin Centre Hire - 27/04/2021 for April Ordinary Council Meeting	450.00
EFT84591	02.07.2021	Hanson Construction Materials Pty Ltd	2.5m3 Stable Sand for Drainage Works Millstream	837.38

Chq/EFT	Date	Name	Description	Amount
EFT84592	02.07.2021	Pilbara Copy Service	IT - Exec printer - Repair broken convey unit, Waste - Toner Kit, Airport - Printing Charges	1,248.49
EFT84593	02.07.2021	Pearl Coast Pools	Refund Building Application: 210483	386.25
EFT84594	02.07.2021	Pilbara First Aid	Staff First Aid Training	1,120.00
EFT84595	02.07.2021	PathWest Laboratory Medicine WA	Pathology - Hepatitis Inoculation	49.90
EFT84596	02.07.2021	Prompt Contracting and Fencing Pty Ltd	Airport - General Maintenance of railing bollards and poles	10,670.00
EFT84597	02.07.2021	PelicanCorp (AU) Pty Ltd	IT - Nextgen DBYD Update	1,980.00
EFT84598	02.07.2021	Plus Architecture Western Australia Pty Ltd	Concept Design for Lot 7018/7020 Sharpe Avenue Karratha - Stage 1	13,054.80
EFT84599	02.07.2021	Playful Families (tff Playful Family Trust t/as)	TYBO Grant 2021 - 50% Upfront Payment	2,500.00
EFT84600	02.07.2021	Composites Warehouse (Poly Protech Pty Ltd t/as)	The Base - Term 2 Art Program - Resin Art Supplies	395.00
EFT84601	02.07.2021	Repco Auto Parts (GPC Asia Pacific)	Plant Parts for Repairs	114.36
EFT84602	02.07.2021	Red Dot Stores	WRF - 5 x 5pk of Lanyards to use for Member FOBS	15.00
EFT84603	02.07.2021	Rialto Distribution Pty Ltd	REAP - Movie Screenings, June 2021	188.75
EFT84604	02.07.2021	Red West Pty Ltd T/a Red Dog Tools	Minor Tools/Equipment Replacement - 13 Piece Jumbo Hex Key Set	149.00
EFT84605	02.07.2021	Auto One Karratha (WC Auto Pty Ltd)	Plant Purchase - Truck Box 4 Drawer White Upright	1,539.00
EFT84606	02.07.2021	Statewide Bearings	Plant Parts for Repairs	8.80
EFT84607	02.07.2021	Kmart Karratha	The Base - Term 2 Programming Supplies	719.50
EFT84608	02.07.2021	Seek Limited	HR - Flexible Ad Budget	5,500.00
EFT84609	02.07.2021	Scope Business Imaging	Printing & Photocopying Charges - Various	954.25
EFT84610	02.07.2021	Schneider Electric (Australia) Pty Ltd	Kta Main Admin - Call Out 21/05/21; All Doors Unlocked & Opened Remote Assistance Required	576.40
EFT84611	02.07.2021	Skipper Transport Parts	Stock - Bag of Rags 15kg	129.49
EFT84612	02.07.2021	Shaun Parker & Company Limited	Cancelled Payment	0.00
EFT84613	02.07.2021	Shire of Toodyay	Long Service Leave Provision	2,684.47
EFT84614	02.07.2021	Scarboro Painting Services (The Trustee for Scarboro Painting Services)	WAC - External Painting Works - Gate to The Plant Room	374.00
EFT84615	02.07.2021	Troy's Tyres 2 You	Plant Repairs - Various	2,896.00
EFT84616	02.07.2021	Transcore Pty Ltd	Bathgate Rd Traffic Study	6,600.00
EFT84617	02.07.2021	Tovey Shearwood Pty Ltd T/A Creative ADM	MC - Design and Layout of Marketing Prospectus	5,575.28
EFT84618	02.07.2021	Theatre Kimberley Incorporated	Fee for Circus Workshop programs	8,734.00
EFT84619	02.07.2021	MOVAT Pty Ltd (TTF MOVAT Trust)	Roebourne SES - 2021 MOVAT Software Hosting Subscription	150.00
EFT84620	02.07.2021	Karratha Timber & Building Supplies	General Hardware Items for Maintenance Works	278.57
EFT84621	02.07.2021	Vendetta Films Limited	REAP Movie Screening - June 2021	324.18
EFT84622	02.07.2021	Woolworths Group Limited	REAP Kiosk and Bar - Assorted Snacks Washing Powder, Scrubbing Brush, IPC - Café Supplies, TYS - Edible Garden - Refreshments for Planning Session	1,900.40
EFT84623	02.07.2021	Wattleup Tractors (Nancy & Susan P Zuvela t/as)	Plant Parts for Repairs	137.44
EFT84624	02.07.2021	Wurth Australia Pty Ltd	Plant Parts for Repairs	1,852.69
EFT84625	02.07.2021	Profix Australia (West Pilbara Enterprises Pty Ltd T/as)	Staff Housing - Internal Paint works as per scope	6,530.18

Chq/EFT	Date	Name	Description	Amount
EFT84626	02.07.2021	Wawardu Limited	Roebourne Library leasing arrangement - June 2021	1,430.00
EFT84627	02.07.2021	Wajon Publishing Company (Johannes E & Donna M Wajon)	KTVc Merchandise - Colour Guide to Spring Wildflowers of Western Australia (Book)	284.00
EFT84628	02.07.2021	WGAWA Pty Ltd	Point Samson Fishing Platform Detailed Design - VO 01	10,777.38
EFT84629	02.07.2021	Wide Porch Pty Ltd	Kta Library - Bootscoot'n Betty & Friends	66.00
EFT84630	02.07.2021	Karratha International Hotel (Ringthane Pty Ltd t/as)	REAP - Bar Restocking for Events	12,739.90
EFT84631	02.07.2021	Norwest Sand & Gravel Pty Ltd	P&G - Sam's Creek Screened Sand	1,188.00
EFT84632	02.07.2021	Poinciana Nursery	Cleaverville Beach - Mowing & Slashing Camp Sites, Bulgarra - Drain Slashing, Kta Golf Course - Slashing near Entrance	10,231.20
EFT84633	02.07.2021	Rol-wa Pty Ltd T/a Allpest WA	Pest Control Services - Various	654.50
EFT84634	02.07.2021	Handy Hands Pty Ltd	P&G - Bulgarra Oval Apply of Grosorb - May 2021	46,706.94
EFT84635	02.07.2021	Kennards Hire Pty Limited	Machinery Hire - Various Projects	3,383.49
EFT84636	02.07.2021	North West Tree Services	P&G Hampton Oval - Dress & Remove Coconuts from Trees, Remedial Tree Pruning Works,	14,874.00
EFT84637	02.07.2021	Point Parking Pty Ltd	Kta Airport - Parking Ground Transport Operations & Management - May 2021	2,749.53
EFT84638	02.07.2021	Roebourne Dingo Hire	Vehicle Removals - Various	1,677.50
EFT84639	02.07.2021	Reece Pty Ltd	Stock - Retic / Plumbing Parts, Various	14,363.83
EFT84640	02.07.2021	Shelf Cleaning Services	FBCC & TYS - Cleaning Services, May 2021	9,066.31
EFT84641	02.07.2021	Turf Guru Landscapes Pty Ltd	Baynton West Oval - Earthworks & Soil Preparation	30,965.00
EFT84642	02.07.2021	R Bianco	Reimb of Utilities as per Employment Contract	158.00
EFT84643	02.07.2021	A Dorning	Reimb of Utilities as per Employment Contract	553.62
EFT84644	02.07.2021	P Hayes	Reimb for Relocation Expenses	351.96
EFT84645	02.07.2021	B Hoehmann	Reimb of Relocation Expenses	3,862.76
EFT84646	02.07.2021	G Jeanes	Cancelled Payment	0.00
EFT84647	02.07.2021	A Minchin	Reimb of Utilities as per Employment Contract	809.33
EFT84648	02.07.2021	A & R McKay	Reimbursement - 40 Mile Caretaker fuel/gas bottle	320.85
EFT84649	02.07.2021	N McKenzie	KTVc Helispirit Tour Cancellation Due to Border Closure	1,190.00
EFT84650	02.07.2021	K Packham	Security Subsidy Reimb	500.00
EFT84651	02.07.2021	R Rykes	Refund for Camping Permit - Cleaverville	64.00
EFT84652	02.07.2021	T Selton	Reimb - Civil 3D Training Facilitator Allowances Transport & Meals	361.49
EFT84653	02.07.2021	A Virkar	Reimb of Utilities as per Employment Contract	717.07
EFT84654	02.07.2021	W Augustin & M Bussell	Reimbursement - Cleaverville Caretaker Fuel	625.05
EFT84655	02.07.2021	B Worrell	Compensation for Loss of Goods/ Accommodation due to Horizon Power Outage at Airport	308.79
EFT84656	02.07.2021	Donna Cucel T/as Destined Feather	KTVc Merchandise - May 2021	159.00
EFT84657	02.07.2021	Electric Images Australia (Gavin Lee Canning)	KTVc Sales - May 2021	255.00
EFT84658	02.07.2021	Helicopter Film Services Pty Ltd T/A Heli Spirit	KTVc Tours - May 2021	16,115.00
EFT84659	02.07.2021	Tracey Anne Heimberger t/as Tracey H Photography	KTVc Tours - June 2021	60.00

Chq/EFT	Date	Name	Description	Amount
EFT84660	02.07.2021	Harrison Elissa (t/as Red Earth Soaps)	KTVC Consignment Sales - May 2021	38.28
EFT84661	02.07.2021	Integrity Coach Lines (Aust) Pty Ltd	KTVC Tours - June 2021	1,233.35
EFT84662	02.07.2021	Pilbara Dive and Tours (Natalie Callanan t/as)	KTVC Tours - 24/06/21	1,761.25
EFT84663	02.07.2021	Ausolar Pty Ltd	WRP - Tennis Court Lights Replace Damaged Lamp Holders, Bulgarra Oval - Callout, Tripped Oval Lights	2,394.34
EFT84664	02.07.2021	BSA Advanced Property Solutions (WA) Pty Ltd	Main Admin - BMS Integration to Niagara BMS platform, Airport - Repair Chiller Pumps #2 & #3, WRP Bistro - Replace Toilet Exhaust Motor	38,609.84
EFT84665	02.07.2021	Dampier Plumbing & Gas (ttf DPG Trust)	REAP - Install new water softener control unit, Backflow Device Testing - Various Locations, KLP - Foyer Drink Fountain Install HD Bottle Filler, Airport - Fire Tank new 100mm valve, PBFC - Install 4 x new basin sets	11,310.07
EFT84666	02.07.2021	Shaun Parker & Company Limited	Performance Fee for IN THE ZONE performances	5,160.15
EFT84667	02.07.2021	Cleanaway Pty Ltd	Sweeping of Roadways throughout Roebourne - May 2021	2,038.36
EFT84668	02.07.2021	Telstra Corporation Ltd	Telephone Usage Charges - Various	426.31
EFT84669	02.07.2021	Wesfarmers Kleenheat Gas Pty Ltd	KLP - Bulk LPG June 2021	2,270.58
EFT84670	02.07.2021	Neverfail Springwater Ltd - Karratha Visitors Centre	KTVC - Monthly Water Delivered - May 2021	70.60
EFT84671	02.07.2021	OneMusic Australia	REAP - Cinema Licence quarter payment 1 January to 31 March 2021	271.90
EFT84672	02.07.2021	Horizon Power	Electricity Usage Charges - Various	17,552.05
EFT84673	02.07.2021	Water Corporation	Water Usage Charges - Various	45,195.70
EFT84674	09.07.2021	Pilbara Mesquite Management Committee Inc	Harding River - Roebourne Removal of Weeds of Significance	55,000.00
EFT84675	09.07.2021	Mitsubishi Motors - Pilbara (Bluff Knoll Auto Pty Ltd t/as)	Mitsubishi Triton MR GLX ADAS 2.4L Club Cab (Extra Cab) w/ Jaram Retic Fitout	47,706.40
EFT84676	09.07.2021	Profix Glass Karratha Pty Ltd	WCH Library - Supply and Install Security Screens	43,030.79
EFT84677	09.07.2021	Supastar Enterprises Pty Ltd	KTA Airport - Airside Upgrade - Pavement & Crack Sealing Works	99,546.92
EFT84678	09.07.2021	Tropical Pools (ttf Prestige Projects Trust t/as)	WAC - Pool Remediation Works, Progress Claim	174,183.44
EFT84679	09.07.2021	BSA Advanced Property Solutions (WA) Pty Ltd	KLP - Replacement of Pool Heat Pumps - RFT 22-20/21, Wick Bistro - Repair Faulty Counter Fridge	304,432.59
EFT84680	09.07.2021	Ausolar Pty Ltd	WCH - Supply/Install Surface Conduit And 1 x Double GPO To Cleaners Storeroom, Staff Housing - Security Lighting Install, Testing & Tagging - various, Staff Housing - Minor Electrical Works / Repairs, Kta Admin Annex - Repairs to External Lights, KLP - Install new GPO's, WTS - Repair Outdoor Sensors/Lights	13,109.09
EFT84681	09.07.2021	Dampier Plumbing & Gas (ttf DPG Trust)	Cleaverville - Install Replacement Sullage Point Cover, Bulgarra Scout Hall - Replace 20mm Valve, Airport - Repair Water Leak, WWTP - Install Pipe & Fitting to Check Valve, Staff Housing - Repair Shower Leak, PBFC - Unblock Drains	6,701.58
EFT84682	09.07.2021	Garrards Pty Ltd	EHO - Mosquito Control - 18kg Vectobag x4	643.50
EFT84683	09.07.2021	Hathaways Lubricants	Stock - Lubricants (Various)	1,000.15

Chq/EFT	Date	Name	Description	Amount
EFT84684	09.07.2021	The Karratha Falcons Football & Sporting Club Inc	Hire of Frank Butler Centre 28 & 30 June 2021 - Level 1 Sports Trainer & Sport Taping Course	400.00
EFT84685	09.07.2021	Midalia Steel (Infrabuild Trading Pty Ltd t/as)	Plant - 50x6 Material Id 101001	56.50
EFT84686	09.07.2021	S McEwan	Security Subsidy Reimb	500.00
EFT84687	09.07.2021	Tools North Pty Ltd	Minor Tools - Air Engraver	407.91
EFT84688	09.07.2021	Coca-Cola Amatil (Holdings) Ltd	REAP - Kiosk Drink Stock	964.21
EFT84689	09.07.2021	Comtec Data Pty Ltd	KTA Airport - Rectify PA System at All Gates	385.00
EFT84690	09.07.2021	Complete Tyre Solutions (Complete Tyre Solutions Unit Trust t/as)	Plant Repairs - Various	444.40
EFT84691	09.07.2021	Avant Edge Consulting (Casilli Holdings Pty Ltd t/as)	Financial Acquittal Report for receipt and expenditures at Read Earth Arts Precinct	2,035.00
EFT84692	09.07.2021	Daysafe Training & Assessing	HR - Confined Space Training	850.00
EFT84693	09.07.2021	Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd	Animal Health Program - Various	520.10
EFT84694	09.07.2021	Dampier Tennis Club	COVID-19 Community Assistance Payment	886.66
EFT84695	09.07.2021	Dibsys Gardening Services Pty Ltd	Yard Maintenance as per Scope of Works – Staff Housing	570.00
EFT84696	09.07.2021	E & MJ Rosher Pty Ltd	Plant Parts for Repairs	362.18
EFT84697	09.07.2021	S Egan	CAA - Judge Diem Payment for Art Awards 2021	375.00
EFT84698	09.07.2021	Farinosi & Sons Pty Ltd	WRP - Misc Fitting Equipment	242.82
EFT84699	09.07.2021	Sweet Tunes of Joy (Francis Mary J t/as)	Cossack Makers Market Performance - June 2021	600.00
EFT84700	09.07.2021	Global Security Management (WA)	KLP - Nightly Security Patrols - June 2021	5,001.11
EFT84701	09.07.2021	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight Charges - Various	10,288.61
EFT84702	09.07.2021	St John Ambulance - Karratha	Plant - Low Risk Portable Kit	23.25
EFT84703	09.07.2021	Sealanes (1985) Pty Ltd	Indoor Play Centre - Cafe Supplies	572.60
EFT84704	09.07.2021	Position Partners	IT - Cost for UHF Radio License	858.00
EFT84705	09.07.2021	TNT Express	Freight Charges - Various	124.10
EFT84706	09.07.2021	Thrifty Car Rental	Car Hire & Petrol for CEO while Attending Meetings in Perth 8-9 June 2021	48.24
EFT84707	09.07.2021	Lawn Doctor (ttf Parker Trust t/as)	KGC - Velvetene Paspalum (shredded) 100sqm to cover 1000sqm Area	3,699.00
EFT84708	09.07.2021	Latitude Consulting Group (Latitude Corp Pty Ltd t/as)	Village Road Drainage - Conduct Visual Inspection	2,860.00
EFT84709	09.07.2021	MKM Consulting Engineering P/I	Point Samson Skate Park - Engineering Assessment	3,465.00
EFT84710	09.07.2021	Mega Vision Australia Pty Ltd	REAP - 2x LCD Screens to Replace Broken Digital Signage in the Foyer & Library	7,196.10
EFT84711	09.07.2021	Mr Inflatables Pty Ltd (TTF Hanna Family Trust t/as)	RIO Partnership - Indoor Inflatables & Youth Movement Engagement Programs	16,500.00
EFT84712	09.07.2021	NBS Signmakers	FBCC - Remove Facility Signage on Main Building & Polish, Street Blades / Brackets	1,737.12
EFT84713	09.07.2021	NW Communications & IT Specialists	Staff Housing - Rectify Faulty Tv Aerial Port in Lounge Room	179.95

Chq/EFT	Date	Name	Description	Amount
EFT84714	09.07.2021	Nespresso Professional (Nestle Australia Ltd t/as)	Indoor Play Centre - Coffee Pods	474.00
EFT84715	09.07.2021	Hanson Construction Materials Pty Ltd	Cancelled Payment	0.00
EFT84716	09.07.2021	Pilbara Copy Service	IT - 1 x ECOSYS A4 Colour Laser MFP	825.00
EFT84717	09.07.2021	Pilbara 4WD Charters (Neil Corker)	Cancelled Payment	0.00
EFT84718	09.07.2021	Pilbara Windscreen Experts Pty Ltd	Plant Repairs - Various	847.00
EFT84719	09.07.2021	Joseph John Penipe	Cancelled Payment	0.00
EFT84720	09.07.2021	Atom Supply	Stock - ROAR Wiper Roll 49cm x 70cm Blue	486.88
EFT84721	09.07.2021	J Blackwood & Son Pty Limited	Stock - Reflective Traffic Cones, Buckets, Tape, Uniforms, Aero Paint, Lambs Wool Dusters	1,014.62
EFT84722	09.07.2021	Australian Laboratory Services Pty Ltd (ALS)	7 Mile - Quarterly Ground Water Monitoring Sampling Analysis - 14 Samples	2,674.32
EFT84723	09.07.2021	Fuzz Digital (Daniel Fowler)	Youth Week 2021 - Production for After Dark at Covechella Event - 17/04/2021	4,239.00
EFT84724	09.07.2021	ATI Parts Australia	Plant Parts for Repairs	89.36
EFT84725	09.07.2021	Bladon WA Pty Ltd	HR - Ladies Superdry Polos (Navy/Silver) including COK embroidery	3,671.89
EFT84726	09.07.2021	Murchison Boat Hire (Barker Transport Engineering Pty Ltd t/as)	KTVC Tours - June 2021	300.00
EFT84727	09.07.2021	Pilbaralife Prints (Brooke Dawe t/as)	KTVC Sales - May 2021	17.00
EFT84728	09.07.2021	The Golden Lampstand Pty Ltd T/as Grateful Remnants	KTVC Sales - May 2021	25.50
EFT84729	09.07.2021	Trility Solutions Pty Ltd t/as Hydramet	WWTP - Connector Union Tee	1,427.98
EFT84730	09.07.2021	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	General Hardware Items for Maintenance Works	490.64
EFT84731	09.07.2021	Harvey Norman Karratha (Rathasupa No. 2 Trust t/as)	REAP Furniture Project, Internal Foyer Spaces - Additional Lounges	4,871.00
EFT84732	09.07.2021	Intent Building Contracting Pty Ltd	WRP Community Hall - Supply & Install Ceiling Insulation, Staff Housing - Repair Fences, Sliding Doors, Bathroom Tiles, Paint/Patch Walls, Door Locks, KTVC - Report on Ceiling Leak, Waste - Repair Managers Office Window, Dampier Public Toilets - Replace Door Handle	13,660.98
EFT84733	09.07.2021	Karratha Signs	Workshop - Print Cut Decals At 300mm Wide	1,496.00
EFT84734	09.07.2021	James Bennett Pty Limited	Libraries - New Resources	716.53
EFT84735	09.07.2021	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Repairs - Various	5,223.90
EFT84736	09.07.2021	JB Hi-Fi Solutions (JB Hi-Fi Group Pty Ltd t/as)	The Base - 65inch Samsung Commercial Panel & Trolley for Multipurpose Space	3,110.00
EFT84737	09.07.2021	Karratha Fluid Power	Plant Parts for Repairs	39.60
EFT84738	09.07.2021	Karratha Lottery Centre & Newsagency	Dev Svcs - Plastic Name Badges with Metal Clips	44.90
EFT84739	09.07.2021	Kingspan Water & Energy Pty Ltd	KTA Airport - April 2021 Rhino Water Tank Liners Replacement	34,095.60
EFT84740	09.07.2021	T Cotterell	Security Subsidy Reimb	500.00
EFT84741	09.07.2021	J Davis	Refund Membership Payments Made After Request to Cancel Membership was Received	137.43

Chq/EFT	Date	Name	Description	Amount
EFT84742	09.07.2021	A Minchin	Community Services - Private Accommodation Allowance	75.00
EFT84743	09.07.2021	J Miller	Security Subsidy Reimb	500.00
EFT84744	09.07.2021	Red Dot Stores	WRF - July School Holiday Program - Craft & Program Supplies	72.00
EFT84745	09.07.2021	Road Specialist Australia (Trustee for RAW FT t/as)	Plant - Sign Board Control Circuit Control Board	2,610.85
EFT84746	09.07.2021	Richose Pty Ltd	Plant Parts for Repairs	33.79
EFT84747	09.07.2021	Road Rail & Mine Products Pty Ltd	Stock - TGSI Tactile 300 x 300 Yellow (Box 40)	1,465.64
EFT84748	09.07.2021	RCPA (WA) (Reinforced Concrete Pipes Australia (WA) Pty Ltd t/as)	Drainage Works - R1050-4 - 1050 (4) RRJ Pipe	20,803.20
EFT84749	09.07.2021	R Rasiah	Vehicle Crossover Subsidy	864.00
EFT84750	09.07.2021	Kmart Karratha	Paint by the Rulz Artwork Project at Roebourne Basketball Courts - supplies and materials, WCH - Tents for Poolside Activities	508.00
EFT84751	09.07.2021	Seataadvisor Pty Ltd	REAP Ticketing Management - System Fees for May 2021	1,057.65
EFT84752	09.07.2021	Spun Spydus Users Network	KTA Library - Annual Membership 2021/22	200.00
EFT84753	09.07.2021	Sanity Music Stores Pty Ltd	Libraries - New Resources	1,081.83
EFT84754	09.07.2021	C Senadeera	Vehicle Crossover Subsidy	918.00
EFT84755	09.07.2021	The Walt Disney Company Pty Ltd	REAP - Movie Screening Cruella screenings June 2021	1,240.00
EFT84756	09.07.2021	Transmission Films Pty Ltd	REAP - Movie Screening of Six Minutes to Midnight - June 2021	363.00
EFT84757	09.07.2021	Tyrepower Karratha (Jollys Autocentre Pty Ltd)	Plant Repairs - Various	88.00
EFT84758	09.07.2021	Tambrey Developments Pty Ltd (atf Tambrey Village Trust 1)	IPC - Tambrey Village Electricity Usage to 22/06/2021	1,561.90
EFT84759	09.07.2021	John G Teschendorff (Teschendorff John Gustav t/as)	CAA - Judge Diem Payment Art Awards 2021	375.00
EFT84760	09.07.2021	Blue Hat Cleaning Services T/as Damel Cleaning Services	30 Curlew Street - Full Internal Clean Following Break In	1,689.60
EFT84761	09.07.2021	Karratha International Hotel (Ringthane Pty Ltd t/as)	REAP - Kiosk & Bar Restocking	702.00
EFT84762	09.07.2021	Karratha Earthmoving & Sand Supplies (Project Management Pty Ltd t/as)	Shoulder Maint - Supply & Deliver 250T A Class Road Base	9,863.37
EFT84763	09.07.2021	Rol-wa Pty Ltd T/a Allpest WA	Pest Control Services - Various	154.00
EFT84764	09.07.2021	Handy Hands Pty Ltd	P&G - Bathgate Open Spaces Weed Treatment, Airport - Weed Treatment on Drains/Verges	23,928.36
EFT84765	09.07.2021	Kennards Hire Pty Limited	Pt Samson Skate Park - Temp Fence Panels Bases & Clamps - 03/06-16/06/21	356.40
EFT84766	09.07.2021	Manning Pavement Services Pty Ltd t/as Karratha Asphalt	Supply 2T of 7mm Hotmix Dampier culvert replacement works	653.40
EFT84767	09.07.2021	Roebourne Dingo Hire	Remove Abandoned Vehicles	385.00
EFT84768	09.07.2021	Reece Pty Ltd	Stock - Retic / Plumbing Parts, Various	2,567.07
EFT84769	09.07.2021	Turf Guru Landscapes Pty Ltd	Lewandowski Park Retic - Machinery Hire	2,750.00

Chq/EFT	Date	Name	Description	Amount
EFT84770	09.07.2021	Turf Whisperer (Turf Life Pty Ltd t/as)	KGC - Tree Planting & Weekly Watering (4 Weeks Post Planting)	6,875.00
EFT84771	09.07.2021	Unimec Pty Ltd	Plant Parts for Repairs	187.00
EFT84772	09.07.2021	Vanguard Press	HR - Timecards x 5000	1,314.50
EFT84773	09.07.2021	Karratha Timber & Building Supplies	General Hardware Items for Maintenance Works	536.05
EFT84774	09.07.2021	Westrac Equipment Pty Ltd	Plant Parts for Repairs	115.26
EFT84775	09.07.2021	Woolworths Group Limited	TBW & TYS - Term 2 Food & Supplies, WRP - Holiday Cooking Program Supplies, Library - Activities Supplies	1,392.92
EFT84776	09.07.2021	Wormald Australia Pty Ltd	Airport - May 2021 Repair short circuit fault on Loop, 40 Mile/Cleaverville - Fire Extinguishers	345.40
EFT84777	09.07.2021	Wawardu Limited	Merchandise for Retail Sales for KTVC	1,338.70
EFT84778	09.07.2021	Wilde And Woollard (WA) (Merefield Wilde And Woollard Pty Ltd t/as)	Karratha Leisureplex - Schematic Design	4,545.74
EFT84779	09.07.2021	Department of Transport	Cancelled Payment	0.00
EFT84780	09.07.2021	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Electricity Usage Charges - Various	1,678.13
EFT84781	09.07.2021	Horizon Power	Electricity Usage Charges - Various	1,017.13
EFT84782	09.07.2021	Water Corporation	Water Usage Charges - Various	98.66
EFT84783	09.07.2021	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT84784	09.07.2021	L Gan - (Mortgage Account)	Home Ownership Allowance	520.00
EFT84785	09.07.2021	C Gorman (Mortgage Account)	Home Ownership Allowance	400.00
EFT84786	09.07.2021	S Kot (Mortgage Account)	Home Ownership Allowance	870.00
EFT84787	09.07.2021	C King (Mortgage Account)	Home Ownership Allowance	200.00
EFT84788	09.07.2021	Maxxia Pty Ltd	Payroll deductions	61,035.19
EFT84789	09.07.2021	N Milligan - (Mortgage Account)	Home Ownership Allowance	479.64
EFT84790	09.07.2021	J Patel (Mortgage Account)	Home Ownership Allowance	300.00
EFT84791	09.07.2021	E Saral (Mortgage Account)	Home Ownership Allowance	400.00
EFT84792	09.07.2021	A Virkar (Mortgage Account)	Home Ownership Allowance	300.00
EFT84793	14.07.2021	Australian Taxation Office	Payroll deductions	298,772.00
EFT84794	14.07.2021	Child Support Agency	Payroll deductions	516.65
EFT84795	09.07.2021	Butler Brown Touring Trust Pty Ltd	REAP - Fully Delivered Performance 28/06/2021 John Butler & support act Mama Kin	56,100.00
EFT84796	15.07.2021	TNT Express	Freight Charges - Various	1,492.59
EFT84797	16.07.2021	Blue Hat Cleaning Services T/as Damel Cleaning Services	Kta Airport - Enviro Cleaning Services - June 2021, DCH - June Cleaning Services, Road/Carpark Sweeping Services - June 2021	152,253.06
EFT84798	16.07.2021	Ausolar Pty Ltd	Windy Ridge Oval - Automated Sports Lighting Control System Claim #2, Footpath Lighting Maintenance - Various Sites, Bulgarra Tennis Courts - Replace Light Globes & Ignitors, WCH - LED Upgrade Works, Kta Bowls Club - Remove Redundant Cables, KLP - Electrical Investigation for Improvements, WRP - Electrical Faults on Splashpad	424,932.94

Chq/EFT	Date	Name	Description	Amount
EFT84799	16.07.2021	Turf Whisperer (Turf Life Pty Ltd t/as)	KTA Golf Course - Grassing of Greens Back 8 Construction Progress Claim, Set Services - June 2021, Fuel for Plant Hire for Improvement Works, Installation of Signs on Course, KLP Oval, Aeration / Coring Hollow Tine	151,480.82
EFT84800	16.07.2021	Turf Guru Landscapes Pty Ltd	City Centre Cyclone Re-landscaping - Phase 1 Stage B & C, Nickol West Park - Irrigation Upgrade to Garden Beds and Turf Areas	108,527.10
EFT84801	16.07.2021	Trasan Contracting Pty Ltd	KLP - Function Room Redevelopment Claim #1	238,614.33
EFT84802	16.07.2021	Profix Australia (West Pilbara Enterprises Pty Ltd T/as)	FBCC - External Painting Works	129,041.45
EFT84803	16.07.2021	Onyx Events - Onyx Group WA Pty Ltd	Cancelled Payment	0.00
EFT84804	16.07.2021	Bez Engineering	Dampier Boat Ramp Jetties - RFT16-20/21 - Progress Claim #3	454,468.06
EFT84805	16.07.2021	Intent Building Contracting Pty Ltd	Pt Samson Toilet Block Refurb - Progress Claim, KLP - Re-Tile Wall Tiles, Airport - Repair Fault with Hangar Doors, WCH - Replace Matrix Panels, Roe/Wick Cemetery Toilets - Repairs as required, Main Admin - Partition Wall & Relocate Furniture	231,527.32
EFT84806	16.07.2021	Yurra Pty Ltd	Broadhurst Roundabout - Landscape Construction Claim #3, Pt Samson Entry Statement Works - May 2021	149,346.65
EFT84807	16.07.2021	Chefmaster Australia	Stock - Bin Liners 240ltr H/D	1,688.40
EFT84808	16.07.2021	Winc Australia Pty Limited	Stationery Supplies - Various Departments	2,085.67
EFT84809	16.07.2021	Signature Music Pty Ltd	John Butler - 1 x Supply Install and Removal of Line Array Public Address System 27-28/06/21	5,313.00
EFT84810	16.07.2021	Garrards Pty Ltd	Stock - Bait Stations	787.50
EFT84811	16.07.2021	Hathaways Lubricants	Stock - Lubricants (Various)	1,100.00
EFT84812	16.07.2021	Institute of Public Works Engineering Australasia t/as IPWEA	IPWEA Subscription Renewal - Fleet Subscription 1/07/2021 - 30/06/2022	1,375.00
EFT84813	16.07.2021	Karratha Netball Association	Small Community Grants Scheme - May 2021 - Venue Hire for NW Championships 2021	3,300.00
EFT84814	16.07.2021	Tools North Pty Ltd	Snap on Tools - Pry Bar	480.00
EFT84815	16.07.2021	Nor West Jockey Club Incorporated	2020/21 Large Grant Scheme - 30% Progress Payment - Furniture Replacement Project	16,500.00
EFT84816	16.07.2021	Parry's Merchants	NAIDOC - Kangaroo meat for Naidoc celebrations	82.25
EFT84817	16.07.2021	Roebourne Art Group Aboriginal Corp	Cancelled Payment	0.00
EFT84818	16.07.2021	Letanika Pty Ltd T/as Signswest	WRP & WCH - Manufacture/Install aluminium signage and one way vision print, DCH - Reception Signage	3,768.05
EFT84819	16.07.2021	Sealanes (1985) Pty Ltd	IPC - Cafe Supplies	330.77
EFT84820	16.07.2021	Royal Life Saving Society WA Inc	Call Centre Services - May 2021, KLP - Depth Markers, Shared Cost - LGIS & RLSWA Assessment	2,822.45
EFT84821	16.07.2021	Helloworld Travel Karratha	Gift Certificate as Per CH-03 Employees Leaving Council Policy, FR - Return Flights for Trainer/Facilitators	4,254.00
EFT84822	16.07.2021	Thrifty Car Rental	Car Hire - Mgr Ref Facilities - Meetings in Perth 14-16/04/21 and CEO - Meetings in Broome 16-18/06/2021	293.71
EFT84823	16.07.2021	Nutrien Ag Solutions Limited	Stock - Kens Ken-Up 500 flexi (Roundup) 20L	2,014.32
EFT84824	16.07.2021	Waterchoice (Aust) Pty Ltd	RAC - Annual Rental of a stage 5 RO water filtration system - Feb 2021 to Feb 2022	780.00

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EFT84825	16.07.2021	Norwest Sand & Gravel Pty Ltd	Hancock Way Subdivision - Site establishment & Survey (preliminaries) - Progress Claim #1	83,210.49
EFT84826	16.07.2021	Atom Supply	Stock - Yield Aerosol Penetrating Agent 400g, Uniforms, Bunting, Cement, Water Coolers, Silicone, CLR	2,663.65
EFT84827	16.07.2021	J Blackwood & Son Pty Limited	Stock - Reflective Traffic Cones, Uniforms, Safety Boots, Gloves, Windex, Stanley Knives, Jerry Cans, Contact Cleaner, Tape Measures	3,012.49
EFT84828	16.07.2021	Onyx Group WA Pty Ltd	Catering Council Briefing Session - 21 June 2021	450.00
EFT84829	16.07.2021	All Range Trimming	Wickham South Park - Repair ripped corner of the shade sail	528.00
EFT84830	16.07.2021	Advam Pty Ltd	Kta Airport - Monthly Service Fees (Jun 2021) & Support Fees (Jul 2021)	330.00
EFT84831	16.07.2021	Allround Plumbing Services Pty Ltd	Water Connection for DCA Community Garden incl. Install of Sub-Meter	3,025.00
EFT84832	16.07.2021	Astro Synthetic Turf Pty Ltd	Bulgarr - Supply Velcro for cricket pitches as per Quote 21243	4,950.00
EFT84833	16.07.2021	Aquatic Services WA Pty Ltd	RAC - Works Associated w/ Annual Plant Room Servicing as per RFQ22-20/21 for FY2021	7,190.49
EFT84834	16.07.2021	AFGRI Equipment Australia Pty Ltd	Stock - Filters (Various)	3,322.11
EFT84835	16.07.2021	BC Lock & Key	Hampton Oval - Supply of A1 Padlocks for Bollards, R6 Padlocks for Stock	1,668.74
EFT84836	16.07.2021	Black Swan State Theatre Company Ltd	First Instalment - Kta Theatre Development Program	16,500.00
EFT84837	16.07.2021	Beacon Equipment	RAC - 6.5 HP Honda Pressure Cleaner	1,785.00
EFT84838	16.07.2021	BP Australia Pty Ltd	Fleet Fuel - June 2021	4,053.84
EFT84839	16.07.2021	Baynton Cricket Club	Small Community Grants Scheme - April 2021 - Bowling Machine Purchase	2,500.00
EFT84840	16.07.2021	Bookeasy Pty Ltd	KTVC - Monthly Service Fee & Commissions - May 2021	1,348.51
EFT84841	16.07.2021	Melbourne Art Services (David Andrew Brophy t/as)	21/22 - CAA, Hanging Equipment	3,289.66
EFT84842	16.07.2021	Axicom Pty Ltd	Stove Hill Kta & Dampier VF Dewitt - Additional Equipment - Phase 2- Application Fee	4,774.00
EFT84843	16.07.2021	Cheeditha Group Aboriginal Corporation	KTVC Merchandise for retail sales (Scarves/Totes)	561.00
EFT84844	16.07.2021	Command IT Services	Roebourne Districts SES Additional email account x 2, 24/05/21 to 23/06/21	108.50
EFT84845	16.07.2021	Circuitwest Inc.	REAP - One Punch Wonder Royalties - 10% of net box office	138.19
EFT84846	16.07.2021	Comtec Data Pty Ltd	REAP - Supply and Install Door Counter/People Counter Solution for Main Entry/Exit Door	11,748.00
EFT84847	16.07.2021	Campbell Clan Superannuation Fund	Records Storage - Self Storage Unit Lease - 16/38 Coolawanyah Rd Karratha - 18/07/21 - 17/08/21	750.00
EFT84848	16.07.2021	Cheeditha Energy Pty Ltd	7 Mile - De-gas of Refrigeration & A/C Units	3,000.00
EFT84849	16.07.2021	George William Mark Chadwick	Research & Development of The City of Karratha Public Health Plan - Items 1 & 2	9,830.00
EFT84850	16.07.2021	Daysafe Training & Assessing	HR - Confined Space Training	850.00
EFT84851	16.07.2021	Daimler Trucks Perth	Plant - Part # ME309305 - Flocon Truck P8829	6,793.60
EFT84852	16.07.2021	D & S Wells (WA) Pty Ltd	TC Damien 2020 - Sandblasting to Shade Structure Columns - Dampier Shark Cage Beach	5,330.00
EFT84853	16.07.2021	Peter Dhu (Corporate Communication Experts)	HR - Professional Development Seminar - 5 Candidates	4,400.00
EFT84854	16.07.2021	E & MJ Rosher Pty Ltd	Stock - * Wing Tip Blades	122.58

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EFT84855	16.07.2021	Parker Hannifin (Australia) Pty Ltd	Plant - Plutone Clear Spring Hose	11.04
EFT84856	16.07.2021	Euphorium Creative Pty Ltd	Cancelled Payment	0.00
EFT84857	16.07.2021	Farinosi & Sons Pty Ltd	Street Maintenance - Sikaboom 750ml Firerate Expanding Foam, SP&I - 8.5kg Gas Refill	379.26
EFT84858	16.07.2021	Funtastic Ltd T/a Madman Entertainment	REAP - Movie Screening The United Way 23/06/2021	220.00
EFT84859	16.07.2021	4Cabling Pty Ltd	IT - 3m DisplayPort Male to HDMI® Male Cable	164.74
EFT84860	16.07.2021	Fabritecture Australia Pty Ltd	Dampier foreshore Shade Structure - Repair of Cyclone Damien Damage PC 2	5,771.15
EFT84861	16.07.2021	StrataGreen (Strata Corporation Pty Ltd)	Stock - Tree Tie Hessian 50mm x 33m	70.40
EFT84862	16.07.2021	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight Charges - Various	1,466.28
EFT84863	16.07.2021	Hinaki Whanau Trust/ Tv Te (T/A Kick Up Dust Productions)	REAP Performance Fee 14/03/2021	150.00
EFT84864	16.07.2021	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	General Hardware Items for Maintenance Works	142.27
EFT84865	16.07.2021	Harvey Norman Karratha (Rathasupa No. 2 Trust t/as)	The Youth Shed Edible Garden - Umbrella and Cover for Outdoor Seating	929.80
EFT84866	16.07.2021	International Art Services (IAS Fine Art Logistics Pty Limited t/as)	2021 Cossack Art Awards - Transport of 300 Artworks - 50%	4,950.00
EFT84867	16.07.2021	Karratha Signs	Signage for FeNaCING display, KLP - Foyer Signage, Plant Decals	1,337.29
EFT84868	16.07.2021	James Bennett Pty Limited	Libraries - New Resources	100.74
EFT84869	16.07.2021	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Repairs - Various	1,299.00
EFT84870	16.07.2021	CFC Holdings Pty Ltd (t/as CEA JCB CEA DYNAPAC CEA Construction Equ	Stock - Air Intake Filter (JCB 332/A9113)	75.92
EFT84871	16.07.2021	JDSI Consulting Engineers	Murujuga National Park - Access Road & Tourist Facility Sites Feasibility and Design Consultancy Stage 4	7,611.45
EFT84872	16.07.2021	Karratha Glass Service	Staff Housing - Repair Loose Glass in Window Frame as per Quote 30538	242.00
EFT84873	16.07.2021	Karratha Smash Repairs	Plant Repairs - Various	300.00
EFT84874	16.07.2021	Karratha Medical Centre	Karratha Medical Centre GP Housing Subsidy - Qtr. 1 2021 - 24 March 21 - 31 May 21	5,700.00
EFT84875	16.07.2021	Karratha Fluid Power	Plant Parts for Repairs	226.77
EFT84876	16.07.2021	Komatsu Australia Pty Ltd	Plant Parts for Repairs	298.80
EFT84877	16.07.2021	Karratha Machinery Hire	Machinery Hire - Various Projects	1,397.00
EFT84878	16.07.2021	Karratha Cleaning Pty Ltd	WRP & Roebourne Youth Precinct - Cleaning Services June 2021	36,501.96
EFT84879	16.07.2021	Karratha Adult Riding Club	Small Community Grant Scheme - May 2021 - Dressage by The Ocean 2021	1,942.30
EFT84880	16.07.2021	Karratha Panel & Paint (Tunstead Family Trust T/a)	Transport Kubota M135GXS Tractor from City Ops Cowle Rd to Karratha Airport Workshop	275.00
EFT84881	16.07.2021	King Bay Game Fishing Club	2020/21 Large Grant Scheme (Round 1) - 30% Progress Payment ICR224010 - Clubhouse Improvements	4,271.10

Chq/EFT	Date	Name	Description	Amount
EFT84882	16.07.2021	Karratha Central Apartments (Mansted Holdings Pty Ltd)	HR - Accommodation for Consultant - AutoCAD Civil Survey Solutions	1,544.48
EFT84883	16.07.2021	Karratha Hockey Association Inc	Small Community Grant Scheme - May 2021 - Electronic Scoreboard	3,000.00
EFT84884	16.07.2021	Karratha Painting Pty Ltd	Kta Admin Bldg - Painting of skirting at back entrance, KLP - Patch/Paint Walls, Staff Housing - Painting Works	995.50
EFT84885	16.07.2021	Kevcor Pty Ltd t/as AVS Northwest	Market and Insurance Valuation of the Quarter - 30/06/2021	13,200.00
EFT84886	16.07.2021	Karratha Ballet Academy (Kay Ellen Jane t/as)	REAP - Ticket Sales & Deposit The Sleeping Beauty 26/06/2021	7,352.41
EFT84887	16.07.2021	Landgate	Rates - Monthly Valuation Schedules and Annual Rolls	1,521.21
EFT84888	16.07.2021	Links Modular Solutions Pty Ltd	Links Support and Upgrades - Karratha Youth Shed, WRP & KLP	35,183.50
EFT84889	16.07.2021	Local Geotechnics (The Trustee for R & R Consultants Trust t/as)	Carry Out Laboratory Tests for PSD PI MMDD and CBR	1,375.00
EFT84890	16.07.2021	Lawn Doctor (ttf Parker Trust t/as)	KGC - Velvetene Paspalum (Shredded) 100sqm to Cover 1000sqm Area	3,699.00
EFT84891	16.07.2021	Emerge Environmental Services Pty Ltd t/as Emmerge Associates	Murujuga Tourist Access Road - Hydrological Study - RFQ 54-20/21	7,134.88
EFT84892	16.07.2021	Marketforce	Advertising - Various	3,404.74
EFT84893	16.07.2021	Minshull Mechanical Repairs (ttf The Minshull Trust t/as)	Plant - GVM Upgrade Kit - GVM Certification All Parts & Materials	3,700.40
EFT84894	16.07.2021	Maslow Entertainment Pty Ltd	REAP - Movie Screening, Locked Down 15/06/21	330.00
EFT84895	16.07.2021	Mad Mal Industries (McKenzie Malcolm t/as)	TYS Edible Garden - Outdoor Work/Potting Bench incl. Supply & Install of Hose Reel & Other Details	1,960.00
EFT84896	16.07.2021	NBS Signmakers	Street Signs/Blades, Core Flute Signs with Eyelets	1,072.39
EFT84897	16.07.2021	NW Communications & IT Specialists	Staff Housing - Rectify Damaged Antenna Cable	164.20
EFT84898	16.07.2021	Norwest Craft Supplies	Libraries - Materials for School Holidays Youth activities	124.05
EFT84899	16.07.2021	Ngaarda Media Aboriginal Corporation	2020/2021 Biannual Community Grants Scheme - 20% Final Payment (Purchasing Equipment)	5,476.08
EFT84900	16.07.2021	NYFL Commercial Pty Ltd	TYBO 2020/2021 - Grant Recipient as per T&C of Policy DE-01 on completion	2,500.00
EFT84901	16.07.2021	Ixom Operations Pty Ltd (Orica)	WRP - 2x Rotacaster lift assist chlorine cylinder trolleys for 70kg chlorine gas cylinders, KLP - 920KG Chlorine Cylinder Charges	5,594.82
EFT84902	16.07.2021	OTR Tyres (TKPH Pty Ltd)	Plant Repairs - Various	597.30
EFT84903	16.07.2021	Hanson Construction Materials Pty Ltd	Oleander Place Wickham (front of primary school) - 70/14 Footpath mix 3 cubic meters - 16/06/21	1,395.35
EFT84904	16.07.2021	Pirtek	Plant Parts for Repairs	1,298.43
EFT84905	16.07.2021	The Paper Company of Australia Pty Ltd	Stock - A4 Paper 80gsm Pure White	977.63
EFT84906	16.07.2021	Paramount Pictures Australia	REAP Movie Screening - A Quiet Place (Part 1) 20/06/21	101.32
EFT84907	16.07.2021	Premier Workplace Solutions	Road Maintenance - 75mmH HD Thermoplastic Speed Hump 500mm Module Black	2,090.00
EFT84908	16.07.2021	Port Walcott Yacht Club (Inc)	Cancelled Payment	0.00

Chq/EFT	Date	Name	Description	Amount
EFT84909	16.07.2021	Preferred Training Networks Pty Ltd	Customer Service Training - Travel Cost 15/06/2021	173.51
EFT84910	16.07.2021	Perth Symphony Orchestra Limited	First Instalment - Music Development Program	11,000.00
EFT84911	16.07.2021	Prompt Contracting and Fencing Pty Ltd	Waste - Remove 92m of unwanted fencing & set of 12m gates Relocate Signs	3,850.00
EFT84912	16.07.2021	Powerlift Industries (Healestek Pty Ltd)	Drainage Maintenance - Hire of Hydro Excavation Truck - Millstream/Grant	2,821.50
EFT84913	16.07.2021	PTM Pilbara Traffic Management Pty Ltd	Traffic Management Plans & Services - Various	11,192.50
EFT84914	16.07.2021	Pilbara Windscreen Experts Pty Ltd	Plant Repairs - Various	1,122.00
EFT84915	16.07.2021	Karratha IT (Michael Pervu t/as)	Roebourne/Wickham SES - Microsoft365 Business Basic - 15 Users	2,503.15
EFT84916	16.07.2021	Repco Auto Parts (GPC Asia Pacific)	Stock - Distilled Water 20 ltr, Air Filters	110.55
EFT84917	16.07.2021	Roy Galvin & Co Pty Ltd (Galvins)	KLP - Supply of 20 UDO Soap Dish Chrome / Wall Cover Plates	1,616.56
EFT84918	16.07.2021	Red Dot Stores	WRF School Holiday Programs - 20x Bottles Cups & Tablecloths	91.00
EFT84919	16.07.2021	Red West Pty Ltd T/a Red Dog Tools	Fleet Equipment - 3/4 Dr Whl Bud Impact Socket 41 x 21mm	319.00
EFT84920	16.07.2021	Auto One Karratha (WC Auto Pty Ltd)	Minor Tools Replacement - K5092 Hex Key	475.20
EFT84921	16.07.2021	Richose Pty Ltd	Plant Parts for Repairs	90.16
EFT84922	16.07.2021	N Ralph	Refund - 40 Camping Fee (online payment taken twice in error)	48.00
EFT84923	16.07.2021	Statewide Bearings	Plant Parts for Repairs	640.80
EFT84924	16.07.2021	Kmart Karratha	YS & WRF - July School Holiday Program Supplies, CAA 2021 - Certificate Frames	443.50
EFT84925	16.07.2021	Sodexo	Monthly Rent - Staff Housing Wickham 16/07/2021 - 15/08/2021	1,303.57
EFT84926	16.07.2021	Pilbara Site Pics (TTF Bertling Family Trust)	FeNaCING 2021 - Retrieval of Images from archives and load to Dropbox	852.50
EFT84927	16.07.2021	Scope Business Imaging	Printing & Photocopying Charges - Various	805.20
EFT84928	16.07.2021	SAI Global Australia Pty Ltd	Standards - The Storage and Handling of Flammable and Combustible Liquids, Amusement Rides and Devices Specific Requirements	484.44
EFT84929	16.07.2021	T-Quip	Plant Parts for Repairs	255.90
EFT84930	16.07.2021	The Walt Disney Company Pty Ltd	REAP Movie Screening - Inside out Private screening for St Pauls Primary School	760.00
EFT84931	16.07.2021	Illion Tenderlink (Illion Australia Pty Ltd t/as)	Tender Advertising	172.70
EFT84932	16.07.2021	Scarboro Painting Services (The Trustee for Scarboro Painting Services)	Roebourne Artwork Paint Preparation project works - Claim #1	10,824.00
EFT84933	16.07.2021	Troy's Tyres 2 You	Plant Repairs - Various	1,144.00
EFT84934	16.07.2021	Technology One Limited	TechnologyOne OneCouncil SaaS AMS Implementation - June 2021	13,481.42
EFT84935	16.07.2021	The Last Great Hunt	REAP - 11% royalties on gross box office (Adventures of Alvin Sputnik)	306.90
EFT84936	16.07.2021	The Junction Co	Cancelled Payment	0.00
EFT84937	16.07.2021	Tambrey Developments Pty Ltd (atf Tambrey Village Trust 1)	Lease Payments and Outgoings July 2021 Indoor Play Centre	30,577.52
EFT84938	16.07.2021	Porter Consulting Engineers (TTF The Consulting Engineering Unit Trust)	Hancock Way Bulgarra - Subdivision Consultancy Services May 2021	3,846.26

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EFT84939	16.07.2021	Emerge Associates (TTF The Reef Family Trust t/as)	Dodd Park - Landscape Design, Cattrall Park - Final Detailed Design & Scope of Works, Dampier Dewitt Stage 3 Review & Amend Landscape Drawings	16,604.50
EFT84940	16.07.2021	Total Image Supplies Pty Ltd	IT - Canon Pf-04 Printhead	642.51
EFT84941	16.07.2021	Universal Pictures International Australasia Pty Ltd	REAP Movie Screening - The Conjuring 3: The devil made me do it 03/07/2021	629.55
EFT84942	16.07.2021	Karratha Timber & Building Supplies	General Hardware Items for Maintenance Works	1,158.36
EFT84943	16.07.2021	Roadshow Films Pty Ltd	REAP Movie Screenings (Various) June 2021	140.70
EFT84944	16.07.2021	Verve Fitness Equipment Pty Ltd	Freight for Fitness Equipment	1,154.00
EFT84945	16.07.2021	Westrac Equipment Pty Ltd	Plant Repairs - Various	2,595.45
EFT84946	16.07.2021	Woolworths Group Limited	TB - Term 2 Food & Supplies, REAP - Kiosk Supplies, Youth - Program Supplies, IPC - Café Supplies, NAIDOC Catering	2,246.86
EFT84947	16.07.2021	Western Diagnostic Pathology	Health & Safety - D&A Testing, June 2021	184.09
EFT84948	16.07.2021	WA Billboards	2021/2022 - FIDs System & Access Charge for Rapidsuitecloud at Kta Airport - July 2021	2,345.75
EFT84949	16.07.2021	West-Sure Group	KTA Airport Car Park Aps Audit - June 2021	1,068.34
EFT84950	16.07.2021	Wilde And Woollard (WA) (Merefield Wilde And Woollard Pty Ltd t/as)	Kevin Richards Memorial Oval - Concept Design Phase	3,712.50
EFT84951	16.07.2021	WGAWA Pty Ltd	Point Samson Fishing Platform Detailed Design - Services to 31/05/2021	33,394.68
EFT84952	16.07.2021	Karratha International Hotel (Ringthane Pty Ltd t/as)	Civic Events - Seniors & Centenarians Lunch 29/06/21	5,015.00
EFT84953	16.07.2021	Poinciana Nursery	P&G - Watering of New Vegetation, June 2021 (Various Locations)	23,395.34
EFT84954	16.07.2021	Dampier Plumbing & Gas (tff DPG Trust)	Nickol West Park - Repair Faulty Drink Fountain	132.00
EFT84955	16.07.2021	Handy Hands Pty Ltd	Fortescue Crescent Dampier - 10020m2 weed spraying, Bags of Super growth Fertiliser	5,615.94
EFT84956	16.07.2021	Kennards Hire Pty Limited	KTA Golf Course - Hire Of 1. 8t Excavator with Buckets and Trailer 24/06/21	355.08
EFT84957	16.07.2021	Point Parking Pty Ltd	KTA Airport - Parking Ground Transport Operations and Management - June 2021	2,749.53
EFT84958	16.07.2021	Reece Pty Ltd	Stock - Retic / Plumbing Parts, Various	40,777.10
EFT84959	16.07.2021	Shelf Cleaning Services	TYS & FBCC - Cleaning Services June 2021	9,066.31
EFT84960	16.07.2021	Wormald Australia Pty Ltd	Airport - Fire Panel Briefing / Training, Scheduled Maintenance on Fire Indicator Panels	1,657.56
EFT84961	16.07.2021	D Ananos	Partial Refund of KTVC Tour - 1 Unable to Attend due to NSW Travel Restrictions	75.00
EFT84962	16.07.2021	A Alexander	Refund Cleaverville Camping Permit - Campground Unsuitable for Clients	128.00
EFT84963	16.07.2021	L Anderson	Security Subsidy Scheme Reimb	184.80
EFT84964	16.07.2021	G Burgess	Security Subsidy Scheme Reimb	500.00
EFT84965	16.07.2021	K Blakers	40 Mile Camping Permit - Cancellation	48.00
EFT84966	16.07.2021	A Beeton	Security Subsidy Scheme Reimb	500.00
EFT84967	16.07.2021	K Boyce	Kta Library - Working w/ Children's Check Renewal	87.00
EFT84968	16.07.2021	G Bennett	Security Subsidy Scheme Reimb	399.97
EFT84969	16.07.2021	R Cohen	Security Subsidy Scheme Reimb	500.00
EFT84970	16.07.2021	W Dunn	Cleaverville Camping Permit - Cancellation	64.00

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EFT84971	16.07.2021	H Eaton	Reimb - Utilities as per Employment Contract	2,108.63
EFT84972	16.07.2021	C Erasmus	40 Mile Camping Permit Refund - Cancellation	64.00
EFT84973	16.07.2021	B Growden	Reimb - for purchase of AD&E tablecloths to protect tables	50.55
EFT84974	16.07.2021	R Hall	HR - Reimb for Meal Allowance from RWA Trip (Broome) - 16-18/06/21	232.00
EFT84975	16.07.2021	R Keiler	Refund for Client that Didn't Use the Overflow Site	30.00
EFT84976	16.07.2021	A & R McKay	40 Mile - Reimb as per Caretaker Agreement	87.42
EFT84977	16.07.2021	K McLeod	Reimbursement - Meet the Street	181.66
EFT84978	16.07.2021	E McDowell-Kickett	CCA - Judges Per Diem Payment	375.00
EFT84979	16.07.2021	J Newman	Security Subsidy Scheme Reimb	349.50
EFT84980	16.07.2021	Recreation Club Cricket Club	COVID - Community Assistance Payment	680.00
EFT84981	16.07.2021	C Richter	Refund - Cancellation of 2 x nights Cleaverville Camping	32.00
EFT84982	16.07.2021	L Raffel	Refund Guest Unable to Attend due to Perth Lockdown	240.00
EFT84983	16.07.2021	E Sherrington	Security Subsidy Scheme Reimb	500.00
EFT84984	16.07.2021	M Sexton	Lost Ticket Reimb - 23/11/2020	99.00
EFT84985	16.07.2021	A Theetarak	Security Subsidy Scheme Reimb	379.50
EFT84986	16.07.2021	C S Tan	Refund Local Discount of 20% - Claimed After Booking	85.00
EFT84987	16.07.2021	W Augustin & M Bussell	Reimbursements - Cleaverville Caretakers Termite & Ant Spray Fuel Gas Bottle	300.16
EFT84988	16.07.2021	J Walford	Reimb Patron overcharged for Artwork	30.00
EFT84989	16.07.2021	L Wahlsten	Refund 2 Camp spots at Cleaverville	64.00
EFT84990	16.07.2021	BSA Advanced Property Solutions (WA) Pty Ltd	Airport/KLP/REAP - June 2021 - Monthly Chiller / AC Maint, Scheduled Maint/Service of AC Units - Various Locations, WRP Bistro - Repair Reported Faults, Staff Housing - Replace AC Unit, TYS - Repair AC Unit, DCH - Repair BMS Fault	23,687.98
EFT84991	16.07.2021	R Fenny	KTVC - Red Dog Vet Soft Cover Books for Onsale	360.00
EFT84992	16.07.2021	The Golden Lampstand Pty Ltd t/as Grateful Remnants	Term 2 - Art Factory, 11 Week Art Workshops for Youth	4,152.50
EFT84993	16.07.2021	Helicopter Film Services Pty Ltd T/A Heli Spirit	KTVC Tours - June 2021	10,380.00
EFT84994	16.07.2021	Tracey Anne Heimberger t/as Tracey H Photography	KTVC Merchandise - June 2021	2.13
EFT84995	16.07.2021	Harrison Elissa (t/as Red Earth Soaps)	KTVC Merchandise - March 2021	19.14
EFT84996	16.07.2021	Integrity Coach Lines (Aust) Pty Ltd	KTVC Tours - June 2021	1,072.19
EFT84997	16.07.2021	Murujuga Aboriginal Corporation	KTVC Tours - March to May 2021	9,875.00
EFT84998	16.07.2021	Nyimari Pty Ltd t/as Ngurrangga Tours	KTVC Tours - April to June 2021	2,675.00
EFT84999	16.07.2021	Pilbara Dive and Tours (Natalie Callanan t/as)	KTVC Tours - June 2021	305.00
EFT85000	16.07.2021	Reef Seeker Charters (Tammy Louise Tennant t/as)	KTVC Tours - June 2021	6,700.00
EFT85001	16.07.2021	Cleanaway Pty Ltd	Waste Collections June 2021, Sweeping Services - June 2021, Bulk Recycling Collections, Remote Beaches Collections, Skip Bin Collections	191,949.87

Chq/EFT	Date	Name	Description	Amount
EFT85002	16.07.2021	Telstra Corporation Ltd	Telephone Usage Charges - Various	17,222.32
EFT85003	16.07.2021	Foxtel For Business	KLP/WRP - Business Premium Charges - July 2021	520.00
EFT85004	16.07.2021	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Electricity & Water Usage Charges - Various	16,978.85
EFT85005	16.07.2021	Horizon Power	Electricity Usage Charges - Various	21,396.46
EFT85006	16.07.2021	Horizon Power	Electricity Usage Charges - Various	138,450.09
EFT85007	16.07.2021	Water Corporation	Water Usage Charges - Various	30,218.24
EFT85008	16.07.2021	G Jeanes	Refund for Camping Permit - 40 Mile	32.00
EFT85009	16.07.2021	North West Tree Services	Post Cyclone Damien Tree Work Through Karratha Dampier Wickham Roebourne and Point Samson	42,349.85
EFT85010	16.07.2021	Pilbara 4WD Charters (Neil Corker)	KTVC Tours - June 2021	440.00
EFT85011	23.07.2021	MSS Security Pty Limited	RFT 35-18/19 Karratha Airport Security Screening and Front of House Services - June 2021	181,501.94
EFT85012	23.07.2021	Pilbara Building Company Pty Ltd	KLP - Oval Spectator Shade Structure Claim#2	173,690.37
EFT85013	23.07.2021	Brida Pty Ltd	WTS Labour Costs - June 2021, Eastern Corridor Sanitation Works - June 2021, Cleaverville Bollards Installation, Roebourne Entry Statements Prelim Works	137,448.01
EFT85014	23.07.2021	GBSC Yurra Pty Ltd	City Housing (9 Houses) Construction - Progress Claim 2	190,721.60
EFT85015	23.07.2021	Intent Building Contracting Pty Ltd	Staff Housing - 3x Wardrobe Replacement, Install Carpet/Underlay, KTVC - Roof Repairs, FBCC - Replace Steel Door Frame, KLP - Remove Collapsed Water Tank, Tambrey Pavilion - Concrete Slab around Electrical Pits	37,011.27
EFT85016	23.07.2021	Dampier Plumbing & Gas (tff DPG Trust)	WWTP - Install New Chlorine Lines Support Poles Isolation Valves & Channelling, Wickham SES - Repair Multiple Leaks, Pt Samson Foreshore - Repair Leaking Cistern, Ops Centre - Repair Water Leak, Pt Samson - Unblock Toilets, Kta Cemetery - Install Septic Tank Inspection Lid	14,688.45
EFT85017	23.07.2021	Winc Australia Pty Limited	Stationery Supplies - Various Departments	1,856.40
EFT85018	23.07.2021	Hathaways Lubricants	Stock - Lubricants (Various)	10,197.18
EFT85019	23.07.2021	Juluwarlu Group Aboriginal Corporation	July School Holidays - Naidoc	2,750.00
EFT85020	23.07.2021	LRW's Electrical & Northwest Honda (Lawmar Holdings P/L)	Stock - Lawnmower Blade Kit 2 x 21 Hi	17.00
EFT85021	23.07.2021	Midalia Steel (Infrabuild Trading Pty Ltd t/as)	KLP - New Group Fitness Room Equipment Storage Rack Materials	3,722.32
EFT85022	23.07.2021	Nor West Jockey Club Incorporated	Large Grant Scheme - 20% Final Payment Furniture Replacement Project	11,000.00
EFT85023	23.07.2021	Parry's Merchants	REAP Kiosk Restock	1,816.90
EFT85024	23.07.2021	St John Ambulance - Karratha	Stock - First Aid Supplies	261.41
EFT85025	23.07.2021	Letanika Pty Ltd T/as Signswest	WRP - Manufacture/install aluminium signage	1,695.87
EFT85026	23.07.2021	Sealanes (1985) Pty Ltd	REAP Merchandise - Cottonseed Oil 15 Litres	117.98
EFT85027	23.07.2021	United Party Hire (Wildwater Holdings Pty Ltd t/as)	NAIDOC Week Flag Raising - Equipment Hire Fees	902.00
EFT85028	23.07.2021	Karratha Timber & Building Supplies	General Hardware Items for Maintenance Works	517.58
EFT85029	23.07.2021	Westrac Equipment Pty Ltd	Plant Repairs - Various	1,006.82

Chq/EFT	Date	Name	Description	Amount
EFT85030	23.07.2021	Woolworths Group Limited	REAP - Kiosk Supplies, IPC - Café Items, Waste - Staff Kitchen Amenities, KLP - School Program Supplies	1,951.41
EFT85031	23.07.2021	WA Library Supplies (PIC Enterprises Pty Ltd)	Roeb Library - 1 x book trolley	483.00
EFT85032	23.07.2021	Yirramagardu Community Association	2020/2021 Biannual Community Grants - Progress Payments	7,425.00
EFT85033	23.07.2021	Yirra Yaakin Aboriginal Corporation	REAP - 2nd Payment - Ice Land A Hip H'opera 1 Performance 16/04/21 And Associated Program Workshops 12-14/04/21	7,588.41
EFT85034	23.07.2021	Atom Supply	Stock - Concrete Aggregate/Sand/Cement 20kg (premix), Bleach, Rakes, Star Pickets, Gloves, Wheelie Bin, Paint Brushes, Yield Aerosol Penetrating Agent, Staff - Rain Jackets	3,374.33
EFT85035	23.07.2021	J Blackwood & Son Pty Limited	Stock - Gloves Disposable, Electrical Tape, Cement Grey, Jerry Cans, Batteries, Spray'n'Mark, Uniforms	3,869.31
EFT85036	23.07.2021	Australian Airports Association Ltd	AAA National Conference 2021 Registration for Manager Airport	2,100.00
EFT85037	23.07.2021	Onyx Group WA Pty Ltd	Catering - Ordinary Council Meeting - Wednesday 30 June 2021	450.00
EFT85038	23.07.2021	ABCO Products	Stock - Enviroplus BioActive 2 Ply 300m Jumbo T/Tissue (CTN 8)	220.93
EFT85039	23.07.2021	Avdata Australia	Airport - Monthly Data Reporting Service Fees - May & June 2021	3,163.21
EFT85040	23.07.2021	Abv Leisure Consultancy Services	Karratha Country Club - Consultancy Services Concept Design & Business Case	15,466.00
EFT85041	23.07.2021	Aussport Scoreboards (Fuel 4 Business Pty Ltd t/as)	Ovals - FBC-300 Electronic Scoreboard (AFL & Cricket) w/ Handheld Remote Controller - Final Payment	12,837.00
EFT85042	23.07.2021	Fuzz Digital (Daniel Fowler)	REAF - Existing Show Trailer Logo Editing	99.00
EFT85043	23.07.2021	ATI Parts Australia	Plant Parts for Repairs	644.04
EFT85044	23.07.2021	Bunzl Ltd	Stock - Toilet Paper & Hand Towel Rolls	927.47
EFT85045	23.07.2021	Big Hart Inc	2020/2021 Biannual Community Grants - 20% Final Payment for Songs for Peace	6,566.48
EFT85046	23.07.2021	Braille Sign Supplies Pty Ltd	Nickol West Skate Park Toilet Block - Unisex Accessible Toilet RH - Custom Anodised Aluminium Braille Sign	183.07
EFT85047	23.07.2021	BB Landscaping WA Pty Ltd	Staff Housing - Reticulation Controller & Adjustment	236.50
EFT85048	23.07.2021	Bookeasy Pty Ltd	KTVC - Monthly Bookeasy Service Fee & Commissions - June 2021	1,015.08
EFT85049	23.07.2021	Sunstone Design (B.C.K & Co Pty Ltd t/as)	Staff Housing - Supply and Install Vertical Blinds	3,873.22
EFT85050	23.07.2021	Cherratta Lodge Pty Ltd	KLP - Laundering of Tablecloths	49.65
EFT85051	23.07.2021	Command IT Services	Security Alarm Monitoring Monthly - July 2021 (various sites)	198.00
EFT85052	23.07.2021	Comtec Data Pty Ltd	Kta Main Admin - Power Supply Upgrade/Replacement, replacement Batteries, WRP Bistro - Rectify Volume Controller	2,761.00
EFT85053	23.07.2021	WANO (Specialist Wholesalers Pty Ltd t/as)	Plant Parts for Repairs	1,629.61
EFT85054	23.07.2021	Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd	Animal Health Program - Various Services	1,193.40
EFT85055	23.07.2021	Diva Ministries (L M Ratana & M Strickland t/as)	One hour set at the HeART REAF 2021	200.00

Chq/EFT	Date	Name	Description	Amount
EFT85056	23.07.2021	Max & Claire Pty Ltd T/a Ergolink	KLP - Replacement Ergolink Drafting Chair Order	496.30
EFT85057	23.07.2021	Engineering Technology Consultants Trust	WAC - Technical Support to Ascertain the Electrical Load	2,356.75
EFT85058	23.07.2021	Euphorium Creative Pty Ltd	CAA 2021 - Fee for Children's Art Day and Cossack Public Programs	17,246.63
EFT85059	23.07.2021	Farinosi & Sons Pty Ltd	Roebourne SES - Fan Industrial Wall Mount 750mm and 30m 12mm Hose, Wick Back Beach - Irrigation Supplies	1,356.36
EFT85060	23.07.2021	Glidepath Australia Pty Ltd	Airport - Quarterly Electrical & Mechanical Inspections & Preventative Maint	13,062.50
EFT85061	23.07.2021	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight Charges - Various	199.09
EFT85062	23.07.2021	GHD Woodhead Architecture Pty Ltd	Roebourne Streetscape Master Plan - Stage Two - Community Engagement	15,856.28
EFT85063	23.07.2021	Hitachi Construction Machinery	Plant Parts for Repairs	176.69
EFT85064	23.07.2021	House of Tickets (KM Simonds & NJ Simonds)	IT (for REAP Box Office) - Boca Lemur Basic Printer 300dpi Path set to 2	2,860.00
EFT85065	23.07.2021	Hayes Sohan Ariel	NAIDOC 2021 Juluwarlu Projection Hire Costs	5,500.00
EFT85066	23.07.2021	Hillbrick Bicycles Pty Ltd & LJ Smith T/A Body-Bike Australia	KLP Spin bike replacement brakes	346.50
EFT85067	23.07.2021	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	General Hardware Items for Maintenance Works	714.25
EFT85068	23.07.2021	Karratha Signs	Kta Airport - DPE - Building Our Future Project Signage, CAA 2021 - Marketing Collateral Print	4,274.05
EFT85069	23.07.2021	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Parts for Repairs	248.05
EFT85070	23.07.2021	CFC Holdings Pty Ltd (t/as CEA JCB CEA DYNAPAC CEA Construction Equ	Stock - Filters (Various)	411.58
EFT85071	23.07.2021	Keyspot Services	Name Badges for position changes within Community Services Directorate	180.00
EFT85072	23.07.2021	Karratha Veterinary Hospital	Animal Health Program - Various Services	646.80
EFT85073	23.07.2021	Karratha Fluid Power	Plant Parts for Repairs	415.14
EFT85074	23.07.2021	Komatsu Australia Pty Ltd	Plant Parts for Repairs	2,379.60
EFT85075	23.07.2021	Sonic Healthplus Pty Ltd	HR - Serology for Staff	286.00
EFT85076	23.07.2021	Robe River Kuruma Aboriginal Corporation	50% upfront payment- Large Community Grant Scheme 2020/2021. Red Country Festival 2021	8,250.00
EFT85077	23.07.2021	Karratha Solar Power No 1 Pty Ltd	KTA Airport - Solar Power: June 2021	33,738.98
EFT85078	23.07.2021	Kate Turner Wellness (Kate Alexandra Turner t/as)	WRP's 8 Week Healthy Habits Reset Challenge - 4x Meal Plans 1x Personalised Meal Plan	350.00
EFT85079	23.07.2021	Karratha Central Apartments (Mansted Holdings Pty Ltd)	HR - Accommodation - Leadership Trainer	1,045.00
EFT85080	23.07.2021	Karma Life Yoga (TTF Karma Life Yoga Trust t/as)	TYBO Grant - 50% Final Payment	546.25
EFT85081	23.07.2021	Kosmic Sound (Dale Cleves Music Pty Ltd t/as)	Library - 4 x Acoustic Guitar Strings	85.80

Chq/EFT	Date	Name	Description	Amount
EFT85082	23.07.2021	Modern Teaching Aids Pty Ltd (MTA)	KTA Library - Egg Shakers in a Jar Magic Scarves	285.62
EFT85083	23.07.2021	MM Electrical Merchandising	Stock - Test Tag All States Except NSW Jul To Dec White	409.86
EFT85084	23.07.2021	Mandalay Technologies Pty Ltd	Annual Software Subscription - 1 July 2021 to 30 June 2022	34,713.04
EFT85085	23.07.2021	Mega Thing Pty Ltd	IT - Dymo Rhino 4200 Industrial Labelling Tool P1150	570.13
EFT85086	23.07.2021	NBS Signmakers	Street Signs - Manufacture & Supply CFNS Artwork Community Hub	131.78
EFT85087	23.07.2021	NW Communications & IT Specialists	Roebourne Library, KTVC & RAC - Alarm Monitoring June 2021	135.00
EFT85088	23.07.2021	NYFL Commercial Pty Ltd	2021 CAA - Venue Hire 1st July - 15th August 2021 - 1st instalment: 50% Deposit	14,850.00
EFT85089	23.07.2021	Nixon Studio Trust	Installation Costs - Final 50% Fee	25,300.00
EFT85090	23.07.2021	OTR Tyres (TKPH Pty Ltd)	Plant Repairs - Various	484.00
EFT85091	23.07.2021	Pilbara Motor Group - PMG	Plant Parts for Repairs	72.25
EFT85092	23.07.2021	Pilbara Copy Service	Printing & Photocopying Charges - Various	2,063.58
EFT85093	23.07.2021	Playtec Pty Ltd	IPC - UV Super Mini Ball Washing Machine	18,425.00
EFT85094	23.07.2021	Paramount Pictures Australia	REAP Movie Screening - A Quiet Place (Part 2) 25/06/2021	303.75
EFT85095	23.07.2021	Perth Symphony Orchestra Limited	First Instalment - Perth Symphony Orchestra Mini Mozart Performance Fee	9,900.00
EFT85096	23.07.2021	POS Plaza (tft Rastogi Family Trust)	IT Software Expenses - Cardpresso Software XXS	174.00
EFT85097	23.07.2021	Joseph John Penipe	REAP - Photography John Butler Event 27/06/2021	847.00
EFT85098	23.07.2021	Auto One Karratha (WC Auto Pty Ltd)	Plant Parts for Repairs	94.80
EFT85099	23.07.2021	Richose Pty Ltd	Plant Parts for Repairs	4,395.72
EFT85100	23.07.2021	Regal Cream Products Pty Ltd	REAP - Kiosk Restock	292.69
EFT85101	23.07.2021	Statewide Bearings	Plant Parts for Repairs	119.51
EFT85102	23.07.2021	Kmart Karratha	TYS - Term 3 Program Supplies, Socks for IPC, REAP Office - Kitchen Utensils	411.55
EFT85103	23.07.2021	Seaview Orthotics	Stock - Litter Picker (Ranger Max) x 5	259.98
EFT85104	23.07.2021	Spare Parts Puppet Theatre	REAP - The Little Prince Royalties 10% of gross box office	262.34
EFT85105	23.07.2021	Schneider Electric (Australia) Pty Ltd	Cancelled Payment	0.00
EFT85106	23.07.2021	Statewide Cleaning Supplies Pty Ltd	Stock - Toilet Paper Roll Dispenser S/S - Jumbo	632.87
EFT85107	23.07.2021	Southern Cross Austereo Pty Ltd	Advertising - Police Beat Radio Segment June 2021	1,320.00
EFT85108	23.07.2021	The Walt Disney Company Pty Ltd	REAP Movie Screening - Cruella screening July 2021	1,348.20
EFT85109	23.07.2021	Talis Consultants Pty Ltd T/a Talis Unit Trust	Fee for Millstream Road - Structural Design of Culvert Headwalls Wingwalls & Aprons - to 30/06/21	3,036.00
EFT85110	23.07.2021	Taylor Burrell Barnett (Toddville Prospecting Pty Ltd)	Dampier Structure Plan - Variation 03 Masterplan Staging	1,270.50
EFT85111	23.07.2021	Troy's Tyres 2 You	Plant Repairs - Various	1,024.00
EFT85112	23.07.2021	Transcore Pty Ltd	Bathgate Road - Traffic Study Engineering Services	2,200.00
EFT85113	23.07.2021	The Trustee for TD Unit Trust T/A Map Creative PL Headsox Flexible Hea	KTVC Merchandise - Headsox in a Variety of Prints & Patterns	1,919.50

Chq/EFT	Date	Name	Description	Amount
EFT85114	23.07.2021	The Junction Co	Delivery of Pilbara Public Art Development Program - 70% Final Payment	7,700.00
EFT85115	23.07.2021	GMG Nominees Pty Ltd (TTF GMG Service Trust t/as)	GP Familiarisation Trip Funding as per CR154749	1,000.00
EFT85116	23.07.2021	The Telecom Shop Pty Ltd	IT - Revolabs FLXUC500 USB Conference Phone	2,150.45
EFT85117	23.07.2021	Blue Hat Cleaning Services T/as Damel Cleaning Services	Airport - Environmental Clean 26/05/2021	402.40
EFT85118	23.07.2021	Poinciana Nursery	Stock - Chook Food	95.96
EFT85119	23.07.2021	Ausolar Pty Ltd	KLP Oval Storage Shed - Rectify Faulty Internal & External Lights, Staff Housing - Annual RCD Testing, REAP - Install Double GPO, WRP Bistro - Investigate Power Supply to Bin Compound and External Lighting, Kevin Richards Oval - Callout Light Token Box not working, Staff Housing - Various Electrical Repairs	15,298.71
EFT85120	23.07.2021	BSA Advanced Property Solutions (WA) Pty Ltd	WCH - Remove Not for Profit FCU's from Centralised Control, Repair Drink Fountain and Investigate BMS Controls	4,526.87
EFT85121	23.07.2021	CS Legal (The Pier Group Pty Ltd T/as)	Debt Recovery Costs for Rates	1,540.00
EFT85122	23.07.2021	Reece Pty Ltd	Stock - Retic / Plumbing Parts, Various	699.89
EFT85123	23.07.2021	Turf Guru Landscapes Pty Ltd	P&G - Day Hire Excavator 1-3 tonne - Nickol West Park 14/06/2021-17/06/21	2,420.00
EFT85124	23.07.2021	Turf Whisperer (Turf Life Pty Ltd t/as)	KTA Golf Course - Wet Loader Hire - Unplanned Works Assisting Contractors with Pump Installation	1,518.00
EFT85125	23.07.2021	Wormald Australia Pty Ltd	Kta Airport - Rectify Fire Panel System Fault, FBCC - Install new Heat detector	484.00
EFT85126	23.07.2021	Nancy Gillespie	KTVC Merchandise - June 2021	13.60
EFT85127	23.07.2021	The Golden Lampstand Pty Ltd T/as Grateful Remnants	KTVC Sales - June 2021	308.55
EFT85128	23.07.2021	Helen Gloggnier t/as Beachside Glass	KTVC Sales - June 2021	326.75
EFT85129	23.07.2021	S Henry	HR - TAFE Block - 23/05/21 - 04/06/21 - Meals & Public Transport	572.10
EFT85130	23.07.2021	Tracey Anne Heimberger t/as Tracey H Photography	KTVC Tours - 03/06/21	60.00
EFT85131	23.07.2021	Harrison Elissa (t/as Red Earth Soaps)	KTVC Sales - June 2021	114.84
EFT85132	23.07.2021	A & R McKay	Reimb - 40 Mile Caretaker Allowances Gas Hose and Fuel	122.22
EFT85133	23.07.2021	Nyimari Pty Ltd t/as Ngurrangga Tours	REAF 2021 - First Light on the Rock Tours for REAF 2021 (ticketing less 20% commission)	2,840.00
EFT85134	23.07.2021	L O'Donohoe	Refund - Lost Ticket Fee 07/07/2021	165.00
EFT85135	23.07.2021	Pilbara Dive and Tours (Natalie Callanan t/as)	KTVC Tours - April 2021	84.15
EFT85136	23.07.2021	Quilts by Robyn	KTVC Sales - June 2021	1,038.00
EFT85137	23.07.2021	L Rowland	HR - Building Surveyor Registration Fees	591.50
EFT85138	23.07.2021	R Smith	Refund - Cleaverville Camping Fees Cancellation	92.00
EFT85139	23.07.2021	Three Birds Homewares (Jessica Walford)	KTVC Sales - June 2021	155.55
EFT85140	23.07.2021	Cleanaway Pty Ltd	Karratha Airport - Waste Collection Services 4.5m3 skip bin - June 2021	1,091.20
EFT85141	23.07.2021	Telstra Corporation Ltd	Telephone Usage Charges - Various	336.74

Chq/EFT	Date	Name	Description	Amount
EFT85142	23.07.2021	Horizon Power	Electricity Usage Charges - Various	4,172.93
EFT85143	23.07.2021	Water Corporation	Water Usage Charges - Various	32,564.04
EFT85144	23.07.2021	Neverfail Springwater Ltd - WWTP	Airport WWTP - 15l Spring Water Bottles	49.25
EFT85145	23.07.2021	OneMusic Australia	REAP - 2021/2022 FY Music Licensing for All Council Sites	3,193.52
EFT85146	23.07.2021	Horizon Power	Cancelled Payment	0.00
EFT85147	23.07.2021	Horizon Power	Cancelled Payment	0.00
EFT85148	23.07.2021	Horizon Power	Electricity Usage Charges - Various	42,190.56
EFT85149	23.07.2021	Horizon Power	Electricity Usage Charges - Various	76,352.35
EFT85150	23.07.2021	Onyx Events - Onyx Group WA Pty Ltd	RFQ58-20/21 Event Management of FeNaCING Festival 2021	56,747.07
EFT85151	22.07.2021	City of Karratha	Payroll deductions	723.00
EFT85152	22.07.2021	City of Karratha - Social Club	Payroll deductions	1,650.00
EFT85153	22.07.2021	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT85154	22.07.2021	Australian Services Union (ASU/MEU Div)	Payroll deductions	362.60
EFT85155	22.07.2021	L Gan - (Mortgage Account)	Home Ownership Allowance	520.00
EFT85156	22.07.2021	C Gorman (Mortgage Account)	Home Ownership Allowance	400.00
EFT85157	22.07.2021	S Kot (Mortgage Account)	Home Ownership Allowance	870.00
EFT85158	22.07.2021	C King (Mortgage Account)	Home Ownership Allowance	200.00
EFT85159	22.07.2021	Maxxia Pty Ltd	Payroll deductions	59,542.10
EFT85160	22.07.2021	N Milligan - (Mortgage Account)	Home Ownership Allowance	479.64
EFT85161	22.07.2021	J Patel (Mortgage Account)	Home Ownership Allowance	300.00
EFT85162	22.07.2021	E Saral (Mortgage Account)	Home Ownership Allowance	400.00
EFT85163	22.07.2021	A Virkar (Mortgage Account)	Home Ownership Allowance	300.00
EFT85164	28.07.2021	Australian Taxation Office	Payroll deductions	291,656.00
EFT85165	28.07.2021	Child Support Agency	Payroll deductions	516.65
EFT85166	28.07.2021	G Bailey	Sitting Fee - July 2021	2,931.50
EFT85167	28.07.2021	E Smeathers	Sitting Fee - July 2021	2,931.50
EFT85168	28.07.2021	J Armstrong	Sitting Fee - July 2021	2,931.50
EFT85169	28.07.2021	M Bertling	Sitting Fee - July 2021	2,931.50
EFT85170	28.07.2021	G Harris	Sitting Fee - July 2021	2,931.50
EFT85171	28.07.2021	P Long	Sitting Fee - July 2021	11,730.75
EFT85172	28.07.2021	P Miller	Sitting Fee - July 2021	2,931.50
EFT85173	28.07.2021	K Nunn	Sitting Fee - July 2021	4,801.33
EFT85174	28.07.2021	D Scott	Sitting Fee - July 2021	2,931.50
EFT85175	28.07.2021	J Waterstrom Muller	Sitting Fee - July 2021	2,931.50
EFT85176	28.07.2021	Catherine Langmead	Refund - Artwork was a winner	1,700.00
78695	09.07.2021	Department of Transport	Dampier The Esplanade - Community Jetty Renewal - Jetty Number 1289 File Ref: LM1289	85.90
78696	23.07.2021	Department of Transport	Fleet Licensing - 21/22	46,472.85
78697	23.07.2021	City of Karratha	Replacement Roebourne Library Float	100.00
DD41057.1	06.07.2021	Bond Administrator	Staff Housing Security Bond	840.00
DD41085.1	07.07.2021	Aware Super (Formerly WA Super & First State Super)	Payroll deductions	91,629.76

Chq/EFT	Date	Name	Description	Amount
DD41085.10	07.07.2021	VicSuper	Superannuation contributions	241.82
DD41085.11	07.07.2021	100F Lifetrack Personal Superannuation	Superannuation contributions	1,464.16
DD41085.12	07.07.2021	Richka Superannuation Fund	Payroll deductions	646.48
DD41085.13	07.07.2021	HostPlus Superannuation	Payroll deductions	9,714.12
DD41085.14	07.07.2021	Local Government Superannuation- SYDNEY	Superannuation contributions	685.84
DD41085.15	07.07.2021	ANZ Smart Choice Super	Superannuation contributions	1,262.37
DD41085.16	07.07.2021	QSUPER	Superannuation contributions	557.54
DD41085.17	07.07.2021	AMIST SUPER (Australian Meat Industry Superannuation Trust)	Superannuation contributions	611.81
DD41085.18	07.07.2021	Prime Super	Superannuation contributions	450.40
DD41085.19	07.07.2021	MLC Wrap Super	Superannuation contributions	952.45
DD41085.2	07.07.2021	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	668.70
DD41085.20	07.07.2021	Commonwealth SuperSelect	Superannuation contributions	498.20
DD41085.21	07.07.2021	Care Super	Superannuation contributions	957.78
DD41085.22	07.07.2021	EQUIPSUPER	Payroll deductions	614.21
DD41085.23	07.07.2021	Superwrap Personal Super Plan	Superannuation contributions	1,250.21
DD41085.24	07.07.2021	Public Sector Superannuation Fund	Superannuation contributions	166.23
DD41085.25	07.07.2021	Cbus	Payroll deductions	2,560.90
DD41085.26	07.07.2021	BT Business Super	Superannuation contributions	485.49
DD41085.27	07.07.2021	Asgard Superannuation	Superannuation contributions	135.45
DD41085.28	07.07.2021	BT Panorama Superannuation	Payroll deductions	975.17
DD41085.29	07.07.2021	ING Direct Superannuation Fund	Superannuation contributions	878.94
DD41085.3	07.07.2021	AMP Flexible Lifetime Superannuation Fund	Payroll deductions	2,305.34
DD41085.30	07.07.2021	BT Funds Management	Superannuation contributions	798.76
DD41085.31	07.07.2021	BT Super for Life	Superannuation contributions	736.80
DD41085.32	07.07.2021	Unisuper	Superannuation contributions	581.64
DD41085.33	07.07.2021	Vision Super	Superannuation contributions	1,352.30
DD41085.34	07.07.2021	Netwealth Superannuation	Payroll deductions	1,606.27
DD41085.35	07.07.2021	Essential Super	Superannuation contributions	1,025.97
DD41085.36	07.07.2021	Media Superannuation	Superannuation contributions	532.24
DD41085.37	07.07.2021	MLC Super Fund	Superannuation contributions	1,467.99
DD41085.38	07.07.2021	Local Government Superannuation - BRISBANE	Superannuation contributions	435.26
DD41085.39	07.07.2021	Telstra Super Pty Ltd	Superannuation contributions	478.73
DD41085.4	07.07.2021	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll deductions	960.99
DD41085.40	07.07.2021	REI Superannuation	Superannuation contributions	470.81
DD41085.41	07.07.2021	Australian Ethical Retail Superannuation Fund	Payroll deductions	739.91
DD41085.42	07.07.2021	Sunsuper Pty Ltd	Payroll deductions	5,012.13
DD41085.43	07.07.2021	HUB24 Super Fund	Superannuation contributions	1,220.53
DD41085.44	07.07.2021	Australian Super	Payroll deductions	14,572.00
DD41085.45	07.07.2021	Hesta Superannuation	Superannuation contributions	4,194.74

Chq/EFT	Date	Name	Description	Amount
DD41085.46	07.07.2021	Macquarie Wrap Super Manager	Superannuation contributions	2,109.50
DD41085.5	07.07.2021	AMP Super Directions Fund	Superannuation contributions	874.54
DD41085.6	07.07.2021	J & S Pryor Super Fund	Superannuation contributions	227.89
DD41085.7	07.07.2021	Colonial First State Firstchoice Super	Superannuation contributions	1,508.94
DD41085.8	07.07.2021	Rest Superannuation	Payroll deductions	5,528.21
DD41085.9	07.07.2021	CBA Superannuation Savings Account	Payroll deductions	1,340.40
DD41165.1	07.07.2021	Aware Super (Formerly WA Super & First State Super)	Superannuation contributions	141.24
DD41167.1	07.07.2021	Aware Super (Formerly WA Super & First State Super)	Superannuation contributions	147.55
DD41253.1	21.07.2021	Aware Super (Formerly WA Super & First State Super)	Payroll deductions	91,010.27
DD41253.10	21.07.2021	CBA Superannuation Savings Account	Payroll deductions	1,379.57
DD41253.11	21.07.2021	VicSuper	Superannuation contributions	241.82
DD41253.12	21.07.2021	Richka Superannuation Fund	Payroll deductions	646.48
DD41253.13	21.07.2021	100F Lifetrack Personal Superannuation	Superannuation contributions	1,431.75
DD41253.14	21.07.2021	HostPlus Superannuation	Payroll deductions	10,265.87
DD41253.15	21.07.2021	Local Government Superannuation-SYDNEY	Superannuation contributions	685.84
DD41253.16	21.07.2021	ANZ Smart Choice Super	Superannuation contributions	1,296.39
DD41253.17	21.07.2021	QSUPER	Superannuation contributions	495.77
DD41253.18	21.07.2021	AMIST SUPER (Australian Meat Industry Superannuation Trust)	Superannuation contributions	634.56
DD41253.19	21.07.2021	Prime Super	Superannuation contributions	311.78
DD41253.2	21.07.2021	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	668.70
DD41253.20	21.07.2021	MLC Wrap Super	Superannuation contributions	952.45
DD41253.21	21.07.2021	Commonwealth SuperSelect	Superannuation contributions	946.46
DD41253.22	21.07.2021	Care Super	Superannuation contributions	956.30
DD41253.23	21.07.2021	Superwrap Personal Super Plan	Superannuation contributions	1,459.19
DD41253.24	21.07.2021	EQUIPSUPER	Payroll deductions	607.71
DD41253.25	21.07.2021	Public Sector Superannuation Fund	Superannuation contributions	166.23
DD41253.26	21.07.2021	Cbus	Payroll deductions	2,560.91
DD41253.27	21.07.2021	BT Business Super	Superannuation contributions	485.49
DD41253.28	21.07.2021	Asgard Superannuation	Superannuation contributions	23.06
DD41253.29	21.07.2021	BT Panorama Superannuation	Payroll deductions	906.53
DD41253.3	21.07.2021	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	2,185.61
DD41253.30	21.07.2021	Mercer Superannuation (Australia) Pty Ltd	Superannuation contributions	98.33
DD41253.31	21.07.2021	ING Direct Superannuation Fund	Superannuation contributions	979.14
DD41253.32	21.07.2021	BT Funds Management	Superannuation contributions	758.75

Chq/EFT	Date	Name	Description	Amount
DD41253.33	21.07.2021	BT Super for Life	Superannuation contributions	741.35
DD41253.34	21.07.2021	Netwealth Superannuation	Payroll deductions	1,606.27
DD41253.35	21.07.2021	Unisuper	Superannuation contributions	581.64
DD41253.36	21.07.2021	Vision Super	Superannuation contributions	1,332.65
DD41253.37	21.07.2021	Gold Diggers SMSF	Payroll deductions	1,010.30
DD41253.38	21.07.2021	Essential Super	Superannuation contributions	1,014.06
DD41253.39	21.07.2021	Media Superannuation	Superannuation contributions	551.84
DD41253.4	21.07.2021	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll deductions	960.99
DD41253.40	21.07.2021	MLC Super Fund	Superannuation contributions	1,522.50
DD41253.41	21.07.2021	Local Government Superannuation - BRISBANE	Superannuation contributions	435.26
DD41253.42	21.07.2021	Telstra Super Pty Ltd	Superannuation contributions	495.30
DD41253.43	21.07.2021	REI Superannuation	Superannuation contributions	470.81
DD41253.44	21.07.2021	Australian Ethical Retail Superannuation Fund	Payroll deductions	739.91
DD41253.45	21.07.2021	Sunsuper Pty Ltd	Payroll deductions	5,185.09
DD41253.46	21.07.2021	Twusuper	Superannuation contributions	143.71
DD41253.47	21.07.2021	HUB24 Super Fund	Superannuation contributions	1,406.27
DD41253.48	21.07.2021	Australian Super	Payroll deductions	14,653.39
DD41253.49	21.07.2021	Hesta Superannuation	Superannuation contributions	4,751.03
DD41253.5	21.07.2021	AMP Super Directions Fund	Superannuation contributions	756.50
DD41253.50	21.07.2021	Macquarie Wrap Super Manager	Payroll deductions	1,646.28
DD41253.6	21.07.2021	J & S Pryor Super Fund	Superannuation contributions	227.89
DD41253.7	21.07.2021	Colonial First State Firstchoice Super	Superannuation contributions	1,587.46
DD41253.8	21.07.2021	AMP Superleader	Superannuation contributions	93.28
DD41253.9	21.07.2021	Rest Superannuation	Payroll deductions	6,062.39

9,108,861.11**Credit Cards Payment Date 10/07/2021**

DD41206.1	11.06.2021	Informa	Registration Pilbara 2021 Conference	1,214.57
DD41206.1	18.06.2021	Coles Express Broome	Fuel for Director DS Car	5.31
DD41206.1	28.06.2021	Quay Perth	Accommodation for Director DSDS - Pilbara 2021 Conference	414.73
DD41206.1	28.06.2021	Transperth	Train Ticket to Pilbara 2021 Conference	3.20
DD41206.1	28.06.2021	Boom Coffee	Director Development Services - Meal Allowance	13.00
DD41206.1	28.06.2021	Westpac	Annual Credit Card Fee	65.00
DD41206.1	31.05.2021	Facebook	REAP - Advertising	41.20
DD41206.1	31.05.2021	Soundtrack Your Brand	REAP Foyer - Music Streaming	37.06
DD41206.1	10.06.2021	Soundtrack Your Brand	The Base - Music Streaming	37.06
DD41206.1	11.06.2021	Landgate	Certificate of Title Search - Anderson Road	26.70
DD41206.1	11.06.2021	Soundtrack Your Brand	REAP Roaming - Music Streaming	37.06
DD41206.1	16.06.2021	Mindbody	Fitness Subscription	125.00
DD41206.1	17.06.2021	Soundtrack Your Brand	REAP Theatre - Music Streaming	37.06
DD41206.1	17.06.2021	Mood Media	Music Program Rental Service June 2021	66.00
DD41206.1	7.06.2021	Fuel4Business	AusSport Wireless Antenna and Transmitter for Scoreboard	426.80
DD41206.1	7.06.2021	Westpac	Annual Credit Card Fee	65.00
DD41206.1	1.06.2021	Facebook Ireland Ltd	Ads Payment - FB Advertising (Library)	4.19
DD41206.1	8.06.2021	Microsoft-Billing Computer Software	Hosting Fee for Online Photo Library (OneDrive)	2.00
DD41206.1	10.06.2021	Optimal Workshop Ltd	Website Menu Testing Software	265.29

Chq/EFT	Date	Name	Description	Amount
DD41206.1	11.06.2021	Facebook Ireland Ltd	Ads Payment - FB Advertising (Library)	10.30
DD41206.1	20.06.2021	Campaign Monitor	Email Distribution Upgraded Plan	149.97
DD41206.1	23.06.2021	ISSUU	Monthly Subscription Exp 23.02.21 (Electronic Publishing Platform)	30.24
DD41206.1	23.06.2021	Westpac	Annual Credit Card Fee	65.00
DD41206.1	31.05.2021	Nimble Software Systems	Rostering Software Monthly Subscription 31.05-30.06.21 (REAP & Community Services)	386.40
DD41206.1	9.06.2021	Altronic Distributors	Wall plate Brush Cable for Meeting Room	93.16
DD41206.1	10.06.2021	Acquia	Monthly Website Cloud Storage	435.07
DD41206.1	13.06.2021	SafetyCulture	Monthly Software Subscription - Audit App	355.30
DD41206.1	24.06.2021	Kounta	Monthly Software Subscription POS Extended Library Software	420.00
DD41206.1	24.06.2021	Westpac	Annual Credit Card Fee	65.00
DD41206.1	2.06.2021	Horizon Power	Power Bill - Staff Housing currently vacant	604.97
DD41206.1	2.06.2021	Water Corporation	Utilities as per Employment Contract Mgr Comm Fac	143.26
DD41206.1	2.06.2021	Water Corporation	Utilities as per Employment Contract Mgr A&C 02.02.21-30.03.21	136.40
DD41206.1	2.06.2021	Karratha Central Health	Hip. Groin Ultrasound - Workers Compensation Claim	180.00
DD41206.1	2.06.2021	Heng Super One Pty Ltd	11 Nights' Accommodation for Apprentice 15-26.08.2021	1,457.54
DD41206.1	2.06.2021	Coles	Catering for Roebourne Careers Expo	20.00
DD41206.1	9.06.2021	Horizon Power	Utilities as per Employment Contract Mgr City Growth 22.04.21-19.05.21	214.13
DD41206.1	9.06.2021	Horizon Power	Utilities as per Employment Contract Mgr FS/CFO 18.03.21-19.05.21	494.72
DD41206.1	9.06.2021	Water Corporation	Utilities as per Employment Contract Mgr FS/CFO 16.05.21-18.05.21	526.01
DD41206.1	9.06.2021	Water Corporation	Utilities as per Employment Contract Mgr City Growth 21.04.21-18.05.21	81.11
DD41206.1	9.06.2021	Water Corporation	Water Bill for Staff Housing currently vacant	476.04
DD41206.1	9.06.2021	Water Corporation	Water Bill for Staff Housing currently vacant	325.79
DD41206.1	14.06.2021	Pharmacy Help	Medication - Workers Comp	33.40
DD41206.1	16.06.2021	Water Corporation	Utilities as per Employment Contract Mgr City Svcs 23.03.21-24.05.21	149.79
DD41206.1	16.06.2021	Water Corporation	Utilities as per Employment Contract Director Corporate Svcs 23.03.21-24.05.21	84.79
DD41206.1	16.06.2021	Water Corporation	Utilities as per Employment Contract Director SP&I 22.03.21-24.05.21	304.58
DD41206.1	17.06.2021	AHRI	Membership Fee for Director Corporate Services	396.00
DD41206.1	17.06.2021	Booking.com	20 Nights' Accommodation - Training (Apprentice) in Perth 18.07.21-07.08.21	3,411.82
DD41206.1	21.06.2021	Horizon Power	Utilities as per Employment Contract Director SP&I 27.03.21-28.05.21	20.29
DD41206.1	24.06.2021	Horizon Power	Utilities as per Employment Contract Mgr Infr Svcs 06.04.21-03.06.21	307.09
DD41206.1	24.06.2021	Horizon Power	Utilities as per Employment Contract Mgr City Svcs 02.04.21-01.06.21	146.98
DD41206.1	24.06.2021	Horizon Power	Utilities as per Employment Contract Director Corp Svcs 02.04.21-01.06.21	235.36
DD41206.1	24.06.2021	Water Corporation	Utilities as per Employment Contract Mgr Information Svcs 16.03.21-18.05.21	164.01
DD41206.1	24.06.2021	Water Corporation	Utilities as per Employment Contract Mgr Infr Svcs 30.03.21-30.05.21	62.67
DD41206.1	24.06.2021	Water Corporation	Utilities as per Employment Contract Mgr Marketing & Comms 19.04.21-01.06.21	103.22
DD41206.1	24.06.2021	Water Corporation	Utilities as per Employment Contract Mgr A&C 30.03.21-01.06.21	265.84

Chq/EFT	Date	Name	Description	Amount
DD41206.1	25.06.2021	Water Corporation	Utilities as per Employment Contract Mgr Infr Proj 23.03.21-24.05.21	497.31
DD41206.1	28.06.2021	Westpac	Annual Credit Card Fee	65.00
DD41206.1	9.06.2021	Horizon Power	Utilities as per Employment Contract Mgr FS/CFO 18.03.21-19.05.21	-75.59
DD41206.1	30.05.2021	Puma South Hedland	Diesel for Director Corp Servs Car	115.60
DD41206.1	2.06.2021	Virgin	Airfare Credit Card Payment Surcharge - Director Corp Servs	3.30
DD41206.1	2.06.2021	Virgin	Airfare for Director Corp Servs - Meetings in Perth	325.00
DD41206.1	10.06.2021	Blanche Bar	Pilbara Council Executive Dinner	970.20
DD41206.1	22.06.2021	Quay Hospitality	Meal Allowance Director Corp Servs - Conference in Perth	45.00
DD41206.1	23.06.2021	The Lucky Shag	Meal Allowance Director Corp Servs - Conference in Perth	42.50
DD41206.1	23.06.2021	Community at Quay	Meal Allowance Director Corp Servs - Conference in Perth	26.10
DD41206.1	24.06.2021	Community at Quay	Meal Allowance Director Corp Servs - Conference in Perth	21.10
DD41206.1	24.06.2021	Community at Quay	Meal Allowance Director Corp Servs - Conference in Perth	65.00
DD41206.1	24.06.2021	Swan Plastics	Airside Vehicle Permit Pouches	93.50
DD41206.1	24.06.2021	Big Poppas Pizza	Catering - Staff Leaving Council	75.00
DD41206.1	24.06.2021	Westpac	Annual Credit Card Fee	65.00
DD41206.1	31.05.2021	Virgin Airlines	Credit Card Fee for Flight - Mayor Attending State Council Meeting 02.06.21	6.65
DD41206.1	31.05.2021	Virgin Airlines	Flight - Mayor Attending State Council Meeting 02.06.21	649.00
DD41206.1	9.06.2021	Aliment (WA)	Meal Allowance - CEO Attending Meetings in Perth 8-9.06.21	14.70
DD41206.1	10.06.2021	SSP Australia Airport	Meal Allowance - CEO Attending Meetings in Perth 8-9.06.21	16.50
DD41206.1	10.06.2021	Town of Cambridge	Parking - CEO Attending Meetings in Perth 8-9.06.21	5.80
DD41206.1	10.06.2021	Town of Cambridge	Parking for CEO Attending Meetings in Perth 8-9.06.21	4.80
DD41206.1	25.06.2021	The Ritz Carlton	Coffee for Meeting with NAIF - CEO Meetings in Perth 23-24.06.21	11.17
DD41206.1	25.06.2021	Westpac	Annual Credit Card Fee	65.00
DD41206.1	25.06.2021	The Lucky Shag	Meal Allowance - CEO Attending Meetings in Perth 23-24.06.21	32.00
DD41206.1	31.05.2021	Virgin Airlines	Flight - Mayor Attending State Council Meeting 02.06.21	169.99
DD41206.1	2.06.2021	Virgin Airlines	Credit Card Fee - Flight for CEO Attending State Council Meeting 8-9.06.21	2.73
DD41206.1	2.06.2021	Virgin Airlines	Flight for CEO Attending State Council Meeting 8-9.06.21	269.01
DD41206.1	4.06.2021	SQ Bud N Bee Ocean	Condolence Flowers - Former Councillor	90.00
DD41206.1	4.06.2021	SQ Bud N Bee Ocean	Condolence Flowers - Former Councillor	10.00
DD41206.1	11.06.2021	Informa PLC	Registration - Mayor Attending Pilbara Summit 2021 23-24.06.21	1,214.57
DD41206.1	11.06.2021	Qantas	Flight - CEO Attending Meetings in Perth 8-9.06.21	422.18
DD41206.1	14.06.2021	Bushlolly	Coffee - Pilbara Executive Group	88.00
DD41206.1	16.06.2021	Qantas	Flights - CEO Attending Pilbara Summit 2021 23-24.06.21	798.11
DD41206.1	16.06.2021	Qantas	Flight - Mayor Attending Pilbara Summit 2021 23-24.06.21	657.58

Chq/EFT	Date	Name	Description	Amount
DD41206.1	16.06.2021	Mangrove Resort	Accommodation - Mayor Attending RCAWA Meeting Broome 16-18.06.21	262.89
DD41206.1	16.06.2021	Aviair	Refund of Flight	-472.00
DD41206.1	22.06.2021	Mangrove Resort	Accommodation - Director DS Attending RCAWA Meeting in Broome 16-18.06.21	525.77
DD41206.1	25.06.2021	WA News Digital	Monthly Digital Subscription for the Western Australia Newspaper - June 21	28.00
DD41206.1	25.06.2021	Qantas	Flight - CEO Attending Meetings in Perth 7-9.07.21	472.69
DD41206.1	28.06.2021	Quay	Accommodation & Meal Allowance - CEO Attending Pilbara Summit 2021	164.16
DD41206.1	28.06.2021	Westpac	Annual Credit Card Fee	65.00
DD41206.1	8.06.2021	Kmart	Stationery for Office	7.00
DD41206.1	8.06.2021	Westpac	Annual Credit Card Fee	65.00
DD41206.1	22.06.2021	Alfred's Pizza	Dinner Meal Expense - Pilbara Conference 2021 Perth	24.00
DD41206.1	23.06.2021	The Lucky Shag	Dinner Meal Expense - Pilbara Conference 2021 Perth	35.00
DD41206.1	23.06.2021	Community at Quay	Breakfast Meal Expense - Pilbara Conference 2021 Perth	4.50
DD41206.1	24.06.2021	Quay Perth Hotel	Breakfast Meal Expense - Conference Pilbara 2021 Perth	4.50
DD41206.1	24.06.2021	Print Hall	Dinner Meal Expense for 3 x Executive - Conference Pilbara 2021 Perth	137.16
DD41206.1	24.06.2021	Community at Quay	Breakfast Meal Expense - Conference Pilbara 2021 Perth	25.50
DD41206.1	25.06.2021	SSP Australia Airport	Lunch Meal Expense - Conference Pilbara 2021 Perth	10.59
DD41206.1	25.06.2021	Community at Quay	Breakfast Meal Expense - Conference Pilbara 2021 Perth	4.50
DD41206.1	28.06.2021	Westpac	Annual Credit Card Fee	65.00
DD41206.1	3.06.2021	Kmart	Farewell Gift - Staff Leaving Council	100.00
DD41206.1	9.06.2021	BK8 Outfitters	Farewell Gift - Staff Leaving Council	100.00
DD41206.1	10.06.2021	Informa Australia	Registration - Pilbara 2021 Summit Perth	1,214.57
DD41206.1	10.06.2021	Agoda	Accommodation - Pilbara 2021 Summit Perth	185.21
DD41206.1	15.06.2021	Kmart	Stationery	6.00
DD41206.1	15.06.2021	Bunnings	Farewell Gift - Staff Leaving Council	200.00
DD41206.1	18.06.2021	Horizon Power	Electricity Usage 09.04.21 - 26.05.21 Vacant Council Property	1,041.41
DD41206.1	22.06.2021	Engineers Australia	Breakfast Meeting Registration Technical Services Coordinator	25.00
DD41206.1	22.06.2021	Engineers Australia	Breakfast Meeting Registration Senior Engineering Tech Officer	25.00
DD41206.1	24.06.2021	Department of Transport	Insurance Policy Renewal - Waste Leading Hand	26.80
DD41206.1	25.06.2021	Kmart	Part Farewell Staff Leaving Council	13.50
DD41206.1	25.06.2021	Quay Perth Hotel	Accommodation Director SP&I - Pilbara 2021 Summit Perth	408.00
DD41206.1	28.06.2021	Westpac	Annual Credit Card Fee	65.00
DD41206.1	14.06.2021	Agoda	Refund of Accommodation Costs Mgr Infr Servs	-377.20
DD41206.1	28.06.2021	Westpac	Annual Credit Card Fee	65.00
DD41206.1	9.06.2021	Karratha Airport Parking	Perth Trip with CEO - Lot 7020 Development Presentation	34.00
DD41206.1	10.06.2021	Ailment Perth	Coffees for Perth Trip - Lot 7020 Presentation	13.50
DD41206.1	10.06.2021	SSP Australia Perth	Lunch Perth Trip - Lot 7020 Presentation	15.54
DD41206.1	24.06.2021	Grill'd Perth	Dinner with Director Development Services - Pilbara Conference	61.49
DD41206.1	25.06.2021	The Lucky Shag Perth	Dinner - Pilbara Conference	36.00

Chq/EFT	Date	Name	Description	Amount
DD41206.1	25.06.2021	Community at Quay Perth	Dinner - Pilbara Conference	32.00
DD41206.1	25.06.2021	Transperth	Train Ticket - Travel to Attend Meetings in Perth	5.80
DD41206.1	25.06.2021	Transperth	Train Ticket - Travel to Attend Meetings in Perth	5.80
DD41206.1	25.06.2021	Hyllin Perth	Lunch - Meetings in Perth 25.06.21	24.00
DD41206.1	28.06.2021	The Lucky Shag Perth	Dinner 24.06.21 - Pilbara Conference	42.00
DD41206.1	28.06.2021	Community at Quay Perth	Breakfast on 23.06.21 - Pilbara Conference	32.00
DD41206.1	28.06.2021	Community at Quay Perth	Breakfast on 25.06.21 - Meetings in Perth	32.00
DD41206.1	24.06.2021	Grill'd Perth	Dinner with Director Development Services - Pilbara Conference GST Free Items	7.01
DD41206.1	24.06.2021	Westpac	Annual Credit Card Fee	65.00
DD41206.1	7.06.2021	Informa Connect	Pilbara Summit Conference 23-24.06.2021 for Director Corp Srvs	1,214.57
DD41206.1	22.06.2021	Virgin	Airfare Credit Card Payment Surcharge - Mgr Marketing & Comms	8.01
DD41206.1	22.06.2021	Virgin	Airfare for Mgr Marketing & Comms - Meetings in Perth	788.00
DD41206.1	22.06.2021	Quay Perth Hotel	Accommodation for Director Corp Srvs - Pilbara Summit 2021	408.00
DD41206.1	28.06.2021	Qantas	Airfare for Director Corp Srvs - Meetings in Perth 01.07.21	472.69
DD41206.1	28.06.2021	Qantas	Airfare for Mgr HR - Meetings in Perth 01.07.21	472.69
DD41206.1	28.06.2021	Westpac	Annual Credit Card Fee	65.00
DD41206.1	11.06.2021	Informa Connect	Pilbara Summit Conference 23-24.06.21	1,214.57
DD41206.1	14.06.2021	Virgin Australia	Flights Director Comm 27.06.21 (Flight Cancelled Sent to Travel Bank)	325.00
DD41206.1	14.06.2021	Virgin Australia	Flights Director Comm 27.06.21 (Credit Card Surcharge)	3.30
DD41206.1	14.06.2021	Qantas Australia	Flights Director Comm 22.06.21 - Pilbara 2021 Conference	422.18
DD41206.1	16.06.2021	Qantas Australia	Flights - Director Comm 27.06.21	422.18
DD41206.1	28.06.2021	Helen Norton	Gift Voucher Staff leaving Council	200.00
DD41206.1	28.06.2021	Quay Perth Hotel	Accommodation Director Comm 22-25.06.21 - Pilbara Conference	609.90
DD41206.1	28.06.2021	Quay Perth Hotel	Accommodation Director Comm 22-25.06.21 - Pilbara Conference - Refund of Overcharge	-201.91
DD41206.1	28.06.2021	Westpac	Annual Credit Card Fee	65.00
DD41206.1	28.06.2021	Westpac	Annual Credit Card Fee	65.00

33,592.16**Payroll**

08.07.2021	City of Karratha	Payroll F/N Ending: 07/07/2021	900,545.63
15.07.2021	City of Karratha	Termination Pay	6,224.33
15.07.2021	City of Karratha	Termination Pay	3,640.07
22.07.2021	City of Karratha	Payroll F/N Ending: 21/07/2021	845,263.50

1,755,673.53**Total Payments: 10,898,126.80**

10.3 KEY PERFORMANCE MEASURES 2020-21

File No:	CM.89
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Manager Governance & Organisational Strategy
Date of Report:	9 August 2021
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil





PURPOSE

To provide Council with an update on performance against the Operational Plan 2020-21 for Quarter 4 (April 2021 – June 2021) and the full year 2020-21.

BACKGROUND




There are four strategic themes in the Strategic Community Plan 2020-2031, which are delivered through 151 Programs and Services outlined in the Corporate Business Plan. These are in turn delivered through 280 ongoing projects and actions, which are measured by 90 performance measures that are introduced at periodic intervals throughout the year as certain triggers are reached.

Each theme outlines a set of programs delivered through a number of projects and services as follows:

Strategic Theme	Programs & Services	Projects & Actions	Performance Measures
 Our Community	55	143	35
 Our Economy	19	34	11
 Our Natural & Built Environment	37	45	11
 Our Leadership	40	58	33
TOTAL	151	280	90

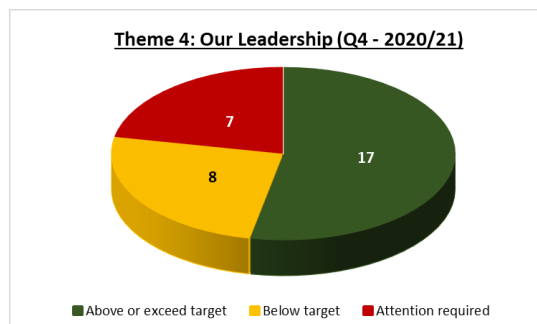
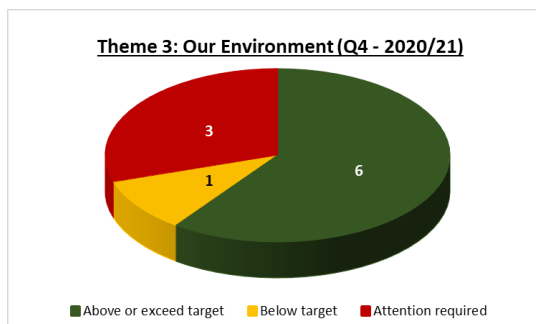
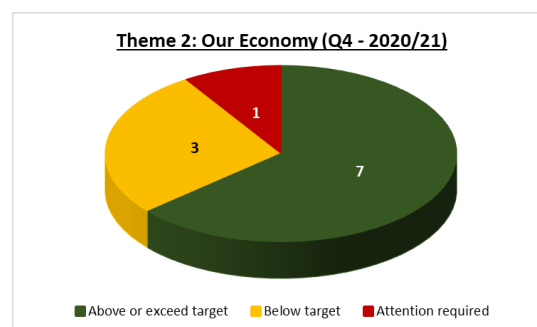
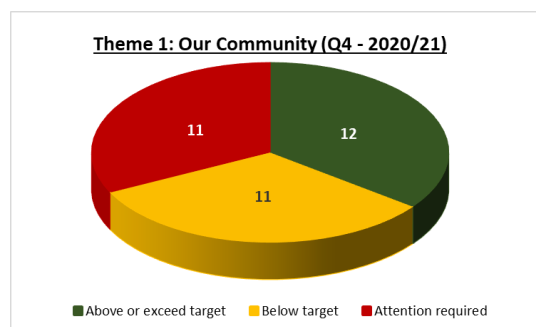
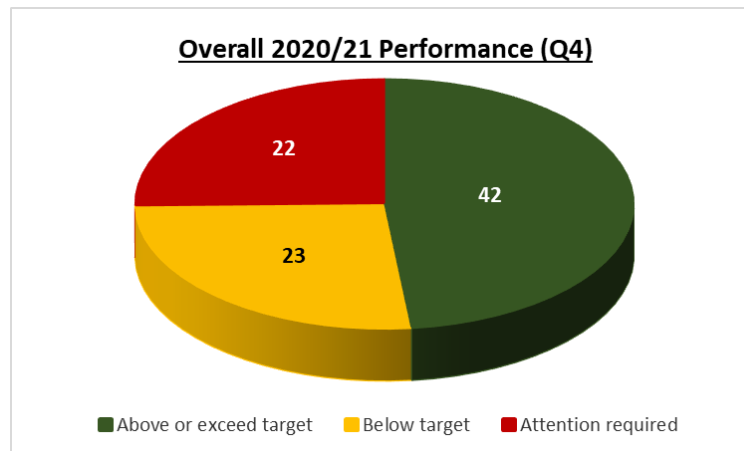
One of the processes supporting the Integrated Strategic Planning (ISP) Framework is quarterly reporting against the performance measures to monitor performance and respond to changing priorities.

A snapshot of the overall performance during Quarter 4 and for the year is included in this report. It uses a traffic light system to represent the following benchmarks:

	Attention Required	Below the lower tolerance applied to the KPI.
	Within Tolerance	Between the target and lower tolerance applied to the KPI.
	On Target	Either on or above target.

Quarter 4 Performance Measures

Out of a total 90 performance measures, 87 are measured this quarter. The results for Quarter 4 are indicated below:



There is a higher number of 'attention required' in Quarter 4 as this quarter includes measures from the Community Survey. In several instances, the 2021 result marginally missed the target hence marked as attention required.

'On Target' or 'Within Tolerance' outcomes for Q4

65 (74.7%) of the Quarter 4 performance measures exceeded the target or were within tolerance levels, including:

Measure	Q4 Target	Q4 Actual	Previous Outcome	Comments
1.a.1.7.a Attendances at KLP, Wickham and Roebourne Aquatic Facilities	113,700	132,433	159,040	Strong numbers above target that were boosted by the reopening of the Wickham Pool in May.
1.c.1.3.a Attendance for Better Beginnings Programs (Library)	1,300	2,018	1,652	Programming for children continues to attract high attendances for Story Time and Rhyme Time. 227 Green Bags

Measure	Q4 Target	Q4 Actual	Previous Outcome	Comments
				were delivered to kindy students in this period.
1.c.1.3.d Library Visitations	28,110	29,656	28,051	Attendances were high for April school holidays. All sites have had an increase in visitations from amongst tourists and job seekers. Strong attendances also recorded at the Ganalili Centre and Wickham.
2.a.2.2.a Tourist visitations to KTVC	10,200	21,413	10,293	Visitations up due to state wide tourism campaigns to “Wander out Yonder” and support regional tourism.
2.b.1.2.a Percentage of City expenditure with local businesses	50%	57%	65%	City continues to support local suppliers with \$10.7M paid this past quarter. \$1.8M of this was spent on Bayley Avenue upgrades.
2.c.1.1.a Supply of undeveloped residential land available for subdivision	300Ha	346.4Ha	346.8Ha	Increased supply reflects Mulataga clearance and the old Wickham hospital site. This supply will reduce as the Nickol properties in Boyd, Pelusey and Mayo as well as Hancock Way are developed in late 2021.
3.c.2.3.a Percentage of green waste diverted from landfill	95%	100%	100%	All clean green waste is diverted. 500t is being used on a green waste composting trial.
3.c.2.3.b Percentage of residential waste diverted from landfill	40%	45.1%	43.0%	1,224t of residential waste was received and 553t was diverted from landfill with a greater reallocation to the Tip Shop and the introduction of the Household Hazardous Waste Program.
3.c.2.3.c Percentage of scrap metal diverted from landfill	70%	100%	100%	1,084t was removed from the site by Commercial Recyclers.
3.c.2.3.d Percentage of e-waste diverted from landfill	70%	100%	100%	26t of e-waste recycled through Techcollect.
4.a.2.5.a Incoming correspondence entered into Synergysoft within 24 hours of receipt	95%	100%	100%	All inward correspondence processed within 24 hours of receipt.
4.b.1.1.a Overdue procedures are continually reviewed	10%	5.1%	6.7%	30 of 589 processes were overdue for review. Only 16.7% of processes are in excess of 6 months.
4.c.1.4.a Debt recovery within terms of trade	85%	88.7%	86.2%	Effective collections process has ensured that only \$1.3M remains outstanding of \$11.6M due within the quarter.

‘Attention Required’ outcomes for Q4

22 (25.3%) of the Quarter 4 performance measures require attention. The table below highlights the areas of attention:

Theme	Program / Service	Measure	Shortfall in Performance	Comments/Corrective Action
Our Community – Diverse and Balanced	1.a.1.1 Civil infrastructure works construction and maintenance	1.a.1.1.a Maintain or improve a positive gap between performance and importance in the Annual Community Survey for Footpaths and Cycleways	Target: 3 Q4 Outcome: 0.8 <i>2020 Outcome: 1.8</i>	Footpaths and cycleways are upgraded based on a series of assessment criteria. The lower rated areas from Point Samson, Roebourne and Wickham will receive upgrades scheduled in future years.
	1.a.1.2 Parks and Gardens Maintenance	1.a.1.2.b Maintain or improve a positive gap between performance and importance in the Annual Community Survey for Streetscapes	Target: 1 Q4 Outcome: -2.2 <i>2020 Outcome: -0.9</i>	Worst performing areas in this category were Point Samson and Roebourne. Additional funding is allocated in 21/22 for streetscapes and verges. Also increased levels of service for some contracted works.
	1.a.1.7 Community Facility Management	1.a.1.7.b Maintain or improve a positive gap between performance and importance in the Annual Community Survey for Karratha Leisureplex	Target: 12 Q4 Outcome: 4.8 <i>2020 Outcome: 5.3</i>	Planned upgrades will likely improve the rating for this facility.
		1.a.1.7.c Maintain or improve a positive gap between performance and importance in the Annual Community Survey for Wickham Recreation Precinct	Target: 14 Q4 Outcome: 5.4 <i>2020 Outcome: 8.9</i>	Recent upgrades are expected to improve the rating for this facility.
	1.c.1.3 Library Services	1.c.1.3.e Maintain or improve a positive gap between performance and importance in the Annual Community Survey for History and Heritage	Target: 6 Q4 Outcome: 2.8 <i>2020 Outcome: 5.6</i>	Work may be required to ensure greater awareness of what history and heritage services the City provides.
	1.c.2.2 Airport Facility Management	1.c.2.2.a Number of RPT passengers using Karratha Airport Terminal (includes domestic and international travel)	Target: 450,000 Q4 Outcome: 411,525	RPT services and passenger numbers down due to COVID-19. A gradual increase in flights has seen a gradual increase in passenger numbers and a slow return to full capacity by airlines.
	1.d.1.1. Arts Development and Events Programs	1.d.1.1.a Maintain or improve a positive gap between performance and importance in the Annual Community Survey for Culture and Community Events	Target: 3 Q4 Outcome: -4.2 <i>2020 Outcome: 1.7</i>	A greater dissatisfaction was noted amongst women and in Point Samson, Roebourne and Wickham where cultural and events activities were less visible. A demand exists for more activities/events for families and children rather than just for adults. Part of the reason for the lower score would be legacy issues associated with

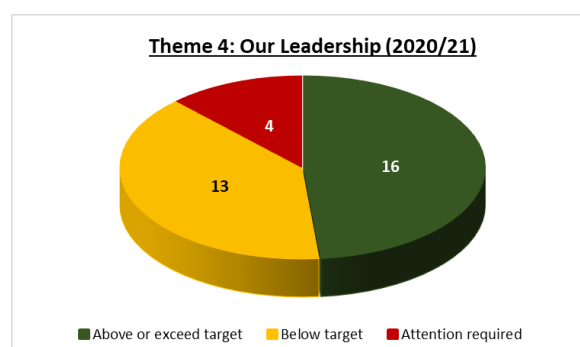
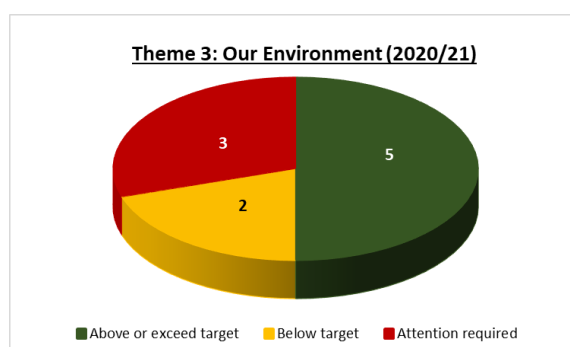
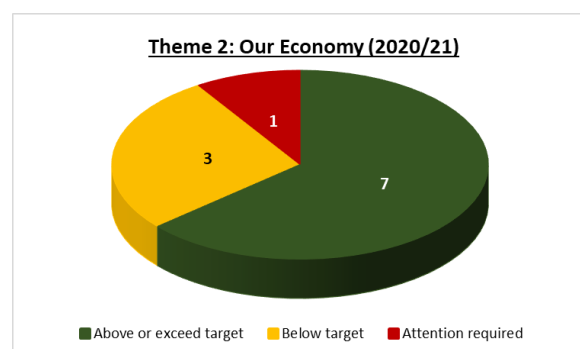
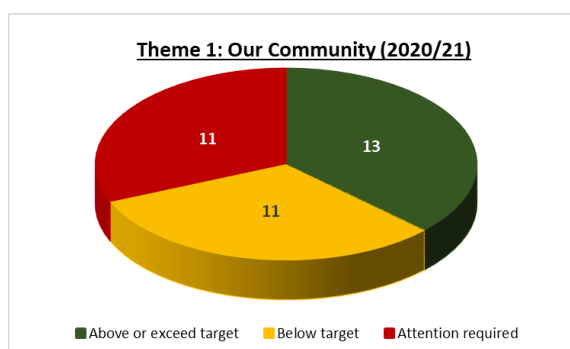
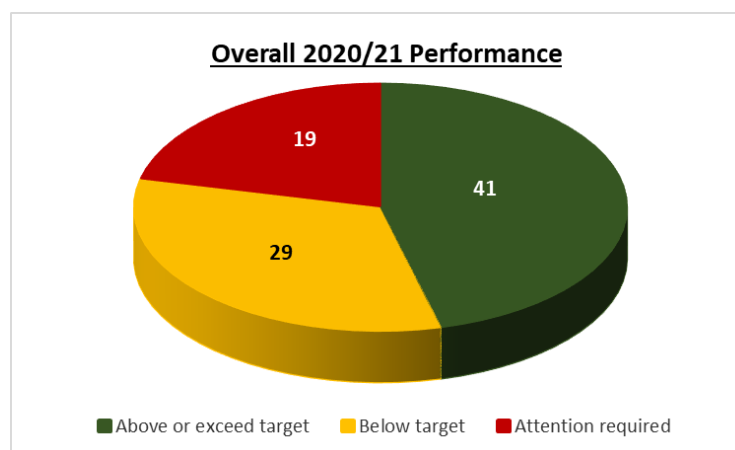
Theme	Program / Service	Measure	Shortfall in Performance	Comments/Corrective Action
				Covid-19 and the difficulty of initiating events in the regions because of uncertainty of state lockdowns, insurances for event operators, etc. Advanced planning now in place for the 21/22 season.
	1.d.1.2 Planning Services	1.d.1.2.a Percentage of properties inspected that are compliant with their planning conditions	Target: 80% Q4 Outcome: 54%	Achieving compliance is an ongoing process. Properties that still have conditions that remain unresolved will continue to be followed up until compliance is achieved.
	1.d.1.4 Cyclone and bushfire inspection program	1.d.1.4.a Percentage of City managed works including hazard reduction burns and firebreaks completed or maintained as identified in the Bush Fire Risk Management Plan	Target: 85% Q4 Outcome: 50%	All firebreaks listed in the Treatment Schedule of the Bushfire Risk Management Plan and identified as a bushfire risk management priority by DFES have been cleared. However, no areas identified for Prescribed Burns in the Bushfire Risk Management Plan have been treated due to community concerns about the impact of prescribed burning on the natural environment. The City's Bushfire Risk Management Plan is due for review.
	1.d.1.5 Pest control program	1.d.1.5.a Number of complaints received from residents reporting nuisance mosquitos	Target: 15 Q4 Outcome: 105	City received a high number of mosquito complaints in 2020/21 due to the increased incidence of rainfall events. All complaints were investigated and treated.
	1.d.1.6 Environmental health services	1.d.1.6.a Inspect 40 public health premises per month	Target: 120 Q4 Outcome: 58	Additional staffing resources have been secured to increase the team's capacity and improve performance against this KPI. The team has focused on ensuring that high risk public establishments are inspected in order to manage the public health risk to the community.
Our Economy – Well managed and diversified	2.a.2.4 Lease Management	2.a.2.4.a Ensure all leases managed by the City are current	Target: 90% Q4 Outcome: 66.1%	Transitional arrangements were effected for Governance to manage 118 leases incorporating airport and community leases over City owned or managed properties. Significant progress has been made to address the 40 overdue leases and licences.
Our Natural and Built Environment – Thriving and Sustainable	3.a.2.2 Planning Services	3.a.2.2.a Maintain or improve a positive gap between performance and importance in the Annual Community Survey for Tracks and Trails	Target: 6 Q4 Outcome: 1.4 <i>2019 Outcome: 5.9</i>	Increased presence of weeds from relatively wet months between January and June. Broadening the scope of contracts such as slashing to meet levels of service more effectively. Working with partners and the community to manage weeds on trails.
	3.a.3.2 Foreshore Management	3.a.2.2.a Maintain or improve a positive gap between	Target: 3 Q4 Outcome: -2.8 <i>2019 Outcome: 3.4</i>	Ongoing foreshore works to remove pest species and regeneration with increased planting. These works are

Theme	Program / Service	Measure	Shortfall in Performance	Comments/Corrective Action
		performance and importance in the Annual Community Survey for Foreshore and Beach Amenity		phased to mitigate harm to the dune environment and native animals.
	3.c.2.4 Waste transfer station	3.c.2.4.a Maintain or improve a positive gap between performance and importance in the Annual Community Survey for Tip Services	Target: 10 Q4 Outcome: 2.6 <i>2019 Outcome: -0.1</i>	Roebourne was the only area that had a significant departure between importance and performance otherwise all other areas generally positive. The City is working with key stakeholders in the Roebourne community to develop and implement a tailored waste education program.
Our Leadership – Responsive and Accountable	4.a.1.1 Marketing Services	4.a.1.1.a Percentage of media releases picked up by the local media	Target: 95% Q4 Outcome: 70%	10 media releases issued. 7 picked up by local media. Majority of media coverage generated is by means other than media releases (interviews, statements and responses to questions). Officers continue to work with local media outlets to find relevant news angles for City content.
	4.a.2.3 Occupational Health and Safety Compliance	4.a.2.3.a Number of OHS inspection completed per annum	Target: 204 Q4 Outcome: 168	168 out of a total 210 inspections were completed. A review will be undertaken of the number of sites requiring inspection.
		4.a.2.3.b Reduce number of lost time injuries	Target: 9.7 Q4 Outcome: 25.6	3 LTIs occurred during the Quarter.
	4.b.3.2 Management of Employee Relations	4.b.3.2.a Percentage reduction in staff turnover	Target: 10% Q4 Outcome: 24%	Recruitment market is getting tighter and the resource companies are ramping up recruitment. Also the housing market is increasing which means some people leaving due to cost of living.
		4.b.3.2.c Maintain or improve on staff engagement in the bi-annual staff survey	Target: 75% Q4 Outcome: 68%	Overall score same as in 2019. Whilst a number of positives were taken from the survey (i.e. 85% of staff satisfied with their jobs) areas that needed further work were workplace communications, managing poor performance and flexible working arrangements. Managers are reviewing feedback and will implement systems to address areas requiring development.
	4.e.1.1 Customer Service	4.e.1.1.c Complete 500 Action requests (resident generated and self generated) per month, averaged over a 3 month KPI reporting period	Target: 1500 Q4 Outcome: 1283	Rostered leave and unexpected leave contributed towards a lower outcome. It is expected that this will improve in the next reporting period.

Theme	Program / Service	Measure	Shortfall in Performance	Comments/Corrective Action
		4.e.1.1.e Assess all planning applications within the statutory time frames	Target: 100% Q4 Outcome: 94.3%	66 out of 70 development applications determined within the statutory timeframe. All 4 development applications that were determined outside the statutory timeframe were in the Karratha Industrial Estate, all involved going back and forward with the applicant and one of those development applications needed to go to Council for a decision.

End of Year Performance Measures:

Out of a total 90 performance measures, 89 were able to be measured with the only KPI unable to be assessed was related to 'contamination rates for residential kerbside recycling services' where the contractor's facility was impacted by fire two years ago. A new facility has just reopened and measuring will resume in 2021/22.



'On Target' or 'Within Tolerance' Outcomes for the 20/21 year

70 (78.7%) of the performance measures exceeded the target or were within tolerance levels, including:

Measure	20/21 Target	20/21 Actual	19/20 Result	Comments
Annual Community Survey improvements: - Airport Services - Indoor Play Centre - Red Earth Arts Precinct - Youth Services	0pts 3pts 10pts 0pts	2.8pts 7.0pts 10.0pts 4pts	-1.3pts NR 11.6pts -9.3pts	Positive feedback on Covid-19 management and the introduction of the Virgin discounted fares for residents. The relocation of the Centre to Tambrey Neighbourhood Centre and the new business model have increased interest in the facility. Acquisition of new equipment is expected to improve results for 2022. Will continue to be a focus of activation for the community with movies, shows and events. A significant improvement on past results. Opportunities for further improvement will continue to be explored.
1.a.1.7.a Attendances at KLP and Aquatic Facilities	534,600	573,458	445,912	Record memberships were achieved across sites following Covid distancing restrictions introduced in 2019/20. The Wickham pool was impacted negatively due to major refurbishments to wet areas that resulted in delays in its completion. Despite this, the annual result eclipsed the previous highest record in 18/19 with 564,468 attendances.
1.b.1.1.a Increase perception that the City is a safe place to live	60%	67.6%	42%	Engagement of community safety initiatives has resulted in a higher perception that the City is a safe place to live.
1.b.3.1.a Liveability Pillar Survey and community perception on community safety	25pts	29pts	NA	Statistics indicated a reduction in victim of crime reports (2019 = 46%, 2020 = 28%). 79% of residents believe the crime rate is not very high.
1.c.1.3.a Attendance for Better Beginnings Programs (Library)	5,000	7,806	NA	The introduction of this program has been very successful for Library services and continues to draw families and new parents. Numbers have exceeded all expectations.
1.c.1.3.d Library Visitations	97,910	111,556	102,664	Attendances at all sites have been higher than expected. Last year's result has been surpassed by a further 8,892 visits. The added attraction is that all library sites are relatively new and bringing in people for interactive programming.
1.c.1.4.b Percentage increase in Youth attendances to The Youth Shed and The Base	5%	39.0%	36.0%	Attendances up in comparison to last year when centres were closed for 6 weeks due to Covid restrictions.

Measure	20/21 Target	20/21 Actual	19/20 Result	Comments
1.d.1.1.b REAP attendances for paid events	9,135	28,876	34,556	Outcomes far exceeded targets with paid events at REAP. Target to be reviewed given higher outcomes from past periods.
2.a.2.2.b Visitor Local Spend in the City	\$220M	\$253M	\$255M	Spend similar to 19/20 despite Covid restrictions. Visitations up with travellers spending more locally rather than spending savings on overseas travel.
2.a.2.2.c Percentage of visitors staying overnight in the City	55%	55%	54%	Data sourced from <i>Tourism Research Australia</i> LGA Profile for 2019.
2.b.1.2.a City expenditure with local businesses	50%	54.1%	51%	Approximately \$39M was invested back into local businesses from City activities and projects compared to \$37M in 19/20.
2.d.2.1.a Number of business registered with an ABN within the City	960	1,037	988	8% increase on target and includes SMSFs and investment trusts.
3.c.1.1.a Land fill compaction ratio on cells	750 kg/m ³	1,039 kg/m ³	891 kg/m ³	Greater compaction was achieved with the purchase of a new Tana Waste Compactor.
3.c.2.3.b Percentage of residential waste diverted from landfill	40%	39.7%	41%	Over 4,979t of residential waste was received at City waste facilities for 2020/21 and 1,979t was diverted from landfill using alternate streams of disposal available at waste sites.
4.b.3.3.a Increase in induction and refresher training on Governance systems to all permanent staff	20%	50%	19.8%	148 staff were actively involved for 20/21 with 47% of these undertaking more than one training session. There was a 45% increase in procurement training in 20/21 with 38 staff undertaking refresher training.
4.c.1.1.a Improve Financial Health Indicator on MyCouncil website	90%	95%	85%	Data on website is showing 2018/19 with 2019/20 results to be available second half of 2021 due to delayed finalisation of OAG LG Audits.
4.c.1.6.a Percentage of vehicles achieving acceptable levels of utilisation	75%	85.1%	78.3%	Greater focus by Fleet Services to ensure vehicles are utilised to reach optimal levels of efficiency.
4.d.1.1.a Increase partnerships with Indigenous businesses and organisations	3	4	3	GBSC Yurra Lazy Lands Development, Clontarf & Stars Organisations, NYFL for catering and events activations, Brida for Graffiti Management. Continuing to work towards a formal partnership with NAC.
4.e.1.1.a Percentage of incoming phone calls serviced by Customer Service team	60%	62.5%	50.5%	The Customer Service team attended to 26,537 phone calls for the year (approx 100/day) amongst other core front reception duties with 62.5% of enquiries being resolved by customer service in the first instance.
4.e.1.2.a Reduce the number of high and extreme residual risks	2%	1.6%	1.6%	Three risks from 188 have been identified as high or extreme residual risks. These relate to managing contracts and leases; financial sustainability of major projects; and cyber security.

Measure	20/21 Target	20/21 Actual	19/20 Result	Comments
4.e.2.2.a Increase in overall community satisfaction score through the annual community survey	75%	76%	72%	This is the highest score achieved for the survey. Officers have used the data to inform the annual budget and operational plan to address areas that require improvement.
4.e.2.2.b Number of respondents to the Annual Community Survey	1,500	1,608	1,562	This is the highest number of responses achieved for the survey. Officers continue to explore new avenues to promote the survey.

Attention Required - Outcomes for the 20/21 year

19 (21.3%) of the set 2020/21 performance measures require attention. The Table below highlights the areas of attention:

Theme	Program / Service	Measure	Shortfall in Performance	Comments/Corrective Action
Our Community – Diverse and Balanced	1.a.1.1 Civil infrastructure works construction and maintenance	1.a.1.1.a Maintain or improve a positive gap between performance and importance in the Annual Community Survey for Footpaths and Cycleways	Target: 3 Q4 Outcome: 0.8 <i>2020 Outcome: 1.8</i>	As reported above.
	1.a.1.2 Parks and Gardens Maintenance	1.a.1.2.b Maintain or improve a positive gap between performance and importance in the Annual Community Survey for Streetscapes	Target: 1 Q4 Outcome: -2.2 <i>2020 Outcome: -0.9</i>	As reported above.
	1.a.1.7 Community Facility Management	1.a.1.7.b Maintain or improve a positive gap between performance and importance in the Annual Community Survey for Karratha Leisureplex	Target: 12 Q4 Outcome: 4.8 <i>2020 Outcome: 5.3</i>	As reported above.
		1.a.1.7.c Maintain or improve a positive gap between performance and importance in the Annual Community Survey for Wickham Recreation Precinct	Target: 14 Q4 Outcome: 5.4 <i>2020 Outcome: 8.9</i>	As reported above.
	1.c.1.3 Library Services	1.c.1.3.e Maintain or improve a positive gap between performance and importance in the Annual Community Survey for History and Heritage	Target: 6 Q4 Outcome: 2.8 <i>2020 Outcome: 5.6</i>	As reported above.

Theme	Program / Service	Measure	Shortfall in Performance	Comments/Corrective Action
	1.c.2.2 Airport Facility Management	1.c.2.2.a Number of RPT passengers using Karratha Airport Terminal (includes domestic and international travel)	Target: 450,000 Q4 Outcome: 411,525	As reported above.
	1.d.1.1. Arts Development and Events Programs	1.d.1.1.a Maintain or improve a positive gap between performance and importance in the Annual Community Survey for Culture and Community Events	Target: 3 Q4 Outcome: -4.2 <i>2020 Outcome: 1.7</i>	As reported above.
	1.d.1.2 Planning Services	1.d.1.2.a Percentage of properties inspected that are compliant with their planning conditions	Target: 80% Q4 Outcome: 54%	As reported above.
	1.d.1.4 Cyclone and bushfire inspection program	1.d.1.4.a Percentage of City managed works including hazard reduction burns and firebreaks completed or maintained as identified in the Bush Fire Risk Management Plan	Target: 85% Q4 Outcome: 50%	As reported above.
	1.d.1.5 Pest control program	1.d.1.5.a Number of complaints received from residents reporting nuisance mosquitos	Target: 15 Q4 Outcome: 105	As reported above.
	1.d.1.6 Environmental health services	1.d.1.6.a Inspect 40 public health premises per month	20/21 Target: 480 20/21 Outcome: 281	The ability to inspect public health premises has been limited due to intermittent staff vacancies. A risk assessment was undertaken and a subsequent decision made to focus on high risk public establishments being inspected more frequently to manage any adverse public health risks. Once resource levels are restored, targets should be achievable.
Our Economy – Well managed and diversified	2.a.2.4 Lease Management	2.a.2.4.a Ensure all leases managed by the City are current	Target: 90% Q4 Outcome: 66.1%	As reported above.

Theme	Program / Service	Measure	Shortfall in Performance	Comments/Corrective Action
Our Natural and Built Environment – Thriving and Sustainable	3.a.2.2 Planning Services	3.a.2.2.a Maintain or improve a positive gap between performance and importance in the Annual Community Survey for Tracks and Trails	Target: 6 Q4 Outcome: 1.4 <i>2019 Outcome: 5.9</i>	As reported above.
	3.a.3.2 Foreshore Management	3.a.2.2.a Maintain or improve a positive gap between performance and importance in the Annual Community Survey for Foreshore and Beach Amenity	Target: 3 Q4 Outcome: -2.8 <i>2019 Outcome: 3.4</i>	As reported above.
	3.c.2.4 Waste transfer station	3.c.2.4.a Maintain or improve a positive gap between performance and importance in the Annual Community Survey for Tip Services	Target: 10 Q4 Outcome: 2.6 <i>2019 Outcome: -0.1</i>	As reported above.
Our Leadership – Responsive and Accountable	4.a.2.3 Occupational Health and Safety Compliance	4.a.2.3.a Number of OHS inspection completed per annum	Target: 204 Q4 Outcome: 168	As reported above.
	4.b.3.2 Management of Employee Relations	4.b.3.2.a Percentage reduction in staff turnover	Target: 10% Q4 Outcome: 24%	As reported above.
		4.b.3.2.c Maintain or improve on staff engagement in the bi-annual staff survey	Target: 75% Q4 Outcome: 68%	As reported above.
	4.e.1.2 Organisational Risk Management	4.e.1.2.b Measure the percentage of compliant responses to the annual Compliance Audit Return	20/21 Target: 100% 20/21 Outcome: 91.2%	The number of non-compliances was a result of recent legislative changes. Measures have been taken to rectify these non-compliances. Internal controls continue to be monitored. Systems continue to reflect a high level of compliance.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 *Significant Decision Making Policy*, this matter is considered to be of high significance in terms of Council's ability to perform its role.

STATUTORY IMPLICATIONS

Section 5.56(1) of the *Local Government Act 1995*, and Regulations 19CA, 19C and 19DA of the *Local Government (Administration) Regulations 1996* establish requirements for Strategic Community Plans and Corporate Business Plans.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with all departments and relevant officers to ascertain and report on progress towards the desired performance measures.

COMMUNITY CONSULTATION

No community consultation is required, however progress against the Strategic Community plan will be reported to the community through the Annual Report and Annual Electors Meeting.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Projects detailed in the Operational Plan have been included in Council's budget.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2021-2022 provided for this activity:

Our Programs/Services: 4.a.2.1 Integrated Strategic Planning
 Our Projects/Actions: 4.a.2.1.19.1 Develop, Maintain, Monitor and Report on the Strategic Community Plan, Corporate Business Plan, Operational Plan, informing strategic documents and Key Performance Measures.

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Moderate	Projects not delivered within the FY have been included in budget carry forwards for 2021/22.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Moderate	Council's reputation may be impacted if the City fails to deliver on commitments in the Strategic Community Plan and Corporate Business. An overall measure is the annual community survey where 76% of respondents indicated satisfaction with the services of the City.
Compliance	Low	Legislation requires that there is system for monitoring performance of the City's activities through pre-determined measures to identify alignment to the Strategic Community Plan and the Corporate Business Plan.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Quarterly Performance Reports have been provided to Council since the 2013-2014 financial year.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by Simple Majority pursuant to Section 5.56(1) of the *Local Government Act 1995* and Regulation 19DA of the *Local Government (Administration) Regulations 1996* RESOLVES to DEFER consideration of the Quarter 4 and End of Year Performance Report for 2020/21.

CONCLUSION

The Quarter 4 and End of Year Performance Report summarises the performance of the City in relation to goals set at the start of the financial year. This report confirms that 74.7% of the 87 performance measures were achieved or substantially achieved in Quarter 4 and 78.7% of 89 measures were achieved or substantially achieved as of 30 June 2021.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : **154854**
MOVED : **Cr Smeathers**
SECONDED : **Cr Nunn**

That Council by **SIMPLE** Majority pursuant to Section 5.56(1) of the *Local Government Act 1995* and Regulation 19DA of the *Local Government (Administration) Regulations 1996* RESOLVES to RECEIVE the Quarter 4 and End of Year Performance Report for 2020/21.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

10.4 HANCOCK WAY LAND DISPOSAL

File No:	A89339
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Manager Governance & Organisational Strategy
Date of Report:	11 August 2021
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Confidential – Proposed sale prices

PURPOSE

For Council to consider options available to dispose of subdivided land forming part of the super Lot 651 Hancock Way Bulgarra.

BACKGROUND

Lot 651 Hancock Way Bulgarra, which was acquired by the City as part of the Lazy Lands project, is currently being developed to assist with easing the current shortage of residential housing. The development of the site incorporates subdividing Lot 651 into 20 smaller allotments ranging in area between 316m² to 712m² as depicted below.



Development of the site is planned to be completed in September 2021 and it is proposed to dispose of 14 lots and retain 6 lots for possible development by the City.

The City is advocating for affordable housing options, including through the availability of affordable residential land, for local residents to be able to own and occupy their home.

As such, the City has awarded a contract for disposing of City owned property to Ray White Real Estate Karratha, with initial public advertising to be undertaken locally.

It is proposed that certain eligibility criteria be included in the conditions of sale including the following:

1. Buyers are to build within 30 months of the purchase or the City reserves the right to buy back the lot at the original purchase price.
2. No buyer shall be allowed to purchase more than two lots.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social, economic cultural & wellbeing issues.

STATUTORY IMPLICATIONS

The options available for disposition of land under section 3.58 of the *Local Government Act 1995* are public auction, public tender or disposal by private treaty. The following table describes the advantages and disadvantages of each option:

Method	Advantages	Disadvantages
Public Auction (Physical)	<ul style="list-style-type: none"> • More attractive to locals. • Immediate exchange of contracts as sale is deemed “unconditional”. • Competitive bidding. • Transparent open sale. • City protected by a reserve price. 	<ul style="list-style-type: none"> • Some buyers may be reticent to be involved in a competitive bidding environment. • Usually 6-8 weeks lead time before auction can be held. • Significant cost incurred even if not successful.
Public Auction (Online)	<ul style="list-style-type: none"> • As above • More potential buyers than physical auction. • Convenient, easy, quick. • Auction active 24/7 until it closes. • Less expensive to run than physical auction. 	<ul style="list-style-type: none"> • As above • Difficult to ensure that buyers meet the eligibility criteria. • May increase the number of buyers from outside the local area.
Public Tender (EOI)	<ul style="list-style-type: none"> • More potential buyers than physical auction. • Relatively cost effective. 	<ul style="list-style-type: none"> • May take longer to finalise sales.
Private Treaty (Direct or targeted sale)	<ul style="list-style-type: none"> • Greater opportunity to check that buyers meet eligibility criteria. • Relatively cost effective. 	<ul style="list-style-type: none"> • Public notice required before an offer can be accepted. • Submissions will need to be considered before sales can be finalised.
Public Ballot system	<ul style="list-style-type: none"> • If sufficient interest, lots can be over subscribed. 	<ul style="list-style-type: none"> • Lots sold for fixed price.

It is worth noting that if land is not sold initially through the preferred method, alternative methods can be considered for the remaining unsold lots.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with the Executive and Councillors at the July 2021 Briefing Session.

COMMUNITY CONSULTATION

The proposed sale will be initially publicly advertised locally only by Ray White Karratha. Housing affordability continues to be raised as a significant issue by the local community in the City's Annual Community Survey.

POLICY IMPLICATIONS

Council Policy CF-17 Disposal of Assets is applicable.

FINANCIAL IMPLICATIONS

The City budgeted to receive \$2.8 million from Proceeds of Sale from the Hancock Land Development. Approximately \$100,000 will be allocated to sales commissions, marketing and consultancy costs, settlement and conveyancing costs.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2021-2022 provided for this activity:

Programs/Services:	2.c.1.2	Land Development and Management
Projects/Actions:	2.c.1.2.20.1	Identify opportunities to dispose of Lazy Lands
	2.c.1.2.21.2	Deliver Hancock Way subdivision to create a 20 lot residential subdivision
	2.c.1.2.21.8	Facilitate the disposal of developed residential or commercial land

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Moderate	It is expected that financial returns will be at least market value depending upon the method of disposal chosen.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	Housing affordability continues to be raised by local residents in the annual community survey
Compliance	Low	Sale process will need to comply with the requirements of s.3.58 of the Act.

IMPACT ON CAPACITY

The City will be engaging its contracted party Ray White Real Estate Karratha to undertake the preferred disposal process. There will be some work required by City staff to assist with this process.

RELEVANT PRECEDENTS

Between 2017 and 2019 the City used auctions, public tender and private treaty sales to dispose of several staff houses, however auctions were not successful in securing any sales.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2 (Public Auction)

That Council by SIMPLE Majority pursuant to Section 3.58(2)(a) of the *Local Government Act 1995* RESOLVES to DISPOSE of subdivided lots at Lot 651 Hancock Way Bulgarra by way of Public Auction.

Option 3 (Public Ballot System)

That Council by SIMPLE Majority pursuant to Section 3.58(2)(b) of the *Local Government Act 1995* RESOLVES to DISPOSE of subdivided lots at Lot 651 Hancock Way Bulgarra by way of a Public Ballot System.

CONCLUSION

In light of past unsuccessful attempts to dispose of property by way of auction, and the advantages and disadvantages of other available options, it is proposed to dispose of subdivided lots at Lot 651 Hancock Way Bulgarra by way of Private Treaty.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154555
MOVED : Cr Smeathers
SECONDED : Cr Harris

That Council by SIMPLE Majority pursuant to Section 3.58(2)(b) of the *Local Government Act 1995* RESOLVES to:

1. DISPOSE of subdivided lots at Lot 651 Hancock Way Bulgarra by way of Private Treaty;
2. ENDORSE the eligibility criteria applicable to this sale including (but not limited to):
 - a) Buyers are to build within 30 months of the purchase or the City reserves the right to buy back the lot at the original purchase price;
 - b) No buyer shall be allowed to purchase more than two (2) lots.
3. REQUEST that advertising to be initially undertaken locally only; and
4. AUTHORISE the Chief Executive Officer to accept offers that are at or above the listed sale price, subject to the sale eligibility criteria being achieved.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller,
Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

10.5 SEPTEMBER 2021 ORDINARY COUNCIL MEETING

File No: GR.24

Responsible Executive Officer: Director Corporate Services

Reporting Author: DAO Corporate Services

Date of Report: 10 August 2021

Applicant/Proponent: Nil

Disclosure of Interest: Nil

Attachment(s): Nil

PURPOSE

For Council to consider rescheduling the meeting date of the September 2021 Ordinary Council meeting.

BACKGROUND

In September, the Ordinary Council Meeting is currently scheduled for 5.30pm, Monday, 27 September 2021.

The Council Meeting coincides with the school holiday period from 25 September to 10 October 2021.

Many Councillors have verbally foreshadowed the intention to request a leave of absence for the September OCM due to the meeting date coinciding with the school holiday period. Given this, it is proposed that the September meeting be rescheduled to Monday, 20 September 2021, commencing at 5.30pm in Council Chambers.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council's ability to perform its role.

STATUTORY IMPLICATIONS

Regulation 12 (2) of the *Local Government (Administration) Regulations 1996*, a local government is to give local public notice of any change to the date, time or place of a meeting.

COUNCILLOR/OFFICER CONSULTATION

This matter has been discussed at the Councillor Briefing Session held on 9 August 2021.

COMMUNITY CONSULTATION

Community engagement activities in accordance with the iap² public participation spectrum process to inform are proposed as follows:

Who	How	When	What	Outcome
City of Karratha Community	City Noticeboards, Website and Facebook	24 August 2021	Public Notice	Inform the community of the change of the meeting date.
	Local newspaper	1 September 2021		

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There will be an estimated cost of \$200 for advertising the proposed meeting date and time in the local newspaper.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2021-2022 provided for this activity:

Programs/Services: 4.a.2.6 Agenda and Minutes Preparation

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	N/A	Nil
Compliance	N/A	Nil

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Council rescheduled its June 2019 meeting to 28 June 2019 due to a majority of Councillors attending the Joint Kimberley Pilbara Regional Forum (Joint Northern Forum) in Broome.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Regulation 12 (2) of the *Local Government (Administration) Regulations 1996* RESOLVES to RESCHEDULE the September 2021 Ordinary Council Meeting to the following alternate meeting date and time_____.

Option 3

That Council by SIMPLE Majority pursuant to Regulation 12 of the *Local Government (Administration) Regulations 1996* RESOLVES to HOLD the September 2021 Ordinary Council meeting as currently scheduled.

CONCLUSION

Given that a number of Councillors are unavailable on 27 September, it is necessary to reschedule the September 2021 Ordinary Council Meeting to avoid the school holiday period (25 September to 10 October 2021) to achieve a meeting quorum.

OFFICER'S RECOMMENDATION

That Council by **SIMPLE Majority** pursuant to Regulation 12 (2) of the *Local Government (Administration) Regulations 1996* **RESOLVES** to **RESCHEDULE** the September 2021 Ordinary Council Meeting to commence at 5.30 pm on Monday, 20 September 2021.

COUNCIL AMENDED RESOLUTION

Res No : 154856
MOVED : Cr Harris
SECONDED : Cr Nunn

That Council by **SIMPLE Majority** pursuant to Regulation 12 (2) of the *Local Government (Administration) Regulations 1996* **RESOLVES** to **RESCHEDULE** the September 2021 Ordinary Council Meeting to commence at 5.30pm on Wednesday, 22 September 2021.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller,
Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil
REASON : Councillors modified the Officer's recommendation as a majority of Members confirmed their availability for 22 September 2021.

11 COMMUNITY SERVICES

11.1 DRAFT AGE FRIENDLY STRATEGY 2021 - 2026

File No:	CR.83
Responsible Executive Officer:	Director Community Services
Reporting Author:	Engagement Coordinator
Date of Report:	23 July 2021
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Draft Age Friendly Strategy 2021 - 2026

PURPOSE

For Council to consider the public comment and adopt the updated Draft Age Friendly Strategy 2021 – 2026.

BACKGROUND

As a component of the 2020/21 budget process Council requested that the City prepare an Age Friendly Strategy for the City of Karratha. 161 community members and industry stakeholders were consulted in the development of the draft strategy, which is attached.

The draft Strategy sets out four priority areas for action, as follows:

- Accessibility (*WHO Domains; Social Participation, Outdoor Spaces and Buildings, Communication and Information, Transport*);
- Engagement (*WHO Domains; Civic Participation and Employment, Respect and Social Inclusion*);
- Healthcare (*WHO Domains; Community and Health Services*); and
- Housing (*WHO Domains; Housing*).

To address these four priority areas for action the draft Strategy identifies 11 initiatives designed to achieve a set of 14 outcomes. Details of these initiatives can be found in the Draft Age Friendly Strategy attached.

At the December 2020 Ordinary Council Meeting (OCM), Council resolved to advertise the draft Age Friendly Strategy for the purpose of public consultation, for one month.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social, cultural & wellbeing issues and parties affected.

STATUTORY IMPLICATIONS

There are no statutory implications.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place from January 2020 to present. Consultation was undertaken with Council through briefing sessions and the Mayor and Officers have been involved in the development of this draft Strategy.

The Draft Age Friendly Strategy was presented to Council at the December 2020 OCM. Council resolved to advertise the draft Strategy for a one month public comment period. Due to the timing of this decision (December) it was decided to extend the consultation period to ensure that people had the chance to provide feedback.

COMMUNITY CONSULTATION

The Draft Age Friendly Strategy was made available for public comment from the 14th of January to the 11th of February 2021. Stakeholders were contacted via email and invited to provide feedback and the general public were invited to make comment via the City of Karratha website. The Draft Strategy was also displayed in all libraries.

Community engagement activities in accordance with the iap² public participation spectrum process to consult occurred as follows during the public comment period:

Who	How	When	What	Feedback	Outcome
All residents – general invitation	Advertisement in Pilbara News; public notification posted to City's website; public display and feedback forms displayed at libraries.	January 2021	Consult	One email response received via City's website. One feedback form received via Karratha library.	
Older residents	Direct email to 55 residents; meeting at REAP.	January 2021	Consult	Two email responses received. Provided tracked changes. Generally positive of the strategy, but feel it lacks action-oriented outcomes for improving housing provision for older residents. Eight attendees at meeting. Generally supportive of draft strategy.	Majority of tracked changes adopted.
Community Groups/Clubs	Written feedback	April 2021	Consult	One response received. Suggested the Strategy lacks passion, specific deliverables to improve housing, and diversity is underrepresented.	
Yaandina Community Services	Written feedback In person consult	April 2021	Consult	Challenges faced by Yaandina; access to equipment, access to funding for dementia support, grey areas around funding, lack of affordable accommodation for	Service information included in service provider snapshot. Feedback on challenges faced

Who	How	When	What	Feedback	Outcome
				staff. Supportive of strategy as a first step in improving services for older people.	by service providers captured in Strategy.
WACHS – Population Health	Written feedback	April 2021	Consult	Supportive of strategy. Strategy captures many important issues that need addressing. Echoed feedback provided by Yaandina.	Changes made to draft strategy to capture feedback provided.
Mawarnkarra Health Service	Written feedback	April 2021	Consult	Supportive of the strategy and the City's commitment to the ageing community.	
IBN Group	Phone consult Written feedback	April 2021	Consult	Strategy is missing images of local Indigenous representatives. Strategy does not capture support services that Aboriginal Corporations provide to the elderly.	Strategy now includes more images of older Indigenous residents. IBN provided information about their Elder support program. This has now been included in the Strategy.
Ngaliyarndu Bindirri Aboriginal Corporation (NBAC)	Written feedback	April 2021	Consult	NBAC elderly support program information provided.	NBAC elderly support program information included in Strategy.
Ngarluma Yindjibarndi Foundation Limited (NYFL)	Written feedback	April 2021	Consult	NYFL elderly support program information provided.	NYFL elderly support program information provided.

In total, 22 community and stakeholder representatives provided feedback on the Draft Age Friendly Strategy 2021 – 2026, which are included in the table above. This feedback has been used to make minor changes to the Draft Strategy, where applicable.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

A budget for the initiatives included in the Draft Age Friendly Strategy will be presented to Council for consideration during the 2021-2022 Financial Year.

Officers have recently secured a \$10,600 (ex GST) grant from the Department of Communities to contribute toward the delivery of initiatives.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2021-2022 provided for this activity:

Programs/Services: 1.c.1.2 Community Engagement
 Projects/Actions: 1.c.1.2.20.2 Implement the Aged-Friendly Strategy

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	Strategy development has been driven by the community. Community expect Council to endorse an Age Friendly Strategy.
Compliance	N/A	Nil

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Council has previously endorsed the Draft Age Friendly Strategy 2021-2026 for public comment.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to not ENDORSE the Age Friendly Strategy 2021-2026 with amendment as follows:

1. _____
2. _____

CONCLUSION

Officers have undertaken the development of an Age Friendly Strategy that provides a number of measurable outcomes that the City can work towards to support older residents across all townships. The strategy has now gone through a period of public consultation that has been broadly supportive and resulted in some minor changes. The updated draft Age Friendly Strategy is presented to Council for adoption.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADOPT the Age Friendly Strategy 2021-2026 as attached to this report.

COUNCIL AMENDED RESOLUTION

Res No : 154857
MOVED : Cr Smeathers
SECONDED : Cr Nunn

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADOPT the Age Friendly Strategy 2021-2026 with minor amendments that do not materially impact the strategy as attached to this report.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller,
Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil
REASON : Councillors requested some minor modifications be made to the Age Friendly
Strategy 2021-2026.

12 DEVELOPMENT SERVICES

Crs Harris and Scott declared an impartiality interest in item 12.1 Business Development Support Grant Scheme Applications 2021/2022 as Crs Harris and Scott are members of the Karratha and Districts Chamber of Commerce and Industry (KDCCI).

Crs Harris and Scott did not leave the room as the disclosures did not restrict their ability to vote on this matter.

Cr Bertling declared a financial interest in item 12.1 Business Development Support Grant Scheme Applications 2021/2022 as Cr Bertling undertakes work for the KDCCI.

At 6.11 pm Cr Bertling left the room.

12.1 BUSINESS DEVELOPMENT SUPPORT GRANT SCHEME APPLICATIONS 2021/2022

File No:	GS.65
Responsible Executive Officer:	Director Development Services
Reporting Author:	Economic Development Project Officer
Date of Report:	5 August 2021
Applicant/Proponent:	Karratha and Districts Chamber of Commerce and Industry
Disclosure of Interest:	Nil
Attachment(s):	Confidential - BDSG Evaluation 2021/22

PURPOSE

For Council to consider an application received under Policy DE02: Business Development Support Grant Scheme.

BACKGROUND

The City's Business Development Support Grant Scheme provides funding for local collaborators and organisations to develop and deliver innovative projects that will result in economic benefits in the City of Karratha.

Initiatives approved for funding through the scheme in 2020/21 were:

Name	Project Name	Approved Amount (ex GST)
KDCCI	Business Breakfast Briefing	\$45,000
KDCCI	Pilbara Indigenous Business Networking Group	\$15,000
KDCCI	Pilbara Women in Business	\$7,500
KDCCI	Business Excellence Awards	\$10,000
KDCCI	Fringe Benefits Tax policy reform	\$30,000

Name	Project Name	Approved Amount (ex GST)
KDCCI	KDCCI Diamond Sponsorship	\$10,000
KDCCI	Grow Local	\$25,000
Pilbara Tourism Association	Warlu Way Marketing Campaign	\$15,000
Total		\$157,500

Council's support of these events assisted the business community to network, promote local procurement, and increase their capability through training. The events delivered have a wide reach and are providing benefits to the economy through the upskilling and training of the business community, encouraging businesses to adopt best practice, and promoting a 'support local' philosophy.

Two Initiatives have been acquitted in full. The Business Excellence Awards was well attended with 270 confirmed attendees. 449 Business Owners and stakeholders attended the four Business Breakfast Briefings with overwhelming positive feedback from attendees for the initiatives acquitted to date. The business community particularly valued the City Updates delivered during the Business Breakfast Briefings. Officers are continuing to work with recipients to acquit funding for the remaining initiatives.

The City has received six applications in August from the Karratha and Districts Chamber of Commerce and Industry (KDCCI).

The applications have been evaluated against the Assessment Criteria. A summary of the evaluation against the Assessment Criteria and the City's recommendation is provided below. A full break down of the evaluation, including reasons for the recommendations is included as Attachment 1.

Name	Project Name	Project	Project Total	Requested Amount	Total Score (40)	Recommended Amount (ex GST)
KDCCI	Business Breakfast Briefing	Quarterly Business Breakfast	\$45,500	\$45,500	31	\$45,500
KDCCI	Business Excellence Awards	Annual Business Awards night	\$102,115	\$18,800	22	\$10,000
KDCCI	Grow Local	Dedicated program run between the KDCCI and RCCIWA with an aim of building small business capacity and capability to grow.	\$230,000	\$25,000	27	\$25,000
KDCCI	Pilbara Indigenous Business Network	Initiative to enhance engagement between industry majors and the Pilbara indigenous suppliers and contractors.	\$60,000	\$15,000	28	\$15,000

Name	Project Name	Project	Project Total	Requested Amount	Total Score (40)	Recommended Amount (ex GST)
KDCCI	Pilbara Women in Business	Workshops aimed at improving business skills and networking opportunities	\$22,500	\$7,500	21	\$7,500
KDCCI	KDCCI Diamond Sponsorship	KDCCI Membership/ Sponsorship	\$10,000	\$10,000	23	\$10,000
Total				\$121,800		\$113,000

Funding for the Business Breakfast Briefings in 2019/20 occurred as a procurement exercise with \$52,000 of funding approved. The KDCCI was deemed to be a sole supplier given their unique access to a Database of contact details for current trading businesses in Karratha. The KDCCI have sought funding for this initiative via the Business Development Support Grant in 2020/21 in order to provide certainty in the funding mechanism for all four Breakfasts scheduled across the year. The City supported this approach given the KDCCI is a not-for-profit which meets the BDSG eligibility criteria, and this funding model enables closer collaboration and partnership for the term of the agreement. The application requests funding without a matched contribution from the applicant, as required under the policy. It is recommended funding be considered without matched contribution, as was the case in 2020/21, given the partnership between the KDCCI and the City for these events.

The 2021 Business Excellence Awards (BEA) application is seeking funding exceeding the maximum allowed under Policy for sponsorship of an event, it is recommended to support this event with maximum available funding under the Business Development Support Grant Scheme (BDSG) of \$10,000. The BEA is a significant and well supported business to business networking event with a number of funding partners, suppliers for the event are predominantly local small businesses. The Business excellence Awards have been supported by the City since inception in 2007 (event held in 2008). The City provided \$10,000 of support to the BEA in 2020/21 via the BDSG.

Attendance numbers were restricted in 2020 for both the BEA and the Business Breakfast Briefings due to COVID19. The BEA and Business Breakfast Briefings are recognised as good events which provide a positive Economic Impact to the City and represent good value for money.

Based on the evaluation of each application against the criteria, it is recommended that all of the applications are supported for funding. If approved by Council, the City will enter into a Grant Agreement with the KDCCI in line with the Policy.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision-Making Policy, this matter is considered to be of low significance in terms of economic issues with the Business Development Support Grant Scheme providing funding assistance in order to benefit the local economy.

STATUTORY IMPLICATIONS

There are no statutory implications.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with relevant internal departments.

COMMUNITY CONSULTATION

Community engagement activities in accordance with the iap² public participation spectrum process to involve were as follows:

Who	How	When	What	Outcome
Business Support Agencies (KDCCI, Pilbara Tourism Association, Business Centre Pilbara)	Email	24 June 2021, 29 June 2021.	Advise of Business Development Support Grant Policy Review and calling for applications for 2020/21 Business Support Grants.	Awareness of Grant Scheme Policy and applications received.
Local businesses, associations and the community	Website	Ongoing	Advise of calling for applications for 2021/22 Business Development Support Grants.	Awareness of application period and applications received.

POLICY IMPLICATIONS

Council's Policy DE02: Business Development Support Grant Scheme applies.

FINANCIAL IMPLICATIONS

The 2021/22 budget allocated \$100,000 (ex GST) for the Business Development Support Grant Scheme. If Council adopts the Officer's recommendations it will be committing to \$113,000 against the allocated budget.

This additional spend will be provided for through the budget review process.

STRATEGIC IMPLICATIONS

This item is relevant with the City's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2021-2022 provides for this activity:

Programs/Services: 2.a.1.1 Small and Medium Enterprise Support
 Projects/Actions: 2.a.1.1.19.1 Implement Business Support Grants

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Nil
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	Low reputational risk of Council providing funding to projects that cannot be delivered or are delivered to an inadequate standard.
Compliance	Low	Low compliance risk if projects are not acquitted. Risk will be managed through funding agreements and the City will work with organisations to ensure each project is acquitted to a satisfactory standard

IMPACT ON CAPACITY

The capacity to deliver the recommendation will be met through the City's existing operational resources.

RELEVANT PRECEDENTS

Council has endorsed applications for funding under the Business Development Support Grant Scheme since 2016.

Year	Number of functions supported	Total funding awarded	Actual expenditure
2016/17	9	\$100,000	\$100,000
2017/18	10	\$123,000	\$97,776
2018/19	8	\$112,000	\$80,000
2019/20	6	\$81,500	\$52,500
2020/21	8	\$157,500	\$154,227.14*

*Expected expenditure pending satisfactory acquittal of remaining initiatives.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to APPROVE financial support for the amount received as per Council's determination:

Organisation Name	Project Name	Recommended Amount	Council Approved Amount
KDCCI	Business Breakfast Briefing	\$45,500	
KDCCI	Business Excellence Awards	\$10,000	
KDCCI	Grow Local 2021/22	\$25,000	
KDCCI	Pilbara Indigenous Business Network	\$15,000	
KDCCI	Pilbara Women in Business	\$7,500	
KDCCI	KDCCI Diamond Sponsorship	\$10,000	

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to REFUSE financial support.

CONCLUSION

Two applications from the KDCCI under the Business Development Support Grant Scheme have been received and evaluated with a recommendation to support all applications in accordance with the City's Policy. If Council adopts the Officer's recommendation, it is expected that an amount of \$55,500 will be spent on the Scheme. It is recommended that Council approve the applications for funding.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**Res No : 154858****MOVED : Cr Nunn****SECONDED : Cr Miller**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to APPROVE the grant funding under the Business Development Support Grant scheme in accordance with the below:

Organisation Name	Project Name	Recommended Amount
KDCCI	Business Breakfast Briefing	\$45,500
KDCCI	Business Excellence Awards	\$10,000
KDCCI	Grow Local 2021/22	\$25,000
KDCCI	Pilbara Indigenous Business Network	\$15,000
KDCCI	Pilbara Women in Business	\$7,500
KDCCI	KDCCI Diamond Sponsorship	\$10,000
TOTAL		\$113,000

CARRIED

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Harris, Cr Miller, Cr Scott,
Cr Smeathers, Cr Waterstrom Muller

AGAINST : Nil

At 6.15 pm Cr Bertling re-entered the room.

12.2 REQUESTED ROAD DEDICATION AND CLOSURE (BAYLY AVENUE)

File No:	RD.124
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Approvals & Compliance
Date of Report:	4 August 2021
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Plan showing proposed new Bayley Avenue road reserve to be dedicated and old road reserve to be closed

PURPOSE

For Council to consider requesting the Minister to dedicate the newly constructed section of Bayly Avenue as a road and to close the old section of Bayly Avenue that is no longer required.

BACKGROUNDRealignment of Bayly Avenue

Bayly Avenue is the entry road for the Karratha Airport and part of many visitors' first impressions of the City. Karratha Airport is the second busiest airport in Western Australia and is an important strategic asset for the City, the community, local business and the resources sector.

The need to upgrade Bayly Avenue has been identified in the City's Long Term Financial Plan since 2017/18. Council resolved to proceed with upgrading Bayly Avenue in December 2018 and selected a realignment option for the following reasons:

1. It would extend the life of the Bayly Avenue asset for a minimum of 25 years;
2. It includes undergrounding the power, which minimises risk to essential infrastructure during cyclonic events;
3. It improves the width and geometry of the road, allowing for a speed limit increase;
4. It provides for 13 additional airside and 8 additional landside lots for future development; and
5. It would provide for entry statement styled landscaping to welcome visitors and residents to Karratha.

Council resolved to seek tenders to construct the realignment of Bayly Avenue in March 2020 and resolved to construct the realignment in June 2020.

Recommended Road Dedication

The realignment of Bayly Avenue is now complete but the new section of road (Attachment 1) is not contained within a dedicated road reserve. There are risk concerns for the City in the new section of road not being contained within a dedicated road reserve.

The *Land Administration Act 1997* requires a local government to resolve to request the Minister to dedicate land as a road. It is recommended that Council resolve to request the Minister dedicate the new section of Bayly Avenue as a road.

Possible Road Closure

The old section of Bayly Avenue that has been replaced by the realignment (Attachment 1) is no longer required to provide access to the Karratha Airport. Council needs to decide whether it wishes to close this old section of the Bayly Avenue road reserve at the same time as dedicating the new section, or to leave the old road reserve in place for now.

There are two main reasons why Council may wish to keep the old section of the Bayly Avenue road reserve. Firstly, there is Water Corporation infrastructure that runs along this alignment. Secondly, the City may wish to extend Karasek Road in the future along at least some of this road reserve alignment to service future airside and landside development. Neither of these reasons require the old section of the Bayly Avenue road reserve to be retained. This is because there are other ways to protect Water Corporation infrastructure (ie. easement) and because existing Karasek Road is currently not a dedicated road. It is just a road within the Karratha Airport Reserve. If Karasek Road is to remain a road within the Karratha Airport Reserve, then a dedicated road reserve would not be required for an extension.

It is recommended to close the old section of the Bayly Avenue road reserve at the same time as dedicating the new section rather than leaving the old section of road reserve in place. A decision on whether or not to dedicate Karasek Road can be made separately when plans to extend the road are being prepared.

The *Land Administration Act 1997* requires a local government to advertise a proposed road closure before requesting the Minister to close the road. It is recommended that Council resolve to advertise the proposal to close the old section of the Bayly Avenue road reserve and refer that proposal to Water Corporation during the advertising period. If no objections are received to the proposed road closure, then Council's resolution could provide for a request to be made to the Minister to close that section of road.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of economic issues.

STATUTORY IMPLICATIONS

Section 56 of the *Land Administration Act 1997* (LAA) provides for road dedication. Section 56(2) states that a local government must resolve to request the Minister to dedicate a road. Under Section 56(4), the local government is liable to indemnify the Minister against any claim for compensation reasonably incurred by the Minister in considering and granting the request. Accordingly, if Council is prepared to dedicate the new section of Bayly Avenue, then the City will be required to indemnify the State.

Section 58 of the LAA provides for closing roads. Section 58(2) states a local government must resolve to request the Minister to close a road. Section 58(3) states that a local government must not resolve to make a request to close a road until a period of 35 days has elapsed from publication in a local newspaper of notice of motion for that resolution, and the local government has considered any objections made to it within that period concerning the proposal. Section 58(6) states that when a road is closed under this section, the land comprising the former road becomes unallocated Crown land. Accordingly, if Council seeks to close the old section of the Bayly Avenue road reserve, then it is recommended that Council also requests the section of closed road be included in the Karratha Airport Reserve.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place between the Manager of Approvals & Compliance and the Managers of Strategic Projects, Infrastructure and Airport.

COMMUNITY CONSULTATION

As the realignment of Bayly Avenue has already been constructed, no consultation is required regarding dedication of that alignment. The Ngarluma Aboriginal Corporation was engaged regarding Aboriginal heritage prior to and during construction works.

If Council resolves to close the old section of the Bayly Avenue road reserve, then the proposed road closure would be advertised for a period of at least 35 days from the date of publication in the Pilbara News to comply with requirements of the Land Administration Act 1997.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2021-2022 provided for this activity:

Our Response:	2.c.1	Land and infrastructure is available for a variety of business investment purposes.
Programs/Services:	2.c.1.1	Strategic Land Use Planning Services

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Dedicating the new section of Bayly Avenue would avoid any concerns about insurance risks if a vehicle accident were to occur on a road that is not dedicated.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	It is best practice to dedicate roads under the care, control and management of the local government.
Compliance	Low	If Council resolves to dedicate the new section of Bayly Avenue and to close the section that is no longer required, then the procedure set out under the <i>Land Administration Act 1997</i> would be followed.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Council has resolved to dedicate and close other roads within the district.

In February 2020, Council needed to specifically resolve to indemnify the State against any claims for compensation arising from three separate road dedication requests because the proposed roads were over land where Native Title existed. As Native Title does not exist over the Karratha Airport Reserve, there is no need for the City to specifically indemnify the State for dedication of the new section of Bayly Avenue.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 56 of the *Land Administration Act 1997* RESOLVES to REQUEST the Minister for Lands dedicate the new section of Bayly Avenue shown on the attached plan.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER further consideration of this matter pending receipt of additional information on the implications of closing the old section of Bayly Avenue.

CONCLUSION

A new section of Bayly Avenue that has now been constructed and is being used for access to and from the Karratha Airport is outside the dedicated road reserve. It is recommended that the Minister be requested to dedicate this new section of road.

It is also recommended that the proposed closure of the old section of the Bayly Avenue road reserve that is no longer required be advertised, and that if no objections are received during the advertising period, then the Minister be requested to close this section of road reserve.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154859
MOVED : Cr Smeathers
SECONDED : Cr Nunn

That Council by SIMPLE Majority pursuant to Section 56 and Section 58 of the *Land Administration Act 1997* RESOLVES to:

1. **REQUEST** the Minister for Lands dedicate the new section of Bayly Avenue shown on the attached plan;
2. **ADVERTISE** closure of the old section of the Bayly Avenue road reserve shown on the attached plan in accordance with requirements of the *Land Administration Act 1997*;
3. **REQUEST** the Minister for Lands close the old section of the Bayly Avenue road reserve shown on the attached plan if no objections are received during advertising; and
4. **REQUEST** the closed section of the Bayly Avenue road reserve be incorporated into the surrounding Karratha Airport Reserve 30948.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller,
Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

12.3 INITIATION OF LOCAL PLANNING SCHEME REVIEW

File No:	SCR21001
Responsible Executive Officer:	Director Development Services
Reporting Author:	Principal Planner
Date of Report:	5 August 2021
Applicant/Proponent:	City of Karratha
Disclosure of Interest:	Nil
Attachment(s):	Report of Review

PURPOSE

For Council to consider initiating a review of Local Planning Scheme No.8.

BACKGROUND

City of Karratha Local Planning Scheme No.8 (the Scheme) was gazetted on 22 August 2000. The Scheme has served the City well over that period, being the primary statutory planning control through a number of major construction phases and population growth from 15,118 to 23,118 (53%).

Council has initiated over 50 Scheme amendments since the Scheme's gazettal. The *Planning and Development (Local Planning Scheme Regulations 2015)* requires review of local planning schemes every 5 years, although this is rarely achieved. For example, nearly half of all local government current Schemes in the Metropolitan Region were gazetted before 2006. While a review of the Scheme is overdue, there are reasons why a review has not commenced sooner.

Firstly, the Scheme was amended in 2018 (Amendment No.46) to be brought into conformance with the *Planning and Development (Local Planning Scheme) Regulations 2015*. This made the Scheme compliant and up-to-date with current legislation and avoided the need to undertake a full Scheme Review for that purpose.

Secondly, the City has been holding off on undertaking its Scheme Review pending finalisation of its Local Planning Strategy (LPS). The Western Australian Planning Commission (WAPC) endorsed the City's LPS on 2 February 2021.

Under the Regulations, a Scheme Review can be undertaken by either:

1. 'Consolidation' of the Scheme, which is effectively a review resulting in only minor amendments; or
2. Review of the Scheme through the preparation of a new Scheme.

Given the amount of time it has been since the Scheme was reviewed, the amount of change that has occurred over that time and the need to reset the statutory planning controls based on current objectives, a review via preparation of a new Scheme is recommended.

If a local government determines that a Scheme Review is required, then the Regulations require preparation of a 'Report of Review' to the WAPC on the operation of the Scheme as the first step. A Report of Review has been prepared (Attachment 1). The Report of Review

recommends that the Scheme be replaced by a new Scheme. If Council supports this recommendation, then a resolution to that effect would be forwarded to the WAPC for approval to continue with the review. The WAPC has 90 days to approve or refuse the recommendations.

The Report of Review gives the following reasons for recommending preparation of a new Scheme:

- The LPS indicates that population within the City is predicted to increase and the scheme review will ensure that land supply to accommodate this is addressed appropriately.
- Provide for economic development/employment opportunities.
- To include recommendations from the endorsed Local Planning Strategy into the new Scheme.
- To ensure there is sufficient flexibility in the Scheme, where required, to promote land use and development.
- Update and improve the Scheme text, objectives and provisions to:
 - achieve aims and objectives set out in the LPS;
 - provide a document which will assist achieving the City's vision of being Australia's most liveable regional city; and
 - improve clarity and interpretation for end users.
- Investigate land uses and permissibility within the zoning table, including child care, family day care, city centre land uses etc.
- Correct inconsistencies between the structure of the Scheme Text and the Model Provisions contained within the Regulations
- There are a number of zones, reserves, objectives, and land use classifications and definitions that are inconsistent with the Model Provisions contained within the Regulations.
- Zoning changes related to 'bringing forward' structure plan zonings for areas now developed.
- Review existing Special Control Areas and Special Use zones.

It is expected that the WAPC will approve the recommendation to prepare a new Scheme. Accordingly, the consultant is already preparing an Issues Paper to outline all matters being reviewed and recommended to be addressed in the new Scheme. Following this, a draft new Scheme will be prepared. The draft new Scheme is required to be presented to Council to consider whether it wishes to seek WAPC approval to advertise the draft new Scheme. At this stage, the timeframe for preparing the draft New Scheme is difficult to predict. However, the aim is to present the draft new Scheme to Council in mid-2022.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social, economic, and environmental issues and parties affected.

STATUTORY IMPLICATIONS

The local planning scheme is the primary statutory development control instrument that applies to the district. The *Planning and Development Act 2005* requires review of local planning schemes. The *Planning and Development (Local Planning Schemes) Regulations 2015* sets out the process for undertaking a Scheme Review.

COUNCILLOR/OFFICER CONSULTATION

A number of internal service units were consulted when preparing the RFQ document to engage the consultant to assist with the Scheme Review. The Executive Management Team

and Councillors will be updated as the Scheme Review process progresses. Relevant internal service units will also be consulted as required. The draft new Scheme will be presented to Council to consider whether it wishes to seek WAPC approval to advertise the draft new Scheme.

The City has consulted the Department of Planning Lands and Heritage in commencing the Scheme Review and the Department to date has indicated support for the review following WAPC endorsement of the LPS in February 2021.

COMMUNITY CONSULTATION

The Regulations require the local government to publicly notify its intention to prepare a new Scheme. This will be done by publishing a notice in the Pilbara News.

Once a draft new scheme is prepared, the regulations require the draft new scheme be presented back to Council to consider where to request the Western Australian Planning Commission approve to advertise.

At that point officers would set out a recommended community consultation strategy for advertising the draft new scheme via the below methods:

Who	How	When	What	Outcome
Community	Print and social media, display on the City's website and in the City's libraries.	Consultation on the draft new Scheme can only be undertaken once Council has resolved and WAPC has granted approval to advertise.	Involve Collaborate	To gather feedback and invite further advice on the draft Strategy.
Key Stakeholders	Meetings with Key Stakeholders.		Involve Collaborate	To gather feedback and invite further advice on the draft Strategy.

POLICY IMPLICATIONS

Through reviewing the Scheme and through preparing a new Scheme, it is likely that revisions to some of the City's existing Local Planning Policies will be required.

FINANCIAL IMPLICATIONS

The City has engaged Edge Planning and Property consultants to assist with undertaking the Scheme review. Relevant City policies and processes were followed to procure the services of the consultant. This cost has been factored into Council's adopted budget for 2021/22.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2021-2022 provided for this activity:

Programs/Services: 1.f.1.3 Planning Services
 Projects/Actions: 1.f.1.3.19.1 Finalise Local Planning Scheme Review

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Nil

Category	Risk level	Comments
Service Interruption	Low	Undertaking the Scheme Review will require Officer time to complete the project. With the assistance of a consultant this will minimise any impacts on service provision.
Environment	N/A	Nil
Reputation	Low	The risk to reputation is considered minimal as the current consideration by Council is essentially to initiate a process that is required by legislation.
Compliance	Moderate	The City will not be meeting requirements of the Regulations should a Scheme review not be undertaken.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Regulation 66 (1) of the Planning and Development (Local Planning Schemes) Regulations 2015 RESOLVES to:

1. NOT SUPPORT the Report of Review of the City of Karratha Local Planning Scheme No.8; and
2. REVISE the Report for Review to support a Scheme Review by Consolidation.

CONCLUSION

In accordance with the relevant Planning Regulations, local planning schemes are supposed to be reviewed every five years. The City of Karratha Local Planning Scheme No.8 was gazetted in August 2000. While the Scheme is overdue for review, there are many local governments across Western Australia in a similar situation.

Officers have been awaiting finalisation of the City's Local Planning Strategy before recommending commencement of the Scheme Review process. The Western Australian Planning Commission (WAPC) endorsed the Local Planning Strategy in February 2021. It is therefore recommended that Scheme Review now commence via preparation of a new Scheme.

To formally initiate the Scheme Review in accordance with Regulations, Council is required to approve the recommendation of the attached Report of Review that a new Scheme is required. It is recommended that Council approve this recommendation and that a copy of the Review Report be provided to the WAPC.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154860
MOVED : Cr Scott
SECONDED : Cr Nunn

That Council by SIMPLE Majority pursuant to Regulation 66 (1) of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to:

- 1. APPROVE the Report of Review of the City of Karratha Local Planning Scheme No.8; and**
- 2. PROVIDE the approved report to the Western Australian Planning Commission.**

CARRIED

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller,
Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

Crs Miller, Cr Nunn, Smeathers and Waterstrom Muller declared an impartiality interest in item 12.4 Provision of Animal Rehoming Service as:

- Cr Miller has used the SAFE Karratha service to adopt a cat;
- Cr Nunn is employed by Volunteering WA with which SAFE Karratha has a non-financial membership;
- Cr Smeathers has previously cared for and owns a SAFE Karratha animal; and
- Cr Waterstrom Muller has previously volunteered for SAFE Karratha as a carer.

Crs Miller, Cr Nunn, Smeathers and Waterstrom Muller did not leave the room as the disclosures did not restrict their ability to vote on this matter.

Cr Harris declared a financial interest in item 12.4 Provision of Animal Rehoming Service as Cr Harris has a contract to supply dog tags to SAFE Karratha.

At 5.39 pm Cr Harris left the room.

COUNCIL RESOLUTION

Res No : **154861**
MOVED : **Cr Bertling**
SECONDED : **Cr Waterstrom Muller**

That Council suspend Standing Orders at 5.39pm to allow for open discussion of Item 12.4 Provision of Animal Rehoming Service.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Miller, Cr Scott,
Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

COUNCIL RESOLUTION

Res No : **154862**
MOVED : **Cr Nunn**
SECONDED : **Cr Smeathers**

That Council resume Standing Orders at 5.52pm.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Miller, Cr Scott,
Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

12.4 PROVISION OF ANIMAL REHOMING SERVICE

File No:	EM.18
Responsible Executive Officer:	Director Development Services
Reporting Author:	Manager Approvals & Compliance
Date of Report:	13 August 2021
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Confidential – Evaluation of quote received from Saving Animals From Euthanasia (SAFE)

PURPOSE

For Council to consider the procurement option for the provision of an animal rehoming service to the City.

BACKGROUND

The City currently impounds 400 – 500 dogs and 250 – 400 cats per year. About half the dogs impounded are released back to owners. Where unclaimed impounded dogs and cats are suitable for rehoming, the preference is to rehome them.

Since 2003 the City has engaged Saving Animals From Euthanasia (SAFE) to provide the animal rehoming service on behalf of the City. Under existing arrangements, the City refers suitable, unclaimed impounded dogs and cats to SAFE. SAFE subsequently coordinates the rehoming of the animals including arranging for registration, microchipping, desexing and/or other associated costs. The City has provided an annual financial contribution to SAFE for undertaking this service for many years. Most recently, this agreed contribution was determined by a five (5) year contract with SAFE that expired on 30/6/21.

Since its establishment, SAFE has grown to be the largest animal rescue organisation in Western Australia, with 11 branches state-wide. This is a fantastic local success story. As SAFE has been growing, the City's Lump Sum contributions have been increasing. At the June 2016 OCM, Council resolved to increase SAFE funding from \$44,000 to \$65,000 per year (plus CPI) for 5 years.

In May 2021, the City requested a quote (RFQ) from SAFE as a 'sole source' supplier of animal rehoming services in the City of Karratha. The RFQ indicated that the City was seeking a quote for a 3 year term with the option for a further 2 years.

SAFE provided a Lump Sum quote on 10 June 2021 but then revised its quote down on 28 June 2021 following concerns raised by City officers about the disparity between the much higher quoted annual Lump Sum fee and the fairly steady trend in the number of animals being referred to SAFE by the City.

SAFE's revised quote is on the same terms that have applied for the last 5 years – a Lump Sum contribution of \$65,000 per year (plus CPI). While procuring the animal rehoming service via a Lump sum contract is a valid procurement methodology and is consistent with previous practice, it may be more prudent to establish a schedule of rates contract that clearly provides a link between the number of animals that are rehomed and the contribution that is

made. i.e The higher the number of rehomed animals, the higher the City financial contribution.

City records show that over the last 5 years, the number of animals referred to SAFE for rehoming has been as follows:

	Dogs	Cats	Total
2016	114	37	151
2017	126	87	213
2018	93	93	186
2019	109	111	220
2020	115	167	282
Total	557	495	1,052

Under an annual Lump Sum contract, the City has paid between \$230 to \$430 per impounded animal rehomed depending on the number of animals referred to SAFE for the year.

Direction is sought from Council re Council the following four procurement options:

No	Option	Pros	Cons
1.	SAFE Sole Supplier – Lump Sum contract	<ul style="list-style-type: none"> • Matches SAFE's revised quote. • Consistent with City contribution for last 5 years. • Administratively simplest for SAFE/City 	<ul style="list-style-type: none"> • Nexus between funding City provides and service it receives is not clear.
2.	SAFE Sole Supplier: Schedule of Rates based on a fee per impounded animal referred to SAFE by the City	<ul style="list-style-type: none"> • Strong nexus between the funding the City provides and the service it receives. • City only pays for the animals referred to SAFE. 	<ul style="list-style-type: none"> • Different model of funding to what SAFE is used to.
3	Open Market RFQ	<ul style="list-style-type: none"> • Fully open and transparent process. 	<ul style="list-style-type: none"> • Highly unlikely that other bids would be received
4	Insource Animal Rehoming		<ul style="list-style-type: none"> • Not resources to provide this service • Likely to be significantly more expensive to deliver the service.

While either Option 1 or Option 2 are viable alternatives, Option 2 is recommended by Officers as it shows clear linkages between the funds that are provided to SAFE and the services that they provide. Of note, impending changes to the *Dog Act* and *Cat Act* will require all animals to be sterilized. It is expected that this will see a reduction in the number of impounded animals over time, although probably not in the initial term of the contract. Option 3 and Option are not recommended.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social issues and parties affected.

STATUTORY IMPLICATIONS

It is proposed that the City procuring a service (animal rehoming) from SAFE under a 'sole source' procurement contract in accordance with the provisions of the *LG Act* and associated Regulations.

COUNCILLOR/OFFICER CONSULTATION

Councillors have been briefed in relation to this matter.

COMMUNITY CONSULTATION

Nil

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The 2021/22 budget includes a \$65,000 contribution towards animal rehoming services.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2021-2022 provided for this activity:

Programs/Services:	1.d.1.3	Ranger Services
Projects/Actions:	1.d.1.3.21.1	Support Saving Animals from Euthanasia (SAFE) Rehoming Program

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	There are financial costs involved in dealing with unclaimed pound animals, however they are dealt with. The City has been contributing funds to SAFE for a number of years to provide an animal rehoming service. There is not a clear relationship between the funding the City provides and the service it receives under current funding arrangements.
Service Interruption	Low	If the animal rehoming service SAFE provides to the City was to cease, then there would be service disruptions in Ranger Services establishing an alternative method of dealing with unclaimed impounded animals.
Environment	N/A	Nil
Reputation	Moderate	There could be reputational risks for the City in going from an arrangement whereby many unclaimed impounded animals are being rehomed to an arrangement whereby they are euthanised.
Compliance	N/A	Nil

IMPACT ON CAPACITY

If the animal rehoming service SAFE provides to the City was to cease, then the impact on the capacity of Ranger Services would need to be considered.

RELEVANT PRECEDENTS

Council last considered funding for SAFE at its June 2016 Meeting.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. ACCEPT the revised quote submitted by Saving Animals From Euthanasia (SAFE) to form a contract for three (3) years with one (1) two year option based on the assessment of compliance criteria , qualitative criteria and pricing structures offered under RFQ67-20/21 with four (4) quarterly instalments to be invoiced on 1 July, 1 October, 1 January and 1 April each year;
2. REQUIRE SAFE to submit Quarterly reports with each invoice setting out details relating to animals rehomed for the City of Karratha, animals relinquished from within the City of Karratha and the things SAFE has done during the Quarter to promote the contribution the City makes; and
3. ADVISE SAFE that once the contract is entered, SAFE can invoice the City for the 1 July 2021 instalment.

CONCLUSION

Saving Animals From Euthanasia (SAFE) has provided a quote to provide an animal rehoming service to the City for a minimum of 3 years, with an option for a further 2 years. SAFE's quote is based on an annual Lump Sum contribution from the City, consistent with the basis for determining the City's funding contribution for the last 13 years.

There are potentially nexus issues between the funding the City provides and the service it receives under the current funding arrangements. To address this, Council may elect to enter into a Schedule of Rates contract whereby the City pay SAFE an agreed fee per animal referred to SAFE.

If Council prefers to continue to contract SAFE based on an annual Lump Sum contribution, then SAFE should be required to submit with each quarterly invoice, a quarterly report including details of the things SAFE has done during the Quarter to promote the contribution the City makes.

OFFICER'S RECOMMENDATION

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. REJECT the revised quote submitted by Saving Animals From Euthanasia (SAFE);
2. REQUEST SAFE provide a Schedule of Rates quote based on a fee for each animal referred to SAFE by the City; and

3. **ADVISE SAFE** that once a per animal rate is agreed, **SAFE** can invoice the City for all animals referred to **SAFE** by the City since 1 July 2021.

COUNCIL AMENDED RESOLUTION

Res No : 154863
MOVED : Cr Armstrong
SECONDED : Cr Waterstrom Muller

That Council by **SIMPLE** Majority pursuant to Section 3.18 of the *Local Government Act 1995* **RESOLVES** to:

1. **REJECT** the revised quote submitted by Saving Animals From Euthanasia (**SAFE**);
2. **REQUEST** **SAFE** provide a Lump Sum and a Schedule of Rates quote based on a fee for each animal referred to **SAFE** by the City;
3. **AGREE** in the interim to pay **SAFE** one quarter of the amount that the City budgeted for its service in 2021/22 until a Lump Sum and per animal rate is determined.
4. **ADVISE** **SAFE** that once a Lump Sum and per animal rate is agreed, **SAFE** can invoice the City for all animals referred to **SAFE** by the City since 1 July 2021 (less the interim payment).

CARRIED

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Miller, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil
REASON : Councillors modified the Officer's recommendation to allow for **SAFE** to re-quote for its services to include a Lump Sum Fee and a Schedule of Rates based on a fee for each animal referred to **SAFE** by the City.

At 5.53 pm Cr Harris re-entered the room.

13 STRATEGIC PROJECTS & INFRASTRUCTURE

13.1 TENDER FOR PROVISION OF OPEN AREAS VEGETATION SLASHING SERVICES

File No:	CM.252
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Manager Infrastructure Services
Date of Report:	4 August 2021
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	1. Confidential – Tender Evaluation Report 2. Confidential – Contract versus In House Comparison

PURPOSE

For Council to consider the tender for the Open Areas Vegetation Slashing offered under RFT 31-20/21.

BACKGROUND

The City has historically contracted slashing services for open areas, drains and creek lines due to the associated costs with procurement of machinery and resourcing.

The current contract for these services was awarded under RFT 05-16/17 to Poinciana Nursery & Landscaping commencing on 1 November 2016 for a period of three (3) years with two (2) x one (1) year extensions. The City is now in the final year of the extension option which is due to expire on 31 October 2021.

At the Council meeting of 31 May 2021, Council resolved to call tenders for Slashing Services.

Accordingly, the City sought submissions to provide the following scope of work:

- Vegetation control of open areas and drainage reserves through mowing and brush cutting of vegetation in open areas
- Facilitating/supporting the City's strategy of identifying and implementing more sustainable maintenance techniques (retaining suitable native species, selective vegetation control and revegetation).

Tenders were advertised on 30 June 2021 and closed 21 July 2021.

One compliant tender was received by the closing date from Poinciana Nursery and Landscaping.

The tender was evaluated by a three-person panel comprising of:

- Manager Infrastructure Services
 - Coordinator Parks and Gardens
 - Coordinator Technical Services
-

The tender was first assessed for compliance with the tender documents. The tender was then assessed against the qualitative criteria that were weighted.

The criteria and associated weightings were:

Criteria	Weighting
Relevant Experience	15%
Methodology	15%
Capacity to Deliver	10%
Price	60%

A regional price preference policy was applied to the one local tenderer.

A copy of the Evaluation Report is contained within the Confidential section of the agenda.

The Director Strategic Projects & Infrastructure and the Chief Executive Officer have endorsed the recommendation.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision-Making Policy, this matter is of moderate significance in terms of environmental and parties affected issues.

STATUTORY IMPLICATIONS

Tenders to be called in accordance with Section 3.57 of the *Local Government Act 1995* and associated regulations.

COUNCILLOR/OFFICER CONSULTATION

Council resolved to call tenders for Open Areas Slashing Services at its meeting in May 2021.

COMMUNITY CONSULTATION

No community consultation is required.

POLICY IMPLICATIONS

Council Policies CG12 – Purchasing and CG11 – Regional Price Preference are applicable to this matter.

FINANCIAL IMPLICATIONS

Council has budgeted \$498,000 in its 2021/22 Budget to maintain open space and reserves and approximately \$480,000 has been expended annually on slashing services over the life of the current 5-year contract.

As provided at the Council meeting in May 2021, there is a 393% increase to the set service area from 791,243 m² to 3,110,698m² proposed across all towns, in order to meet the required level of service. The preferred tender submission is in line with forecasted additional areas.

Officers note that whilst there is an inevitable increase in costs associated with the increased area, the preferred tenderer has identified significant efficiencies and savings. If Council support the Officer's recommendation a Budget amendment will be required to reflect the cost of delivering the new level of service at the November Budget review.

Further, the preferred tender was compared to an internal value assessment which has been completed and contained in the confidential attachment to this report. The value and risk assessment outcomes support the ongoing outsourcing strategy and provision of contracted slashing services.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2021-2022 provided for this activity:

Programs/Services:	1.a.1.2	Parks and Gardens Maintenance.
Projects / Actions	1.a.1.2.21.2	Implement the annual streetscape and verge maintenance program.
Program/Services	3.a.2.3	Infrastructure Services.
Projects/Actions	3.a.2.3.21.1	Implement enhanced open space maintenance programs.
Program/Services	3.b.1.5	Infrastructure Services.
Projects/ Actions	3.b.1.5.21.1	Improve sustainability and environmental management – Implement weed management strategy and treatments.

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Moderate	Reduces reliance on chemical application to remove weeds. There is also a requirement to maintain fire breaks and remove dead vegetation which causes a bush fire risk.
Financial	Moderate	Ongoing costs to remove vegetation in open areas to meet levels of service and community expectations whilst minimising bush fire risk in areas vested by the City. Increased annual maintenance costs.
Service Interruption	Low	Continuity of service provided by external resources in a tightening labour market may be a risk however the preferred tenderer has indicated a series of strategies to ensure continuity of service. Proven capacity to deliver set services.
Environment	Low	Improved weed/vegetation management will reduce impacts to native flora and fauna
Reputation	Moderate	Failure to adequately maintain open spaces presents community complaints to the City. This is due to risks associated with snakes and fire hazards. It also is not in line with Level of Service Standards, the Community's aesthetic expectations and enjoyment of open spaces. The 2021 Annual Community Survey reported an overall -2.4 gap in service level for park, gardens and open spaces.
Compliance	N/A	Nil

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

The City has previously contracted this service for the past 5 years.

VOTING REQUIREMENTS

Simple Majority.

OPTIONSOption 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to REJECT the tender for Open Areas Vegetation Slashing under RFT 31-20/21 and retain the service in-house.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to REJECT the tender for Open Areas Vegetation Slashing under RFT 31-20/21 and readvertise the tender.

CONCLUSION

The Evaluation Panel believes that the recommended tenderer provides the best value option for the City and offers proven capability and capacity to deliver the required services. The increased level of service is designed to improve the appearance and management of the City's open space areas and road verges.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154864
MOVED : Cr Armstrong
SECONDED : Cr Smeathers

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **ACCEPT** the tender submitted by Poinciana Nursery and Landscaping ABN 13 929 739 089 as the most advantageous tender to form a contract for five (5) years (three (3) years with two (2) x one (1) year extensions), based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 31-20/21 – Open Areas Vegetation Slashing;
2. **EXECUTE** a contract with Poinciana Nursery and Landscaping, **SUBJECT** to any variations of a minor nature; and
3. **NOTE** a Budget Amendment will be required at the November Budget Review to reflect the new contract rates for the increased level of service as detailed in the confidential attachment to this report.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

13.2 LOT 7018-7020 - REQUEST TENDER FOR PROJECT ARCHITECTURAL DESIGN / LEAD CONSULTANT SERVICES

File No:	CM.477
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Authors:	DAO Strategic Projects/Infrastructure & Manager Infrastructure Projects
Date of Report:	27 July 2021
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Proposed Tender Selection Criteria

PURPOSE

For Council to consider inviting tenders for Architectural Design/Lead Consultant Services for the proposed 'City Apartments at Walgu Park' development on Lot 7020 and portion of Lot 7018, Welcome Road Karratha.

BACKGROUND

In 2020 the City appointed design and cost management consultants to progress the concept design and feasibility report for a mixed use development on Lot 7020 and portion of Lot 7018, located on Sharpe Avenue, Welcome Road and Dampier Road in the Karratha CBD. The design brief and objectives of the proposed development included:

- A development that provides an appropriate gateway statement to Karratha City Centre (similar in scale to the Pelago, East and West Development at the opposite end of Sharpe Avenue);
- A building that will be owned by the City for the immediate future and as a result, an optimal financial balance is achieved between capital and operating costs (including maintenance requirements and utility demand);
- A range of residential design configurations and associated onsite amenities to optimise long term rent and marketability.
- A development that envisages the following considerations:
 - Ground floor activation along Sharpe Avenue and Welcome Road.
 - Commercial tenancy space; delivered as a cold shell
 - Community tenancy space, delivered as a cold shell ;
 - Range of residential options, delivered as built to rent model;
 - First floor residential amenities; and
 - On grade car parking, services, utilities, and stores.
- Sustainability principles into the design and maximise the opportunity for ecological sustainability initiatives during the construction and operating phase; and
- Utilisation of best industry practices to deliver high-quality design and construction outcomes which achieve value for money in the delivery of the building.

More recently this team has developed a Project Feasibility Report to determine various options analysis for the development and long-term lease of a built to rent model. The City has produced a Business Plan which has been released for public comment as a requirement under section 3.59 of the *Local Government Act 1995*, as it proposes to enter

into a major land transaction involving investing City resources into the acquisition of Lot 7020 and part of Lot 7018 for the development of residential apartments, commercial and community space.

If Council resolves to proceed with the development (which is the subject of a proposed late report at item 17.1 in this Agenda), the next stage is to tender for the design and documentation of the development.

The technical and detail design planning process is a critical next step toward the construction phase of the proposed mixed-use development. The feasibility and concept design developed to date shows the overall intent of the proposed development, the technical and design plans will take this to the next step and provide a detailed technical documentation package to lead the construction process.

The Architectural Design/Lead Consultant will be required to develop the approved concept design based on the modified apartment mix and yield, and to establish the overall scope and further the functions of the proposed mixed-use development. In addition to this, the selected contractor will be required to prepare submissions to facilitate obtaining all planning and building approvals for proposed design and construction.

The tender for the Architectural Design/Lead Consultant Services will provide for separable portions to progress the various stages of design with 'stop-go' points at each of the following stages including:

- a) Schematic design phase;
- b) Development application phase;
- c) Commencement of the proposed Early Contractor Involvement of a Builder;
- d) Detailed design phase together with progressive value management;
- e) Tendering and contract documentation phase; and
- f) Award and construction management phase.

It is anticipated the overall project brief including the apartment mix and yield will be confirmed by Council before the engagement of a lead design consultant and the schematic and subsequent stages progress.

Given the program for the project that is outlined in the Business Plan, Officers recommend the design consultant team works closely with a suitably contractor specialised in multi residential mixed-use developments through an Early Contractor Involvement (ECI) to inform the cost management of the construction. The ECI process will involve a separate tender process and see a specialist contractor engaged to inform the detailed design phase. The expectation will be that the contractor progresses to construct the development. This will be dependent on a maximum guaranteed construction cost being achieved during the ECI phase. At the end of the documentation phase, Council will be requested to endorse the works before progressing and the award of the construction phase.

To ensure the independent advice in regards to costs, whole of life costs and "value for money design", an independent cost management consultant is proposed to also be engaged directly by the City. The cost management consultant would be engaged to provide advice at all stages of the project on costs, materials selection, value for money and whole of life considerations, together with valuing of works completed and progress claims and input into the overall financial management of the project.

It is proposed that AS4122 – 2010 General Conditions of Contract for Consultants will be utilised for the appointment of the Architectural Design/Lead Consultant Services, the design team, and the cost management consultant.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of working towards addressing the City's current housing shortage, providing a suitable iconic architectural design compatible with the local environment, developing City activation and employment opportunities whilst supporting local businesses.

STATUTORY IMPLICATIONS

Tenders are proposed to be called in accordance with the section 3.57 of the *Local Government Act 1995* and associated regulations.

COUNCILLOR/OFFICER CONSULTATION

The City's Housing and Land Development Initiative has been the subject of Councillor Briefing Sessions regularly for the past twenty months including each month of 2021.

COMMUNITY CONSULTATION

A Business Plan has been released for public comment as a requirement under section 3.59 of the *Local Government Act 1995*, as the City proposes to enter into a major land transaction involving investing City resources into the acquisition of Lot 7020 and part of Lot 7018 for the development of residential apartments, commercial and community space. As part of a later report within this Agenda, Council is requested to consider any submissions on the Business Plan.

POLICY IMPLICATIONS

Council Policies CG12 – Purchasing and CG11 – Regional Price Preference are applicable to this matter.

Due to the critical nature of the detailed design development phase, the project's need, cost pressures, time and quality outcomes required, the following tender section criteria is proposed:

Selection Criteria	Weighting
Relevant Experience in Providing Similar Work of Service	15%
Resources and Capability	15%
Methodology to Deliver	20%
Price Schedule	50%

The proposed evaluation criteria for the Architectural Design/Lead Consultant Services are consistent with Council Policy CG12 – Purchasing and are detailed as an Attachment to this report.

FINANCIAL IMPLICATIONS

The City's 2021/22 Annual Budget includes \$250,000 to commence the design element of the proposed City Apartments Development.

The Architectural Design/Lead Consultant Services and design team fees are estimated at 8% to 10% of the Perth based construction estimate for the development. Noting the Perth based construction estimate is between \$28m-\$30m ex GST, this equates to an estimated contract value between \$2.24m and \$3m ex GST.

Subject to the outcome of the proposed tender and Council agreement to proceed, a Budget Amendment to reflect the anticipated cost of the Architectural Design/Lead Consultant Services will be required as part of Council's Budget Review process.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2021-2022 provided for this activity:

Programs/Services:	2.c.1.2	Land Development and management
Projects/Actions:	2.c.1.2.21.7	Commence Design documentation for development and construction of Lot 7020.

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	High	If supported by Council, funding of approximately \$55.0m to 65.0m to come from City Reserve and borrowings from Northern Australia Infrastructure Facility (NAIF) and or the WA Treasury Corporation (WATC).
Service Interruption	Low	Nil
Environment	Low	If supported by Council, the design documentation and construction will be in accordance with all statutory and relevant standards. Noise output and dust pollution throughout construction, will be managed by the contractor.
Reputation	Moderate	If supported by Council, a quality inner city development and a decisive response to the housing issue is likely to deliver positive reputational impact for Council
Compliance	Moderate	If supported by Council, tenders are proposed to be called in accordance with relevant legislation and Council policies. Works are expected to comply with all statutory and relevant standards.

IMPACT ON CAPACITY

The development of the tender documentation, panel evaluation process and management of the potential successful tenderer is afforded within existing resources.

RELEVANT PRECEDENTS

The City has previously appointed Architects for significant community related design services for capital works projects, including the Karratha Leisureplex, Karratha Airport, Red Earth Arts Precinct, Dampier Community Hub and Wickham Community Hub.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT SUPPORT inviting tenders for the appointment of a lead design consultant for the detailed design of the 'City Apartments at Walgu Park' at Lot 7020 and Part Lot 7018 at this time.

CONCLUSION

The inviting of tenders of the Architectural Design/Lead Consultant Services will allow for the progression of the design and development of the 'City Apartments at Walgu Park' at Lot 7020 and Part Lot 7018 as part of the significant housing initiative by the Council. Whilst housing is not ordinarily a local government issue, it has been raised as the clear number one issue in the 2021 Annual Community Survey and Business Climate Scorecard and it is important for the Council to maintain its commitment to assist with finding a solution. If the program is to be achieved as outlined in the Business Plan, tenders to engage Architectural Design/Lead Consultant Services are required to called as soon as possible.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154865

MOVED : Cr Scott

SECONDED : Cr Waterstrom Muller

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **INVITE** tenders for the Architectural Design/Lead Consultant Services for the design of the 'City Apartments at Walgu Park' in accordance with the scope of services as outlined in this report;
2. **ENDORSE** the tender selection criteria and associated weightings as follows;

Selection Criteria	Weighting
Relevant Experience in Providing Similar Work of Service	15%
Resources and Capability	15%
Methodology to Deliver	20%
Price Schedule	50%

3. **CONSIDER** a Budget allocation as part of the November 2021 Budget Review subject to the outcome of the tender process.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller,
Cr Scott, Cr Smeathers, Cr Waterstrom Muller

AGAINST : Nil

Cr Waterstrom Muller declared an indirect financial interest in item 13.3 Karratha & Dampier Facilities - Cleaning Services Contract as Cr Waterstrom Muller is employed by the Ngarliyarndu Bindirri Aboriginal Corporation (NBAC) and BRIDA is a sub company of NBAC. BRIDA is one of the companies that applied for the cleaning tender.

At 6.18 pm Cr Waterstrom Muller left the room.

13.3 KARRATHA & DAMPIER FACILITIES - CLEANING SERVICES CONTRACT

File No:	WM.91
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Manager City Services
Date of Report:	2 August 2021
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	1. Confidential Tender Evaluation Report 2. Confidential Financial Comparison Report

PURPOSE

For Council to consider the tender for Karratha and Dampier Cleaning Services offered under RFT 32-20/21.

BACKGROUND

Cleaning services for facilities in Karratha and Dampier are delivered using a combination of in-house staff and contractors. The facilities listed below are currently cleaned under contract.

- Karratha Airport (KTA) – Damel Cleaning
- Karratha Leisureplex (KLP) – Damel Cleaning
- Dampier Community Hub (DCH) – Damel Cleaning
- Frank Butler Community Centre (FBCC) - Shelf Cleaning
- The Youth Shed (YS) – Shelf Cleaning

In-house cleaning comprises 27 facilities encompassing:

- Red Earth Arts Precinct (REAP)
- Karratha Visitors Centre (KVC)
- City administration facilities (Welcome Road, 7 Mile Waste Facility, Depot, Pam Buchanan Family Centre)
- Public recreation facilities (toilets, BBQ's and structures in parks, beaches and camping grounds).

In-house resources comprise nine (9) permanent/part time cleaners and four (4) casual staff.

At its meeting of May 31, 2021, Council resolved to invite tenders for the delivery of cleaning services in Karratha and Dampier for a period of three (3) years with two (2) x one (1) year extension options. The tender comprised three (3) separable portions as follows:

- SP1 - Premium Facilities (Karratha Airport, Karratha Leisureplex and the Red Earth Arts Precinct)
- SP2 - Council Administration Facilities
- SP3 - Public and Recreational Facilities

Tenderers were invited to submit a bid for one (1), all, or any combination of the three (3) separable portions.

Tenders were advertised on 16 June 2021 and closed 14 July 2021.

Three (4) tenders were received by the closing date from:

- Karratha Cleaning Pty Ltd – bid for SP, SP2 and SP3
- Blue Hat Group Pty Ltd – T/A Damel Cleaning Services - bid for SP, SP2 and SP3
- Brida Pty Ltd – bid for SP3
- Clear & Clean Cleaning Pty Ltd – bid for SP3

The tenders were evaluated by a three (4) person panel comprising of:

- Manager City Services
- Manager Community Facilities
- Supervisor Sanitation Services
- Team Leader Sanitation Services

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted. The criteria and associated weightings were:

Criteria	Weighting
Relevant Experience	15%
Demonstrated Understanding	10%
Capacity to Deliver	25%
Price	50%

The Regional Price Preference Policy was applied to four (4) local tenderers.

In recommending a preferred contractor the evaluation process included assessment against the qualitative criteria for each separable portion. The evaluation identified that one (1) tenderer was ranked highest for all three (3) separable portions.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

The Director Strategic Projects & Infrastructure and the Chief Executive Officer have endorsed the recommendation.

Current In-house Service Considerations

Upon completion of the evaluation process, City Services officers assessed the preferred submission against the facilities currently cleaned in-house service.

This assessment considered:

- Comparative cleaning hours allocated for relevant facilities
- Comparative in-house costs incorporating:
 - staff overheads and activity-based costs

- materials and consumables
- Capacity risks associated with the awarding all contracts to the preferred tenderer - quality, service, reputation

The assessment concluded that;

- The preferred tenderers submission is the most advantageous in terms of cost and allocated hours for these facilities,
- There are capacity concerns associated with awarding all three (3) separable portions to a single contractor.

A comparison table is contained in the confidential financial information attachment to this report.

The transition plan provided in the preferred tenderer's submission indicated the need to increase their current resources by seven (7) staff if they were awarded all three (3) separable portions and only two (2) additional staff would be required if they were awarded separable portions one (1) and (2) only. This scenario significantly reduces the risk of insufficient capacity to perform the contracted services.

In determining a preferred option, a further assessment was undertaken comparing in-house services against the second highest scoring tenderer's submission for the facilities contained in SP3. Most of the facilities contained within this portion are currently serviced in-house.

This further assessment considered:

- Comparative cleaning hours allocated for relevant facilities
- Comparative in-house costs incorporating:
 - staff overheads and activity-based costs
 - materials and consumables
- Any redundancy costs associated with outsourcing
- Operational benefits of retaining in-house services
- Current in-house and contractor service performance levels

The assessment showed the comparative costs of service are similar, whilst the tenderer's submission contained a higher allocation of cleaning hours. Officers noted that hours allocated for some facilities in the submission were excessive based on required service levels. The comparison table is contained in the confidential financial information attachment to this report.

The assessment also demonstrated there was no significant financial advantage with awarding SP3 to Tenderer 2 in comparison to in-house service delivery. The advantages identified with maintaining an in-house service model for SP3 included:

- Retaining existing staff experience and knowledge of required services
- Continuity of service maintained for these facilities
- Provides high level of responsiveness and flexibility
- Maintaining high standard of cleaning associated with current services
- No requirement for redundancy costs associated with outsourcing

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues, environmental issues, and Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Officers consulted as part of the panel evaluation process. Councillors were consulted about the matter at Council's May and August briefing sessions.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995* and the *Local Government (Functions and General) Regulations 1996*.

POLICY IMPLICATIONS

Council Policies CG12 – Purchasing and CG11 – Regional Price Preference are applicable to this matter.

FINANCIAL IMPLICATIONS

Current annual cost of the City's cleaning services for Karratha and Dampier is \$3,501,138 ex GST capturing existing contracts, salaries, employment overheads, activity-based costs, materials, and plant costs.

Endorsing the Officer's recommendation would result in an estimated annual cost saving of approximately \$520,000 ex GST. Refer to the comparison table is contained in the confidential financial information attachment to this report.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2022-2022 provided for this activity:

Programs/Services:	1.a.1.0	Waste and Sanitation Services
Projects/Actions:	1.a.1.10.19.1	Implement and deliver litter and sanitation servicing contracts.

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Low	High levels of sanitation specified in service standards and performance monitored for compliance
Financial	Low	Awarding contract will deliver savings in 2021/2022 budget and future financial years
Service Interruption	Low	Minor service interruption may occur during transition of administration facilities and REAP cleaning services from in-house to contract
Environment	Low	Non-hazardous cleaning products specified in contract cleaning services
Reputation	Low	A transition from City staff in some facilities may contribute to reputational risk, however, co-branding and regular monitoring of services by City Supervisors will assist in mitigating this risk.
Compliance	N/A	Nil

IMPACT ON CAPACITY

Should the Officers recommendation be endorsed all City permanent/part time positions could be retained subject to minor reductions in minimum contracted hours for these positions from 4.7 full time equivalents to 4.2.

An engagement process with impacted staff will be initiated to discuss the implications should the report recommendation be supported. The suggested resource adjustments will not impact on capacity to fulfil current and future service requirements.

RELEVANT PRECEDENTS

Council has previously awarded contracts for cleaning services at the Karratha Leisureplex, Karratha Airport, Dampier Community Hub, Youth Shed, Frank Butler Community Centre and the Eastern Corridor facilities.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to AWARD Separable Portion 1, Separable Portion 2 and Separable Portion 3 for Karratha and Dampier Cleaning Services under RFT 13-20/21 to Blue Hat Group Pty Ltd T/A Damel Cleaning Services.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to REJECT all tenders for the Karratha and Dampier Cleaning Services under RFT 13-20/21 and READVERTISE the tender.

CONCLUSION

The Evaluation Panel report recommends that the preferred tenderer be accepted as having presented the most advantageous outcome for the City of Karratha for all three (3) separable portions under RFT 32-20/21.

An alternative recommendation is proposed based on the outcome of subsequent assessments of the submissions against the City's in-house cleaning service detailed in this report.

If Council endorse the Officer's recommendation, it is anticipated the contract will commence on 1 October 2021 for a period of three (3) years with two (2) x one (1) year extension options exercisable at the sole discretion of the City.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154866
MOVED : Cr Nunn
SECONDED : Cr Smeathers

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

- 1. ACCEPT the tender submitted by Blue Hat Group Pty Ltd T/A Damel Cleaning Services ABN 79 162 991 193 as the most advantageous tender to form a contract, based on the assessment of the compliance criteria, qualitative criteria and pricing structures for Separable Portion 1 and Separable Portion 2 offered under RFT 32-20/21 – Karratha and Dampier Cleaning Services for a period of three (3) years with two (2) x one (1) year extension options;**
- 2. AGREE to retain In-House cleaning staff to deliver services for Public and Recreational Facilities comprising Separable Portion 3 of the tender; and**
- 3. EXECUTE a contract with Blue Hat Group Pty Ltd T/A Damel Cleaning Services for Separable Portion 1 and Separable Portion 2 SUBJECT to any variations of a minor nature.**

CARRIED

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller, Cr Scott, Cr Smeathers
AGAINST : Nil

At 6.19pm Cr Waterstrom Muller re-entered the room.

14 ITEMS FOR INFORMATION ONLY

Responsible Officer: Chief Executive Officer

Reporting Author: Minute Secretary

Disclosure of Interest: Nil

PURPOSE

To advise Council of the information items for August 2021.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154867

MOVED : Cr Nunn

SECONDED : Cr Waterstrom Muller

That Council note the following information items:

14.1 Register of Documents Stamped with the City's Common Seal

14.2 Community Services update

14.3 Development Services update

14.4 Waste Services Data

CARRIED

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller,
Cr Scott, Cr Smeathers, Cr Waterstrom Muller

AGAINST : Nil

**14.1 REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA
COMMON SEAL****Responsible Officer:** Chief Executive Officer**Reporting Author:** EA to CEO & Mayor**Disclosure of Interest:** Nil

PURPOSE

To advise Councillors of documents, as listed below, that have been stamped with the Common Seal of the City of Karratha since the last Council Meeting.

DATE	DOCUMENT
28/06/2021	Contract of Sale – Lot 391 on Plan 528 (Reserve 36124) now comprised in Lot 100 on Deposited Plan 421780

14.2 COMMUNITY SERVICES UPDATE

File No:	CS.23
Responsible Executive Officer:	Director Community Services
Reporting Author:	Director Community Services
Date of Report:	10 August 2021
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

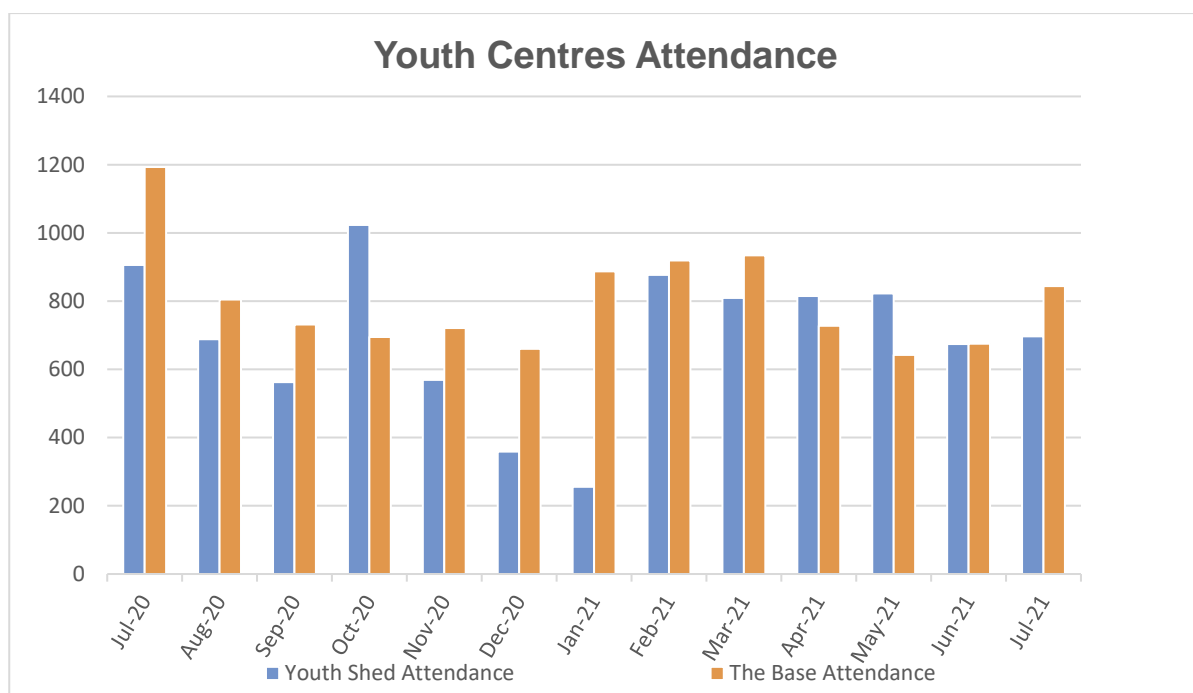
To provide Council with an update on July operational data for Community Facilities and Services.

COMMUNITY FACILITY ATTENDANCE

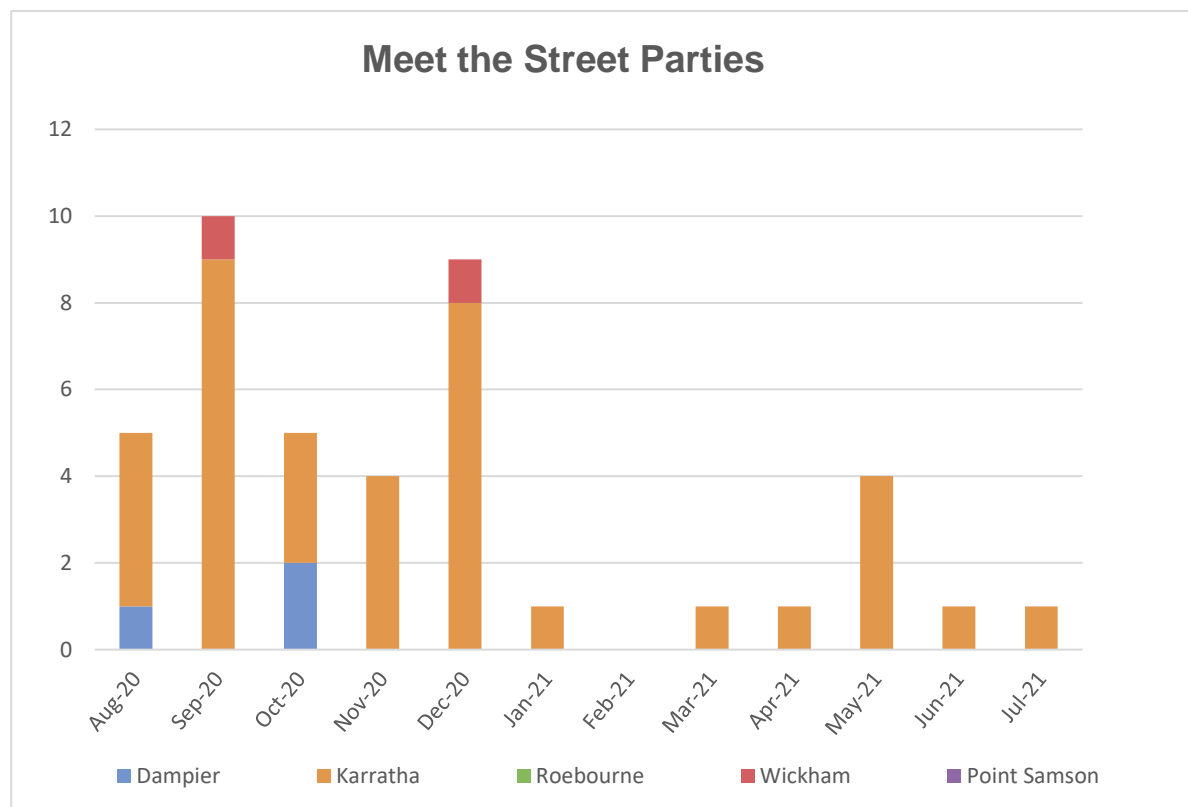
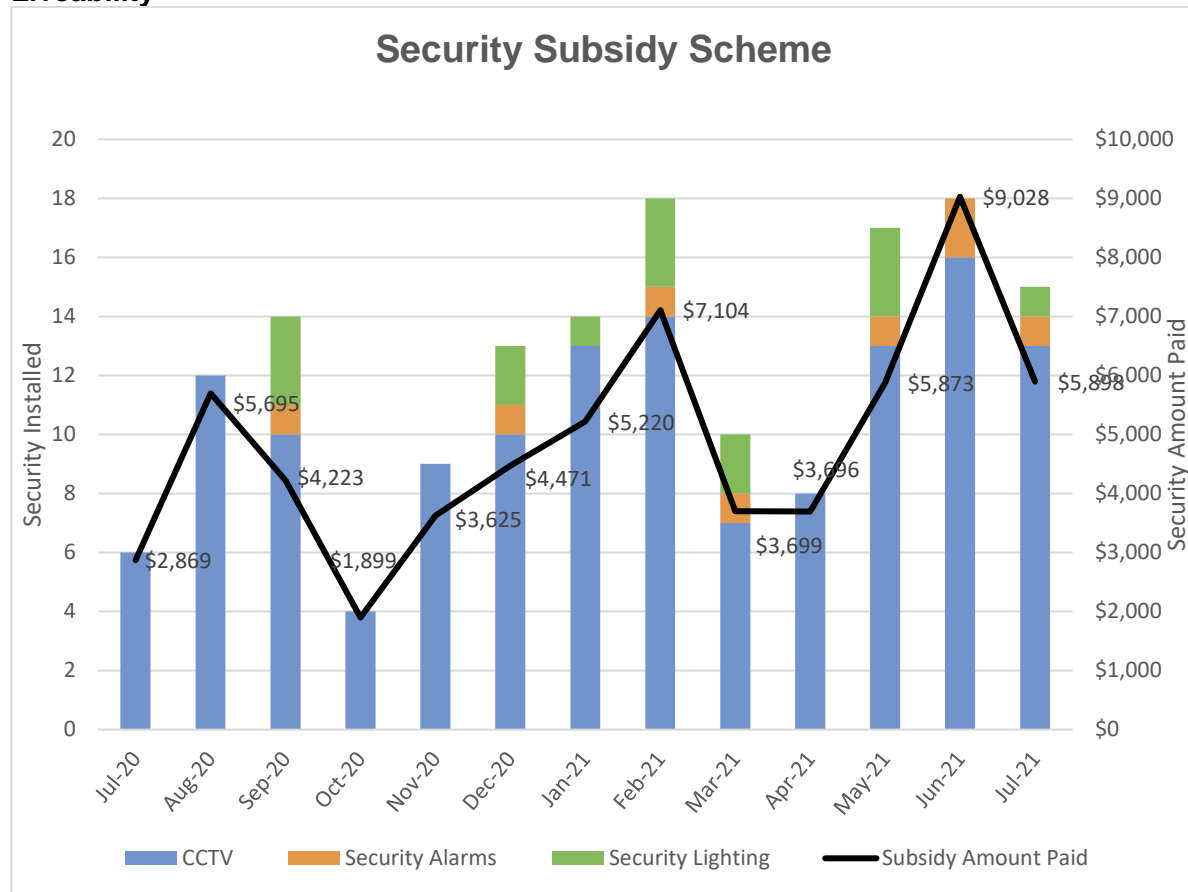
Facility Attendance	July 2020	July 2021	%
The Youth Shed	906	697	↓ 23%
The Base	1193	844	↓ 29%
Total Library	8612	12426	↑ 44%
Karratha Leisureplex	23246	32206	↑175%
Wickham Recreation Precinct	2234	2314	↑ 4%
Roebourne Aquatic Centre	0	0	N/A
REAP	1520	4176	↑ 175%
Indoor Play Centre	1836	2634	↑ 43%
Community Programs	July 2020	July 2021	+/-
Security Subsidy Scheme properties	6	13	+ 7
Meet the Street parties	0	1	+ 1

- Total Library:
 - **4411** physical items borrowed.
 - **1117** eResources borrowed.
 - **797** program participants at Story Time, Rhyme Time, PAGES, PAGES Jr and School Holiday Program (includes 33 participants at Roebourne Outreach Programs).
 - **9948** total memberships (101 new members signed up in July).
- 31 movies were screened in July with a total attendance of 2605 and an average of 84 patrons attending each movie.
- REAP delivered 16 different venue hire bookings this month.

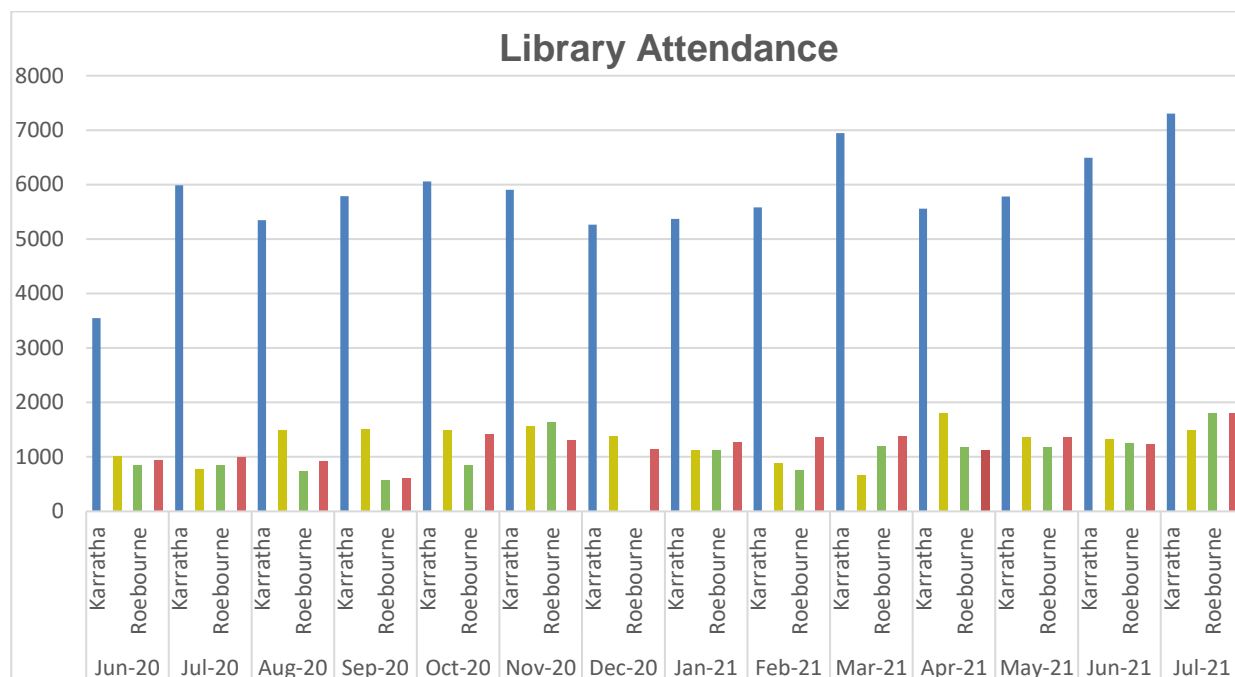
- One Meet the Street event held in July 2021. August to be a busy month with seven parties currently scheduled. Three of the August parties are coinciding with 'Adopt a Teardrop' street planting day.
- KLP Membership is following the seasonal trend with the low point being winter. We anticipate a spike of interest following the gym renovation.
- Attendances for all KLP specific visits increased on June, general visits have dropped for the month due to school holidays.
- Wickham Pool re-opened.
- Fitness visits hit the highest level in the last 12 months.
- Youth Services and Recreation Services partnered to deliver Inflatables events in Dampier, Wickham, Roebourne and Karratha during the July school holidays. These are estimated to have engaged 950 children and youth across the four events. The events featured an inflatable dodgeball arena and various other inflatable amusements, plus a mechanical surfboard.



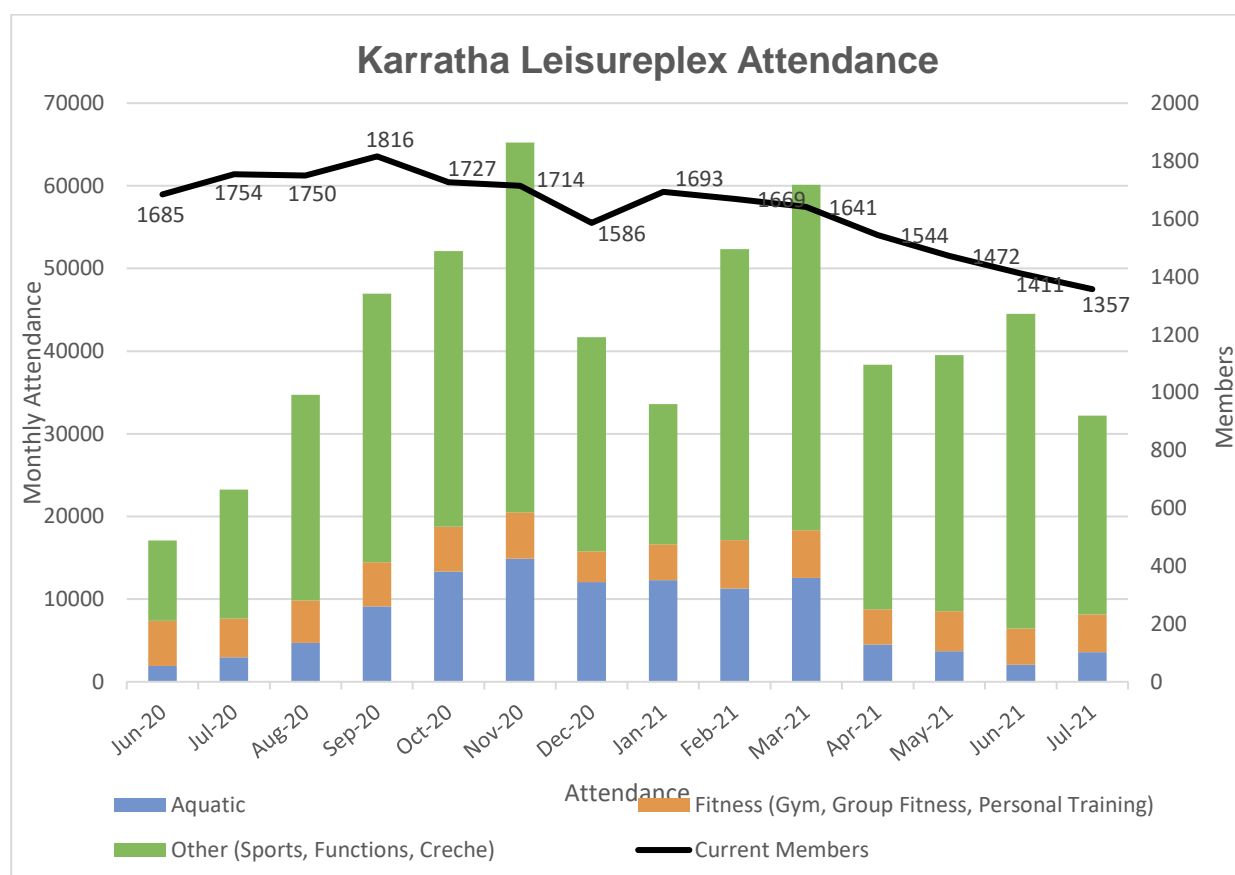
Liveability

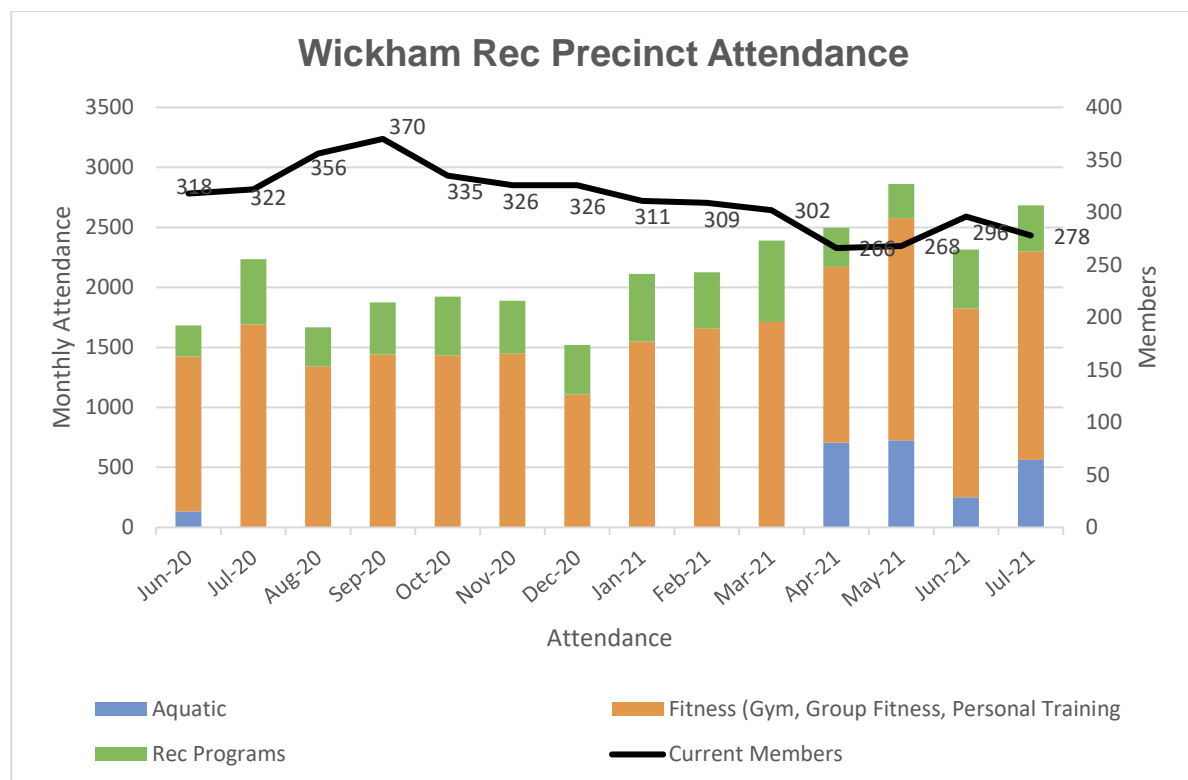


Library Services

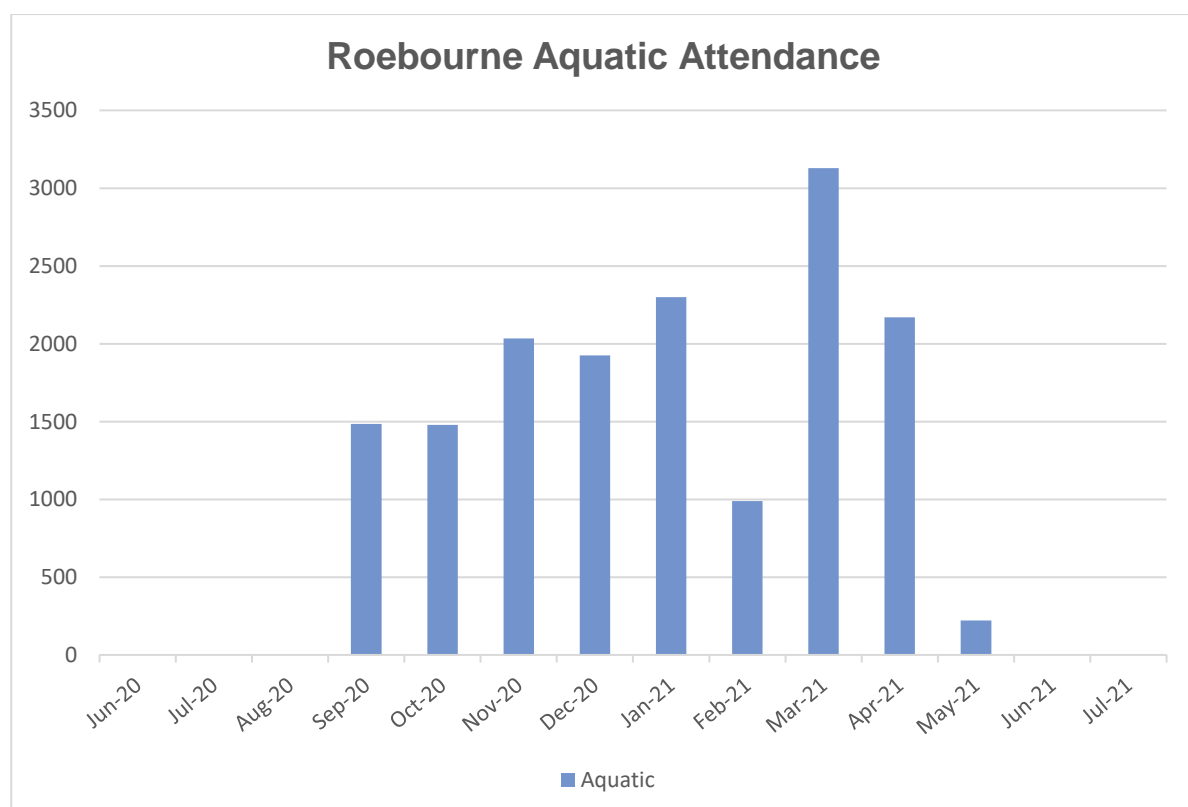


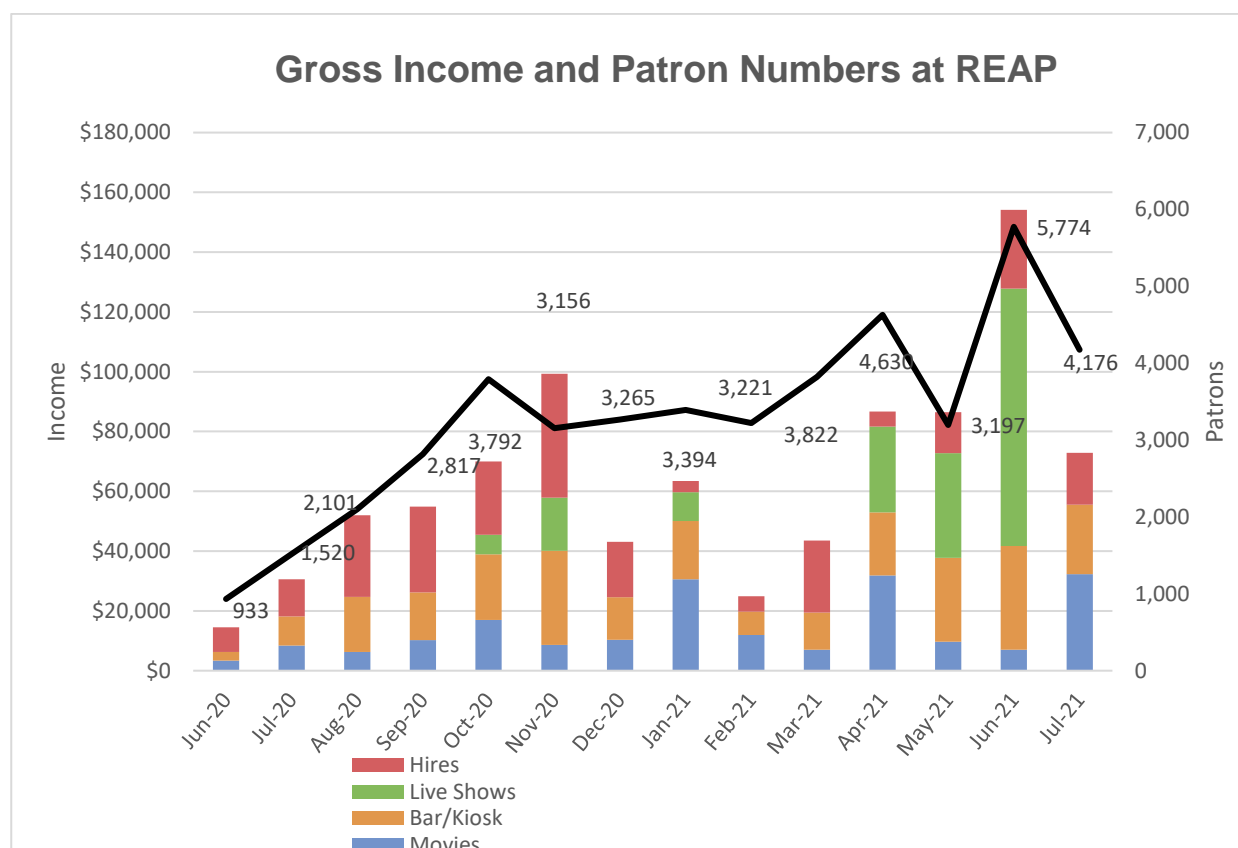
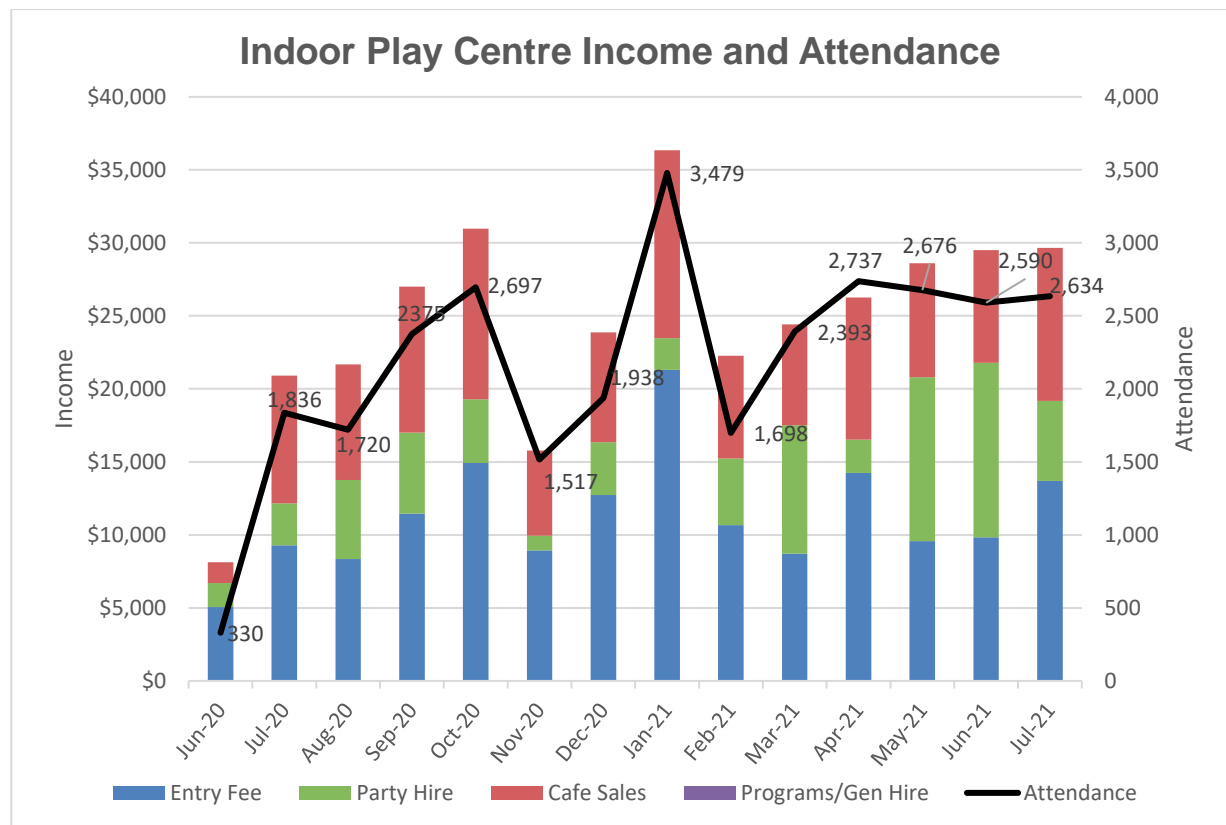
Recreation Facilities





- Roebourne Aquatic Centre closed over winter.





ADVISORY GROUP MEETINGS

The Youth Advisory Group (YAG) did not meet in July 2021, the next meeting is scheduled for 11 August 2021.

The Safer Communities Partnership Advisory Group meeting was scheduled on the 10 August 2021. The advisory group did not meet quorum, an email update has been provided to members.

The Arts Development & Events Advisory Group met on Thursday 5 August 2021. Summary of key points discussed:

Cossack Art Awards

- The exhibition opened on 17 July 2021 with the Preview and Gala events and it closes on 8 August 2021.
- Total entries: 274. Sales have exceeded expectations at \$135,174 to date.
- Public Program was very popular
- Award Categories were discussed, including potential introduction of a sculpture and/or photography category. The potential to present Sculpture by the Sea or a similar program in the future will be explored by the AD&E team.
- Canvas sizes for the Cossack Children's Art Awards was discussed and the group agreed that the current size challenges young artists to work within parameters. There was agreement that entries could be increased to 200 if they can be accommodated in the Galbraith Building in 2022.

Arts Development Partnerships

- New partnerships with a focus on skills development, community engagement and the commissioning of new work from our region have been established with Black Swan State Theatre Company for the Karratha Theatre Development Program (2021 – 2024), with Perth Symphony Orchestra for the Karratha New Music Development Program (2021 – 2024), West Australian Ballet for the Pilbara Regional Engagement Program (2021 – 2024) and FORM for The Pilbara Survey (2021-2022).

Red Earth Arts Festival 2022

- Puppets of the Pilbara project has been funded by Festivals Australia to the amount of \$129,421 and will feature as the opening event, produced by Juluwarlu, including a new section of story, additional AV and sound features
- Other programming elements for REAF 2022 are being developed.
- New dates for REAF 2022 have been determined as 17-20 March 2022, one week later than originally planned, due to Juluwarlu's participation in The Pilbara Survey exhibition in Perth, opening on 11 March 2022.

Lot 7020

- Update on progress was provided to the group, including the current status of the 1,000m2 of community space.

14.3 DEVELOPMENT SERVICES UPDATE

File No:	TA/1/1
Responsible Executive Officer:	Director Development Services
Reporting Author:	Director Development Services
Date of Report:	3 August 2021
Disclosure of Interest:	Nil
Attachment(s)	Nil

PURPOSE

To provide monthly statistics from Development Services for the Council's information. This report covers the period 1 July 2021 to 31 July 2021 (22 Business Days).

- 9 Dwellings and 9 Swimming pools approved this reporting period.
- Development Application submitted for 10 grouped dwellings and two storey office building in Roe Street Roebourne for Yindjibarndi Capital Pty Ltd worth \$5.5 million
- The processing timeframe for Development Applications is the lowest for a reporting period this year at 24 days (Average)
- Rangers have been targeting trolleys (Activities on City Properties), dog and cat control and patrolling overflow camping area to ensure compliance with 3-night maximum stay.
- 55% of impounded dogs and cats rehomed by SAFE for this reporting period up from an average of 28% per month for this year.
- Active Direction Notices (Planning & Development Act):

	10
- Direction notices complied with this period	0
- Not complied but within notice period	2
- Outside notice period and not complied	3
- Outside notice period but being complied with	4
- Expired and in Court process	1
- Over \$85,000 collected from 40 Mile, Cleaverville and overflow camping fees in the reporting period.
- Karratha Tourism & Visitors Centre recorded 6449 visitors for July – the highest number of visitors per month on record.
- Review of Stallholder & Street Trading Policy has been completed.

Building 2021									2020														
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	YTD	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	
Building Permits									Building Permits														
Dwellings	3	7	4	1	3	5	9	32	Dwellings	1	0	0	0	1	1	0	6	1	2	8	6	26	
Alterations and Additions	22	18	9	4	11	7	7	78	Alterations and Additions	1	2	15	32	40	37	13	29	21	16	18	25	249	
Swimming Pools and Spas	5	8	9	12	8	9	9	60	Swimming Pools and Spas	4	5	7	6	6	8	6	5	7	16	12	14	96	
Outbuildings (inc. signs and shade)	25	26	53	32	49	32	35	252	Outbuildings (inc. signs and shade)	13	17	22	27	37	61	25	36	25	37	35	62	397	
Group Development	0	1	0	2	0	0	0	3	Group Development	1	1	0	0	0	0	0	0	0	0	0	0	2	
Number Sole Occpcy Units/GRP Development	0	0	0	0	0	0	0	0	Number Sole Occpcy Units/GRP Development	0	0	0	0	0	0	0	0	0	0	0	0	0	
Commercial	1	4	1	3	5	2	2	18	Commercial	0	2	5	2	4	2	4	2	5	3	5	2	36	
Monthly total	56	64	76	54	76	55	62	443	Monthly total	20	27	49	67	88	109	48	78	59	74	78	109	806	
Building Approval Certificates & Demolition Certificates									Building Approval Certificates & Demolition Certificates														
Demolition Permits	0	1	0	0	2	0	1	4	Demolition Permits	0	0	0	2	1	1	0	0	0	0	1	1	6	
BAC's	0	0	0	2	0	0	0	2	BAC's	0	0	2	0	1	0	2	0	0	0	1	0	6	
BAC Strata	0	0	0	2	0	1	0	3	BAC Strata	0	0	1	1	0	0	0	1	0	0	0	0	3	
Monthly total	0	1	0	4	2	1	1	9	Monthly total	0	0	3	3	2	1	2	1	0	0	2	1	15	
Occupancy Permits									Occupancy Permits														
Occupancy Permits	0	1	3	2	0	4	2	12	Occupancy Permits	0	0	3	1	1	4	1	0	3	2	1	2	18	
OP Strata	0	0	0	0	0	0	0	0	OP Strata	0	1	0	0	0	0	0	0	0	0	0	0	1	
OP Unauthorised	0	0	1	0	0	0	0	1	OP Unauthorised	0	0	0	0	0	0	1	0	0	0	0	0	1	
Monthly total	0	1	4	2	0	4	2	13	Monthly total	0	1	3	1	1	4	2	0	3	2	1	0	20	
Total \$'000 Construction Value	4,302	7,968	4,845	3,334	7,237	10,485	6,464	44,635	Total \$'000 Construction Value	46,208	6,801	2,785	5,610	10,145	6,458	4,821	8,869	4,770	6,516	9,385	7,475	119,843	
Applications Processed for Other Councils									Applications Processed for Other Councils														
Shire Of Ashburton	11	3	6	3	5	16	10	54	Shire Of Ashburton	1	1	2	1	0	0	0	1	1	0	0	6	13	
Shire of Wyndham (East Kimberley)	0	0	0	0	0	0	0	0	Shire of Wyndham (East Kimberley)	0	1	0	0	0	0	0	1	0	0	3	5		
Port Hedland	9	16	19	1	2	1	0	48	Port Hedland	6	9	8	5	9	11	23	27	15	17	24	33	187	
Monthly total	20	19	25	4	7	17	10	102	Monthly total	7	11	10	6	9	11	23	29	16	17	27	39	205	
Private Certifications Provided									Private Certifications Provided														
Certificate of Design Compliance	0	0	1	1	0	1	1	4	Certificate of Design Compliance	0	10	2	0	0	0	0	0	0	1	0	2	15	
Certificate of Building Compliance	0	0	1	1	0	0	0	2	Certificate of Building Compliance	0	3	1	0	0	0	0	0	1	1	1	0	7	
Certificate of Construction Compliance	0	0	0	0	0	1	0	1	Certificate of Construction Compliance	0	1	1	0	0	0	0	0	1	1	0	0	4	
Monthly total	0	0	2	2	0	2	1	7	Monthly total	0	14	4	0	0	0	0	0	2	3	1	2	26	
Total \$'000 Construction Value	0	0	28	396	0	300	366	1,090	Total \$'000 Construction Value	0	233	490	0	0	0	0	0	300	123	100	466	1,712	
Private Swimming Pool Inspections (1 every 4 years)									Private Swimming Pool Inspections (1 every 4 years)														
Monthly total	60	33	74	66	90	82	40	445	Monthly total	26	35	50	32	71	13	56	58	78	58	58	85	620	

Planning 2021									2020														
CATEGORIES	JAN	FEB	MAR	APR	MAY	JUN	JUL	YTD	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	
Lodgement									Lodgement														
Development Applications	11	18	12	8	10	12	7	78	163	8	11	12	10	12	16	20	11	14	12	12	25		
R-Codes Applications	10	6	14	11	14	11	5	71	72	6	5	6	1	4	4	7	5	11	5	12	6		
Land Matters	8	11	19	7	13	8	9	75	117	9	7	7	4	10	10	6	11	15	13	9	16		
Enforcement Matters	0	2	20	1	0	0	22	45	90	8	7	20	0	7	17	2	19	2	4	1	3		
Scheme Amendments	0	0	0	0	0	0	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0		
Monthly total	29	37	65	27	37	31	43	269	443	32	30	45	15	33	47	35	46	42	34	34	50		
Processing									Processing														
Average Number of Days (DA)	27	26	33	35	40	38	24	32	27	22	28	27	28	21	31	26	24	36	28	22	29		
Application Fees	8,144	15,795	8,879	8,861	5,215	1,491	27,919	76,304	232,159	4,641	7,361	7,680	10,333	5,854	6,037	23,057	12,317	6,672	22,476	5,187	120,544		
Development Value \$'000	3,238	4,285	3,326	2,559	7,871	5,864	10,838	37,981	58,243	743	1,050	1,966	3,075	2,241	697	8,706	2,821	1,025	5,208	1,228	29,483		

Rangers 2021									2020												
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	YTD	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Inspections/reinspections/audits									Inspections/reinspections/audits												
Activities on City Properties	18	22	9	6	6	75	73	209	318	3	33	96	75	36	22	8	9	8	5	1	22
Abandoned vehicles	23	37	17	31	19	31	23	181	338	23	27	40	38	40	37	16	26	17	18	21	35
Animal (dogs/etc)	111	172	145	120	151	175	186	1060	2,141	119	123	153	136	251	201	216	213	162	130	187	250
Cats	37	56	64	34	41	47	44	323	617	32	27	22	25	65	92	80	65	60	38	45	66
Camping	3	0	5	5	8	20	23	64	127	0	2	5	9	6	15	13	40	16	4	6	11
Cyclone	13	1	2	0	0	0	0	16	78	1	54	2	1	3	3	2	0	1	0	8	3
Bushfire Hazard/Permit to burn	2	1	0	0	2	0	0	5	97	1	2	2	3	2	10	2	8	37	0	28	2
Litter	99	101	96	76	124	24	20	540	1,972	32	134	225	241	263	359	149	143	70	99	87	170
Parking	69	115	89	67	62	78	48	528	1,238	29	155	143	36	97	164	73	154	101	87	77	122
Off Road Vehicles	30	20	2	6	15	19	6	98	189	9	25	23	24	15	11	10	7	13	12	9	31
Unsignly Properties	10	60	105	18	12	11	11	227	336	1	8	95	46	45	29	7	7	12	23	42	21
Monthly total	415	585	534	363	440	480	434	3,251	7,451	250	590	806	634	823	943	576	672	497	416	511	733
Infringements Issued									Infringements Issued												
Bushfire	2	2	0	0	0	0	0	4	11	0	0	0	0	0	0	0	1	0	1	3	6
Activities on City Properties	2	4	0	0	0	0	1	7	367	0	33	87	50	69	104	24	0	0	0	0	0
Animal Environment & Nuisance	2	1	0	0	1	10	0	14	32	0	0	2	8	4	6	6	2	1	1	1	1
Animal (dogs/cats/etc)	9	27	25	9	14	29	6	119	255	8	22	22	14	25	14	27	23	15	32	20	33
Camping	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Litter	1	2	0	1	0	1	0	5	18	1	1	0	1	0	4	2	0	0	3	1	5
Parking	21	23	8	6	25	20	7	110	468	20	52	51	25	29	61	23	39	9	85	28	46
Monthly total	37	59	33	16	40	60	14	259	1,151	29	108	162	98	127	189	82	65	25	122	53	91
Infringements									Infringements												
Value of Infringements Paid (\$)	4,778	12,868	13,406	5,247	6,770	12,938	10,414	66,421	193,688	10,678	10,947	18,815	20,959	12,918	14,099	17,293	28,669	21,849	25,048	10,260	2,153
Infringements withdrawn	0	3	0	1	0	3	0	7	57	0	20	5	5	4	0	1	1	4	9	3	5
Impounded Dogs									Impounded Dogs												
Central	10	13	11	7	10	6	9	66	165	13	17	11	6	17	15	7	15	12	16	12	24
East	6	6	20	7	8	10	12	69	101	10	4	1	6	14	3	16	8	10	5	15	9
West	8	8	13	10	13	17	8	77	202	15	15	22	8	9	23	14	15	12	19	19	31
Monthly total	24	27	44	24	31	33	29	212	468	38	36	34	20	40	41	37	38	34	40	46	64
Released to Owner	8	10	17	11	18	17	8	89	234	21	17	17	8	24	25	21	20	14	13	22	32
Rehomed to SAFE	7	9	11	12	3	8	16	66	115	8	7	10	2	5	7	7	8	9	18	17	17
In pound at present	2	5	5	0	3	2	4	21	68	1	6	6	7	6	7	8	6	3	8	5	5
Holding pending court cases	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Deceased	1	1	0	1	1	0	0	4	3	0	0	0	0	0	0	1	0	1	0	0	1
Euthanised	6	2	11	0	6	6	1	32	48	8	6	1	3	5	2	0	4	7	1	2	9
Monthly total	24	27	44	24	31	33	29	212	468	38	36	34	20	40	41	37	38	34	40	46	64
Impounded Cats									Impounded Cats												
Central	8	21	19	12	4	6	14	84	141	10	3	12	2	14	13	10	13	22	19	7	16
East	13	7	6	1	10	2	4	43	166	24	2	1	2	10	26	15	17	10	24	16	19
West	5	13	20	4	9	14	10	75	101	3	4	10	2	6	12	4	11	15	4	21	9
Monthly total	26	41	45	17	23	22	28	202	408	37	9	23	6	30	51	29	41	47	47	44	44
Released to Owner	3	1	1	1	0	1	3	10	17	1	1	2	1	1	0	5	1	2	0	1	2
Rehomed to SAFE	16	17	8	3	3	1	11	59	167	20	2	4	1	15	18	8	12	15	34	21	17
In pound at present	3	2	1	0	1	2	1	10	25	1	1	0	0	0	6	0	0	0	3	3	11
Euthanised	4	19	35	13	19	18	13	121	195	15	5	17	3	14	27	16	27	29	10	19	13
Deceased	0	2	0	0	0	0	0	2	5	0	0	0	1	0	0	1	1	1	0	0	1
Monthly total	26	41	45	17	23	22	28	202	409	37	9	23	6	30	51	30	41	47	47	44	44
Customer Requests									Customer Requests												
After hours (AH) calls received	52	55	36	50	59	75	76	403	812	82	59	61	54	61	78	53	94	65	36	62	107
AH calls requiring an immediate respons	31	28	14	34	24	46	40	217	599	73	43	41	29	37	59	43	75	41	30	47	81
3 Dog Applications	0	0	0	1	1	1	0	3	9	0	0	0	1	0	1	0	0	2	4	1	0
Monthly total	83	83	50	85	84	122	116	623	1,420	155	102	102	84	98	138	96	169	108	70	110	188

Environmental Health 2021									2020												
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	YTD	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Inspections/reinspections/audits									Inspections/reinspections/audits												
Food premises inspection/reinspection	3	21	27	11	13	13	6	94	151	3	1	16	11	22	21	20	22	12	4	9	10
Lodging house inspection	0	0	0	0	0	1	2	3	15	0	0	0	2	2	0	4	4	2	0	0	1
Camping/caravan park inspection	0	1	0	0	1	0	0	2	3	0	0	0	0	0	1	1	0	0	0	1	0
Public building inspection	0	0	3	0	0	1	2	6	19	0	0	0	1	1	2	7	2	5	0	1	0
Swimming pool inspection	1	0	1	0	1	1	0	4	12	0	0	1	0	0	1	3	0	0	0	4	3
Hairdressers inspection	0	1	2	3	2	0	7	15	14	0	1	0	0	3	1	0	0	7	2	0	0
Beauty therapy/skin penetration inspection	0	1	1	6	2	1	1	12	23	2	1	0	0	1	2	1	1	7	1	5	2
Septic tank inspections	0	0	0	0	0	0	0	0	3	0	0	0	0	0	1	0	0	1	1	0	0
Monthly total	4	24	34	20	19	17	18	136	240	5	3	17	14	29	29	36	29	34	8	20	16
Health nuisances/complaints investigated									Health nuisances/complaints investigated												
Air Quality	8	4	4	3	0	5	1	25	49	7	2	3	4	8	6	3	3	5	2	0	6
Building & Accommodation	3	0	2	0	3	2	6	16	31	0	9	3	4	3	4	3	0	0	3	2	0
Water & Waste Water	3	3	5	3	16	11	9	50	55	6	7	5	7	8	4	1	2	1	9	3	2
Food Safety	2	3	4	2	2	2	1	16	32	5	3	2	4	1	0	2	4	4	2	3	2
Noise Pollution	7	10	10	4	14	10	0	55	104	8	15	13	14	7	7	8	3	8	4	5	12
Public Health	5	6	14	43	69	20	17	174	106	5	7	17	14	8	10	7	4	4	6	8	16
Refuse & Litter	1	5	2	0	4	0	2	14	40	2	8	3	2	3	3	0	2	1	2	9	5
Skin Penetration	0	1	0	0	1	0	0	2	4	0	1	3	0	0	0	0	0	0	0	0	0
Stallholders & Traders	0	0	0	2	41	22	0	65	0	0	0	0	0	0	0	0	0	0	0	0	0
Monthly total	29	32	41	57	150	72	36	417	421	33	52	49	49	38	34	24	18	23	28	30	43
Notifiable infectious diseases									Notifiable infectious diseases												
Ross River Virus (RRV)	0	0	1	0	0	2	1	4	6	0	1	0	3	0	1	0	0	0	0	0	1
Barmah Forest Virus (BFV)	0	0	0	0	0	0	0	0	1	0	1	0	0	0	0	0	0	0	0	0	0
Salmonellosis	1	3	5	5	0	1	3	18	21	5	2	2	1	0	1	2	1	1	1	2	3
Campylobacteriosis	2	3	2	1	1	2	0	11	18	2	1	1	2	1	2	1	3	1	1	1	2
Cryptosporidiosis	0	0	0	1	0	0	0	1	9	0	2	4	3	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	1	1	16	1	1	0	3	6	1	2	1	0	0	1	0
Monthly total	3	6	8	7	1	5	5	35	71	8	8	7	12	7	5	5	5	2	2	4	6
Other health									Other health												
Assess development applications	11	14	8	8	9	8	4	62	111	1	6	8	6	12	17	8	13	8	4	8	20
Assess building applications	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Respond to swimming pool positive detections	0	0	0	0	1	0	1	2	3	0	0	1	0	1	0	0	0	1	0	0	0
Healthy dog day	0	1	0	1	1	0	0	3	4	0	0	1	0	1	0	0	0	0	1	1	0
Chicken bleeding	0	2	0	0	2	2	2	8	18	2	2	2	2	2	2	2	3	1	0	0	0
Infringements issued	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1	0	0	0	0	0
Approvals & Compliance - applications & enquiries	14	26	29	2	41	22	34	168	256	7	10	14	15	30	28	26	32	29	28	18	19
Monthly total	25	43	37	11	54	32	41	243	393	10	18	26	23	46	47	37	48	38	34	27	39

Karratha Tourism and Visitor Centre Statistics 2021									Karratha Tourism and Visitor Centre Statistics 2020													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	YTD	CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Visitors to the Centre	584	565	782	1910	2294	4450	6449	17034	Visitors to the Centre	446	320	336	0- COVID	195	920	3215	4312	2265	1516	740	664	14929
Sites booked 40 Mile online	11	11	25	26	98	134	185	490	Sites booked 40 Mile online	N/A	N/A	N/A	0- COVID	28	75	100	106	58	N/A	N/A	6	373
Sites paid in Cash 40 Mile	N/A	N/A	N/A	N/A		234	475	709	Sites paid in Cash 40 Mile	N/A	N/A	N/A	0- COVID	20	242	333	1380	290	N/A	N/A	0	2265
Sites booked Cleaverville online	18	16	45	26	174	333	361	973	Sites booked Cleaverville online	N/A	N/A	N/A	0- COVID	25	131	159	212	107	N/A	N/A	27	661
Sites paid in Cash Cleaverville	N/A	N/A	N/A	N/A		324	452	776	Sites paid in Cash Cleaverville	N/A	N/A	N/A	0- COVID	24	183	247	320	232	N/A	NN	0	1006
Monthly total	584	592	852	1962	2566	5475	7922	19982	Monthly total	446	320	336	0	292	1551	4054	6330	2952	1516	740	697	19234
Consignments									Consignments													
Number of local suppliers	17	17	17	17	18	18	18		Number of local suppliers	15	15	15	0- COVID	15	17	17	17	17	17	18		18
Revenue									Revenue													
KTVC Retail Sales	\$ 3,328	\$ 3,994	\$ 4,797	\$7,646.55	\$ 6,652	\$ 12,331	\$ 16,600	\$ 55,350	KTVC Retail Sales	\$3,825	\$4,911	\$2,724	0- COVID	\$ 961	\$ 9,897	\$14,029	\$20,567	\$ 9,406	\$ 6,780	\$ 4,828	\$ 6,644	\$ 84,572
Bookeasy Sales	\$13,266.00	\$8,649.20	\$19,807.00	\$21,705.00	\$ 25,562	\$ 26,261	\$ 76,786	\$ 192,036	Bookeasy Sales				0- COVID	\$ 4,052	\$31,911	\$29,100	\$24,095	\$ 9,761	\$14,123	\$12,142	\$ 125,184	
Cleaverville (online booking)	\$ 620.00	\$ 572.00	\$ 1,484.00	\$1,316.00	\$ 7,032	\$ 13,488	\$ 14,968	\$ 39,480	Cleaverville (online booking)	N/A	N/A	N/A	0- COVID	\$ 892	\$ 6,592	\$ 9,928	\$ 9,296	\$ 4,944	N/A	N/A	\$ 1,008	\$ 32,660
Cleaverville (via caretaker)	N/A	N/A	N/A	N/A	\$2,476.00	\$ 13,616	\$ 23,251	\$ 39,343	Cleaverville (via caretaker)	N/A	N/A	N/A	0- COVID	\$ 808	\$ 9,684	\$13,620	\$10,122	\$13,118	N/A	N/A	N/A	\$ 47,352
40 Mile (online booking)	\$ 984.00	\$ 376.00	\$ 2,076.00	\$1,524.00	\$ 5,528	\$ 6,356	\$ 9,596	\$ 26,440	40 Mile (online booking)	N/A	N/A	N/A	0- COVID	\$ 892	\$ 4,392	\$ 6,760	\$ 6,008	\$ 2,872	N/A	N/A	\$ 272	\$ 21,196
40 Mile (via caretaker)	N/A	N/A	N/A	N/A	\$5,084	\$ 10,982	\$ 26,046	\$ 42,112	40 Mile (via caretaker)	N/A	N/A	N/A	0- COVID	\$2,548	\$17,357	\$19,812	\$19,788	\$10,956	N/A	N/A	N/A	\$ 70,461
Overflow Permit	N/A	N/A	N/A	N/A	N/A	N/A	\$ 12,530		Monthly total	\$3,825	\$4,911	\$2,724	\$ -	\$6,101	\$51,974	\$96,060	\$94,881	\$65,391	\$16,541	\$18,951	\$20,066	\$381,425
Monthly total	\$ 18,198	\$ 13,591	\$ 28,164	\$ 32,192	\$ 52,334	\$ 83,034	\$179,777	\$ 394,761														
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	YTD														
Commission Waived 12%	\$ 1,558.25	1898.08	\$ 1,048.91	2180.72	\$ 1,152.67	3293.00		\$11,131.63														
Locals Discount 20%	\$2,539.45	\$ 3,005.29	\$ 1,819.09	\$ 3,635.46	\$1,672.73	4837.27		\$17,509.29														
Monthly total	\$ 4,097.70	\$4,903.37	\$ 2,868.00	\$5,816.18	\$2,825.40	\$ 8,130.27		\$28,640.92														

Business Development Support Grants 2021/2022

APPLICANT	PROJECT NAME	PROJECT DESCRIPTION	APPLICATION STATUS	DETERMINATION DATE	TOTAL PROJECT COST (EX GST)	CITY CONTRIBUTION APPROVED (EX GST)	2020/21 CONTRIBUTION APPROVED	END DATE	PROJECT STATUS
KDCCI	Business Excellence Awards	Awards night to recognise small business achievements.	Approved	21-09-2020	\$ 90,000	\$ 10,000	\$ 10,000	30-06-2021	Applicant Preparing Acquittal Documents
KDCCI	Pilbara Women in Business	Workshops aimed at improving business skills and providing network opportunities amongst female business leaders	Approved	21-09-2020	\$ 22,500	\$ 7,500	\$ 7,500	30-06-2021	Work In Progress
KDCCI	Pilbara Indigenous Business Networking Group	Initiative to enhance engagement between industry majors and Pilbara based indigenous suppliers and contractors	Approved	21-09-2020	\$ 47,000	\$ 15,000	\$ 15,000	30-06-2021	Work In Progress
KDCCI	Diamond Sponsorship	KDCCI Membership / Sponsorship	Approved	21-09-2020	\$ 10,000	\$ 10,000	\$ 10,000	30-06-2021	Work In Progress
KDCCI	Grow Local	Dedicated program run between the KDCCI and RCCIWA with the aim of building business capability	Approved	21-09-2020	\$ 270,000	\$ 25,000	\$ 25,000	30-06-2021	Work In Progress
KDCCI	FBT Policy Reform	KDCCI contracting BGG to prepare white paper and lobby federal politicians for FBT Policy Reform	Approved	22-03-2021	\$ 104,000	\$ 30,000	\$ 30,000	31-01-2022	Work In Progress
Pilbara Tourism Association	Warlu Way Marketing	Program to promote the Warlu Way to intra-state tourists to drive increase in visitation.	Approved	22-02-2021	\$ 36,900	\$ 15,000	\$ 15,000	30-06-2021	Work In Progress
Total:					\$ 625,400	\$ 112,500	\$ 112,500		

Major Event Sponsorship 2020/21

	APPLICANT	EVENT NAME	EVENT DATE	APPLICATION STATUS	DETERMINATION DATE	TOTAL PROJECT COST (EX GST)	CITY CONTRIBUTION APPROVED (EX GST)	2020/21 CONTRIBUTION APPROVED (EX GST)	CASH / IN KIND	EVENT TYPE	TERM	PROJECT STATUS	MONTHLY REPORT	NOTES
1	Swimming WA	Yarra Burrup Classic Open Water Swim	18-09-2021	Approved	21/01/2020	\$ 115,545	\$ 60,000	\$ 20,000	Cash	Sport Event	3 Year	Work In Progress	Y	Year 1 acquittal completed - event successfully delivered with a high quality acquittal submission provided by Swimming WA. 2021 event to be held 18 September 2021
Total:							\$ 60,000	\$ 20,000						

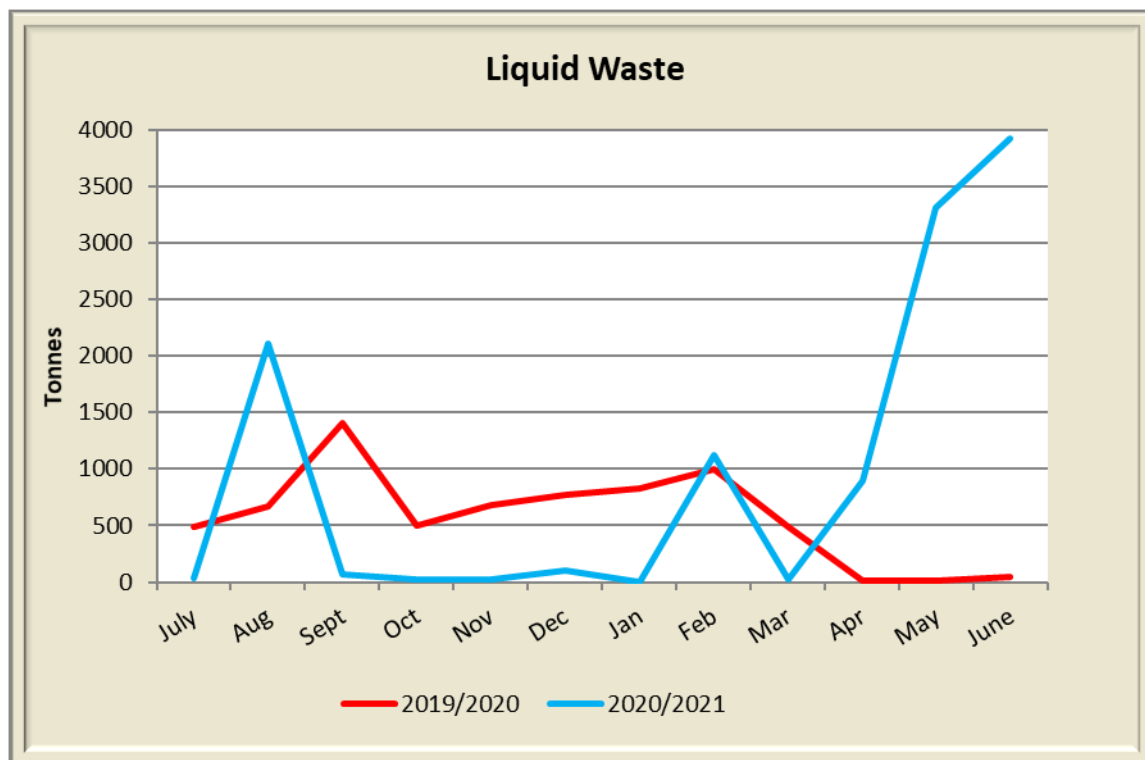
Take Your Business Online Grants							
	APPLICANT	APPLICATION STATUS	DETERMINATION DATE	TOTAL PROJECT COST (EX)	CITY CONTRIBUTION APPROVED (EX)	GRANT PURPOSE	PROJECT STATUS
3	NYFL	Approved	15-05-2020	\$ 10,120	\$ 5,000	Website development for Cossack Heritage Town and NYFL Commercial.	Work In Progress
4	Cheeditha Energy	Approved	17-07-2020	\$ 13,000	\$ 1,500	Expansion of website to include a virtual capability statement and corporate profile. Stand alone electronic documents, and within website.	Work In Progress
5	Monokrome Kids	Approved	30-06-2020	\$ 4,653	\$ 2,327	Website development and marketing activity.	Work In Progress
6	Mynd Shyft	Approved	16-09-2020	\$ 10,100	\$ 5,000	Website development and marketing activity.	Work In Progress
7	Northwest Recycling	Approved	04-11-2020	\$ 9,044	\$ 4,522	New website development and hosting, ongoing social media campaign including updated professional photos.	Work In Progress
8	Bez Engineering	Approved	11-05-2020	\$ 7,440	\$ 3,720	Website development and marketing activity.	Work In Progress
9	Karratha Security WA	Approved	01-11-2021	\$ 2,865	\$ 1,075	Relaunch of website to include new features, new video re-design, SEO and web form setup.	Work In Progress
10	K&S Mobile Windscreen Service	Approved	14-12-2020	\$ 1,407	\$ 703	New website development and hosting, ongoing Facebook media campaign through to first quarter of 2021.	Work In Progress
11	Themes to You	Approved	10-03-2021	\$ 3,179	\$ 1,539	Website development with Shopify and marketing.	Applicant Returning Conditions
12	Roast 2 U	Approved	10-03-2021	\$ 3,725	\$ 1,863	Web design including integration with social media, assistance with Google My Business.	Applicant Returning Conditions
13	Karratha Family Centre	Approved	24-03-2021	\$ 5,100	\$ 2,500	Upgrading existing website to feature four new pages.	Applicant Returning Conditions
14	Connect Paediatric Therapy Services	Approved	24-03-2021	\$ 3,845	\$ 1,922	Upgrading existing website to feature four new pages.	Applicant Returning Conditions
15	Mary Bato Creative	Approved	08-04-2021	\$ 3,500	\$ 1,750	New website including branding.	50% Up Front Payment Being Made
16	XS Energy	Approved	08-04-2021	\$ 10,983	\$ 5,000	Upgraded website including branding	Applicant Returning Conditions
17	Yarn Coffee Group	Approved	08-04-2021	\$ 12,000	\$ 5,000	New Website with e-commerce, virtual shop	Applicant Returning Conditions
18	Draw n Learn	Approved	09-04-2021	\$ 962	\$ 480	Upgraded website including social media.	Applicant Returning Conditions
	TOTAL			\$ 101,923	\$ 43,900		

PROJECT LIST				
PROJECT	CONSULTANT	MOST RECENT ACTION	NEXT ACTION	STATUS
Local Planning Scheme	Edge Planning	Report to Council prepared to request formal initiation of Scheme Review process.	Council resolution to request formal initiation of Scheme Review process forwarded to WAPC.	On Target
Public Health Plan	Mark Chadwick	Background research completed. Community survey and stakeholder consultation.	Review results of community survey and stakeholder consultation.	On Target
Mosquito Management Plan	Summers Consulting	Consultant appointed.	Consultant to report findings of preliminary review.	On Target
Small Business Friendly Approvals Project	Core Data	The City of Karratha has been successful in its bid to participate in the Small Business Development Corporation's initiative to streamline approvals to support business investment.	Project to commence with internal workshops.	On Target
Cleaverville FMP	GHD	City of Karratha awarded a grant of \$37,500 from Coastwest to implement the Cleaverville Foreshore Management Plan.	Complete formal agreement documentation. Implementation of access management, rehabilitation, weed control and signage to commence post 2021 camping season.	On Target
EcoHub	NAJA	Draft Road Maintenance Agreement prepared for the construction of a new road to provide access to the EcoHub.	The Agreement is to be finalised and entered into.	On Target
Direct Area Migration Agreement	Perdaman Global Services	Perdaman have been appointed to prepare the business case. The City and Port Hedland have agreed to submit a joint application. Businesses have been engaged to refine the draft occupations list and supply further data for labour market testing (LMT) purposes. This data will then substantiate the labour shortages claimed for the purpose of the DAMA.	Businesses to provide feedback by Friday 13 August. An evening information session is being scheduled at the end of August in partnership with the KDCCI to provide information regarding the DAMA and alternate paths to international recruitment.	On Target
Shakespeare Precinct	Hames Sharley	Final Engagement Report and Draft preferred Concept delivered for review	Provide feedback to the Consultant on the draft preferred concept plan before presenting a report to Council seeking endorsement to proceed with a scheme amendment.	On Target
Strategic Land Acquisition	AVS (Northwest)	Seven lots owned by the State Government have been identified as suitable for acquisition for the purpose of residential development.	Consider the Minister's decision on the City's offer to purchase seven residential lots.	On Target

PROJECT	CONSULTANT	MOST RECENT ACTION	NEXT ACTION	STATUS
Pilbara Hydrogen Technology Cluster	Artlas Projects - Elle Pound	Four separate events were held over 29 & 30 July launching the Pilbara Hydrogen Cluster. Various members of Council and employees viewed the Toyota Mirai hydrogen car. A pre-event tour of Ngajarli and the Yara Pilbara plant was held and attended by 20 people on 29 July. The launch event was then held on the Shelf at REAP from 5.30pm and was well attended by 89 attendees representing NERA, key industry, local government, education institutions and other clusters. Finally, the kick-off workshop was held from 9-12 on 30 July and was attended by 26 people.	The action plan and next steps is currently being developed as an outcome of the workshop. A range of marketing and communications opportunities have also been scheduled.	On Target

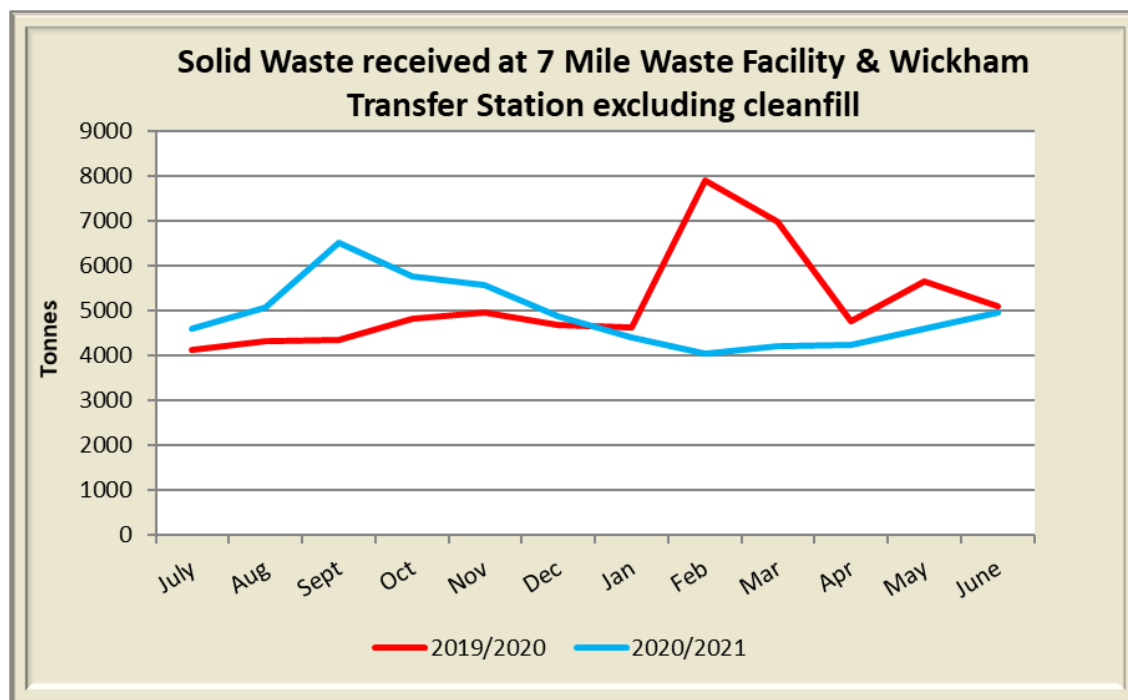
14.4 WASTE SERVICES DATA – Q4 2020/2021**File No:** WM.2**Responsible Executive Officer:** Director Strategic Projects & Infrastructure**Reporting Author:** Waste Services Office Supervisor**Date of Report:** 9 August 2021**Disclosure of Interest:** Nil**Attachment(s):** Nil**PURPOSE**

To provide a quarterly update and illustration of Waste Services data for the 2020/2021 year.



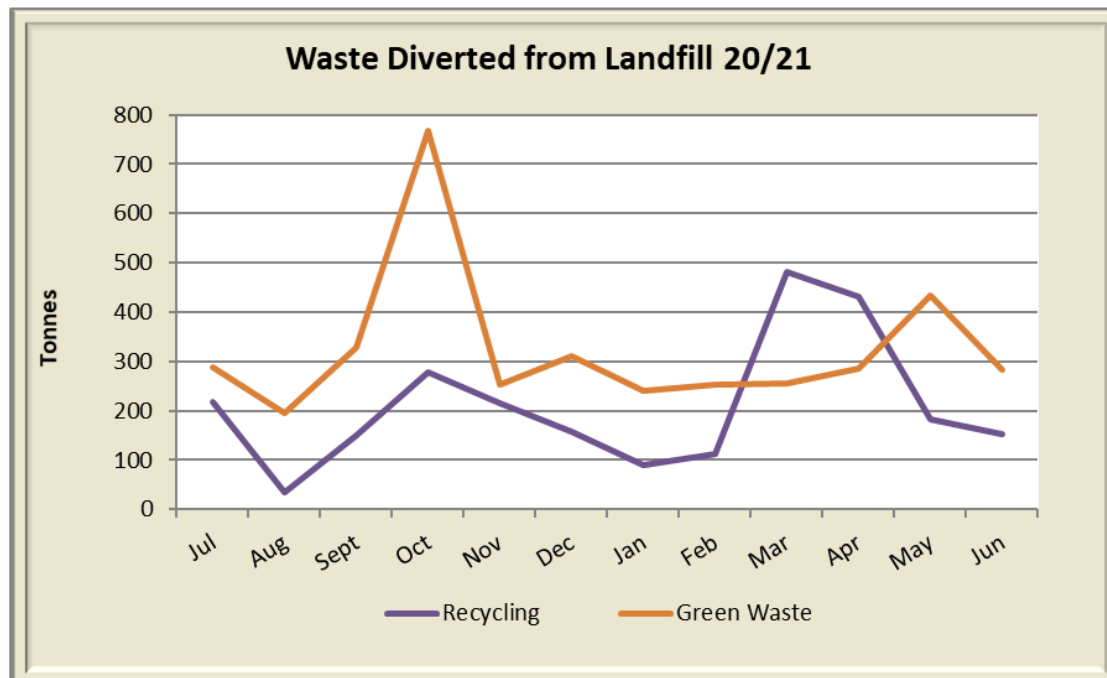
Liquid Waste delivered to the 7 Mile Waste Facility.

8100 tonnes of liquid waste were delivered to 7 Mile for the April to June period. 5700 tonnes came from the Yara Fertilizer Plant.



Total waste, excluding liquid and clean fill delivered to the 7 Mile Waste Facility.

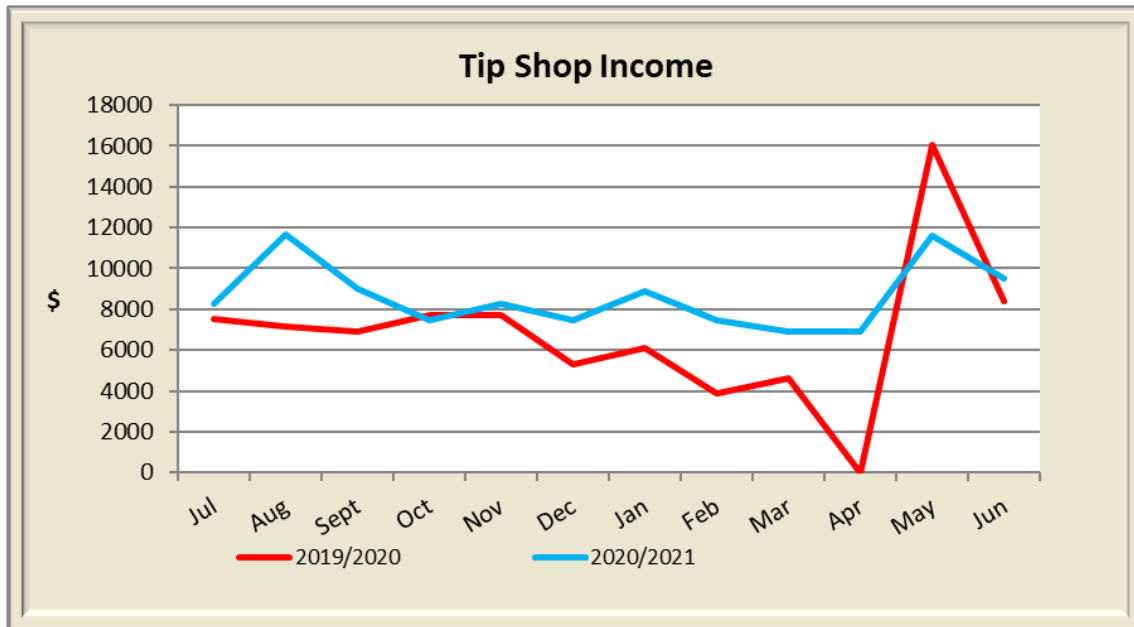
Solid waste deliveries peaked in September due to the higher-than-normal volume of commercial, construction and contaminated waste. There was a decline of these waste types from October however the last quarter is showing an upward trend.



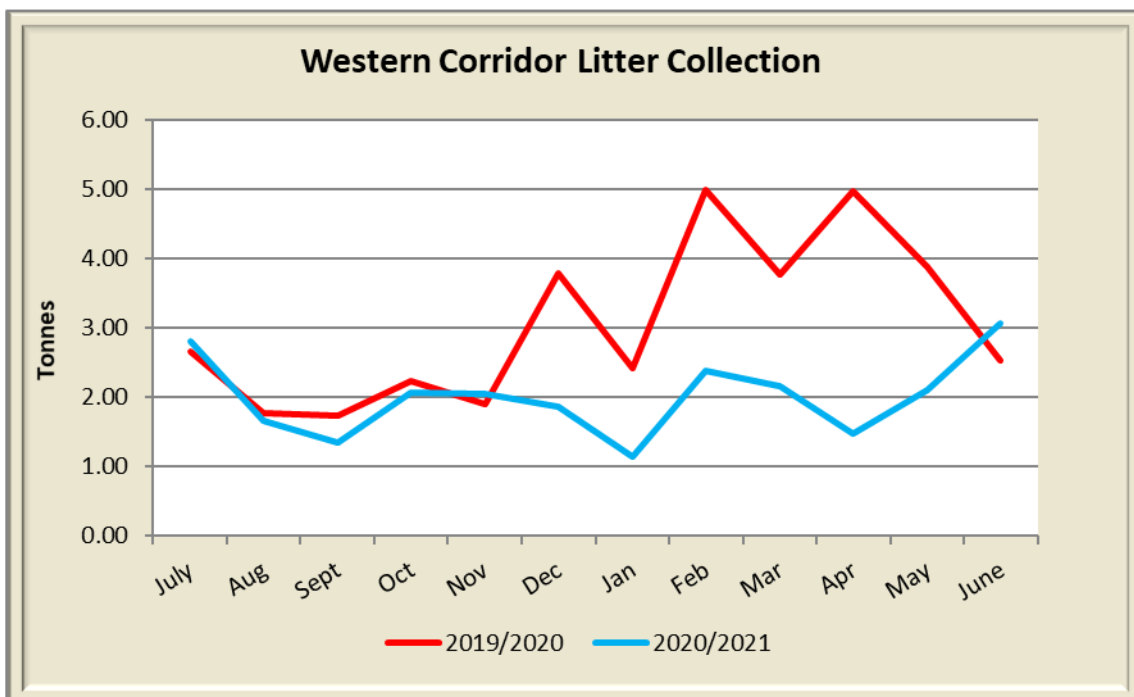
7 Mile Waste Facility and Wickham Transfer Station waste diverted from Landfill. Includes recycling of metal, paper, plastics, green waste, and re-usable items recovered for the 7 Mile Tip Shop.

October's peak in green waste is predominantly due to the pre-cyclone verge side collection. October to March 899 tonnes of shredded timber has been removed from 7 Mile by a local contractor to fixate contaminated soil.

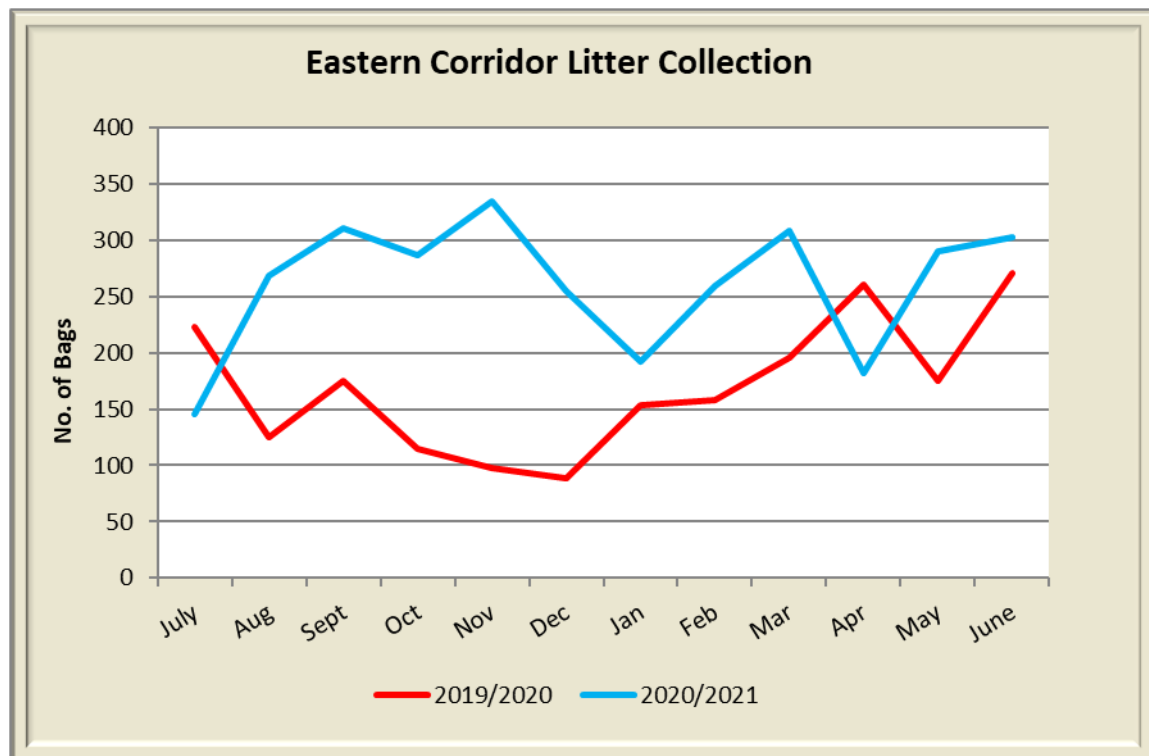
The new contract for removal of scrap metal commenced 1 February. Over 750 tonnes of scrap metal was removed in March and April.



The Tip Shop was closed 27 March to 7 May 2020 in response to the COVID-19 restrictions. The spike in May 2020 was due to re-opening the Tip Shop and significant volume of stock. The increase in May 2021 is due to 5 trading weekends plus increased staff resource recovery efforts.

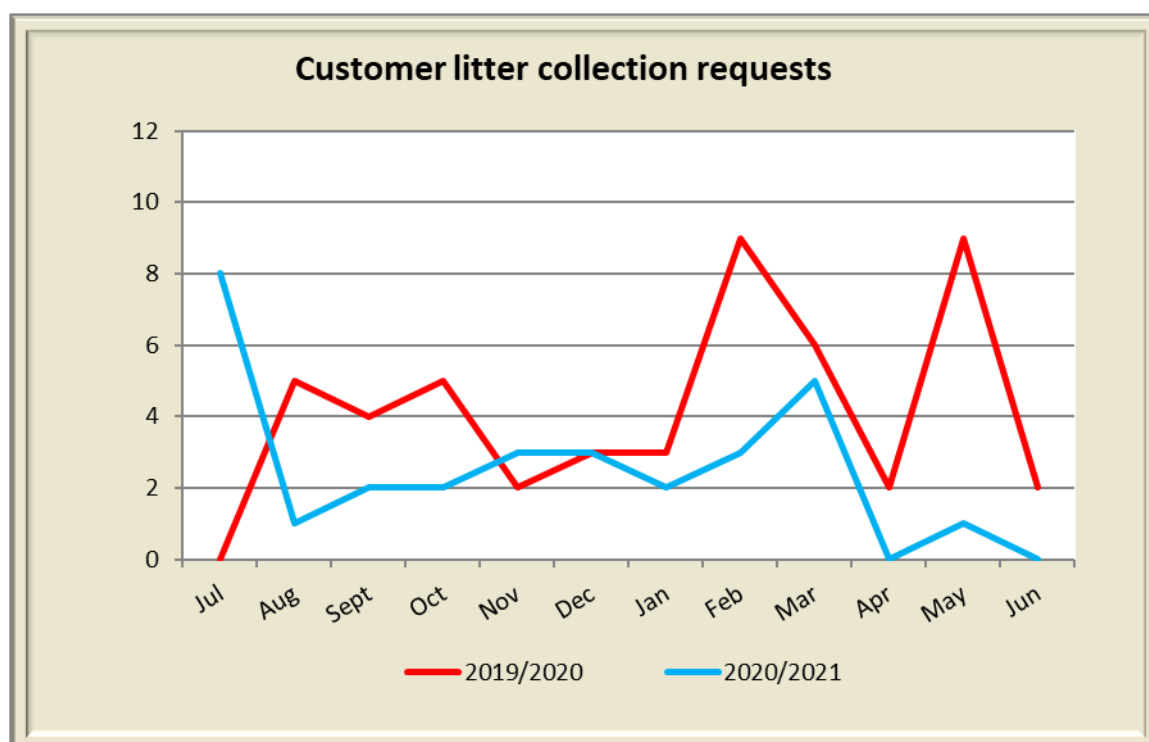


Street litter collected in Karratha and Dampier and delivered to the 7 Mile Waste Facility under contract with Damel.



Number of litter bags collected in Roebourne, Point Samson and Wickham delivered to the Wickham Transfer Station by Brida.

There has been an increase in the volume of residential litter in the Roebourne town site and the crew are also servicing the Information Bay on the North West Highway at Roebourne.



Number of requests received by the City of Karratha from customers relating to street and footpath litter for Karratha, Dampier, Roebourne, Wickham and Point Samson.

15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

16 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

17 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

- 17.1 Late Item - Acquisition and Development of Lot 7020 and Part Lot 7018 Welcome Road, Karratha
- 18.1 Confidential Late Item – CEO Performance Review

17.1 LATE ITEM - ACQUISITION AND DEVELOPMENT OF LOT 7020 AND PART LOT 7018 WELCOME ROAD, KARRATHA

File No:	LP.340
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Director Corporate Services
Date of Report:	23 August 2021
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	1. Business Plan – available electronically 2. Alternative Options Assessment 3. FAQs – available electronically

PURPOSE

For Council to consider public submissions in response to the City's Business Plan proposing the potential acquisition and development of Lot 7020 and Part Lot 7018 Welcome Road, Karratha and to determine whether to proceed with the proposal or not.

BACKGROUND

The Business Plan (Attachment 1) details the City's proposal to enter into a Major Land Transaction involving:

- acquisition from the West Australian Land Authority (DevelopmentWA) of Freehold Lot 7020 on Deposited Plan 401051 being the whole of the land in Certificate of Title Volume 2862 Folio 261;
- acquisition from the West Australian Land Authority (DevelopmentWA) of Part Lot 7018 on Deposited Plan 405188 being the whole of the land in Certificate of Title Volume 2890 Folio 100;
- construction of approximately 97 studio, one, two and three bedroom apartments, plus 1,730 sqm of commercial and civic space on the land; and
- leasing of the residential and commercial tenancies.

The proposed transaction would be developed over a period of approximately 28 months and, if developed in its entirety, would involve investment of up to \$65M of City funds (including loan funding). These funds would be recovered over time through lease payments from residential and commercial tenants.

DevelopmentWA has previously attempted to sell the land parcels on the open market, however, it has been unable to secure a purchaser with plans to develop the land in a manner that reflects the significance of the site as a defining entry point to the City Centre.

Following discussions between the City and DevelopmentWA, the City entered into an Exclusive Working Period (EWP) with DevelopmentWA for the purpose of undertaking preliminary due diligence and feasibility on the potential to develop a high quality, mixed use project on the site. The primary purpose of this was to establish how the City might be able to work with DevelopmentWA to attract investment which would deliver a development outcome consistent with the expectations of the Karratha City Centre Masterplan. RFF Consultants was engaged to prepare a pre-feasibility analysis on the site. The key findings of the report indicate:

- significant demand for additional accommodation (both short-stay and residential) linked to forecast economic growth in the City;
- the opportunity to further explore the viability of new cultural and community infrastructure; (e.g. Museum, Art Gallery, Exhibition space, cultural centre);
- locating tourism visitor services within city centres can increase visitation and therefore viability of these services in regional communities;
- the size and narrow width of Lot 7020 is a limiting factor for development, particularly when car parking requirements are factored in. A wider Lot 7020 would enable a better development outcome;
- the overall project feasibility is challenged by the overall cost of any development in Karratha, market sentiment and access to adequate finance; and
- the capacity to attract private investment to develop the project is strongly associated with the ability to obtain large scale commitments to lease or purchase a final development outcome.

At the September 2019 Ordinary Council Meeting, Council resolved (in part) to continue to engage with DevelopmentWA and the private sector regarding options for the progression of the project. Discussions with DevelopmentWA and the private sector have indicated that the projected returns on the project would be inadequate to attract private investment.

Following further work to test the feasibility of the City investing in the project, the Major Land Transaction Business Plan was prepared for the purpose of community consultation and to inform a decision by Council on whether to proceed with the transaction or not.

As part of the feasibility assessment, Expressions of Interest (EOIs) were sought for pre-lease commitments. EOIs have been received for 10 year leases for 73 of the proposed apartments. The EOIs are primarily from State Government departments/agencies. Ray White Karratha has been engaged to work with the City to market any apartments not pre-committed through the EOI process.

The EOIs indicate demand for a mix of apartments that is different to the indicative mix included in the Business Plan. In order to ensure that the Total Development Costs (TDC) and Internal Rate of Return (IRR) associated with any change in mix are not *significantly* different from what was proposed in the Business Plan an Alternative Options Assessment was undertaken on four alternative options (Attachment 2). The assessment confirms that the TDC and IRR for each of the four options are consistent with the indicative mix included in the Business Plan.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of social, economic and cultural & wellbeing issues.

STATUTORY IMPLICATIONS

This proposal is considered a *Major Land Transaction* under the *Local Government Act 1995*.

Section 3.59 (2) of the *Local Government Act* states:

Before it —

- (b) enters into a major land transaction; or*
 - (c) enters into a land transaction that is preparatory to entry into a major land transaction,*
- a local government is to prepare a business plan.*

The Act and associated regulations specify the minimum content for the Business Plan and the process that needs to be followed prior to Council entering into a major land transaction.

Section 3.59 also provides as follows:

(4) The local government is to –

- (a) give Statewide public notice stating that —*
 - (i) the local government proposes to commence the major trading undertaking or enter into the major land transaction described in the notice or into a land transaction that is preparatory to that major land transaction; and*
 - (ii) a copy of the business plan may be inspected or obtained at any place specified in the notice; and*
 - (iii) submissions about the proposed undertaking or transaction may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given; and*
 - (b) make a copy of the business plan available for public inspection in accordance with the notice.*
- (5) After the last day for submissions, the local government is to consider any submissions made and may decide* to proceed with the undertaking or transaction as proposed or so that it is not significantly different from what was proposed.*

** Absolute majority required.*

The City sought public comment for a period of six (6) weeks on the Business Plan which was prepared in accordance with the provisions of the *Local Government Act (1995)* and the *Local Government (Functions and General Regulations) 1996*.

The Business Plan:

1. Provides the details of the proposal;
2. Outlines and responds to the legislative framework for the proposal;
3. Provides an analysis of the risks associated with the proposal (and potential mitigation strategies for those risks); and
4. Outlines the projected process and timeframes that would be used to undertake the proposal.

Although consideration of submissions and Council's decision on whether to proceed as proposed is a major stop/go point, there are two other stop/go points where Council can review its decision and elect to continue with the project or not as follows:

Stop/Go Point	Timing
Award of Design Tender	October 2021
Award of Construction Tender	June 2022

COUNCILLOR/OFFICER CONSULTATION

City Officers have discussed this matter with Councillors at Councillor Briefing Sessions and formal reports regarding this matter were considered at the Council's September 2019, November 2020 and May 2021 Ordinary Council Meetings.

COMMUNITY CONSULTATION

Public notice of the proposal was published in the West Australian on 9 July 2021. The notice also appeared on the City website and a copy of the Business Plan was available at the City's Administration Building, libraries and on the City website. Posts, including FAQs (Attachment 3), were included on the City Facebook site.

No written submissions were received in response to the public notice for the proposed Major Land Transaction.

A summary of Facebook responses appears below:

Reach	5,425
Engagement	1,390
Likes	7
Dislikes	3

Seven (7) comments were made on the City's Facebook page. Four (4) comments were themed around affordability of apartments and one (1) related to the City's role in the development. A further two (2) responses were blocked for offensive comments.

Comment Theme	Officer's Response
<p>Affordability</p> <p><i>"Suggested rents are not affordable at \$1000/week"</i></p> <p><i>"Not even paying \$1000/week in open market for 4x2 homes"</i></p> <p><i>"Baristas, shelf stackers and bar tenders. How are they supposed to pay \$1000/week?"</i></p> <p><i>"More apartments that people can't afford"</i></p>	<ul style="list-style-type: none"> The City is currently working separately with Rio Tinto and Woodside to address affordable housing options for key service workers. Proposed rent is based on current market rates with minimum rent increases based on annual CPI charges. The City ascertained current rental rates for residential apartments comparing both the Pelago apartments and similar apartments in smaller complexes within the City. Expressions of interest for pre-lease commitments have been received for 73 out of the 97 apartments. This is expected to free-up other properties to the rental market.
<p>City involvement</p> <p><i>"Stop wasting ratepayer money"</i></p>	<ul style="list-style-type: none"> The proposal has clear linkages to the City's Strategic Community Plan 2020-2030 and achieving the vision to be Australia's most liveable regional City. It is proposed to seek debt funding for approximately 80% of the TDC. Funds would be recovered over time through lease payments from residential and commercial tenants.

POLICY IMPLICATIONS

Council's Investment Policy: Property (CF4) provides guidance on if and when Council will invest in Property. The adopted policy includes the following statement that are relevant to this matter:

When making decisions to invest in Property related investments one or more of the following criteria needs to be satisfied:

- vi. Council may invest in property to achieve key strategic goals of the Council that will deliver a broad-based benefit to the community without financial return being the key driver.*

FINANCIAL IMPLICATIONS

If developed in its entirety, the proposed transaction would involve investment of up to \$65M of City funds. These funds would be recovered over time through lease payments from residential and commercial tenants.

The City's 2021/22 Annual Budget includes \$2.6M for strategic land acquisitions and \$250,000 to commence the design element of the development if approved by Council, however the full cost is not currently included within the Budget or the City's Long Term Financial Plan.

While there is currently no specific allocation for the full cost of this project, it is proposed to seek debt funding for approximately 80% of the total development costs (indicatively \$45M but subject to confirmation). The City has had positive discussions with both the Northern Australia Infrastructure Facility (NAIF) and the WA Treasury Corporation (WATC) regarding the availability and terms of debt funding.

The City currently has healthy financial reserves which can fund the balance of the development cost. In particular, the balance of the City's Infrastructure Reserve is forecast to be \$23.54M as at 30 June 2022.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2021-2022 provided for this activity:

Programs/Services:	2.c.1.2	Land Development and Management
Projects/Actions:	2.c.1.2.20.4	Purchase of Lot 7020 Welcome Road Karratha.
	2.c.1.2.21.7	Commence design documentation for development and construction of Lot 7020.
	2.c.1.2.21.8	Facilitate the disposal of developed residential or commercial land.

Access to, and the cost of housing, is a critical issue facing residents in the City and a significant factor to achieve the City's vision of becoming Australia's most liveable Regional City.

Through the City's Annual Community Survey, the cost of living and housing is consistently identified as the number one issue for Council to address. The Survey results identified that the cost of living and housing were the bottom three performing Services or Facilities overall, with most significant service delivery gaps between community expectation and performance.

The comments section of the Survey, where respondents are asked to identify the most important things for the City to focus on, included the subject of housing mentioned over 200 times, which was almost double the next most mentioned term.

The recent City of Karratha Business Climate Scorecard received 191 submissions that identified four challenges impacting local business and the ability to operate or expand. One of the critical impacts identified was the access to affordable housing for workers, resulting in an increase of 22% highlighting the importance of this issue to the respondents.

RISK MANAGEMENT CONSIDERATIONS

A Risk Analysis for the proposal has been undertaken and included in the Business Plan. The analysis has been undertaken using the risk matrix approach. A total of eight (8) potential risks have been identified with one (1) risk rated as low risk, six (6) risks rated as moderate risk and one (1) risk rated high. No extreme risks were identified. Mitigation strategies for all identified risks have been listed.

IMPACT ON CAPACITY

Additional resources will be required to address the requirements of project management and property management should the proposal proceed.

RELEVANT PRECEDENTS

The City is currently progressing a series of initiatives aimed at increasing housing and land supply, including:

- Construction of nine houses on lazy lands in Nickol;
- Design and construction of two houses in Jingarri Estate;
- Construction of twenty lot subdivision in Hancock Way, Bulgarra;
- Potential acquisition of up to seven lots of vacant land from the State Government in Bulgarra, Pegs Creek and Millars Well in anticipation of future housing development; and
- Service Workers Accommodation aggregation project.

VOTING REQUIREMENTS

Absolute Majority.

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.59 of the *Local Government Act 1995* RESOLVES to NOT PROCEED with the proposed acquisition and development of Lot 7020 and part Lot 7018 Welcome Road, Karratha.

CONCLUSION

The City has the potential to gain from this project via:

- further progressing the delivery of the City's Vision to be Australia's Most Liveable Regional City;
- increasing residential housing alleviating the current undersupply and escalating rents;
- further activating the city centre and supporting nearby food and beverage businesses;
- assist in further activating the Red Earth Arts Precinct;
- creation of employment opportunities during construction;
- potential for indigenous engagement in the project, including indigenous employment in the construction and showcasing local indigenous art;

- completing the main street and complementing the Red Earth Arts Precinct; and
- financial returns in the form of:
 - Generating a financial yield from a property investment that exceeds current bank interest available; and
 - Potential capital growth over time.

No submissions were received about the Business Plan or the proposed transaction during the six (6) week notice period from 9 July 2021 to 20 August 2021 and it is considered appropriate that the City proceed with the proposed transaction so that it is not significantly different from what was proposed in the Business Plan.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : **154868**
MOVED : **Cr Scott**
SECONDED : **Cr Harris**

That Council by ABSOLUTE Majority pursuant to Section 3.59 of the *Local Government Act 1995* RESOLVES to:

- 1. NOTE that no submissions were received about the proposed acquisition and development of Lot 7020 and part Lot 7018 Welcome Road, Karratha during the six (6) week notice period from 9 July 2021 to 20 August 2021; and**
- 2. PROCEED with the proposed acquisition and development of Lot 7020 and part Lot 7018 Welcome Road, Karratha so that it is not significantly different from what was proposed in the Major Land Transaction Business Plan.**

CARRIED

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller, Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

18 MATTERS BEHIND CLOSED DOORS

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154869
MOVED : Cr Scott
SECONDED : Cr Miller

In accordance with Section 5.23 (2) (e) (iii) of the *Local Government Act 1995*, that Council move in camera to discuss item:

CONFIDENTIAL LATE ITEM 18.1 CEO PERFORMANCE REVIEW

Also included is the following:

ATTACHMENT TO ITEM 10.4 HANCOCK WAY LAND DISPOSAL

ATTACHMENT TO ITEM 12.1 BUSINESS DEVELOPMENT SUPPORT GRANT SCHEME APPLICATIONS 2021/2022

ATTACHMENT TO ITEM 12.4 PROVISION OF ANIMAL REHOMING SERVICE

ATTACHMENT TO ITEM 13.1 TENDER FOR PROVISION OF OPEN AREAS VEGETATION SLASHING SERVICES

ATTACHMENT TO ITEM 13.3 KARRATHA & DAMPIER FACILITIES – CLEANING SERVICES CONTRACT

These matters if disclosed would reveal information about the business, professional, commercial or financial affairs of a person.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller,
Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

Council moved in camera at 6.21pm.

18.1 CONFIDENTIAL LATE ITEM – CEO PERFORMANCE REVIEW

File No: ADA.C
Responsible Executive Officer: Director Corporate Services
Reporting Author: Manager Human Resources
Date of Report: 23 August 2021
Applicant/Proponent: Nil
Disclosure of Interest: Nil

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154870
MOVED : Cr Waterstrom Muller
SECONDED : Cr Smeathers

That Council by SIMPLE Majority pursuant to Section 5.38 of the *Local Government Act 1995* RESOLVES to ENDORSE the 2021 CEO Performance Review.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller,
Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

COUNCIL RESOLUTION

Res No : 154871
MOVED : Cr Smeathers
SECONDED : Cr Nunn

That Council move out of camera.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Armstrong, Cr Bailey, Cr Bertling, Cr Harris, Cr Miller,
Cr Scott, Cr Smeathers, Cr Waterstrom Muller
AGAINST : Nil

Council moved out of camera at 6.34pm.

19 CLOSURE & DATE OF NEXT MEETING

The meeting closed at 6.34pm.

The next meeting is to be held on Wednesday, 22 September 2021 at 5.30pm at Council Chambers - Welcome Road, Karratha.

I, Cr Peter Long, Mayor of the City of Karratha, hereby declare on behalf of the Councillors of the City of Karratha that the enclosed Minutes are a true and accurate record of the Ordinary Council Meeting held on Monday, 23 August 2021.

..... Date ____/____/____