



## **ORDINARY COUNCIL MEETING**

# **MINUTES**

**The Ordinary Meeting of Council was held  
in the Council Chambers, Welcome Road, Karratha,  
on Monday, 22 November 2021**

A handwritten signature in black ink, appearing to read "Chris Adams", is positioned above a horizontal line.

**CHRIS ADAMS  
CHIEF EXECUTIVE OFFICER**



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The City of Karratha warns that anyone who has any application lodged with the City of Karratha must obtain and should only rely on

**WRITTEN CONFIRMATION**

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed:   
**Chris Adams - Chief Executive Officer**

## DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

### NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
  - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
  - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

### INTERESTS AFFECTING IMPARTIALITY

**DEFINITION:** *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

### IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.



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# MINUTES

## 1 OFFICIAL OPENING

The Ordinary Meeting of Council held in the Council Chambers, Welcome Road, Karratha on Monday, 22 November 2021 was declared open at 5.30pm. Cr Long acknowledged the traditions of the Ngarluma people, on whose land we are gathered here today.

## 2 PUBLIC QUESTION TIME

Nil.

## 3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED

<b>Councillors:</b>	Cr Peter Long [Mayor] Cr Garry Bailey Cr Margaret Bertling Cr Gillian Furlong Cr Daiva Gillam Cr Geoff Harris Cr Pablo Miller Cr Travis McNaught Cr Daniel Scott Cr Joanne Waterstrom Muller	
<b>Staff:</b>	Chris Adams Phillip Trestrail Arron Minchin Ryan Hall Simon Kot  Linda Phillips	Chief Executive Officer Director Corporate Services Director Community Services Director Development Services Director Strategic Projects & Infrastructure Minute Secretary
<b>Apologies:</b>	Nil	
<b>Absent:</b>	Nil	
<b>Leave of Absence:</b>	Cr Kelly Nunn [Deputy Mayor]	
<b>Members of Public:</b>	Jakobus De Weg Bridgette McDowell Peter McDowell Zoe Waterstrom Muller	
<b>Members of Media:</b>	Cheyanne Enciso, Pilbara News Ashleigh Davis, ABC Alex Scott, Pilbara News	

#### **4 REQUESTS FOR LEAVE OF ABSENCE**

Nil

#### **5 DECLARATIONS OF INTEREST**

Cr Bertling declared an interest in the following item:

- Financial interest in item 13.1 Tender RFT 05-21/22 for the Karratha Leisureplex Solar Initiative as Cr Bertling has a commercial relationship with one of the proponents.

#### **6 PETITIONS/DEPUTATIONS/PRESENTATIONS**

Nil

#### **7 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS**

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##### **OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

Res No : 154896

MOVED : Cr Furlong

SECONDED : Cr Harris

That the Minutes of the Ordinary Meeting of Council held on Monday, 25 October 2021, be confirmed as a true and correct record of proceedings.

**CARRIED**

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FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller,  
Cr McNaught, Cr Scott, Cr Waterstrom Muller

AGAINST : Nil



## 8 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

01/10/2021	- Meeting with FORM
04/10/2021	- Breakfast event with Senator Matt O'Sullivan
01/10/2021	- Meeting with Senator Matt O'Sullivan
06/10/2021	- Meeting with Pilbara Green Steel
06/10/2021	- Meeting with Hon Wilson Tucker
07/10/2021	- CRCNA meeting
08/10/2021	- National Hydrogen and Fuel Cell meeting
12/10/2021	- Meeting with Yara
13/10/2021	- Meeting with Development WA
13/10/2021	- WALGA State Council meeting
15/10/2021	- Rangelands Audit & Risk Committee Meeting
15/10/2021	- The presentation and consecration of the Queen's and Regimental Colours Parade
16/10/2021	- Pilbara Regiment Ball
18/10/2021	- Declaration of Office Ceremony for Newly Elected Members
19/10/2021	- Pilbara Universities Centre Board Meeting
21/10/2021	- New Energy Industrial Hubs Barriers and Opportunities meeting
25/10/2021	- WALGA People and Place Policy Team meeting
26/10/2021	- Meeting with Hello World Karratha
27/10/2021	- Pilbara Hydrogen Cluster meeting
27/10/2021	- Meeting with Woodside
27/10/2021	- Meeting with Drone Racers Producer
27/10/2021	- St Luke's Collage - Senior Presentation night
29/10/2021	- Rangelands Board Meeting
29/10/2021	- 2021 Annual Community Sports Awards



## **9 EXECUTIVE SERVICES**

Nil



## 10 CORPORATE SERVICES

### 10.1 FINANCIAL STATEMENT FOR PERIOD ENDED 30 SEPTEMBER 2021

<b>File No:</b>	<b>FM.19</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Corporate Accountant</b>
<b>Date of Report:</b>	<b>3 November 2021</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Nil</b>

#### PURPOSE

To provide a summary of Council's financial position for the period ending 30 September 2021.

#### BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 30 September 2021:

2021/22	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	YTD Variance	Variance %	Impact on Surplus
Operating Revenue (incl. Rates)	117,030,278	117,230,278	63,861,716	63,652,226	(209,490)	-0.3%	↓
Operating Expense	(102,389,817)	(102,589,817)	(26,679,195)	(23,576,857)	3,102,338	-11.6%	↑
Non Operating Revenue	36,511,606	36,511,606	8,296,502	1,722,194	(6,574,308)	-79.2%	↓
Non Operating Expense	(72,032,517)	(72,032,517)	(16,258,572)	(9,434,821)	6,823,751	-42.0%	↑
Non Cash Items Included	17,082,836	17,082,836	4,476,059	4,641,475	165,416	3.7%	
Restricted Surplus BFWD 20/21	298,260	298,260	298,260	298,260	0	0.00%	
Unrestricted Surplus BFWD 20/21	3,653,875	3,653,875	172,116	172,116	0	0.00%	
Restricted Surplus CFWD	150,000	150,000	150,000	150,000	0	0.00%	
<b>Surplus/(Deficit) 21/22</b>	<b>4,521</b>	<b>4,521</b>	<b>34,016,886</b>	<b>37,324,593</b>	<b>3,307,707</b>		

This table shows a surplus position of \$37.3m, a positive variance of \$3.3m compared to the budgeted surplus position of \$34m, which reflects timing of transactions associated with projects and grant funding.

The restricted balance referred to in the preceding table and throughout this report comprises of Pilbara Underground Power (PUPP) Service Charges levied in 2014/15, which are subject to the 10-year instalment option offered by Council.

The unrestricted balance brought forward has been adjusted to reflect the current balance in the draft 2020/21 financial statements. The 2020/21 end of financial year actual surplus/ (deficit) balances have not yet been finalised and remain subject to final year-end adjustments and audit.

The following variances contribute significantly to the total YTD variance shown in the above table.

Operating Revenue		
501,448	▲	Liquid waste disposal fees more than forecast. Increased demand and capacity issues at the privately operated liquid waste ponds
244,177	▲	Rates Levied - Increase in rates levied due to receipt of valuations that were budgeted to be raised as Interim rates
240,000	▲	Youth Services & NAIDOC Week - Woodside funding agreement processed earlier than anticipated
208,479	▲	Main Roads - Bayly Ave Rd Project Grant Claim 3 - Project completed in 20/21; Milestone payment received in 21/22. Balance recognised as Contract Asset at June 2021 and to be released in Oct 2021
198,500	▲	Contributions for Cossack Art Program - Received earlier than anticipated - To be adjusted at November budget review
193,354	▲	Contaminated waste tonnage more than forecast due to disposal of PFAS waste from Port Hedland
128,970	▲	Investment Property - The Quarter - Additional outgoings recovery from new tenants
128,413	▲	KLP - October holiday program and Term 4 swimming lessons program received in September
110,624	▲	Pilbara Iron Company - Contribution towards Wickham Recreation Precinct - Received higher than anticipated
109,571	▲	Financial Assistance Local Road Grant - Q1 payment higher than anticipated
<b>2,063,536</b>	▲	<b>Positive Variance</b>
1,147,115	▼	TC Damien claim to DRFWA & LGIS - Pending claims approval
900,000	▼	Grant from Community Sporting & Recreation Facilities Fund not yet received due to change of KRMO project schedule - Adjusted in November budget review
257,813	▼	External funding for KLP solar initiatives still pending. Awaiting approval from Clean Energy Future Fund. Decision expected in October
<b>2,304,928</b>	▼	<b>Negative Variance</b>
<b>(241,392)</b>	▼	<b>Net Negative Variance</b>

Operating Expenditure		
585,550	▲	The Quarter - WA State Government tenancy fit out completed and awaiting invoice. Adjustment included in November budget review
469,966	▲	Karratha Airport - Bayly Ave Landscaping - Contractor works invoiced to date have been moved to capital account. Adjusted in November budget review
358,537	▲	Employment costs - Financial Services, Project Management Admin & Information Services - Timing of recruitment on vacant positions
335,488	▲	7 Mile Refuse site maintenance - Plant hire for green waste grinder postponed pending Waste Sorted grant application outcome
232,737	▲	Electricity - Karratha Airport & Street Lights - Expenditure occur later than anticipated
254,837	▲	City Growth - Pilbara University Centre & Business Support - Expenditure occur later than anticipated
217,301	▲	Dodd Court Park - Project start delayed; to commence in October
205,497	▲	Town Street Maintenance, Traffic Control & Street Signs - Program affected due to resource constraints as staff redeployed to other works
184,606	▲	ICT Projects - Timing of expenditure for CCTV maintenance & SharePoint migration - Addressed in November budget review
170,000	▲	Rate/ penalty exemptions & concessions pending processing
153,125	▲	Karratha Golf Course maintenance schedule delayed - Cashflow adjusted in November budget review
120,594	▲	FeNaCING - Contractor final acquittal due 30 Oct. Adjustment to be made at November budget review
110,900	▲	Street Tree Planting - First stage complete. Second stage Dampier Road scheduled for October. Final stage delayed until March/April
<b>3,399,137</b>	▲	<b>Positive Variance</b>
299,480	▼	Cossack Art Awards - Project completed - Expenditure occur earlier than anticipated - To be adjusted at November budget review
<b>299,480</b>	▼	<b>Negative Variance</b>
<b>3,099,657</b>	▲	<b>Net Positive Variance</b>

Non Operating Revenue		
280,452	▲	Reserve transfer for Bayview Rd Stage 6B occur earlier than anticipated. Addressed in November budget review
<b>280,452</b>	<b>▲</b>	<b>Positive Variance</b>
1,902,448	▼	Reserve transfer for Lazylands Land Development expenditure delayed. Addressed in November budget review
1,051,054	▼	Reserve transfer for Karratha Leisureplex Reserve oval spectator shade structure. Works are completed, awaiting pending contractor payment
996,394	▼	Reserve transfer for GBSC Yurra housing development. Works are progressing. Addressed in November budget review
950,000	▼	Reserve transfer for Scope Dampier Shopping Centre. Loan drawdown #3 less than anticipated
790,418	▼	Reserve transfer for Kevin Richards Memorial Oval expenditure which has not yet been spent. Addressed in November budget review
700,000	▼	Proceeds on sale of 14 developed Lazylands lots delayed. Lots to be available to the market late October with expected sales now in December to February - Addressed in November budget review
<b>6,390,314</b>	<b>▼</b>	<b>Negative Variance</b>
<b>6,109,862</b>	<b>▼</b>	<b>Net Negative Variance</b>

Non Operating Expenditure		
2,605,000	▲	Strategic Land Acquisitions - Negotiations with State Government regarding land acquisitions not yet finalised
1,295,962	▲	KLP Solar Initiatives - Project delayed due to procurement strategy including design & construct options - Addressed in November budget review
1,225,912	▲	Land Development - Lazylands L651 Hancock/Maitland - Project delayed, expected to be completed early November
962,279	▲	Staff Housing - GBSC Yurra Development Agreement - Works progressing less than forecast due to materials and subcontract availability
600,000	▲	Dampier Shopping Centre - Loan drawdown #3 less than anticipated - Adjustment included in November budget review
531,232	▲	Kevin Richards Club Room delayed due to procurement - Initial expenditure expected in December. Addressed in November budget review
383,074	▲	Kevin Richards Northern Car Park delayed due to unsuccessful procurement processes. Scope to be reviewed as part of changeroom & club room tender negotiations. Addressed in November budget review
295,128	▲	Purchase Equipment - Airport - Initial payment for purchasing baggage handling equipment is delayed due to ongoing contractual negotiations for a bank guarantee
259,126	▲	Dampier Foreshore Shade Structure - TC Damien remediation completed. Contractor payment pending
255,000	▲	The Quarter - State Government tenancy creation completed and awaiting invoice. Adjustment included in November budget review
<b>8,412,713</b>	<b>▲</b>	<b>Positive Variance</b>
3,635,945	▼	Reserve transfer for Transient Workforce Accommodation occur earlier than anticipated. Cashflow adjusted in November budget review
297,133	▼	Gravel Resheeting - Woodbrook Rd & Roebourne Wittenoom Rd - Works completed and delivered by in-house resources due to Shire of Ashburton private works cancelled
293,312	▼	Karratha Airport - Landscaping Upgrade - Airport Entry Statement contract works ongoing - Budget to be reallocated from operating to capital account in November budget review
<b>3,635,945</b>	<b>▼</b>	<b>Negative Variance</b>
<b>4,776,768</b>	<b>▲</b>	<b>Net Positive Variance</b>

## FINANCIAL MANAGEMENT SUMMARY

### Local Government Financial Ratios

Period End 30 September 2021	Target Ratio	Original Annual Budget Ratio	YTD Actual Ratio
<b>Current Ratio</b> Current Assets less Restricted Assets ÷ Current Liabilities less liabilities associated with Restricted assets	1 or above	N/A	6.1
<b>Asset Sustainability Ratio</b> Capital Renewal and Replacement Expenditure ÷ Depreciation	≥ 0.90	0.88	0.59
<b>Operating Surplus Ratio</b> Operating Surplus (excl. capital grants & contributions) ÷ Own Source Revenue	0 – 15%	6.5%	67.7%
<b>Own Source Revenue Ratio</b> Own Source Operating Revenue ÷ Operating Expenses	0.40 or above	0.89	2.48
<b>Debt Service Cover Ratio</b> Operating surplus before interest expense and depreciation ÷ Principal and interest Expense	> 2	68.7	1322.1

### Statement of Financial Position

	2021 September	2021 August	% change
<b>Current</b>			
<b>Assets</b>	126,467,573	126,191,169	0.22%
<b>Liabilities</b>	13,522,356	11,178,743	20.96%
<b>Non Current</b>			
<b>Assets</b>	713,360,801	713,711,035	-0.05%
<b>Liabilities</b>	14,869,669	14,869,670	0.00%
<b>Net Assets</b>	811,436,349	813,853,791	

Current Assets increased by 0.22% from August to September, which was attributable to the collection of Rates and other receivables. Current Liabilities increased by 20.96% due to increase of trade and other payables. Non-Current Assets decreased by 0.05% which was attributable to accumulated depreciation. There is no change in non-current liabilities.

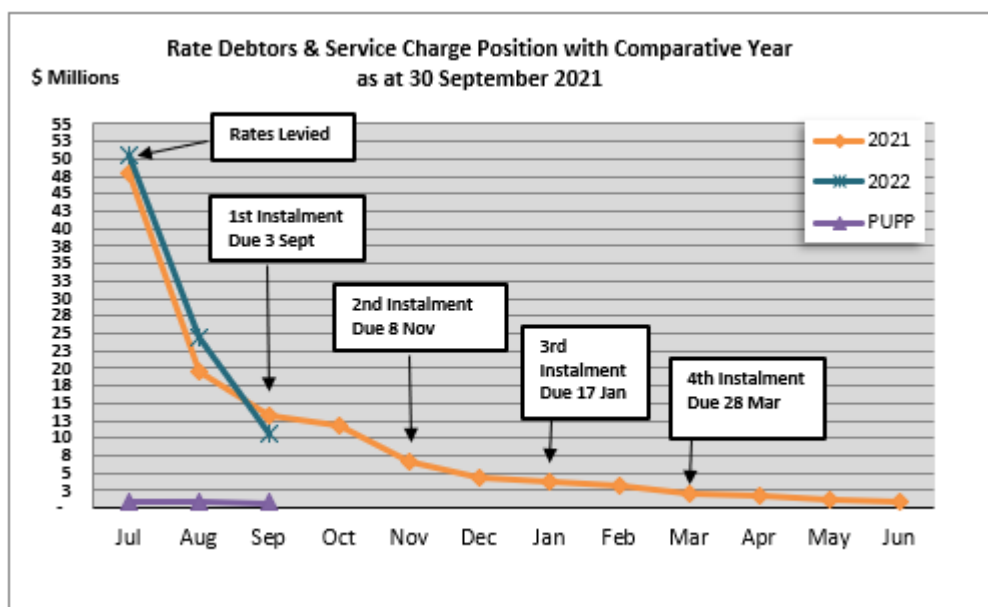
### Debtors Schedule

The following table shows Trade Debtors that have been outstanding over 40, 60 and 90 days at the end of September. The table also includes total Rates and PUPP Service Charges outstanding.



Debtors Schedule				
	2021 September	2021 August	Change %	Current Total
<b>Sundry Debtors</b>				
Current	6,822,280	3,553,751	92%	73.5%
> 40 Days	88,966	593,605	-85%	1.0%
> 60 Days	464,972	269,877	72%	5.0%
> 90 Days	1,906,231	1,718,880	11%	20.5%
Total	9,282,449	6,136,114	51%	100%
<b>Rates Debtors</b>				
Total	10,643,217	24,577,678	-57%	100%
<b>PUPP Debtors</b>				
Total	913,210	957,019	-4.6%	100%

A total of \$40.5m of Rates (including ESL and waste charges) have been paid to end of September, representing a collection rate of 79.2% to date.



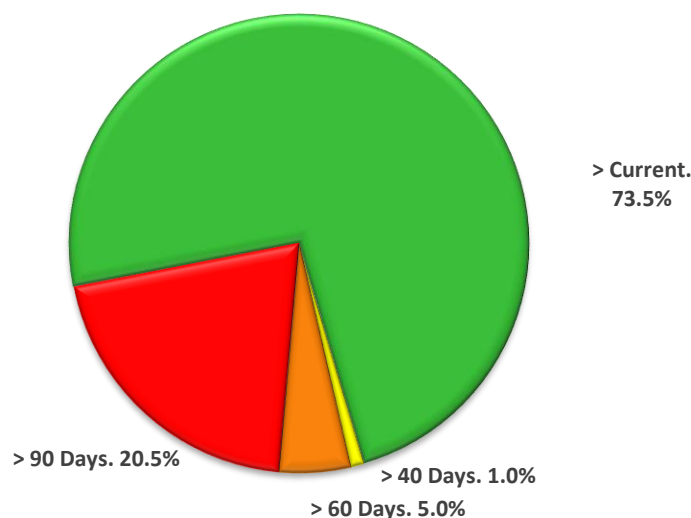
There was a decrease of 4.6% from August in the PUPP Debtors balance. PUPP payments have now been received on 99.87% of properties, and of those paid 98.06% have paid in full with 1.94% paying by instalments.

Collection of outstanding debts greater than 40 days is continuing in line with Council policy. The following table highlights outstanding balances for each ageing period for Trade Debtor balances in excess of \$5,000.

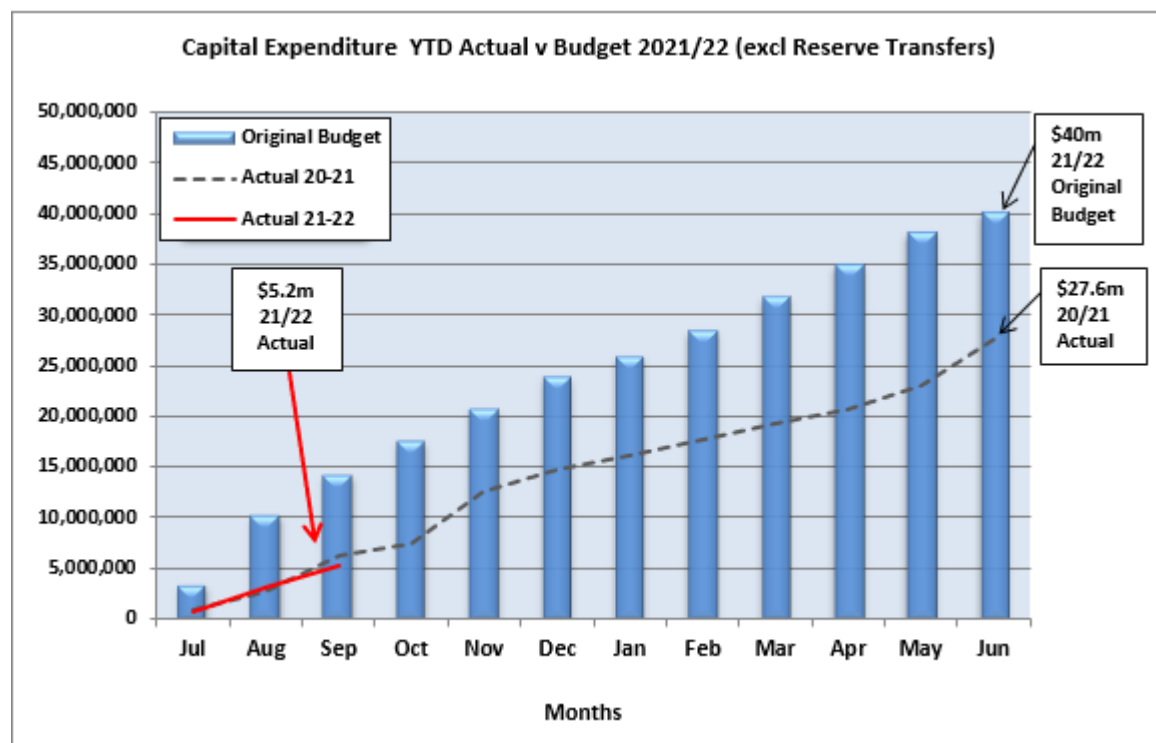
Code	Name	40 Days	60 Days	Over 90 Days	Commentary
F138	Frank Smith	0.00	0.00	41,593.20	Demolition costs due to uninhabitable dwelling. At the February 2019 OCM Council resolved to take possession and sell the property. Defendant has denied liability. Summary Judgement application in progress.

Code	Name	40 Days	60 Days	Over 90 Days	Commentary
F174	Flex Cafe	1,250.00	4,089.02	15,611.86	Relates to monthly rent at KLP Café for Apr, May, June, July, August & September 2021 and Utility fees for Dec 2020, Jan, Feb, March, April, May & June 2021. Payment arrangement is currently in default and a Breach Notice was issued in early August. Communication is ongoing to finalise the outstanding debt. Payments totalling \$9,350 have been received since 30/09/21.
J101	Karratha Skip Bin Hire Pty Ltd	0.00	35.22	6,391.05	Waste disposal fees for Oct, Nov & Dec 2020 plus interest charges. Account is currently on cash only. Most recent payment received in April 2021. Referred to CS Legal and Letter of Demand issued in May 2021. Half payment expected 3/11/21 and remainder to be settled in 3 fortnightly payments.
K078	Karratha Sporting & Recreation Club Inc	3,941.87	2,771.31	37,584.40	Electricity Invoices for Oct 2019, Oct, Nov, Dec 2020 and Jan, Feb, March & April 2021. Payment arrangement has been proposed to the Club and discussions are ongoing to finalise agreement. Breach of Lease issued 29/09/21.
B424	Noel Bartholomew	0.00	339.74	58,820.22	Relates to remedial works carried out at residential address and related admin fees.
O092	Otan Karratha Pty Ltd	0.00	0.00	173,841.00	Council resolved at the October 2019 OCM to accept the debtor's settlement offer. Deed of Settlement with Otan has been executed. First three payments have been received. Final instalment due 30/06/21 has not been received. The City has continued contact with a director of the Company and communication is ongoing to finalise the outstanding debt.
S509	Supercivil Pty Ltd	0.00	3,308.18	639,758.87	Relates to overcharge RFT 41 - 13/14 - Supplying and Laying of Asphalt. The matter was resolved at mediation in October 2021.
V026	Virgin Australia Airlines Pty Ltd	0.00	0.00	554,835.87	Voluntary Administration as of 20/04/20. The City submitted their updated Proof of Debt and received notification formally admitted in full 06/08/21. Awaiting final outcome.

### September 2021 - Outstanding Sundry Debtors



## Capital Expenditure



Council's 2021/22 Capital Expenditure budget is \$40m which includes significant projects such as: housing and land development, Leisureplex solar initiative, Murujuga National Park access road, Kevin Richards Memorial Oval redevelopment and the Dampier Boat Ramp redevelopment. The following table shows capital expenditure is 62.3% below budget for the year to date.

CAPITAL EXPENDITURE						
Asset Class	YTD			ANNUAL		
	YTD Budget	YTD Actual	Variance %	Annual Original Budget	Annual Amend Budget	% of Annual Budget
	30-Sep-21			30-Jun-22		
Land	4,555,996	714,556	-84.32%	4,555,996	4,555,996	-84%
Artwork	46,417	27,044	-41.74%	208,333	208,333	13%
Buildings	4,053,188	1,428,033	-64.77%	11,688,008	11,688,008	12%
Equipment	346,163	37,230	-89.24%	1,122,907	1,122,907	3%
Furn & Equip	440,875	31,087	-92.95%	730,317	730,317	4%
Plant	408,782	288,375	-29.46%	1,892,460	1,892,460	15%
Infrastructure	4,215,303	2,770,393	-34.28%	19,830,274	19,830,274	14%
<b>Totals</b>	<b>14,066,724</b>	<b>5,296,718</b>	<b>-62.3%</b>	<b>40,028,295</b>	<b>40,028,295</b>	<b>13%</b>

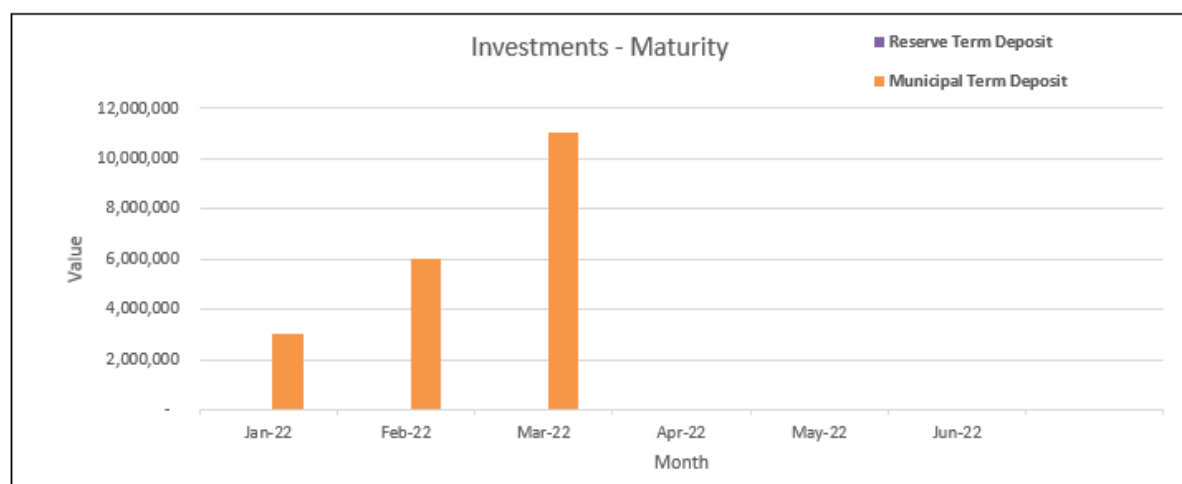
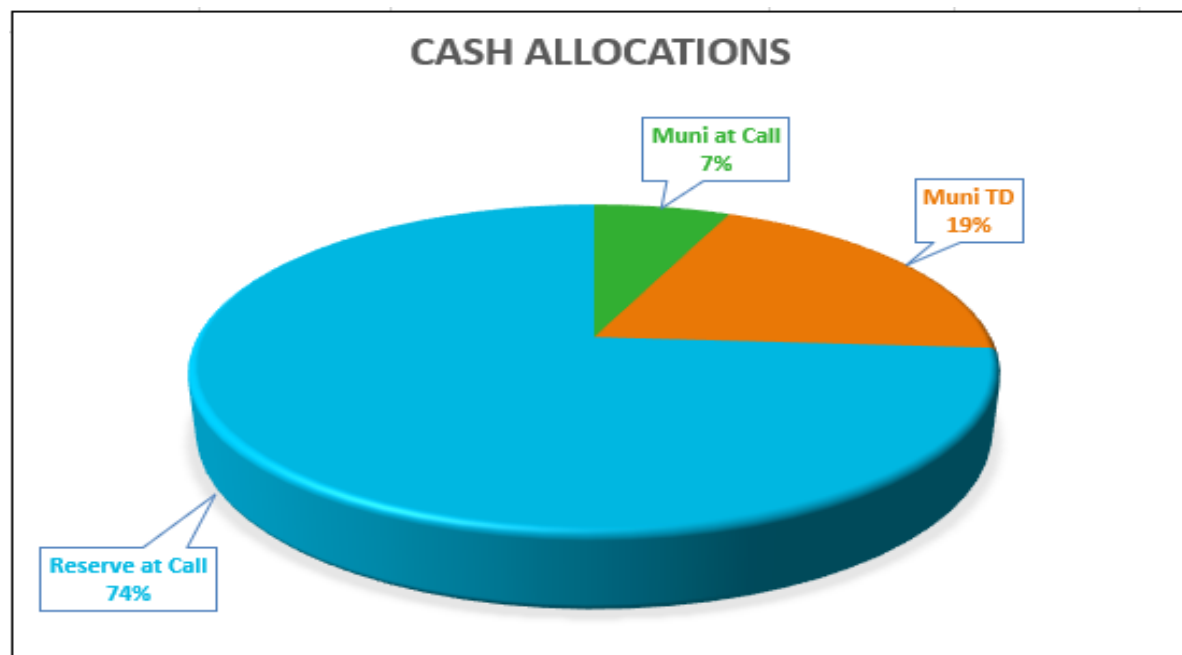
Further detail on these variances is included later in this report in the variance commentary by Program in the Statement of Financial Activity.

## Cash and Financial Investments

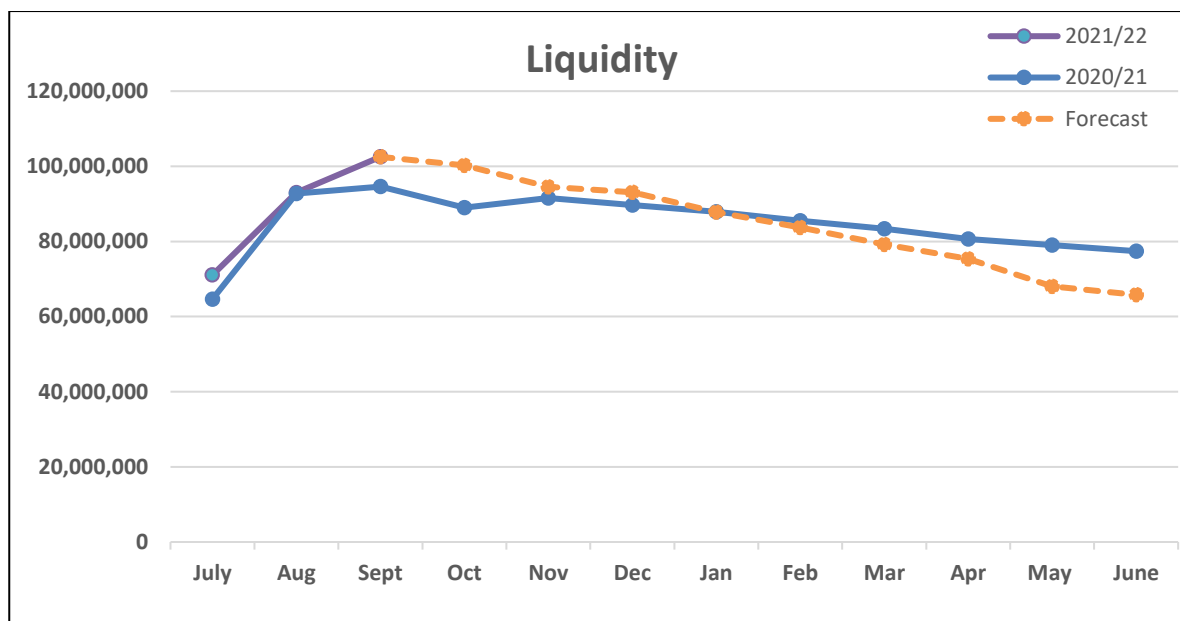
The following table indicates the financial institutions where the City has investments as of 30 September 2021.

Institution	Accounts	Principal Investment \$	Balance 30 September 2021 \$	Interest %	Investment Term	Maturity
<b>RESERVE FUNDS</b>						
WBC	Business Premium Cash Reserve		75,779,074	0.81	At Call	
<b>MUNICIPAL FUNDS</b>						
ME	Municipal Term Deposit	6,000,000	6,003,255	0.60	6 months	Feb-22
ME	Municipal Term Deposit	11,000,000	11,002,049	0.40	6 months	Mar-22
ME	Municipal Term Deposit	3,000,000	3,000,489	0.35	4 months	Jan-22
WBC	Municipal (Transactional)		6,713,594	0.00	At Call	
N/A	Cash on Hand		13,648			
<b>TOTAL</b>		<b>20,000,000</b>	<b>102,512,109</b>			

The balance of all Term Deposits includes interest accrued to 30 September 2021



The RBA official cash rate (overnight money market interest rate) remained at 0.10% during the month of September. As a result of the low RBA cash rate, Municipal Funds held in the Westpac Bank transaction account are currently not earning interest. Reserve funds held in the Westpac Business Premium Cash Reserve account are earning 0.81% in interest over balances of \$1m.



The liquidity graph for 2021/22 demonstrates an increase in liquidity from August. This increase in liquidity is primarily due to the collection of rates and other receivables.

### Other Investments

As part of Council's investment strategy, reserve funds were used to purchase a commercial property 'The Quarter HQ' in June 2017. The following table provides a summary of all income and expenditure for The Quarter for the current financial year:

	Month 30 September 2021 \$	Year to Date 30 September 2021 \$	Life to Date 30 September 2021 \$
Total Income Received	289,949	851,577	10,911,821
Total Expenditure Paid	(138,983)	(694,523)	(5,690,130)
<b>Net Income</b>	<b>150,966</b>	<b>157,054</b>	<b>5,221,692</b>
<b>Annualised ROI</b>	<b>9.1%</b>	<b>3.1%</b>	<b>6.1%</b>

Also, as part of Council's investment strategy, Council resolved at its May 2020 meeting to execute a loan agreement with Scope Property Group Pty Ltd for the acquisition and redevelopment of the Dampier Shopping Centre. This loan is to be funded utilising Reserve funds and borrowings from WATC (if required) and is to be for a maximum initial term of ten years. To date, no borrowings from WATC have been required. The following table provides a summary of this funding arrangement for the current financial year:

	Month 30 September 2021 \$	Year to Date 30 September 2021 \$	Life to Date 30 September 2021 \$
Funded Amount	350,000	350,000	1,000,000
Interest Charges	2,167	6,125	- 16,778
<b>Remaining Loan Amount</b>	<b>(3,100,000)</b>	<b>(3,100,000)</b>	<b>(3,100,000)</b>

The financial statements for the reporting period are provided as an attachment in the form of:

- Statement of Comprehensive Income by Nature or Type;
- Statement of Comprehensive Variance Commentary by Nature or Type;
- Statement of Financial Activity;
- Operating and Capital Variance Commentary by Program Area;
- Net Current Funding Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalents and
- Statement of Financial Activity by Divisions.

### **LEVEL OF SIGNIFICANCE**

Financial integrity is essential to the operational viability of the City but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the City to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

### **STATUTORY IMPLICATIONS**

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5) of the *Local Government (Financial Management) Regulations 1996*, a report must be compiled on variances greater than the materiality threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

### **COUNCILLOR/OFFICER CONSULTATION**

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

### **COMMUNITY CONSULTATION**

No community consultation is required.

### **POLICY IMPLICATIONS**

The Council's financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

### **FINANCIAL IMPLICATIONS**

The report represents the financial position of the Council at the end of September 2021 with a year to date budget surplus position of \$34,016,886 (comprising \$33,866,886 unrestricted surplus and \$150,000 restricted surplus) and a current surplus position of \$37,324,593 (comprising \$37,174,593 unrestricted surplus and \$150,000 restricted surplus). The restricted balance comprises PUPP service charges levied in 2014/15.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2021-2022 provided for this activity:

Our Programs/Services:	4.c.1.1	Management Accounting Services
Our Projects/Actions:	4.c.1.1.19.1	Conduct monthly and annual financial reviews and reporting

**RISK MANAGEMENT CONSIDERATIONS**

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	The completion of the Monthly Financial Activity Statement report is a control that monitors this risk
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	There are no identified risks of a greater level associated with the Officer's recommendation
Compliance	Low	There are no identified risks of a greater level associated with the Officer's recommendation

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

This is a monthly process advising Council of the current financial position of the City.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per the Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 30 September 2021;  
and
2. APPROVE the following actions:
  - a) \_\_\_\_\_
  - b) \_\_\_\_\_

Option 3

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending 30 September 2021.

**CONCLUSION**

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regard to the variances and the commentary provided are to be noted as part of the report.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154897  
**MOVED** : Cr Harris  
**SECONDED** : Cr McNaught

**That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to RECEIVE the Financial Reports for the financial period ending 30 September 2021.**

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**CARRIED**

**FOR** : Cr Long, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller,  
Cr McNaught, Cr Scott, Cr Waterstrom Muller  
**AGAINST** : Nil



**City of Karratha****Statement of Comprehensive Income**

By Nature or Type

for the period ending 30 September 2021

	Original Budget	Amended Budget	Budget YTD	Actual YTD	Material Variance ≥10%	\$50,000 or more	2020/21
	\$	\$	\$	\$	%	\$	\$
<b>Revenue</b>							
Rates	45,352,357	45,352,357	44,854,957	44,992,421	-	137,464	44,298,154
Fees and Charges	42,765,274	42,765,274	11,925,149	13,201,314	10.70%	1,276,165	40,196,176
Operating Grants, Subsidies and Contributions	16,013,802	16,213,802	4,122,750	4,097,332	-	-	15,200,399
Service charges	0	0	0	0	-	-	0
Interest Earned	1,062,404	1,062,404	355,040	354,362	-	-	1,058,794
Proceeds/Realisation	0	0	0	15,786	-	-	0
All Other	1,093,251	1,093,251	422,099	572,644	35.67%	150,545	3,250,578
	106,287,088	106,487,088	61,679,995	63,233,859	-	1,564,174	104,004,101
<b>Expenses</b>							
Employee Costs	(37,265,326)	(37,265,326)	(9,855,324)	(8,930,734)	-	924,590	(37,101,133)
Materials and Contracts	(34,066,351)	(34,266,351)	(7,838,653)	(6,305,039)	-19.56%	1,533,614	(29,766,439)
Utilities (gas, electricity, water etc)	(6,596,858)	(6,596,858)	(1,585,218)	(1,166,320)	-26.43%	418,898	(6,228,428)
Interest Expenses	(3,861)	(3,861)	0	(783)	-	-	(31,798)
Depreciation	(18,924,084)	(18,924,084)	(4,731,021)	(5,349,354)	13.07%	(618,333)	(21,246,387)
Insurance Expenses	(2,089,521)	(2,089,521)	(1,060,564)	(1,212,592)	14.33%	(152,028)	(1,900,849)
Other Expenses	(3,242,016)	(3,242,016)	(1,541,115)	(577,890)	-62.50%	963,225	(3,491,118)
	(102,188,017)	(102,388,017)	(26,611,895)	(23,542,712)		3,069,966	(99,766,152)
	4,099,071	4,099,071	35,068,100	39,691,147			4,237,949
<b>Non Operating Grants, Subsidies &amp; Contributions</b>	8,700,142	8,700,142	1,859,459	408,069	-78.05%	(1,451,390)	5,563,873
Profit on Asset Disposal	2,043,048	2,043,048	322,262	10,298	-96.80%	(311,964)	35,501
(Loss) on Asset Disposal	(201,800)	(201,800)	(67,300)	(34,145)	-49.26%	-	(439,137)
Asset Accounting Change Reg 17A	0	0	0	0	-	-	0
Fair value adjustments to financial assets at fair value through profit or loss	0	0	0	0	-	-	0
Fair value adjustments to investment property	0	0	0	0	-	-	5,679,924
(Loss) on revaluation of Furniture/Equipment	0	0	0	0	-	-	0
<b>Net Result</b>	14,640,461	14,640,461	37,182,521	40,075,369			15,078,110
<b>Other Comprehensive Income</b>							
<i>Items that will not be reclassified subsequently to profit or loss</i>							
Changes in asset revaluation surplus	0	0	0	0	-	-	0
<b>Total other comprehensive income</b>	0	0	0	0		-	0
<b>Total Comprehensive Income</b>	<b>14,640,461</b>	<b>14,640,461</b>	<b>37,182,521</b>	<b>40,075,369</b>			<b>15,078,110</b>

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments provide an explanation of these variances. Further details are provided later in this report in the variance commentary by Program in the Statement of Financial Activity.

**Variance Commentary by Nature & Type**

Operating Revenues	Material Variance		Significant Items		
Rates	0.31%	137,464	244,177	▲	Rates Levied - Increase in rates levied due to receipt of valuations that were budgeted to be raised as Interim rates
			<b>244,177</b>	▲	<b>Positive Variance</b>
			(123,631)	▼	Decrease in interim rates due to significant valuations processed before levying rates. Decrease in interim rates corresponds with increase of rates levied
			<b>(123,631)</b>	▼	<b>Negative Variance</b>
			<b>120,546</b>	▲	<b>Net Positive Variance</b>
Fees & Charges	10.70%	1,276,165	501,448	▲	Liquid waste disposal fees more than forecast. Increased demand and capacity issues at the privately operated liquid waste ponds
			193,354	▲	Contaminated waste tonnage more than forecast due to disposal of PFAS waste from Port Hedland
			128,413	▲	KLP - October holiday program and Term 4 swimming lessons program received in September
			109,832	▲	Minor variances totalling \$109k - Camping and building licence fees received higher than anticipated - Addressed in November budget review
			94,461	▲	Lease fees - Other buildings - Includes income in advance for annual rental tenancies from Optus & Telstra towers - Adjusted in November budget review
			75,580	▲	Property Income - Babcock Hangar - Currently recognising 4 months of income, however only budgeted for 2 months. Treatment to be reviewed at November budget review
			75,010	▲	Karratha Airport - Increase in property rental revenue due to uptake in quarantine facility utilisation & increase in license revenue on new agreements for rental cars
			<b>1,178,098</b>	▲	<b>Positive Variance</b>
All Other Income	35.67%	150,545	100,000	▲	LGIS insurance claim for TC Damien - claims received earlier than anticipated

Non Operating Revenue	Material Variance		Significant Items		
Non Operating Grants, Subsidies & Contributions	-78.05%	(1,451,390)	(900,000)	▼	Grant from Community Sporting & Recreation Facilities Fund not yet received due to change of KRMO project schedule - Adjusted in November budget review
			(257,813)	▼	External funding for KLP solar initiatives still pending. Awaiting approval from Clean Energy Future Fund. Decision expected in October
			(52,431)	▼	Footpath Bayview 6B - Grant funding from Department of Transport will be claimed at project completion in Oct/Nov
			<b>(1,210,244)</b>	▼	<b>Negative Variance</b>
Profit on Asset Disposal	-96.80%	(311,964)	(322,622)	▼	Sale of 14 developed lots (Lot 651 Hancock/Maitland) has not occurred yet

Operating Expenses	Material Variance		Significant Items		
Employee Costs	-9.39%	924,590	358,537	▲	Employment costs - Financial Services, Project Management Admin & Information Services - Timing of recruitment of vacant positions
Employee Costs (continuation)			249,951	▲	Private works for Shire of Ashburton cancelled. Staff resources deployed to other priority works

Operating Expenses	Material Variance		Significant Items		
			143,742	▲	Town Street Maintenance - Staff resources allocated to other urgent works
			76,685	▲	KLP - Employment costs evenly divided throughout the year. Does not consider seasonal adjustments. Adjusted in November budget review
			828,915	▲	<b>Positive Variance</b>
Materials & Contracts	-19.56%	1,533,614	469,966	▲	Karratha Airport - Bayly Ave Landscaping - Contractor works invoiced to date have been moved to capital account. Adjusted in November budget review
			335,488	▲	7 Mile Refuse site maintenance - Plant hire for green waste grinder postponed pending Waste Sorted grant application outcome
			217,301	▲	Dodd Court Park - Project start delayed; to commence in October
			184,606	▲	ICT Projects - Timing of expenditure for CCTV maintenance & SharePoint migration - Addressed in November budget review
			153,125	▲	Karratha Golf Course maintenance schedule delayed - Cashflow adjusted in November budget review
			120,594	▲	FeNaCING - Contractor final acquittal due 30 Oct. Adjustment to be made at November budget review
			110,900	▲	Street Tree Planting - First stage complete. Second stage Dampier Road scheduled for October. Final stage delayed until March/April
			105,878	▲	ERP Development - Invoicing for implementation delayed
			86,199	▲	Footpath & Kerb maintenance - Change in program timing due to availability of resources
			80,363	▲	ICT Network & Licenses - VMWare renewal now expected in January 2022
			79,397	▲	City Centre Gardens - Delays in receiving contractor invoices from City Centre landscaping
			69,444	▲	Website development - Invoicing delay of second milestone payment for completion of development and design work. Expected in October
			68,546	▲	Parks & Gardens - Landscape Design & Tech Services - Design consultant engaged with the initial community consultation workshop completed. Ongoing design works and investigations progressing. Consultants' milestone payment pending
			51,221	▲	WRP infrastructure upgrades - Fabrication and fencing projects delayed due to supply of materials
			50,091	▲	Park enhancements - Materials rephased to align with updated program due to staff resources issues
			2,183,118	▲	<b>Positive Variance</b>
			(299,480)	▼	Cossack Art Awards - Project completed - Expenditure occur earlier than anticipated - To be adjusted at November budget review
			(116,057)	▼	ICT Software - Increase in annual licensing fees, Assetic subscription renewed, software required for additional staff
			(92,799)	▼	Pt Samson Dune Protection & Walkways - Ahead of program with removal of Tamarix trees at Foreshore

Operating Expenses	Material Variance		Significant Items		
Materials & Contracts (continuation)			(70,839)	▼	The Quarter building and carpark management fees - Actual expense higher than budget due to additional tenancies. Adjustment included in November budget review
			(50,750)	▼	Arts Development Partnerships - Variance due to revised timing/scheduling of programs. Adjusted in November budget review
			(629,925)	▼	<b>Negative Variance</b>
			1,553,193	▲	<b>Net Positive Variance</b>
Utilities	-26.43%	418,898	232,737	▲	Electricity - Karratha Airport & Street Lights - Expenditure occur later than anticipated
			64,778	▲	REAP Operating costs - Underspend in utilities due to timing of actual expenditure
			297,515	▲	<b>Positive Variance</b>
Depreciation	13.07%	(618,333)	(374,391)	▼	Landfill Operations - Associated with the creation of waste provision in 19/20. Changes were made after the budget was adopted. Budget has been adjusted in November budget review to accommodate this change
Insurance	14.33%	(152,028)	(98,221)	▼	Plant - Increase in insurance from the acquisition of large plant items in FY 20/21. Adjusted in November budget review
Other Expenses	-62.50%	963,225	585,550	▲	The Quarter - WA State Government tenancy fit out completed and awaiting invoice. Adjustment included in November budget review
			254,837	▲	City Growth - Pilbara University Centre & Business Support - Expenditure occur later than anticipated
			170,000	▲	Rate/ penalty exemptions & concessions pending processing
			1,010,387	▲	<b>Positive Variance</b>
			(129,387)	▼	The Quarter - Variance attributable to 2021/22 Council Rates paid earlier than anticipated - Adjustment included in November budget review
			(129,387)	▼	<b>Negative Variance</b>
			881,000	▲	<b>Net Positive Variance</b>

**City of Karratha****Statement of Financial Activity**

for the period ending 30 September 2021

	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10% %	\$50,000 or more \$	Impact on Surplus
	\$	\$	\$	\$	%	\$	
<b>Operating</b>							
<b>Revenues (Sources)</b>							
General Purpose Funding	52,230,669	52,230,669	46,351,417	46,772,066	-	420,649	⬆️
Governance	1,375,195	1,375,195	339,162	31,312	-90.77%	(307,850)	⬇️
Law, Order And Public Safety	688,194	688,194	64,506	151,106	134.25%	86,600	⬆️
Health	166,407	166,407	57,435	63,902	11.26%	-	
Education and Welfare	72,000	72,000	18,000	20,473	13.74%	-	
Housing	1,571,690	1,571,690	221,224	232,862	-	-	
Community Amenities	11,597,591	11,597,591	5,327,078	6,094,830	14.41%	767,752	⬆️
Recreation And Culture	19,027,175	19,027,175	4,733,386	4,467,000	-	(266,386)	⬇️
Transport	28,939,671	29,139,671	6,158,464	5,266,377	-14.49%	(892,087)	⬇️
Economic Services	675,976	675,976	307,794	417,626	35.68%	109,832	⬆️
Other Property And Services	685,710	685,710	283,250	134,672	-52.45%	(148,578)	⬇️
	117,030,278	117,230,278	63,861,716	63,652,226	-	(230,068)	
<b>Expenses (Applications)</b>							
General Purpose Funding	(2,899,873)	(2,899,873)	(1,382,514)	(701,949)	-49.23%	680,565	⬆️
Governance	(4,613,589)	(4,613,589)	(1,240,403)	(700,502)	-43.53%	539,901	⬆️
Law, Order And Public Safety	(1,728,644)	(1,728,644)	(400,712)	(442,294)	10.38%	-	
Health	(1,171,584)	(1,171,584)	(276,651)	(272,494)	-	-	
Education and Welfare	(163,917)	(163,917)	(47,686)	(48,215)	-	-	
Housing	(764,129)	(764,129)	(261,051)	(396,393)	51.85%	(135,342)	⬇️
Community Amenities	(19,685,710)	(19,685,710)	(4,249,115)	(3,842,617)	-	406,498	⬆️
Recreation And Culture	(41,054,874)	(41,054,874)	(10,287,585)	(9,744,935)	-	542,650	⬆️
Transport	(26,785,435)	(26,985,435)	(7,187,720)	(6,063,635)	-15.64%	1,124,085	⬆️
Economic Services	(2,552,381)	(2,552,381)	(602,011)	(612,314)	-	-	
Other Property And Services	(969,681)	(969,681)	(743,747)	(751,509)	-	-	
	(102,389,817)	(102,589,817)	(26,679,195)	(23,576,857)	-11.63%	3,158,357	
<b>NON OPERATING</b>							
<b>Revenue</b>							
Proceeds From Disposal Of Assets	4,789,000	4,789,000	867,000	153,536	-82.29%	(713,464)	⬇️
Tsf From Infrastructure Reserve	24,449,023	24,449,023	7,360,302	1,564,585	-78.74%	(5,795,717)	⬇️
Tsf From Partnership Reserve	3,548,111	3,548,111	0	0	-	-	
Tsf From Waste Management Reserve	3,441,882	3,441,882	0	0	-	-	
Tsf From Community Development Reserve	46,966	46,966	46,966	0	-100.00%	-	
Tsf From Medical Services Assistance Reserve	159,200	159,200	0	0	-	-	
Proceeds from Self-supporting loans	77,424	77,424	22,234	4,073	-81.68%	-	
	36,511,606	36,511,606	8,296,502	1,722,194	-79.24%	(6,509,181)	
<b>Expenses</b>							
Purchase Of Assets - Land	(2,605,000)	(2,605,000)	(2,605,000)	(182)	-99.99%	2,604,818	⬆️
Purchase Of Assets - Artwork	(208,333)	(208,333)	(46,417)	(27,044)	-41.74%	-	
Purchase Of Assets - Buildings	(11,688,008)	(11,688,008)	(4,053,188)	(1,428,033)	-64.77%	2,625,155	⬆️
Purchase Of Assets - Equipment	(1,122,907)	(1,122,907)	(346,163)	(37,230)	-89.24%	308,933	⬆️
Purchase Of Assets - Furniture & Equipment	(730,317)	(730,317)	(440,875)	(31,087)	-92.95%	409,788	⬆️
Purchase Of Assets - Plant	(1,892,460)	(1,892,460)	(408,782)	(288,375)	-29.46%	120,407	⬆️
Purchase Of Assets - Infrastructure	(19,830,274)	(19,830,274)	(4,215,303)	(2,770,393)	-34.28%	1,444,910	⬆️
Purchase Land Held for Resale	(1,950,996)	(1,950,996)	(1,950,996)	(714,374)	-63.38%	1,236,622	⬆️
Purchase Investment Property	(255,000)	(255,000)	(255,000)	0	-100.00%	255,000	⬆️
Repayment of Debentures	(87,654)	(87,654)	0	0	-	-	
Advances to Community Groups	(3,450,000)	(3,450,000)	(950,000)	(350,000)	-63.16%	600,000	⬆️
Tsf To Aerodrome Reserve	(32,640)	(32,640)	(8,506)	(6,922)	-18.62%	-	
Tsf To Workers Compensation Reserve	(3,673)	(3,673)	(957)	(779)	-18.60%	-	
Tsf To Infrastructure Reserve	(18,334,572)	(18,334,572)	(766,500)	(3,716,665)	384.89%	(2,950,165)	⬇️
Tsf To Partnership Reserve	(9,457,655)	(9,457,655)	(15,026)	(12,848)	-14.49%	-	
Tsf To Waste Management Reserve	(186,177)	(186,177)	(48,518)	(35,852)	-26.11%	-	
Tsf To Mosquito Control Reserve	(93)	(93)	(24)	(20)	-16.67%	-	
Tsf To Employee Entitlements Reserve	(46,219)	(46,219)	(12,044)	(10,397)	-13.67%	-	
Tsf To Community Development Reserve	(5,398)	(5,398)	(1,407)	(1,230)	-12.58%	-	
Tsf To Medical Services Assistance Package Reserve	(3,250)	(3,250)	(847)	(743)	-12.28%	-	
Tsf To Economic Development Reserve	(10,878)	(10,878)	(2,834)	(2,625)	-	-	
Tsf To Public Open Space Reserve	(131,013)	(131,013)	(130,185)	0	-100.00%	130,185	⬆️
	(72,032,517)	(72,032,517)	(16,258,572)	(9,434,821)	-41.97%	4,050,650	



**City of Karratha****Statement of Financial Activity**

for the period ending 30 September 2021

	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance ≥10%	\$50,000 or more
	\$	\$	\$	\$	%	\$
<b>Adjustment For Non Cash Items</b>						
Depreciation	18,924,084	18,924,084	4,731,021	5,349,354	13.07%	618,333
Movement in Accrued Salaries & Wages	0	0	0	(731,726)	-	(731,726)
(Profit) / Loss On Disposal Of Assets	(1,841,248)	(1,841,248)	(254,962)	23,847	-109.35%	278,809
	17,082,836	17,082,836	4,476,059	4,641,475	-	165,416
<b>Restricted Surplus/(Deficit) B/Fwd 1 July</b>	298,260	298,260	298,260	298,260	-	-
<b>Unrestricted Surplus/(Deficit) B/Fwd 1 July</b>	3,653,875	3,653,875	172,116	172,116	-	-
<b>Restricted Surplus/(Deficit) C/Fwd</b>	150,000	150,000	150,000	150,000	-	-
<b>Surplus / (Deficit)</b>	<b>4,521</b>	<b>4,521</b>	<b>34,016,886</b>	<b>37,324,593</b>		<b>3,307,707</b>

**Variance Commentary by Program**

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Statement of Financial Activity, the following comments provide an explanation of these variances.

Operating Revenues	Material Variance		Significant Items		
General Purpose Funding	0.91%	420,649	244,177	▲	Rates Levied - Increase in rates levied due to receipt of valuations that were budgeted to be raised as interim rates
			128,970	▲	Investment Property - The Quarter - Additional outgoings recover from new tenants
			109,571	▲	Financial Assistance Local Road Grant - Q1 payment higher than anticipated
			75,580	▲	Property Income - Babcock Hangar - Currently recognising 4 months of income, however only budgeted for 2 months. Treatment to be reviewed at November budget review
			558,298	▲	<b>Positive Variance</b>
			(123,631)	▼	Decrease in interim rates due to significant valuations processed before levying rates. Decrease in interim rates corresponds with increase of rates levied
			(123,631)	▼	<b>Negative Variance</b>
			434,667	▲	<b>Net Positive Variance</b>
Governance	-90.77%	(307,850)	(322,262)	▼	Profit on sale of 14 developed lots (Lot 651 Hancock/Maitland) has not occurred yet
Law, Order & Public Safety	134.25%	86,600	100,000	▲	Grants - Community Safety - Woodside funding processed earlier than anticipated
			99,875	▲	DFES Mitigation Activity Fund contribution towards fire management works in Dampier drainage reserves. Budget will be adjusted at November budget review
			199,875	▲	<b>Positive Variance</b>
			(94,114)	▼	Emergency Services - Return of unspent grant funds to DFES due to role vacancy
			(94,114)	▼	<b>Negative Variance</b>
			105,761	▲	<b>Net Positive Variance</b>
Community Amenities	14.41%	767,752	501,448	▲	Liquid waste disposal fees more than forecast. Increased demand and capacity

Operating Revenues	Material Variance		Significant Items	
				issues at the privately operated liquid waste ponds
			193,354 ▲	Contaminated waste tonnage more than forecast due to disposal of PFAS waste from Port Hedland
			<b>694,802 ▲</b>	<b>Positive Variance</b>
Recreation & Culture	-5.62%	(266,386)	240,000 ▲	Youth Services & NAIDOC Week Income - Woodside funding agreement processed earlier than anticipated
			198,500 ▲	Contributions for Cossack Art Program - Received earlier than anticipated - To be adjusted at November budget review
			128,413 ▲	KLP - October holiday program and Term 4 swimming lessons program received in September
			110,624 ▲	Contribution - Wickham Recreation Precinct - Received higher than anticipated
			94,461 ▲	Lease fees - Other buildings - Includes income in advance for annual rental tenancies from Optus & Telstra towers - Adjusted in November budget review
			<b>771,998 ▲</b>	<b>Positive Variance</b>
			(900,000) ▼	Grant from Community Sporting & Recreation Facilities Fund not yet received due to change of KRMO project schedule - Adjusted in November budget review
			(257,813) ▼	External funding for KLP solar initiatives still pending. Awaiting approval from Clean Energy Future Fund. Decision expected in October
			<b>(1,157,813) ▼</b>	<b>Negative Variance</b>
			<b>(385,815) ▼</b>	<b>Net Negative Variance</b>
Transport	-14.49%	(892,087)	208,479 ▲	Main Roads Road Project Grant Claim 3 - Bayley Ave - Project completed in 20/21 funding; milestone payment received in 21/22. Balance recognised as Contract Asset at June 2021 and to be released in Oct 2021
			75,010 ▲	Karratha Airport - Increase in property rental revenue due to uptake in quarantine facility utilisation & increase in license revenue on new agreements for rental cars
			<b>283,489 ▲</b>	<b>Positive Variance</b>
			(1,147,115) ▼	TC Damien claim to DRFWA & LGIS - Pending claims approval
			(52,431) ▼	Footpath Bayview 6B - Grant funding from Department of Transport will be claimed at project completion in Oct/Nov
			<b>(1,199,546) ▼</b>	<b>Negative Variance</b>
			<b>(916,057) ▼</b>	<b>Net Negative Variance</b>
Economic Services	35.68%	109,832	109,832 ▲	Various minor variances totalling \$109k - Camping and building licence fees higher than anticipated - Addressed in November budget review
Other Property & Services	-52.45%	(148,578)	(206,581) ▼	Private works - Shire of Ashburton project is now cancelled - Addressed in November budget review

Operating Expenses	Material Variance		Significant Items		
General Purpose Funding	-49.23%	680,565	585,550	▲	The Quarter - WA State Government tenancy fit out completed and awaiting invoice. Adjustment included in Budget Review
			170,000	▲	Rate/ penalty exemptions & concessions pending processing
			85,035	▲	The Quarter - Strata fees - Expenditure occur later than anticipated - Adjustment included in November budget review
			<b>840,585</b>	▲	<b>Positive Variance</b>
			(129,387)	▼	The Quarter - Variance attributable to 2021/22 Council Rates paid earlier than anticipated - Adjustment included in November budget review
			<b>(129,387)</b>	▼	<b>Negative Variance</b>
			<b>711,198</b>	▲	<b>Net Positive Variance</b>
Governance	-43.53%	539,901	358,537	▲	Employment costs - Financial Services, Project Admin Management and ERP system development - Variance as a result of vacant positions
			184,606	▲	ICT Projects - Timing of expenditure for CCTV maintenance & SharePoint migration - Addressed in November budget review
			105,878	▲	ERP Development - Invoicing for implementation delayed
			80,363	▲	ICT Network & Licenses - VMware renewal now expected in January 2022
			69,444	▲	Website development - Invoicing delay of second milestone payment for completion of development and design work. Expected in October
			<b>798,828</b>	▲	<b>Positive Variance</b>
			(116,057)	▼	ICT Software - Increase in annual licensing fees, Assetic subscription renewed, software required for additional staff
			(92,264)	▼	Administration costs allocated to Functions - Lesser than budget due to timing of expenditure for ERP & system development
			<b>(208,321)</b>	▼	<b>Negative Variance</b>
			<b>590,507</b>	▲	<b>Positive Variance</b>
Housing	51.85%	(135,342)	(85,471)	▼	Staff Housing - Maintenance costs on various staff houses - Expenditure occur earlier than anticipated
Community Amenities	-9.58%	406,498	335,488	▲	7 Mile Refuse site maintenance - Plant hire for green waste grinder postponed pending Waste Sorted grant application outcome
			254,837	▲	City Growth - Pilbara University Centre & Business Support - Expenditure occur later than anticipated
			<b>590,325</b>	▲	<b>Positive Variance</b>
			(374,391)	▼	Depreciation - Landfill Operations - Variance is associated with the creation of waste provision in 19/20. Changes were made after the budget was adopted. Adjusted in November budget review
			<b>(374,391)</b>	▼	<b>Negative Variance</b>
			<b>215,934</b>	▲	<b>Net Positive Variance</b>
Recreation & Culture	-5.28%	542,650	217,301	▲	Dodd Court Park - Project start delayed; to commence in October
			153,125	▲	Karratha Golf Course maintenance schedule delayed - Cashflow adjusted in November budget review



Recreation & Culture (continuation)			120,594	▲	FeNaCING - Contractor final acquittal due 30 Oct. Adjustment to be made at November budget review
			79,397	▲	City Centre Gardens - Delays in receiving contractor invoices from City Centre landscaping
			76,685	▲	KLP Employment cost evenly distributed throughout the year. Winter period results in less aquatic/staff hours
			75,638	▲	Indoor Play Centre - Operating costs - Rent included twice in budget - Adjusted in November budget review
			68,546	▲	Parks & Gardens - Landscape Design & Tech Services - Design consultant engaged with the initial community consultation workshop completed. Ongoing design works and investigations progressing. Consultants' milestone payment pending.
			64,778	▲	REAP Operating costs - Underspend in utilities due to timing of actual expenditure
			58,877	▲	NAIDOC - Variance due to NAIDOC Ball being postponed to May 2022 - Adjusted in November budget review
			51,221	▲	WRP infrastructure upgrades - Fabrication and fencing projects delayed due to supply of materials
			50,091	▲	Park enhancements - Materials rephased to align with updated program due to staff resources issues
			<b>1,016,253</b>	<b>▲</b>	<b>Positive Variance</b>
			(299,480)	▼	Cossack Art Awards - Project completed - Expenditure occur earlier than anticipated - To be adjusted at November budget review
			(92,799)	▼	Pt Samson Dune Protection & Walkways - Ahead of program with removal of Tamarix trees at Foreshore
			(81,401)	▼	Community Engagement - Large Grants occur earlier than anticipated - Adjusted in November budget review
			(50,750)	▼	Arts Development Partnerships - Variance due to revised timing/scheduling of programs. Adjusted in November budget review
			<b>(524,430)</b>	<b>▼</b>	<b>Negative Variance</b>
			<b>491,823</b>	<b>▲</b>	<b>Net Positive Variance</b>
Transport	-15.64%	1,124,085	469,966	▲	Karratha Airport - Bayly Ave Landscaping - Contractor works invoiced to date have been moved to capital account. Adjusted in November budget review
			232,737	▲	Electricity - Karratha Airport & Street Lights - Expenditure occur later than anticipated
			205,497	▲	Town Street Maintenance, Traffic Control & Street Signs - Program affected due to resource constraints as staff redeployed to other works
			110,900	▲	Street Tree Planting - First stage complete. Second stage Dampier Road scheduled for October. Final stage delayed until March/April
			86,199	▲	Footpath & Kerb maintenance - Change in program timing due to availability of resources
			50,000	▲	Karratha Airport - Airline security reimbursement will be transferred to FY22/23 in the November budget review due to DASCS funding the security costs
			<b>1,155,298</b>	<b>▲</b>	<b>Positive Variance</b>

Non Operating Revenue	Material Variance		Significant Items		
Proceeds from Disposal of Assets	-82.29%	(713,464)	(700,000)	▼	Proceeds on sale of 14 developed Lazyland lots delayed. Lots to be available to the market late October with expected sales now in December to February - Addressed in November budget review
Tsf from Infrastructure Reserve	-78.74%	(5,795,717)	280,452	▲	Reserve transfer for Bayview Rd Stage 6B occur earlier than anticipated. Addressed in November budget review
			<b>280,452</b>	<b>▲</b>	<b>Positive Variance</b>
			(1,902,448)	▼	Reserve transfer for expenditure relating to Lazyland Land Development delayed. Addressed in November budget review
			(1,051,054)	▼	Reserve transfer for Karratha Leisureplex Reserve oval spectator shade structure. Works are completed, awaiting pending contractor payment
			(996,394)	▼	Reserve transfer for GBSC Yurra housing development. Works are progressing. Addressed in November budget review
			(950,000)	▼	Reserve Transfer for Scope Dampier Shopping Centre. Loan drawdown #3 less than anticipated
			(790,418)	▼	Reserve transfer for Kevin Richards Memorial Oval expenditure which has not yet been spent
			(239,634)	▼	Reserve transfer for Dampier Boat Ramp renewal expenditure. Transfer to be completed in October
			(146,221)	▼	Reserve transfer for Murujuga National Park. Design consultant payment is pending
			(6,076,169)	▼	Negative Variance
			<b>(5,795,717)</b>	<b>▼</b>	<b>Net Negative Variance</b>

Non Operating Expenses	Material Variance		Significant Items		
Purchase of Assets - Land	-99.99%	2,604,818	2,605,000	▲	Strategic Land Acquisitions - Negotiations with State Government regarding land acquisitions not yet finalised
Purchase of Assets - Building	-64.77%	2,625,155	1,295,962	▲	KLP Solar Initiatives - Project delayed due to procurement strategy including design & construct options - Addressed in November budget review
			962,279	▲	Staff Housing - GBSC Yurra Development Agreement - Works progressing less than forecast due to materials and subcontract availability
			208,255	▲	Housing Construction - Jingarri Sites - Design development progressing. Contractor progress payment pending
			173,377	▲	Leisureplex Gym Expansion Project works completed. Awaiting contractor progress claim for works not yet invoiced
			115,000	▲	KLP - Indoor courts floors and squash courts painting - Project completed in October - Addressed in November budget review
			50,604	▲	Karratha Airport - Ceiling acoustic tiles completed at lower cost than expected. Cashflow adjusted in November budget review
			50,000	▲	Staff Housing improvements - Budget reallocated to individual housing accounts in November budget review
			<b>2,855,477</b>	<b>▲</b>	<b>Positive Variance</b>
			(90,695)	▼	TC Damien remediation works at the Quarter - Solar Panel replacement. Offset against insurance claim

Non Operating Expenses	Material Variance		Significant Items	
Purchase of Assets - Building (continuation)			(70,280) ▼	Kevin Richards Club Room delayed due to procurement - Initial expenditure expected in December. Addressed in November budget review
			(69,554) ▼	Improvements - 12 Knight Place - Budget to be reallocated from Staff Housing improvements in November budget review
			(230,529) ▼	<b>Negative Variance</b>
			2,624,948 ▲	<b>Net Positive Variance</b>
Purchase of Assets - Equipment	-89.24%	308,933	295,128 ▲	Purchase Equipment - Airport - Initial payment for purchasing baggage handling equipment is delayed due to ongoing contractual negotiations for a bank guarantee
Purchase of Assets - Furniture & Equipment	-92.95%	409,788	165,197 ▲	IT - Hardware Refresh - Procurement delayed - Cashflow adjusted in November budget review
			100,000 ▲	Council Chambers AV upgrade on hold pending review of solutions/spend based on new information on effective lifespan of Council Chambers within the current Civic centre building
			100,000 ▲	Dampier Pavilion - Furniture & Equipment - Project delayed. Expenditure expected October
			365,197 ▲	<b>Positive Variance</b>
Purchase of Assets - Plant	-29.46%	120,407	71,000 ▲	Electric forklift ordered. Delivery anticipated in October
Purchase of Assets - Infrastructure	-34.28%	1,444,910	531,232 ▲	Kevin Richards Club Room delayed due to procurement - Initial expenditure expected in December. Addressed in November budget review
			383,074 ▲	Kevin Richards Northern Car Park delayed due to unsuccessful procurement processes. Scope to be reviewed as part of Change & Club Room tender negotiations. Addressed in November budget review
			259,126 ▲	Dampier Foreshore Shade Structure - TC Damien remediation completed. Contractor payment pending
			192,590 ▲	Dampier Boat Ramp Renewal - Works complete. Variance attributable to amount spent in 2020/21. Cashflow adjusted in November budget review
			149,932 ▲	Leisureplex Oval Spector Shade Structure - Works completed. Contractor payment pending
			126,161 ▲	Murujuga National Park Access Rd - Works progressing. Design consultant payment pending
			116,391 ▲	Hampton Oval - Irrigation & reticulation design investigations complete. Reticulation recommended deferral subject to Dampier Master Plan in November budget review
			98,432 ▲	Windy Ridge Oval Sporting Precinct - Oval Lighting complete July 2021 and largely paid in 20/21. Reticulation design investigations complete. Reticulation recommended deferral subject to Windy Ridge Master Plan in November budget review
			89,249 ▲	Kevin Richards Northern Play Space - Works in progress. Contractor has not reached the project milestone
			76,334 ▲	Footpath - Bayview Rd Stage 6B - Line marking & solar bollard installation are being completed late due to contractor availability

Non Operating Expenses	Material Variance		Significant Items		
			64,490	▲	Dampier Palms & Hampton Oval Redevelopment - Exercise equipment procurement on track for September; Contract award anticipated in October; Works to be completed by December 2021
			55,055	▲	Cleaverville Rd Gravel Resheeting - Works completed; minor change to scope of works due to staff shortages
			<b>2,142,066</b>	▲	<b>Positive Variance</b>
			(297,133)	▼	Gravel Resheeting - Woodbrook Rd & Roebourne Wittenoom Rd - Works completed and delivered by in-house resources due to Shire of Ashburton private works cancelled
			(293,312)	▼	Karratha Airport - Landscaping Upgrade - Airport Entry Statement contract works ongoing - Budget to be reallocated from operating to capital account in November budget review
			(167,339)	▼	Bayly Ave Road Reconstruction completed. Final contractor payment pending. Addressed in November budget review
			<b>(757,784)</b>	▼	<b>Negative Variance</b>
			<b>1,384,282</b>	▲	<b>Net Positive Variance</b>
Purchase Land Held for Resale	-63.38%	1,236,622	1,225,912	▲	Land Development - Lazylands L651 Hancock/Maitland - Project delayed, expected to be completed mid-November
Purchase Investment Property	-100.00%	255,000	255,000	▲	The Quarter - State Government tenancy creation completed and awaiting invoice. Adjustment included in November budget review
Advances to Community Groups	-63.16%	600,000	600,000	▲	Dampier Shopping Centre - Loan drawdown #3 less than anticipated - Adjustment included in November budget review
Tsf to Infrastructure Reserve	384.89%	(2,950,165)	700,000	▲	Reserve transfer for Hancock Way land sale proceeds. Timeline to be adjusted at November budget review.
			<b>700,000</b>	▲	<b>Positive Variance</b>
			(3,635,945)	▼	Reserve transfer for Transient Workforce Accommodation. Cashflow adjusted in November budget review
			<b>(3,635,945)</b>	▼	<b>Negative Variance</b>
			<b>(2,935,945)</b>	▼	<b>Net Negative Variance</b>
Tsf to Public Open Space Reserve	-100.00%	130,185	130,000	▲	Transfer required for public open space funds set aside in reserve for Kevin Richards Oval redevelopment. To be transferred in November

**City of Karratha****Net Current Funding Position**

for the period ending 30 September 2021

	<b>Note</b>	<b>Year to Date Actual 30/09/2021 \$</b>	<b>Brought Forward 1/07/2021 \$</b>
<b>Current Assets</b>			
Cash and Cash Equivalents - Unrestricted		26,733,035	3,866,327
Cash and Cash Equivalents - Restricted - Reserves		75,779,074	73,555,554
Trade and Other Receivables	1	21,164,856	9,435,448
Inventories		2,099,129	1,318,759
Contract Assets		691,479	691,479
<b>Total Current Assets</b>		<b>126,467,573</b>	<b>88,867,567</b>
<b>Current Liabilities</b>			
Trade and Other Payables		7,813,004	10,984,703
Current Portion of Long Term Borrowings		16,415	16,415
Contract Liabilities		872,900	1,105,170
Current Portion of Provisions		4,820,037	4,820,037
<b>Total Current Liabilities</b>		<b>13,522,356</b>	<b>16,926,324</b>
<b>Net Current Assets</b>		<b>112,945,218</b>	<b>71,941,242</b>
<b>Less</b>			
Cash and Cash Equivalents - Restricted - Reserves		(75,779,074)	(73,555,554)
Loan repayments from institutions		(4,073)	(152,952)
Movement in Accruals (Non Cash)		(731,726)	289,172
<b>Add back</b>			
Current Loan Liability		16,415	16,415
Cash Backed Employee Provisions		5,304,278	5,293,881
Current Provisions funded through salaries budget		(944,686)	1,969,288
<b>Net Current Asset Position</b>		<b>40,806,352</b>	<b>5,801,492</b>
<b>1) Note Explanation:</b>			
Rates Debtors		10,643,217	1,050,941
Trade & Other Receivables		10,521,639	8,384,507
<b>Total Trade and Other Receivables</b>		<b>21,164,856</b>	<b>9,435,448</b>

**City of Karratha**  
**Statement of Financial Position**  
**As at 30 September 2021**

	2021/22 \$	2020/21 \$
<b>Current Assets</b>		
Cash On Hand	13,648	13,645
Cash and Cash Equivalents - Unrestricted	26,719,387	3,852,682
Cash and Cash Equivalents - Restricted (Reserves)	75,779,074	73,555,554
Trade and Other Receivables	21,164,856	9,435,448
Inventories	2,099,129	1,318,759
Contract Assets	691,479	691,479
<b>Total Current Assets</b>	<b>126,467,573</b>	<b>88,867,567</b>
<b>Non Current Assets</b>		
Trade and Other Receivables	21,085	21,085
Property, Plant and Equipment	250,497,806	249,560,932
Infrastructure	418,815,545	420,320,753
Intangible Assets	11,124,249	11,486,141
Investment Property	31,429,162	31,429,162
Inventories	93,370	93,370
Contract Assets NCA	1,379,584	1,379,794
<b>Total Non Current Assets</b>	<b>713,360,801</b>	<b>714,291,236</b>
<b>Total Assets</b>	<b>839,828,374</b>	<b>803,158,802</b>
<b>Current Liabilities</b>		
Trade and Other Payables	7,813,004	10,984,703
Long Term Borrowings	16,415	16,415
Contract Liabilities	872,900	1,105,170
Provisions	4,820,037	4,820,037
<b>Total Current Liabilities</b>	<b>13,522,356</b>	<b>16,926,324</b>
<b>Non Current Liabilities</b>		
Long Term Borrowings	16,853	16,853
Contract Liabilities	1,265,615	1,265,615
Provisions	13,587,201	13,587,201
<b>Total Non Current Liabilities</b>	<b>14,869,669</b>	<b>14,869,670</b>
<b>Total Liabilities</b>	<b>28,392,025</b>	<b>31,795,994</b>
<b>Net Assets</b>	<b>811,436,349</b>	<b>771,362,808</b>
<b>Equity</b>		
Accumulated Surplus	494,611,513	456,759,659
Revaluation Surplus	241,045,762	241,047,592
Reserves	75,779,074	73,555,557
<b>Total Equity</b>	<b>811,436,349</b>	<b>771,362,808</b>

**City of Karratha****Cash & Cash Equivalents**

for the period ending 30 September 2021

	<b>\$</b>
<b>Unrestricted Cash</b>	
Cash On Hand	13,648
Westpac at call	6,713,594
Term deposits	20,005,793
	<u>26,733,035</u>
 <b>Restricted Cash</b>	
Reserve Funds	75,779,074
Restricted Unspent Grants	0
	<u>75,779,074</u>
 <b>Total Cash</b>	 <u><u>102,512,109</u></u>



## City of Karratha

### Statement of Financial Activity By Divisions

for the period ending 30 September 2021

	2021/22 Original Budget	2021/22 Amended Budget	2021/22 YTD Budget	2021/22 Actual to Date
	\$	\$	\$	\$
<b>EXECUTIVE SERVICES</b>				
Net (Cost) to Council for Members of Council	(777,657)	(777,657)	(270,347)	(188,642)
Net (Cost) to Council for Executive Admin	(699,621)	(699,621)	(178,981)	(173,166)
<b>TOTAL EXECUTIVE SERVICES</b>	<b>(1,477,278)</b>	<b>(1,477,278)</b>	<b>(449,328)</b>	<b>(361,808)</b>
<b>CORPORATE SERVICES</b>				
Net (Cost) to Council for Rates	45,307,737	45,307,737	44,926,977	45,248,591
Net (Cost) to Council for General Revenue	(10,499,439)	(10,499,439)	(223,038)	(3,295,943)
Net (Cost) to Council for Financial Services	(2,722,470)	(2,722,470)	(685,440)	(631,309)
Net (Cost) to Council for Corporate Services Admin	10,293,689	10,293,689	(95,311)	2,241,175
Net (Cost) to Council for Human Resources	(2,077,638)	(2,077,638)	(536,392)	(579,684)
Net (Cost) to Council for Governance & Organisational Strategy	(1,473,214)	(1,473,214)	(396,235)	(369,077)
Net (Cost) to Council for Information Services	(6,019,111)	(6,019,111)	(1,766,344)	(1,065,835)
Net (Cost) to Council for Television & Radio Services	(2,336)	(2,336)	(703)	(771)
Net (Cost) to Council for Staff Housing	90,809	90,809	(19,015)	(193,666)
Net (Cost) to Council for Public Affairs	(1,635,817)	(1,635,817)	(448,990)	(386,393)
<b>TOTAL CORPORATE SERVICES</b>	<b>31,262,210</b>	<b>31,262,210</b>	<b>40,755,509</b>	<b>40,967,088</b>
<b>COMMUNITY SERVICES</b>				
Net (Cost) to Council for Arts Development & Events	(1,784,045)	(1,784,045)	(501,004)	(476,522)
Net (Cost) to Council for Child Health Clinics	(18,484)	(18,484)	(6,242)	(4,605)
Net (Cost) to Council for Club Development	(103,327)	(103,327)	(36,781)	(31,356)
Net (Cost) to Council for Community Engagement	(757,168)	(757,168)	(179,490)	(202,789)
Net (Cost) to Council for Community Grants	(599,184)	(599,184)	46,966	(99,163)
Net (Cost) to Council for Community Programs	115,160	115,160	(5,546)	(6,774)
Net (Cost) to Council for Community Safety	(41,496)	(41,496)	(900)	54,126
Net (Cost) to Council for Dampier Community Hub	673,715	673,715	(94,602)	(63,838)
Net (Cost) to Council for Daycare Centres	(159,857)	(159,857)	(76,921)	(87,709)
Net (Cost) to Council for Emergency Services	17,446	17,446	(69,686)	(144,510)
Net (Cost) to Council for Indoor Play Centre	(376,540)	(376,540)	(106,999)	(27,849)
Net (Cost) to Council for Karratha Bowling & Golf	(1,132,199)	(1,132,199)	(288,240)	(160,840)
Net (Cost) to Council for Karratha Leisureplex	(4,660,643)	(4,660,643)	(2,079,686)	(1,410,879)
Net (Cost) to Council for Library Services	(1,710,034)	(1,710,034)	(460,220)	(438,449)
Net (Cost) to Council for Liveability	538,448	538,448	716,586	(238,413)
Net (Cost) to Council for Local History	(192,681)	(192,681)	(50,626)	(36,381)
Net (Cost) to Council for Other Buildings	(15,788)	(15,788)	34,475	115,063
Net (Cost) to Council for Ovals & Hardcourts	(5,180,123)	(5,180,123)	(1,458,406)	(1,033,010)
Net (Cost) to Council for Pam Buchanan Community Hub	(265,781)	(265,781)	(74,700)	(19,991)
Net (Cost) to Council for Partnerships	(596,292)	(596,292)	(65,624)	(57,984)
Net (Cost) to Council for Pavilions & Halls	(428,376)	(428,376)	(197,188)	(147,112)
Net (Cost) to Council for Red Earth Arts Precinct	(2,767,864)	(2,767,864)	(821,562)	(605,484)
Net (Cost) to Council for Roebourne Aquatic Centre	(359,590)	(359,590)	(151,042)	(81,246)
Net (Cost) to Council for The Base	(436,949)	(436,949)	(119,299)	(132,877)
Net (Cost) to Council for The Youth Shed	(1,138,781)	(1,138,781)	(451,108)	(501,184)
Net (Cost) to Council for Wickham Community Hub	84,689	84,689	(138,694)	(64,867)
Net (Cost) to Council for Wickham Recreation Precinct	(84,105)	(84,105)	1,795,706	2,110,690
Net (Cost) to Council for Youth Services	151,931	151,931	(505)	185,346
<b>TOTAL COMMUNITY SERVICES</b>	<b>(21,227,918)</b>	<b>(21,227,918)</b>	<b>(4,841,338)</b>	<b>(3,608,607)</b>



**City of Karratha**  
**Statement of Financial Activity by Divisions**  
for the period ending 30 September 2021

	2021/22 Original Budget \$	2021/22 Amended Budget \$	2021/22 YTD Budget \$	2021/22 Actual to Date \$
<b>DEVELOPMENT &amp; APPROVALS/COMPLIANCE</b>				
Net (Cost) to Council for Building Services	(365,163)	(365,163)	(83,948)	(22,745)
Net (Cost) to Council for Camping Grounds	119,452	119,452	122,783	167,370
Net (Cost) to Council for Cossack Operations	0	0	0	0
Net (Cost) to Council for Development Services	0	0	0	(3,033)
Net (Cost) to Council for Economic Development	(2,259,879)	(2,259,879)	(654,270)	(298,669)
Net (Cost) to Council for Health Services	(755,669)	(755,669)	(196,268)	(180,222)
Net (Cost) to Council for Karratha Tourism & Visitor Centre	(518,351)	(518,351)	(152,811)	(137,301)
Net (Cost) to Council for Ranger Services	(1,167,763)	(1,167,763)	(276,610)	(206,574)
Net (Cost) to Council for Approvals & Compliance	(56,000)	(56,000)	(30,000)	(13,739)
Net (Cost) to Council for Tourism/Visitors Centres	(165,000)	(165,000)	(30,000)	(49,960)
Net (Cost) to Council for Town Planning	(939,535)	(939,535)	(297,778)	(269,613)
<b>TOTAL DEVELOPMENT &amp; APPROVALS/COMPLIANCE</b>	<b>(6,107,908)</b>	<b>(6,107,908)</b>	<b>(1,598,902)</b>	<b>(1,014,486)</b>
<b>INFRASTRUCTURE SERVICES</b>				
Net (Cost) to Council for Beaches, Boat Ramps, Jetties	(1,355,994)	(1,355,994)	(236,619)	(278,605)
Net (Cost) to Council for Bus Shelters	(155,120)	(155,120)	0	0
Net (Cost) to Council for Cemeteries	(235,919)	(235,919)	(45,669)	(34,703)
Net (Cost) to Council for Depots	(1,000,292)	(1,000,292)	(283,612)	(243,848)
Net (Cost) to Council for Disaster Preparation & Recovery	0	0	0	(24,361)
Net (Cost) to Council for Drainage	(1,382,710)	(1,382,710)	(82,333)	(84,489)
Net (Cost) to Council for Effluent Re-Use Scheme	(21,570)	(21,570)	(5,884)	(12,396)
Net (Cost) to Council for Fleet & Plant	104,364	104,364	(146,411)	(52,136)
Net (Cost) to Council for Footpaths & Bike Paths	(835,088)	(835,088)	(466,125)	(107,099)
Net (Cost) to Council for Parks & Gardens	(5,066,860)	(5,066,860)	(1,673,431)	(1,086,975)
Net (Cost) to Council for Parks & Gardens Overheads	0	0	(11,307)	224,661
Net (Cost) to Council for Private Works & Reinstatements	50,726	50,726	(4,001)	21,531
Net (Cost) to Council for Public Services Overheads	(23,532)	(23,532)	(39,856)	47,354
Net (Cost) to Council for Public Toilets	0	0	0	0
Net (Cost) to Council for Roads & Streets	(5,660,583)	(5,660,583)	184,034	(631,675)
Net (Cost) to Council for Town Beautification	(1,008,575)	(1,008,575)	(346,746)	(327,329)
Net (Cost) to Council for Works Overheads	4,206,968	4,206,968	960,990	333,932
Net (Cost) to Council for Tech Services	(4,206,820)	(4,206,820)	(1,153,523)	(1,069,886)
Net (Cost) to Council for Tech Services Overheads	0	0	0	(78)
Net (Cost) to Council for SP & Infrastructure Services	(23,400)	(23,400)	(5,850)	(8,494)
<b>TOTAL INFRASTRUCTURE SERVICES</b>	<b>(16,614,405)</b>	<b>(16,614,405)</b>	<b>(3,356,343)</b>	<b>(3,334,596)</b>
<b>STRATEGIC BUSINESS PROJECTS</b>				
Net (Cost) to Council for Project Management	(754,790)	(754,790)	(191,170)	(187,270)
Net (Cost) to Council for Comm. Projects - Playgrounds	(347,675)	(347,675)	0	0
Net (Cost) to Council for Waste Collection	392,626	392,626	2,573,376	2,635,017
Net (Cost) to Council for Landfill Operations	798,228	798,228	(42,319)	1,046,549
Net (Cost) to Council for Waste Overheads	15,101	15,101	(59,251)	(61,386)
Net (Cost) to Council for Karratha Airport	10,320,743	10,320,743	907,395	1,656,454
Net (Cost) to Council for Other Airports	(56,548)	(56,548)	(1,119)	(1,012)
<b>TOTAL STRATEGIC BUSINESS PROJECTS</b>	<b>10,367,685</b>	<b>10,367,685</b>	<b>3,186,912</b>	<b>5,088,352</b>
<b>TOTAL DIVISIONS</b>	<b>(3,797,614)</b>	<b>(3,797,614)</b>	<b>33,696,510</b>	<b>37,735,943</b>

## ***City of Karratha***

### **Statement of Financial Activity by Divisions** for the period ending 30 September 2021

	2021/22 Original Budget \$	2021/22 Amended Budget \$	2021/22 YTD Budget \$	2021/22 Actual to Date \$
<b>ADJUSTMENTS FOR NON CASH ITEMS</b>				
Movement in Employee Benefit Provisions	0	0	0	0
Movement in Accrued Interest	0	0	0	0
Movement in Accrued Salaries & Wages	0	0	0	(731,726)
Movement in Deferred Pensioner Rates	0	0	0	0
	0	0	0	(731,726)
<b>Restricted Surplus/(Deficit) B/Fwd 1 July</b>	298,260	298,260	298,260	298,260
<b>Unrestricted Surplus/(Deficit) B/Fwd 1 July</b>	3,653,875	3,653,875	172,116	172,116
<b>Restricted Surplus C/Fwd</b>	150,000	150,000	150,000	150,000
<b>Surplus / (Deficit)</b>	<b>4,521</b>	<b>4,521</b>	<b>34,016,886</b>	<b>37,324,593</b>

**10.2 LIST OF ACCOUNTS – 30 SEPTEMBER 2021 TO 26 OCTOBER 2021**

<b>File No:</b>	<b>FM.19</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Senior Creditors Officer</b>
<b>Date of Report:</b>	<b>23 November 2021</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Nil</b>

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**PURPOSE**

To advise Council of payments made for the period from 30 September 2021 to 26 October 2021.

**BACKGROUND**

Council has delegated authority to exercise its power to make payments from the City's Municipal and Trust funds.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

**POLICY IMPLICATIONS**

Staff are required to ensure that they comply under Council Policy CG12 – Purchasing Policy and CG11 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

**FINANCIAL IMPLICATIONS**

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

Payments for the period 30 September 2021 to 26 October 2021 totalled \$9,228,300.05, which included the following payments:

- LGIS (WALGA) – Insurances, Instalment #2 - \$1,211,293

- Norwest Sand & Gravel – Hancock Way Earthworks Claim #3 - \$580,463
- Handy Hands – P&G Open Areas Works, Spraying/Mowing - \$249,352
- 303 Mullenlowe – Place Branding - \$218,427
- GBSC Yurra Pty Ltd – Construction of new City Housing Claim #4 - \$218,066

Consistent with CG-11 Regional Price Preference Policy, 71% of the value of external payments reported for the period were made locally.

### STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2021-2022 provided for this activity:

Our Program: 4.c.1.4 Process Accounts Receivable and Accounts Payable

### RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Failure to make payments within terms may render Council liable to interest and penalties
Service Interruption	Moderate	Failure to pay suppliers may lead to delays in the future provision of goods and services from those suppliers
Environment	N/A	Nil
Reputation	Moderate	Failure to pay for goods and services in a prompt and professional manner, in particular to local suppliers, may cause dissatisfaction amongst the community
Compliance	N/A	Nil

### IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

### RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

### VOTING REQUIREMENTS

Simple Majority

### OPTIONS:

#### Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$9,228,300.05 submitted and checked with vouchers, being made up of:

1. Trust Vouchers: nil;
2. EFT86637 to EFT87238 (Inclusive);
3. Cheque Voucher 78701 to 78705;
4. Cancelled Payments: EFT86637, EFT86720, EFT86746, EFT86793, EFT86804, EFT86808, EFT86908, EFT87185, 78702;
5. Direct Debits: DD41794.2 to DD41947.1;
6. Credit Card Payments: \$14,137.71;
7. Payroll Cheques \$1,706,073.88;
8. with the EXCEPTION OF (as listed)

**CONCLUSION**

Payments for the period 30 September 2021 to 26 October 2021 totalled \$9,228,300.05. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

Res No : 154898  
 MOVED : Cr Scott  
 SECONDED : Cr Furlong

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$9,228,300.05 submitted and checked with vouchers, being made up of:

1. Trust Vouchers: nil;
2. EFT86637 to EFT87238 (Inclusive);
3. Cheque Voucher 78701 to 78705;
4. Cancelled Payments: EFT86637, EFT86720, EFT86746, EFT86793, EFT86804, EFT86808, EFT86908, EFT87185, 78702;
5. Direct Debits: DD41794.2 to DD41947.1;
6. Credit Card Payments: \$14,137.71;
7. Payroll Cheques \$1,706,073.88;

**CARRIED**

FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller,  
 Cr McNaught, Cr Scott, Cr Waterstrom Muller  
 AGAINST : Nil

Chq/EFT	Date	Name	Description	Amount
EFT86637	01.10.2021	Karratha First National Real Estate	Cancelled Payment	0.00
EFT86638	01.10.2021	Garrards Pty Ltd	Stock - Advion Ant Gel 30g	90.00
EFT86639	01.10.2021	Hathaways Lubricants	Oils/Lubricants - Various	1,002.91
EFT86640	01.10.2021	Host Corporation Pty Ltd t/a Host Direct	REAP Replacement Glassware	1,520.20
EFT86641	01.10.2021	Juluwarlu Group Aboriginal Corporation	Ganalili Centre Service Agreement - Tourism Information Services (July Aug Sept)	49,500.00

Chq/EFT	Date	Name	Description	Amount
EFT86642	01.10.2021	Karratha & Districts Chamber Of Commerce (KDCCI)	Try Local Vouchers - Best front Garden, Ready Set Grow Competition	11,330.00
EFT86643	01.10.2021	LRW's Electrical & Northwest Honda (Lawmar Holdings P/L)	Plant Repairs / Parts - Various	33.00
EFT86644	01.10.2021	Poolmart Karratha	Staff Housing - Pool Maintenance Works (Various)	1,360.00
EFT86645	01.10.2021	Ray White Real Estate Karratha	ERP Project - Unit 4 / 28-32 DeGrey Place - Lease Fees	2,942.50
EFT86646	01.10.2021	Letanika Pty Ltd T/as Signswest	PG - Coreflute Mowing Signs	607.20
EFT86647	01.10.2021	Sealanes (1985) Pty Ltd	REAP - Kiosk Restock	405.91
EFT86648	01.10.2021	Helloworld Travel Karratha	Change Flight Date	55.00
EFT86649	01.10.2021	TNT Express	Freight Charges - Various	244.46
EFT86650	01.10.2021	Thrifty Car Rental	Car Hire for CEO while Attending Meetings in Perth 1-2 September 2021	79.21
EFT86651	01.10.2021	Wickham Primary School	Contribution End Of Year Awards	100.00
EFT86652	01.10.2021	GBSC Yurra Pty Ltd	City Housing - Construction of 9 Houses Progress Claim #4	218,006.55
EFT86653	01.10.2021	MSS Security Pty Limited	RFT35-18/19 Kta Airport Security Screening & Front of House Services - August 2021	204,340.43
EFT86654	01.10.2021	Brida Pty Ltd	Labour Costs WTS - August 2021	76,846.32
EFT86655	01.10.2021	Poinciana Nursery	Millars Well - Rough Terrain/Drains Slashing - As per Maps provided (Area 21 22 23 24 26 4 9 10)	61,289.23
EFT86656	01.10.2021	Atom Supply	Uniforms Stock - Various, Maintenance/Stock Items - Various	1,963.32
EFT86657	01.10.2021	J Blackwood & Son Pty Limited	Uniforms Stock - Various, Maintenance/Stock Items - Various	1,506.25
EFT86658	01.10.2021	ABCO Products	Stock - Grill Brick & Toilet Tissue	772.63
EFT86659	01.10.2021	Avdata Australia	Avdata Airport Data Reporting Service - August 2021	614.29
EFT86660	01.10.2021	APP Corporation Pty Ltd	Manage Preparation and Costing of Development Options Mar - May 2021	10,587.50
EFT86661	01.10.2021	AAC Wristbands Australia Pty Ltd	KLP – Coloured wristbands 19mm	811.45
EFT86662	01.10.2021	ATI Parts Australia	Plant Repairs / Parts - Various	154.97
EFT86663	01.10.2021	AFGRI Equipment Australia Pty Ltd	Plant Repairs / Parts - Various	6,593.65
EFT86664	01.10.2021	Bunzl Ltd	Stock - Hand Towel - Roll White 18.3cm x 100m	608.52
EFT86665	01.10.2021	BC Lock & Key	PBFC - Cut & Supply 3 Set of PBA1 Keys	47.85
EFT86666	01.10.2021	Big Hart Inc	NAIDOC 2021 2x Weeks Of Community Workshops Leading Into A Community Performance	9,622.04
EFT86667	01.10.2021	Braille Sign Supplies Pty Ltd	Pegs Creek Pavilion - Supply 1 Anodised Aluminium Unisex Accessible Toilet LH Sign	144.80
EFT86668	01.10.2021	Bushlolly Enterprises Pty Ltd t/as Bushlolly Cafe	REAP Morning Tea Package	150.00
EFT86669	01.10.2021	Mary Bato Creative (Mary Bato t/as)	Bus Support - Take Your Business Online Grant 2020	787.50
EFT86670	01.10.2021	Tyrepower Karratha ( Jollys Autocentre Pty Ltd )	Plant Repairs / Parts - Various	1,228.00
EFT86671	01.10.2021	Tovey Shearwood Pty Ltd T/A Creative ADM	Mktg & Prom - 2019/20 City of Karratha Annual Report.	3,058.00
EFT86672	01.10.2021	Lime Intelligence Pty Ltd	Kta Airport - Monthly Subscription Fee - Sept 2021	2,475.00

Chq/EFT	Date	Name	Description	Amount
EFT86673	01.10.2021	Tambrey Developments Pty Ltd (atf Tambrey Village Trust 1)	Lease Payments And Outgoings Oct 2021 Indoor Play Centre	15,034.16
EFT86674	01.10.2021	Porter Consulting Engineers (TTF The Consulting Engineering Unit Trust	Consultant Services for the Subdivision of Lot 651 Hancock Way Bulgarra - Works Completed to 27/08/21	11,781.00
EFT86675	01.10.2021	Edge Planning & Property (C N Thompson & S D Thompson t/as)	Consultant Services to Review CoK Local Planning Scheme No.8 - as per RFQ75-20/21 - Stage 1	8,250.00
EFT86676	01.10.2021	V & D Engineering Services (TTF V & D Unit Trust t/as)	Ops Centre - Extract Soil Sample from existing concrete ramp	4,043.60
EFT86677	01.10.2021	Coca-Cola Amatil (Holdings) Ltd	REAP - Kiosk Restock	3,143.16
EFT86678	01.10.2021	Cabcharge Australia Pty Ltd	Cabcharge - Aug 2021	383.13
EFT86679	01.10.2021	Card Access Services Pty Ltd	Monthly Card Fees at the Long Vehicle Bay - August 2021	766.47
EFT86680	01.10.2021	Computers Now Pty Ltd	ERP Dev - Aruba 2930f 12g PoE + Switch	3,415.00
EFT86681	01.10.2021	Clear & Clean Cleaning Pty Ltd	TYBO - Grant, Final Payment	745.30
EFT86682	01.10.2021	Dave's Transit Service	Eastern Corridor Youth Transport Program (WA Police Grant) - August 2021	1,716.00
EFT86683	01.10.2021	Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd	Animal Control - Various Services	73.40
EFT86684	01.10.2021	Edge Digital Technology Pty Ltd	REAP Monthly Service - September 2021	434.50
EFT86685	01.10.2021	Environex International Pty Ltd	KTA Airport - Sodium Hypochlorite	651.20
EFT86686	01.10.2021	Farinosi & Sons Pty Ltd	Stock - Cargo Nets & Replacement Wheelbarrow Wheel	616.75
EFT86687	01.10.2021	Chubb Fire & Security Pty Ltd	Monthly (12MTH Service) Fire Protection Systems - Fire Indicator Panel EWIS Diesel Pump Water Storage Tanks - August 2021	8,118.00
EFT86688	01.10.2021	Fortesque Bus Service Pty Ltd	Bus Transport Every Brilliant Thing - Karratha SHS	253.00
EFT86689	01.10.2021	G Bishops Transport Services Pty Ltd atf GBT Services Trust	Freight Charges - Various	377.49
EFT86690	01.10.2021	Gamesworld (WA) Pty Ltd t/as Games World	TYS Sept/ Oct School Holidays - Board Games Card Games & Brain Games for School Holiday Program	504.83
EFT86691	01.10.2021	Grace Information & Records Management (Grace Records Management ( Aus	Cataloguing & Access of Records - as specified in RFQ 25-20/21 - August 2021	9,547.21
EFT86692	01.10.2021	GTA Consultants (WA) Pty Ltd	KTA RSA - Fee For Road Safety Audit For Period Ending 28/05/2021	13,750.00
EFT86693	01.10.2021	Illion Tenderlink (Illion Australia Pty Ltd t/as)	Tenderlink Advertisement	369.60
EFT86694	01.10.2021	Talis Consultants Pty Ltd T/a Talis Unit Trust	7 Mile - Additional Works for Cell 0 Closure Works - Civil Designer	6,399.25
EFT86695	01.10.2021	Troy's Tyres 2 You	Plant Repairs / Parts - Various	1,098.00
EFT86696	01.10.2021	Technology One Limited	TechnologyOne OneCouncil SaaS AMS Implementation - July 2021	36,433.68

Chq/EFT	Date	Name	Description	Amount
EFT86697	01.10.2021	Skipper Transport Parts (Heatley Sales Pty Ltd t/as)	Plant Repairs / Parts - Various	657.05
EFT86698	01.10.2021	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	General Hardware Supplies - For Various Maintenance Works to City Assets	991.76
EFT86699	01.10.2021	Harvey Norman Karratha (Rathasupa No. 2 Trust t/as)	IPC - Food processor for the Indoor Play Centre	330.40
EFT86700	01.10.2021	Headworks Consulting (Hazel J Wemper & Peter J Saxon t/as)	HR - Leadership Program - LMF Debrief 10/09/21 - 2021	1,292.70
EFT86701	01.10.2021	Inclusion Solutions Limited	Be Active Inclusion Project - Lump Sum Fee ICR243571 (ICR249560) - Payment 4	9,196.00
EFT86702	01.10.2021	Intent Building Contracting Pty Ltd	Maintenance Works - Various City Assets, Sept/Oct 2021	7,127.51
EFT86703	01.10.2021	Karratha Signs	REAP - Mini Mozart A1 Coreflute	184.80
EFT86704	01.10.2021	James Bennett Pty Limited	New Library Resources	558.38
EFT86705	01.10.2021	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Repairs / Parts - Various	2,209.50
EFT86706	01.10.2021	Jolly And Sons Pty Ltd	Plant Repairs / Parts - Various	2,464.24
EFT86707	01.10.2021	JDSI Consulting Engineers	Murujuga Nat Park - Access Road and Tourist Facility Sites	6,089.16
EFT86708	01.10.2021	Jax Engineering WA Pty Ltd	Plant Repairs / Parts - Various	910.25
EFT86709	01.10.2021	Komatsu Australia Pty Ltd	Plant Repairs / Parts - Various	915.20
EFT86710	01.10.2021	Sonic Healthplus Pty Ltd	Medical Consults / Vaccinations	493.90
EFT86711	01.10.2021	Karratha Machinery Hire	Machinery Hire Fees - Various	13,109.25
EFT86712	01.10.2021	Promocolour Pty Ltd	Mktg & Prom - Pull Up Banner	664.91
EFT86713	01.10.2021	Pilbara Windscreen Experts Pty Ltd	Plant Repairs / Parts - Various	660.00
EFT86714	01.10.2021	Pipeco WA Pty Ltd	Stormwater Structure Projects - Pipe Stormwater HDPE SN 8 450mm - 80KG	14,374.80
EFT86715	01.10.2021	Plus Architecture Western Australia Pty Ltd	Concept Design Lot 7018-7020 Sharpe Ave - Variation 03	8,214.80
EFT86716	01.10.2021	Links Modular Solutions Pty Ltd	KLP - RFID Clockface Wristband Programmed	5,280.00
EFT86717	01.10.2021	Raw Hire Pty Ltd	Machinery Hire Fees - Various	7,758.08
EFT86718	01.10.2021	Marketforce	Advertising Fees - Various	582.65
EFT86719	01.10.2021	Modus Compliance Pty Ltd	RFQ13 20/21 Contract Building Surveying Services - August 2021	1,694.00
EFT86720	01.10.2021	Minprovisse International Pty Ltd	Cancelled Payment	0.00
EFT86721	01.10.2021	NW Communications & IT Specialists	Staff Housing - Maintenance Works (Various)	349.95
EFT86722	01.10.2021	Nindethana Seed Service Pty Ltd	Kta Lib - Pilbara Native Plants Books x2 plus Freight	185.90
EFT86723	01.10.2021	Natural Area Holdings Pty Ltd	Pt Samson - Sporobolus Virginicus - 35 Cell	770.00
EFT86724	01.10.2021	Ixom Operations Pty Ltd (Orica)	Cylinder Refills / Rental & Service Fees	3,264.80
EFT86725	01.10.2021	Oshgroup Pty Ltd	Health & Safety - NHR71662 - Fitness for Work Appointment	1,097.65
EFT86726	01.10.2021	Pilbara Distributors Pty Ltd	Kiosk Restocking - Various	569.80
EFT86727	01.10.2021	Pirtek Karratha (Pirkar Pty Ltd t/as)	Plant Repairs / Parts - Various	331.06



Chq/EFT	Date	Name	Description	Amount
EFT86728	01.10.2021	Pilbara Motor Group - PMG	Plant Repairs / Parts - Various	1,268.10
EFT86729	01.10.2021	The Paper Company Of Australia Pty Ltd	Stock - A4 Paper 80gsm Pure White	977.63
EFT86730	01.10.2021	Pilbara Copy Service	Photocopy / Printer Charges - Various Locations	2,351.60
EFT86731	01.10.2021	Paramount Pictures Australia	REAP - Movie Screening Fees	64.00
EFT86732	01.10.2021	Printsync Norwest Business Solutions	Photocopy / Printer Charges - Various Locations	1,365.92
EFT86733	01.10.2021	P & M Automotive Equipment	Plant Repairs / Parts - Various	566.50
EFT86734	01.10.2021	Prompt Contracting And Fencing Pty Ltd	Hampton Oval Supply and Install of additional 24 Bollards	5,928.45
EFT86735	01.10.2021	Quick Corporate Australia Pty Ltd	ERP Office - Chairs & Desks	3,470.39
EFT86736	01.10.2021	Red Dot Stores	Supplies for Programming	40.00
EFT86737	01.10.2021	Red Earth Flowers	Bereavement Flowers for Employee	100.00
EFT86738	01.10.2021	Auto One Karratha (WC Auto Pty Ltd)	Plant Repairs / Parts - Various	32.56
EFT86739	01.10.2021	Richose Pty Ltd	Plant Repairs / Parts - Various	4,927.25
EFT86740	01.10.2021	Road Rail & Mine Products Pty Ltd	Stock - TGSI Tactile 300 x 300 Yellow	3,578.40
EFT86741	01.10.2021	Regal Cream Products Pty Ltd	REAP Kiosk Restock	606.12
EFT86742	01.10.2021	Statewide Bearings	Plant Repairs / Parts - Various	72.99
EFT86743	01.10.2021	Kmart Karratha	Food / Supplies for Programs and Kiosk Restocks	869.75
EFT86744	01.10.2021	Sodexo	Staff Housing - Monthly Rent	1,516.67
EFT86745	01.10.2021	Shire Of Wyndham - East Kimberley	Certificate of Design Compliance - Various	99.00
EFT86746	01.10.2021	Designa Sabar Pty Ltd	Cancelled Payment	0.00
EFT86747	01.10.2021	Seatadvisor Pty Ltd	REAP - Ticketing Fees - August 2021	949.85
EFT86748	01.10.2021	Scope Business Imaging	Photocopy / Printer Charges - Various Locations	218.52
EFT86749	01.10.2021	Smiths Detection (Australia) Pty Ltd	Kta Airport - Maintenance & Support of Security Equipment - 01/12/20 - 28/02/21	16,931.75
EFT86750	01.10.2021	Scott Printers Pty Ltd	Tourism Development - 4000 x Karratha is Calling Brochure for KTVc	1,351.90
EFT86751	01.10.2021	Schneider Electric (Australia) Pty Ltd	Service agreement - Maintenance of BMS Equipment - June 2021	8,886.90
EFT86752	01.10.2021	Millars Well Primary School P&C Assoc Inc.	Covid-19 Community Assistance Payment	483.95
EFT86753	01.10.2021	Storemasta (tff D & L Urquhart Family Trust t/as)	WAC - Polyethylene 100L Drum Bund - Yellow	426.25
EFT86754	01.10.2021	T-Quip	Plant Repairs / Parts - Various	190.70
EFT86755	01.10.2021	The Walt Disney Company Pty Ltd	REAP - Movie Screening Fees	723.37
EFT86756	01.10.2021	Universal Pictures International Australasia Pty Ltd	REAP - Movie Screening Fees	1,422.23
EFT86757	01.10.2021	Karratha Timber & Building Supplies	General Hardware Supplies - For Various Maintenance Works to City Assets	1,243.81
EFT86758	01.10.2021	Roadshow Films Pty Ltd	REAP - Movie Screening Fees	495.00
EFT86759	01.10.2021	VendorPanel Pty Ltd	Vendorpanel - eQuotes Annual Subscription	16,556.10
EFT86760	01.10.2021	Westrac Equipment Pty Ltd	Plant Repairs / Parts - Various	659.95
EFT86761	01.10.2021	Woolworths Group Limited	Food / Supplies for Programs and Kiosk Restocks	5,675.62

Chq/EFT	Date	Name	Description	Amount
EFT86762	01.10.2021	Profix Australia (West Pilbara Enterprises Pty Ltd T/as)	Maintenance Works - Various City Assets, Sept/Oct 2021	50,391.46
EFT86763	01.10.2021	Kimberley Exploration Pty Ltd T/A Wildrocks Publications	KTVC Stock - Burrup Rock Art Book	450.00
EFT86764	01.10.2021	Yurra Pty Ltd	P&G Lawn & Garden Maintenance Works	35,321.89
EFT86765	01.10.2021	Zipform Pty Ltd	2021/2022 Annual Rates Notices & Rates Newsletter - Printing & Distribution	7,508.20
EFT86766	01.10.2021	Blue Hat Cleaning Services T/as Damel Cleaning Services	Cleaning Services - Various City Assets	5,253.54
EFT86767	01.10.2021	Karratha International Hotel (Ringthane Pty Ltd t/as)	REAP - Bar Restock	1,422.00
EFT86768	01.10.2021	Norwest Sand & Gravel Pty Ltd	Supply & Deliver Wickham MRWA Gravel/Sand Mix - Delivered	35,780.40
EFT86769	01.10.2021	Rol-wa Pty Ltd T/a Allpest Wa	Pest Control Works - Various City Assets	825.00
EFT86770	01.10.2021	Coates Hire Operations	Machinery Hire Fees - Various	8,455.00
EFT86771	01.10.2021	Handy Hands Pty Ltd	KLP - Indoor Plants For New Group Fitness Space & Foyer	335.00
EFT86772	01.10.2021	Kennards Hire Pty Limited	Machinery Hire Fees - Various	301.40
EFT86773	01.10.2021	Nielsen Liquid Waste Services Pty Ltd	Pump Out Sullage Points & Drop Toilet - Various Sites	3,912.00
EFT86774	01.10.2021	Point Parking Pty Ltd	Kta Airport - Parking Ground Transport Operations and Management - August 2021	2,749.53
EFT86775	01.10.2021	Roebourne Dingo Hire	Removal Abandoned Vehicles - various	1,540.00
EFT86776	01.10.2021	Reece Pty Ltd	Retic / Plumbing Fixtures & Fittings - Various	9,693.81
EFT86777	01.10.2021	Shelf Cleaning Services	Cleaning Services - August 2021 (Various)	9,066.31
EFT86778	01.10.2021	Turf Whisperer (Turf Life Pty Ltd t/as)	City P&G - Top Dressing, Vertimowing, Plantings, Irrigation Install/Repairs, Mowing Works	33,840.46
EFT86779	01.10.2021	Pegs Creek Primary School	Contribution To End Of Year Presentations	100.00
EFT86780	01.10.2021	Tambrey Primary School	Contribution To End Of Year Presentations	100.00
EFT86781	01.10.2021	Wickham Roebourne Teeball Association	Refund - 2021 Season Hire Bond @ WRP	150.00
EFT86782	01.10.2021	R Bhardwaj	Reimb Ranger Conference Expenses 14/9/21 - 16/9/21	214.31
EFT86783	01.10.2021	D and G Burns	Reimb - Meet the Street Reimb Event	199.64
EFT86784	01.10.2021	J Barker	Kta Airport - Lost Ticket Refund	115.00
EFT86785	01.10.2021	G Cucel	Security Subsidy Scheme Reimb	500.00
EFT86786	01.10.2021	Cancer Council of Western Australia (Inc)	Refund - Credit on Debtor Account C498	1,250.01
EFT86787	01.10.2021	N Cordon	Refund - Lost Library Book Charge Book Located	2.20
EFT86788	01.10.2021	M Dequen	Reimb Pharmacy 777	75.72
EFT86789	01.10.2021	T Dray	Kta Airport - Lost Ticket Refund	165.00
EFT86790	01.10.2021	GM Property Asset Management Pty Ltd	Reimb BAC Application - Overcharged	418.55
EFT86791	01.10.2021	R Hall	Reimb Of Utilities As Per Employment Contract	1,640.52
EFT86792	01.10.2021	J Lagana	Security Subsidy Scheme Reimb	500.00
EFT86793	01.10.2021	Staff Reimbursement	Cancelled Payment	0.00
EFT86794	01.10.2021	A Minchin	Reimb Of Utilities As Per Employment Contract	160.12
EFT86795	01.10.2021	A & R McKay	40 Mile Caretaker - Reimb as per agreement	87.06
EFT86796	01.10.2021	C Magerl	Security Subsidy Scheme Reimb	393.75
EFT86797	01.10.2021	A McCain	Refund WRP Cancelled Swimming Lessons - Family Leaving Town	72.00

Chq/EFT	Date	Name	Description	Amount
EFT86798	01.10.2021	T Nuttall	Kta Airport - Lost Ticket Refund	115.00
EFT86799	01.10.2021	Nancy Gillespie	KTVC Sales - Feb May July & Aug 2021	161.85
EFT86800	01.10.2021	Integrity Coach Lines (Aust) Pty Ltd	KTVC Tours - 1-15 Sept 2021	1,030.20
EFT86801	01.10.2021	Murujuga Aboriginal Corporation	KTVC Sales - Aug 2021	916.30
EFT86802	01.10.2021	Pilbara Dive And Tours (Natalie Callanan t/as )	KTVC Tours - 17/09/21	1,110.00
EFT86803	01.10.2021	D Parker	Kta Airport - Lost Ticket Refund	182.50
EFT86804	01.10.2021	Realmark Karratha	Cancelled Payment	0.00
EFT86805	01.10.2021	Reef Seeker Charters (Tammy Louise Tennant t/as)	KTVC Tours - Sept 2021	720.00
EFT86806	01.10.2021	G Smethurst	Client Overcharged for Tour Booked Via Kta Visitor Ctr	10.00
EFT86807	01.10.2021	P Trestrail	Reimb Utilities As Per Employment Contract	99.00
EFT86808	01.10.2021	M Taniora	Cancelled Payment	0.00
EFT86809	01.10.2021	A Virkar	Reimb Utilities As Per Employment Contract	197.80
EFT86810	01.10.2021	Wickham Primary School P&C Association Inc	WPS P&C - Bucks For Bags Donation	510.00
EFT86811	01.10.2021	A Wear	Reimb Of Utilities As Per Employment Contract	292.13
EFT86812	01.10.2021	S Wachter	Reimb - Travel expenses for conference 7/9/2021- 11/9/2021	158.10
EFT86813	01.10.2021	Wickham Tidy Towns Inc	Wick Tidy Towns - Bucks For Bags	504.00
EFT86814	01.10.2021	W Augustin & M Bussell	Reimb Cleaverville Caretaker - Travel Expenses	386.66
EFT86815	01.10.2021	S Wilkinson	Reimb - Meet the Street Reimb Event	184.80
EFT86816	01.10.2021	Wright Family Trust	Rates refund for assessment A54253	18,037.73
EFT86817	01.10.2021	D Yakas	Security Subsidy Scheme Reimb	500.00
EFT86818	01.10.2021	X Zhao	Reimb - Airport Parking Fee (Overpayment)	260.00
EFT86819	01.10.2021	Ausolar Pty Ltd	Electrical Works - Various City Assets, Sept/Oct 2021	60,837.33
EFT86820	01.10.2021	BSA Advanced Property Solutions (WA) Pty Ltd	Monthly Chiller/Air-conditioning Maintenance - Various Scheduled and Reactive Works	26,686.50
EFT86821	01.10.2021	Dampier Plumbing & Gas (ttf DPG Trust)	Plumbing Works - Various City Assets, Sept/Oct 2021	21,320.06
EFT86822	01.10.2021	Karratha First National Real Estate	The Quarter Common Areas - Strata Levies (Lot 47) 01/06/21-31/08/21	47,586.59
EFT86823	01.10.2021	Cleanaway Pty Ltd	Waste Collection Services - Sept/Oct 2021	11,458.46
EFT86824	01.10.2021	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Electricity Usage Charges - Various	955.50
EFT86825	01.10.2021	Telstra Corporation Ltd	Telephone Usage Charges - Various	11,817.46
EFT86826	01.10.2021	Department Of Transport	MBU - Lease Income - Other (Reference Number 4157806) LM4463 Point Samson	95.10
EFT86827	01.10.2021	Horizon Power	Electricity Usage Charges - Various	74,613.56
EFT86828	01.10.2021	Water Corporation	Water Usage Charges - Various	11,095.75
EFT86829	01.10.2021	Foxtel For Business	KLP - Business Premium Charges 01/09/21 - 30/09/21	210.00
EFT86830	01.10.2021	NBN Co Limited	NBN Connection for 20 Lots - Subdivision of Lot 651 Hancock Way	12,000.00
EFT86831	01.10.2021	Optus Billing Services Pty Ltd	KLP Emergency Lift Phone - Phone Charges - 07/08/21 - 06/09/21	20.00
EFT86832	01.10.2021	Horizon Power	Electricity Usage Charges - Various	66,848.77
EFT86833	01.10.2021	Horizon Power	Electricity Usage Charges - Various	2,897.36
EFT86834	01.10.2021	Supagas Pty Ltd	Service Fee For Gas Bottles	22.50
EFT86835	01.10.2021	City Of Karratha	Payroll deductions	1,206.43
EFT86836	01.10.2021	City Of Karratha - Social Club	Payroll deductions	2,364.00

Chq/EFT	Date	Name	Description	Amount
EFT86837	01.10.2021	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT86838	01.10.2021	Australian Services Union (ASU/MEU Div)	Payroll deductions	543.90
EFT86839	01.10.2021	L Gan - (Mortgage Account)	Home Ownership Allowance	950.00
EFT86840	01.10.2021	C Gorman (Mortgage Account)	Home Ownership Allowance	400.00
EFT86841	01.10.2021	S Kot (Mortgage Account)	Home Ownership Allowance	870.00
EFT86842	01.10.2021	C King (Mortgage Account)	Home Ownership Allowance	160.00
EFT86843	01.10.2021	Maxxia Pty Ltd	Payroll deductions	60,844.36
EFT86844	01.10.2021	N Milligan - (Mortgage Account)	Home Ownership Allowance	479.64
EFT86845	01.10.2021	J Patel (Mortgage Account)	Home Ownership Allowance	300.00
EFT86846	01.10.2021	E Saral (Mortgage Account)	Home Ownership Allowance	400.00
EFT86847	01.10.2021	A Virkar (Mortgage Account)	Home Ownership Allowance	300.00
EFT86848	06.10.2021	Australian Taxation Office	Payroll deductions	288,570.00
EFT86849	06.10.2021	Child Support Agency	Payroll deductions	516.65
EFT86850	01.10.2021	R McDermott	Reimb Utilities And Prof Membership Fees As Per Employment Contract	1,069.99
EFT86851	01.10.2021	Designa Sabar Pty Ltd	Car Park Preventative Maintenance - July Aug Sept 2021	2,973.03
EFT86852	08.10.2021	Forpark Australia Pty Ltd	Stock - Playground S Hook 8mm	53.90
EFT86853	08.10.2021	Hathaways Lubricants	Oils/Lubricants - Various	791.84
EFT86854	08.10.2021	Juluwarlu Group Aboriginal Corporation	The Ganalili Centre (Victoria Hotel) Services Contract; Roebourne Library Caretaker September 2021	13,750.00
EFT86855	08.10.2021	Karratha Primary School	Contribution To End Of Year Presentation	100.00
EFT86856	08.10.2021	Karratha & Districts Chamber Of Commerce (KDCCI)	Try Local Vouchers - Prizes For Walking And Jogging Routes	200.00
EFT86857	08.10.2021	LRW's Electrical & Northwest Honda (Lawmar Holdings P/L)	Plant Repairs / Parts - Various	2,458.00
EFT86858	08.10.2021	Parry's Merchants	REAP - Kiosk Restock	694.85
EFT86859	08.10.2021	Sealanes (1985) Pty Ltd	Stock - Kitchen Amenities	119.16
EFT86860	08.10.2021	TNT Express	Freight Charges - Various	272.05
EFT86861	08.10.2021	Yaandina Community Services Limited	Roebourne Streetscape Masterplan Flyer drop off - Community Session 4 August	500.00
EFT86862	08.10.2021	Atom Supply	Uniforms Stock - Various, Maintenance/Stock Items - Various	3,503.17
EFT86863	08.10.2021	J Blackwood & Son Pty Limited	Uniforms Stock - Various, Maintenance/Stock Items - Various	1,154.48
EFT86864	08.10.2021	Abberfield Technology Pty Ltd	Bulgarra Ovals - Repair Sports Light Token box	900.00
EFT86865	08.10.2021	Airport Security Pty Ltd	KTA Airport - Aviation Security Id Card	220.00
EFT86866	08.10.2021	Active Discovery (Humphrey Group Australia)	PG - Limestone Blocks	110.00
EFT86867	08.10.2021	ATI Parts Australia	Plant Repairs / Parts - Various	157.96
EFT86868	08.10.2021	ADP Store Fixtures (AJ Craddock & RA Craddock t/as)	Tourism Dev - Brochure Display Holders- A5 A4 DL Single	523.33
EFT86869	08.10.2021	BOC Limited	Cylinder Refills / Rental & Service Fees	159.56

Chq/EFT	Date	Name	Description	Amount
EFT86870	08.10.2021	Bunzl Ltd	Stock - Hand Towel	1,382.04
EFT86871	08.10.2021	Boya Equipment Pty Ltd	Plant Repairs / Parts - Various	509.24
EFT86872	08.10.2021	Sunstone Design (B.C.K & Co Pty Ltd t/as)	REAP - Supply And Install Of Blinds	1,068.10
EFT86873	08.10.2021	Cherratta Lodge Pty Ltd	KLP - Tablecloths/Draping Laundering	26.09
EFT86874	08.10.2021	Comtec Data Pty Ltd	PBFC - ELC Repairs To Automatic Door Sensor	176.00
EFT86875	08.10.2021	CST Wastewater Solutions Pty Ltd	Kta Airport - 16 Off Brush Sections (ie 2xStd SF3 Sets) For The CST Model SFT3 Screen Extractor	1,771.00
EFT86876	08.10.2021	Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd	Animal Control - Various Services	73.40
EFT86877	08.10.2021	Datavoice Communications Pty Limited	IT - AVA J139 IP Phone	2,288.00
EFT86878	08.10.2021	Farinosi & Sons Pty Ltd	P&G Wheelbarrow 100Lt, Cleaning Chemicals, Footpaths - Thioflex pouring grade base	1,892.10
EFT86879	08.10.2021	Fleet Fitness (atf O'Shaughnessy Family Trust)	KLP - Seated Leg Curl Bolster	1,193.50
EFT86880	08.10.2021	Global Security Management (WA)	Nightly Security Patrols 01/09/21 - 30/09/21	5,057.07
EFT86881	08.10.2021	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight Charges - Various	717.99
EFT86882	08.10.2021	GCM Enviro Pty Ltd	Plant Repairs / Parts - Various	437.83
EFT86883	08.10.2021	Gardner Denver Industries Pty Ltd	WWTP - G30 Reciprocating Air Compressor	5,912.50
EFT86884	08.10.2021	Trility Solutions Pty Ltd t/as Hydramet	WWTP - TB38 - Tubing - 3/8 inch OD Black Polyethylene	157.30
EFT86885	08.10.2021	Skipper Transport Parts (Heatley Sales Pty Ltd t/as)	Plant Repairs / Parts - Various	26.21
EFT86886	08.10.2021	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	General Hardware Supplies - For Various Maintenance Works to City Assets	1,462.81
EFT86887	08.10.2021	Karratha Signs	2020 Walkington Award Winner's Name Install To Honour Board In CofK Council Chambers	330.00
EFT86888	08.10.2021	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Repairs / Parts - Various	1,056.00
EFT86889	08.10.2021	CFC Holdings Pty Ltd (t/as CEA JCB CEA DYNAPAC CEA Construction Equ	Plant Repairs / Parts - Various	46.64
EFT86890	08.10.2021	Jax Engineering WA Pty Ltd	Plant - Fabricate & Install 1x Aluminium Guard as per Site Visit	5,474.78
EFT86891	08.10.2021	Karratha Smash Repairs	Plant Repairs / Parts - Various	300.00
EFT86892	08.10.2021	Kraus Claudia (Wild Wonders Art t/as)	TBW - Facilitator For Weekly Art Program 22/07/21 - 23/09/21	2,200.00
EFT86893	08.10.2021	Komatsu Australia Pty Ltd	Plant Repairs / Parts - Various	263.14
EFT86894	08.10.2021	Sonic Healthplus Pty Ltd	Medical Consults / Vaccinations	315.70
EFT86895	08.10.2021	Karratha Panel & Paint (Tunstead Family Trust T/a)	Plant Repairs / Parts - Various	300.00
EFT86896	08.10.2021	Kevcor Pty Ltd t/as AVS Northwest	Kta Airport - Valuation Of RFQ - Airport Hangar Passenger Facility And Carpark	7,810.00
EFT86897	08.10.2021	Leidos Security Detection & Automation Australia Group Pty Ltd	Kta Airport - Maintenance Service Agreement for CBS X-ray Equipment - Sept 2021	6,028.00

Chq/EFT	Date	Name	Description	Amount
EFT86898	08.10.2021	LGIS (Walga)	2020-2021 Annual Motor Vehicle Fleet Adjustment	10,574.17
EFT86899	08.10.2021	Menzies Contracting	KLP - Repairs To Leisureplex Cricket Nets	3,245.00
EFT86900	08.10.2021	Artlas Projects (McLaren Elle Caitlin t/as)	Kta Hydrogen Cluster - Ad Hoc Consulting/Planning	198.00
EFT86901	08.10.2021	Norwest Craft Supplies	TYS - Sep/ Oct School Holidays - Resin Art Materials And Pottery Tools / Utensils	207.81
EFT86902	08.10.2021	NYFL Commercial Pty Ltd	Small Community Grants Scheme - September 2021 - Application For Dragon Boat Festival	5,500.00
EFT86903	08.10.2021	Nature Play WA Incorporated	Kta/Damp Comm Activities - CofK Natureplay Passports - Reprint x 500 copies	1,980.00
EFT86904	08.10.2021	Pirtek Karratha (Pirkar Pty Ltd t/as)	Plant Repairs / Parts - Various	223.08
EFT86905	08.10.2021	Promocolour Pty Ltd	KTVc - Small 2.2m Double sided feather flag.	152.00
EFT86906	08.10.2021	PTM Pilbara Traffic Management Pty Ltd	Cossack Art Awards - Traffic Management For Gala And Children's Art Day	3,580.50
EFT86907	08.10.2021	Pilbara Windscreen Experts Pty Ltd	BS - TYBO 2020 Grant Policy DE-01 Approved Funding 50%	648.64
EFT86908	08.10.2021	Quality Press	Cancelled Payment	0.00
EFT86909	08.10.2021	Repco Auto Parts (GPC Asia Pacific)	Plant Repairs / Parts - Various	94.09
EFT86910	08.10.2021	Roy Galvin & Co Pty Ltd (Galvins)	Retic / Plumbing Fixtures & Fittings - Various	93.98
EFT86911	08.10.2021	Auto One Karratha (WC Auto Pty Ltd)	Plant Repairs / Parts - Various	263.70
EFT86912	08.10.2021	Richose Pty Ltd	Plant Repairs / Parts - Various	31.88
EFT86913	08.10.2021	Road Rail & Mine Products Pty Ltd	Stock - TGSI Tactile 300 x 300 Yellow	2,244.20
EFT86914	08.10.2021	Statewide Bearings	Plant Repairs / Parts - Various	29.04
EFT86915	08.10.2021	Kmart Karratha	Food / Supplies for Programs and Kiosk Restocks	901.40
EFT86916	08.10.2021	Scope Business Imaging	Photocopy / Printer Charges - Various Locations	429.04
EFT86917	08.10.2021	Smiths Detection (Australia) Pty Ltd	Kta Airport - Preventative Maintenance & Support for Security Equipment - 01/09/21 - 30/11/21	5,117.75
EFT86918	08.10.2021	Sanity Music Stores Pty Ltd	New Library Resources	874.32
EFT86919	08.10.2021	Seme Solutions Pty Ltd	WRF - 500 KeyFob Prox 125 Series - Encoded	3,689.40
EFT86920	08.10.2021	Samson Soft Serve	TYS - July School Holidays - NAIDOC 09/07/21	800.00
EFT86921	08.10.2021	Statewide Cleaning Supplies Pty Ltd	SCS - Toilet Paper Roll Dispenser S/S	632.87
EFT86922	08.10.2021	Southern Cross Austereo Pty Ltd	Radio Advertising - Various	1,408.00
EFT86923	08.10.2021	The Walt Disney Company Pty Ltd	REAP - Movie Screening Fees	281.70
EFT86924	08.10.2021	Tint A Car Karratha (Tinting Worldwide)	4/28-32 De Grey Place - Tint To Windows	745.00
EFT86925	08.10.2021	Tambrey Developments Pty Ltd (atf Tambrey Village Trust 1)	Electricity - Indoor Play Centre 21/08-17/09	2,250.60
EFT86926	08.10.2021	Porter Consulting Engineers (TTF The Consulting Engineering Unit Trust)	Wellard Way Stage 1B Design - Work Completed To 27/07/2021	16,060.00
EFT86927	08.10.2021	Universal Pictures International Australasia Pty Ltd	REAP - Movie Screening Fees	1,656.98
EFT86928	08.10.2021	Karratha Timber & Building Supplies	General Hardware Supplies - For Various Maintenance Works to City Assets	46.38

Chq/EFT	Date	Name	Description	Amount
EFT86929	08.10.2021	Woolworths Group Limited	Food / Supplies for Programs and Kiosk Restocks	2,129.54
EFT86930	08.10.2021	Western Diagnostic Pathology	H&S - D&A Testing 17/06/2021	1,477.03
EFT86931	08.10.2021	Profix Australia (West Pilbara Enterprises Pty Ltd T/as)	Maintenance Works - Various City Assets, Sept/Oct 2021	1,774.07
EFT86932	08.10.2021	West Coast Civil Pty Ltd	KTA Airport - 2021 Annual Technical Inspection & Report (Electrical)	7,304.00
EFT86933	08.10.2021	Ausolar Pty Ltd	Electrical Works - Various City Assets, Sept/Oct 2021	3,707.01
EFT86934	08.10.2021	BSA Advanced Property Solutions (WA) Pty Ltd	Monthly Chiller/Air-conditioning Maintenance - Various Scheduled and Reactive Works	17,369.00
EFT86935	08.10.2021	Coates Hire Operations	Kta Airport - Emergency Exercise Clean on return of freshwater flush (FWF) Toilet	456.50
EFT86936	08.10.2021	Dampier Plumbing & Gas (t/f DPG Trust)	Plumbing Works - Various City Assets, Sept/Oct 2021	17,749.67
EFT86937	08.10.2021	North West Tree Services	Tree Maintenance Works - Various Sites	2,959.00
EFT86938	08.10.2021	Reece Pty Ltd	Retic / Plumbing Fixtures & Fittings - Various	1,059.39
EFT86939	08.10.2021	Turf Whisperer (Turf Life Pty Ltd t/as)	City P&G - Top Dressing, Vertimowing, Plantings, Irrigation Install/Repairs, Mowing Works	6,435.00
EFT86940	08.10.2021	L Burn	KTCV - Refund Cleaverville Camp Fee	16.00
EFT86941	08.10.2021	L Green	Security Subsidy Scheme Reimb	499.00
EFT86942	08.10.2021	K Joyce	REAP - Refund Due To Cancelled Ukulele Kids Show	10.00
EFT86943	08.10.2021	E Kingswood	KTVC - Refund Cleaverville Camp Fee	16.00
EFT86944	08.10.2021	A Leggett	KTVC - Refund Cleaverville Camp Fee	64.00
EFT86945	08.10.2021	C Levis	Security Subsidy Scheme Reimb	500.00
EFT86946	08.10.2021	Realmark Karratha	Rates refund for assessment A77540	1,239.35
EFT86947	08.10.2021	D Scott	Reimb - Meal Allowance Returning From Darwin Conference	34.50
EFT86948	08.10.2021	M Taniora	Security Subsidy Scheme Reimb	78.50
EFT86949	08.10.2021	R And A Wall	Security Subsidy Scheme Reimb	500.00
EFT86950	08.10.2021	Telstra Corporation Ltd	Telephone Usage Charges - Various	6,421.57
EFT86951	08.10.2021	Horizon Power	Electricity Usage Charges - Various	22,480.82
EFT86952	08.10.2021	Water Corporation	Water Usage Charges - Various	14,966.74
EFT86953	08.10.2021	Neverfail Springwater Pty Ltd - 7 Mile Waste Account (906919689)	15l Spring Refill Water Bottles	49.25
EFT86954	08.10.2021	Karratha Contracting Pty Ltd	Karratha Airport Landscaping Statement - PC #5	180,083.20
EFT86955	08.10.2021	Intent Building Contracting Pty Ltd	Maintenance Works - Various City Assets, Sept/Oct 2021	78,482.17
EFT86956	12.10.2021	303 Mullenlowe Australia Pty Ltd	Place Branding - July to September 2021	218,427.54
EFT86957	12.10.2021	City Of Karratha	Roebourne District SES - Rates (Commercial/Indust Waste Charge) 2021/22 FY (A90625)	693.80
EFT86958	15.10.2021	Hathaways Lubricants	Oils/Lubricants - Various	4,133.76
EFT86959	15.10.2021	IT Vision	IT - SynergySoft Database Additional User Licences	18,579.00
EFT86960	15.10.2021	LRW's Electrical & Northwest Honda (Lawmar Holdings P/L)	Plant Repairs / Parts - Various	970.20
EFT86961	15.10.2021	Les Mills Aerobics Australia	KLP - Licence Fees for Les Mills Group Fitness Classes - Oct 2021	1,867.80
EFT86962	15.10.2021	Tools North Pty Ltd	Replacement Tools - Various	4,355.41

Chq/EFT	Date	Name	Description	Amount
EFT86963	15.10.2021	North West Training & Inspection Services Pty Ltd T/as North West Oil	Plant - Inspection & Report Charges of Pressure Vessels for Worksafe Registration Compressor	793.50
EFT86964	15.10.2021	Sealanes (1985) Pty Ltd	REAP - Kiosk Restock	974.99
EFT86965	15.10.2021	TNT Express	Freight Charges - Various	2,219.32
EFT86966	15.10.2021	Rol-wa Pty Ltd T/a Allpest Wa	Pest Control Works - Various City Assets	412.50
EFT86967	15.10.2021	Handy Hands Pty Ltd	Depot - Baileys 50L Premium Potting Mix	1,000.00
EFT86968	15.10.2021	Reece Pty Ltd	Retic / Plumbing Fixtures & Fittings - Various	7,745.18
EFT86969	15.10.2021	Atom Supply	Uniforms Stock - Various, Maintenance/Stock Items - Various	1,531.16
EFT86970	15.10.2021	J Blackwood & Son Pty Limited	Uniforms Stock - Various, Maintenance/Stock Items - Various	2,015.20
EFT86971	15.10.2021	Aquatic Services WA Pty Ltd	KLP - Prominent pH Probe	520.30
EFT86972	15.10.2021	Area Safe Products Pty Ltd	REAP - Stanchion Storage Cart	4,349.40
EFT86973	15.10.2021	ATI Parts Australia	Plant Repairs / Parts - Various	287.85
EFT86974	15.10.2021	Asset Protect WA (J P Loffler & J W Mitschuinig t/as)	Plant - Full Exterior Detail to P1114 Toyota Corolla Hybrid Hatchback	605.00
EFT86975	15.10.2021	The Trustee for Moses Family Trust ATF Australian Parking Consultants	Kta Airport - Car Park Access Control System Review	2,035.00
EFT86976	15.10.2021	BOC Limited	Cylinder Refills / Rental & Service Fees	128.68
EFT86977	15.10.2021	BC Lock & Key	IPC - WO 2264 Recode locks from Break in	424.60
EFT86978	15.10.2021	BBC Entertainment	CAA 2-21 - Lisa Woodbrook as MC & to Provide Entertainment w/ Band	8,800.00
EFT86979	15.10.2021	BP Australia Pty Ltd	Fleet Fuel - September 2021	4,087.87
EFT86980	15.10.2021	Karratha Timber & Building Supplies	General Hardware Supplies - For Various Maintenance Works to City Assets	481.54
EFT86981	15.10.2021	Roadshow Films Pty Ltd	REAP - Movie Screening Fees	45.00
EFT86982	15.10.2021	Vorgee Pty Ltd	KLP - Merchandise for Onsale	862.40
EFT86983	15.10.2021	Westrac Equipment Pty Ltd	Plant Repairs / Parts - Various	701.32
EFT86984	15.10.2021	Woolworths Group Limited	Food / Supplies for Programs and Kiosk Restocks	315.15
EFT86985	15.10.2021	Wattleup Tractors (Nancy & Susan P Zuvela t/as)	Stock - Mower Bolt Set (Trimax TX-411-322-050)	77.12
EFT86986	15.10.2021	Yurra Pty Ltd	P&G - Ground Maintenance Works, Wickham & Surrounds	33,916.92
EFT86987	15.10.2021	Centurion Transport Co Pty Ltd	Freight Charges - Various	369.22
EFT86988	15.10.2021	Chadson Engineering Pty Ltd	Stock - Palintest Tablets	693.00
EFT86989	15.10.2021	Cabcharge Australia Pty Ltd	Cabcharge - Sept 2021	37.74
EFT86990	15.10.2021	Cummins South Pacific Pty Ltd	Plant Repairs / Parts - Various	1,188.51
EFT86991	15.10.2021	Command IT Services	WRP - Replace Pool Intercom, Security Alarm Monitoring - Various Sites	5,616.27
EFT86992	15.10.2021	Comtec Data Pty Ltd	REAP - Rectify Staff Entry Door Reader & Boomgate	1,142.68
EFT86993	15.10.2021	Central Regional Tafe	HR - Firearm Handling and Safety Course AROs/Rangers	4,040.93



Chq/EFT	Date	Name	Description	Amount
EFT86994	15.10.2021	Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd	Animal Control - Various Services	110.10
EFT86995	15.10.2021	Department of Water and Environmental Regulation	Controlled Waste Tracking Form for Transporting Tyres from Wickham Transfer Station to 7 Mile Waste Facility	44.00
EFT86996	15.10.2021	Dibsys Gardening Services Pty Ltd	Staff Housing - Garden maint / upgrade works	695.00
EFT86997	15.10.2021	ELKA Projects And Maintenance (Cardew Holdings Pty Ltd)	PG - Provide Vacuum Excavator To City Centre	2,450.25
EFT86998	15.10.2021	Farinosi & Sons Pty Ltd	Plant - Magnum X7 Airless Paint Sprayer, Library - Fold Up Tables, P&G - Hand Tools	1,235.66
EFT86999	15.10.2021	Luna Wedding and Event Supplies (R M Fink & A I Fink t/as)	REAP - Black Lycra Fitted Tablecloth	2,487.60
EFT87000	15.10.2021	Gas City Pest Control	Pest Control Works - Various City Assets	198.00
EFT87001	15.10.2021	StrataGreen (Strata Corporation Pty Ltd)	Stock - Tree Tie Hessian & Long Reach Cutters	420.32
EFT87002	15.10.2021	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight Charges - Various	188.84
EFT87003	15.10.2021	Forensic Evidence Review Australia (Green Hadyn Reginald t/as)	Kta Library - Author Talk 16/09/2021	155.00
EFT87004	15.10.2021	HME Services Pty Ltd	REAP - AV Installation Rehearsal Room B	18,662.27
EFT87005	15.10.2021	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	General Hardware Supplies - For Various Maintenance Works to City Assets	381.04
EFT87006	15.10.2021	Jtagz Pty Ltd	Animal Registration Tags Stock	1,441.00
EFT87007	15.10.2021	James Bennett Pty Limited	New Library Resources	137.79
EFT87008	15.10.2021	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Repairs / Parts - Various	1,387.10
EFT87009	15.10.2021	JB Hi-Fi Solutions (JB Hi-Fi Group Pty Ltd t/as)	ERP Development - Microsoft Teams Room Yealink MVC400 MS.	3,399.00
EFT87010	15.10.2021	Komatsu Australia Pty Ltd	Plant Repairs / Parts - Various	338.69
EFT87011	15.10.2021	Karratha Cleaning Pty Ltd	Cleaning Services - Sept 2021	36,501.96
EFT87012	15.10.2021	Rikker Holdings Pty Ltd T/a Karratha Tilt Tray And Towing	Removal Abandoned Vehicles - various	275.00
EFT87013	15.10.2021	Karratha Panel & Paint (Tunstead Family Trust T/a)	Plant Repairs / Parts - Various	825.00
EFT87014	15.10.2021	Karratha Junior Rugby League	Junior Sport - 50% Light Token Reimb - 2021	820.00
EFT87015	15.10.2021	Karratha Hockey Association Inc	Junior Sport - 50% Light Token Reimb - 2021 Season	225.00
EFT87016	15.10.2021	Sportsworld of WA (Kingsway Bay Pty Ltd ATF Sportsworld Unit Trust t/a)	KLP Swim School Dive Sticks Rings and Mini Kickboards.	352.00
EFT87017	15.10.2021	Emerge Environmental Services Pty Ltd t/as Emmerge Associates	OC - RFQ 54-20/21 Murujuga Tourist Access Road - Hydrological Study	4,570.50
EFT87018	15.10.2021	Mak Industrial Water Solutions Pty Ltd	P&G - Madigan Estate - Replace Leaking Tank Line - 16/06/21 (Materials and Equipment Hire)	24,283.60

Chq/EFT	Date	Name	Description	Amount
EFT87019	15.10.2021	Minprovis International Pty Ltd	Plant Repairs / Parts - Various	5,351.43
EFT87020	15.10.2021	Landgate	Monthly Valuation Schedules - Aug/Sept 2021	41.30
EFT87021	15.10.2021	Raw Hire Pty Ltd	P&G - Repairs to windscreen on Hire Truck	735.90
EFT87022	15.10.2021	Marketforce	Advertising Fees - Various	2,115.60
EFT87023	15.10.2021	Madken Holdings Pty Ltd (t/a Washroom Accessories)	Equipment - Supply 20x Metlam ML825 Double Toilet Roll Holders (Grey Enamel)	1,100.00
EFT87024	15.10.2021	Maria Mori t/as Foolish Fancy	Art Exhibition - Words That Remain - Exhibition Sales - 27/05/21- 04/07/21	2,220.00
EFT87025	15.10.2021	NBS Signmakers	Signs & Posts - Aluminium Reflective Road Signs	1,303.50
EFT87026	15.10.2021	NW Communications & IT Specialists	Kta Airport - Repair Swipe Reader	357.72
EFT87027	15.10.2021	Norwest Craft Supplies	Place Manifest - Deinstall Packing Materials	10.70
EFT87028	15.10.2021	Nespresso Professional (Nestle Australia Ltd t/as)	IPC - Monthly Coffee Orders - September 2021	474.00
EFT87029	15.10.2021	Hanson Construction Materials Pty Ltd	Footpath/Kerb Maint - Concrete To Roe Street Roebourne	3,709.20
EFT87030	15.10.2021	Pirtek Karratha (Pirkar Pty Ltd t/as)	Plant Repairs / Parts - Various	319.79
EFT87031	15.10.2021	Paramount Pictures Australia	REAP - Movie Screening Fees	590.00
EFT87032	15.10.2021	Printsync Norwest Business Solutions	Photocopy / Printer Charges - Various Locations	75.94
EFT87033	15.10.2021	Pilbara Pools & Outdoor (t/f The SP Creations Trust)	Stock - Non-fume Pool Acid*	160.00
EFT87034	15.10.2021	Pilbara Bakehouse	Catering Services - Various Events	1,193.00
EFT87035	15.10.2021	Powerlift Industries (Healestek Pty Ltd)	TYS - Disassemble/Remove Equipment from KLP & assemble at The Youth Shed	2,025.65
EFT87036	15.10.2021	Mitsubishi Motors - Pilbara (Bluff Knoll Auto Pty Ltd t/as)	Plant Repairs / Parts - Various	4,197.27
EFT87037	15.10.2021	Karratha Security WA (Pilbara Enterprises Australia Pty Ltd t/as)	BS - TYBO Grant application 2020	591.25
EFT87038	15.10.2021	Red Dot Stores	Supplies for Programming	79.99
EFT87039	15.10.2021	Rialto Distribution Pty Ltd	REAP - Movie Screening Fees	603.90
EFT87040	15.10.2021	Auto One Karratha (WC Auto Pty Ltd)	Plant Repairs / Parts - Various	51.62
EFT87041	15.10.2021	Fuel Trans Australia Pty Ltd T/a Recharge Petroleum	Stock - Bulk Diesel to Tanks	34,613.76
EFT87042	15.10.2021	Re:Member Software Pty Ltd	HR - Advertisement - Operations & Civil Design Coordinator	242.00
EFT87043	15.10.2021	RandM Engraving & Cutting (Naerae Enterprises Pty Ltd t/as)	Ian Blair Walgu Pk - Stainless Steel Black Fibre Engraved Plaque	186.51
EFT87044	15.10.2021	Kmart Karratha	Food / Supplies for Programs and Kiosk Restocks	245.30
EFT87045	15.10.2021	Sodexo	Staff Housing - Monthly Rent 14/10/2021 - 13/11/2021	1,516.67
EFT87046	15.10.2021	Securepay Pty Ltd	REAP - Gateway Processing Fees For Internet Payments - September 2021	175.45
EFT87047	15.10.2021	Sony Pictures Releasing	REAP - Movie Screening Fees	275.00
EFT87048	15.10.2021	Scope Business Imaging	Photocopy / Printer Charges - Various Locations	771.69

Chq/EFT	Date	Name	Description	Amount
EFT87049	15.10.2021	Site Environmental And Remediation Services (WA) Pty Ltd (SERS)	Kevin Richards - Environmental Services And Analysis Of Soil Samples	10,917.50
EFT87050	15.10.2021	Statewide Cleaning Supplies Pty Ltd	Stock - Anti-bacterial Wipes Carton/4 rolls	1,181.40
EFT87051	15.10.2021	Soundbay Pty Ltd t/as Store DJ Mannys Music Store	WRF - Heavy duty smoke fluid	383.00
EFT87052	15.10.2021	T-Quip	Plant Repairs / Parts - Various	240.05
EFT87053	15.10.2021	State Library of WA (Office of Shared Services)	Kta Public Library - 317 packs	2,145.00
EFT87054	15.10.2021	The Walt Disney Company Pty Ltd	REAP - Movie Screening Fees	1,900.98
EFT87055	15.10.2021	Scarboro Painting Services (The Trustee For Scarboro Painting Services)	Anti-graffiti Coatings - Various Sites	2,288.00
EFT87056	15.10.2021	Norwest Sand & Gravel Pty Ltd	Hancock Way - Earthworks Claim #3	580,463.95
EFT87057	15.10.2021	Intent Building Contracting Pty Ltd	Maintenance Works - Various City Assets, Sept/Oct 2021	72,956.60
EFT87058	15.10.2021	Blue Hat Cleaning Services T/as Damel Cleaning Services	Cleaning Services - Various City Assets	148,465.95
EFT87059	15.10.2021	Turf Guru Landscapes Pty Ltd	City P&G - Top Dressing, Vertimowing, Plantings, Irrigation Install/Repairs, Mowing Works	126,439.20
EFT87060	15.10.2021	Turf Whisperer (Turf Life Pty Ltd t/as)	City P&G - Top Dressing, Vertimowing, Plantings, Irrigation Install/Repairs, Mowing Works	101,652.87
EFT87061	15.10.2021	Poinciana Nursery	City P&G - Top Dressing, Vertimowing, Plantings, Irrigation Install/Repairs, Mowing Works	52,933.67
EFT87062	15.10.2021	BSA Advanced Property Solutions (WA) Pty Ltd	Monthly Chiller/Air-conditioning Maintenance - Various Scheduled and Reactive Works	27,706.14
EFT87063	15.10.2021	Dampier Plumbing & Gas (tff DPG Trust)	Plumbing Works - Various City Assets, Sept/Oct 2021	31,422.85
EFT87064	15.10.2021	Ausolar Pty Ltd	Electrical Works - Various City Assets, Sept/Oct 2021	63,717.31
EFT87065	15.10.2021	City Of Karratha	Payroll deductions	1,846.43
EFT87066	15.10.2021	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT87067	15.10.2021	L Gan - (Mortgage Account)	Home Ownership Allowance	950.00
EFT87068	15.10.2021	C Gorman (Mortgage Account)	Home Ownership Allowance	400.00
EFT87069	15.10.2021	S Kot (Mortgage Account)	Home Ownership Allowance	870.00
EFT87070	15.10.2021	C King (Mortgage Account)	Home Ownership Allowance	160.00
EFT87071	15.10.2021	Maxxia Pty Ltd	Payroll deductions	63,494.14
EFT87072	15.10.2021	N Milligan - (Mortgage Account)	Home Ownership Allowance	479.64
EFT87073	15.10.2021	J Patel (Mortgage Account)	Home Ownership Allowance	300.00
EFT87074	15.10.2021	E Saral (Mortgage Account)	Home Ownership Allowance	400.00
EFT87075	15.10.2021	A Virkar (Mortgage Account)	Home Ownership Allowance	300.00
EFT87076	20.10.2021	Australian Taxation Office	Payroll deductions	302,268.01
EFT87077	20.10.2021	Child Support Agency	Payroll deductions	516.65

Chq/EFT	Date	Name	Description	Amount
EFT87078	20.10.2021	Jackenzie Holdings Pty Ltd T/as Pilbara Contracting	Staff Housing - Pool Maintenance Works (Various)	1,051.40
EFT87079	21.10.2021	Australian Taxation Office	BAS - September 2021	243,687.00
EFT87080	22.10.2021	Australia Post	Postage Charges - Sept 2021	3,913.35
EFT87081	22.10.2021	Aerodrome Management Services Pty Ltd (AMS)	Kta Airport - Lenses Clear For Light Units	1,275.45
EFT87082	22.10.2021	Winc Australia Pty Limited	Stationery Items - Various Departments	904.35
EFT87083	22.10.2021	Dell Australia Pty Limited	ERP Dev - OptiPlex 3080 Micro XCTO	9,820.80
EFT87084	22.10.2021	Forpark Australia Pty Ltd	Stock - Playground S Hook 8mm	58.30
EFT87085	22.10.2021	Hathaways Lubricants	Oils/Lubricants - Various	7,605.87
EFT87086	22.10.2021	WALGA	HR - Subs to WALGA Salary and Workforce Survey 2021	1,859.00
EFT87087	22.10.2021	Ngarliyarndu Bindirri Aboriginal Corp.	Staff Housing - September 2021 Yard Maintenance	1,219.98
EFT87088	22.10.2021	Poolmart Karratha	Staff Housing - Pool Maintenance Works (Various)	4,262.00
EFT87089	22.10.2021	Parry's Merchants	Kiosk Restocking - Various	1,660.05
EFT87090	22.10.2021	Ray White Real Estate Karratha	ERP Project - Unit 4 / 28-32 DeGrey Place - Lease Fees	1,295.76
EFT87091	22.10.2021	St John Ambulance - Karratha	Plant - Motoring First Aid For P1127	34.98
EFT87092	22.10.2021	Sealanes (1985) Pty Ltd	Kiosk Restocking - Various	895.99
EFT87093	22.10.2021	Stihl Shop Redcliffe	Stock - Picco Full Chisel	183.00
EFT87094	22.10.2021	Te Wai Manufacturing	HR - Embroidery of Ranger Shirts	124.50
EFT87095	22.10.2021	Royal Life Saving Society WA Inc	Call Centre Services - September 2021	1,024.43
EFT87096	22.10.2021	The Australian Local Government Job Directory	HR - Job Advertisement - Operations & Civil Design Coordinator	247.50
EFT87097	22.10.2021	TNT Express	Freight Charges - Various	16.46
EFT87098	22.10.2021	Atom Supply	Uniforms Stock - Various, Maintenance/Stock Items - Various	2,783.89
EFT87099	22.10.2021	J Blackwood & Son Pty Limited	Uniforms Stock - Various, Maintenance/Stock Items - Various	553.74
EFT87100	22.10.2021	Advam Pty Ltd	FY 2021/22 - Support Fee Oct 2021 / Transaction Fee Sept 2021	354.11
EFT87101	22.10.2021	Eurofins ARL Pty Ltd	7 Mile - Quarterly Ground Water Monitoring	2,541.00
EFT87102	22.10.2021	APP Corporation Pty Ltd	Manage Preparation of Project Definition Plan Risks May - Aug 2021	9,075.00
EFT87103	22.10.2021	A.C.T. Industrial Pty Ltd	7 Mile Wst Facility - 15m3 Hooklift Bin	38,137.00
EFT87104	22.10.2021	ATI Parts Australia	Plant Repairs / Parts - Various	396.40
EFT87105	22.10.2021	AFGR1 Equipment Australia Pty Ltd	Plant Repairs / Parts - Various	8,465.94
EFT87106	22.10.2021	Yarn Coffee Group (All Pilbara Supplies Pty Ltd t/as)	TYBO Grant 2020 DE-01- Balance payment 50%	2,500.00
EFT87107	22.10.2021	BOC Limited	Cylinder Refills / Rental & Service Fees	358.63
EFT87108	22.10.2021	BB Landscaping WA Pty Ltd	Staff Housing - Garden maint / upgrade works	4,845.50
EFT87109	22.10.2021	Chadson Engineering Pty Ltd	Stock - Palintest Chlorine Free Photograde Water Test Tablets AP252	264.00
EFT87110	22.10.2021	Cummins South Pacific Pty Ltd	Plant Repairs / Parts - Various	818.53
EFT87111	22.10.2021	Campbell Clan Superannuation Fund	Records Storage - Self Storage Unit Lease 18/10/21 - 17/11/21	750.00
EFT87112	22.10.2021	Clayton Utz	Legal services - Dispute matters	4,008.95

Chq/EFT	Date	Name	Description	Amount
EFT87113	22.10.2021	Cheeditha Energy Pty Ltd	BS - TYBO Grant 2021, 50% Upfront Payment	2,200.00
EFT87114	22.10.2021	Daysafe Training & Assessing	HR - WHS Load Restraint Training	425.00
EFT87115	22.10.2021	Daimler Trucks Perth	Plant Repairs / Parts - Various	62.52
EFT87116	22.10.2021	Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd	Animal Control - Various Services	36.70
EFT87117	22.10.2021	Double R Equipment Repairs	Plant Repairs / Parts - Various	179.30
EFT87118	22.10.2021	Empowering People In Communities (EPIC) Inc	Grant Scheme - May 2021- Fruit Veg and Herb Garden	761.20
EFT87119	22.10.2021	Environex International Pty Ltd	Kta Airport - Sodium Hypochlorite Stock	651.20
EFT87120	22.10.2021	Farinosi & Sons Pty Ltd	Stores - Supagas Kta Gas 8.5kg Refill, Cutting discs and Multigrips	220.67
EFT87121	22.10.2021	Chubb Fire & Security Pty Ltd	Kta Airport - Maintenance Fire Protection Systems - Fire Indicator Panel EWIS - September 2021	2,772.00
EFT87122	22.10.2021	Feel Creative Pty Ltd	Website Maintenance Retainer	6,336.00
EFT87123	22.10.2021	Globe Australia Pty Ltd	Stock - Termidor (1 ltr)	819.85
EFT87124	22.10.2021	StrataGreen (Strata Corporation Pty Ltd)	Stock - Seasol Fertiliser 20L	398.21
EFT87125	22.10.2021	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight Charges - Various	986.75
EFT87126	22.10.2021	X5 Academy (Gravity ETC Pty Ltd t/as)	KLP School Holiday Program - Parkour 5/10/2021	3,408.90
EFT87127	22.10.2021	Skipper Transport Parts (Heatley Sales Pty Ltd t/as)	Plant Repairs / Parts - Various	2,140.10
EFT87128	22.10.2021	Highlux Pty Ltd	Footpaths - Solabollard Gen 2, Symmetric Led Arrangement	10,837.90
EFT87129	22.10.2021	Home Hardware Karratha (Sahajan and Civil Pty Ltd T/as)	General Hardware Supplies - For Various Maintenance Works to City Assets	141.87
EFT87130	22.10.2021	Karratha Signs	Plant - Vinyl Cut 'City of Karratha' Logo To P1121 Toyota Corolla KR7663	306.90
EFT87131	22.10.2021	James Bennett Pty Limited	New Library Resources	36.39
EFT87132	22.10.2021	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Repairs / Parts - Various	638.00
EFT87133	22.10.2021	Keyspot Services	Nickel Plated Split Rings 25mm, Name Badges & Key Cutting	720.00
EFT87134	22.10.2021	Karratha Fluid Power	Plant Repairs / Parts - Various	84.51
EFT87135	22.10.2021	Kwik Kopy Printing Centre	Printing Charges - Pool Inspection Books	708.30
EFT87136	22.10.2021	Sonic Healthplus Pty Ltd	Medical Consults / Vaccinations	442.20
EFT87137	22.10.2021	Karratha Panel & Paint (Tunstead Family Trust T/a)	Plant Repairs / Parts - Various	300.00
EFT87138	22.10.2021	Karratha Central Apartments (Mansted Holdings Pty Ltd)	HR - Accommodation - BWTM&TC Facilitator	567.00
EFT87139	22.10.2021	Intent Building Contracting Pty Ltd	Maintenance Works - Various City Assets, Sept/Oct 2021	60,153.41
EFT87140	22.10.2021	GBSC Yurra Pty Ltd	City Housing - Construction of 9 Houses Progress Claim #5	163,147.12
EFT87141	22.10.2021	Dampier Plumbing & Gas (tff DPG Trust)	Plumbing Works - Various City Assets, Sept/Oct 2021	6,694.51

Chq/EFT	Date	Name	Description	Amount
EFT87142	22.10.2021	BSA Advanced Property Solutions (WA) Pty Ltd	Monthly Chiller/Air-conditioning Maintenance - Various Scheduled and Reactive Works	17,379.15
EFT87143	22.10.2021	MM Electrical Merchandising	Test Tag All States Except NSW Jul to Dec White	455.40
EFT87144	22.10.2021	Isentia Pty Limited	Monthly media monitoring services - August 2021	2,035.00
EFT87145	22.10.2021	Emerge Environmental Services Pty Ltd t/as Emurge Associates	Remedial Works - Bushfire Hazard Assessments	263.99
EFT87146	22.10.2021	Modus Compliance Pty Ltd	Contract Building Surveying Services	1,540.00
EFT87147	22.10.2021	NBS Signmakers	Signs & Posts - Aluminium Str Blades	989.23
EFT87148	22.10.2021	NW Communications & IT Specialists	Depot - Install New CCTV Camera	2,323.00
EFT87149	22.10.2021	Ixom Operations Pty Ltd (Orica)	Cylinder Refills / Rental & Service Fees	909.63
EFT87150	22.10.2021	OTR Tyres (TKPH Pty Ltd)	Plant Repairs / Parts - Various	2,344.17
EFT87151	22.10.2021	Pilbara Motor Group - PMG	Plant Repairs / Parts - Various	166.23
EFT87152	22.10.2021	North Regional Tafe	TAFE Fees - Certificate III In Horticulture	10,645.10
EFT87153	22.10.2021	Pilbara Copy Service	Photocopy / Printer Charges - Various Locations	1,305.59
EFT87154	22.10.2021	Perth Symphony Orchestra Limited	Second Instalment - Perth Symphony Orchestra Mini Mozart Performance Fee	6,600.00
EFT87155	22.10.2021	Prompt Contracting And Fencing Pty Ltd	Dampier Skate Park Children's Playground - Install Fence Panel	715.00
EFT87156	22.10.2021	Pilbara Bakehouse	Arts Dev - Afternoon Tea/sundowner 03/09/21	310.00
EFT87157	22.10.2021	Playful Families (t/f Playful Family Trust t/as)	BS - TYBO Grant 2020 Payment Acquittal	2,500.00
EFT87158	22.10.2021	Repco Auto Parts (GPC Asia Pacific)	Plant Repairs / Parts - Various	222.75
EFT87159	22.10.2021	Rialto Distribution Pty Ltd	REAP - Movie Screening Fees	840.00
EFT87160	22.10.2021	Auto One Karratha (WC Auto Pty Ltd)	Plant Repairs / Parts - Various	1,279.30
EFT87161	22.10.2021	Richose Pty Ltd	Plant Repairs / Parts - Various	796.67
EFT87162	22.10.2021	Road Rail & Mine Products Pty Ltd	Yellow x38 / Blue x2 LLDPE Wheel Stops Fixing Kits to Bitumen x 40	2,799.50
EFT87163	22.10.2021	Regal Cream Products Pty Ltd	REAP - Kiosk Restock	608.69
EFT87164	22.10.2021	Kmart Karratha	Food / Supplies for Programs and Kiosk Restocks	221.80
EFT87165	22.10.2021	Sigma Chemicals	KLP - Super Tensioner	1,470.46
EFT87166	22.10.2021	Seatadviser Pty Ltd	REAP - Ticketing Fees - September 2021	713.35
EFT87167	22.10.2021	Southern Cross Austereo Pty Ltd	Radio Advertising - Various	6,331.05
EFT87168	22.10.2021	T-Quip	Plant Repairs / Parts - Various	37.65
EFT87169	22.10.2021	Trasan Contracting Pty Ltd	KLP Gym Expansion - Retention Claim 50% at PC	31,447.44
EFT87170	22.10.2021	The Walt Disney Company Pty Ltd	REAP - Movie Screening Fees	49.87
EFT87171	22.10.2021	Illion Tenderlink (Illion Australia Pty Ltd t/as)	Tenderlink Advertisement	184.80
EFT87172	22.10.2021	Talis Consultants Pty Ltd T/a Talis Unit Trust	Tech Serv - Additional Potholing And Ground Penetrating Radar	12,131.63
EFT87173	22.10.2021	Transcore Pty Ltd	D&I - Traffic Assessment Fee Lots 8 9 & 10 Bulky Goods Madigan Road	12,100.00
EFT87174	22.10.2021	Tyrepower Karratha ( Jollys Autocentre Pty Ltd )	Plant Repairs / Parts - Various	677.00

Chq/EFT	Date	Name	Description	Amount
EFT87175	22.10.2021	Teak Industrial Supplies (TTF The Spyvee Family Trust t/as)	Stock - Ecozyme B+ 5ltr	188.87
EFT87176	22.10.2021	Universal Pictures International Australasia Pty Ltd	REAP - Movie Screening Fees	469.80
EFT87177	22.10.2021	Karratha Timber & Building Supplies	General Hardware Supplies - For Various Maintenance Works to City Assets	173.05
EFT87178	22.10.2021	Roadshow Films Pty Ltd	REAP - Movie Screening Fees	385.00
EFT87179	22.10.2021	Westrac Equipment Pty Ltd	Plant Repairs / Parts - Various	2,524.32
EFT87180	22.10.2021	Woolworths Group Limited	Food / Supplies for Programs and Kiosk Restocks	3,282.52
EFT87181	22.10.2021	Wurth Australia Pty Ltd	Workshop Consumables As Per Listing Supplied	1,824.61
EFT87182	22.10.2021	West Australian Newspapers Limited	Advertising Fees - Various	608.00
EFT87183	22.10.2021	West Australian Ballet	Arts Dev - WA Ballet Partnership 2021 Year one Payment 1	11,000.00
EFT87184	22.10.2021	Water2Water (atf Kandiah Family Trust)	Water Service Fee	66.00
EFT87185	22.10.2021	Whiteboards And Pinboards (FDB Commercial t/as)	Cancelled Payment	0.00
EFT87186	22.10.2021	Blue Hat Cleaning Services T/as Damel Cleaning Services	Cleaning Services - Various City Assets	402.40
EFT87187	22.10.2021	Karratha International Hotel (Ringthane Pty Ltd t/as)	REAP - Bar Restock	8,074.00
EFT87188	22.10.2021	Norwest Sand & Gravel Pty Ltd	PG - Blended Top Soil	1,320.00
EFT87189	22.10.2021	Rol-wa Pty Ltd T/a Allpest Wa	Pest Control Works - Various City Assets	1,203.13
EFT87190	22.10.2021	North West Tree Services	PG - Supply 15M3 of Mulch	1,434.40
EFT87191	22.10.2021	Reece Pty Ltd	Retic / Plumbing Fixtures & Fittings - Various	7,075.14
EFT87192	22.10.2021	Shelf Cleaning Services	Cleaning Services - Various City Assets	9,066.31
EFT87193	22.10.2021	Karratha Earthmoving & Sand Supplies (Project Management Pty Ltd t/as)	Bayly Avenue Construction Works - PC#12	107,130.14
EFT87194	22.10.2021	Handy Hands Pty Ltd	PG - Kta Open Areas - Spraying of Weeds (Open Terrain)	249,352.10
EFT87195	22.10.2021	Ausolar Pty Ltd	Electrical Works - Various City Assets, Sept/Oct 2021	31,932.65
EFT87196	22.10.2021	V Alsaker	Kta Airport - Lost Ticket Refund	99.00
EFT87197	22.10.2021	A Beattie & D Bower	IPC - Refund Over Charge	27.50
EFT87198	22.10.2021	S Burgess	Kta Airport - Lost Ticket Refund	115.00
EFT87199	22.10.2021	J Bishop	SSS - Reimb CCTV - J Bishop	367.00
EFT87200	22.10.2021	A Brouwer	Cleaverville - No Charge Off Season	60.00
EFT87201	22.10.2021	A Fritis	WRP - Wickham Pool Opening Day DJ - 2 Hours	250.00
EFT87202	22.10.2021	K Fitzpatrick	KLP - Refund Of Incorrect Membership Sold	78.84
EFT87203	22.10.2021	I and K Glover	Security Subsidy Scheme Reimb	500.00
EFT87204	22.10.2021	K Junaid	Cancelled Swim Lessons - Term 4	150.00
EFT87205	22.10.2021	S Kandiah	Security Subsidy Scheme Reimb	422.50
EFT87206	22.10.2021	W Loughnan	Security Subsidy Scheme Reimb	348.50
EFT87207	22.10.2021	N Love	Cancelled Holiday Program	60.00
EFT87208	22.10.2021	A & R McKay	40 Mile Caretaker - Reimb as per agreement	404.62
EFT87209	22.10.2021	K Nunn	Reimb Car Mileage Claims	726.27

Chq/EFT	Date	Name	Description	Amount
EFT87210	22.10.2021	Northern Spirit Basketball Club	Comm Small Grant - Sept 2021 - Webpage Design	1,000.00
EFT87211	22.10.2021	S Richmond	Kta Airport - Lost Ticket Refund	165.00
EFT87212	22.10.2021	K Shea	KTVC - Wrong Tour Date Booked	150.00
EFT87213	22.10.2021	W Augustin & M Bussell	Fuel Reimb As Per Caretakers Agreement	206.08
EFT87214	22.10.2021	P Winton	Free 3 Day Long Term Airport Parking	50.00
EFT87215	22.10.2021	P & M Wojcik	KLP - Refund Swimming Lessons	150.00
EFT87216	22.10.2021	Archipelago Adventures Pty Ltd	KTVC Tours - Aug 2021	6,775.00
EFT87217	22.10.2021	Murchison Boat Hire (Barker Transport Engineering Pty Ltd t/as)	KTVC Tours - Sept 2021	400.00
EFT87218	22.10.2021	Kertu Ehala t/as Satu Creations	KTVC Sales - Sept 2021	8.50
EFT87219	22.10.2021	The Golden Lampstand Pty Ltd T/as Grateful Remnants	KTVC Sales - Sept 2021	124.95
EFT87220	22.10.2021	Helen Gloggnier t/as Beachside Glass	KTVC Sales - Sept 2021	259.25
EFT87221	22.10.2021	Helicopter Film Services Pty Ltd T/A Heli Spirit	KTVC Tours - Sept 2021	12,655.00
EFT87222	22.10.2021	Integrity Coach Lines (Aust) Pty Ltd	KTVC Bookings - Sept 2021	577.32
EFT87223	22.10.2021	Journey Beyond Adventures Pty Ltd	KTVC Tours - Sept 2021	1,451.00
EFT87224	22.10.2021	Murujuga Aboriginal Corporation	KTVC Tours - September 2021	2,827.40
EFT87225	22.10.2021	Melon Heart	KTVC Sales - Aug 2021	22.10
EFT87226	22.10.2021	Pilbara Dive And Tours (Natalie Callanan t/as )	KTVC Tours - 06/10/21	195.00
EFT87227	22.10.2021	Quilts By Robyn	KTVC Sales - Sept 2021	275.00
EFT87228	22.10.2021	Cleanaway Pty Ltd	Waste Collection Services - Sept/Oct 2021	178,536.90
EFT87229	22.10.2021	Telstra Corporation Ltd	Telephone Usage Charges - Various	229.91
EFT87230	22.10.2021	Horizon Power	Electricity Usage Charges - Various	62,558.94
EFT87231	22.10.2021	Horizon Power	Electricity Usage Charges - Various	76,742.66
EFT87232	22.10.2021	Water Corporation	Water Usage Charges - Various	29,952.89
EFT87233	22.10.2021	Water Corporation	Water Usage Charges - Various	15,522.33
EFT87234	22.10.2021	Foxtel For Business	KLP - Business Premium Charges - Oct 2021	365.00
EFT87235	22.10.2021	Neverfail Springwater Ltd - Karratha Visitors Centre	15l Spring Refill Water Bottles	90.65
EFT87236	22.10.2021	Neverfail Springwater Ltd - WWTP	15l Spring Refill Water Bottles	25.25
EFT87237	22.10.2021	Water Corporation	Water Usage Charges - Various	9,701.48
EFT87238	22.10.2021	LGIS (Walgla)	LGIS Insurances 30/06/2021 to 30/06/2022 - Instalment #2	1,211,293.35
78701	01.10.2021	Dept Of Planning & Infrastructure - Plates	Purchase 1 x CofK Number Plates	200.00
78702	01.10.2021	Department Of Transport	Cancelled Payment	0.00
78703	12.10.2021	City Of Karratha	Float - WRP Top Up	100.00
78704	22.10.2021	Dept Of Planning & Infrastructure - Plates	Purchase 1 x CofK Number Plates	200.00
78705	26.10.2021	J Adams	Walkington Award 2021	5,000.00
DD41794.2	13.10.2021	Wealth Personal Superannuation & Pension Fund (SPARKS)	Payroll deductions	200.00
DD41803.1	13.10.2021	Bond Administrator	Staff Housing - Security Bond	2,820.00



Chq/EFT	Date	Name	Description	Amount
DD41825.1	13.10.2021	Aware Super ( Formerly WA Super & First State Super )	Payroll deductions	88,068.07
DD41825.10	13.10.2021	Local Government Superannuation- SYDNEY	Superannuation contributions	700.84
DD41825.11	13.10.2021	QSUPER	Superannuation contributions	731.17
DD41825.12	13.10.2021	Richka Superannuation Fund	Payroll deductions	646.48
DD41825.13	13.10.2021	AMIST SUPER ( Australian Meat Industry Superannuation Trust )	Superannuation contributions	601.41
DD41825.14	13.10.2021	Prime Super	Superannuation contributions	135.60
DD41825.15	13.10.2021	MLC Wrap Super	Superannuation contributions	963.46
DD41825.16	13.10.2021	Commonwealth SuperSelect	Superannuation contributions	495.77
DD41825.17	13.10.2021	Care Super	Superannuation contributions	1,027.01
DD41825.18	13.10.2021	EQUIPSUPER	Payroll deductions	863.63
DD41825.19	13.10.2021	Public Sector Superannuation Fund	Superannuation contributions	166.23
DD41825.2	13.10.2021	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	668.70
DD41825.20	13.10.2021	Cbus	Payroll deductions	2,354.19
DD41825.21	13.10.2021	BT Super For Life	Superannuation contributions	1,567.31
DD41825.22	13.10.2021	ANZ Smart Choice Super	Superannuation contributions	1,086.63
DD41825.23	13.10.2021	Superwrap Personal Super Plan	Superannuation contributions	1,036.46
DD41825.24	13.10.2021	BT Panorama Superannuation	Payroll deductions	906.53
DD41825.25	13.10.2021	ING Direct Superannuation Fund	Superannuation contributions	1,066.91
DD41825.26	13.10.2021	Unisuper	Superannuation contributions	581.64
DD41825.27	13.10.2021	Gold Diggers SMSF	Payroll deductions	906.66
DD41825.28	13.10.2021	AMP Super Directions Fund	Superannuation contributions	1,023.30
DD41825.29	13.10.2021	Media Superannuation	Superannuation contributions	532.24
DD41825.3	13.10.2021	AMP Flexible Lifetime Superannuation Fund	Superannuation contributions	2,084.98
DD41825.30	13.10.2021	MLC Super Fund	Superannuation contributions	1,031.90
DD41825.31	13.10.2021	Telstra Super Pty Ltd	Superannuation contributions	556.41
DD41825.32	13.10.2021	REI Superannuation	Superannuation contributions	470.81
DD41825.33	13.10.2021	Australian Ethical Retail Superannuation Fund	Payroll deductions	739.91
DD41825.34	13.10.2021	Netwealth Superannuation	Payroll deductions	2,279.32
DD41825.35	13.10.2021	Twusuper	Superannuation contributions	70.59
DD41825.36	13.10.2021	Vision Super	Superannuation contributions	600.09
DD41825.37	13.10.2021	Asgard Superannuation	Superannuation contributions	435.17
DD41825.38	13.10.2021	RATAJCZAK SUPERANNUTION FUND	Superannuation contributions	438.77
DD41825.39	13.10.2021	AMP Superleader	Superannuation contributions	149.47
DD41825.4	13.10.2021	J & S Pryor Super Fund	Superannuation contributions	201.70
DD41825.40	13.10.2021	Statewide Superannuation Trust	Superannuation contributions	780.50
DD41825.41	13.10.2021	Sunsuper Pty Ltd	Payroll deductions	4,950.02
DD41825.42	13.10.2021	HUB24 Super Fund	Superannuation contributions	1,416.24
DD41825.43	13.10.2021	Australian Super	Superannuation contributions	15,915.07
DD41825.44	13.10.2021	Hesta Superannuation	Superannuation contributions	5,657.41

Chq/EFT	Date	Name	Description	Amount
DD41825.45	13.10.2021	Macquarie Wrap Super Manager	Superannuation contributions	1,539.22
DD41825.5	13.10.2021	Colonial First State Firstchoice Super	Superannuation contributions	1,549.73
DD41825.6	13.10.2021	Rest Superannuation	Payroll deductions	6,238.74
DD41825.7	13.10.2021	CBA Superannuation Savings Account	Payroll deductions	1,070.30
DD41825.8	13.10.2021	100F Lifetrack Personal Superannuation	Superannuation contributions	998.05
DD41825.9	13.10.2021	HostPlus Superannuation	Payroll deductions	9,596.74
DD41882.1	13.10.2021	Aware Super ( Formerly WA Super & First State Super )	Superannuation contributions	107.06
DD41884.1	13.10.2021	Aware Super ( Formerly WA Super & First State Super )	Superannuation contributions	52.39
DD41888.1	06.10.2021	Fines Enforcement Registry (Dept Of Attorney General)	Fines Enforcement Lodgement - Sept 2021 (57 Fines)	4,531.50

**7,508,088.46****Payroll**

07.10.2021	City of Karratha	Termination - Final Wages Payment	2,979.26
07.10.2021	City of Karratha	Termination - Final Wages Payment	2,769.56
07.10.2021	City of Karratha	Termination - Final Wages Payment	5,460.14
12.10.2021	City of Karratha	Termination - Final Wages Payment	31,799.35
15.10.2021	City of Karratha	Payroll F/N Ending: 13.10.2021	817,656.19
22.10.2021	City of Karratha	Termination - Final Wages Payment	13,500.83
22.10.2021	City of Karratha	Termination - Final Wages Payment	1,290.92
28.10.2021	City of Karratha	Payroll F/N Ending: 27.10.2021	830,617.63

**1,706,073.88****Credit Cards**

DD41947.1	30/08/2021	Soundtrack Your Brand	Music Streaming REAP Foyer FX Fee	37.06
DD41947.1	7/09/2021	Republic of Coffee	Meal Allowance for MGR Airport while attending meeting in Perth	15.00
DD41947.1	8/09/2021	Uber	Fare for MGR Airport while attending meeting in Perth (Airport to Hotel)	11.70
DD41947.1	8/09/2021	Uber	Fare for MGR Airport while attending meeting in Perth (Hotel to Airport)	7.70
DD41947.1	9/09/2021	Uber	Fare for MGR Airport while attending meeting in Perth (Hotel to Airport)	7.70
DD41947.1	9/09/2021	Punjab Sweets & Curry house	Meal Allowance for MGR Airport while attending meeting in Perth	42.00
DD41947.1	13/09/2021	Delware North Retail Services,	Meal Allowance for MGR Airport while attending meeting in Perth	23.00
DD41947.1	10/09/2021	Maracoonda Hotel	Accomm MGR Airport while attending meeting in Perth	21.00
DD41947.1	8/09/2021	Uber	Fare for MGR Airport while attending meeting in Perth (Hotel to Restaurant)	12.70
DD41947.1	9/09/2021	Uber	Fare for MGR Airport while attending meeting in Perth (Airport to Hotel)	11.70
DD41947.1	7/09/2021	DLGSC	Liquor licence extension for library verandah and undercroft	114.50
DD41947.1	9/09/2021	Scorptec	Replacement parts for Karratha Library Digi-tables	228.00
DD41947.1	9/09/2021	Scorptec	Replacement parts for Wickham Library Digi-tables	228.00

Chq/EFT	Date	Name	Description	Amount
DD41947.1	10/09/2021	Jura Australia Espresso Pty Ltd	Coffee machine filters and descaling tablets for REAP	104.50
DD41947.1	10/09/2021	Soundtrack Your Brand	Music streaming REAP main zone	18.54
DD41947.1	15/09/2021	DJ City	Focusite Pcle Dante Card - audio plug in for live music REAP	1,999.00
DD41947.1	11/09/2021	Soundtrack Your Brand	Music streaming REAM sub zone	37.06
DD41947.1	28/09/2021	Westpac	Annual Card Fee (new card)	48.75
DD41947.1	15/09/2021	Landgate	Cert of Title 503 Fraser Street, Roebourne 6718	27.20
DD41947.1	4/08/2021	One Music Australia	REAP Cinema Tariff 1/4-30/6/21	247.02
DD41947.1	25/08/2021	Mood Media	Music Program Rental Service - Jun to Aug 2021	198.00
DD41947.1	13/08/2021	Mind Body	Fitness subscription WRP 13/7-12/9/21	375.00
DD41947.1	22/09/2021	Fiorita Dell	Council Dinner/Function 22/09/21	1,128.70
DD41947.1	2/09/2021	Landgate	Crown Land Lease Lot 503 at the Roebourne High School site	27.20
DD41947.1	2/09/2021	Karratha Newsagency	Farewell card for Staff Member	8.99
DD41947.1	8/09/2021	BushLolly	Catering for DAMA Stakeholder meeting	87.00
DD41947.1	13/09/2021	AUS Security	Cash bag for KTVC	39.00
DD41947.1	30/08/2021	Qantas	Flights for Ranger to attend Conference	543.48
DD41947.1	16/09/2021	Landgate	Title Search Fee	27.20
DD41947.1	27/09/2021	Exmouth Fuel Supplies	Fuel (unable to use Fleet Card)	116.82
DD41947.1	31/08/2021	Hotels.com	Credit for cancelled accommodation Mgr Airport, Sydney AAA Conference	-533.00
DD41947.1	10/09/2021	Red Dot	Stationery	6.00
DD41947.1	24/09/2021	Booking.com	Accommodation Geraldton Landfill tour, Waste Staff	253.72
DD41947.1	24/09/2021	Booking.com	Accommodation Perth after Geraldton Landfill tour, Waste Staff	287.10
DD41947.1	24/09/2021	Red Earth Flowers	K. Gordon Birth gift	100.00
DD41947.1	24/09/2021	Qantas	Flights Geraldton landfill tour, Waste Staff	827.68
DD41947.1	22/09/2021	Trybooking LGIS	Registration LGIS WorkCare Forum 11/10/2021 (OSH Officer)	230.50
DD41947.1	31/08/2021	Nimble Software Systems	Rostering software monthly subscription Fee (REAP & Community Services)	481.51
DD41947.1	1/09/2021	Netregistry	Domain renewal - reap.net.au Exp 08/09/23	46.95
DD41947.1	1/09/2021	Netregistry	Domain renewal - reearthartsprecinct.com.au Exp 08/09/23	46.95
DD41947.1	5/09/2021	Netregistry	Domain renewal - karrathaairport.com.au Exp 05/09/22	15.95
DD41947.1	5/09/2021	Netregistry	Domain renewal - reaf.com.au Exp 05/09/22	15.95
DD41947.1	5/09/2021	Netregistry	Domain renewal - cossackartawards.com.au Exp 05/09/22	15.95
DD41947.1	5/09/2021	Netregistry	Domain renewal - moonrisecinema.com.au Exp 05/09/22	15.95
DD41947.1	5/09/2021	Netregistry	Domain renewal - karrathaquarter.com.au Exp 05/09/22	15.95
DD41947.1	9/09/2021	Netregistry	Domain renewal - pilbaraairport.com.au Exp 08/09/22	15.95
DD41947.1	9/09/2021	Netregistry	Domain renewal - pilbaraairportparking.com.au Exp 08/09/22	15.95
DD41947.1	9/09/2021	Netregistry	Domain renewal - reap.net.au Exp 08/09/22	15.95
DD41947.1	9/09/2021	Netregistry	Domain renewal - reap.com.au Exp 08/09/22	9.95
DD41947.1	9/09/2021	Netregistry	Domain renewal - reap.com Exp 08/09/22	9.95
DD41947.1	13/09/2021	SafetyCulture	Monthly software subscription - Audit App 13/8-13/9/2021	652.68
DD41947.1	13/09/2021	SafetyCulture	Monthly software subscription - Audit App 13/8-13/9/2021	355.35
DD41947.1	15/09/2021	Netregistry	Domain renewal - karrathaleisureplex.com.au Exp 07/09/22	15.95

Chq/EFT	Date	Name	Description	Amount
DD41947.1	15/09/2021	Netregistry	Domain renewal - reearthartsprecinct.com.au Exp 08/09/22	15.95
DD41947.1	15/09/2021	Netregistry	Domain renewal - karrathaairportparking.com.au Exp 08/09/22	15.95
DD41947.1	15/09/2021	Netregistry	Domain renewal - reearthartsprecinct.com Exp 08/09/22	15.95
DD41947.1	15/09/2021	Netregistry	Domain renewal - reearthartsfestival.com.au Exp 08/09/22	15.95
DD41947.1	16/09/2021	Netregistry	Domain renewal - reap.net Exp 08/09/22	9.95
DD41947.1	24/09/2021	Kounta	Monthly software subscription POS extended library software	420.00
DD41947.1	31/08/2021	REAP	Artland Digital Event 01/09/2021 - 3 Tickets (Mgr Comm Programs and Officers)	360.00
DD41947.1	16/08/2021	Horizon Power	Power bill for Mgr A&C 16/6-13/8/21	126.57
DD41947.1	16/08/2021	Water Corporation	Water bill for Mgr A&C 1/6-3/8/2	359.10
DD41947.1	4/08/2021	Horizon Power	Power bill -30 Curlew 10/6-03/08/21	740.24
DD41947.1	3/09/2021	PAC Australia	Non Member Registration (5 logins)	732.97
DD41947.1	12/08/2021	LG Professionals Aust	Membership for Dir Dev Services	531.00
DD41947.1	6/09/2021	Subway	Meal for Training Facilitator	17.20
DD41947.1	7/09/2021	Subway	Meal for Training Facilitator	17.20
DD41947.1	8/09/2021	Red Dot	RUOK Day Bags	8.00
DD41947.1	8/09/2021	Subway	Meal for Training Facilitator	17.20
DD41947.1	9/09/2021	Subway	Meal for Training Facilitator	17.20
DD41947.1	10/09/2021	Subway	Meal for Training Facilitators	31.80
DD41947.1	5/08/2021	Water Corporation	Water bill for Dir Community	280.59
DD41947.1	24/10/2021	JKAM Australia	Accommodation through booking.com for HD Mechanic Apprentice	2,770.00
DD41947.1	21/07/2021	Elgas	Gas bill for Mgr City Services 2x 4.5 kg LPG Cyl	94.60
DD41947.1	17/09/2021	Accommodation	Reimbursement	202.95
DD41947.1	24/10/2021	Crown Promenade	Accommodation 2 nights 21-22/9/2021 (CoOrd Comm)	402.78
DD41947.1	6/08/2021	Water Corporation	Water Bill for Mgr Marcom 1/6-3/8/21	156.40
DD41947.1	26/07/2021	Water Corporation	Water Bill Snr Rates Officer - Subject to Debtors Request	925.32
DD41947.1	30/06/2021	Planning Institute Australia	Membership for Dir Dev Services	638.00
DD41947.1	28/09/2021	Cash payment	Reimbursement	-202.95
DD41947.1	6/09/2021	Virgin Airlines	Credit card fee for flight for Mayor attending Local Government Week 20-21 September 2021	6.04
DD41947.1	6/09/2021	Virgin Airlines	Flight for Mayor attending Local Government Week 20-21 September 2021	594.00
DD41947.1	8/09/2021	Qantas	Flights for CEO attending DG meeting 30 September 2021	1,355.57
DD41947.1	9/09/2021	Confernce & education	Credit for Mayor registration for Developing Northern Australia Conference 2021	-42.50
DD41947.1	9/09/2021	Confernce & education	Credit for Mayor Gala Dinner for Developing Northern Australia Conference 2021	-150.00
DD41947.1	9/09/2021	Confernce & education	Credit for Cr Scott Gala Dinner and Registration for Developing Northern Australia Conference 2021	-561.40
DD41947.1	14/09/2021	Confernce & education	Credit for CEO Gala Dinner and Registration for Developing Northern Australia Conference 2021	-341.40
DD41947.1	15/09/2021	AST Management	Credit for CEO accommodation for Developing Northern Australia Conference 2021	-807.00
DD41947.1	15/09/2021	AST Management	Credit for Councillors accommodation for Developing Northern Australia Conference 2021	-2,690.00
DD41947.1	15/09/2021	Conference & Educationt	Credit for Councillor Gala Dinner and registration for Developing Northern Australia Conference 2021	-561.40

Chq/EFT	Date	Name	Description	Amount
DD41947.1	17/09/2021	WA News	Digital monthly subscription for CEO for The West newspaper	28.00
DD41947.1	20/09/2021	City of Karratha	Leaving Council Gift for Councillors	300.00
DD41947.1	23/09/2021	Conference & Educationt	Credit for Councillor Gala Dinner and registration for Developing Northern Australia Conference 2021	-561.40
DD41947.1	23/09/2021	Conference & Educationt	Credit for Councillor Gala Dinner and registration for Developing Northern Australia Conference 2021	-561.40
DD41947.1	27/09/2021	Red Earth Flowers	Wreath for Police Remembrance Day 29/09/2021	162.00
DD41947.1	28/08/2021	Caltex Star Karratha	Fuel for Mgr Marcom	90.78
DD41947.1	31/08/2021	Facebook Ireland Ltd	Ads Payment - FB advertising Walkington Award - Youth includes FX Fee	102.95
DD41947.1	9/09/2021	Microsoft-Billing Computer Software	Hosting fee for online photo library (OneDrive)	2.00
DD41947.1	10/09/2021	Optimal Workshop Ltd	Website menu testing software	279.03
DD41947.1	11/09/2021	Facebook Ireland Ltd	Ads Payment - FB advertising - KLP includes FX Fee	51.50
DD41947.1	15/09/2021	Thalanyji Service Station Onslow	Fuel for Mgr Marcom	52.69
DD41947.1	12/09/2021	Better Choice Fortescue	Fuel for Mgr Marcom	72.36
DD41947.1	20/09/2021	Campaign Monitor	Email distribution upgraded Plan	154.42
DD41947.1	23/09/2021	ISSUU	Monthly Subscription Exp 23/10/21	31.37
DD41947.1	1/09/2021	City of Perth	Parking for CEO while attending meetings in Perth 1-2 September 2021	8.48
DD41947.1	2/09/2021	CPP Concert Hall	Parking for CEO while attending meetings in Perth 1-2 September 2021	4.04
DD41947.1	2/09/2021	Wilson parking	Parking for CEO while attending meetings in Perth 1-2 September 2021	14.00
DD41947.1	2/09/2021	Karratha Airport	Parking for CEO while attending meetings in Perth 1-2 September 2021	34.00
DD41947.1	3/09/2021	SSP Australia Airport	meal allowance for CEO while attending meetings in Perth 1-2 September 2021	27.75
DD41947.1	3/09/2021	DOMA WA	meal allowance for CEO while attending meetings in Perth 1-2 September 2021	26.40
DD41947.1	3/09/2021	Rain Square	Parking for CEO while attending meetings in Perth 1-2 September 2021	24.30
DD41947.1	6/09/2021	BP Express Ascot	Petrol for hire car for CEO while attending meetings in Perth 1-2 September 2021	21.60
DD41947.1	15/09/2021	Conference and Education	Reimbursement for Councillor registration for DNA Conference 2021 Darwin after snap lockdown was called and conference came online instead of inperson	-561.40
DD41947.1	20/09/2021	Caltex Coral Bay	Petrol for CEO Corporate car	100.00

**14,137.71**

**Total Payments: 9,228,300.05**



**10.3 2021/2022 KEY PERFORMANCE MEASURES FOR Q1**

<b>File No:</b>	<b>CM.89</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Manager Governance &amp; Organisational Strategy</b>
<b>Date of Report:</b>	<b>26 October 2021</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Nil</b>





**PURPOSE**

To provide Council with an update on performance against the Operational Plan 2021-22 for Quarter 1 (July 2021 – 30 September 2021).

**BACKGROUND**


There are four strategic themes in the Strategic Community Plan 2020-2031, which are delivered through 153 Programs and Services outlined in the Corporate Business Plan. These are in turn delivered through 284 ongoing projects and actions, which are measured by 97 performance measures that are introduced at periodic intervals throughout the year as certain triggers are reached.



Each theme outlines a set of programs delivered through a number of projects and services as follows:

<b>Strategic Theme</b>	<b>Programs &amp; Services</b>	<b>Projects &amp; Actions</b>	<b>Performance Measures</b>
 Our Community – <i>Diverse and Balanced</i>	56	125	36
 Our Economy – <i>Well managed and diversified</i>	19	49	15
 Our Natural & Built Environment – <i>Thriving and sustainable</i>	38	47	14
 Our Leadership – <i>Responsive and Accountable</i>	40	63	32
<b>TOTAL</b>	<b>153</b>	<b>284</b>	<b>97</b>

One of the processes supporting the Integrated Strategic Planning (ISP) Framework is quarterly reporting against the performance measures to monitor performance and respond to changing priorities.

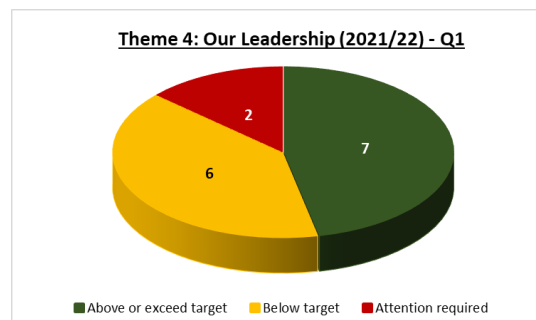
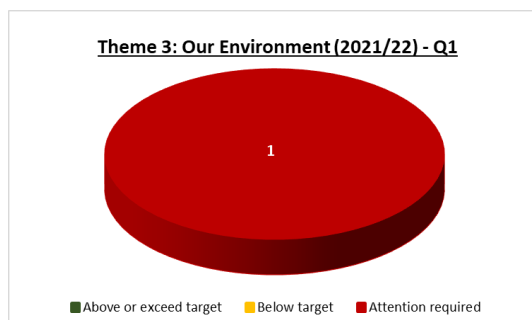
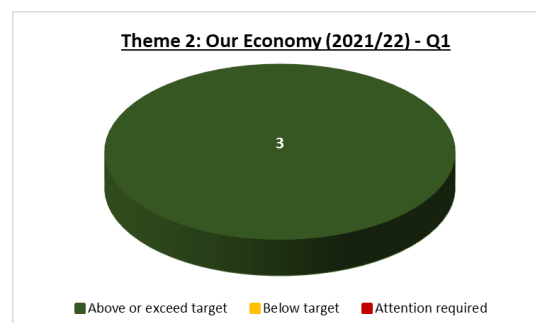
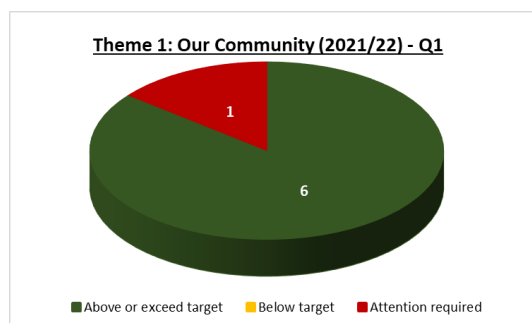
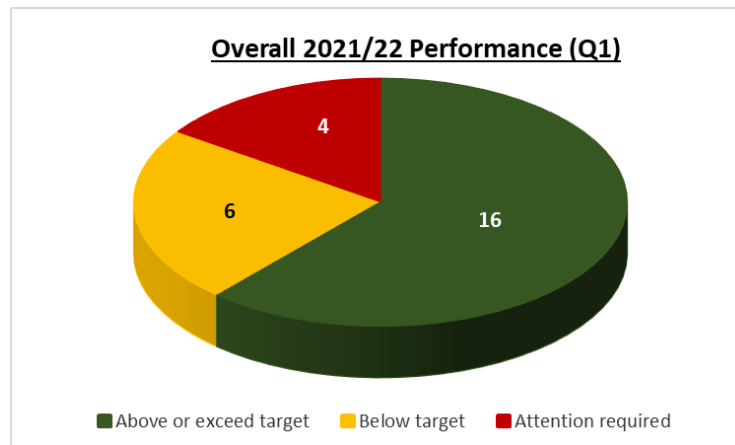
A snapshot of the overall performance during Quarter 1 is included in this report. It uses a traffic light system to represent the following benchmarks:

	Attention Required	Below the lower tolerance applied to the KPI.
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	Within Tolerance	Between the target and lower tolerance applied to the KPI.
	On Target	Either on or above target.

### Quarter 1 Performance Measures

Out of a total 97 performance measures, 26 are measured this quarter. The results for Quarter 1 are indicated below:



### 'On Target' or 'Within Tolerance' outcomes for Q1

22 (84.6%) of the Quarter 1 performance measures exceeded the target or were within tolerance levels, including:

Measure	Q1 Target	Q1 Actual	Comments
1.a.1.7.a Maintain total attendances at Karratha Leisureplex, Wickham Recreation Precinct and Aquatic Centre and Roebourne Aquatic Centre	108,000	130,240	Significant increases in aquatic and creche attendances compared to 2021. Increases also experienced amongst external sporting organisations. Reopening of the Wickham Aquatic Centre has seen a shift in numbers to Wickham from the Roebourne Aquatic Centre.



Measure	Q1 Target	Q1 Actual	Comments
1.c.1.3.a Number of attendees across the Better Beginnings Programs (Library)	1,400	1,885	Rhyme Time and Story Time numbers have remained strong, bolstered by special guests/themes. Better Beginnings programs were also delivered offsite through Roebourne Outreach, Kindy Visits and Population Health New Parents Group Presentations.
1.c.1.3.b Maintain or improve Library memberships as a percentage of the population	45%	47.2%	Memberships have continued to steadily increase this quarter, particularly at Karratha Library including a mix of adults, families and travellers.
1.c.1.3.d Number of visits recorded at City Libraries	24,800	33,426	High numbers attending school holiday programs across all four sites. A large number of travellers visiting and a high number of job seekers/patrons using the computers, printing and Wi-Fi particularly in July. In Roebourne the pop-up book trolley, as well as display of photographs, were proving very popular.
1.d.1.1.d Number of REAP visitations	5,000	14,694	Visitations include library visits and REAP programming and events. Quarterly target considered too low and recommend target be increased for this new KPI to 5,000 visits/month or 15,000 visits per quarter.
1.f.1.2.a Number of Facebook engagements (likes, comments or shares) per quarter	50,000	55,900	Continuation of engaging content including pre-cyclone green waste collection, project updates and videos.
2.b.1.2.a Percentage of dollar spend by City and paid to local businesses	50%	68%	City continues to support local suppliers with \$11.9M paid this past quarter to local operators associated with redevelopments at Kevin Richards Oval and playground, housing and land developments in Nickol and Bulgarra, works to Bayview Road and Bayley Avenue and asset renewal to the Dampier Boat Ramp.
2.c.1.1.a Supply of undeveloped residential land available for subdivision	300Ha	376.8Ha	An audit of land parcels has identified a larger pool of undeveloped residential land. Development of land in Hancock Way Bulgarra and at various sites in Nickol will see this reduce in 2022.
2.c.1.1.c Area of undeveloped industrial lots available for sale	70 Ha	76.9 Ha	An audit of land parcels has identified an increase in lots within the Karratha area available for development.
4.e.1.1.a Percentage of incoming phone calls serviced by the Customer Service team	60%	63%	6,963 calls attended to by the frontline customer service team and 63% of these were closed out by the customer service team without the need to refer matters to other City work areas.
4.e.1.1.f Correspondence to be acknowledged within agreed time frames	90%	91.9%	Over 7,143 items of correspondence were received for the past quarter with 579 still pending completion. This is an improvement of 2-3% from previous reporting periods.

#### 'Attention Required' outcomes for Q1

4 (15.4%) of the Quarter 1 performance measures require attention. The table below highlights the areas of attention:

Program / Service	Measure	Shortfall in Performance	Comments/Corrective Action
1.d.1.6 Environmental health services	1.d.1.6.a Inspect 40 public health premises per month	Target: 120 Q1 Outcome: 50	Two vacancies and a contractor role with only one position filled has meant inspections have reduced temporarily. In the meantime, focus is on ensuring that high risk public establishments are inspected in order to manage the public health risk to the community.

Program / Service	Measure	Shortfall in Performance	Comments/Corrective Action
3.c.1.1 Waste Facility Management	3.c.1.1.c Divert Household Hazardous Waste (HHW) from landfill via HHW program	Target: 15,000 kgs Q1 Outcome: 4,560 kgs	Less HHW received than in the first three months of facility operations. City Services to undertake a communications campaign to raise awareness of the facility.
4.a.1.1 Marketing Services	4.a.1.1.a Percentage of media releases picked up by the local media	Target: 95% Q1 Outcome: 50%	Two media releases were issued, one announcing Cossack Art Award winners and the other announcing nominations open for Community Sports Awards. Cossack was picked up but not the Sports Awards.
4.e.1.1 Customer Service	4.e.1.1.e Assess all planning applications within the statutory time frames	Target: 100% Q1 Outcome: 94.8%	55 of 58 development applications determined within statutory timeframe. Delays in internal processes being reviewed to reduce potential for processing of DAs to be delayed.

### LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 *Significant Decision Making Policy*, this matter is considered to be of high significance in terms of Council's ability to perform its role.

### STATUTORY IMPLICATIONS

Section 5.56(1) of the *Local Government Act 1995*, and Regulations 19CA, 19C and 19DA of the *Local Government (Administration) Regulations 1996* establish requirements for Strategic Community Plans and Corporate Business Plans.

### COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with all departments and relevant officers to ascertain and report on progress towards the desired performance measures.

### COMMUNITY CONSULTATION

No community consultation is required, however progress against the Strategic Community plan will be reported to the community through the Annual Report and Annual Electors Meeting.

### POLICY IMPLICATIONS

There are no policy implications.

### FINANCIAL IMPLICATIONS

Projects detailed in the Operational Plan have been included in Council's budget.

### STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2021-2022 provided for this activity:

Our Programs/Services: 4.a.2.1 Integrated Strategic Planning  
 Our Projects/Actions: 4.a.2.1.19.1 Develop, Maintain, Monitor and Report on the Strategic Community Plan, Corporate Business Plan, Operational Plan, informing strategic documents and Key Performance Measures.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Moderate	Nil
Service Interruption	N/A	Capacity to adequately service public health facilities has been impacted by the reduced resourcing levels in the Environmental Health team. High use and high risk public establishments such as food premises are receiving more targeted inspections with available resources.
Environment	N/A	Nil
Reputation	Moderate	Council's reputation may be impacted if the City fails to deliver on commitments in the Strategic Community Plan and Corporate Business.
Compliance	Low	Whilst there are no statutory obligations for quarterly performance reporting, the regular reporting throughout the year assists in assessing performance of service areas and highlights the need for any remedial action where it is required.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

Quarterly Performance Reports have been provided to Council since the 2013-2014 financial year.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by Simple Majority pursuant to Section 5.56(1) of the *Local Government Act 1995* and Regulation 19DA of the *Local Government (Administration) Regulations 1996* RESOLVES to DEFER consideration of the City of Karratha's Quarter 1 Performance Report for 2021/22.

**CONCLUSION**

The Quarter 1 Performance Report summarises the performance of the City in relation to goals set at the start of the financial year. This report confirms that 84.6% of the 26 performance measures were achieved or substantially achieved in Quarter 1.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154899

**MOVED** : Cr Scott

**SECONDED** : Cr Gillam

**That Council by SIMPLE Majority pursuant to Section 5.56(1) of the *Local Government Act 1995* and Regulation 19DA of the *Local Government (Administration) Regulations 1996* RESOLVES to:**

- 1. RECEIVE the City of Karratha's Quarter 1 Performance Report for 2021/22; and**
- 2. AMEND Target for KPI 1.d.1.1.d (Number of REAP Visitations) from 5,000 per quarter to 15,000 per quarter for the 2021/22 reporting year.**

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**CARRIED**

**FOR** : Cr Long, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller,  
Cr McNaught, Cr Scott, Cr Waterstrom Muller

**AGAINST** : Nil

**10.4 NOVEMBER 2021 BUDGET REVIEW****File No: FM.19****Responsible Executive Officer: Director Corporate Services****Reporting Author: Management Accountant****Date of Report: 18 November 2021****Applicant/Proponent: Nil****Disclosure of Interest: Nil****Attachment(s): Detailed Budget List of Amendments by Account****PURPOSE**

For Council to consider the first quarter review of the 2021/22 budget and the allocation of surplus funds.

**BACKGROUND**

Council elects to undertake two full budget reviews each year, with the first review conducted in October 2021 and the second (statutory review) to be conducted in February 2022.

Council's entire budget was reviewed by the management team, with each manager explaining the current status of their department budget. Through this process, budget modifications have been recommended to forecast the most likely financial outcomes. The attached report identifies accounts that are expected to have material or confirmed variances compared to the original or current budget and therefore require budget amendment.

Following is a summary of significant changes:

Item	Savings / (Cost)	Explanation
<b>Operating Revenue</b>		
Liquid Waste & Contaminated Waste Disposal Fees	\$1,295,155	Increase in demand of service along with increase in rate.
Reimbursement - Roads and Streets	\$785,000	Reimbursement from insurance and State relating to Cyclone Damien. Further works to be completed by year end.
Rates Levied & Interim Rates	\$578,208	Adjusted to reflect increase in building applications along with commercial properties expected to become rateable in the year.
Aviation Revenue – Karratha Airport	\$306,998	Increased revenue on higher load factors.
Investment Property - The Quarter	\$241,277	Increased tenancy.
Grants & Contributions - Karratha Airport	\$199,143	Increase in DASCS funding up to December (for passenger screening and security).
Property Rental Revenue – Karratha Airport	\$169,132	New agreements and increased tenancy.
Profit on Sale	(\$514,048)	Decrease in expected proceeds from sale of 14 lots in Hancock Way.
Government Grants - Other Recreation & Sport	(\$545,738)	Funds received in prior year.
Local Government Programs - Road Projects Grants	(\$2,500,000)	Deferral of project to next year. Milestone payment relating to Murujuga National Park access road.

Item	Savings / (Cost)	Explanation
<b>Operating Expenditure</b>		
Workers Compensation	(\$362,000)	Increase in premium.
Karratha Open Spaces & Reserves – Parks & Gardens	(\$355,202)	Increase in scope for slashing works.
IT Software	(\$250,872)	Microsoft licensing increased to cover ERP requirements and additional security features.
Shoulder Grading Various Roads	(\$110,000)	Additional scope as a result of risk assessment.
IT Projects	\$500,000	Remove CCTV (capital) and request updated scope through New Initiatives.
<b>Non Operating Expenditure/Revenue</b>		
Kevin Richards Memorial Oval redevelopment	\$2,432,405	Project to extend in to FY22/23, part deferral of related costs.
Furniture & Equipment - KLP	(\$453,464)	Carry forward from unspent project funds in FY20/21.
Lot 7020 Development	(\$250,000)	Increase to account for design works required.
Karratha Airport - Bayly Ave Road Works	(\$173,740)	Carry forward from unspent project funds in FY20/21.
Land Development - Lazylands	(\$165,328)	Carry forward from unspent project funds in FY20/21 plus variation to contract.
Stormwater Structure Projects	(\$150,000)	Structural Assessment for Millstream Culvert permanent repair due to culvert failure.

As a result of this review, a surplus of \$653,794 was projected as at 30 June 2022.

#### New Initiatives

A presentation was provided to Councillors at the November briefing session, proposing that the projected surplus funds be used to support the following projects previously identified by and/or discussed with Councillors:

PROJECT TITLE	Project Description	Total Costs 2021/22	Municipal Funds	External Funding	Reserve Funds
Housing – Shakespeare Units	Shakespeare Service Worker Unit Accommodation redevelopment	\$322,000	\$322,000	-	-
KLP - Pool Shade cover	Replace worn shade (beyond economic repair)	\$160,000	\$160,000	-	-
Indoor Play Centre expansion	Complete expansion project (delayed when relocated)	\$81,570	\$81,570	-	-
Youth Shed Kitchen	Installation of kitchen facilities within The Youth Shed (including removal or ramp, adjustment to stage and creation of storage space)	\$53,000	\$53,000	-	-
KLP Group Fitness Room lighting	Continue Group Fitness Room lighting throughout entire room	\$14,000	\$14,000	-	-
The Quarter - bench	New bench seating at the front of The Quarter HQ	\$10,000	\$10,000	-	-
<b>TOTAL</b>		<b>\$640,570</b>	<b>\$640,570</b>	-	-

The net proposed position after this review is a projected budget surplus of \$13,224 as at 30 June 2022.

### Fees & Charges

The 2021/22 Schedule of Fees and Charges has also been reviewed by Officers and the following new or amended fees are proposed, effective from 1 January 2022:

Current Fee	Proposed Description	New or Amended Fee	Proposed New Fee (Incl GST)
<b>Indoor Play Centre</b>			
N/A	Multi pass 9 months-Under 2yrs	New	10 pass \$54 20 pass \$96
N/A	Multi pass 2yrs-Under 5yrs	New	10 pass \$72 20 pass \$128
N/A	Multi pass 5yrs-Under 12yrs	New	10 pass \$90 20 pass \$160
\$300	Hire Indoor Play Centre space (per hour) – no kiosk	Remove	N/A
<b>Karratha Leisureplex</b>			
\$80	Group fitness/function room hire Small (per hour) - Commercial	Amended	\$100
\$40	Group fitness/function room hire Small (per hour) – Community group/clubs	Amended	\$50
\$80	Group fitness/function room hire Medium (per hour) - Commercial	Amended	\$120
\$40	Group fitness/function room hire Medium (per hour) – Community group/clubs	Amended	\$60
\$80	Group fitness/function room hire Large (per hour) - Commercial	Amended	\$140
\$40	Group fitness/function room hire Large (per hour) – Community group/clubs	Amended	\$70
\$50	Function room - Data projector hire per day	Amended	\$50 per day
N/A	Function room - Table cloth hire per tablecloth	New	\$3 per tablecloth
<b>Red Earth Arts Precinct</b>			
30%	Arts Development & Events Artwork Commission on Sale	Amended	Up to 30%

### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role.

### **STATUTORY IMPLICATIONS**

Regulation 33A of the *Local Government (Financial Management) Regulations 1996* provides for the annual review of budget.

Section 6.16 and 6.19 of the *Local Government Act 1995* provides for amending fees and charges during a financial year.

### **COUNCILLOR/OFFICER CONSULTATION**

The Executive and management have been involved in regular reviews of operational and capital budgets both as part of the Budget Review process and ongoing financial management and variance reporting to Council. Workshops were held by the Executive and Managers in late October 2021 following which the Budget Review was discussed with Councillors at the November Briefing Session.

### **COMMUNITY CONSULTATION**

The results of the Budget Review will be presented to the community in a media release. Local public notice of the new fees and charges will be given if approved by Council.

### **POLICY IMPLICATIONS**

The City's Budget Review is completed in accordance with *Budget Review Policy* CF16, *Local Government Accounting Directions* CF1 and the Australian Accounting Standards.

## FINANCIAL IMPLICATIONS

If Council approves the allocation of identified surplus funds as indicated above, the following table summarises the overall adjustments required to the budget as a result of the Budget Review and Ordinary Council Meetings for 2021/22:

	Original Budget 2021/22	Current Budget 2021/22	Proposed Amended Budget 2021/22	Budget Movement
Operating Expense	(102,389,817)	(102,589,817)	(104,165,361)	(1,575,544)
Operating Revenue	117,030,278	117,230,278	117,411,257	180,979
Non Operating Expense	(72,032,517)	(72,032,517)	(67,598,365)	4,434,152
Non Operating Revenue	31,722,606	31,722,606	28,722,997	(2,999,609)
Non Cash Items Included	21,871,836	21,871,836	25,346,666	3,474,830
Restricted PUPP Surplus BFWD 20/21	298,260	298,260	248,516	(49,744)
Unrestricted Surplus BFWD 20/21	3,653,875	3,653,875	171,772	(3,482,103)
Restricted PUPP Surplus CFWD	150,000	150,000	124,258	(25,742)
<b>Surplus/ (Deficit) 21/22</b>	<b>4,521</b>	<b>4,521</b>	<b>13,224</b>	<b>8,703</b>

## STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2021-2022 provided for this activity:

Our Programs/Services: 4.c.1.1 Corporate Accounting Services.  
 Our Projects/Actions: 4.c.1.1.1 Conduct monthly and annual financial reviews and reporting.

## RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	The budget review identified a surplus which provides significant funding for priority New Initiatives.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	N/A	Nil
Compliance	Low	The City's first budget review is not a legislative requirement.

## IMPACT ON CAPACITY

Impact on capacity or resourcing has been factored into the evaluation of each of the proposed new initiatives.

## RELEVANT PRECEDENTS

Two budget reviews were conducted in the 2020/21 financial year in line with statutory provisions and management practices.

## VOTING REQUIREMENTS

Absolute Majority.



**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Regulation 33A of the *Local Government (Financial Management) Regulations 1996* RESOLVES to ADOPT the 2021/22 First Quarter Budget Review (excluding the new initiatives) which results in a proposed surplus of \$653,794 as at 30 June 2022.

Option 3

That Council by ABSOLUTE Majority pursuant to Regulation 33A of the *Local Government (Financial Management) Regulations 1996* RESOLVES to:

1. ADOPT the 2021/22 First Quarter Budget Review (excluding the new initiatives); and
2. CONSIDER options for the surplus funds (including the new initiatives) at the December Ordinary Council Meeting.

Option 4

That Council by ABSOLUTE Majority pursuant to Regulation 33A of the *Local Government (Financial Management) Regulations 1996*, RESOLVES to ADOPT the Proposed 2021/22 Budget Amendments presented in the Budget Review subject to the following changes:

1. \_\_\_\_\_
2. \_\_\_\_\_

**CONCLUSION**

The amendments in the attachment reflect the City's operations for the remainder of the financial year including proposed new initiatives funded from the forecast surplus.

**OFFICER'S RECOMMENDATION**

That Council by ABSOLUTE Majority pursuant to Section 33A of the *Local Government (Financial Management) Regulations 1996* RESOLVES to:

1. ADOPT the 2021/22 First Quarter Budget Review (incorporating the following and attached amendments) which results in a proposed surplus as at 30 June 2022 of \$13,224:

PROJECT TITLE	PROJECT DESCRIPTION	Total Costs 2021/22	Municipal Funds	External Funding	Reserve Funds
Housing – Shakespeare Units	Shakespeare Service Worker Unit Accommodation Redevelopment	\$322,000	\$322,000	-	-
KLP - Pool Shade cover	Replace worn shade beyond economic repair	\$160,000	\$160,000	-	-
Indoor Play Centre expansion	Complete expansion project delayed when transferred	\$81,570	\$81,570	-	-
Youth Shed Kitchen	Installation of kitchen facilities within The Youth Shed youth centre positioned where ramp is currently, removal of ramp and front of stage,	\$53,000	\$53,000	-	-

PROJECT TITLE	PROJECT DESCRIPTION	Total Costs 2021/22	Municipal Funds	External Funding	Reserve Funds
	creating a storage space with remainder of raised 'stage' area				
KLP Group Fitness Room lighting	Continue Group Fitness Room lighting throughout entire room	\$14,000	\$14,000	-	-
The Quarter - bench	New bench seating at the front of The Quarter HQ	\$10,000	\$10,000	-	-
TOTAL		\$640,570	\$640,570	-	-

**2. IMPOSE the following new/amended fees and charges effective from 1 January 2021:**

Current Fee	Proposed Description	New or Amended Fee	Proposed New Fee (Incl GST)
<b>Indoor Play Centre</b>			
N/A	Multi pass 9 months-Under 2yrs	New	10 pass \$54 20 pass \$96
N/A	Multi pass 2yrs-Under 5yrs	New	10 pass \$72 20 pass \$128
N/A	Multi pass 5yrs-Under 12yrs	New	10 pass \$90 20 pass \$160
\$300	Hire Indoor Play Centre space (per hour) – no kiosk	Remove	N/A
<b>Karratha Leisureplex</b>			
\$80	Group fitness/function room hire Small (per hour) - Commercial	Amended	\$100
\$40	Group fitness/function room hire Small (per hour) – Community group/clubs	Amended	\$50
\$80	Group fitness/function room hire Medium (per hour) - Commercial	Amended	\$120
\$40	Group fitness/function room hire Medium (per hour) – Community group/clubs	Amended	\$60
\$80	Group fitness/function room hire Large (per hour) - Commercial	Amended	\$140
\$40	Group fitness/function room hire Large (per hour) – Community group/clubs	Amended	\$70
\$50	Function room - Data projector hire per day	Amended	\$50 per day
N/A	Function room - Table cloth hire per tablecloth	New	\$3 per tablecloth
<b>Red Earth Arts Precinct</b>			
30%	Arts Development & Events Artwork Commission on Sale	Amended	Up to 30%

**COUNCIL AMENDED RESOLUTION**

Res No : 154900  
 MOVED : Cr Bertling  
 SECONDED : Cr McNaught

That Council by ABSOLUTE Majority pursuant to Section 33A of the *Local Government (Financial Management) Regulations 1996* RESOLVES to ADOPT the 2021/22 First Quarter Budget Review (incorporating the following and attached amendments) which results in a proposed surplus as at 30 June 2022 of \$13,224:

PROJECT TITLE	PROJECT DESCRIPTION	Total Costs 2021/22	Municipal Funds	External Funding	Reserve Funds
Housing – Shakespeare Units	Shakespeare Service Worker Unit Accommodation Redevelopment	\$322,000	\$322,000	-	-
KLP - Pool Shade cover	Replace worn shade beyond economic repair	\$160,000	\$160,000	-	-
Indoor Play Centre expansion	Complete expansion project delayed when transferred	\$81,570	\$81,570	-	-
Youth Shed Kitchen	Installation of kitchen facilities within The Youth Shed youth centre positioned where ramp is currently, removal of ramp and front of stage, creating a storage space with remainder of raised 'stage' area	\$53,000	\$53,000	-	-
KLP Group Fitness Room lighting	Continue Group Fitness Room lighting throughout entire room	\$14,000	\$14,000	-	-
The Quarter - bench	New bench seating at the front of The Quarter HQ	\$10,000	\$10,000	-	-
<b>TOTAL</b>		<b>\$640,570</b>	<b>\$640,570</b>	<b>-</b>	<b>-</b>

**CARRIED**

FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Scott, Cr Waterstrom Muller  
 AGAINST : Nil  
 REASON : Councillors requested that the proposed new/amended fees and charges be presented at the next Ordinary Council Meeting to allow for further information to be provided.



**10.5 COUNCIL MEETING DATES 2022**

<b>File No:</b>	<b>GV.1</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>DAO Corporate Services</b>
<b>Date of Report:</b>	<b>17 November 2021</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Nil</b>

**PURPOSE**

For Council to consider the schedule of dates for Council meetings from January 2022 to December 2022.

**BACKGROUND**Council Meetings

At the end of each year, Council is required to consider arrangements for each Ordinary Council Meeting (OCM) for the next year in order to provide public notice of dates, times and venues for meetings.

In 2021 Council scheduled its OCMs to be held in Karratha on the fourth Monday of each calendar month with the exception of the following:

<b>Month</b>	<b>Timing</b>
January	Held on the last Wednesday in January owing to the holiday period and the Australia Day public holiday (Tuesday).
April	Held on the last Tuesday owing to the Easter Monday holiday. Held in Roebourne.
May	Held on the last Monday in May to negate the need to convene a Special Council Meeting to consider submissions regarding advertised differential rates.
June	Held on the last working day of June in order to have the budget approved to commence the new financial year.
August	Held in Wickham.
September	Held on Wednesday, 22 September owing to the school holiday period.
December	Held on the second Monday owing to the holiday period.

A similar schedule of meetings is proposed for 2022, with meetings commencing at 6pm to strike a balance between work and family commitments in order to maximise opportunity for elected members and the public to attend. Although previously one meeting per year has been held in Roebourne and one in Wickham, the below average public attendance at these meetings favours scheduling all formal Council meetings in Karratha, with a continuation of the more interactive 'town hall meetings' in each town as occurred in 2021.

General Meeting of Electors

A general meeting of electors is to be held once every financial year not more than 56 days after Council accepts the annual report for the previous financial year. Council has historically

held this meeting immediately prior to the December OCM. The 2019 meeting was rescheduled to a later date due to the *Local Government (COVID-19 Response) Order 2020* which did not allow for the Annual Electors' Meeting to be held during the COVID emergency period. The 2020 Annual Electors' Meeting was rescheduled to June 2021 owing to the 2019/20 annual audit not being finalised by the Auditor General until 7 April 2021. This will be the case again in 2021 and may be the 'new norm' however the 2022 Annual Electors' Meeting will be tentatively scheduled to be held at 5.30pm immediately prior to the 12 December 2022 OCM subject to the annual audit being finalised by the Auditor General.

#### Councillor Briefing Sessions

In addition to the OCMs, briefing sessions are held each month. Currently briefing sessions are held on the Monday a week prior to the Council meeting where Councillors can be briefed on current activities, future initiatives, strategic issues, the forthcoming agenda and any contentious issues. These sessions are considered extremely valuable in terms of allowing staff and external parties to brief Councillors and ensuring that Councillors have an opportunity for input early in the deliberative process. It is proposed to continue the current arrangements for Briefing Sessions, with no Briefing Session scheduled in January 2022 owing to the Christmas - New Year break.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role.

#### **STATUTORY IMPLICATIONS**

Section 5.3 of the *Local Government Act 1995* requires local governments to hold no less than four Council meetings per year. In accordance with Regulation 12 of the *Local Government (Administration) Regulation 1996*, at least once each year a local government is to give local public notice of the dates on which and the time and place at which the Ordinary Council Meetings are to be held in the next 12 months.

Section 5.27 of the Act provides for electors' general meetings.

#### **COUNCILLOR/OFFICER CONSULTATION**

This matter has been discussed with Councillors at the November briefing session.

#### **COMMUNITY CONSULTATION**

Community engagement activities in accordance with the iap<sup>2</sup> public participation spectrum process to inform are proposed as follows:

Who	How	When	What	Outcome
Community	Advertise in the local newspaper and on the City's website and on noticeboards.	Nov/Dec 2021	Approved schedule of Council Meeting dates for 2022	Give 12 month's local public notice of Council meeting dates

#### **POLICY IMPLICATIONS**

There are no policy implications.

#### **FINANCIAL IMPLICATIONS**

The proposed meeting schedule presents no significant financial implications. There will be an estimated cost of \$520 for advertising the proposed meeting schedule in the local newspaper. Holding all meetings in Karratha will generate a small saving associated with transport, external venue hire and catering.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2021-2022 provided for this activity:

Programs/Services: 4.a.2.6 Agenda and Minutes Preparation

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	N/A	Nil
Compliance	N/A	Nil

**IMPACT ON CAPACITY**

Any variations to the meeting frequency will have an impact on the staff resourcing the Council meeting function, though this is not considered to be significant.

**RELEVANT PRECEDENTS**

Council adopted the 2021 meeting dates at the November 2020 OCM.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 5.3 and 5.27 of the *Local Government Act, 1995* and Regulation 12 of the *Local Government (Administration) Regulations 1996* RESOLVES to:

1. ADVERTISE the following alternate meeting schedule for the 2022 Council Meetings:

Date	Time	Location
___ January 2022		
___ February 2022		
___ March 2022		
___ April 2022		
___ May 2022		
___ May 2022 (SCM)		
___ June 2022		
___ June 2022 (SCM)		
___ July 2022		

___ August 2022		
___ September 2022		
___ October 2022		
___ November 2022		
___ December 2022		

2. SCHEDULE the 2022 Annual Electors' Meeting for \_\_\_ am/pm on \_\_\_\_\_.

### CONCLUSION

In order to maintain a balance between timely decision making and the impact on resources, and to maximise opportunity for elected members and the public to attend, it is proposed to hold Ordinary Council Meetings in Karratha on the fourth Monday of each month at 6pm except for the:

- January meeting which is proposed to be held on Monday, 31 January;
- April meeting which is proposed to be held on Tuesday, 26 April;
- May meeting which is proposed to be held on Monday, 30 May in lieu of holding a SCM to consider submissions and initiate the process for seeking Ministerial approval regarding the 2022/23 differential rated model;
- June meeting which is proposed to be held on Thursday, 30 June in lieu of holding a SCM, for Council to consider the 2022/23 Budget and the 2022/23 Operational Plan;
- September meeting which is proposed to be held on Monday 19 September;
- November meeting which is proposed to be held on Monday 21 November to allow a buffer between the November and December meetings; and
- December meeting which is proposed to be held on Monday 12 December owing to the holiday period.

The proposal continues the established arrangements for Councillor Briefing Sessions.



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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154901  
**MOVED** : Cr Miller  
**SECONDED** : Cr Harris

That Council by SIMPLE Majority pursuant to Sections 5.3 and 5.27 of the *Local Government Act, 1995* and Regulation 12 of the *Local Government (Administration) Regulations 1996* RESOLVES to:

1. ADVERTISE the following schedule for the 2022 Ordinary Council Meeting dates, noting the meeting times will be 6pm to be held in the Council Chambers at Karratha:

Date
Monday, 31 January 2022
Monday, 28 February 2022
Monday, 28 March 2022
Tuesday, 26 April 2022
Monday, 30 May 2022
Thursday, 30 June 2022
Monday, 25 July 2022
Monday, 22 August 2022
Monday, 19 September 2022
Monday, 24 October 2022
Monday, 21 November 2022
Monday, 12 December 2022

2. SCHEDULE the 2022 Annual Electors' Meeting for 5.30pm on 12 December 2022.

**CARRIED**

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**FOR** : Cr Long, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller,  
Cr McNaught, Cr Scott, Cr Waterstrom Muller  
**AGAINST** : Nil



## **11 COMMUNITY SERVICES**

Nil.



## 12 DEVELOPMENT SERVICES

### 12.1 REVIEW OF LOCAL PLANNING POLICY DP07 – RESIDENTIAL DEVELOPMENT REQUIREMENTS

File No:	LP.36
Responsible Executive Officer:	Director Development Services
Reporting Author:	Senior Planner
Date of Report:	3 November 2021
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s)	Draft Revised Local Planning Policy DP07 – Residential Development Requirements

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#### PURPOSE

For Council to consider revisions to Local Planning Policy DP07 – Residential Development Requirements for advertising to seek public comment.

#### BACKGROUND

Since Council adopted DP07 in January this year, the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations) and the R-Codes have been amended as part of the State Government's planning reform program. Some of these amendments have resulted in the need for a review of DP07 and in the context of red tape reduction to look at further ways to streamline and simplify development processes.

DP07 has the following four objectives:

1. To implement provisions that amend or replace particular deemed to comply provisions set out in the Residential Design Codes of Western Australia ('R-Codes').
2. To establish fair, consistent and reasonable development controls to guide the preparation and assessment of applications for residential development.
3. To protect and enhance the residential amenity of streetscapes and individual properties.
4. To ensure that a transportable building does not detract from the amenity, character and established streetscape of a residential area.

The Policy applies to all residential development across the City. Where a proponent seeks approval for a design element that does not meet the 'deemed to comply' provisions of the R-Codes, nor the amended 'deemed to comply' provisions under this policy, a development application must be submitted to demonstrate how the proposal meets both the relevant design principles in the R-Codes and also the performance criteria outlined in this policy.

The State Government Planning Reform has resulted in only minor terminology and administrative revisions that do not have any material impact or major change needed to be made to DP07. City Officers have reviewed the Policy in the context of Red Tape Reduce

and have identified further changes that are recommended for advertising as part of an amended version of DP07, which are as follows:

Element	Recommended modification	Rationale
Building Height	Increase the deemed-to-comply wall height for a carport from 2.7m to 3m.	<p>The majority of carport development applications propose a wall height greater than 2.7m. Increasing the deemed-to-comply wall height to 3m means Development Applications will not need to be made for carports up to 3m in height which is consistent with the maximum permitted wall height for a garage.</p> <p>Carports that are proposed to be built higher than 3m will require a Development Application. The City regularly receives and approves these applications where it can be demonstrated that the impact of the development is acceptable, which may include referral to neighbouring properties to seek comment as part of the assessment process.</p>
Outbuildings	Increase the deemed-to-comply ridge height for an outbuilding from 4.2m to 4.5m.	Increasing the deemed-to-comply ridge height to 4.5m means Development Applications will not need to be made for sheds up to 4.5m. The ridge height of an outbuilding has less visual impact on neighbours when considering bulk and scale than the wall height which is set at 3.6m and not proposed to increase.
Primary Street Setback	Remove the requirement for shade sails and pergolas to be setback: <ul style="list-style-type: none"> <li>- 1.5m from the primary street boundary when covering a pool setback; and</li> <li>- 3m when used to shade a secondary vehicle parking space.</li> </ul>	Shade sails are now exempt from requiring development approval in a residential zone under the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> .
Sight Lines	Allow permeable fencing to be used within designated sightline areas.	The City regularly receives development applications for permeable primary street fencing because the proposal doesn't meet the deemed-to-comply requirements of the R-Codes. Permeable fencing allows sight lines to be maintained and is an appropriate treatment and development outcome. This revision will remove the need to submit a development application where fencing is permeable, saving time and money for proponents.

Attached to this report is the tracked-changes revisions proposed to be made to DP07.

### LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision-Making Policy, this matter is considered to be of low significance in terms of social and environmental issues and Council's ability to perform its role.

### STATUTORY IMPLICATIONS

In accordance with Clauses 4, 5 and 6 of Schedule 2 Part 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, Council needs to determine whether it supports the proposed amended version of DP07. Should Council resolve to amend DP07, the updated draft version of the policy would be publicly advertised. Following the advertising period, submissions received must be reviewed and DP07 presented back to Council for final consideration. At that point, Council can resolve to either proceed with DP07 with or without modification, or not proceed with the LPP.

### COUNCILLOR/OFFICER CONSULTATION

Relevant Officers have provided input to the draft policy and have been consulted regarding recommended modifications.

### COMMUNITY CONSULTATION

Clauses 4, 5 and 6 of Schedule 2, Part 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* requires the local government to publish a notice in the newspaper when a new local planning policy is being prepared, when an existing policy is being amended and when a policy is being revoked.

### POLICY IMPLICATIONS

Nil.

### FINANCIAL IMPLICATIONS

The revisions could mean fewer Development Applications being submitted to the City which would typically attract a fee of \$147 per application with an estimated 50 applications being made exempt would mean \$7,350 less in fee income.

### STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2021-2022 provided for this activity

Programs/Services:	2.b.1.1.11	Development Services
Projects/Actions:	2.b.1.1.19.1	Review Local Planning Framework

### RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	The review of LPPs ensures they align with current legislation and reflect community expectations.
Compliance	N/A	Nil

**IMPACT ON CAPACITY**

It is estimated that approximately 50 development applications could be avoided each year with the recommended changes, which would reduce the demand placed on Officers to undertake assessments which would improve the City's capacity to provide Planning Services to the community.

**RELEVANT PRECEDENTS**

Council last considered revisions to DP07 at its January 2021 Council Meeting.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER public advertising of draft Local Planning Policy DP07 – Residential Development Requirements to consider the need to make additional modifications.

**CONCLUSION**

City Officers have undertaken a review of Local Planning Policy DP07 because State level planning Regulations and Policy have changed. This has presented an opportunity to review for which there are further changes proposed. The changes will streamline development processes through greater exemptions for the need to obtain development approval for low impact development proposals. If Council support the Officer's recommendation the proposed revisions will be advertised for public comment with the results presented back to Council to consider.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

Res No : 154902  
MOVED : Cr McNaught  
SECONDED : Cr Harris

That Council by SIMPLE Majority pursuant to Schedule 2 of Part 2, Clause 5 of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to:

1. **AMEND Local Planning Policy DP07 – Residential Development Requirements as shown by the tracked changes contained in the attachment to this report; and**
2. **NOTE that the amended version of Local Planning Policy DP07 is required to be advertised and presented back to Council following advertising, with any submissions, for final consideration.**

**CARRIED**

FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller,  
Cr McNaught, Cr Scott, Cr Waterstrom Muller  
AGAINST : Nil



## **13 STRATEGIC PROJECTS & INFRASTRUCTURE**

Cr Bertling declared a financial interest in item 13.1 Tender RFT 05-21/22 for the Karratha Leisureplex Solar Initiative as Cr Bertling has a commercial relationship with one of the proponents.

At 5.46pm Cr Bertling left the room.

### **13.1 TENDER RFT 05-21/22 FOR THE KARRATHA LEISUREPLEX SOLAR INITIATIVE**

<b>File No:</b>	<b>CP.1542</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Manager Infrastructure Projects</b>
<b>Date of Report:</b>	<b>4 October 2021</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Confidential – Tender Evaluation Report</b>

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#### **PURPOSE**

For Council to consider the tenders received for RFT 05-21/22 Karratha Leisureplex Solar Initiative.

#### **BACKGROUND**

The Karratha Leisureplex (KLP) opened in June 2013 and has attracted over 4 million visitors through its comprehensive and varied range of facilities and programs on offer. When considering the construction of the KLP, it was envisaged by Council that refurbishments of the facility would occur from time to time to continually improve and refresh the experience for residents and patrons of the facility. Accordingly, the City has completed several improvements and maintenance projects which have added to and supplemented the overall amenity and facilities provided, together with implementing a series of energy efficiency measures to facility operations.

In May 2020, Council awarded a contract to Peter Hunt Architect as the lead consultant of the specialist design team that identified the solar initiative as a key objective of a five year program for the Leisureplex Improvement Study. The Karratha Leisureplex Solar Initiative was identified by facility management, due to the significant annual cost, and key stakeholders as part of the community consultation process as one of the priority projects and subsequently endorsed by Council to progress.

A study to explore solar photovoltaic options for the KLP was identified for consideration as part of the 2020 Karratha Leisureplex Improvement Study. The primary purpose of the Improvement Study was to investigate and report on the options and opportunities of the upgrades and provide design options for future assessment and further progression.

The preferred option developed and documented by the design team included a significant solar array of some 4,000 sqm of roof mounted panels across multiple structures, electrical

infrastructure, battery storage and compound. The intent of the design was to reduce power costs by a minimum of 50% and equating to a proposed 703.5Kw system. While this option provides potential long-term benefit, it was determined that an investment of this nature comes with certain inherent risk. Changes in technology, uncertainty with tariff increases, the capital cost, ongoing maintenance costs and long pay-back period all raised questions over whether this option was the best outcome.

In June 2021, Council resolved to call tenders for the design, installation, commissioning and maintenance of photovoltaic solar panel system at the KLP. Three (3) core pricing options were suggested to provide the best financial outcome for the facility and make a recommendation to Council to implement works. Each submitted tenderer was requested to detail comprehensive advantages and disadvantages of the system including detailed information for assessment. Alternative options were permitted on the basis the core pricing options were provided for transparency.

Option	Description
One	Minimum 50% Cost Saving Photovoltaic Cells Battery energy storage system Off-Grid Standalone System
Two	Minimum 25% Cost Saving Photovoltaic Cells Battery energy storage system Off-Grid Standalone System
Three	Minimum 25% Cost Saving Photovoltaic Cells Horizon Power Grid Connected System Capability to expand in the future to include a battery energy storage system and off-grid standalone system
Alternative	Maximum Cost Savings for the Facility using alternative products & methodology

The tender documents require the successful contractor to design, supply, deliver, install, test, commission and maintain the system, which needs to be completed with all necessary ancillary and minor items to facilitate the correct completion of the work. The successful contractor will also be required to apply and comply with all requirements of relevant standards, regulations and authorities having jurisdiction over these works.

Tenders were advertised on 11 August 2021 and closed 22 September 2021.

Six (6) tenders were received by the closing date from:

- Blue Tongue Energy Pty Ltd
- CDI Electrics Pty Ltd
- Cheeditha Energy
- Genoffgrid Pilbara Pty Ltd
- West Australia Alternative Energy
- Westelec

The tenders were evaluated by a four (4) person panel comprising of:

- Director Community Services
- Manager Infrastructure Projects
- Manager Building Maintenance
- Project Manager

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted.

Criteria	Weighting
Relevant Experience	10%
Methodology	10%
Capacity to Deliver & Product Quality	20%
Price	60%

The Regional Price Preference Policy was applied to three (3) local tenderers.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

The six tenders received provided a range of options for the Evaluation Panel to consider. This included the options previously specified being 25% and 50% cost savings with off grid solutions and the option for 25% cost saving with connection to the grid. Additionally, several alternate submissions were proposed that included a 100% off grid solution for the facility and a 50% cost saving with connection to the grid.

In order to evaluate all options a series of post tender clarifications were issued, designed to ensure that the Evaluation Panel could compare each submission using a consistent set of assumptions. Further, Officers engaged a renewable energy technical and commercial analysis expert to review the proposals. A copy of the expert review report is attached as Appendix C to the Confidential Evaluation Report.

The Director Strategic Projects and Infrastructure and the Chief Executive Officer have endorsed the recommendation.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social and economic issues, together with the Council's ability to perform its role.

#### **STATUTORY IMPLICATIONS**

Tenders were called in accordance with Section 3.57 of the *Local Government Act 1995* and associated regulations.

#### **COUNCILLOR/OFFICER CONSULTATION**

The Karratha Leisureplex Solar Initiative has been the subject of Councillor Briefing Sessions regularly for the past eighteen (18) months including the last in October 2021.

#### **COMMUNITY CONSULTATION**

In August 2020 at a Councillor Briefing Presentation, a summary of the community engagement outcomes including the online survey and stakeholder workshop outcomes was provided. The presentation provided key community statistics on the rating of the new initiatives. The initial Officers assessment presented at this time was based on a scoring matrix that addressed value for money, operational impact, demonstrated need, the liveability contribution and the opportunity for repeat use and engagement with patrons.

The overall community engagement survey ranks are summarised in the table below.

KLP Solar Community Engagement Survey Ranking	
Community Survey	#2 Priority
Sporting Stakeholders	#3 Priority
Youth Advisory	#1 Priority
Council Votes	#1 Priority

These results demonstrate the solar initiative project has a strong community impact and the Initiative forms a priority for overall delivery of the Leisureplex Improvement Study.

### **POLICY IMPLICATIONS**

Council Policies CG12 – Purchasing and CG11 – Regional Price Preference are applicable to this matter.

In accordance with the Public Art Policy CS-12 the public art contribution has been deferred in lieu of a contribution for a future major public art project at the precinct.

### **FINANCIAL IMPLICATIONS**

Council allocated \$4.15m in the 2021/22 Budget and Long-Term Financial Plan to progress this initiative.

The KLP is a significant community asset with very high power consumption. Council currently budgets approximately \$700,000 (excl. GST) on power consumption at the KLP per annum.

Over recent years, across the organisation and at the KLP specifically, several operational improvements have been part of a broader strategy to reduce power consumption (e.g. variable speed drives on pumps, LED light replacements, mechanical system modifications). The next logical stage of this strategy is to address alternative renewable power generation sources to address the Utility supply costs.

The initial construction cost estimate of \$4.15m (excl GST) was provided by the independent cost consultant, Wilde and Woollard, with input from the design team, based on the site investigation process. The design intent was to provide in excess of 50% cost saving per annum.

To achieve this, the following design components were proposed:

<b>Pre-tender Estimate Option One</b>	<b>Cost</b>
Photovoltaic Cells and Infrastructure	\$1.75m
Battery System	\$2.15m
Battery Compound Earthworks	\$100k
Rooftop Safety Equipment	\$150k
<b>TOTAL (Excl GST)</b>	<b>\$4.15m</b>

The City's 2021/22 Annual Budget includes \$4.15m to commence the design and construction of the KLP Solar. Subject to Council's consideration, and the proposed timeline for the design and construction stages being achieved, a budget amendment to reflect the anticipated expense of the contract value may be required in the current financial year.

The preferred tenderer has proposed a design solution that achieves a 50% power cost reduction and is well within Council's Budget estimate. As detailed in the Confidential Evaluation report, further design review and approvals will be required before the final design elements are procured.

### **Funding**

In April 2021, Officers applied to the Clean Energy Future Fund (CEFF), Round Two, which supports innovative clean energy projects that offer high public value. The application submitted was for a 25% contribution of the overall project construction value. In October

2021, Officers were advised the assessment process was delayed, given the quality of the applicants, and a final decision was now expected from late November 2021.

### STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2021-2022 provided for this activity:

Projects/Actions: 1.a.2.6.21.5 Karratha Leisureplex Solar Initiative

### RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Low	Aligns with the City's commitment to providing appropriate public facilities and open spaces to support good health and wellbeing within our communities.
Financial	Moderate	Provides facility with substantial cost savings however payback periods vary dependent on the design solution selected,
Service Interruption	Low	Works are able to be staged to minimise the disruption to stakeholders.
Environment	Low	The project has the potential to reduce grid power consumption and reduction of indirect greenhouse gas emissions. This will be further quantified at the conclusion of the final design process.
Reputation	Moderate	Council led project for which members have demonstrated a high level of engagement and interest. An upgrade to this facility is likely to deliver positive reputational impact for Council.
Compliance	Low	Tenders would be administered in accordance with the <i>Local Government Act 1995</i> and associated regulations.

### IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

### RELEVANT PRECEDENTS

The City has delivered a series of successful solar initiatives in recent years at several sites, including the Wickham Recreation Centre Precinct, Karratha Youth Shed, the City's Operation Centre and the Dampier Foreshore Redevelopment.

In addition, the Karratha Airport has a 1 Megawatt peak (MWp) solar farm that operates on a power purchase agreement, providing an estimated 40% of the Airport's total power needs and is currently owned by the Impact Investment Group (IIG).

### VOTING REQUIREMENTS

Simple Majority.

**OPTIONS**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to AWARD the tender for Karratha Leisureplex Solar Initiative under 05-21/22 to \_\_\_\_\_.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to REJECT all tenders for Karratha Leisureplex Solar Initiative under RFT 05-21/22 and READVERTISE the tender.

**CONCLUSION**

The evaluation panel believes the recommended tenderer has the capacity to deliver the works to the standard expected by the City and provide the most advantageous outcome for the project and facility, subject to negotiations being satisfied associated with any design clarifications and value management identified. Should Council support the Officer's recommendation and the negotiations progress in a timely manner, the indicative project timeline proposed is some forty (40) weeks with design development commencing in December 2021.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No : 154903**

**MOVED : Cr Waterstrom Muller**

**SECONDED : Cr McNaught**

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. **ACCEPT the tender submitted by Green To Go Pty Ltd trading as West Australian Alternative Energy ABN 83 150 547 532 as the most advantageous tender to form a contract, based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 05-21/22 Karratha Leisureplex Solar Initiative; and**
2. **EXECUTE a contract with West Australian Alternative Energy, SUBJECT to:**
  - a) **clarifications being satisfied associated with any exclusions and costs savings within its tender submission, and any value management items identified; and**
  - b) **the negotiated price being within the revised maximum construction contract value contained within the confidential evaluation report and any variations being of a minor nature.**

**CARRIED**

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**FOR : Cr Long, Cr Bailey, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Scott, Cr Waterstrom Muller**

**AGAINST : Nil**

At 5.52pm Cr Bertling re-entered the room.

## 14 ITEMS FOR INFORMATION ONLY

**Responsible Officer:** Chief Executive Officer

**Reporting Author:** Minute Secretary

**Disclosure of Interest:** Nil

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### PURPOSE

To advise Council of the information items for November 2021.

### VOTING REQUIREMENTS

Simple Majority.

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### OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

**Res No** : 154904

**MOVED** : Cr Harris

**SECONDED** : Cr Gillam

That Council note the following information items:

**14.1 Register of Documents Stamped with the City's Common Seal**

**14.2 Community Services update**

**14.3 Development Services update**

**14.4 Waste Services Data**

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**CARRIED**

**FOR** : Cr Long, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller,  
Cr McNaught, Cr Scott, Cr Waterstrom Muller

**AGAINST** : Nil

#### **14.1 REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA COMMON SEAL**

**Responsible Officer:** Chief Executive Officer

**Reporting Author:** EA to CEO & Mayor

**Disclosure of Interest:** Nil

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##### **PURPOSE**

To advise Council of documents, that have been stamped with the Common Seal of the City of Karratha since the last Council Meeting.

There were none for the month of October 2021.



**14.2 COMMUNITY SERVICES UPDATE**

**File No:** CS.23

**Responsible Executive Officer:** Director Community Services

**Reporting Author:** Director Community Services

**Date of Report:** 1 November 2021

**Applicant/Proponent:** Nil

**Disclosure of Interest:** Nil

**Attachment(s)** Nil

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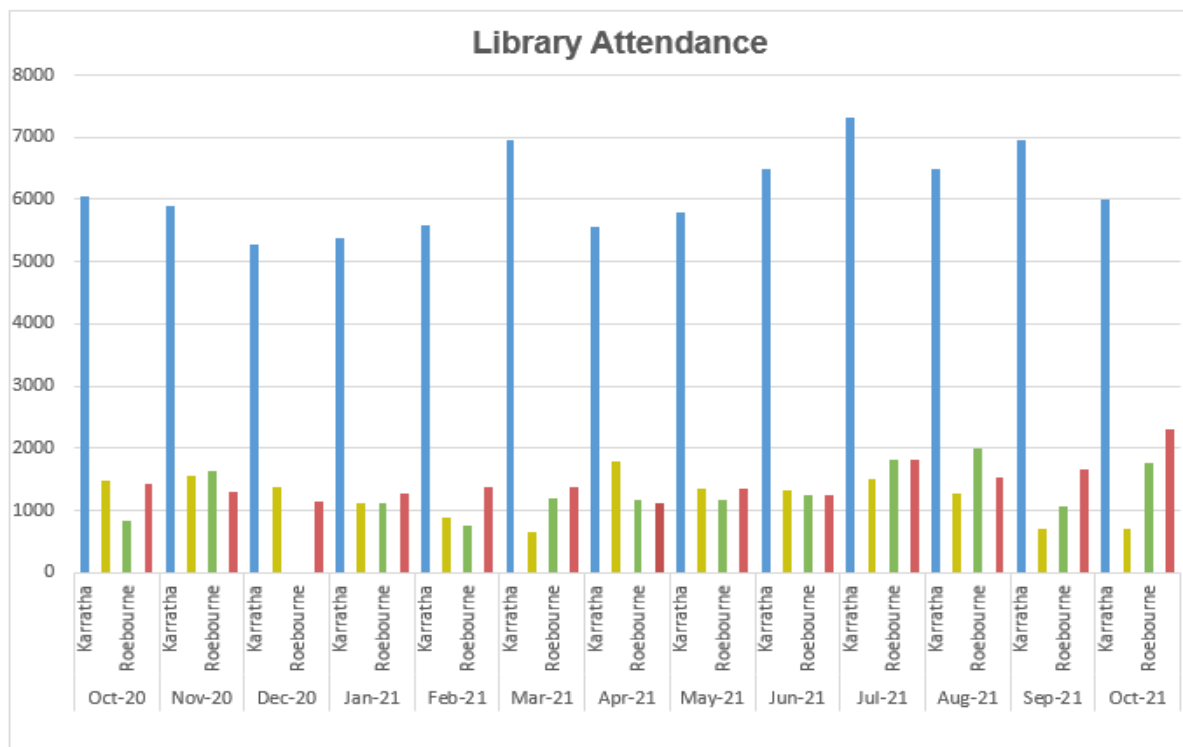
**PURPOSE**

To provide Council with an update on October 2021 operational data for Community Facilities and Services.

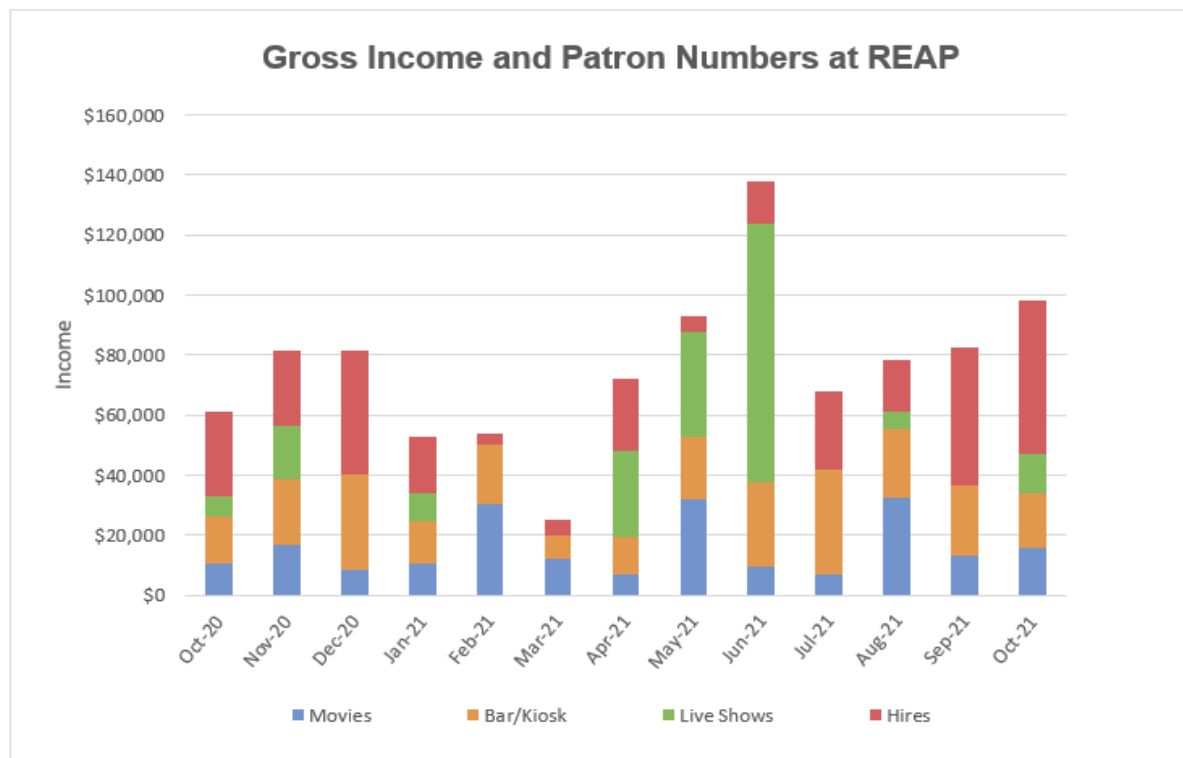
**COMMUNITY FACILITY ATTENDANCE SUMMARY**

Facility Attendance	October 2020	October 2021	%
The Youth Shed	1023	758	↓ 35%
The Base	695	1077	↑ 35%
Total Library	9807	10784	↑ 10%
Karratha Leisureplex	52089	52805	↑ 1%
Wickham Recreation Precinct	1923	5370	↑179%
Roebourne Aquatic Centre	1478	1163	↓ 21%
REAP	3369	4610	↑ 37%
Indoor Play Centre	2697	2918	↑ 8%
Community Liveability Programs	October 2020	October 2021	%
Security Subsidy Scheme properties	4	10	↑ 60%
Meet the Street parties	5	2	↓150%

## Library Services

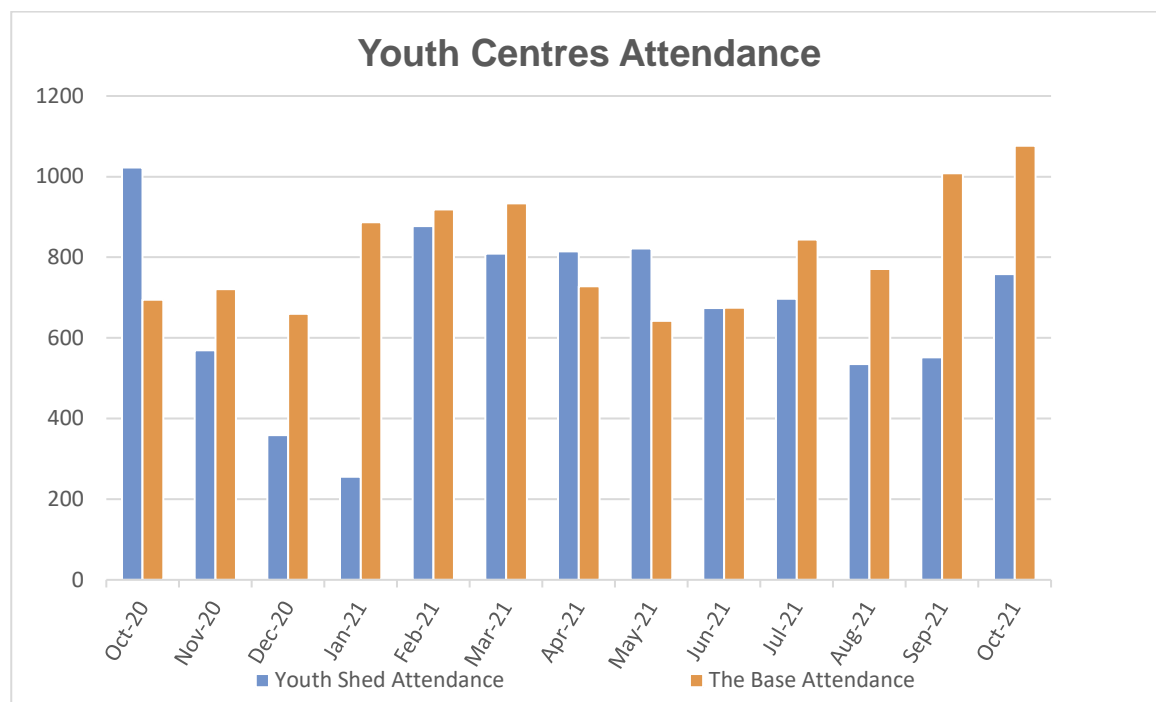


- Total Library:
  - **3568** physical items borrowed (including **28** Library of Things Loans).
  - **781** eResources borrowed.
  - **1084** pre-loved books distributed to the community since November 2020 (**115** in October).
  - **947** program participants at **53** Story Time, Rhyme Time, PAGES Jr and School Holiday Program (includes **16** participants at Roebourne Outreach Programs)
  - **10146** total memberships (**69** new members signed up in October).
  - **10** external requests for Local History information
  - **Note:** Dampier Library door counter faulty all October – Door count provided is a manual count

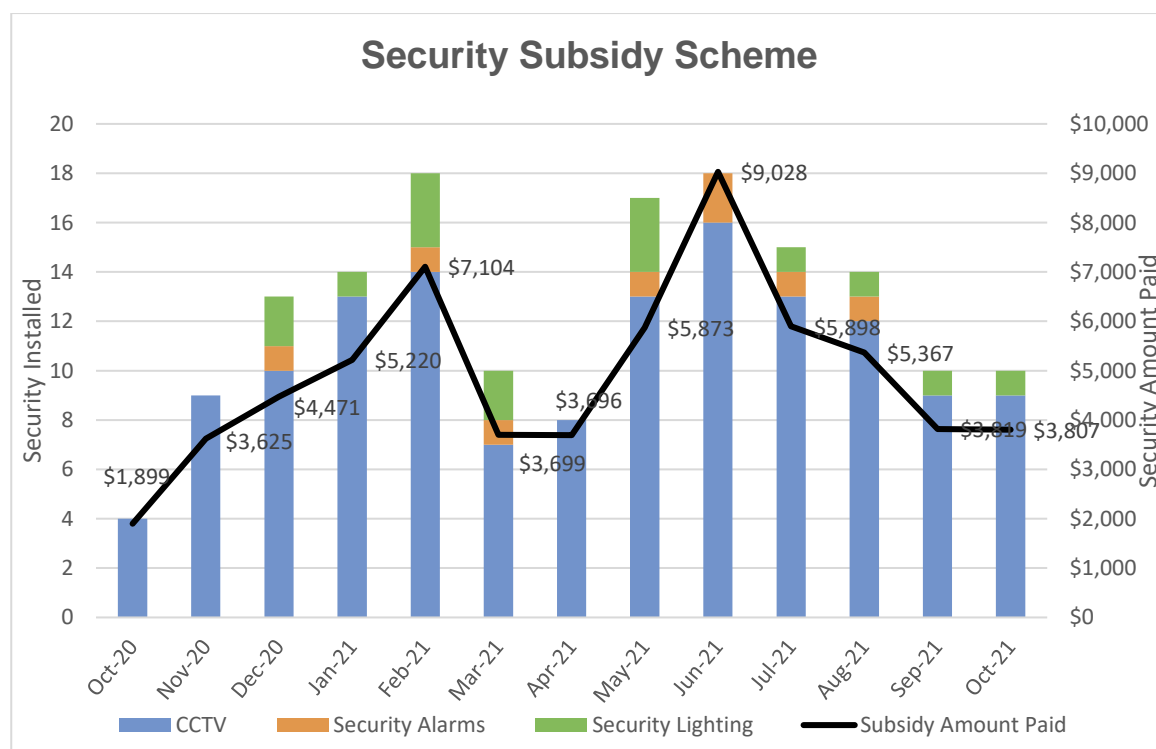
**REAP**

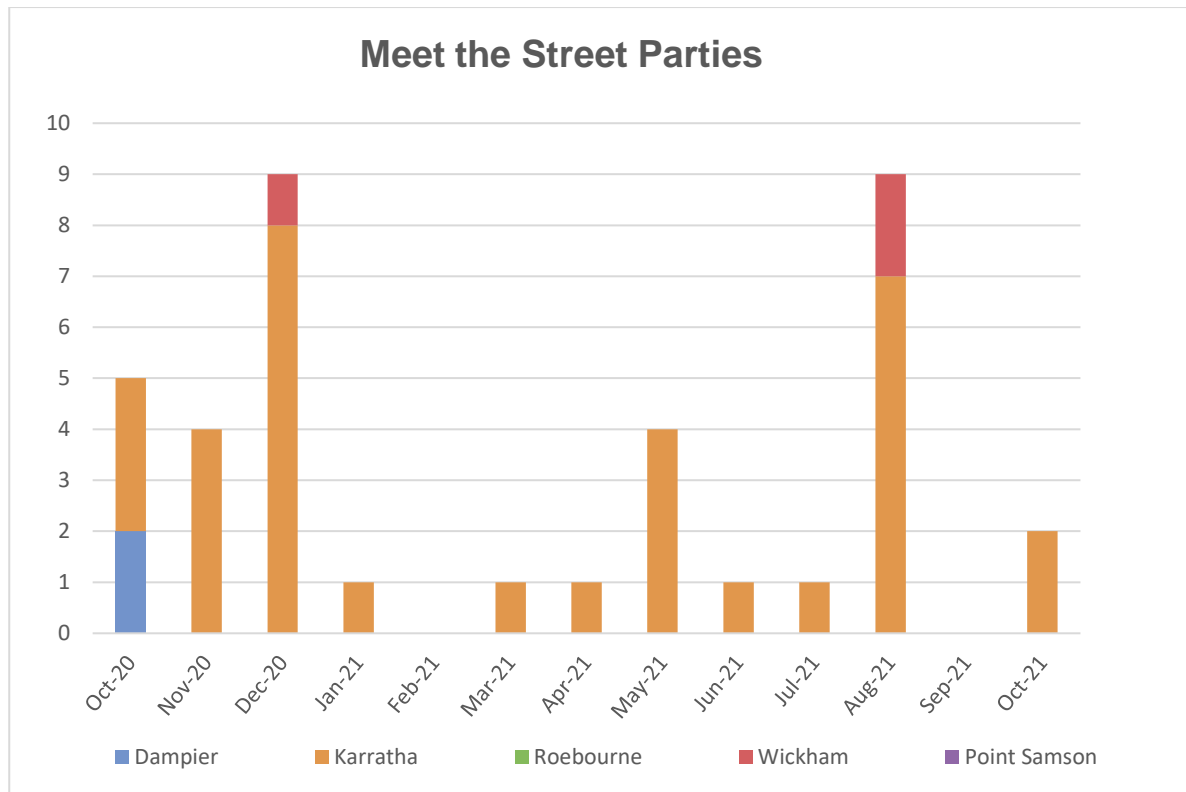
- REAP:
  - **15** movies were screened in October with a total attendance of **743** and an average of **50** patrons attending each movie.
  - REAP delivered **24** different venue hire bookings this month, including regular venue hires from local dance and performing art groups, St Luke's Year 12 Graduation, Karratha Senior High School Upper School Graduation, KDCCI Business Excellence Awards, Telethon Movie Fundraiser, Rio Tinto functions including the 50 Year Celebration and the IF Foundation Performance. There was also a whole venue hire for the Pilbara Regiment Ball.

## Youth Services



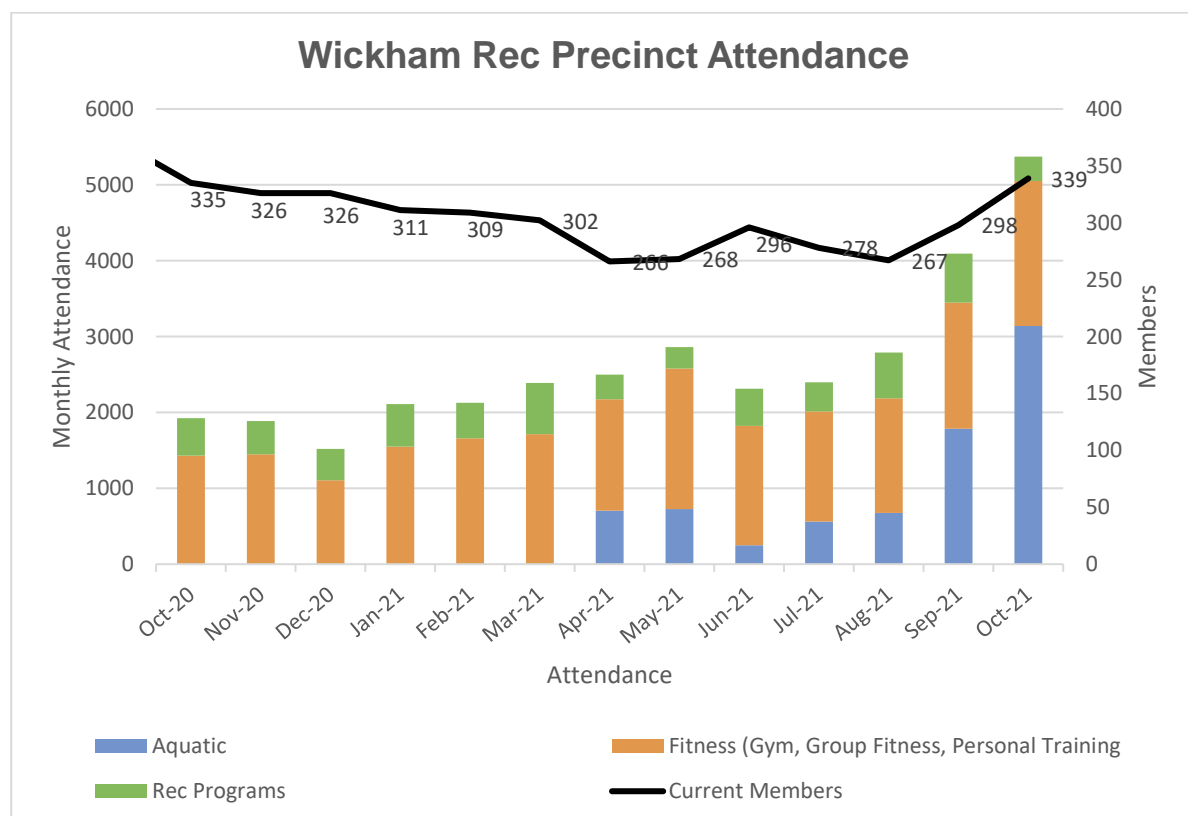
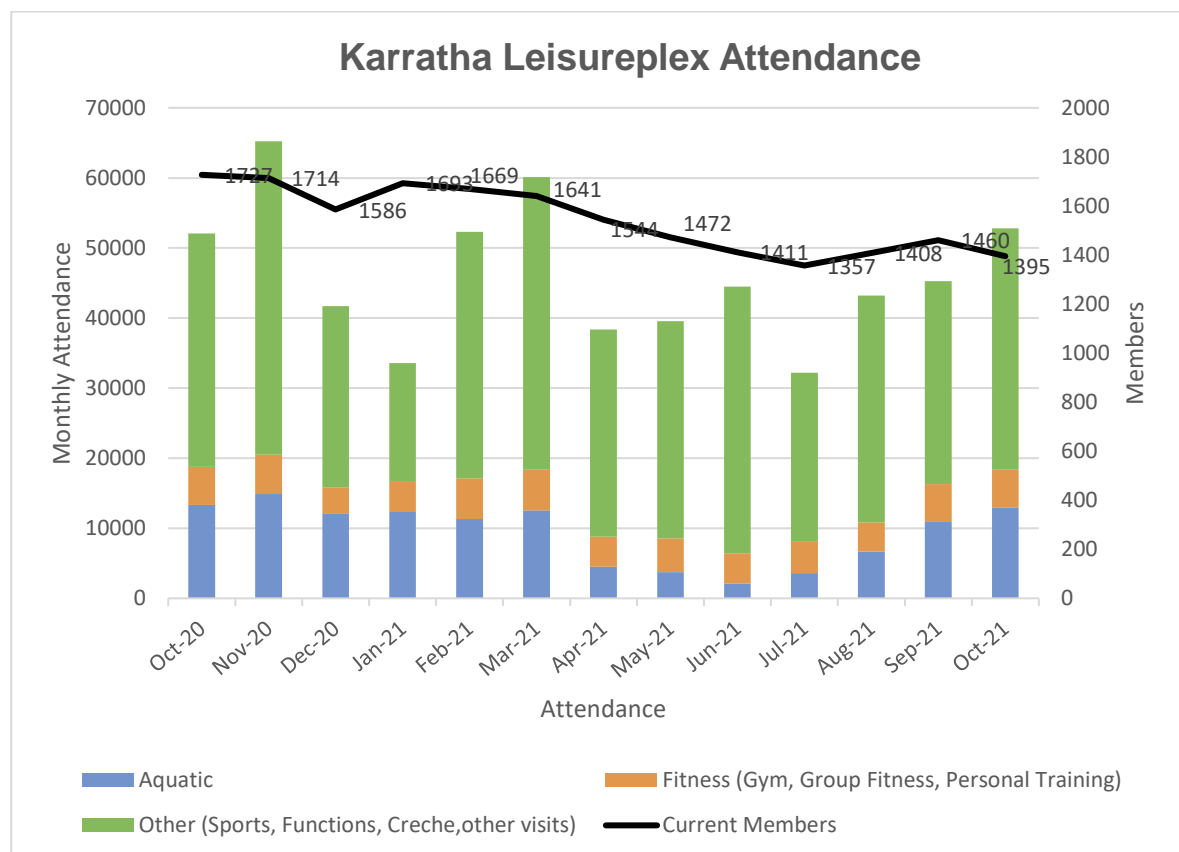
## Liveability

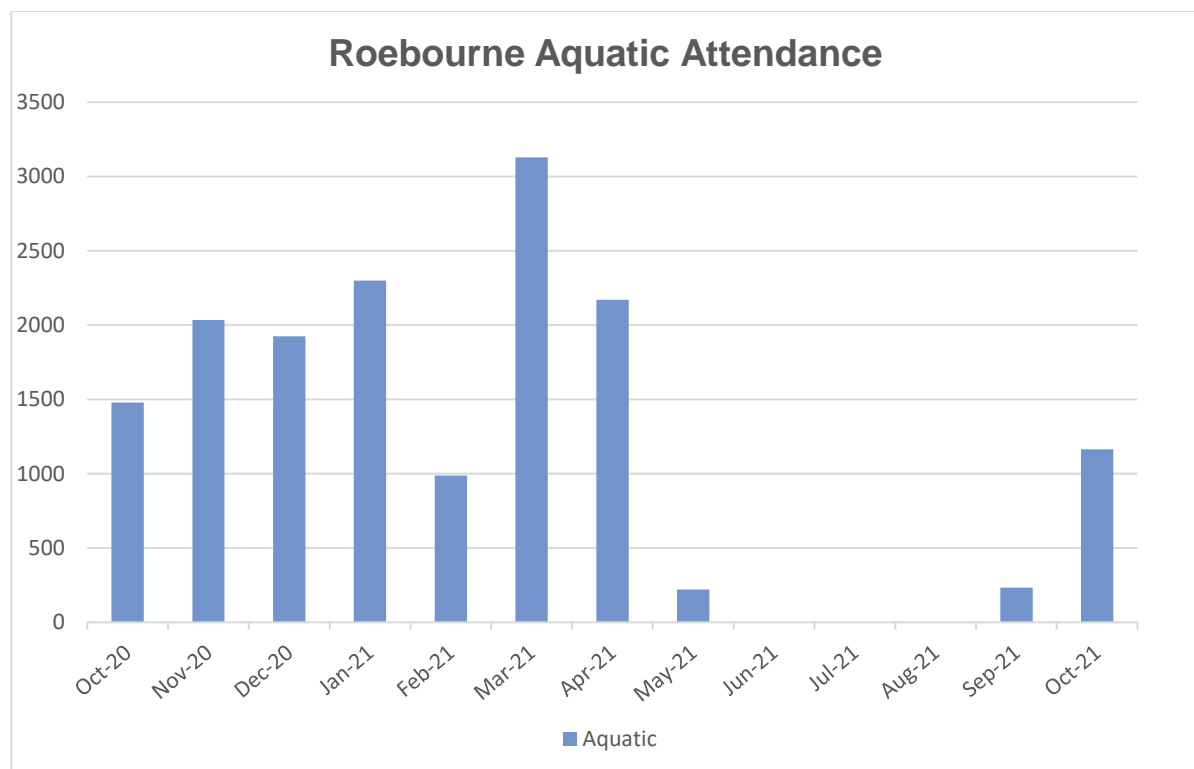




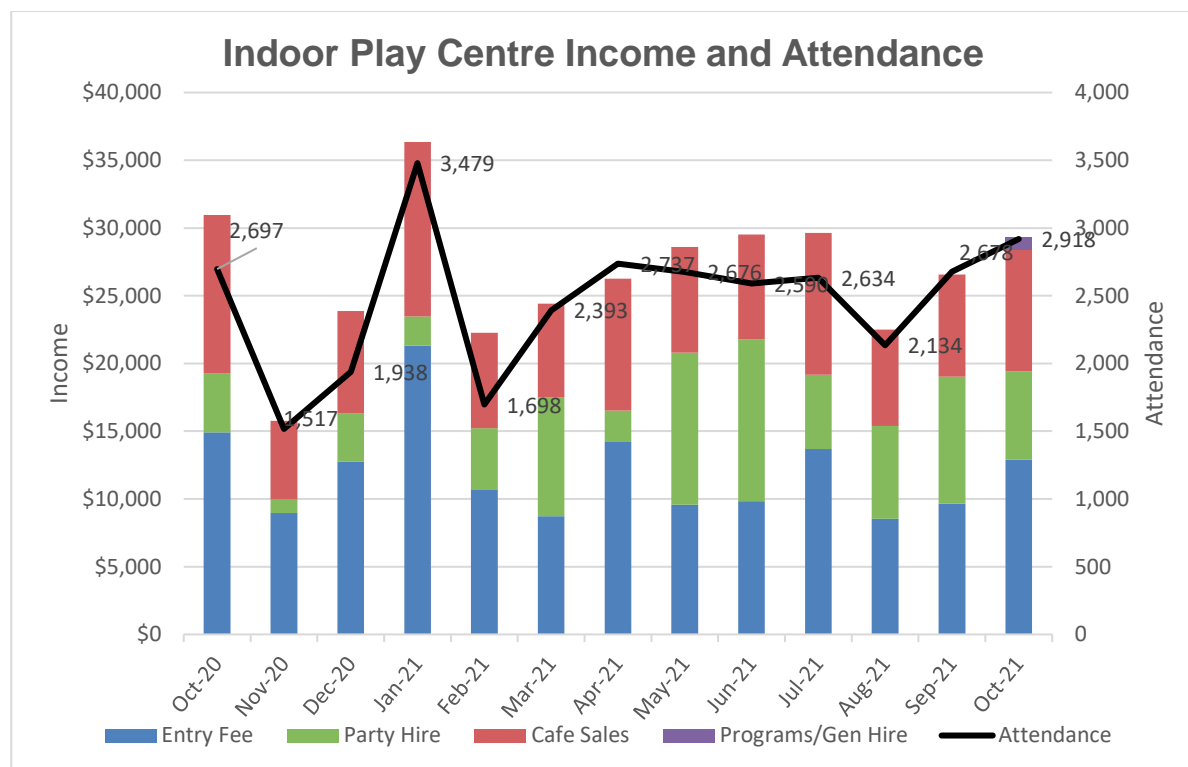
- Liveability Programs:
  - No Meet the Street events held in October. Officers meeting to discuss marketing campaign to increase uptake.
  - 9 security subsidy applications received in October. 35 applications received in 21/22 FY to date, total subsidy reimbursement tallying \$16,006 with total local spend totalling \$47,161.

## Recreation Facilities





- KLP:
  - Membership numbers following trend of previous years and is expected to increase over next 3 months.
  - Aquatic visits are increasing with warmer weather and summer sports approaching.
  - Fitness numbers increasing with new fitness room and extended gymnasium
- Wickham Rec:
  - Increase in comparison to this time last year due to pool closure, reopened April.
  - Aquatic memberships increase.
- Roebourne:
  - Roebourne Pool opened September. Decrease compared to last October, due to cooler temperatures.



## ADVISORY GROUP MEETINGS

The Arts Development and Events Advisory group met on 14<sup>th</sup> October 2021; the next meeting is scheduled for November 2021.



**14.3 DEVELOPMENT SERVICES UPDATE**

<b>File No:</b>	<b>TA/1/1</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Director Development Services</b>
<b>Date of Report:</b>	<b>1 November 2021</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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**PURPOSE**

To provide monthly statistics from Development Services for the Council's information.  
This report covers the period 1 October 2021 to 31 October 2021 (21 Business Days)

- The City has received more Building Permit Applications in the 10 months of 2021 than was received for the whole of 2020, with 611 Outbuildings (up from 397 in 2020 – a 54% increase) and 43 Dwellings (up from 26 in 2020 – a 64% increase).
- There were 20 building applications processed for the Shire of Ashburton, the highest on record for a monthly reporting period, with 95 received for year to date, compared to 13 in 2020.
- There were 88 after hours calls to Rangers, the highest number for a reporting period for 2021 with 33 calls requiring an immediate response.
- There were 10 Enteric Disease notifications received. This is a higher number than average but are isolated case and not related to an outbreak.
- Peak Season has now ended for 2021 for the City's Nature Based Camping at 40 Mile and Cleaverville, and the Karratha Tourism & Visitor Centre.
- There were 182 bookings made through the Mobile Trading Roster across 5 sites.

Active Direction Notices (Planning & Development Act):	7
- Direction notices complied with this period	0
- Not complied but within notice period	0
- Outside notice period and not complied	2
- Outside notice period but being complied with	4
- Expired and in Court process	1

There are currently 10 projects of which all are on target.

Building 2021													Building 2020												
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	YTD	YTD	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Building Permits													Building Permits												
Dwellings	3	7	4	1	3	5	9	3	6	2	43	26	Dwellings	1	0	0	0	1	1	0	6	1	2	8	6
Alterations and Additions	22	18	9	4	11	7	7	38	36	17	169	249	Alterations and Additions	1	2	15	32	40	37	13	29	21	16	18	25
Swimming Pools and Spas	5	8	9	12	8	9	9	11	14	9	94	96	Swimming Pools and Spas	4	5	7	6	6	8	6	5	7	16	12	14
Outbuildings (inc. signs and shade)	25	26	53	32	49	32	35	122	144	93	611	397	Outbuildings (inc. signs and shade)	13	17	22	27	37	61	25	36	25	37	35	62
Group Development	0	1	0	2	0	0	0	0	0	0	3	2	Group Development	1	1	0	0	0	0	0	0	0	0	0	0
Number Sole Occpoy Units/GRP Development	0	0	0	0	0	0	0	0	0	0	0	0	Number Sole Occpoy Units/GRP Development	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	1	4	1	3	5	2	2	4	4	2	28	36	Commercial	0	2	5	2	4	2	4	2	5	3	5	2
Monthly total	56	64	76	54	76	55	62	178	204	123	948	806	Monthly total	20	27	49	67	88	109	48	78	59	74	78	109
Building Approval Certificates & Demolition Certificates													Building Approval Certificates & Demolition Certificates												
Demolition Permits	0	1	0	0	2	0	1	0	0	1	5	6	Demolition Permits	0	0	0	2	1	1	0	0	0	0	1	1
BAC's	0	0	0	2	0	0	0	1	0	2	5	6	BAC's	0	0	2	0	1	0	2	0	0	0	1	0
BAC Strata	0	0	0	2	0	1	0	0	0	1	4	3	BAC Strata	0	0	1	1	0	0	0	1	0	0	0	0
Monthly total	0	1	0	4	2	1	1	1	0	4	14	15	Monthly total	0	0	3	3	2	1	2	1	0	0	2	1
Occupancy Permits													Occupancy Permits												
Occupancy Permits	0	1	3	2	0	4	2	4	0	2	18	18	Occupancy Permits	0	0	3	1	1	4	1	0	3	2	1	2
OP Strata	0	0	0	0	0	0	0	0	0	0	0	1	OP Strata	0	1	0	0	0	0	0	0	0	0	0	0
OP Unauthorised	0	0	1	0	0	0	0	0	0	0	1	1	OP Unauthorised	0	0	0	0	0	0	1	0	0	0	0	0
Monthly total	0	1	4	2	0	4	2	0	0	2	19	20	Monthly total	0	1	3	1	1	4	2	0	3	2	1	0
Total \$'000 Construction Value	4,302	7,968	4,845	3,334	7,237	10,485	6,464	7,900	14,837	6,049	73,421	119,843	Total \$'000 Construction Value	46,208	6,801	2,785	5,610	10,145	6,458	4,821	8,869	4,770	6,516	9,385	7,475
Applications Processed for Other Councils													Applications Processed for Other Councils												
Shire Of Ashburton	11	3	6	3	5	16	10	15	6	20	95	13	Shire Of Ashburton	1	1	2	1	0	0	0	1	1	0	0	6
Shire of Wyndham (East Kimberley)	0	0	0	0	0	0	0	0	0	0	0	5	Shire of Wyndham (East Kimberley)	0	1	0	0	0	0	0	1	0	0	3	0
Port Hedland	9	16	19	1	2	1	0	0	0	0	48	187	Port Hedland	6	9	8	5	9	11	23	27	15	17	24	33
Monthly total	20	19	25	4	7	17	10	15	6	20	143	205	Monthly total	7	11	10	6	9	11	23	29	16	17	27	39
Private Certifications Provided													Private Certifications Provided												
Certificate of Design Compliance	0	0	1	1	0	1	1	0	0	0	4	15	Certificate of Design Compliance	0	10	2	0	0	0	0	0	0	1	0	2
Certificate of Building Compliance	0	0	1	1	0	0	0	1	6	0	9	7	Certificate of Building Compliance	0	3	1	0	0	0	0	0	1	1	1	0
Certificate of Construction Compliance	0	0	0	0	0	1	0	0	0	1	2	4	Certificate of Construction Compliance	0	1	1	0	0	0	0	0	1	1	0	0
Monthly total	0	0	2	2	0	2	1	1	6	1	15	26	Monthly total	0	14	4	0	0	0	0	0	2	3	1	2
Total \$'000 Construction Value	0	0	28	396	0	300	366	48	0	0	1,138	1,712	Total \$'000 Construction Value	0	233	490	0	0	0	0	0	300	123	100	466
Private Swimming Pool Inspections (1 every 4 years)													Private Swimming Pool Inspections (1 every 4 years)												
Monthly total	60	33	74	66	90	82	40	35	89	85	654	620	Monthly total	26	35	50	32	71	13	56	58	78	58	58	85

Planning 2021												2020												
CATEGORIES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	YTD	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Lodgement												Lodgement												
Development Applications	11	18	12	8	10	12	7	11	9	8	106	163	8	11	12	10	12	16	20	11	14	12	12	25
R-Codes Applications	10	6	14	11	14	11	5	10	12	4	97	72	6	5	6	1	4	4	7	5	11	5	12	6
Land Matters	8	11	19	7	13	8	9	9	16	13	113	117	9	7	7	4	10	10	6	11	15	13	9	16
Enforcement Matters	0	2	20	1	0	0	22	0	7	7	59	90	8	7	20	0	7	17	2	19	2	4	1	3
Scheme Amendments	0	0	0	0	0	0	0	0	1	0	1	1	1	0	0	0	0	0	0	0	0	0	0	0
Monthly total	29	37	65	27	37	31	43	30	45	32	376	443	32	30	45	15	33	47	35	46	42	34	34	50
Processing												Processing												
Average Number of Days (DA)	27	26	33	35	40	38	24	31	32	30	32	27	22	28	27	28	21	31	26	24	36	28	22	29
Application Fees	8,144	15,795	8,879	8,861	5,215	1,491	27,919	8,301	9,827	7,211	101,644	232,159	4,641	7,361	7,680	10,333	5,854	6,037	23,057	12,317	6,672	22,476	5,187	120,544
Development Value \$'000	3,238	4,285	3,326	2,559	7,871	5,864	10,838	5,177	545	2,161	45,864	58,243	743	1,050	1,966	3,075	2,241	697	8,706	2,821	1,025	5,208	1,228	29,483

Environmental Health 2021												2020												
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	YTD	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Inspections/reinspections/audits												Inspections/reinspections/audits												
Food premises inspection/reinspection	3	21	27	11	13	13	6	23	1	18	136	151	3	1	16	11	22	21	20	22	12	4	9	10
Lodging house inspection	0	0	0	0	0	1	2	0	0	0	3	15	0	0	0	2	2	0	4	4	2	0	0	1
Camping/caravan park inspection	0	1	0	0	1	0	0	0	0	0	2	3	0	0	0	0	0	1	1	0	0	0	1	0
Public building inspection	0	0	3	0	0	1	2	0	1	0	7	19	0	0	0	1	1	2	7	2	5	0	1	0
Swimming pool inspection	1	0	1	0	1	1	0	0	0	0	4	12	0	0	1	0	0	1	3	0	0	0	4	3
Hairdressers inspection	0	1	2	3	2	0	7	1	1	1	18	14	0	1	0	0	3	1	0	0	7	2	0	0
Beauty therapy/skin penetration inspection	0	1	1	6	2	1	1	0	0	3	15	23	2	1	0	0	1	2	1	1	7	1	5	2
Septic tank inspections	0	0	0	0	0	0	0	2	0	0	2	3	0	0	0	0	0	1	0	0	1	1	0	0
Monthly total	4	24	34	20	19	17	18	26	3	22	187	240	5	3	17	14	29	29	36	29	34	8	20	16
Health nuisances/complaints investigated												Health nuisances/complaints investigated												
Air Quality	8	4	4	3	0	5	1	8	3	0	36	49	7	2	3	4	8	6	3	3	5	2	0	6
Building & Accommodation	3	0	2	0	3	2	6	5	0	1	22	31	0	9	3	4	3	4	3	0	0	3	2	0
Water & Waste Water	3	3	5	3	16	11	9	4	2	3	59	55	6	7	5	7	8	4	1	2	1	9	3	2
Food Safety	2	3	4	2	2	2	1	2	1	3	22	32	5	3	2	4	1	0	2	4	4	2	3	2
Noise Pollution	7	10	10	4	14	10	0	14	10	6	85	104	8	15	13	14	7	7	8	3	8	4	5	12
Public Health	5	6	14	43	69	20	17	7	6	5	192	106	5	7	17	14	8	10	7	4	4	6	8	16
Refuse & Litter	1	5	2	0	4	0	2	2	2	0	18	40	2	8	3	2	3	3	0	2	1	2	9	5
Skin Penetration	0	1	0	0	1	0	0	1	0	0	3	4	0	1	3	0	0	0	0	0	0	0	0	0
Stallholders & Traders	0	0	0	2	41	22	0	0	0	0	65	0	0	0	0	0	0	0	0	0	0	0	0	0
Monthly total	29	32	41	57	150	72	36	43	24	18	502	421	33	52	49	49	38	34	24	18	23	28	30	43
Notifiable infectious diseases												Notifiable infectious diseases												
Ross River Virus (RRV)	0	0	1	0	0	2	1	0	0	0	4	6	0	1	0	3	0	1	0	0	0	0	0	1
Barmah Forest Virus (BFV)	0	0	0	0	0	0	0	0	0	0	0	1	0	1	0	0	0	0	0	0	0	0	0	0
Salmonellosis	1	3	5	5	0	1	3	2	1	2	23	21	5	2	2	1	0	1	2	1	1	1	2	3
Campylobacteriosis	2	3	2	1	1	2	0	0	2	3	16	18	2	1	1	2	1	2	1	3	1	1	1	2
Cryptosporidiosis	0	0	0	1	0	0	0	0	0	0	1	9	0	2	4	3	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	1	0	1	5	7	16	1	1	0	3	6	1	2	1	0	0	1	0
Monthly total	3	6	8	7	1	5	5	2	4	10	51	71	8	8	7	12	7	5	5	5	2	2	4	6
Other health												Other health												
Assess development applications	11	14	8	8	9	8	4	4	7	4	77	111	1	6	8	6	12	17	8	13	8	4	8	20
Assess building applications	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Respond to swimming pool positive detections	0	0	0	0	1	0	1	0	0	0	2	3	0	0	1	0	1	0	0	0	0	1	0	0
Healthy dog day	0	1	0	1	1	0	0	1	1	0	5	4	0	0	1	0	1	0	0	0	0	1	1	0
Chicken bleeding	0	2	0	0	2	2	2	0	0	1	9	18	2	2	2	2	2	2	2	3	1	0	0	0
Infringements issued	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1	0	0	0	0	0
Approvals & Compliance - applications & enquiries	14	26	29	2	41	22	34	29	19	8	224	256	7	10	14	15	30	28	26	32	29	28	18	19
Monthly total	25	43	37	11	54	32	41	34	27	13	317	393	10	18	26	23	46	47	37	48	38	34	27	39

Rangers 2021											
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	YTD
Inspections/reinspections/audits											
Activities on City Properties	18	22	9	6	6	75	73	107	149	93	558
Abandoned vehicles	23	37	17	31	19	31	23	15	9	16	221
Animal (dogs/etc)	111	172	145	120	151	175	186	186	162	150	1558
Cats	37	56	64	34	41	47	44	55	56	62	496
Camping	3	0	5	5	8	20	23	26	17	11	118
Cyclone	13	1	2	0	0	0	0	0	0	0	16
Bushfire Hazard/Permit to burn	2	1	0	0	2	0	0	2	0	0	7
Litter	99	101	96	76	124	24	20	42	36	35	653
Parking	69	115	89	67	62	78	48	83	91	66	768
Off Road Vehicles	30	20	2	6	15	19	6	3	5	8	114
Unsignly Properties	10	60	105	18	12	11	11	31	11	6	275
Monthly total	415	585	534	363	440	480	434	550	536	447	4784
Infringements Issued											
Bushfire	2	2	0	0	0	0	0	0	0	0	4
Activities on City Properties	2	4	0	0	0	0	1	0	0	3	10
Animal Environment & Nuisance	2	1	0	0	1	10	0	0	1	0	15
Animal (dogs/cats/etc)	9	27	25	9	14	29	6	20	26	20	185
Camping	0	0	0	0	0	0	0	0	0	0	0
Litter	1	2	0	1	0	1	0	1	3	2	11
Parking	21	23	8	6	25	20	7	20	24	15	169
Monthly total	37	59	33	16	40	60	14	41	54	40	394
Infringements											
Value of Infringements Paid (\$)	4,778	12,868	13,406	5,247	6,770	12,938	10,414	2,867	2,686	6,629	78,603
Infringements withdrawn	0	3	0	1	0	3	0	3	1	0	11
Impounded Dogs											
Central	10	13	11	7	10	6	9	15	10	3	94
East	6	6	20	7	8	10	12	3	4	13	89
West	8	8	13	10	13	17	8	14	23	17	131
Monthly total	24	27	44	24	31	33	29	32	37	33	314
Released to Owner	8	10	17	11	18	17	8	22	21	16	148
Rehomed to SAFE	7	9	11	12	3	8	16	6	8	8	88
In pound at present	2	5	5	0	3	2	4	1	6	3	31
Holding pending court cases	0	0	0	0	0	0	0	0	0	2	2
Deceased	1	1	0	1	1	0	0	0	0	0	4
Euthanised	6	2	11	0	6	6	1	3	3	4	42
Monthly total	24	27	44	24	31	33	29	32	38	33	315
Impounded Cats											
Central	8	21	19	12	4	6	14	17	13	22	136
East	13	7	6	1	10	2	4	9	16	14	82
West	5	13	20	4	9	14	10	9	13	21	118
Monthly total	26	41	45	17	23	22	28	35	42	57	336
Released to Owner	3	1	1	1	0	1	3	1	0	1	12
Rehomed to SAFE	16	17	8	3	3	1	11	15	19	27	120
In pound at present	3	2	1	0	1	2	1	1	1	1	13
Euthanised	4	19	35	13	19	18	13	16	22	27	186
Deceased	0	2	0	0	0	0	0	0	0	1	3
Monthly total	26	41	45	17	23	22	28	33	42	57	334
Customer Requests											
After hours (AH) calls received	52	55	36	50	59	75	76	75	74	88	640
AH calls requiring an immediate respons	31	28	14	34	24	46	40	52	28	33	330
3 Dog Applications	0	0	0	1	1	1	0	2	2	1	8
Monthly total	83	83	50	85	84	122	116	129	104	122	978

2020												
TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Inspections/reinspections/audits												
318	3	33	96	75	36	22	8	9	8	5	1	22
338	23	27	40	38	40	37	16	26	17	18	21	35
2141	119	123	153	136	251	201	216	213	162	130	187	250
617	32	27	22	25	65	92	80	65	60	38	45	66
127	0	2	5	9	6	15	13	40	16	4	6	11
78	1	54	2	1	3	3	2	0	1	0	8	3
97	1	2	2	3	2	10	2	8	37	0	28	2
1972	32	134	225	241	263	359	149	143	70	99	87	170
1238	29	155	143	36	97	164	73	154	101	87	77	122
189	9	25	23	24	15	11	10	7	13	12	9	31
336	1	8	95	46	45	29	7	7	12	23	42	21
7,451	250	590	806	634	823	943	576	672	497	416	511	733
Infringements Issued												
11	0	0	0	0	0	0	0	1	0	1	3	6
367	0	33	87	50	69	104	24	0	0	0	0	0
32	0	0	2	8	4	6	6	2	1	1	1	1
255	8	22	22	14	25	14	27	23	15	32	20	33
0	0	0	0	0	0	0	0	0	0	0	0	0
18	1	1	0	1	0	4	2	0	0	3	1	5
468	20	52	51	25	29	61	23	39	9	85	28	46
1,151	29	108	162	98	127	189	82	65	25	122	53	91
Infringements												
193,688	10,678	10,947	18,815	20,959	12,918	14,099	17,293	28,669	21,849	25,048	10,260	2,153
57	0	20	5	5	4	0	1	1	4	9	3	5
Impounded Dogs												
165	13	17	11	6	17	15	7	15	12	16	12	24
101	10	4	1	6	14	3	16	8	10	5	15	9
202	15	15	22	8	9	23	14	15	12	19	19	31
468	38	36	34	20	40	41	37	38	34	40	46	64
234	21	17	17	8	24	25	21	20	14	13	22	32
115	8	7	10	2	5	7	7	8	9	18	17	17
68	1	6	6	7	6	7	8	6	3	8	5	5
0	0	0	0	0	0	0	0	0	0	0	0	0
3	0	0	0	0	0	0	1	0	1	0	0	1
48	8	6	1	3	5	2	0	4	7	1	2	9
468	38	36	34	20	40	41	37	38	34	40	46	64
Impounded Cats												
141	10	3	12	2	14	13	10	13	22	19	7	16
166	24	2	1	2	10	26	15	17	10	24	16	19
101	3	4	10	2	6	12	4	11	15	4	21	9
408	37	9	23	6	30	51	29	41	47	47	44	44
17	1	1	2	1	1	0	5	1	2	0	1	2
167	20	2	4	1	15	18	8	12	15	34	21	17
25	1	1	0	0	0	6	0	0	0	3	3	11
195	15	5	17	3	14	27	16	27	29	10	19	13
5	0	0	0	1	0	0	1	1	1	0	0	1
409	37	9	23	6	30	51	30	41	47	47	44	44
Customer Requests												
812	82	59	61	54	61	78	53	94	65	36	62	107
599	73	43	41	29	37	59	43	75	41	30	47	81
9	0	0	0	1	0	1	0	0	2	4	1	0
1,420	155	102	102	84	98	138	96	169	108	70	110	188

Karratha Tourism and Visitor Centre Statistics 2021												Karratha Tourism and Visitor Centre Statistics 2020													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	YTD	YTD	CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Visitors to the Centre	584	565	782	1910	2294	4450	6449	5199	3261	1820	27,314	14,929	Visitors to the Centre	446	320	336	0 - COVID	195	920	3215	4312	2265	1516	740	664
Sites booked 40 Mile online	11	11	25	26	98	134	185	119	72	7	688	373	Sites booked 40 Mile online	N/A	N/A	N/A	0 - COVID	28	75	100	106	58	N/A	N/A	6
Sites paid in Cash 40 Mile	N/A	N/A	N/A	N/A		234	475	572	312	N/A	1,593	2,265	Sites paid in Cash 40 Mile	N/A	N/A	N/A	0 - COVID	20	242	333	1380	290	N/A	N/A	0
Sites booked Cleaverville online	18	16	45	26	174	333	361	360	174	5	1,512	661	Sites booked Cleaverville online	N/A	N/A	N/A	0 - COVID	25	131	159	212	107	N/A	N/A	27
Sites paid in Cash Cleaverville	N/A	N/A	N/A	N/A		324	452	771	171	N/A	1,718	1,006	Sites paid in Cash Cleaverville	N/A	N/A	N/A	0 - COVID	24	183	247	320	232	N/A	NN	0
Monthly total	584	592	852	1962	2566	5475	7922	7021	3990	1832	32,825	19,234	Monthly total	446	320	336	0	292	1551	4054	6330	2952	1516	740	697
Consignments													Consignments												
Number of local suppliers	17	17	17	17	18	18	18	18	18	18		18	Number of local suppliers	15	15	15	0 - COVID	15	17	17	17	17	17	18	
Revenue													Revenue												
KTVC Retail Sales	\$ 3,328	\$ 3,994	\$ 4,797	\$7,646.55	\$ 6,652	\$ 12,331	\$ 16,600	\$16,890	\$ 12,515	\$ 6,725	\$ 91,479	\$ 84,572	KTVC Retail Sales	\$ 3,825	\$ 4,911	\$ 2,724	0 - COVID	\$ 961	\$ 9,897	\$ 14,029	\$ 20,567	\$ 9,406	\$ 6,780	\$ 4,828	\$ 6,644
Bookeasy Sales	\$13,266.00	\$ 8,649.20	\$19,807.00	\$21,705.00	\$ 25,562	\$ 26,261	\$ 76,786	\$53,763	\$ 40,376	\$ 23,588	\$ 309,763	\$ 125,184	Bookeasy Sales					\$ 4,052	\$ 31,911	\$ 29,100	\$ 24,095	\$ 9,761	\$ 14,123	\$ 12,142	
Cleaverville (online booking)	\$ 620.00	\$ 572.00	\$ 1,484.00	\$1,316.00	\$ 7,032	\$ 13,488	\$ 14,968	\$13,812	\$ 5,561	\$ 780.00	\$ 59,633	\$ 32,660	Cleaverville (online booking)	N/A	N/A	N/A	0 - COVID	\$ 892	\$ 6,592	\$ 9,928	\$ 9,296	\$ 4,944	N/A	N/A	\$ 1,008
Cleaverville (cash payment to caretaker)	N/A	N/A	N/A	N/A	\$2,476.00	\$ 13,616	\$ 23,251	\$33,888	\$ 7,500	N/A	\$ 80,731	\$ 47,352	Cleaverville (cash payment to caretaker)	N/A	N/A	N/A	0 - COVID	\$ 808	\$ 9,684	\$ 13,620	\$ 10,122	\$ 13,118	N/A	N/A	N/A
40 Mile (online booking)	\$ 984.00	\$ 376.00	\$ 2,076.00	\$1,524.00	\$ 5,528	\$ 6,356	\$ 9,596	\$6,276	\$ 3,300	\$ 520.00	\$ 36,536	\$ 21,196	40 Mile (online booking)	N/A	N/A	N/A	0 - COVID	\$ 892	\$ 4,392	\$ 6,760	\$ 6,008	\$ 2,872	N/A	N/A	\$ 272
40 Mile (cash payment to caretaker)	N/A	N/A	N/A	N/A	\$5,084	\$ 10,982	\$ 26,046	\$29,180	\$ 14,236	N/A	\$ 85,528	\$ 70,461	40 Mile (cash payment to caretaker)	N/A	N/A	N/A	0 - COVID	\$ 2,548	\$ 17,357	\$ 19,812	\$ 19,788	\$ 10,956	N/A	N/A	N/A
Overflow Permit	N/A	N/A	N/A	N/A	N/A	N/A	N/A	\$10,090	\$ 2,520	N/A	\$ 25,140														
Monthly total	\$ 18,198	\$ 13,591	\$ 28,164	\$ 32,192	\$ 52,334	\$ 83,034	\$ 179,777	\$ 163,899	\$ 86,008	\$ 31,613	\$ 688,811	381,425	Monthly total	3,825	4,911	2,724	0	6,101	51,974	96,060	94,881	65,391	16,541	18,951	20,066
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	YTD														
Commission Waived 12%	\$ 1,558	\$ 1,898	\$ 1,049	\$2,180.72	\$ 1,153	\$ 3,293	\$ 500	\$9,156	\$4,308	TBC	\$ 25,096														
Locals Discount 20%	\$ 2,539.45	\$ 3,005.29	\$ 1,819.09	\$3,635.46	\$ 1,673	\$ 4,837	\$ 685	\$8,698	\$3,329	TBC	\$ 30,221														
Monthly total	\$ 4,098	\$ 4,903	\$ 2,868	\$ 5,816	\$ 2,825	\$ 8,130	\$ 1,185	\$ 17,854	\$ 7,637	\$ -	\$ 55,317														
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	YTD														
Ganallili																									
Visitors to the Centre	301	390	780	800	931	1350	1378	1064	1230	TBC	8,224.00														

## Major Event Sponsorship 2021/22

	APPLICANT	EVENT NAME	EVENT DATE	APPLICATION STATUS	DETERMINATION DATE	TOTAL PROJECT COST (EX GST)	CITY CONTRIBUTION APPROVED (EX GST)	2020/21 CONTRIBUTION APPROVED (EX GST)	CASH / IN KIND	EVENT TYPE	TERM	PROJECT STATUS
1	Swimming WA	Yarra Burrup Classic Open Water Swim	06-10-2020	Approved	09-10-2019	\$ 115,545	\$ 60,000	\$ 20,000	Cash	Sport Event	3 Year	Work In Progress
	Total:						\$ 60,000.00	\$ 20,000.00				

PROJECT LIST				
PROJECT	CONSULTANT	MOST RECENT ACTION	NEXT ACTION	STATUS
Local Planning Scheme	Edge Planning	Report of Review for the preparation of a new Scheme forwarded to the WAPC. WAPC requested further information to be added. Revised Report of Review forwarded to the WAPC for their consideration. Consultant assisting the City has forwarded Draft Issues Paper.	Review Draft Issues Paper to finalise this document and present to Council. Await WAPC approval to initiate preparation of new Scheme and present to Council for further resolution to progress with Scheme Amendment.	On Target
Public Health Plan	Mark Chadwick	Consultant is reviewing the PHP introduction. The Action Plan to be reviewed with internal stakeholders for their input.	Review draft Public Health Action Plan.	On Target
Mosquito Management Plan	Summers Consulting	Comments were forwarded to Summers Consulting for consideration and inclusion in the MMP	Consultant to amend the MMP and submit to the City for consideration	On Target
Small Business Friendly Approvals Project	Core Data	Internal workshops completed. Action Plan prepared.	Consider draft action plan and resource implications	On Target
Cleaverville FMP Implementation	Nil	Formal agreement documentation completed.	Implementation of access management, rehabilitation, weed control and signage to commence post 2021 camping season.	On Target
EcoHub	NAJA	Draft Road Maintenance Agreement prepared for the construction of a new road to provide access to the EcoHub.	The Agreement is to be finalised and entered into.	On Target
Direct Area Migration Agreement	Perdaman Global Services	Pilbara DAMA application lodged with the Department of Home Affairs on 21 October 2021.  Port Hedland and City of Karratha agreed to submit a joint application. Commitment by Regional Development Australia to act as Designated Area Representative.	The City is engaging with all businesses who made submissions to explain what has been lodged and one-on-one meetings will be offered for those businesses whose occupations are not included in the DAMA to explain the alternative visa pathways currently available to them.  The City is working with Regional Development Australia and the Town of Port Hedland to develop an operational funding model and this will be presented to Council for endorsement before the DAMA comes into effect.  Further communications will be prepared internally so that when the DAMA is approved the City can help businesses understand the full suite of migration pathways available to them, of which DAMA is one.	On Target
Shakespeare Precinct	Hames Sharley	2 New Options prepared by Hames Sharley, delivered 22 September 2021.	New Concept Options to be checked for alignment to Karratha Revitalisation Strategy and alignment to long term plans for Stakeholders (Scouts) before presentation to Executive Team and then Council.	On Target
Pilbara Hydrogen Technology Cluster	Atlas Projects - Elle Pound	Cluster launch event held 29 July 2021 and kick-off workshop held 30 July 2021. Progress Report 1 submitted, Grant payment 2 received. Summary of workshop sent to workshop participants.	Progress actions from workshop including branding exercise and develop online Cluster presence. Develop Workshop 2 agenda. Develop a possible ongoing Cluster structure and monetisation strategy, and present to members for consideration at workshop. Submit Progress Report 2 to NERA by 31 October 21 and invoice for remaining \$10,000.	On Target
Strategic Land Acquisition	AVS (Northwest)	DPLH confirmed ministerial approval for purchase of 7 lots, Department of Communities confirmed consent for surrender of Lease over Nairn Street Lot. City has reviewed offer to DPLH, based on only 3 lots. Requested 4 remaining lots be offered to the market.	Awaiting reply from DPLH to confirm progress in restructure of transaction. Once Approved new Contracts of Sale will require execution.	On Target

Business Development Support Grants Grants 2020/21									
APPLICANT	PROJECT NAME	PROJECT DESCRIPTION	APPLICATION STATUS	DETERMINATION DATE	TOTAL PROJECT COST (EX GST)	CITY CONTRIBUTION APPROVED (EX GST)	2020/21 CONTRIBUTION APPROVED	END DATE	PROJECT STATUS
KDCCI	Pilbara Women in Business	Workshops aimed at improving business skills and providing network opportunities amongst female business leaders	Approved	21-09-2020	\$ 22,500	\$ 7,500	\$ 7,500	30-06-2021	Complete
KDCCI	Pilbara Indigenous Business Networking Group	Initiative to enhance engagement between industry majors and Pilbara based indigenous suppliers and contractors	Approved	21-09-2020	\$ 47,000	\$ 15,000	\$ 15,000	30-06-2021	Complete
KDCCI	Diamond Sponsorship	KDCCI Membership / Sponsorship	Approved	21-09-2020	\$ 10,000	\$ 10,000	\$ 10,000	30-06-2021	Complete
KDCCI	Grow Local	Dedicated program run between the KDCCI and RCCIWA with the aim of building business capability	Approved	21-09-2020	\$ 270,000	\$ 25,000	\$ 25,000	30-06-2021	Complete
KDCCI	FBT Policy Reform	KDCCI contracting BGG to prepare white paper and lobby federal politicians for FBT Policy Reform	Approved	22-03-2021	\$ 104,000	\$ 30,000	\$ 30,000	31-01-2022	Applicant Preparing Acquittal Documents
Pilbara Tourism Association	Warlu Way Marketing	Program to promote the Warlu Way to intra-state tourists to drive increase in visitation.	Approved	22-02-2021	\$ 36,900	\$ 15,000	\$ 15,000	30-06-2021	Applicant Preparing Acquittal Documents
<b>Total:</b>					<b>\$ 490,400</b>	<b>\$ 102,500</b>	<b>\$ 102,500</b>		
Business Development Support Grants Grants 2021/22									
APPLICANT	PROJECT NAME	PROJECT DESCRIPTION	APPLICATION STATUS	DETERMINATION DATE	TOTAL PROJECT COST (EX GST)	CITY CONTRIBUTION APPROVED (EX GST)	2021/22 CONTRIBUTION APPROVED	END DATE	PROJECT STATUS
KDCCI	Business Excellence Awards	Awards night to recognise small business achievements.	Approved	23-08-2021	\$ 102,115	\$ 10,000	\$ 10,000	31-01-2022	Work In Progress
KDCCI	Pilbara Women in Business	Workshops aimed at improving business skills and providing network opportunities amongst female business leaders	Approved	23-08-2021	\$ 22,500	\$ 7,500	\$ 7,500	30-06-2022	Work In Progress
KDCCI	Pilbara Indigenous Business Networking Group	Initiative to enhance engagement between industry majors and Pilbara based indigenous suppliers and contractors	Approved	23-08-2021	\$ 60,000	\$ 15,000	\$ 15,000	30-06-2022	Work In Progress
KDCCI	Business Briefing Breakfast	Quarterly Business Briefing Breakfasts	Approved	23-08-2021	\$ 45,500	\$ 45,500	\$ 45,500	30-06-2022	Work In Progress
KDCCI	Diamond Sponsorship	KDCCI Membership / Sponsorship	Approved	23-08-2021	\$ 10,000	\$ 10,000	\$ 10,000	30-06-2022	Work In Progress
KDCCI	Grow Local	Dedicated program run between the KDCCI and RCCIWA with the aim of building business capability	Approved	23-08-2021	\$ 230,000	\$ 25,000	\$ 25,000	30-06-2022	Work In Progress
<b>Total:</b>					<b>\$ 470,115</b>	<b>\$ 113,000</b>	<b>\$ 113,000</b>		

Take Your Business Online Grants 2020/21 (GS.64)						
APPLICANT	APPLICATION STATUS	DETERMINATION DATE	TOTAL PROJECT COST (EX)	CITY CONTRIBUTION APPROVED (EX)	GRANT PURPOSE	PROJECT STATUS
Empire 6714	Approved	16-06-20	\$ 4,400.00	\$ 2,200.00	Develop online catering ordering website and to grow to include retail items	Complete
My Language Box	Approved	18-06-20	\$ 3,000.00	\$ 1,500.00	Upgrade online presence	Work In Progress
Monokrome Kids	Approved	30-06-20	\$ 4,653.00	\$ 2,326.50	Website development & Marketing	Work In Progress
Mynd Shyft Pty Ltd	Approved	16-09-20	\$ 10,100.00	\$ 5,000.00	Website development & Marketing	Work In Progress
Bez Engineering	Approved	05-11-20	\$ 7,700.00	\$ 3,850.00	Website Development and Marketing	Work In Progress
Karratha Security WA	Approved	28-01-21	\$ 2,150.00	\$ 1,075.00	Redesign of the new website adding new features, including business paid social media campaign SEO	Complete
K&S Mobile Windscreen Service	Approved	15-12-20	\$ 1,406.55	\$ 703.27	New 1 page website development & Marketing	Complete
Themes to You	Approved	12-03-21	\$ 3,179.37	\$ 1,538.74	Website development with Shopify & Marketing	Work In Progress
Roast 2 u	Approved	10-03-21	\$ 3,844.50	\$ 1,922.25	Website improvements to include 4 new pages.	Work In Progress
Connect Paediatric	Approved	10-03-21	\$ 3,725.00	\$ 1,862.50	Web design including integration with social media, assistance with Google my Business.	Work In Progress
Karratha Family Centre	Approved	01-04-21	\$ 5,100.00	\$ 2,500.00	redesign of exsisting website including a community calender and database for the Toy Library.	Work In Progress
Mary Bato Creative	Approved	07-04-21	\$ 3,500.00	\$ 1,750.00	New Website for online shop	Complete
Draw n Learn	Approved	09-04-21	\$ 961.99	\$ 480.99	Upgrade of exsisting website	Work In Progress
Yarn Coffee	Approved	09-04-21	\$ 10,983.00	\$ 5,000.00	Upgrade of exsisting website	Work In Progress
Clear & Clean cleaning	Approved	20-07-21	\$ 12,000.00	\$ 5,000.00	new website to include virtual shop front	Work In Progress
Karma life yoga	Approved	31-05-21	\$ 1,618.50	\$ 809.25	New website to include professional images	Complete
XS Energy Pilates Studio	Approved	08-04-21	\$ 2,185.00	\$ 1,092.50	Redesign of exsisting website to include new pages and content	Work In Progress
<b>TOTAL</b>			<b>\$ 80,507</b>	<b>\$ 38,611</b>		
Take Your Business Online Grants 2021/22 (GS.64)						
APPLICANT	APPLICATION STATUS	DETERMINATION DATE	TOTAL PROJECT COST (EX GST)	CITY CONTRIBUTION APPROVED (EX GST)	GRANT PURPOSE	PROJECT STATUS
Embodied Confidence Pty Ltd	Approved	23-08-21	\$ 6,028	\$ 3,014	New Website including online booking functionality	Work In Progress
Cheeditha Energy	Approved	22-09-21	\$ 8,000	\$ 4,000	Website update, photography and videography	Work In Progress
Nickol River Civil & Sand	Approved	22-09-21	\$ 3,500	\$ 1,750	New Website development/hosting	Work In Progress
Weerianna Street Media	Approved	14-10-21	\$ 7,110	\$ 3,555	New website that showcases services and achievements. Links to social media accounts and the new Indigenous Streaming service (IndigFLIX) they are developing	Work In Progress
The Big Beard Cartel	Approved	21-10-21	\$ 13,481	\$ 5,000	New website that allows clients to book appointments with the barber & also buy products. Social media advertising. Price includes content development for website and social media	Work In Progress
<b>TOTAL</b>			<b>\$ 38,119</b>	<b>\$ 17,319</b>		



#### 14.4 WASTE SERVICES DATA

**File No:** WM.2

**Responsible Executive Officer:** Director Strategic Projects & Infrastructure

**Reporting Author:** Waste Services Office Supervisor

**Date of Report:** 29 October 2021

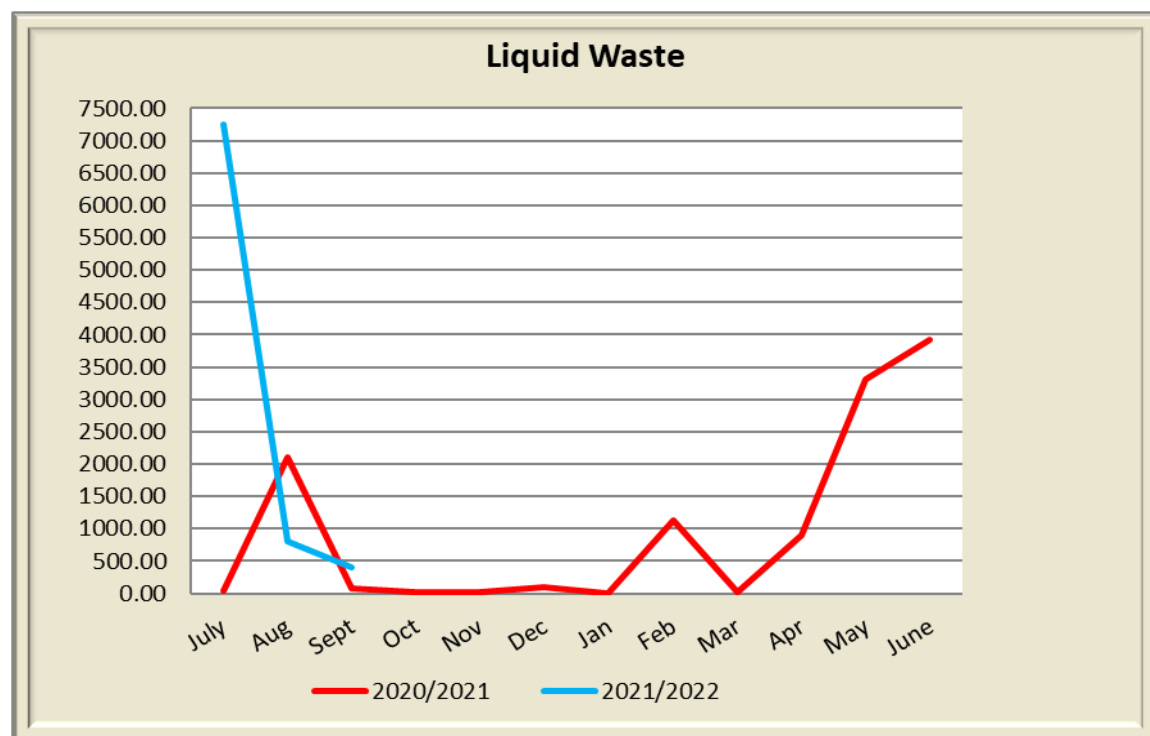
**Disclosure of Interest:** Nil

**Attachment(s):** Nil

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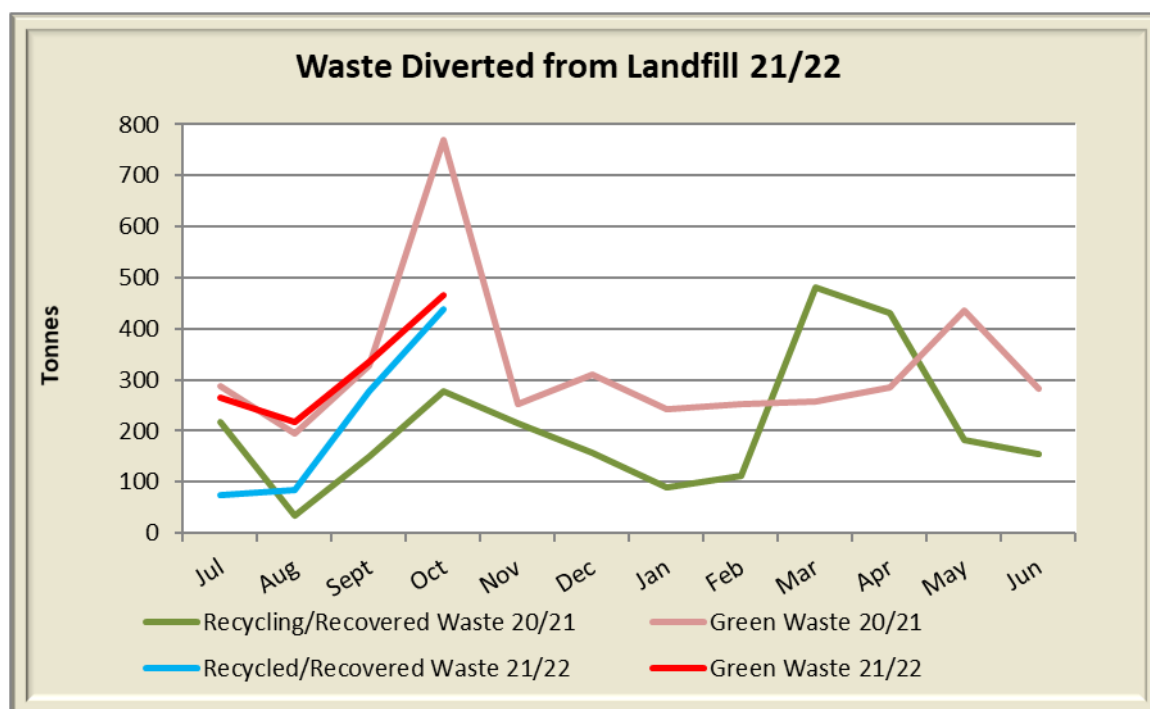
#### PURPOSE

To provide a quarterly update (Q1) and illustration of Waste Services data for the 2021/2022 year.



Liquid Waste delivered to the 7 Mile Waste Facility.

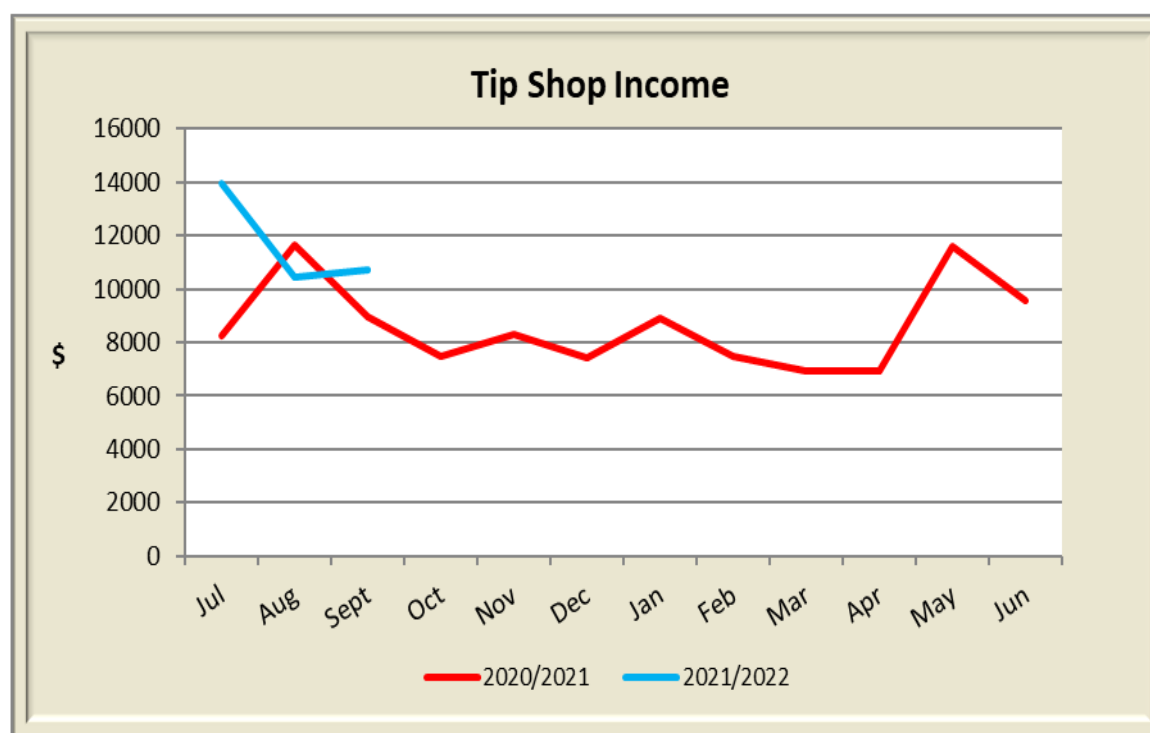
The local alternative facility ponds closed in July for repairs resulting in large quantities of saline water, industrial wash water and septic waste being delivered to 7 Mile.



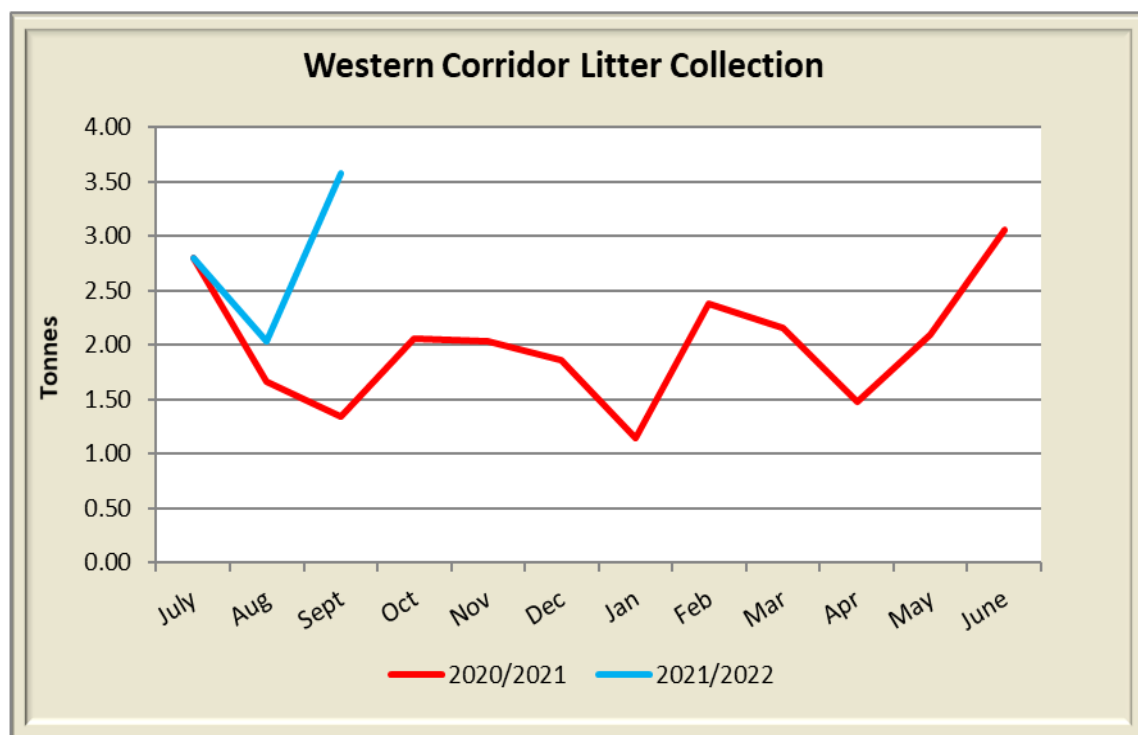
Total waste, excluding liquid and clean fill delivered to the 7 Mile Waste Facility.

7 Mile Waste Facility and Wickham Transfer Station waste diverted from Landfill. Includes metal, batteries, cardboard/paper, shredded timber, mulch/soil conditioner, household hazardous waste and Tip Shop items removed from site.

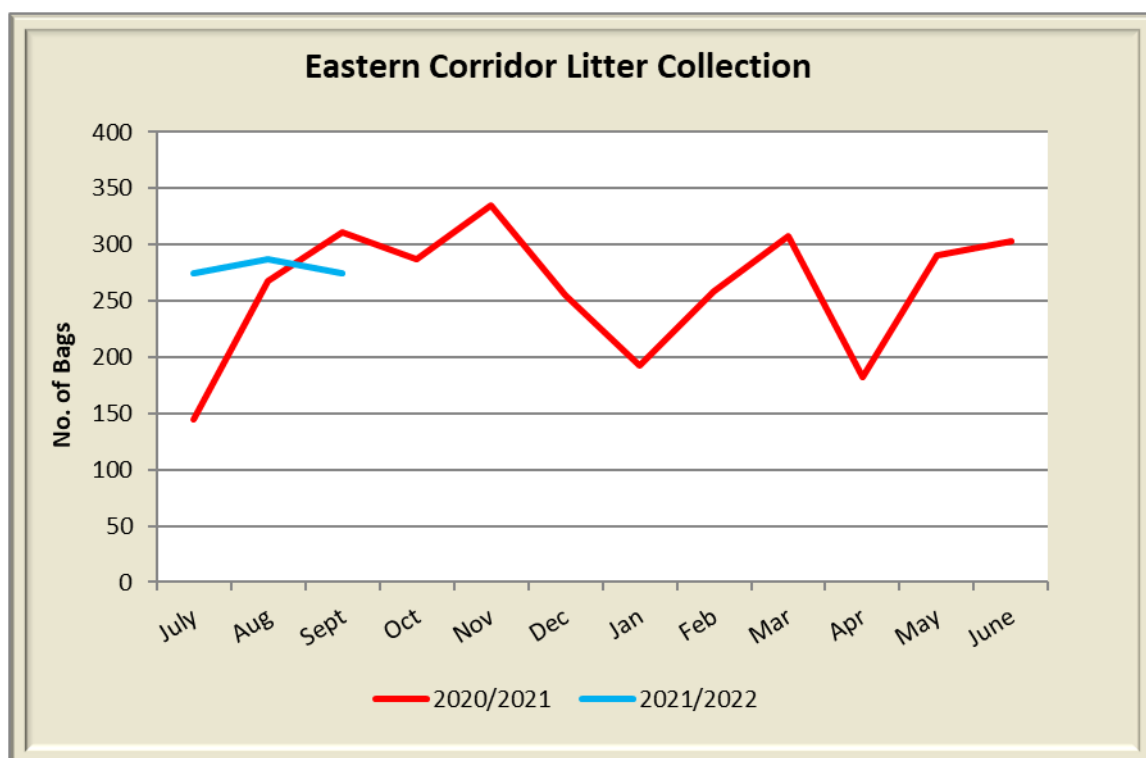
The increase in October was due to the removal of 145 tonnes of shredded timber and 110 tonnes of ferrous and non-ferrous metal.



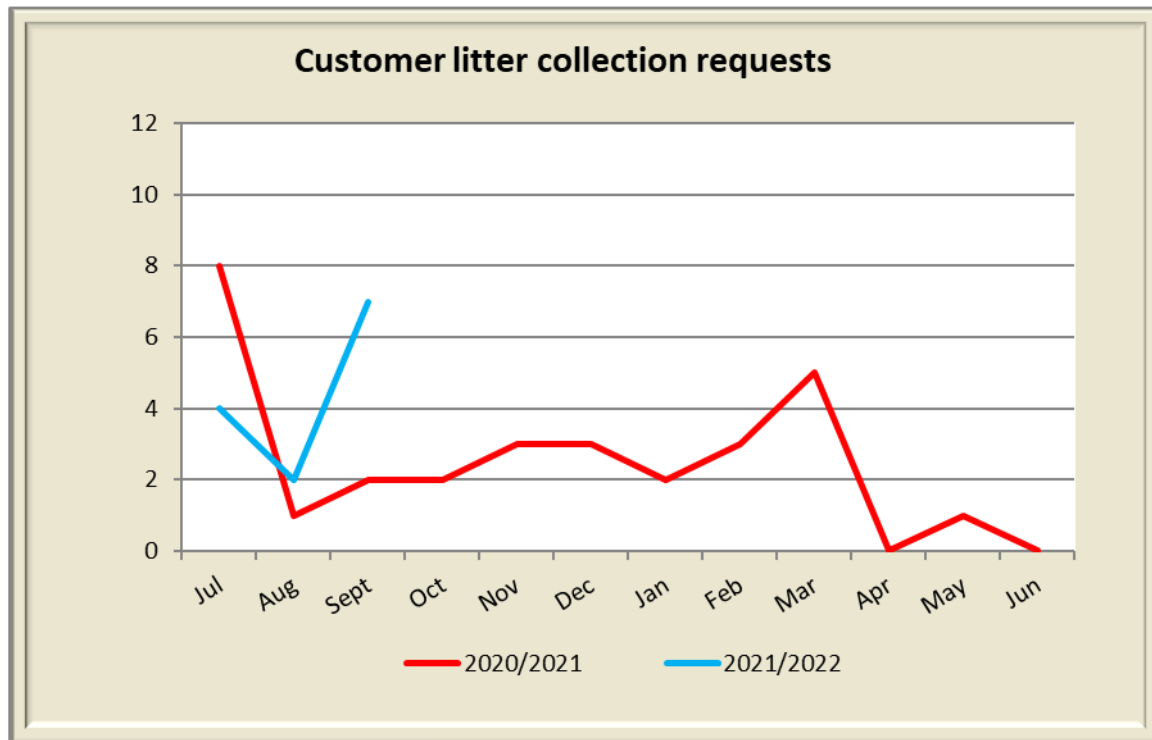
Income received for re-usable items recovered for sale at the Tip Shop.



Street litter collected in Karratha and Dampier and delivered to the 7 Mile Waste Facility under contract with Damel.



Number of litter bags collected in Roebourne, Point Samson and Wickham delivered to the Wickham Transfer Station by Brida.



Number of requests received by the City from customers relating to street and footpath litter for Karratha, Dampier, Roebourne, Wickham and Point Samson.

**15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**16 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil

**17 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**

Nil



## 18 MATTERS BEHIND CLOSED DOORS

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### OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154905  
MOVED : Cr McNaught  
SECONDED : Cr Harris

In accordance with Section 5.23 (2) (e) (iii) of the *Local Government Act 1995*, that Council move in camera to discuss item:

#### 18.1 CONFIDENTIAL ITEM - REQUEST TO RATIFY DISPOSITION OF SCRAP METAL AND LEAD ACID BATTERIES AWARDED UNDER DOP 01-20/21

Also included is the following:

#### ATTACHMENT TO ITEM 13.1 TENDER RFT 05-21/22 FOR THE KARRATHA LEISUREPLEX SOLAR INITIATIVE

These matters if disclosed would reveal information about the business, professional, commercial or financial affairs of a person.

**CARRIED**

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FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller,  
Cr McNaught, Cr Scott, Cr Waterstrom Muller  
AGAINST : Nil

Council moved in camera at 5.53 pm.





**18.1 CONFIDENTIAL ITEM – REQUEST TO RATIFY DISPOSITION OF SCRAP METAL AND LEAD ACID BATTERIES AWARDED UNDER DOP 01-20/21**

This matter is confidential and if disclosed would reveal commercial-in-confidence information.

**File No:** WM.59

**Responsible Executive Officer:** Director Strategic Projects & Infrastructure

**Reporting Author:** Manager City Services

**Date of Report:** 4 November 2021

**Applicant/Proponent:** Sims Group Australian Holdings P/L

**Disclosure of Interest:** Nil

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No :** 154906

**MOVED :** Cr Scott

**SECONDED :** Cr Bailey

1. That Council by **ABSOLUTE** Majority pursuant to Section 3.58 of the *Local Government Act 1995* **RESOLVES** to:
  - a) **RATIFY** the **DISPOSITION** of Property offered under DOP 01-20/21 for the Disposal of Scrap Metal and Lead Acid Batteries for the current one year term to Sims Group Australia Holdings P/L (Sims);
  - b) **EXERCISE** the option to extend the contract for disposition for a period of one year (1 February 2022 to 31 January 2023); and
  - c) **ENDORSE** the variation for Sims to collect scrap metal from the City's Operations Centre at no additional cost to Council.
2. That Council by **SIMPLE** Majority pursuant to Section 5.42 of the *Local Government Act 1995* **RESOLVES** to **CONSIDER** amending Delegation 1.3 Disposal of Local Government Property as part of its next review of the Delegations Register scheduled for June 2022.

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**CARRIED**

**FOR :** Cr Long, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Scott, Cr Waterstrom Muller

**AGAINST :** Nil

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**COUNCIL RESOLUTION**

**Res No : 154907**

**MOVED : Cr Bertling**

**SECONDED : Cr Scott**

**That Council move out of camera.**

**CARRIED**

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**FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller,  
Cr McNaught, Cr Scott, Cr Waterstrom Muller**

**AGAINST : Nil**

Council moved out of camera at 5.54pm.

## **19 CLOSURE & DATE OF NEXT MEETING**

The meeting closed at 5.55pm.

The next meeting is to be held on Monday, 13 December 2021 at 5.30pm at Council Chambers - Welcome Road, Karratha.

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I, Cr Peter Long, Mayor of the City of Karratha, hereby declare on behalf of the Councillors of the City of Karratha that the enclosed Minutes are a true and accurate record of the Ordinary Council Meeting held on Monday, 22 November 2021.

..... Date \_\_\_\_/\_\_\_\_/\_\_\_\_