



## **ORDINARY COUNCIL MEETING**

# **MINUTES**

**The Ordinary Meeting of Council was held  
in the Council Chambers, Welcome Road, Karratha,  
on Monday, 31 January 2022**

A handwritten signature in black ink, appearing to read "P. Trestail", is positioned above a horizontal line.

**PHILLIP TRESTRAIL  
A/CHIEF EXECUTIVE OFFICER**



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The City of Karratha warns that anyone who has any application lodged with the City of Karratha must obtain and should only rely on

**WRITTEN CONFIRMATION**

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed: \_\_\_\_\_

**Phillip Trestrail – A/Chief Executive Officer**

## DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

### NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
  - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
  - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

### INTERESTS AFFECTING IMPARTIALITY

**DEFINITION:** *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

### IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.



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# MINUTES

## 1 OFFICIAL OPENING

The Ordinary Meeting of Council held in the Council Chambers, Welcome Road, Karratha on Monday, 31 January 2022 was declared open at 6pm. Cr Long acknowledged the traditions of the Ngarluma people, on whose land we are gathered here today.

## 2 PUBLIC QUESTION TIME

Nil

## 3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED

**Councillors:**

- Cr Peter Long [Mayor]
- Cr Kelly Nunn [Deputy Mayor]
- Cr Garry Bailey
- Cr Margaret Bertling
- Cr Gillian Furlong
- Cr Daiva Gillam
- Cr Geoff Harris
- Cr Pablo Miller
- Cr Travis McNaught
- Cr Daniel Scott
- Cr Joanne Waterstrom Muller

<b>Staff:</b>	Phillip Trestrail	A/Chief Executive Officer
	Arron Minchin	Director Community Services
	Ryan Hall	Director Development Services
	Simon Kot	Director Strategic Projects & Infrastructure
	Linda Phillips	Minute Secretary

<b>Apologies:</b>	Chris Adams	Chief Executive Officer
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<b>Absent:</b>	Nil
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<b>Leave of Absence:</b>	Nil
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<b>Members of Public:</b>	Nil
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<b>Members of Media:</b>	Samantha Goerling, ABC
	Alex Scott, Pilbara News
	Geoff Vivian, Ngaarda Media

## **4 REQUESTS FOR LEAVE OF ABSENCE**

Nil

## **5 DECLARATIONS OF INTEREST**

Cr Bailey declared an interest in the following item:

- Financial interest in 10.3 Councillor Reimbursements as Cr Bailey submitted a late claim for mileage reimbursement.

Cr Furlong declared an interest in the following item:

- Financial interest in 10.3 Councillor Reimbursements as Cr Furlong submitted a late claim for mileage reimbursement.

Cr Long declared an interest in the following item:

- Financial interest in 10.3 Councillor Reimbursements as Cr Long submitted a late claim for mileage reimbursement.

Cr Nunn declared an interest in the following item:

- Financial interest in 10.3 Councillor Reimbursements as Cr Nunn submitted a late claim for mileage reimbursement.

## **6 PETITIONS/DEPUTATIONS/PRESENTATIONS**

Nil

## **7 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS**

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### **OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

Res No : 154930  
MOVED : Cr Furlong  
SECONDED : Cr Harris

That the Minutes of the Ordinary Meeting of Council held on Monday, 13 December 2021, be confirmed as a true and correct record of proceedings.

**CARRIED**

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FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller,  
Cr McNaught, Cr Scott, Cr Waterstrom Muller  
AGAINST : Nil



## 8 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

01/12/2021	- WALGA State Council meeting
02/12/2021	- Rangelands Board End of Year Event
02/12/2021	- Meeting with Rio Tinto
02/12/2021	- NERA End of Year Event
03/12/2021	- Meeting with Pilbara Regiment
03/12/2021	- Local Resident Charity Donation Presentation
05/12/2021	- Carols by Glowlight
06/12/2021	- Christmas Story Time at Wickham Library
06/12/2021	- Council Briefing Session
07/12/2021	- Meeting with Kevin Michel
08/12/2021	- Christmas Story Time at Karratha Library
09/12/2021	- RCAWA AGM and Board Meeting
13/12/2021	- Christmas Story Time at Dampier Library
13/12/2021	- Ordinary Council Meeting
14/12/2021	- Christmas Light Competition Judging - Karratha
15/12/2021	- Opening of the Nick Furnivall Wing - Yaandina's ten bed residential aged care extension
15/12/2021	- Cyclone Engineering Support Group Meeting
15/12/2021	- Meeting with Yara
15/12/2021	- Christmas Light Competition Judging - Eastern Corridor
16/12/2021	- WALGA People and Place Policy Team meeting
16/12/2021	- Meeting with CME WA
21/12/2021	- Training for Cyclone Testing Station Damage Investigations
21/12/2021	- Meeting with St Paul's Catholic Church Karratha



## **9 EXECUTIVE SERVICES**

Nil



## 10 CORPORATE SERVICES

### 10.1 FINANCIAL STATEMENT FOR PERIOD ENDED 30 NOVEMBER 2021

<b>File No:</b>	<b>FM.19</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Corporate Accountant</b>
<b>Date of Report:</b>	<b>12 January 2022</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Nil</b>

#### PURPOSE

To provide a summary of Council's financial position for the period ending 30 November 2021.

#### BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 30 November 2021:

2021/22	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	YTD Variance	Variance %	Impact on Surplus
Operating Revenue (incl. Rates)	117,030,278	117,411,257	73,697,955	75,296,642	1,598,687	2.2%	⬆️
Operating Expense	(102,389,817)	(104,175,361)	(41,518,102)	(40,712,314)	805,788	-1.9%	⬆️
Non Operating Revenue	36,511,606	33,855,607	7,857,575	2,597,848	(5,259,727)	-66.9%	⬇️
Non Operating Expense	(72,032,517)	(67,588,365)	(18,362,470)	(13,752,112)	4,610,358	-25.1%	⬆️
Non Cash Items Included	17,082,836	20,214,056	8,523,411	8,486,983	(36,428)	-0.4%	
Restricted Surplus BFWD 20/21	298,260	248,516	248,516	248,516	0	0.00%	
Unrestricted Surplus BFWD 20/21	3,653,875	171,772	171,772	171,772	0	0.00%	
Restricted Surplus CFWD	150,000	124,258	124,258	124,258	0	0.00%	
<b>Surplus/(Deficit) 21/22</b>	<b>4,521</b>	<b>13,224</b>	<b>30,494,399</b>	<b>32,213,077</b>	<b>1,718,678</b>		

This table shows a surplus position of \$32.2m, a positive variance of \$1.7m compared to the budgeted surplus position of \$30.5m, which reflects timing of transactions associated with projects and grant funding.

The restricted balance referred to in the preceding table and throughout this report comprises of Pilbara Underground Power (PUPP) Service Charges levied in 2014/15, which are subject to the 10-year instalment option offered by Council.

The following variances contribute significantly to the total YTD variance shown in the above table.

Operating Income		
735,000	▲	Proceeds received from sale of vacant block at Gregory Way for Step-Up Step-Down Facility
559,683	▲	Commercial, industrial, contaminated and liquid waste disposal fees year to date higher than forecast
223,689	▲	The Quarter - Recoup of additional outgoings from tenants
176,181	▲	Karratha Leisureplex admission and hire income higher than forecast
105,814	▲	Increased income for private works due to road incidents and reactive repair cost recovery
<b>1,800,368</b>	<b>▲</b>	<b>Positive Variance</b>
580,000	▼	Profit from sale of vacant block at Gregory Way for Step-Up Step-Down Facility
<b>580,000</b>	<b>▼</b>	<b>Negative Variance</b>
<b>1,220,368</b>	<b>▲</b>	<b>Positive Variance</b>
Operating Expenditure		
359,244	▲	Workers Compensation claims
206,580	▲	Street Tree Planting - Project delayed - Expected completion in December
194,204	▲	Electricity - Street Lights & Karratha Airport - Expenditure occur later than anticipated
162,352	▲	ERP Development - Stage 1 project implementation currently tracking under budget
133,080	▲	IT Network & Licences - Avaya maintenance support procurement expected in December. Veeam & Palo Alto licensing renewals delayed expected in January
129,419	▲	Footpath & Kerb maintenance - Program affected due to resourcing - Contractor engaged to maintain level of service
<b>1,184,880</b>	<b>▲</b>	<b>Positive Variance</b>
332,242	▼	Refuse Site Maintenance - Higher salaries and overhead expenditure than forecast. Currently being investigated and will be addressed in March budget review
<b>332,242</b>	<b>▼</b>	<b>Negative Variance</b>
<b>852,638</b>	<b>▲</b>	<b>Net Positive Variance</b>
Non Operating Revenue		
763,459	▲	Reserve transfer for Bayview Rd Stage 6B & Dampier Boat Ramp renewal occurred earlier than anticipated
<b>763,459</b>	<b>▲</b>	<b>Positive Variance</b>
1,722,677	▼	Reserve transfer for GBSC Yurra housing development. Works are progressing on site and awaiting contractor milestone payment
1,577,103	▼	Reserve transfer for Lazylands Land Development expenditure. Practical completion reached & Reserve transfer to occur in January
1,403,485	▼	Reserve transfer for Karratha Leisureplex Reserve oval spectator shade structure. Works completed & reserve transfer to occur January
873,668	▼	Reserve transfer for Kevin Richards Oval expenditure to occur in January
350,000	▼	Reserve transfer for Scope Dampier Shopping Centre loan drawdown #4 to occur in December
<b>5,926,933</b>	<b>▼</b>	<b>Negative Variance</b>
<b>(5,163,474)</b>	<b>▼</b>	<b>Net Negative Variance</b>
Non Operating Expenditure		
2,479,786	▲	Partnership - Reserve transfer for Wickham Recreation Precinct contribution received. To be transferred in January
1,233,144	▲	Staff Housing - GBSC Yurra - Works progressing on site and pending Contractor milestone payment
579,539	▲	KLP Solar Initiatives - Delayed due to procurement strategy including design and construct options
198,326	▲	Airport baggage handling equipment - Project was delayed due to extended commercial negotiations regarding bank guarantee
182,857	▲	Airport Landscaping upgrade - Entry Statement contract works ongoing - Works invoiced to date posted to operating account. To be transferred in December
130,000	▲	Reserve transfer for Hancock Way Public Open Space cash-in-lieu occurred in December
122,421	▲	Kerb renewals - Contractor invoices received in December
<b>4,926,073</b>	<b>▲</b>	<b>Positive Variance</b>
528,257	▼	Land Development - Lazylands (L651 Hancock/Maitland) - Practical completion occur earlier than revised forecast
<b>528,257</b>	<b>▼</b>	<b>Negative Variance</b>
<b>4,397,816</b>	<b>▲</b>	<b>Net Positive Variance</b>

## FINANCIAL MANAGEMENT SUMMARY

### Local Government Financial Ratios

Period End 30 November 2021	Target Ratio	Original Annual Budget Ratio	YTD Actual Ratio
<b>Current Ratio</b> Current Assets less Restricted Assets ÷ Current Liabilities less liabilities associated with Restricted assets	1 or above	N/A	6.3
<b>Asset Sustainability Ratio</b> Capital Renewal and Replacement Expenditure ÷ Depreciation	≥ 0.90	1.18	0.45
<b>Operating Surplus Ratio</b> Operating Surplus (excl. capital grants & contributions) ÷ Own Source Revenue	0 – 15%	6.5%	51.4%
<b>Own Source Revenue Ratio</b> Own Source Operating Revenue ÷ Operating Expenses	0.40 or above	0.89	1.64
<b>Debt Service Cover Ratio</b> Operating surplus before interest expense and depreciation ÷ Principal and interest Expense	> 2	68.7	1648.6

### Statement of Financial Position

	2021 November	2021 October	% change
<b>Current</b>			
<b>Assets</b>	120,371,435	121,469,833	-0.90%
<b>Liabilities</b>	12,349,993	10,909,727	13.20%
<b>Non Current</b>			
<b>Assets</b>	713,148,309	713,993,049	-0.12%
<b>Liabilities</b>	14,891,535	14,891,535	0.00%
<b>Net Assets</b>	806,278,216	809,661,620	

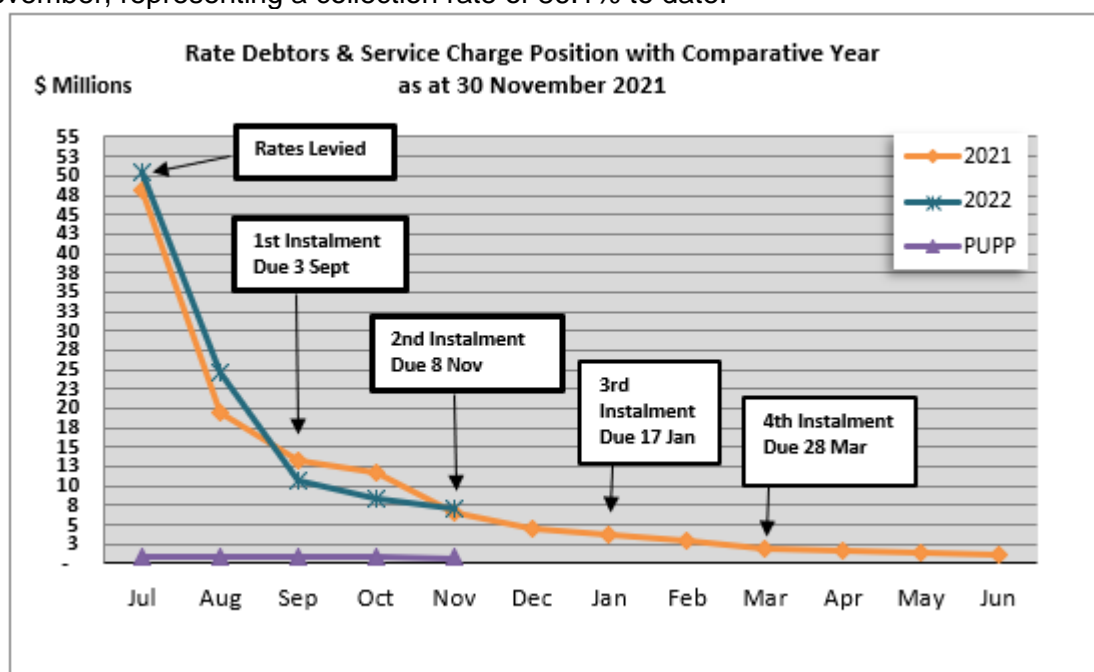
Current Assets decreased by 0.90% from October to November, which was attributable to the collection of Rates and other receivables. Current Liabilities increased by 13.2% due to increase of trade and other payables. Non-Current Assets decreased by 0.12% which was attributable to accumulated depreciation. There is no change in non-current liabilities.

### Debtors Schedule

The following table shows Trade Debtors that have been outstanding over 40, 60 and 90 days at the end of November. The table also includes total Rates and PUPP Service Charges outstanding.

Debtors Schedule				
	2021 November	2021 October	Change %	% of Current Total
<b>Sundry Debtors</b>				
Current	4,888,643	5,050,900	-3%	65.0%
> 40 Days	647,261	120,863	436%	8.6%
> 60 Days	34,991	402,167	-91%	0.5%
> 90 Days	1,945,217	2,116,593	-8%	25.9%
Total	7,516,112	7,690,523	-2%	100%
<b>Rates Debtors</b>				
Total	7,148,211	8,518,102	-16%	100%
<b>PUPP Debtors</b>				
Total	873,033	899,412	-2.9%	100%

A total of \$44m of Rates (including ESL and waste charges) have been paid to end of November, representing a collection rate of 86.1% to date.



There was a decrease of 2.9% from October in the PUPP Debtors balance. PUPP payments have now been received on 99.85% of properties, and of those paid 98.09% have paid in full with 1.91% paying by instalments.

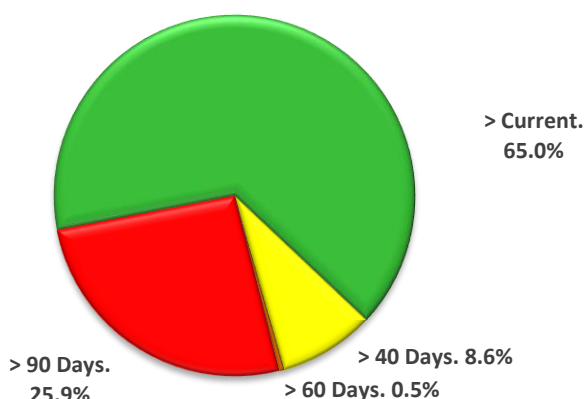
Collection of outstanding debts greater than 40 days is continuing in line with Council policy. The following table highlights outstanding balances for each ageing period for Trade Debtor balances in excess of \$5,000.

Code	Name	40 Days	60 Days	Over 90 Days	Commentary
B046	BP Australia Pty Ltd (Air BP)	0.00	0.00	48,165.83	Relates to lease at Karratha Airport. Awaiting execution of lease based on new valuation
F138	Frank Smith	0.00	0.00	41,593.20	Demolition costs due to uninhabitable dwelling. At the February 2019 OCM Council resolved to take possession and sell the property. Defendant has denied liability. Summary Judgement application lodged in December 2021.

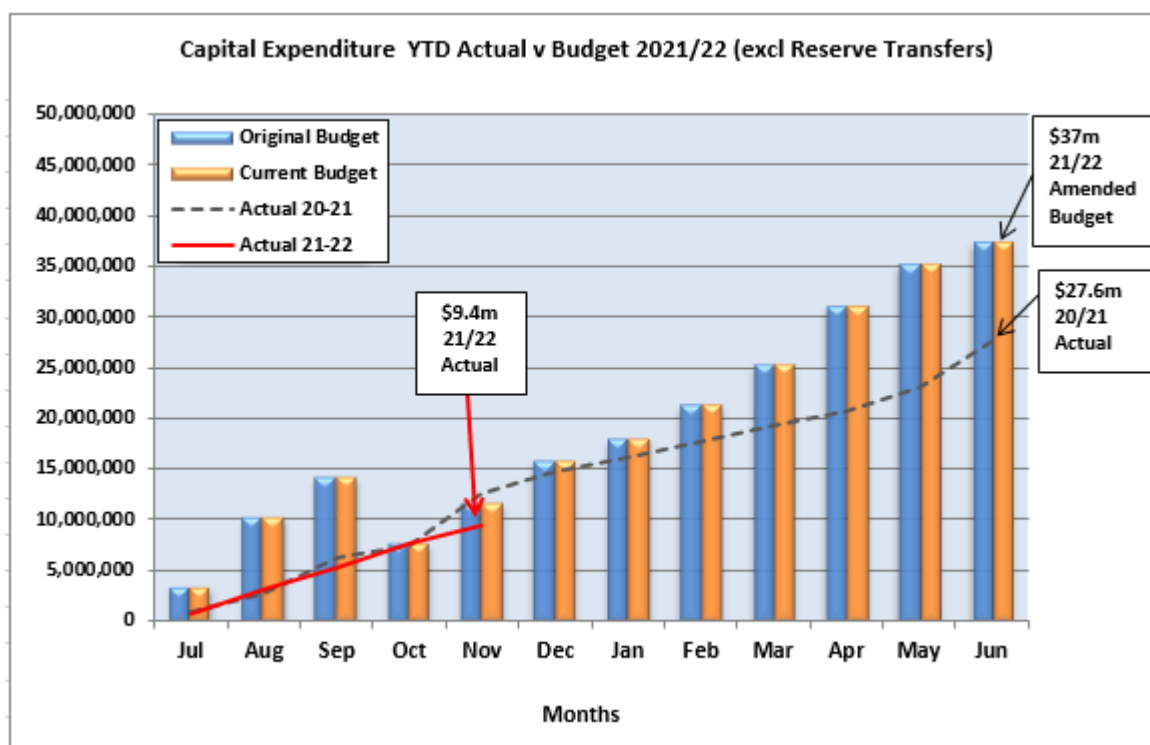


Code	Name	40 Days	60 Days	Over 90 Days	Commentary
F174	Flex Cafe	3,032.83	4,002.91	8,155.59	Relates to monthly rent at KLP Café for September, October & November 2021 and Utility fees for April, May, June, July & August 2021. Payment arrangement is currently in default and a Breach Notice was issued in early August. Communication is ongoing to finalise the outstanding debt. Payments totalling \$6,500 received in December 2021.
J101	Karratha Skip Bin Hire Pty Ltd	0.00	34.09	6,461.49	Waste disposal fees for Oct, Nov & Dec 2020 plus interest charges. Account is currently on cash only. Most recent payment received in April 2021. Referred to Debt Collection and Letter of Demand issued in May 2021. Based on recent communication from the debtor, balance expected to be paid by December 2021 over multiple instalments, however no payments received. Further legal action to be considered.
K078	Karratha Sporting & Recreation Club Inc	0.00	3,407.80	44,518.55	Electricity Invoices for October 2019, October 2020 - August 2021. Breach of Lease issued 29/09/21. Last payment received in August 2021. Payment arrangement has been proposed to the Club and discussions are ongoing to finalise an agreement.
B424	Noel Bartholomew	0.00	328.78	59,499.70	Relates to remedial works carried out at residential address and related admin fees.
O092	Otan Karratha Pty Ltd	0.00	0.00	173,841.00	Council resolved at the October 2019 OCM to accept the debtor's settlement offer. Deed of Settlement with Otan has been executed. First three payments have been received. Final instalment due 30/06/21 has not been received. Officers continued contact with a director of the company and communication is ongoing to finalise the outstanding debt.
V026	Virgin Australia Airlines Pty Ltd	0.00	0.00	554,835.87	Voluntary Administration as of 20/04/20. City Proof of Debt formally admitted in full 06/08/21. Updated advice received 18/11/21 - Until such time as the Adjudication appeals have been resolved Deloitte is unable to provide an estimate of the timing or quantum of a distribution.

November 2021 - Outstanding Sundry Debtors



## Capital Expenditure



Council's 2021/22 current Capital Expenditure amended budget is \$37m which includes significant projects such as: housing and land development, Leisureplex solar initiative, Murujuga National Park access road, Kevin Richards Memorial Oval redevelopment and the Dampier Boat Ramp redevelopment. The following table shows capital expenditure is 17.6% below budget for the year to date.

CAPITAL EXPENDITURE						
Asset Class	YTD			ANNUAL		
	YTD Budget	YTD Actual	Variance %	Annual Original Budget	Annual Amend Budget	% of Annual Budget
	30-Nov-21			30-Jun-22		
Land	1,312,343	1,831,909	39.59%	4,555,996	4,721,506	-61%
Artwork	46,417	32,644	-29.67%	208,333	209,569	16%
Buildings	3,962,088	2,143,578	-45.90%	11,688,008	17,010,722	13%
Equipment	444,875	239,201	-46.23%	1,122,907	1,342,971	18%
Furn & Equip	659,452	562,501	-14.70%	730,317	1,272,755	44%
Plant	562,040	485,585	-13.60%	1,892,460	1,640,040	30%
Infrastructure	4,523,289	4,188,383	-7.40%	19,830,274	11,070,159	38%
<b>Totals</b>	<b>11,510,504</b>	<b>9,483,801</b>	<b>-17.6%</b>	<b>40,028,295</b>	<b>37,267,722</b>	<b>25%</b>

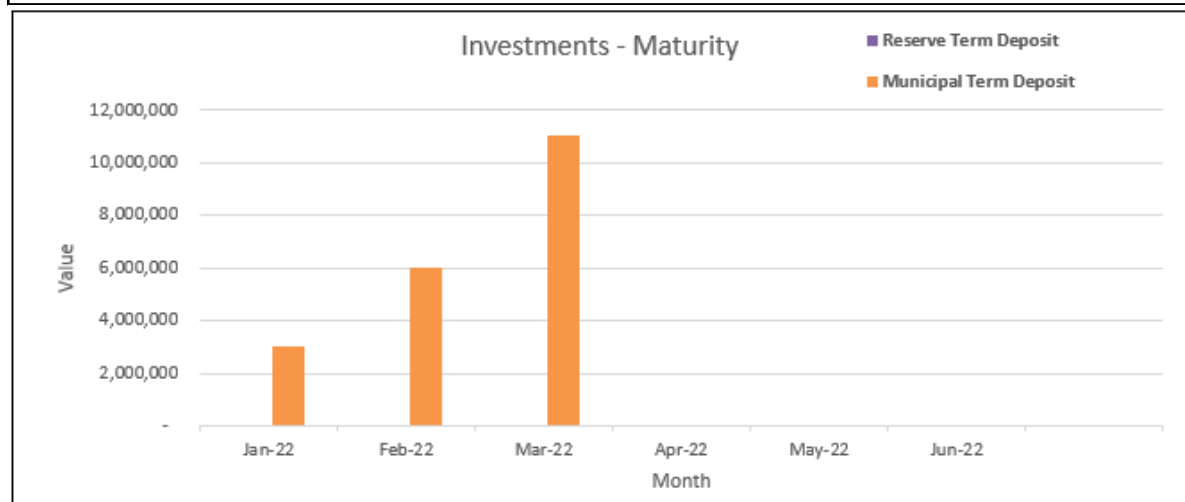
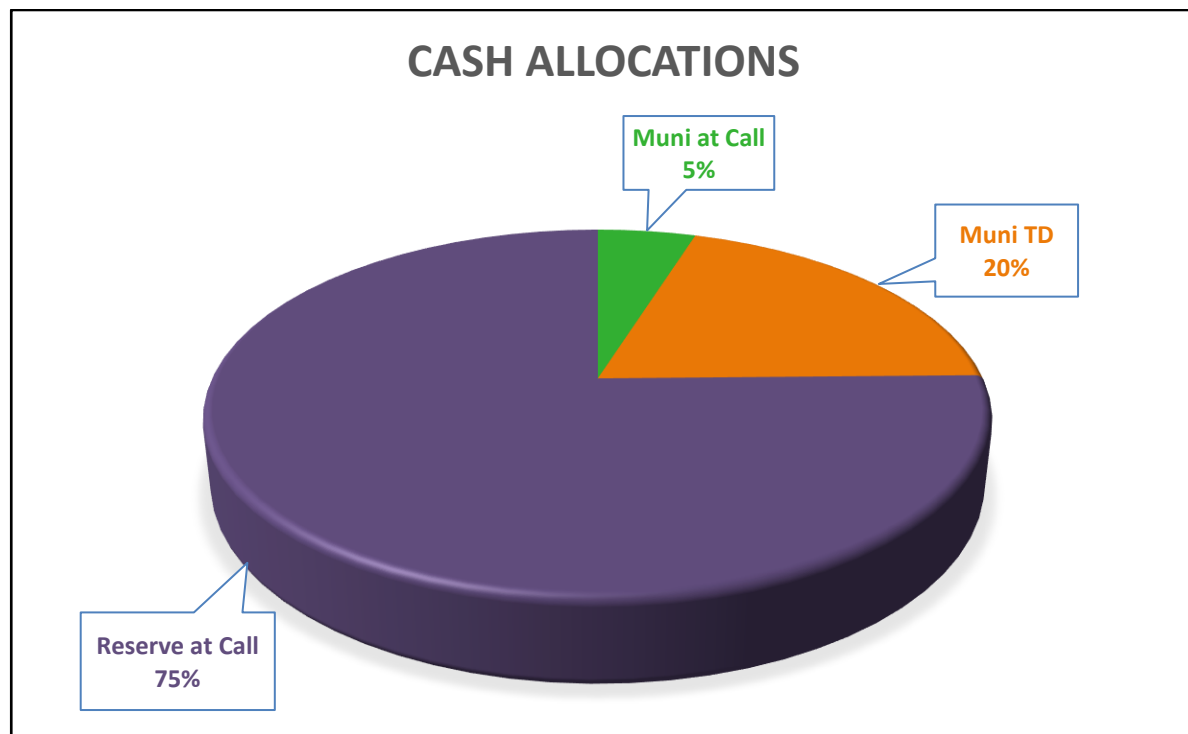
Further detail on these variances is included later in this report in the variance commentary by Program in the Statement of Financial Activity.

## Cash and Financial Investments

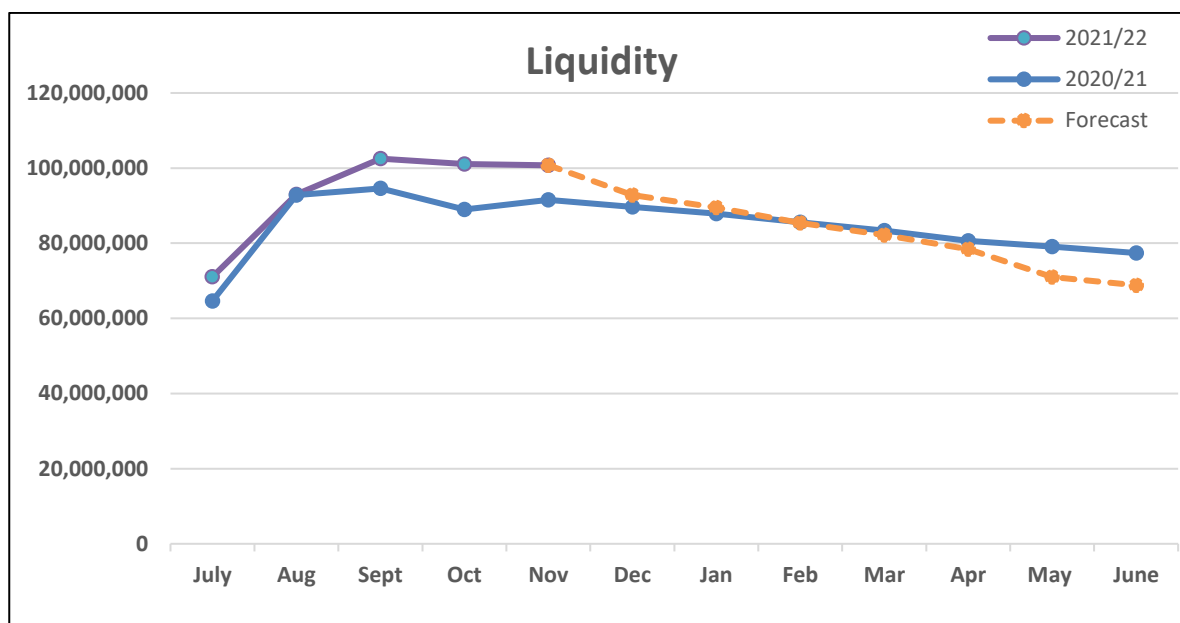
The following table indicates the financial institutions where the City has investments as of 30 November 2021.

Institution	Accounts	Principal Investment \$	Balance 30 November 2021 \$	Interest %	Investment Term	Maturity
<b>RESERVE FUNDS</b>						
WBC	Business Premium Cash Reserve		75,881,690	0.81	At Call	
<b>MUNICIPAL FUNDS</b>						
ME	Municipal Term Deposit	6,000,000	6,006,312	0.60	6 months	Feb-22
ME	Municipal Term Deposit	11,000,000	11,005,786	0.40	6 months	Mar-22
ME	Municipal Term Deposit	3,000,000	3,001,381	0.35	4 months	Jan-22
WBC	Municipal (Transactional)		4,865,703	0.00	At Call	
N/A	Cash on Hand		13,339			
<b>TOTAL</b>		<b>20,000,000</b>	<b>100,774,211</b>			

The balance of all Term Deposits includes interest accrued to 30 November 2021



The RBA official cash rate (overnight money market interest rate) remained at 0.10% during the month of November. As a result of the low RBA cash rate, Municipal Funds held in the Westpac Bank transaction account are currently not earning interest. Reserve funds held in the Westpac Business Premium Cash Reserve account are earning 0.81% in interest over balances of \$1m.



The liquidity graph for 2021/22 demonstrates a decrease in liquidity from October. This decrease in liquidity is primarily due to payment of trade and other payables.

### Other Investments

As part of Council's investment strategy, reserve funds were used to purchase a commercial property 'The Quarter HQ' in June 2017. The following table provides a summary of all income and expenditure for The Quarter for the current financial year:

	Month 30 November 2021 \$	Year to Date 30 November 2021 \$	Life to Date 30 November 2021 \$
Total Income Received	403,659	1,255,236	10,911,821
Total Expenditure Paid	(215,106)	(909,629)	(5,690,130)
<b>Net Income</b>	<b>188,553</b>	<b>345,607</b>	<b>5,221,692</b>
<b>Annualised ROI</b>	<b>11.3%</b>	<b>4.1%</b>	<b>5.9%</b>

Also, as part of Council's investment strategy, Council resolved at its May 2020 meeting to execute a loan agreement with Scope Property Group Pty Ltd for the acquisition and redevelopment of the Dampier Shopping Centre. This loan is to be funded utilising Reserve funds and borrowings from WATC (if required) and is to be for a maximum initial term of ten years. To date, no borrowings from WATC have been required. The following table provides a summary of this funding arrangement for the current financial year:

	Month 30 November 2021 \$	Year to Date 30 November 2021 \$	Life to Date 30 November 2021 \$
Funded Amount	-	350,000	1,000,000
Interest Charges	3,333	12,008	- 22,662
<b>Remaining Loan Amount</b>	<b>(3,100,000)</b>	<b>(3,100,000)</b>	<b>(3,100,000)</b>

The financial statements for the reporting period are provided as an attachment in the form of:

- Statement of Comprehensive Income by Nature or Type;
- Statement of Comprehensive Variance Commentary by Nature or Type;
- Statement of Financial Activity;
- Operating and Capital Variance Commentary by Program Area;
- Net Current Funding Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalents and
- Statement of Financial Activity by Divisions.

### **LEVEL OF SIGNIFICANCE**

Financial integrity is essential to the operational viability of the City but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the City to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

### **STATUTORY IMPLICATIONS**

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5) of the *Local Government (Financial Management) Regulations 1996*, a report must be compiled on variances greater than the materiality threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

### **COUNCILLOR/OFFICER CONSULTATION**

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

### **COMMUNITY CONSULTATION**

No community consultation is required.

### **POLICY IMPLICATIONS**

The Council's financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

### **FINANCIAL IMPLICATIONS**

The report represents the financial position of the Council at the end of November 2021 with a year to date budget surplus position of \$30,494,399 (comprising \$30,370,141 unrestricted surplus and \$124,258 restricted surplus) and a current surplus position of \$32,213,077 (comprising \$32,088,819 unrestricted surplus and \$124,258 restricted surplus). The restricted balance comprises PUPP service charges levied in 2014/15.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2021-2022 provided for this activity:

Our Programs/Services:	4.c.1.1	Management Accounting Services
Our Projects/Actions:	4.c.1.1.19.1	Conduct monthly and annual financial reviews and reporting

**RISK MANAGEMENT CONSIDERATIONS**

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	The completion of the Monthly Financial Activity Statement report is a control that monitors this risk
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	There are no identified risks of a greater level associated with the Officer's recommendation
Compliance	Low	There are no identified risks of a greater level associated with the Officer's recommendation

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

This is a monthly process advising Council of the current financial position of the City.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per the Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 30 November 2021; and
2. APPROVE the following actions:
  - a) \_\_\_\_\_
  - b) \_\_\_\_\_

Option 3

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending a 30 November 2021.

**CONCLUSION**

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regard to the variances and the commentary provided are to be noted as part of the report.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154931  
**MOVED** : Cr Gillam  
**SECONDED** : Cr Nunn

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to RECEIVE the Financial Reports for the financial period ending 30 November 2021.

**CARRIED**

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**FOR** : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Scott, Cr Waterstrom Muller  
**AGAINST** : Nil

**City of Karratha****Statement of Comprehensive Income**

By Nature or Type

for the period ending 30 November 2021

	Original Budget	Amended Budget	Budget YTD	Actual YTD	Material Variance ≥10%	\$50,000 or more	2020/21
	\$	\$	\$	\$	%	\$	\$
<b>Revenue</b>							
Rates	45,352,357	45,962,484	45,259,797	45,278,492	-	-	44,298,154
Fees and Charges	42,765,274	44,452,272	19,850,052	20,815,632	-	965,580	40,196,176
Operating Grants, Subsidies and Contributions	16,013,802	17,749,345	5,865,457	6,262,346	-	396,889	16,601,709
Service charges	0	0	0	0	-	-	0
Interest Earned	1,062,404	968,674	472,212	509,818	-	-	1,058,794
Proceeds/Realisation	0	0	0	761,804	-	761,804	0
All Other	1,093,251	2,366,053	1,370,050	1,344,850	-	-	3,250,578
	106,287,088	111,498,828	72,817,568	74,972,942	-	2,124,273	105,405,411
<b>Expenses</b>							
Employee Costs	(37,265,326)	(36,519,037)	(14,804,659)	(14,583,196)	-	221,463	(37,214,929)
Materials and Contracts	(34,066,351)	(34,020,797)	(11,673,741)	(11,226,230)	-	447,511	(23,907,029)
Utilities (gas, electricity, water etc)	(6,596,858)	(6,524,844)	(2,619,401)	(2,280,862)	-12.92%	338,539	(6,249,039)
Interest Expenses	(3,861)	(1,556)	(1,223)	(1,224)	-	-	(26,656)
Depreciation	(18,924,084)	(21,655,456)	(9,077,111)	(9,149,210)	-	(72,099)	(21,305,005)
Insurance Expenses	(2,089,521)	(2,225,341)	(2,216,150)	(2,222,461)	-	-	(1,900,849)
Other Expenses	(3,242,016)	(3,101,730)	(1,070,518)	(1,169,334)	-	(98,816)	(3,763,474)
	(102,188,017)	(104,048,761)	(41,462,803)	(40,632,517)		836,598	(94,366,981)
	4,099,071	7,450,067	31,354,765	34,340,425			11,038,430
<b>Non Operating Grants, Subsidies &amp; Contributions</b>							
Contributions	8,700,142	4,344,429	271,388	313,402	15.48%	42,014	5,275,879
Profit on Asset Disposal	2,043,048	1,568,000	609,000	10,298	-98.31%	(598,702)	35,501
(Loss) on Asset Disposal	(201,800)	(126,600)	(55,300)	(79,797)	44.30%	-	(439,137)
Fair value adjustments to investment property	0	0	0	0	-	-	
<b>Net Result</b>	14,640,461	13,235,896	32,179,853	34,584,328			15,910,673
<b>Other Comprehensive Income</b>							
<i>Items that will not be reclassified subsequently to profit or loss</i>							
Changes in asset revaluation surplus	0	0	0	0	-	-	(316,186)
<b>Total other comprehensive income</b>	0	0	0	0		-	(316,186)
<b>Total Comprehensive Income</b>	<b>14,640,461</b>	<b>13,235,896</b>	<b>32,179,853</b>	<b>34,584,328</b>			<b>15,594,496</b>

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments provide an explanation of these variances. Further details are provided later in this report in the variance commentary by Program in the Statement of Financial Activity.



**Variance Commentary by Nature & Type**

Operating Revenues	Material Variance		Significant Items		
Fees & charges	4.86%	965,580	559,683	▲	Commercial, industrial, contaminated and liquid waste disposal fees year to date higher than forecast
			176,181	▲	Karratha Leisureplex - Increase in hire portion of income than forecast
			105,814	▲	Increased income for private works due to road incidents and reactive repair cost recovery
			77,149	▲	Babcock Hangar - Property income received in advanced
			<b>918,827</b>	▲	<b>Positive Variance</b>
Contributions	6.77%	396,889	223,689	▲	The Quarter - Recoup of additional outgoings from tenants
			94,114	▲	Return of grant funds to DFES - Budget incorrectly amended. Addressed in March budget review
			<b>317,803</b>	▲	<b>Positive Variance</b>
Proceeds/Realisation	100.00%	761,804	735,000	▲	Proceeds received from sale of vacant block at Gregory Way for Step-Up Step-Down Facility - Realisation yet to be processed
Non Operating Revenue	Material Variance		Significant Items		
Non Operating Grants, Subsidies & Contributions	15.48%	42,014	80,300	▲	Government Grants - Error in budget amendment at November budget review. To be adjusted in March budget review
Profit on Asset Disposal	-98.31%	(598,702)	(580,000)	▼	Profit on sale of Gregory Way

Operating Expenses	Material Variance		Significant Items		
Employee Costs	-1.50%	221,463	359,244	▲	Workers Compensation claims processed later than anticipated
Materials & Contracts	-3.83%	447,511	206,580	▲	Street Tree Planting - Project delayed - Expected completion in December
			162,352	▲	ERP Development - Stage 1 project implementation currently tracking under budget
			133,080	▲	ICT Network & Licences - Avaya maintenance support delayed procurement expected in December. Veeam & Palo Alto licensing renewals delayed expected in January
			129,419	▲	Footpath & Kerb maintenance - Program affected due to resourcing - Contractor engaged to maintain level of service
			105,975	▲	General Waste and Recycling Collection - Services delivered, contractor invoice not yet received
			160,890	▲	Drainage Maintenance - Works in progress & currently delayed due to total fire ban
			126,631	▲	Dampier Highway Streetscape - Delays to invoicing of RFQ De Witt Entry Statement
			63,405	▲	Website development - Invoicing delay with contractor. Milestone invoices expected in December
			<b>1,088,331</b>	▲	<b>Positive Variance</b>
			(186,228)	▼	Bayly Ave Landscaping - Works invoiced to date to be reallocated to a capital account in December
			(162,166)	▼	The Quarter - Operating & carpark management fees - Additional operating expenses offset by additional outgoings income

Operating Expenses	Material Variance		Significant Items		
			(140,698)	▼	Staff Housing maintenance costs - Pending determination that \$126K should be reallocated to capital accounts, where there is adequate budget
			(85,020)	▼	TC Damien remediation works higher than anticipated - Budget to be amended in March budget review
			(574,112)	▼	<b>Negative Variance</b>
			514,219	▼	<b>Net Positive Variance</b>
Utilities	-12.92%	338,539	194,204	▲	Electricity - Street Lights & Karratha Airport - Expenditure occur later than anticipated
			123,940	▲	REAP Electricity costs - Monthly budget is higher than actual usage - To be reviewed and adjusted in March budget review
			318,144	▲	<b>Positive Variance</b>
Depreciation	0.79%	(72,099)	62,793	▲	Airport - Awaiting final costs for Bayly Ave Road to be capitalised
			58,690	▲	Indoor Play Centre - Right of use journal for Q1 and Q2 to be processed
			121,483	▲	<b>Positive Variance</b>
			(217,357)	▼	Ovals & Hardcourts – Depreciation processed incorrectly; has been fixed in December
			(217,357)	▼	<b>Negative Variance</b>
			(95,874)	▼	<b>Net Negative Variance</b>
Other Expenses	9.23%	(98,816)	(125,975)	▼	Rate/Penalty Write Off - Relates to concessions for community groups and clubs as per Council resolution CR154827

**City of Karratha****Statement of Financial Activity**  
for the period ending 30 November 2021

	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10% %	\$50,000 or more \$	Impact on Surplus
	\$	\$	\$	\$	%	\$	
<b>Operating</b>							
<b>Revenues (Sources)</b>							
General Purpose Funding	52,230,669	53,015,229	47,935,130	48,297,810	-	362,680	⬆️
Governance	1,375,195	865,885	623,975	787,694	26.24%	163,719	⬆️
Law, Order And Public Safety	688,194	697,302	203,965	326,174	59.92%	122,209	⬆️
Health	166,407	174,374	161,638	79,410	-50.87%	(82,228)	⬇️
Education and Welfare	72,000	73,612	37,612	42,087	11.90%	-	
Housing	1,571,690	1,432,298	301,455	326,988	-	-	
Community Amenities	11,597,591	13,198,883	8,190,276	8,839,814	-	649,538	⬆️
Recreation And Culture	19,027,175	18,555,597	5,485,515	5,802,943	-	317,428	⬆️
Transport	28,939,671	27,830,078	10,146,547	10,102,782	-	-	
Economic Services	675,976	955,277	469,291	442,431	-	-	
Other Property And Services	685,710	612,722	142,551	248,509	74.33%	105,958	⬆️
	117,030,278	117,411,257	73,697,955	75,296,642	-	1,639,304	
<b>Expenses (Applications)</b>							
General Purpose Funding	(2,899,873)	(2,974,570)	(1,012,192)	(1,245,719)	23.07%	(233,527)	⬇️
Governance	(4,613,589)	(2,680,484)	(1,501,670)	(1,079,825)	-28.09%	421,845	⬆️
Law, Order And Public Safety	(1,728,644)	(1,788,122)	(680,984)	(731,154)	-	(50,170)	⬇️
Health	(1,171,584)	(1,161,552)	(465,189)	(471,713)	-	-	
Education and Welfare	(163,917)	(162,321)	(78,641)	(77,483)	-	-	
Housing	(764,129)	(844,220)	(448,035)	(619,572)	38.29%	(171,537)	⬇️
Community Amenities	(19,685,710)	(19,961,751)	(6,684,280)	(6,745,388)	-	(61,108)	⬇️
Recreation And Culture	(41,054,874)	(42,244,071)	(16,983,841)	(16,946,043)	-	-	
Transport	(26,785,435)	(26,455,591)	(10,840,989)	(10,398,107)	-	442,882	⬆️
Economic Services	(2,552,381)	(2,676,993)	(1,178,468)	(1,072,737)	-	105,731	⬆️
Other Property And Services	(969,681)	(3,225,686)	(1,643,813)	(1,324,573)	-19.42%	319,240	⬆️
	(102,389,817)	(104,175,361)	(41,518,102)	(40,712,314)	-	773,356	
<b>NON OPERATING</b>							
<b>Revenue</b>							
Proceeds From Disposal Of Assets	4,789,000	5,132,610	1,122,110	1,026,460	-	(95,650)	⬇️
Tsf From Infrastructure Reserve	24,449,023	21,935,193	6,728,059	1,564,585	-76.75%	(5,163,474)	⬇️
Tsf From Partnership Reserve	3,548,111	3,548,111	0	0	-	-	
Tsf From Waste Management Reserve	3,441,882	3,016,641	0	0	-	-	
Tsf From Community Development Reserve	46,966	45,676	1,966	0	-100.00%	-	
Tsf From Medical Services Assistance Reserve	159,200	159,200	0	0	-	-	
Proceeds from Self-supporting loans	77,424	18,176	5,440	6,803	25.05%	-	
	36,511,606	33,855,607	7,857,575	2,597,848	-66.94%	(5,259,124)	
<b>Expenses</b>							
Purchase Of Assets - Land	(2,605,000)	(2,605,182)	(182)	(2,201)	1109.29%	-	
Purchase Of Assets - Artwork	(208,333)	(209,569)	(46,417)	(32,644)	-29.67%	-	
Purchase Of Assets - Buildings	(11,688,008)	(17,010,722)	(3,962,088)	(2,143,578)	-45.90%	1,818,510	⬆️
Purchase Of Assets - Equipment	(1,122,907)	(1,342,971)	(444,875)	(239,201)	-46.23%	205,674	⬆️
Purchase Of Assets - Furniture & Equipment	(730,317)	(1,272,755)	(659,452)	(562,501)	-14.70%	96,951	⬆️
Purchase Of Assets - Plant	(1,892,460)	(1,640,040)	(562,040)	(485,585)	-13.60%	76,455	⬆️
Purchase Of Assets - Infrastructure	(19,830,274)	(11,070,159)	(4,523,289)	(4,188,383)	-	334,906	⬆️
Purchase Land Held for Resale	(1,950,996)	(2,116,324)	(1,312,161)	(1,829,708)	39.44%	(517,547)	⬇️
Purchase Investment Property	(255,000)	(255,000)	0	(19,435)	-	-	
Repayment of Debentures	(87,654)	(16,416)	(8,154)	(8,154)	-	-	
Advances to Community Groups	(3,450,000)	(1,350,000)	(350,000)	(350,000)	-	-	
Tsf To Aerodrome Reserve	(32,640)	293,072	(12,922)	(11,761)	-	-	
Tsf To Dampier Drainage Reserve	0	(62)	(14)	(37)	164.29%	-	
Tsf To Workers Compensation Reserve	(3,673)	(3,184)	(1,453)	(1,323)	-	-	
Tsf To Infrastructure Reserve	(18,334,572)	(19,295,032)	(3,747,919)	(3,769,344)	-	-	
Tsf To Partnership Reserve	(9,457,655)	(9,351,789)	(2,503,009)	(21,830)	-99.13%	2,481,179	⬆️
Tsf To Waste Management Reserve	(186,177)	(151,101)	(71,391)	(60,914)	-14.68%	-	
Tsf To Mosquito Control Reserve	(93)	(80)	(36)	(34)	-	-	
Tsf To Employee Entitlements Reserve	(46,219)	(41,793)	(18,677)	(17,665)	-	-	
Tsf To Community Development Reserve	(5,398)	(4,926)	(2,191)	(2,090)	-	-	
Tsf To Medical Services Assistance Package Reserve	(3,250)	(2,973)	(1,321)	(1,263)	-	-	
Tsf To Economic Development Reserve	(10,878)	(10,346)	(4,509)	(4,461)	-	-	
Tsf To Public Open Space Reserve	(131,013)	(131,013)	(130,370)	0	-100.00%	130,370	⬆️
	(72,032,517)	(67,588,365)	(18,362,470)	(13,752,112)	-25.11%	4,496,128	

**City of Karratha****Statement of Financial Activity**

for the period ending 30 November 2021

	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance ≥10% %	\$50,000 or more \$
	\$	\$	\$	\$		\$
<b>Adjustment For Non Cash Items</b>						
Depreciation	18,924,084	21,655,456	9,077,111	9,149,210	-	72,099
Movement in Accrued Salaries & Wages	0	0	0	(731,726)	-	(731,726)
(Profit) / Loss On Disposal Of Assets	(1,841,248)	(1,441,400)	(553,700)	69,499	-112.55%	623,199
	17,082,836	20,214,056	8,523,411	8,486,983	-	-
<b>Restricted Surplus/(Deficit) B/Fwd 1 July</b>	298,260	248,516	248,516	248,516	-	-
<b>Unrestricted Surplus/(Deficit) B/Fwd 1 July</b>	3,653,875	171,772	171,772	171,772	-	-
<b>Restricted Surplus/(Deficit) C/Fwd</b>	150,000	124,258	124,258	124,258	-	-
<b>Surplus / (Deficit)</b>	<b>4,521</b>	<b>13,224</b>	<b>30,494,399</b>	<b>32,213,077</b>		<b>1,718,678</b>

**Variance Commentary by Program**

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Statement of Financial Activity, the following comments provide an explanation of these variances.

Operating Revenues	Material Variance		Significant Items		
General Purpose Funding	0.76%	362,680	223,689	▲	The Quarter - Recoup of additional outgoings from tenants
			77,149	▲	Babcock Hangar - Property income received in advanced
			<b>300,838</b>	▲	<b>Positive Variance</b>
Governance	26.24%	163,719	735,000	▲	Proceeds received from sale of vacant block at Gregory Way for Step-Up Step-Down Facility.
			<b>735,000</b>	▲	<b>Positive Variance</b>
			(580,000)	▼	Profit from sale of vacant block at Gregory Way for Step-Up Step-Down Facility
			(580,000)	▼	Negative Variance
			<b>155,000</b>	▲	<b>Net Positive Variance</b>
Law, Order & Public Safety	59.92%	122,209	94,114	▲	Return of grant to DFES - Budget incorrectly amended. Addressed in March budget review
Health	-50.87%	(82,228)	(89,264)	▼	Annual health premises license fees budgeted for in November, processed in December
Community Amenities	7.92%	649,538	559,683	▲	Commercial, industrial, contaminated and liquid waste disposal fees year to date higher than forecast
Recreation & Culture	5.78%	317,428	176,181	▲	Karratha Leisureplex - Increase in hire portion of income than forecast
			93,144	▲	Total of minor variances relating to fees & charges across all Recreation facilities. Actual revenue higher than forecast
			<b>269,325</b>	▲	<b>Positive Variance</b>
Other Property & Services	74.33%	105,958	105,814	▲	Increased income for private works due to road incidents and reactive repair cost recovery

Operating Expenses	Material Variance		Significant Items		
General Purpose Funding	23.07%	(233,527)	(162,166)	▼	The Quarter - Operating & carpark management fees - Additional operating expenses offset by additional outgoings income
			(125,975)	▼	Rate/Penalty Write Off - Relates to concessions for community groups and clubs as per Council resolution CR154827
			<b>(288,141)</b>	▼	<b>Negative Variance</b>
Governance	-28.09%	421,845	162,352	▲	ERP Development - Stage 1 project implementation currently tracking under budget
			133,080	▲	ICT Network & Licences - Avaya maintenance support delayed procurement expected in December. Veeam & Palo Alto licensing renewals delayed expected in January
			63,405	▲	Website development - Invoicing delay with contractor. Milestone invoices expected in December
			<b>358,837</b>	▲	<b>Positive Variance</b>
Law, Order & Public Safety	7.50%	(50,170)	(50,170)	▼	Various minor variances relating to materials and contracts for Community Safety, Emergency and Ranger services. Expenditure occurred earlier than anticipated
Housing	38.29%	(171,537)	(140,698)	▼	Staff Housing maintenance costs - Pending determination that \$126K should be reallocated to capital accounts, where there is adequate budget
Community Amenities	0.91%	(61,108)	105,975	▲	General Waste and Recycling Collection - Services delivered, contractor invoice not yet received
			160,890	▲	Drainage Maintenance - Works in progress & currently delayed due to total fire ban
			<b>266,865</b>	▲	<b>Positive Variance</b>
			(332,242)	▼	Refuse Site Maintenance - Higher salaries and overhead expenditure than forecast at November budget review. Currently being investigated
			<b>(332,242)</b>	▼	<b>Negative Variance</b>
			<b>(65,378)</b>	▼	<b>Net Negative Variance</b>
Transport	-0.22%	442,882	206,580	▲	Street Tree Planting - Project delayed - Expected completion in December
			194,204	▲	Electricity - Street Lights & Karratha Airport - Expenditure occur later than anticipated
			129,419	▲	Footpath & Kerb maintenance - Program affected due to resourcing - Contractor engaged to maintain level of service
			64,843	▲	Town Centre Maintenance - Reduced staff resources due to vacancies and allocation to other priority works
			62,793	▲	Depreciation - Karratha Airport - Awaiting final costs for Bayly Ave Road
			55,113	▲	Airport Landside Drainage & Open Space maintenance - Underspent on wages due to staff resources
			51,560	▲	Sanitation - Airport Terminal Building - Services delivered; Incorrect invoice received & being corrected by supplier
			51,000	▲	Madigan Road Modification - Design Assessment - Delays to design completion & invoicing
			<b>815,512</b>	▲	<b>Positive Variance</b>
			(186,228)	▼	Bayly Ave Landscaping - Works invoiced to date to be reallocated to a capital account in December
			(85,020)	▼	TC Damien remediation works higher than anticipated - Budget to be amended in March budget review
			(67,407)	▼	Airport Landside maintenance - Variance relates to internal charge for removal of contaminated waste
			<b>(338,655)</b>	▼	<b>Negative Variance</b>
			<b>476,857</b>	▲	<b>Positive Variance</b>
Economic Services	-9.00%	105,731	126,631	▲	Dampier Highway Streetscape - Delays to invoicing of RFQ De Witt Entry Statement
Other Property & Services	-19.42%	319,240	359,244	▲	Workers Compensation claims processed later than anticipated



Non Operating Revenue	Material Variance		Significant Items		
Proceeds from Disposal of Assets	-8.56%	(95,650)	(95,650)	▼	Proceeds from sale of plants lesser than anticipated
Tsf from Infrastructure Reserve	-76.75%	(5,163,474)	763,459	▲	Reserve transfer for Bayview Rd Stage 6B & Dampier Boat Ramp renewal. Transfer occurred earlier than anticipated
			<b>763,459</b>	▲	<b>Positive Variance</b>
			(1,722,677)	▼	Reserve transfer for GBSC Yurra housing development. Works are progressing on site and awaiting contractor milestone payment
			(1,577,103)	▼	Reserve transfer for Lazylands Land Development expenditure. Practical completion reached & Reserve transfer to occur in January
			(1,403,485)	▼	Reserve transfer for Karratha Leisureplex Reserve oval spectator shade structure. Works completed & reserve transfer to occur January
			(873,668)	▼	Reserve transfer for Kevin Richards Oval expenditure to occur in January
			(350,000)	▼	Reserve transfer for Scope Dampier Shopping Centre loan drawdown #4 to occur in December
			<b>(5,926,933)</b>	▼	<b>Negative Variance</b>
			<b>(5,163,474)</b>	▼	<b>Net Negative Variance</b>

Non Operating Expenses	Material Variance		Significant Items		
Purchase of Assets - Buildings	-45.90%	1,818,510	1,233,144	▲	Staff Housing - GBSC Yurra - Works progressing on site and pending Contractor milestone payment
			579,539	▲	KLP Solar Initiatives - Delayed due to procurement strategy including design and construct options
			87,065	▲	City Growth - Fit out budget for One Stop Shop to be expended by March 2022. To be addressed in March budget review
			<b>1,899,748</b>	▲	<b>Positive Variance</b>
			(112,859)	▼	Kevin Richards Club Room - Contract to be awarded following value management. Works invoiced to date from 933454. Budget funds transferred inclusive of ABCs
			(108,671)	▼	Lot 7020 Development - Design development works ongoing
			<b>(221,530)</b>	▼	<b>Negative Variance</b>
			<b>1,678,218</b>	▲	<b>Net Positive Variance</b>
Purchase of Assets - Equipment	-46.23%	205,674	198,326	▲	Airport baggage handling equipment - Project was delayed due to extended commercial negotiations linked to issuance of a bank guarantee, since been resolved
Purchase of Assets - Furniture & Equipment	-14.70%	96,951	50,000	▲	Pavilions - External furniture has been ordered
Purchase of Assets - Plant	-13.60%	76,455	56,000	▲	Plant Purchase for Roads & Streets - Twin drum vibratory roller. Delay in freight / shipping from Europe – Anticipate Jan/Feb delivery
Purchase of Assets - Infrastructure	-7.41%	334,906	182,857	▲	Airport Landscaping upgrade - Entry Statement contract works ongoing - Works invoiced to date posted to operating account. To be transferred in December
			122,421	▲	Kerb renewals - Contractor invoices received in December

Non Operating Expenses	Material Variance		Significant Items		
Purchase of Assets – Infrastructure (continuation)			73,509	▲	KRMO Redevelopment - Design development works ongoing pending Design Consultant milestone payment
			68,022	▲	Pam Buchanan Family Centre - Installation of shade sails expected in December
			<b>446,809</b>	▲	<b>Positive Variance</b>
			(135,074)	▼	Kevin Richards Northern Play Space - Playspace construction ahead of schedule and Shade Structure installation delayed due to structural steel
			<b>(135,074)</b>	▼	<b>Negative Variance</b>
			<b>311,735</b>	▲	<b>Net Positive Variance</b>
Purchase Land Held for Resale	39.44%	(517,547)	(528,257)	▼	Land Development - Lazylands (L651 Hancock/Maitland) - Practical completion occurred earlier than forecast
Tsf to Partnership Reserve	-99.13%	2,481,179	2,479,786	▲	Reserve transfer for Wickham Recreation Precinct contribution received. To be transferred in January
Tsf to Public Open Space Reserve	- 100.00%	130,370	130,000	▲	Reserve funds transfer for Hancock Way Public Open Space cash-in-lieu occurred in December

**City of Karratha****Net Current Funding Position**

for the period ending 30 November 2021

		Year to Date Actual	Brought Forward
	Note	30/11/2021	1/07/2021
		\$	\$
<b>Current Assets</b>			
Cash and Cash Equivalents - Unrestricted		24,892,521	3,866,327
Cash and Cash Equivalents - Restricted - Reserves		75,881,690	73,555,554
Trade and Other Receivables	1	15,900,816	9,778,137
Inventories		3,213,408	1,318,759
Contract Assets		483,000	691,479
Total Current Assets		120,371,435	89,210,255
<b>Current Liabilities</b>			
Trade and Other Payables		6,842,353	10,984,703
Current Portion of Long Term Borrowings		8,262	16,415
Contract Liabilities		679,342	1,119,087
Current Portion of Provisions		4,820,037	4,820,037
Total Current Liabilities		12,349,993	16,940,241
<b>Net Current Assets</b>		108,021,442	72,270,014
<b>Less</b>			
Cash and Cash Equivalents - Restricted - Reserves		(75,881,690)	(73,555,554)
Loan repayments from institutions		(6,803)	(152,952)
Movement in Accruals (Non Cash)		(731,726)	289,172
<b>Add back</b>			
Current Loan Liability		8,262	16,415
Cash Backed Employee Provisions		5,311,545	5,293,881
Current Provisions funded through salaries budget		(4,507,954)	1,990,727
<b>Net Current Asset Position</b>		<b>32,213,077</b>	<b>6,151,702</b>
1) Note Explanation:			
Rates Debtors		7,148,211	1,050,941
Trade & Other Receivables		8,752,605	8,727,196
Total Trade and Other Receivables		15,900,816	9,778,137



**City of Karratha**  
**Statement of Financial Position**  
**As at 30 November 2021**

	2021/22 \$	2020/21 \$
<b>Current Assets</b>		
Cash On Hand	13,339	13,645
Cash and Cash Equivalents - Unrestricted	24,879,182	3,852,682
Cash and Cash Equivalents - Restricted (Reserves)	75,881,690	73,555,554
Trade and Other Receivables	15,900,816	9,778,137
Inventories	3,213,408	1,318,759
Contract Assets	483,000	691,479
<b>Total Current Assets</b>	<b>120,371,435</b>	<b>89,210,255</b>
<b>Non Current Assets</b>		
Trade and Other Receivables	663,820	21,085
Property, Plant and Equipment	250,452,309	249,560,932
Infrastructure	418,200,466	420,320,753
Intangible Assets	10,884,299	11,486,141
Investment Property	31,448,597	31,429,162
Inventories	93,370	93,370
Contract Assets NCA	1,405,448	1,405,799
<b>Total Non Current Assets</b>	<b>713,148,309</b>	<b>714,317,240</b>
<b>Total Assets</b>	<b>833,519,744</b>	<b>803,527,495</b>
<b>Current Liabilities</b>		
Trade and Other Payables	6,842,352	10,984,703
Long Term Borrowings	8,262	16,415
Contract Liabilities	679,342	1,119,087
Provisions	4,820,037	4,820,037
<b>Total Current Liabilities</b>	<b>12,349,993</b>	<b>16,940,241</b>
<b>Non Current Liabilities</b>		
Long Term Borrowings	16,853	16,853
Contract Liabilities	1,227,481	1,227,481
Provisions	13,647,201	13,647,201
<b>Total Non Current Liabilities</b>	<b>14,891,535</b>	<b>14,891,535</b>
<b>Total Liabilities</b>	<b>27,241,528</b>	<b>31,831,777</b>
<b>Net Assets</b>	<b>806,278,216</b>	<b>771,695,719</b>
<b>Equity</b>		
Accumulated Surplus	489,350,764	457,092,569
Revaluation Surplus	241,045,762	241,047,592
Reserves	75,881,690	73,555,557
<b>Total Equity</b>	<b>806,278,216</b>	<b>771,695,719</b>

**City of Karratha****Cash & Cash Equivalents**

for the period ending 30 November 2021

	<b>\$</b>
<b>Unrestricted Cash</b>	
Cash On Hand	13,339
Westpac at call	4,865,703
Term deposits	20,013,479
	<u><b>24,892,521</b></u>
 <b>Restricted Cash</b>	
Reserve Funds	75,881,690
	<u><b>75,881,690</b></u>
 <b>Total Cash</b>	 <u><u><b>100,774,211</b></u></u>

**City of Karratha****Statement of Financial Activity By Divisions**

for the period ending 30 November 2021

	2021/22 Original Budget	2021/22 Amended Budget	2021/22 YTD Budget	2021/22 Actual to Date
	\$	\$	\$	\$
<b>EXECUTIVE SERVICES</b>				
Net (Cost) to Council for Members of Council	(777,657)	(717,331)	(274,178)	(275,450)
Net (Cost) to Council for Executive Admin	(699,621)	(686,509)	(273,209)	(275,342)
<b>TOTAL EXECUTIVE SERVICES</b>	<b>(1,477,278)</b>	<b>(1,403,840)</b>	<b>(547,387)</b>	<b>(550,792)</b>
<b>CORPORATE SERVICES</b>				
Net (Cost) to Council for Rates	45,307,737	45,844,167	45,511,528	45,457,521
Net (Cost) to Council for General Revenue	(10,499,439)	(11,058,086)	(2,572,206)	(2,633,990)
Net (Cost) to Council for Financial Services	(2,722,470)	(2,667,249)	(952,415)	(1,015,682)
Net (Cost) to Council for Corporate Services Admin	10,293,689	10,938,239	5,371,227	4,344,670
Net (Cost) to Council for Human Resources	(2,077,638)	(2,566,785)	(1,263,104)	(961,629)
Net (Cost) to Council for Governance & Organisational Strategy	(1,473,214)	(1,510,392)	(615,787)	(595,453)
Net (Cost) to Council for Information Services	(6,019,111)	(5,589,956)	(2,028,712)	(1,812,500)
Net (Cost) to Council for Television & Radio Services	(2,336)	(3,069)	(1,444)	(1,373)
Net (Cost) to Council for Staff Housing	90,809	(120,296)	(185,489)	(724,737)
Net (Cost) to Council for Public Affairs	(1,635,817)	(1,837,315)	(588,782)	(554,912)
<b>TOTAL CORPORATE SERVICES</b>	<b>31,262,210</b>	<b>31,429,258</b>	<b>42,674,816</b>	<b>41,501,915</b>
<b>COMMUNITY SERVICES</b>				
Net (Cost) to Council for Arts Development & Events	(1,784,045)	(1,648,950)	(741,692)	(547,310)
Net (Cost) to Council for Child Health Clinics	(18,484)	(16,218)	(9,218)	(7,933)
Net (Cost) to Council for Club Development	(103,327)	(98,679)	(68,598)	(64,973)
Net (Cost) to Council for Community Engagement	(757,168)	(665,488)	(243,830)	(326,049)
Net (Cost) to Council for Community Grants	(599,184)	(602,434)	(96,483)	(195,614)
Net (Cost) to Council for Community Programs	(44,040)	(87,885)	(1,984)	(19,830)
Net (Cost) to Council for Community Safety	(41,496)	(31,588)	53,154	20,214
Net (Cost) to Council for Dampier Community Hub	673,715	612,142	(172,359)	(162,778)
Net (Cost) to Council for Daycare Centres	(159,857)	(211,288)	(151,505)	(78,400)
Net (Cost) to Council for Emergency Services	17,446	(211,176)	(189,530)	(28,858)
Net (Cost) to Council for Indoor Play Centre	(376,540)	(330,821)	(86,217)	(42,095)
Net (Cost) to Council for Karratha Bowling & Golf	(1,132,199)	(1,139,546)	(391,734)	(419,770)
Net (Cost) to Council for Karratha Leisureplex	(4,660,643)	(5,148,344)	(2,067,756)	(2,720,862)
Net (Cost) to Council for Library Services	(1,710,034)	(1,655,715)	(657,953)	(681,947)
Net (Cost) to Council for Liveability	697,648	70,754	(220,007)	(267,398)
Net (Cost) to Council for Local History	(192,681)	(135,758)	(55,927)	(58,060)
Net (Cost) to Council for Other Buildings	(15,788)	(16,521)	99,367	113,322
Net (Cost) to Council for Ovals & Hardcourts	(5,180,123)	(4,147,256)	(1,318,971)	(2,251,186)
Net (Cost) to Council for Pam Buchanan Community Hub	(265,781)	(188,150)	(97,283)	(62,977)
Net (Cost) to Council for Partnerships	(596,292)	(636,268)	(2,588,083)	(110,869)
Net (Cost) to Council for Pavilions & Halls	(428,376)	(507,477)	(278,040)	(189,670)
Net (Cost) to Council for Red Earth Arts Precinct	(2,767,864)	(2,693,032)	(1,159,893)	(991,713)
Net (Cost) to Council for Roebourne Aquatic Centre	(359,590)	(392,419)	(218,045)	(169,800)
Net (Cost) to Council for The Base	(436,949)	(415,837)	(197,689)	(184,940)
Net (Cost) to Council for The Youth Shed	(1,138,781)	(1,213,488)	(627,351)	(667,727)
Net (Cost) to Council for Wickham Community Hub	84,689	111,353	(192,544)	(94,565)
Net (Cost) to Council for Wickham Recreation Precinct	(84,105)	(208,285)	1,476,688	1,788,372
Net (Cost) to Council for Youth Services	151,931	119,364	204,633	198,936
<b>TOTAL COMMUNITY SERVICES</b>	<b>(21,227,918)</b>	<b>(21,489,010)</b>	<b>(9,998,850)</b>	<b>(8,224,480)</b>

**City of Karratha**  
**Statement of Financial Activity by Divisions**  
for the period ending 30 November 2021

	2021/22 Original Budget \$	2021/22 Amended Budget \$	2021/22 YTD Budget \$	2021/22 Actual to Date \$
<b>DEVELOPMENT &amp; APPROVALS/COMPLIANCE</b>				
Net (Cost) to Council for Building Services	(365,163)	(298,749)	(85,914)	(122,169)
Net (Cost) to Council for Camping Grounds	119,452	191,587	147,983	142,921
Net (Cost) to Council for Cossack Operations	0	0	0	0
Net (Cost) to Council for Development Services	0	0	0	(5,962)
Net (Cost) to Council for Economic Development	(2,259,879)	(2,022,979)	(946,393)	(811,015)
Net (Cost) to Council for Health Services	(755,669)	(755,312)	(265,557)	(337,040)
Net (Cost) to Council for Karratha Tourism & Visitor Centre	(518,351)	(508,024)	(218,172)	(225,670)
Net (Cost) to Council for Ranger Services	(1,167,763)	(944,798)	(472,570)	(552,889)
Net (Cost) to Council for Approvals & Compliance	(56,000)	(86,035)	(40,035)	(18,820)
Net (Cost) to Council for Tourism/Visitors Centres	(165,000)	(215,000)	(80,000)	(80,929)
Net (Cost) to Council for Town Planning	(939,535)	(801,660)	(374,143)	(380,688)
<b>TOTAL DEVELOPMENT &amp; APPROVALS/COMPLIANCE</b>	<b>(6,107,908)</b>	<b>(5,440,970)</b>	<b>(2,334,801)</b>	<b>(2,392,261)</b>
<b>INFRASTRUCTURE SERVICES</b>				
Net (Cost) to Council for Beaches, Boat Ramps, Jetties	(1,355,994)	(1,319,988)	(992,366)	(455,026)
Net (Cost) to Council for Bus Shelters	(155,120)	(155,120)	0	0
Net (Cost) to Council for Cemeteries	(235,919)	(231,758)	(64,813)	(59,000)
Net (Cost) to Council for Depots	(1,000,292)	(976,322)	(447,477)	(441,545)
Net (Cost) to Council for Disaster Preparation & Recovery	0	0	0	(85,020)
Net (Cost) to Council for Drainage	(1,382,710)	(1,201,648)	(456,983)	(334,994)
Net (Cost) to Council for Effluent Re-Use Scheme	(21,570)	(34,121)	(21,442)	(24,452)
Net (Cost) to Council for Fleet & Plant	104,364	(803,292)	(207,439)	104,143
Net (Cost) to Council for Footpaths & Bike Paths	(835,088)	(828,870)	(543,841)	(223,651)
Net (Cost) to Council for Parks & Gardens	(5,066,860)	(4,809,741)	(1,857,276)	(1,884,723)
Net (Cost) to Council for Parks & Gardens Overheads	0	205,568	248,058	306,733
Net (Cost) to Council for Private Works & Reinstatements	50,726	42,888	(151,200)	21,995
Net (Cost) to Council for Public Services Overheads	(23,532)	(98,251)	(93,309)	7,885
Net (Cost) to Council for Public Toilets	0	0	0	0
Net (Cost) to Council for Roads & Streets	(5,660,583)	(4,196,686)	(741,301)	(183,103)
Net (Cost) to Council for Town Beautification	(1,008,575)	(1,404,671)	(654,105)	(781,420)
Net (Cost) to Council for Works Overheads	4,206,968	3,643,276	968,291	467,044
Net (Cost) to Council for Tech Services	(4,206,820)	(4,283,078)	(1,687,378)	(1,726,520)
Net (Cost) to Council for Tech Services Overheads	0	(78)	(78)	0
Net (Cost) to Council for SP & Infrastructure Services	(23,400)	(23,400)	(9,750)	(14,249)
<b>TOTAL INFRASTRUCTURE SERVICES</b>	<b>(16,614,405)</b>	<b>(16,475,292)</b>	<b>(6,712,409)</b>	<b>(5,305,903)</b>
<b>STRATEGIC BUSINESS PROJECTS</b>				
Net (Cost) to Council for Project Management	(754,790)	(211,170)	(91,170)	(294,138)
Net (Cost) to Council for Comm. Projects - Playgrounds	(347,675)	(319,018)	0	0
Net (Cost) to Council for Waste Collection	392,626	426,178	2,048,404	2,225,569
Net (Cost) to Council for Landfill Operations	798,228	2,483,698	2,157,176	2,378,115
Net (Cost) to Council for Waste Overheads	15,101	(215,433)	(5,923)	(38,566)
Net (Cost) to Council for Karratha Airport	10,320,743	10,989,240	3,010,648	3,350,761
Net (Cost) to Council for Other Airports	(56,548)	(56,447)	(2,135)	(1,448)
<b>TOTAL STRATEGIC BUSINESS PROJECTS</b>	<b>10,367,685</b>	<b>13,097,048</b>	<b>7,117,000</b>	<b>7,620,293</b>
<b>TOTAL DIVISIONS</b>	<b>(3,797,614)</b>	<b>(282,806)</b>	<b>30,198,369</b>	<b>32,648,772</b>

## **City of Karratha**

### **Statement of Financial Activity by Divisions**

for the period ending 30 November 2021

	2021/22 Original Budget \$	2021/22 Amended Budget \$	2021/22 YTD Budget \$	2021/22 Actual to Date \$
<b>ADJUSTMENTS FOR NON CASH ITEMS</b>				
Movement in Employee Benefit Provisions	0	0	0	0
Movement in Accrued Interest	0	0	0	0
Movement in Accrued Salaries & Wages	0	0	0	(731,726)
Movement in Deferred Pensioner Rates	0	0	0	0
	0	0	0	(731,726)
<b>Restricted Surplus/(Deficit) B/Fwd 1 July</b>	298,260	248,516	248,516	248,516
<b>Unrestricted Surplus/(Deficit) B/Fwd 1 July</b>	3,653,875	171,772	171,772	171,772
<b>Restricted Surplus C/Fwd</b>	150,000	124,258	124,258	124,258
<b>Surplus / (Deficit)</b>	<b>4,521</b>	<b>13,224</b>	<b>30,494,399</b>	<b>32,213,077</b>



**10.2 LIST OF ACCOUNTS – 27 NOVEMBER 2021 TO 25 DECEMBER 2021**

<b>File No:</b>	<b>FM.19</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Senior Creditors Officer</b>
<b>Date of Report:</b>	<b>3 February 2022</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Nil</b>

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**PURPOSE**

To advise Council of payments made for the period from 27 November 2021 to 25 December 2021.

**BACKGROUND**

Council has delegated authority to exercise its power to make payments from the City's Municipal and Trust funds.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

**POLICY IMPLICATIONS**

Staff are required to ensure that they comply under Council Policy CG12 – Purchasing Policy and CG11 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

**FINANCIAL IMPLICATIONS**

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

Payments for the period 27 November 2021 to 25 December 2021 totalled \$10,939,355.80, which included the following payments:

- GBSC Yurra Pty Ltd – Construction of new City Housing Claim #7 - \$987,277

- Norwest Sand & Gravel – Hancock Way Earthworks Claim #5 - \$617,022
- DFES – 2021/22 ESL Contributions – Quarter 2 - \$475,389
- Scope Property Group – Dampier Shopping Centre Loan Drawdown - \$300,000
- Glidepath Australia – Airport Baggage Handling System Upgrade - \$292,779

Consistent with CG-11 Regional Price Preference Policy, 71% of the value of external payments reported for the period were made locally.

### STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2021-2022 provided for this activity:

Our Program: 4.c.1.4 Process Accounts Receivable and Accounts Payable

### RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Failure to make payments within terms may render Council liable to interest and penalties
Service Interruption	Moderate	Failure to pay suppliers may lead to delays in the future provision of goods and services from those suppliers
Environment	N/A	Nil
Reputation	Moderate	Failure to pay for goods and services in a prompt and professional manner, in particular to local suppliers, may cause dissatisfaction amongst the community
Compliance	N/A	Nil

### IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

### RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

### VOTING REQUIREMENTS

Simple Majority

### OPTIONS:

#### Option 1

As per Officer's recommendation.

#### Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$10,939,355.80 submitted and checked with vouchers, being made up of:

1. Trust Vouchers: nil;
2. EFT87856 to EFT88704 (Inclusive);
3. Cheque Voucher: 78706 to 78707;



4. Cancelled Payments: EFT87909, EFT87938, EFT87977, EFT88042, EFT88048, EFT88079, EFT88097, EFT88120, EFT88145, EFT88323, EFT88330, EFT88392, EFT88393, EFT88512, EFT88583, EFT88608, EFT88625, EFT8635, 78707;
5. Direct Debits: DD42188.1 to DD42342.1;
6. Credit Card Payments: \$31,792.62;
7. Payroll Cheques \$1,699,853.53;
8. with the EXCEPTION OF (as listed)

### CONCLUSION

Payments for the period 27 November 2021 to 25 December 2021 totalled \$10,939,355.80. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

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### OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154932  
 MOVED : Cr Bertling  
 SECONDED : Cr Nunn

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$10,939,355.80 submitted and checked with vouchers, being made up of:

1. Trust Vouchers: nil;
2. EFT87856 to EFT88704 (Inclusive);
3. Cheque Voucher: 78706 to 78707;
4. Cancelled Payments: EFT87909, EFT87938, EFT87977, EFT88042, EFT88048, EFT88079, EFT88097, EFT88120, EFT88145, EFT88323, EFT88330, EFT88392, EFT88393, EFT88512, EFT88583, EFT88608, EFT88625, EFT8635, 78707;
5. Direct Debits: DD42188.1 to DD42342.1;
6. Credit Card Payments: \$31,792.62;
7. Payroll Cheques \$1,699,853.53;

**CARRIED**

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Scott, Cr Waterstrom Muller  
 AGAINST : Nil

Chq/EFT	Date	Name	Description	Amount
EFT87856	29.11.2021	Clark Settlements	Settlement Fees for Purchase of Units 1-30 6 Shakespeare St Bulgarra	2,220.47
EFT87857	03.12.2021	Norwest Sand & Gravel Pty Ltd	Hancock Way - Roadworks PG #5	617,022.58
EFT87858	03.12.2021	Brida Pty Ltd	Litter Picking, Graffiti Removal & Sanitation - Labour Costs	88,197.88
EFT87859	03.12.2021	Karratha & Districts Chamber Of Commerce (KDCCI)	Bus Dev Support Grants 2021/22 - Various	124,300.00
EFT87860	03.12.2021	Adapt-A-Lift Group Pty Ltd	Purchase - Hyster R2.0, Sit Down Moving Mast Reach Truck	56,136.85
EFT87861	03.12.2021	Hunt Architects (Hunt Architects Pty Ltd tft Hunt Architects Unit Tru	KLP - Design Consultancy Improvements - Item B Outdoor Court Shading Item C - Waterslide Item E - 50m Pool Spectator Amenity Item H - Car Park Formalisation Oct 2021	42,350.00
EFT87862	03.12.2021	Pilbara Motor Group - PMG	Vehicle Purchases - 2 x Toyota Hilux 4x4 SR DSL E/C/C (Extra Cab)	158,268.30

Chq/EFT	Date	Name	Description	Amount
EFT87863	03.12.2021	MSS Security Pty Limited	Kta Airport - Security Screening and Front of House Services - Oct 2021- RFT35-18/19	197,281.24
EFT87864	03.12.2021	303 Mullenlowe Australia Pty Ltd	Place Branding - Karratha is Calling, Ongoing Media and Maintenance Costs	18,028.45
EFT87865	03.12.2021	Karratha Contracting Pty Ltd	9. ANY OTHER IDTEMS NOT INCLUDED ABOVE 9.1 Limestone Blocks Supply & Install	73,710.98
EFT87866	03.12.2021	Ausolar Pty Ltd	Electrical Maint Works - Various Scheduled and Reactive Works, Nov/Dec 2021	41,420.15
EFT87867	03.12.2021	Dampier Plumbing & Gas (ttf DPG Trust)	Plumbing Maint Works - Various Scheduled and Reactive Works, Nov/Dec 2021	35,873.70
EFT87868	03.12.2021	Austral Pool Solutions	KLP - 25m Lane Ropes	6,030.38
EFT87869	03.12.2021	Chefmaster Australia	Stock - Garbage Bags	934.80
EFT87870	03.12.2021	Winc Australia Pty Limited	Stationery Items - Various Departments	2,196.24
EFT87871	03.12.2021	Dampier Community Association	DCA Community Module Management Services Q2 Quarterly payment	18,750.00
EFT87872	03.12.2021	Garrards Pty Ltd	Stock - Ditrac Bait	223.02
EFT87873	03.12.2021	Hampton Harbour Boat & Sailing Club	Grant - 50% upfront payment - 2021/2022 Costs associated with Fireworks for Guy Fawkes night 2021	14,300.00
EFT87874	03.12.2021	Hart Sport	KLP Replacement equipment for Group Fitness - Dumbbell & Slam Balls	594.10
EFT87875	03.12.2021	Hathaways Lubricants	Oils/Lubricants - Various	2,038.70
EFT87876	03.12.2021	LRW's Electrical & Northwest Honda (Lawmar Holdings P/L)	WB20 Water Pump	699.00
EFT87877	03.12.2021	Leisure Institute Of WA Aquatics (Inc)	HR - LIWA Renewal	132.00
EFT87878	03.12.2021	Midalia Steel (Infrabuild Trading Pty Ltd t/as)	7 Mile Waste - Square Edge Flats	60.26
EFT87879	03.12.2021	Poolmart Karratha	3 Teesdale Place - Supply/Install New Pool Blanket	1,220.00
EFT87880	03.12.2021	Parry's Merchants	Café / Kiosk Restock Items - Various Locations	959.85
EFT87881	03.12.2021	St John Ambulance - Karratha	Annual Performance Verification Testing of Defibrillators	1,337.38
EFT87882	03.12.2021	Sealanes (1985) Pty Ltd	Café / Kiosk Restock Items - Various Locations	41.28
EFT87883	03.12.2021	The Australian Local Government Job Directory	HR - Job Advertisements	247.50
EFT87884	03.12.2021	TNT Express	Freight Charges - Various	349.85
EFT87885	03.12.2021	Truck Centre (WA) Pty Ltd	Plant Repairs / Parts - Various	1,551.63
EFT87886	03.12.2021	The Retic & Landscape Shop	Retic Parts - Various	827.31
EFT87887	03.12.2021	Thrifty Car Rental	Car Hire for CEO Attending Meetings In Perth 2-3 November 2021	402.28
EFT87888	03.12.2021	Atom Supply	Uniforms Stock - Various, Maintenance/Stock Items - Various	7,387.57
EFT87889	03.12.2021	J Blackwood & Son Pty Limited	Uniforms Stock - Various, Maintenance/Stock Items - Various	2,715.90
EFT87890	03.12.2021	ABCO Products	Stock - Toilet Paper - Roll Enviroplus Bioactive 2 Ply 400sh/roll (carton/48)	241.85
EFT87891	03.12.2021	Aflex Technology (NZ) Ltd	KLP - Non Slip Mat	592.90
EFT87892	03.12.2021	GPC Asia Pacific Pty Ltd (NAPA t/as)	Stock - Fuel Filter (Isuzu 8980959830)	140.45
EFT87893	03.12.2021	AAC Wristbands Australia Pty Ltd	KLP - Custom Printed Membership Tags	1,063.66
EFT87894	03.12.2021	Area Safe Products Pty Ltd	REAP - 1.5m Red Velvet Rope - Gold Clip	273.90
EFT87895	03.12.2021	ATI Parts Australia	Plant Repairs / Parts - Various	143.85

Chq/EFT	Date	Name	Description	Amount
EFT87896	03.12.2021	AFGR1 Equipment Australia Pty Ltd	Plant Repairs / Parts - Various	1,709.67
EFT87897	03.12.2021	The Trustee for Moses Family Trust ATF Australian Parking Consultants	Kta Airport - Car Park Access Control System Review	5,555.00
EFT87898	03.12.2021	BOC Limited	Signing - Cutting Attachment	202.47
EFT87899	03.12.2021	BC Lock & Key	Roebourne Comm Ctr - Rekey Lock On Main Site Distribution Board	414.59
EFT87900	03.12.2021	BP Australia Pty Ltd	Fleet Fuel October 2021	5,375.37
EFT87901	03.12.2021	Bookeasy Pty Ltd	Bookeasy October 2021 Service Fee	687.88
EFT87902	03.12.2021	Bladon WA Pty Ltd	HR Uniforms Stock - Polos	1,485.00
EFT87903	03.12.2021	Bucci Holdings Pty Ltd t/as Visimax	Ranger Equipment - Pelican - 7600 Rechargeable LED	630.82
EFT87904	03.12.2021	Chadson Engineering Pty Ltd	Stock - Phenol Red Photograde Test Tablets AP130	132.00
EFT87905	03.12.2021	Cleverpatch Pty Ltd	WRF - Supplies, Santa Workshop & Term 4 Kids Club	1,976.32
EFT87906	03.12.2021	Cherratta Lodge Pty Ltd	KLP - Function Runner	51.70
EFT87907	03.12.2021	Comtec Data Pty Ltd	KLP - Crestron 4K HDMI over HDBaseT Extender w/Analogue to repair the Plasma's	3,498.55
EFT87908	03.12.2021	Card Access Services Pty Ltd	Long Vehicle Bay - Monthly Card Fee - Oct 2021	237.11
EFT87909	03.12.2021	Chartis Technology (t/f Chartis Technology Trust t/as)	Cancelled Payment	0.00
EFT87910	03.12.2021	Department Of Biodiversity Conservation & Attractions	KTVC Merch for Onsale	490.22
EFT87911	03.12.2021	Dave's Transit Service	TBW - Eastern Corridor Youth Transport Program (WA Police Grant) - Bus and Driver Oct 2021	1,166.00
EFT87912	03.12.2021	Daimler Trucks Perth	Plant Repairs / Parts - Various	302.09
EFT87913	03.12.2021	D & S Wells (WA) Pty Ltd	Stock - Bin Stands with Baseplates	4,068.20
EFT87914	03.12.2021	Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd	Animal Control - Various Services	220.20
EFT87915	03.12.2021	Datacom Systems (AU) Pty Ltd	Microsoft 365 E3 License (Prorated October 2021 to March 2022)	2,727.29
EFT87916	03.12.2021	Dibsys Gardening Services Pty Ltd	Staff Housing - WO3367 Nov 2021 Yard Maintenance	300.00
EFT87917	03.12.2021	E & MJ Roshier Pty Ltd	Plant Repairs / Parts - Various	85.69
EFT87918	03.12.2021	Edge Digital Technology Pty Ltd	REAP - October 2021 - Service Contract for Barco Projector	869.00
EFT87919	03.12.2021	Exteria	Footpath Works - Aluminium Parkway Slat Seat with Back Slats	1,606.00
EFT87920	03.12.2021	Electronic Scoreboards Australia	KLP - Postage & Handling	42.74
EFT87921	03.12.2021	Elka Australia (Kratlar Pty Ltd t/as)	KTVC Merch for Onsale	3,329.70
EFT87922	03.12.2021	Chubb Fire & Security Pty Ltd	REAP - Repairs To The Earth Fault Showing On Fire Panel	2,363.90
EFT87923	03.12.2021	Fortesque Bus Service Pty Ltd	REAP - Fortescue Bus Services - St Lukes College Mini Mozart Performance	214.50
EFT87924	03.12.2021	Funtastic Ltd T/a Madman Entertainment	REAP Movie Screenings	220.00
EFT87925	03.12.2021	Focus Banners Pty Limited	Community Christmas on the Green - Media Wall	269.50

Chq/EFT	Date	Name	Description	Amount
EFT87926	03.12.2021	Samantha Franco t/as All Glass Window Tinting	Plant - Window tint P1124 Toyota Hilux Extra Cab	390.00
EFT87927	03.12.2021	Gym Care (Goldpin Corporation Pty Ltd T/as)	KLP - Freight Of Replaced Fitness Equipment Items To Perth For Resale	6,875.00
EFT87928	03.12.2021	StrataGreen (Strata Corporation Pty Ltd)	Stock - Tree Tie Hessian 50mm x 33m	520.10
EFT87929	03.12.2021	Gino's Soft Serve (VSV Family Trust t/as)	TYS - Friday Night Live - 22nd October - Got Talent Event	400.00
EFT87930	03.12.2021	Grace Information & Records Management (Grace Records Management ( Aus	Digitalisation Of Records - Oct 2021	1,406.40
EFT87931	03.12.2021	Galaxy 42 Pty Ltd	Consulting Hours For ERP Project	484.00
EFT87932	03.12.2021	Moore Stephens (wa) Pty Ltd As Agent	HR - Training Course - 2021 Nuts and Bolts	990.00
EFT87933	03.12.2021	Skipper Transport Parts (Heatley Sales Pty Ltd t/as)	Plant Repairs / Parts - Various	303.41
EFT87934	03.12.2021	Hearing & Audiology Pty Ltd	HR - Workers Comp Hearing Test	420.00
EFT87935	03.12.2021	Hames Sharley (WA) Pty Ltd	Shakespeare Precinct Scheme Amendment Stage 3 - Community Consultation	8,228.00
EFT87936	03.12.2021	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	General Hardware Supplies - For Various Maintenance Works to City Assets	1,585.71
EFT87937	03.12.2021	Headworks Consulting (Hazel J Wemper & Peter J Saxon t/as)	Leadership Program - Level 1: 25-26 Oct / Level 2 : 27-28 Oct	20,328.00
EFT87938	03.12.2021	Icon Film Distribution Pty Ltd	Cancelled Payment	0.00
EFT87939	03.12.2021	Intent Building Contracting Pty Ltd	Maint Works - Various Scheduled and Reactive Works, Nov/Dec 2021	8,059.30
EFT87940	03.12.2021	International Association For Public Participation Australasia Limited	Engagement Design - Staff Training	2,400.00
EFT87941	03.12.2021	Karratha Signs	Signage / Banner Mesh / Decals - Various	2,978.25
EFT87942	03.12.2021	James Bennett Pty Limited	Libraries - New Resources	804.72
EFT87943	03.12.2021	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Repairs / Parts - Various	5,788.80
EFT87944	03.12.2021	Jax Engineering WA Pty Ltd	Plant - Repair Trailer Draw Bar	1,029.16
EFT87945	03.12.2021	Keyspot Services	New Councillor Name Blocks for Chambers	195.00
EFT87946	03.12.2021	Karratha Kart Club	50% Upfront payment - Large Community Grant Scheme 2021/2022	23,765.00
EFT87947	03.12.2021	Komatsu Australia Pty Ltd	Plant Repairs / Parts - Various	985.60
EFT87948	03.12.2021	Karratha Enduro & Motocross Club Inc	50% Upfront Payment - Large Community Grant Scheme 2021/2022	9,319.00
EFT87949	03.12.2021	Sonic Healthplus Pty Ltd	Health & Safety Exp - Serology - Hep A and B	57.20
EFT87950	03.12.2021	Kempe Engineering Pty Ltd	KTA Airport - Labour To Rebuild Pump	9,955.00
EFT87951	03.12.2021	Greentree Bithuwarnda Fencing & Civil	Pt Samson Community Park - Remove Oil Vanish/Lacquer on timber playground equipment using eco-friendly paint stripper & high pressure water blaster	16,775.00
EFT87952	03.12.2021	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight Charges - Various	1,951.41

Chq/EFT	Date	Name	Description	Amount
EFT87953	03.12.2021	Karratha Veterinary Hospital	Animal Control - Various Services	2,011.85
EFT87954	03.12.2021	Karratha Machinery Hire	Plant Hire Charges - Various Projects/Works	14,132.80
EFT87955	03.12.2021	Rikker Holdings Pty Ltd T/a Karratha Tilt Tray And Towing	Removal/Disposal Of Abandoned Cars	1,716.00
EFT87956	03.12.2021	Karratha Panel & Paint (Tunstead Family Trust T/a)	Removal/Disposal Of Abandoned Cars	1,150.00
EFT87957	03.12.2021	Leethall Constructions Pty Ltd	The Esplanade Footpath Dampier - Construction Of Concrete Footpaths And Crossovers	11,495.00
EFT87958	03.12.2021	MM Electrical Merchandising	Retic - D118Pit C/W Communications Concrete Lid	897.91
EFT87959	03.12.2021	Emerge Environmental Services Pty Ltd t/as Emerge Associates	Murujuga Tourist Access Road - Hydrological Study Progress Claim Oct 2021	4,774.00
EFT87960	03.12.2021	Mad Mal Industries (McKenzie Malcolm t/as)	TYS - Edible Garden - Stage 2, Outdoor Work/potting Bench	2,300.00
EFT87961	03.12.2021	Mark Norman Consulting (Christopher Mark Norman t/as)	KLP - Solar Initiative - Tender Response Technical Review	4,224.00
EFT87962	03.12.2021	NYFL Commercial Pty Ltd	7 Mile Wst - Supply of 30t Excavator with Operator	25,212.00
EFT87963	03.12.2021	Octagon Lifts Pty Ltd	REAP - Sept 2021 - Passenger and goods lift maintenance	6,634.64
EFT87964	03.12.2021	Objective Corporation Limited - Objective Trapeze	ICT SW - Renewal of Objective Trapeze Site- Wide Licence (14/10/2021-13/10/2022)	14,872.00
EFT87965	03.12.2021	OTR Tyres (TKPH Pty Ltd)	Plant Repairs / Parts - Various	3,552.95
EFT87966	03.12.2021	Pilbara Copy Service	Photocopy / Printer Charges - Various Locations	3,920.64
EFT87967	03.12.2021	Printsync Norwest Business Solutions	Photocopy / Printer Charges - Various Locations	1,397.67
EFT87968	03.12.2021	Pilbara First Aid	HR - Provide First Aid Crs	640.00
EFT87969	03.12.2021	Pilbara Steel Flashings Supplies	Church Way - SHS Galv for Maintenance Works	143.00
EFT87970	03.12.2021	Pilbara Windscreen Experts Pty Ltd	Plant Repairs / Parts - Various	4,193.00
EFT87971	03.12.2021	Pilbara Building Company Pty Ltd	KLP Oval Spectator Shade Structure - additional works	18,323.23
EFT87972	03.12.2021	Pilbara Tourism Association	2020/21 Business Dev Support Grant - Final Pymt - Warlu Way Mktg Proj	8,250.00
EFT87973	03.12.2021	Poolworx Pty Ltd t/as Orimatech	WRP - Hammer Head Manual Pool Cleaner	5,154.60
EFT87974	03.12.2021	Quality Press (Alba Holdings Pty Ltd t/as)	Kta Library - CofK Bookmarks Professional Printing	487.63
EFT87975	03.12.2021	Quick Corporate Australia Pty Ltd	ERP - Chair Buro Metro	455.40
EFT87976	03.12.2021	Rialto Distribution Pty Ltd	REAP Movie Screenings	52.51
EFT87977	03.12.2021	Red West Pty Ltd T/a Red Dog Tools	Cancelled Payment	0.00
EFT87978	03.12.2021	Auto One Karratha (WC Auto Pty Ltd)	Plant Repairs / Parts - Various	1,879.20
EFT87979	03.12.2021	Richose Pty Ltd	Plant Repairs / Parts - Various	1,802.57
EFT87980	03.12.2021	RCPA (WA) (Reinforced Concrete Pipes Australia (WA) Pty Ltd t/as)	Stormwater Struc Proj - Concrete Pipe Lengths	1,595.83
EFT87981	03.12.2021	Royal Life Saving Society - Australia	KLP - Annual subscription to GSPO x 3 facilities	282.15
EFT87982	03.12.2021	Statewide Bearings	Plant Repairs / Parts - Various	247.37

Chq/EFT	Date	Name	Description	Amount
EFT87983	03.12.2021	Kmart Karratha	Supplies for Programs / Events, Various	537.00
EFT87984	03.12.2021	Pilbara Site Pics (TTF Bertling Family Trust)	Official Council Photography - 1xCeo4xDirectors11xCouncillors	577.50
EFT87985	03.12.2021	Designa Sabar Pty Ltd	Kta Airport - Car Park Preventative Maintenance - Nov 2021	2,813.42
EFT87986	03.12.2021	Seaview Orthotics	Stock - Litter Pickers	773.35
EFT87987	03.12.2021	Scope Business Imaging	Photocopy / Printer Charges - Various Locations	352.49
EFT87988	03.12.2021	Smiths Detection (Australia) Pty Ltd	Kta Airport - Smiths Sampling Swaps	2,205.50
EFT87989	03.12.2021	Sanity Music Stores Pty Ltd	Libraries - New Resources	742.90
EFT87990	03.12.2021	Schneider Electric (Australia) Pty Ltd	KLP - Quarterly Maintenance (SEP 2021) of BMS Equipment	15,107.40
EFT87991	03.12.2021	South Metropolitan Tafe	HR - TAFE Fees for Apprentice	21.10
EFT87992	03.12.2021	Statewide Cleaning Supplies Pty Ltd	Stock - Toilet Paper Roll Dispensers	1,265.75
EFT87993	03.12.2021	Soundbay Pty Ltd t/as Store DJ Mannys Music Store	YS - Snow/Foam fluid	261.00
EFT87994	03.12.2021	T-Quip	Plant Repairs / Parts - Various	37.65
EFT87995	03.12.2021	Trasan Contracting Pty Ltd	Roebourne Oval - Remove existing Retic Tank lid and supply and install new lid	1,547.15
EFT87996	03.12.2021	The Walt Disney Company Pty Ltd	REAP Movie Screenings	205.27
EFT87997	03.12.2021	Illion Tenderlink (Illion Australia Pty Ltd t/as)	Advertising - Tenders, Various	184.80
EFT87998	03.12.2021	Talis Consultants Pty Ltd T/a Talis Unit Trust	Tech Serv - Road Design Lighting Design Landscape and Irrigation Design	6,725.95
EFT87999	03.12.2021	Technology One Limited	Routine GIS Support Services For Intramaps	2,156.00
EFT88000	03.12.2021	Lime Intelligence Pty Ltd	Kta Airport - Monthly Subscription - Nov 2021	2,475.00
EFT88001	03.12.2021	Landgate	Rates - Monthly Valuation Schedules	1,890.09
EFT88002	03.12.2021	Porter Consulting Engineers (TTF The Consulting Engineering Unit Trust)	Land Dev - Lazylands, V03 - Additional Superintendent Services	21,813.00
EFT88003	03.12.2021	Nickol River Civil & Sand (TTF The Anastazjew Family Trust t/as)	Stormwater Struc Proj - Supply One Skilled Operator/final Trim 08/11/21-12/11/21	12,650.00
EFT88004	03.12.2021	Universal Pictures International Australasia Pty Ltd	REAP Movie Screenings	330.00
EFT88005	03.12.2021	Karratha Timber & Building Supplies	General Hardware Supplies - For Various Maintenance Works to City Assets	1,558.43
EFT88006	03.12.2021	Vorgee Pty Ltd	WRF - Kiosk Stock, (Goggles, Ear Plugs, Swimming Nappies/Caps) for Onsale	2,173.60
EFT88007	03.12.2021	Vision Australia Limited	Disability Incl Proj - Age Friendly Strategy 2021-2026 - Large Print Conversion	332.20
EFT88008	03.12.2021	Westrac Equipment Pty Ltd	Plant Repairs / Parts - Various	1,873.46
EFT88009	03.12.2021	Woolworths Group Limited	Food / Supplies for Programs and Kiosk Restocks	3,930.36
EFT88010	03.12.2021	Water2Water (atf Kandiah Family Trust)	KLP - Rental And Service For Water Works Osmosis Cooler - Nov 2021	66.00
EFT88011	03.12.2021	Freshworks	ICT Software - Year 2 Renewal	15,467.28
EFT88012	03.12.2021	Blue Hat Cleaning Services T/as Damel Cleaning Services	Kta Airport - Environmental Cleans, Nov/Dec 2021	6,453.72

Chq/EFT	Date	Name	Description	Amount
EFT88013	03.12.2021	Karratha International Hotel (Ringthane Pty Ltd t/as)	Café / Kiosk Restock Items - Various Locations	137.45
EFT88014	03.12.2021	Poinciana Nursery	P&G - Nickol - Slashing works As per Map - 01/11/2021	18,733.04
EFT88015	03.12.2021	Rol-wa Pty Ltd T/a Allpest Wa	Pest Treatments - Various	481.25
EFT88016	03.12.2021	BSA Advanced Property Solutions (WA) Pty Ltd	Monthly Chiller / Air Conditioning Maintenance - Various Scheduled and Reactive Works	1,320.00
EFT88017	03.12.2021	Kennards Hire Pty Limited	Plant Hire Charges - Various Projects/Works	161.00
EFT88018	03.12.2021	Nielsen Liquid Waste Services Pty Ltd	Grease Trap Waste Removal Services - Various	4,371.00
EFT88019	03.12.2021	Reece Pty Ltd	Plumbing / Retic Parts - Various	7,964.14
EFT88020	03.12.2021	Turf Whisperer (Turf Life Pty Ltd t/as)	Windy Ridge Oval - Annual Set Services Vertimowing (40mm depth) & Sweeping, Apex Park - Top Dress Turf	19,321.61
EFT88021	03.12.2021	T C Waste (WA) Pty Ltd t/as D & M Waste Management	Cyclone Green Waste Verge Collection - 25/10/21 - 28/10/21	26,317.06
EFT88022	03.12.2021	Juluwarlu Group Aboriginal Corporation	Place Manifest Art Sales	147.00
EFT88023	03.12.2021	Roebourne Art Group Aboriginal Corp	KTVC - Consignment Sales	170.00
EFT88024	03.12.2021	Archipelago Adventures Pty Ltd	KTVC Tour Sales	25,493.50
EFT88025	03.12.2021	Murchison Boat Hire (Barker Transport Engineering Pty Ltd t/as)	KTVC Tour Sales	2,300.00
EFT88026	03.12.2021	Rosemary Barton	Place Manifest Art Sales	360.00
EFT88027	03.12.2021	Cheeditha Group Aboriginal Corporation	Place Manifest Art Sales	720.00
EFT88028	03.12.2021	Donna Cucel T/as Destined Feather	KTVC - Consignment Sales	1,525.00
EFT88029	03.12.2021	Pilbaralife Prints (Brooke Dawe t/as)	KTVC - Consignment Sales	80.75
EFT88030	03.12.2021	Electric Images Australia (Gavin Lee Canning)	Place Manifest Art Sales	120.00
EFT88031	03.12.2021	Helen Gloggnier t/as Beachside Glass	KTVC - Consignment Sales	225.25
EFT88032	03.12.2021	Helicopter Film Services Pty Ltd T/A Heli Spirit	KTVC Tour Sales	8,695.00
EFT88033	03.12.2021	Murujuga Aboriginal Corporation	KTVC Tour Sales	1,481.95
EFT88034	03.12.2021	Nauman Nicola t/as Evening Glow Candles	KTVC - Consignment Sales	73.10
EFT88035	03.12.2021	Nyimari Pty Ltd t/as Ngurrangga Tours	KTVC Tour Sales	7,975.00
EFT88036	03.12.2021	Pilbara Dive And Tours (Natalie Callanan t/as )	KTVC Tour Sales	1,140.00
EFT88037	03.12.2021	Quilts By Robyn	KTVC - Consignment Sales	80.00
EFT88038	03.12.2021	Reef Seeker Charters (Tammy Louise Tennant t/as)	KTVC Tour Sales	1,840.00
EFT88039	03.12.2021	J Arnold	Security Subsidy Scheme Reimb	500.00
EFT88040	03.12.2021	C McCullum Byrne	Security Subsidy Scheme Reimb	500.00
EFT88041	03.12.2021	D Bechard	Security Subsidy Scheme Reimb	349.00
EFT88042	03.12.2021	P Conrau	Cancelled Payment	0.00
EFT88043	03.12.2021	A Dorning	Fuel Reimbursement	122.32
EFT88044	03.12.2021	J Davis	Security Subsidy Scheme Reimb	390.00
EFT88045	03.12.2021	K Dennis	Security Subsidy Scheme Reimb	470.00

Chq/EFT	Date	Name	Description	Amount
EFT88046	03.12.2021	N Dickson	Security Subsidy Scheme Reimb	500.00
EFT88047	03.12.2021	C Eaton	Security Subsidy Scheme Reimb	500.00
EFT88048	03.12.2021	R Fernandez	Cancelled Payment	0.00
EFT88049	03.12.2021	D Fowler	Place Manifest Art Sales	149.00
EFT88050	03.12.2021	J Gibbon	Rates Refund	293.05
EFT88051	03.12.2021	J Graham	Reimb Study Assistance As Per Policy	2,300.00
EFT88052	03.12.2021	K Hau	Reimb Study Assistance As Per Policy	398.60
EFT88053	03.12.2021	D Hantke	KTVC Tour - Refund 1x Adult	396.00
EFT88054	03.12.2021	R Haridas	Security Subsidy Scheme Reimb	500.00
EFT88055	03.12.2021	S Hobart	Security Subsidy Scheme Reimb	500.00
EFT88056	03.12.2021	F Harrison	Refund - Airport Carpark Lost Ticket Fee	115.00
EFT88057	03.12.2021	J Johnson	Crossover Contribution	792.00
EFT88058	03.12.2021	K King	Security Subsidy Scheme Reimb	274.50
EFT88059	03.12.2021	S Langfield	Refund - Airport Carpark Lost Ticket Fee	165.00
EFT88060	03.12.2021	M Leese	Meet the Street Reimb	200.00
EFT88061	03.12.2021	S Marshall	Security Subsidy Scheme Reimb	500.00
EFT88062	03.12.2021	A Millican	Security Subsidy Scheme Reimb	500.00
EFT88063	03.12.2021	A Nicolas	Security Subsidy Scheme Reimb	492.50
EFT88064	03.12.2021	J Parry	Refund - Library Travellers Membership	50.00
EFT88065	03.12.2021	H Pratten	Refund Cancelled Tour - Ngurrangga Tours	95.00
EFT88066	03.12.2021	H Ramsay	Security Subsidy Scheme Reimb	550.00
EFT88067	03.12.2021	C Reed	Reimb Drink Tickets and Cert Frames	54.99
EFT88068	03.12.2021	A Shaw	Refund - Library Travellers Membership	50.00
EFT88069	03.12.2021	T Radley	Security Subsidy Scheme Reimb	349.50
EFT88070	03.12.2021	B White	Security Subsidy Scheme Reimb	500.00
EFT88071	03.12.2021	M Wing	Security Subsidy Scheme Reimb	500.00
EFT88072	03.12.2021	N Willis	Security Subsidy Scheme Reimb	343.50
EFT88073	03.12.2021	N Woodward	Refund Cancelled Membership Fees Paid	222.00
EFT88074	03.12.2021	H Went	Security Subsidy Scheme Reimb	500.00
EFT88075	03.12.2021	T Weir	Security Subsidy Scheme Reimb	426.55
EFT88076	03.12.2021	K Willet	Refund Triathlon Fee - Unable to Attend Due to Illness	30.00
EFT88077	03.12.2021	E & D Williams	Security Subsidy Scheme Reimb	393.75
EFT88078	03.12.2021	Y Wong	Rates Refund	586.05
EFT88079	03.12.2021	E Yudistra	Cancelled Payment	0.00
EFT88080	03.12.2021	Cleanaway Pty Ltd	Waste Collections - Oct/Nov/Dec 2021 (Various)	173,436.35
EFT88081	03.12.2021	Telstra Corporation Ltd	Telephone Usage Charges - Various	17,795.00
EFT88082	03.12.2021	Foxtel For Business	KLP - Business Premium Charges Nov 2021	210.00
EFT88083	03.12.2021	Wesfarmers Kleenheat Gas Pty Ltd	KLP - Bulk LPG October 2021	2,135.61
EFT88084	03.12.2021	Optus Billing Services Pty Ltd	KLP Emergency Lift Phone - Phone Charges: 07/10/21 to 06/11/21	20.00
EFT88085	03.12.2021	Horizon Power	Electricity Usage Charges - Various	615.31
EFT88086	03.12.2021	Water Corporation	Water Usage Charges - Various	147,977.88
EFT88087	03.12.2021	Neverfail Springwater Pty Ltd - 7 Mile Waste Account (906919689)	15L Spring Water Bottles - Refills & Hire Fees	466.25
EFT88088	03.12.2021	Neverfail Springwater Pty Ltd - (906959169)	15L Spring Water Bottles - Refills	38.15
EFT88089	03.12.2021	Neverfail Springwater Ltd - Karratha Visitors Centre	15L Spring Water Bottles - Refills	31.05
EFT88090	03.12.2021	Neverfail Springwater Ltd - WWTP	15L Spring Water Bottles - Refills	37.25
EFT88091	03.12.2021	Horizon Power	Electricity Usage Charges - Various	20,587.95
EFT88092	03.12.2021	Horizon Power	Electricity Usage Charges - Various	29,409.13
EFT88093	10.12.2021	Blue Hat Cleaning Services T/as Damel Cleaning Services	Kta Airport - Environmental Cleans, Nov/Dec 2021	389.40



Chq/EFT	Date	Name	Description	Amount
EFT88094	10.12.2021	Norwest Sand & Gravel Pty Ltd	Ops Ctr - One Side Tipper Of Cracker Dust	1,102.75
EFT88095	10.12.2021	Rol-wa Pty Ltd T/a Allpest Wa	Pest Treatments - Various	88.00
EFT88096	10.12.2021	Brida Pty Ltd	40 Mile - Installation Of Bollards	498.47
EFT88097	10.12.2021	Handy Hands Pty Ltd	Cancelled Payment	0.00
EFT88098	10.12.2021	Nielsen Liquid Waste Services Pty Ltd	Cleaverville Beach - Pump Out Sullage Points, Grease Trap Waste Removal - KLP	1,763.00
EFT88099	10.12.2021	Reece Pty Ltd	Plumbing / Retic Parts - Various	6,475.63
EFT88100	10.12.2021	Turf Guru Landscapes Pty Ltd	Tambrey Park - Excavator Hire 5-8 Tonne, Day Hire	11,000.00
EFT88101	10.12.2021	Turf Whisperer (Turf Life Pty Ltd t/as)	P&G - Windy Ridge Oval Top Dressing, Kta Golf Course - Couch Mite Application	45,646.04
EFT88102	10.12.2021	Bay Media Australia Pty Ltd	Christmas Banners - Street Light Pole Brackets	7,133.50
EFT88103	10.12.2021	Winc Australia Pty Limited	Stationery Items - Various Departments	551.66
EFT88104	10.12.2021	Hathaways Lubricants	Oils/Lubricants - Various	2,186.47
EFT88105	10.12.2021	Spectacles 241	Health & Safety - Prescription Safety Glasses	391.00
EFT88106	10.12.2021	Leisure Institute Of WA Aquatics (Inc)	HR - LIWA Fees	132.00
EFT88107	10.12.2021	Ray White Real Estate Karratha	ERP Office Space - Rent/Strata Levies	1,851.09
EFT88108	10.12.2021	TNT Express	Freight Charges - Various	490.18
EFT88109	10.12.2021	Truck Centre (WA) Pty Ltd	Plant Repairs / Parts - Various	140.06
EFT88110	10.12.2021	Thrifty Car Rental	Car Hire For Director Corporate Services Attending Meetings In Perth 9-10 Nov 2021	59.32
EFT88111	10.12.2021	Karratha Timber & Building Supplies	General Hardware Supplies - For Various Maintenance Works to City Assets	333.48
EFT88112	10.12.2021	Woolworths Group Limited	Food / Supplies for Programs and Kiosk Restocks	739.80
EFT88113	10.12.2021	Whiteboards And Pinboards (FDB Commercial t/as)	ERP Dev - Autex Vertiface Pinboard	2,028.05
EFT88114	10.12.2021	Atom Supply	Uniforms Stock - Various, Maintenance/Stock Items - Various	3,040.01
EFT88115	10.12.2021	J Blackwood & Son Pty Limited	Uniforms Stock - Various, Maintenance/Stock Items - Various	3,446.80
EFT88116	10.12.2021	Onyx Group WA Pty Ltd	Comm Sports Awards 2021 - Hire Tolix Stools	2,512.50
EFT88117	10.12.2021	Airport Security Pty Ltd	Kta Airport - Security ID Cards	220.00
EFT88118	10.12.2021	GPC Asia Pacific Pty Ltd (NAPA t/as)	Stock - Cab Filter	229.19
EFT88119	10.12.2021	Artyzan	Road Maint - Wet hire of 3 Ton Road registered digger 10/11/2021	1,485.00
EFT88120	10.12.2021	Akzo Nobel Pty Limited	Cancelled Payment	0.00
EFT88121	10.12.2021	Aquatic Services WA Pty Ltd	WAC - Splashpad Controller Replacement	18,788.00
EFT88122	10.12.2021	The Trustee for Moses Family Trust ATF Australian Parking Consultants	Kta Airport - Car Park Access Control System Review	2,750.00
EFT88123	10.12.2021	BC Lock & Key	Stock - Padlocks, Key Cutting	743.16
EFT88124	10.12.2021	Black Swan State Theatre Company Ltd	REAP - Every Brilliant Thing Tour - Royalties	670.24
EFT88125	10.12.2021	Bushlolly Enterprises Pty Ltd t/as Bushlolly Cafe	REAP - Catering For Mtg 30/11/21	344.00
EFT88126	10.12.2021	Black Iris Consulting (R Ghandour & M.S. Hewitt)	Arts Dev - VAST Horizons Stormie Mills Workshops And Entertainment	2,639.61

Chq/EFT	Date	Name	Description	Amount
EFT88127	10.12.2021	Bucci Holdings Pty Ltd t/as Visimax	Animal Control - Dangerous Dog Collars & Dog Muzzles	946.28
EFT88128	10.12.2021	Coca-Cola Amatil (Holdings) Ltd	Café / Kiosk Restock Items - Various Locations	2,171.50
EFT88129	10.12.2021	Command IT Services	Roeb/Wick SES - MS 365 Bus Std 24/10/21-23/11/21	52.86
EFT88130	10.12.2021	Circuitwest Inc.	REAP - Out Past Curfew First Instalment	2,805.00
EFT88131	10.12.2021	Comtec Data Pty Ltd	Kta Airport - Repair Swipe Card Reader Qantas Lounge & Gate 7, REAP - Repair Card Reader	2,462.13
EFT88132	10.12.2021	Card Access Services Pty Ltd	Monthly Card Fees At The Long Vehicle Bay	96.15
EFT88133	10.12.2021	Colgan Industries Pty Ltd	Roebourne Gaol Precinct - Final Retention Release	33,396.36
EFT88134	10.12.2021	Dance Kix Karratha	Dance Kix EOY Performance - Total Ticket Sales/Deposit	8,263.80
EFT88135	10.12.2021	Dr Lisa Pearce t/as Karratha Mobile Veterinary Services Pty Ltd	Animal Control - Various Services	950.30
EFT88136	10.12.2021	Dibsys Gardening Services Pty Ltd	Staff Housing - Yard Maintenance	450.00
EFT88137	10.12.2021	Environmental Health Australia (wa) Inc.	HR - Environ Hlth Officer Training	135.00
EFT88138	10.12.2021	Farinosi & Sons Pty Ltd	Plant Repairs / Parts - Various	697.25
EFT88139	10.12.2021	Chubb Fire & Security Pty Ltd	Annual Portable Fire Equipment Service - Aug 2021	5,839.90
EFT88140	10.12.2021	Focus Banners Pty Limited	Christmas on the Green - Replacement Frame	225.50
EFT88141	10.12.2021	Fabritecture Australia Pty Ltd	Dampier Palms Shade Structures - 50% Retention Release at PC	4,559.51
EFT88142	10.12.2021	Global Security Management (WA)	Nightly Security Patrols Nov 2021	3,157.71
EFT88143	10.12.2021	StrataGreen (Strata Corporation Pty Ltd)	Stock - Oregon Plastic Felling Wedge	625.55
EFT88144	10.12.2021	G Bishops Transport Services Pty Ltd aftt GBT Services Trust	Freight Charges - Various	351.07
EFT88145	10.12.2021	GHD Woodhead Architecture Pty Ltd	Cancelled Payment	0.00
EFT88146	10.12.2021	Hitachi Construction Machinery	Plant Repairs / Parts - Various	710.79
EFT88147	10.12.2021	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	General Hardware Supplies - For Various Maintenance Works to City Assets	109.81
EFT88148	10.12.2021	Harvey Norman Karratha (Rathasupa No. 2 Trust t/as)	KLP - Front Function Room Cables	95.73
EFT88149	10.12.2021	Intent Building Contracting Pty Ltd	Maint Works - Various Scheduled and Reactive Works, Nov/Dec 2021	54,640.30
EFT88150	10.12.2021	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Repairs / Parts - Various	539.00
EFT88151	10.12.2021	Jax Engineering WA Pty Ltd	Plant - Repairs To Trailer Draw Bar	1,029.16
EFT88152	10.12.2021	Karratha Veterinary Hospital	Animal Control - Various Services	36.70
EFT88153	10.12.2021	Komatsu Australia Pty Ltd	Plant Repairs / Parts - Various	279.49
EFT88154	10.12.2021	Karratha Machinery Hire	Plant Hire Charges - Various Projects/Works	4,642.00

Chq/EFT	Date	Name	Description	Amount
EFT88155	10.12.2021	Rikker Holdings Pty Ltd T/a Karratha Tilt Tray And Towing	Removal/Disposal Of Abandoned Cars	374.00
EFT88156	10.12.2021	Karratha Remote Control Car Club Inc.	30% Progress Pyrmnt - Large Comm Grant Scheme 21/22 - Racing Complex Earthworks	5,948.10
EFT88157	10.12.2021	Lightning Brick Pavers Pty Ltd	Kta Airport - Front of Terminal Paving Inspection	4,235.00
EFT88158	10.12.2021	303 Mullenlowe Australia Pty Ltd	Place Branding - Karratha is Calling, Ongoing Media and Maintenance Costs	11,275.00
EFT88159	10.12.2021	Minprovis International Pty Ltd	7 Mile Wst - Fabrication Works, Supervision & Labour	43,385.27
EFT88160	10.12.2021	NBS Signmakers	Signs & Posts - 450mm x 600mm Aluminium Sign	3,572.91
EFT88161	10.12.2021	BAI Communications Pty Ltd	ICT NW - Equip Host TV Hill - ABC Triple-J	275.00
EFT88162	10.12.2021	Nicholas Clark Management Pty Ltd	REAP - First Payment - Booking Of Rebel Performance For 11/06/22	4,675.00
EFT88163	10.12.2021	OTR Tyres (TKPH Pty Ltd)	Plant Repairs / Parts - Various	3,245.74
EFT88164	10.12.2021	Fulton Hogan Industries Pty Ltd (Pioneer Road Services)	Stock - Emulsion 60/170	1,427.80
EFT88165	10.12.2021	Pilbara Distributors Pty Ltd	Stock - * [5ltr] Jet Safe - Machine Dishwashing Liquid	396.00
EFT88166	10.12.2021	North Regional Tafe	Training - Operate and maintain chainsaws	3,555.50
EFT88167	10.12.2021	Paramount Pictures Australia	REAP Movie Screenings	236.25
EFT88168	10.12.2021	Pilbara First Aid	HR - Provide First Aid	160.00
EFT88169	10.12.2021	Prompt Contracting And Fencing Pty Ltd	Refund Of Refused BSL 201563	61.65
EFT88170	10.12.2021	Pilbara Bakehouse	Citizenship Ceremony - Catering 22/10/21	1,250.00
EFT88171	10.12.2021	Quality Press (Alba Holdings Pty Ltd t/as)	Enviro Sustainability Strategy - Copies	1,413.50
EFT88172	10.12.2021	Red Dot Stores	REAP - Christmas Decorations	201.50
EFT88173	10.12.2021	Auto One Karratha (WC Auto Pty Ltd)	Plant Repairs / Parts - Various	144.32
EFT88174	10.12.2021	RID (Australia) (ttft Cavalieri Unit Trust t/as)	Mosquito Mgt - RID 50ml Roll On	836.84
EFT88175	10.12.2021	Richose Pty Ltd	Plant Repairs / Parts - Various	1,030.26
EFT88176	10.12.2021	Statewide Bearings	Plant Repairs / Parts - Various	61.36
EFT88177	10.12.2021	Kmart Karratha	Supplies for Programs / Events, Various	254.55
EFT88178	10.12.2021	Speedo Australia Pty Ltd	KLP - Top Up Supplies For Onsale	3,300.00
EFT88179	10.12.2021	Sunny Sign Company Pty Ltd	Stock - TDI Bracket C/W Bolt Washer and Trilob Bolts	50.60
EFT88180	10.12.2021	Scope Business Imaging	Photocopy / Printer Charges - Various Locations	746.65
EFT88181	10.12.2021	Scott Printers Pty Ltd	Tourism Dev - Roebourne Heritage Trail Map	1,494.90
EFT88182	10.12.2021	Sanity Music Stores Pty Ltd	Libraries - New Resources	16.99
EFT88183	10.12.2021	Statewide Cleaning Supplies Pty Ltd	Stock - Anti-bacterial Wipes Carton	1,181.40
EFT88184	10.12.2021	Illion Tenderlink (Illion Australia Pty Ltd t/as)	Advertising - Tenders, Various	184.80
EFT88185	10.12.2021	Tambrey Developments Pty Ltd (atf Tambrey Village Trust 1)	IPC - Lease Payments And Outgoings	30,451.14
EFT88186	10.12.2021	Nickol River Civil & Sand (TTF The Anastazjew Family Trust t/as)	Dampier Drainage - Dry Hire Excavator Op 22/10/21	11,055.00

Chq/EFT	Date	Name	Description	Amount
EFT88187	10.12.2021	Kerfab Industries (TTF Kerfab S T Family Others t/as)	Purch-Equip - RAS 30T Single Tine Ripper	7,667.00
EFT88188	10.12.2021	S Boagey	Security Subsidy Scheme Reimb	499.00
EFT88189	10.12.2021	Donna Cucel T/as Destined Feather	KTVC - Consignment Sales	976.00
EFT88190	10.12.2021	G Cherpaz	Security Subsidy Scheme Reimb	349.50
EFT88191	10.12.2021	R Christensen	Security Subsidy Scheme Reimb	500.00
EFT88192	10.12.2021	Dreamtime Amore (Angela Sarah Moore t/as)	KTVC - Consignment Sales	68.00
EFT88193	10.12.2021	Electric Images Australia (Gavin Lee Canning)	KTVC - Consignment Sales	420.75
EFT88194	10.12.2021	M & K Ireland	Security Subsidy Scheme Reimb	499.50
EFT88195	10.12.2021	Integrity Coach Lines (Aust) Pty Ltd	KTVC Tour Sales	308.13
EFT88196	10.12.2021	L James	Security Subsidy Scheme Reimb	399.50
EFT88197	10.12.2021	Karratha Kite School (C Fremion & J.T Hall t/as)	KTVC Tour Sales	940.00
EFT88198	10.12.2021	F Lewis	Refund - Airport Carpark Lost Ticket Fee	165.00
EFT88199	10.12.2021	Murujuga Aboriginal Corporation	KTVC Tour Sales	805.00
EFT88200	10.12.2021	P Maccan	Security Subsidy Scheme Reimb	407.00
EFT88201	10.12.2021	M Rose	KTVC - Consignment Sales	25.50
EFT88202	10.12.2021	W Tucker	Security Subsidy Scheme Reimb	299.00
EFT88203	10.12.2021	Yawuru Jarndu Aboriginal Corporation t/as Nagula Jarndu Designs	Place Manifest Arts Exhibition	1,182.00
EFT88204	10.12.2021	Dampier Plumbing & Gas (ttf DPG Trust)	Plumbing Maint Works - Various Scheduled and Reactive Works, Nov/Dec 2021	27,021.40
EFT88205	10.12.2021	Ausolar Pty Ltd	Electrical Maint Works - Various Scheduled and Reactive Works, Nov/Dec 2021	28,367.58
EFT88206	10.12.2021	Sign In App Limited	Sign In App - 12 Month Site Subscription Renewal for East	580.00
EFT88207	10.12.2021	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Electricity & Water Usage Charges - Various	17,070.31
EFT88208	10.12.2021	Horizon Power	Electricity Usage Charges - Various	1,325.55
EFT88209	10.12.2021	Water Corporation	Water Usage Charges - Various	115,530.17
EFT88210	10.12.2021	Water Corporation	Water Usage Charges - Various	15,458.92
EFT88211	09.12.2021	Maxxia Pty Ltd	Payroll deductions	52,959.34
EFT88212	09.12.2021	City Of Karratha	Payroll deductions	584.80
EFT88213	09.12.2021	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT88214	09.12.2021	L Gan - (Mortgage Account)	Home Ownership Allowance	950.00
EFT88215	09.12.2021	C Gorman (Mortgage Account)	Home Ownership Allowance	400.00
EFT88216	09.12.2021	S Kot (Mortgage Account)	Home Ownership Allowance	789.38
EFT88217	09.12.2021	C King (Mortgage Account)	Home Ownership Allowance	160.00
EFT88218	09.12.2021	N Milligan - (Mortgage Account)	Home Ownership Allowance	479.64
EFT88219	09.12.2021	E Saral (Mortgage Account)	Home Ownership Allowance	400.00
EFT88220	09.12.2021	A Virkar (Mortgage Account)	Home Ownership Allowance	300.00
EFT88221	15.12.2021	Australian Taxation Office	Payroll deductions	287,535.00

Chq/EFT	Date	Name	Description	Amount
EFT88222	15.12.2021	Child Support Agency	Payroll deductions	1,474.54
EFT88223	17.12.2021	R Barton	Creative Development And Production For Solo Exhibition Project	5,000.00
EFT88224	16.12.2021	Scope Property Group Pty Ltd (atf Dampier Shopping Centre Unit Trust)	Loan Drawdown #4 - Dampier Shopping Centre	300,000.00
EFT88225	17.12.2021	Blue Hat Cleaning Services T/as Damel Cleaning Services	Litter Collection and Sanitation Services - Nov 2021	55,326.47
EFT88226	17.12.2021	Karratha Earthmoving & Sand Supplies (Project Management Pty Ltd t/as)	Mooligunn Rd Reconstruction - SP1 & SP2 Final Retention Release	113,097.09
EFT88227	17.12.2021	Brida Pty Ltd	Litter Picking, Graffiti Removal & Sanitation - Labour Costs	73,507.74
EFT88228	17.12.2021	Turf Whisperer (Turf Life Pty Ltd t/as)	Kta Golf Crs - Nov 21 Mowing - Fairways	57,700.39
EFT88229	17.12.2021	Department Of Fire And Emergency Services (ESL Payments)	2021/22 ESL Contributions - Quarter 2	475,389.92
EFT88230	17.12.2021	Karratha Contracting Pty Ltd	Dodd Pk Ph.1- Limestone Blocks Supply & Install Play Area Edge Wall Upgrade	77,143.01
EFT88231	17.12.2021	Technology One Limited	ERP Dev - Tech One Confi/Implementation, Claim	79,602.95
EFT88232	17.12.2021	Aerodrome Management Services Pty Ltd (AMS)	KTA Airport - Manual Dev - ID Aerodrome Physical Characteristics Incl In ADP (Engineering)	3,905.02
EFT88233	17.12.2021	Chefmaster Australia	Stock - Bin Liners	950.16
EFT88234	17.12.2021	Winc Australia Pty Limited	Stationery Items - Various Departments	938.31
EFT88235	17.12.2021	Garrards Pty Ltd	Stock - Ditrac Bait	176.84
EFT88236	17.12.2021	Hathaways Lubricants	Oils/Lubricants - Various	5,470.53
EFT88237	17.12.2021	Juluwarlu Group Aboriginal Corporation	Roeb Libr - July 2021 Rental - The Ganilili Centre	8,580.00
EFT88238	17.12.2021	Karratha Adventure Sports	TYBO - 50% Payment Upfront	2,750.00
EFT88239	17.12.2021	Karratha & Districts Chamber Of Commerce (KDCCI)	HR - Try Local Vouchers	5,047.00
EFT88240	17.12.2021	KAW Engineering Pty Ltd	KLP - Aluminium Trolley Dry Side Inflatables	3,778.50
EFT88241	17.12.2021	Karratha Volunteer Fire And Rescue Services	Comm Events - Xmas On The Green - 02/12/21	1,100.00
EFT88242	17.12.2021	Les Mills Aerobics Australia	Group Fitness Classes Dec 2021 Licence Fees	2,225.12
EFT88243	17.12.2021	Midalia Steel (Infrabuild Trading Pty Ltd t/as)	KLP - Aluminium Strips Group Fitness	76.08
EFT88244	17.12.2021	Tools North Pty Ltd	Minor Tools - Circuit Tester	335.60
EFT88245	17.12.2021	Poolmart Karratha	Staff Housing - Pool Mtce, Nov 2021	203.00
EFT88246	17.12.2021	Ray White Real Estate Karratha	ERP Office Rent & Outgoings	286.62
EFT88247	17.12.2021	St John Ambulance - Karratha	WRF - Service/Restock First Aid Cabinets - Eastern Corridor Rec Facilities	953.80
EFT88248	17.12.2021	Sealanes (1985) Pty Ltd	Café / Kiosk Restock Items - Various Locations	1,353.57
EFT88249	17.12.2021	Helloworld Travel Karratha	Kta Airport - Employee Gift Vch	1,500.00
EFT88250	17.12.2021	TNT Express	Freight Charges - Various	278.37
EFT88251	17.12.2021	Nutrien Ag Solutions Limited	Stock - Kens Ken-Up 20L	1,895.52
EFT88252	17.12.2021	N Gillespie	KTVC - Consignment Sales	29.75

Chq/EFT	Date	Name	Description	Amount
EFT88253	17.12.2021	Integrity Coach Lines (Aust) Pty Ltd	KTVC Tour Sales	765.51
EFT88254	17.12.2021	Murujuga Aboriginal Corporation	KTVC - Consignment Sales	1,120.00
EFT88255	17.12.2021	Ausolar Pty Ltd	Electrical Maint Works - Various Scheduled and Reactive Works, Nov/Dec 2021	48,571.27
EFT88256	17.12.2021	Dampier Plumbing & Gas (ttf DPG Trust)	Plumbing Maint Works - Various Scheduled and Reactive Works, Nov/Dec 2021	15,596.65
EFT88257	17.12.2021	BSA Advanced Property Solutions (WA) Pty Ltd	Monthly Chiller / Air Conditioning Maintenance - Various Scheduled and Reactive Works	37,093.03
EFT88258	17.12.2021	J Armstrong	Refund - Election Nomination Fee Feb 2021	80.00
EFT88259	17.12.2021	D Bruinsma	Security Subsidy Scheme Reimb	400.00
EFT88260	17.12.2021	P Conrau	Reimb Travel Expenses Perth Mtg 9/11/21	56.74
EFT88261	17.12.2021	M Clark	Security Subsidy Scheme Reimb	500.00
EFT88262	17.12.2021	A Dorning	Reimb Utilities As Per Employment Contract	259.52
EFT88263	17.12.2021	Embroidery Excellence	Refund - Election Nomination Fee Feb 2021	80.00
EFT88264	17.12.2021	J Furler	Security Subsidy Scheme Reimb	393.00
EFT88265	17.12.2021	Indee Iris Artistry	Indee Iris Artistry - Ticket Sales	580.90
EFT88266	17.12.2021	J Jan	Meet the Street Reimb	200.00
EFT88267	17.12.2021	K Johnstone	Security Subsidy Scheme Reimb	359.00
EFT88268	17.12.2021	K Harrison	Reimb Utilities As Per Employment Contract	506.98
EFT88269	17.12.2021	G Kerr	Security Subsidy Scheme Reimb	500.00
EFT88270	17.12.2021	Living Eden Property Maintenance	Refund Incorrect Payment Made To CofK	577.50
EFT88271	17.12.2021	A McDonald	Reimb Utilities As Per Employment Contract	831.62
EFT88272	17.12.2021	P Miller	Refund - Election Nomination Fee Oct 2021	80.00
EFT88273	17.12.2021	A Minchin	Reimb Utilities As Per Employment Contract	79.99
EFT88274	17.12.2021	H Mitchell	Security Subsidy Scheme Reimb	393.00
EFT88275	17.12.2021	R Musitano	Security Subsidy Scheme Reimb	500.00
EFT88276	17.12.2021	C Perry	Meet the Street Reimb	273.84
EFT88277	17.12.2021	R Shortall	Security Subsidy Scheme Reimb	447.00
EFT88278	17.12.2021	J Smith	Security Subsidy Scheme Reimb	374.50
EFT88279	17.12.2021	A Virkar	Reimb Utilities As Per Employment Contract	211.00
EFT88280	17.12.2021	A Wear	Reimb Utilities As Per Employment Contract	219.11
EFT88281	17.12.2021	Wickham Tidy Towns Inc	Wick Tidy Towns - Bucks For Bags Clean Up	108.00
EFT88282	17.12.2021	B Watt	Refund - Cancelled KTVC Tour	140.00
EFT88283	17.12.2021	E Yudistra	Place Manifest Art Sales	150.00
EFT88284	17.12.2021	A Noble & Son Ltd - Wa Division	Signing - Round Sling	74.51
EFT88285	17.12.2021	Onyx Group WA Pty Ltd	Council Meeting - Catering 22/11/21	450.00
EFT88286	17.12.2021	Avdata Australia	Kta Airport Data Reporting Service - Oct 2021	3,302.71
EFT88287	17.12.2021	Animal Care Equipment & Services (Australia) Pty Ltd	Animal Control - Gel Collar	653.72
EFT88288	17.12.2021	Airport Security Pty Ltd	Kta Airport - Aviation Sec ID Card	220.00
EFT88289	17.12.2021	Advam Pty Ltd	Kta Airport - Support Fee Dec 21/ Trans Fee Nov 21	686.31
EFT88290	17.12.2021	Eurofins ARL Pty Ltd	7 Mile Wst - Septic Landfill Spot Audit	690.80
EFT88291	17.12.2021	Civica Pty Ltd	Kta Libr - Library Mangmt System - 01/07/21-30/09/21	330.00
EFT88292	17.12.2021	GPC Asia Pacific Pty Ltd (NAPA t/as)	Plant Repairs / Parts - Various	443.03
EFT88293	17.12.2021	ATI Parts Australia	Plant Repairs / Parts - Various	805.42
EFT88294	17.12.2021	Anglican Parish of Karratha/Dampier	Comm Engagement - Small Comm Grant Contr - Carols by Glow Light - AV Support/Staging	3,850.00
EFT88295	17.12.2021	Allerding And Associates (Allplan Pty Ltd itf Allplan U/T t/as)	Strategic Planning - State Adm Tribunal Rep - SAT Order DR 43/2021	17,167.49

Chq/EFT	Date	Name	Description	Amount
EFT88296	17.12.2021	The Trustee for Moses Family Trust ATF Australian Parking Consultants	Kta Airport - Car Park Access Control System Review	4,345.00
EFT88297	17.12.2021	A Plus Training Solutions Pty Ltd	HR - Basic Tree Felling Course	2,540.00
EFT88298	17.12.2021	BOC Limited	BOC Oxygen Cylinder Rental/Refills - Nov 2021	12.14
EFT88299	17.12.2021	Bunzl Ltd	Stock - Hand Towel Roll	841.32
EFT88300	17.12.2021	BC Lock & Key	KLP - Change Locks - External Switchboards	1,180.30
EFT88301	17.12.2021	Bez Engineering	Johns Creek Jetty Replacement - Final Retention Release	10,663.33
EFT88302	17.12.2021	Barfield Landscaping Pty Ltd	P&G - Kta Admin, Assorted Vinca	679.25
EFT88303	17.12.2021	Beacon Equipment	Plant Repairs / Parts - Various	48.40
EFT88304	17.12.2021	Boya Equipment Pty Ltd	Plant Repairs / Parts - Various	292.51
EFT88305	17.12.2021	Atom Supply	Uniforms Stock - Various, Maintenance/Stock Items - Various	4,835.29
EFT88306	17.12.2021	J Blackwood & Son Pty Limited	Uniforms Stock - Various, Maintenance/Stock Items - Various	4,592.39
EFT88307	17.12.2021	Centurion Transport Co Pty Ltd	Freight Charges - Various	137.50
EFT88308	17.12.2021	Challenge Chemicals Australia	Stock - Metclean 40 Acidic Detergent (5 ltr)	96.78
EFT88309	17.12.2021	Coca-Cola Amatil (Holdings) Ltd	Café / Kiosk Restock Items - Various Locations	428.02
EFT88310	17.12.2021	Cummins South Pacific Pty Ltd	Plant Repairs / Parts - Various	458.87
EFT88311	17.12.2021	Command IT Services	Security Alarm Monitoring - Various Sites	250.86
EFT88312	17.12.2021	Circuitwest Inc.	REAP - Catch By Maxima Circus April 2022 - 1st Instlmt	3,025.00
EFT88313	17.12.2021	Comtec Data Pty Ltd	Kta Airport - Repair Swipe Card Reader	963.82
EFT88314	17.12.2021	City Of South Perth	Long Service Leave Contributions for Ex Staff Member	3,581.52
EFT88315	17.12.2021	Connect Paediatric Therapy Services Pty Ltd	TYBO Grant 2020/21	3,022.25
EFT88316	17.12.2021	Card Access Services Pty Ltd	Monthly Card Fees At The Long Vehicle Bay	134.28
EFT88317	17.12.2021	Chartis Technology (tff Chartis Technology Trust t/as)	HR - Training Course QGIS Essentials	935.00
EFT88318	17.12.2021	Cindy Jung t/as Fairy Cindy	Comm Events - Xmas on the Green - 02/12/21	400.00
EFT88319	17.12.2021	CLA Trading Pty Ltd t/as Europcar Australia	Car Hire - Director Corp Serv - Perth Mtg	97.74
EFT88320	17.12.2021	Dave's Transit Service	TBW - Corridor Youth Transport Program (WA Police Grant)	220.00
EFT88321	17.12.2021	Darwin Plant Wholesalers	P&G - Plant Stocks	17,086.85
EFT88322	17.12.2021	Daysafe Training & Assessing	HR - Skid Steer Assessment	425.00
EFT88323	17.12.2021	Department Of Local Government Sport And Cultural Industries	Cancelled Payment	0.00
EFT88324	17.12.2021	Department of Water and Environmental Regulation	WTS - Controlled Waste Tracking Form For Transporting Tyres	44.00
EFT88325	17.12.2021	Datacom Systems (AU) Pty Ltd	ICT SW - Microsoft 365 E3 to E5 - Pro Rated 01/01/22 - 28/02/22	26,906.62
EFT88326	17.12.2021	E & MJ Rosher Pty Ltd	Plant Repairs / Parts - Various	367.20

Chq/EFT	Date	Name	Description	Amount
EFT88327	17.12.2021	Extreme Marquees Pty Ltd	WRF - True Blue Marquees Including Weight Plates And Graphics.	5,194.00
EFT88328	17.12.2021	Max & Claire Pty Ltd T/a Ergolink	SP & I - Office Charis	968.99
EFT88329	17.12.2021	EDJ Haulage & Mechanical	Plant - Repairs To Mulcher	2,420.00
EFT88330	17.12.2021	Eco-Mulch Pty Ltd	Cancelled Payment	0.00
EFT88331	17.12.2021	Embodied Confidence Pty Ltd	TYBO Grant 2021	3,315.40
EFT88332	17.12.2021	Farinosi & Sons Pty Ltd	Plant Repairs / Parts - Various	1,609.05
EFT88333	17.12.2021	Norwest Sand & Gravel Pty Ltd	Footpath - Bayview Rd Supply/Deliver 300 T Gravel	11,242.11
EFT88334	17.12.2021	Poinciana Nursery	P&G - Ridley Street - Mowing of Open Area	367.64
EFT88335	17.12.2021	Rol-wa Pty Ltd T/a Allpest Wa	Pest Control Services - Various	1,546.88
EFT88336	17.12.2021	Chubb Fire & Security Pty Ltd	Plant - Tana fire Suppression Unit Repairs, Replace Fire Extinguishers	2,007.08
EFT88337	17.12.2021	Globe Australia Pty Ltd	Stock - Odour Remover Bags	281.03
EFT88338	17.12.2021	Glidepath Australia Pty Ltd	Kta Airport - Qtrly Elec & Mech Insp & Prev Mtce Incl SW - Oct 21	13,062.50
EFT88339	17.12.2021	Gresley Abas Pty Ltd	Roeb Rec Precinct - Dev Prof Services Of Masterplan	2,101.77
EFT88340	17.12.2021	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight Charges - Various	680.35
EFT88341	17.12.2021	GHD Woodhead Architecture Pty Ltd	Roebourne Streetscape Master Plan - Stage Two - Community Engagement	2,750.00
EFT88342	17.12.2021	Galaxy 42 Pty Ltd	ERP - Cons Fees - M Prince 09/11/21	484.00
EFT88343	17.12.2021	Leidos Security Detection & Automation Australia Group Pty Ltd	Kta Airport - Maint Service Agreement for CBS X-ray Equipment - Nov 2021	6,028.00
EFT88344	17.12.2021	Lypa Pty Ltd	Catrrall Pk - Playgroud Equip Fort Repairs	25,110.25
EFT88345	17.12.2021	Manning Pavement Services Pty Ltd t/as Karratha Asphalt	Road Surface Repairs - Various Locations	13,199.34
EFT88346	17.12.2021	North West Tree Services	Staff Housing - Yard Maintenance Works, Various	5,621.55
EFT88347	17.12.2021	Nielsen Liquid Waste Services Pty Ltd	REAP - Nov 21 Mtce - Grease Trap Waste Removal	724.00
EFT88348	17.12.2021	Reece Pty Ltd	Plumbing / Retic Parts - Various	5,212.81
EFT88349	17.12.2021	Turf Guru Landscapes Pty Ltd	P&G - Tambrey Pk - Excavator Hire Fees	12,100.00
EFT88350	17.12.2021	Porter Consulting Engineers (TTF The Consulting Engineering Unit Trust	HSVPP - Coolawanyah Rd - Additional Design Changes	4,111.80
EFT88351	17.12.2021	Nickol River Civil & Sand (TTF The Anastazjew Family Trust t/as)	Skilled Operator/final Trim Capacity Resource 22-24/11/2021	3,795.00
EFT88352	17.12.2021	WA Electoral Commission	To conduct the October 2021 LG Elections	54,937.34
EFT88353	17.12.2021	Hitachi Construction Machinery	Plant Repairs / Parts - Various	3,282.91
EFT88354	17.12.2021	Skipper Transport Parts (Heatley Sales Pty Ltd t/as)	Plant Repairs / Parts - Various	298.45
EFT88355	17.12.2021	House Of Nappies	KLP - Swim Nappies for Onsale	485.09
EFT88356	17.12.2021	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	General Hardware Supplies - For Various Maintenance Works to City Assets	639.59



Chq/EFT	Date	Name	Description	Amount
EFT88357	17.12.2021	HydroPlan (TTF Irrigation Consultants Unit Trust t/as)	P&G - Irrigation Cons Services - ERS System Upgrade	4,235.00
EFT88358	17.12.2021	Independent Fuel Solutions Pty Ltd	Stock - Petrol Unleaded 205Lt	2,627.72
EFT88359	17.12.2021	Intent Building Contracting Pty Ltd	Maint Works - Various Scheduled and Reactive Works, Nov/Dec 2021	27,786.50
EFT88360	17.12.2021	Karratha Signs	IPC - External Signage	6,798.55
EFT88361	17.12.2021	James Bennett Pty Limited	Libraries - New Resources	223.83
EFT88362	17.12.2021	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Repairs / Parts - Various	2,244.31
EFT88363	17.12.2021	CFC Holdings Pty Ltd (t/as CEA JCB CEA DYNAPAC CEA Construction Equ	Plant - Wear Strip Top	537.86
EFT88364	17.12.2021	JDSI Consulting Engineers	Murujuga National Park Access Road (Conzinc Bay) Stage 4	2,178.00
EFT88365	17.12.2021	JB Hi-Fi Solutions (JB Hi-Fi Group Pty Ltd t/as)	The Base - TV And Cart On Wheels	3,069.00
EFT88366	17.12.2021	Karratha Glass Service	Plant Repairs / Parts - Various	1,218.80
EFT88367	17.12.2021	Karratha Smash Repairs	Plant Repairs / Parts - Various	300.00
EFT88368	17.12.2021	Karratha Veterinary Hospital	Animal Control - Various Services	1,850.00
EFT88369	17.12.2021	Komatsu Australia Pty Ltd	Plant Repairs / Parts - Various	822.66
EFT88370	17.12.2021	Karratha Machinery Hire	Plant Hire Charges - Various Projects/Works	5,515.29
EFT88371	17.12.2021	Rikker Holdings Pty Ltd T/a Karratha Tilt Tray And Towing	Removal/Disposal Of Abandoned Cars	1,980.00
EFT88372	17.12.2021	Karratha Central Apartments (Mansted Holdings Pty Ltd)	HR Acomm - H Wemper Nov 21	756.00
EFT88373	17.12.2021	Landgate	Rates Monthly Valuation Schedules	41.30
EFT88374	17.12.2021	Emerge Environmental Services Pty Ltd t/as Emmerge Associates	Hancock Wy - Prep of Cert Letter - Subdivision	1,540.00
EFT88375	17.12.2021	Mandalay Technologies Pty Ltd	WM - Services Incl Set-up & Training	4,675.00
EFT88376	17.12.2021	Marketforce	Advertising - Various	2,663.68
EFT88377	17.12.2021	303 Mullenlowe Australia Pty Ltd	Place Branding - Karratha is Calling, Ongoing Media and Maintenance Costs	19,338.00
EFT88378	17.12.2021	Modus Compliance Pty Ltd	Contract Building Surveying Services	1,501.50
EFT88379	17.12.2021	Minprovisse International Pty Ltd	Kta Airport - Install Qantas Counter Kickbar	1,548.42
EFT88380	17.12.2021	The Mercurius Group Pty Ltd	Kta Airport - Retail Review	12,375.00
EFT88381	17.12.2021	NBS Signmakers	Road Signage - Various	1,423.95
EFT88382	17.12.2021	NW Communications & IT Specialists	Security Alarm Monitoring - Various Sites	135.00
EFT88383	17.12.2021	Matthew Jordan Dibbs (North West Entertainment Services t/as)	Comm Events - Xmas On The Green - Production	2,788.50
EFT88384	17.12.2021	Nespresso Professional (Nestle Australia Ltd t/as)	IPC - Monthly Nespresso Order - Nov 2021	474.00
EFT88385	17.12.2021	OTR Tyres (TKPH Pty Ltd)	Plant Repairs / Parts - Various	2,271.50

Chq/EFT	Date	Name	Description	Amount
EFT88386	17.12.2021	Hanson Construction Materials Pty Ltd	Supply & Deliver 6.3m3 Stab Sand to Oakover Crescent Dampier 25/11/2021	11,263.45
EFT88387	17.12.2021	Pilbara Distributors Pty Ltd	Stock - Detergent	281.60
EFT88388	17.12.2021	North Regional Tafe	HR - G John - Cert3 Horticulture	1,742.55
EFT88389	17.12.2021	Pilbara Copy Service	Photocopy / Printer Charges - Various Locations	1,583.04
EFT88390	17.12.2021	Printsync Norwest Business Solutions	Photocopy / Printer Charges - Various Locations	1,758.24
EFT88391	17.12.2021	Pilbara Bakehouse	Works - Catering Services	290.00
EFT88392	17.12.2021	Propeller Aerobotics Pty Ltd	Cancelled Payment	0.00
EFT88393	17.12.2021	PTM Pilbara Traffic Management Pty Ltd	Cancelled Payment	0.00
EFT88394	17.12.2021	Mitsubishi Motors - Pilbara (Bluff Knoll Auto Pty Ltd t/as)	Plant - Peddars GVM Upgrade	3,823.64
EFT88395	17.12.2021	Plus Architecture Western Australia Pty Ltd	Proj - Concept Design Sharpe Av - Stage 1 - Inv Prospectus	5,078.70
EFT88396	17.12.2021	POS Plaza (ttft Rastogi Family Trust)	Kta Airport - Colour Ribbon For Printers	360.00
EFT88397	17.12.2021	Poolworx Pty Ltd t/as Orimatech	RAC - Hammer head pool vacuum Ultrafine bags X2	206.80
EFT88398	17.12.2021	Proud Entertainment Group Pty Ltd	Red Earth Arts Festival - MC Opening Night 17/03/2022	1,540.00
EFT88399	17.12.2021	Roy Galvin & Co Pty Ltd (Galvins)	Supply of materials minor tools and consumables - Various City House and facilities 02/12/2021	77.17
EFT88400	17.12.2021	Raeco	Kta Libr - Duraseal	411.46
EFT88401	17.12.2021	Red Dot Stores	Kta Libr - Christmas Craft	49.00
EFT88402	17.12.2021	Red Earth Flowers	CISP P/ship - Table Flower Centres	380.00
EFT88403	17.12.2021	Repeat Plastics WA (ttf The Herbert Family Trust t/as) - (Replas WA)	WRP - Repeat Sq Section Black/Grey	178.19
EFT88404	17.12.2021	Rialto Distribution Pty Ltd	REAP Movie Screenings	174.50
EFT88405	17.12.2021	Red West Pty Ltd T/a Red Dog Tools	Minor Tools/Equip - Drive Impact Crowsfoot M	628.00
EFT88406	17.12.2021	Auto One Karratha (WC Auto Pty Ltd)	Plant Repairs / Parts - Various	496.76
EFT88407	17.12.2021	Realmark Karratha	Liveability - Prop Mangmt - Service Worker Accom	2,525.34
EFT88408	17.12.2021	Richose Pty Ltd	Plant Repairs / Parts - Various	53.01
EFT88409	17.12.2021	Road Rail & Mine Products Pty Ltd	Stock - Yellow LLDPE Wheel Stops	367.40
EFT88410	17.12.2021	Run Energy Pty Limited	7 Mile Wst - Replacement Batteries	451.61
EFT88411	17.12.2021	Ray White Karratha Strata Management Trust	Site Signage for sale of Hancock Way Bulgarra (14) properties	572.00
EFT88412	17.12.2021	Statewide Bearings	Plant Repairs / Parts - Various	270.77
EFT88413	17.12.2021	Kmart Karratha	Supplies for Programs / Events, Various	383.45
EFT88414	17.12.2021	Securepay Pty Ltd	REAP - Internet Payments - Nov 2021	140.68
EFT88415	17.12.2021	Scope Business Imaging	Photocopy / Printer Charges - Various Locations	192.50
EFT88416	17.12.2021	Smiths Detection (Australia) Pty Ltd	Airport - Preventative Maintenance and Support for Security Equipment Dec 21 to Feb 22	5,560.50
EFT88417	17.12.2021	Scott Printers Pty Ltd	Comm Events - Christmas In The Pilbara Calendar - Flyers	344.30
EFT88418	17.12.2021	SSAA Nickol Bay Branch	HR - Ammunition/Equip - Firearm Handling & Safety Course	526.00

Chq/EFT	Date	Name	Description	Amount
EFT88419	17.12.2021	Sanity Music Stores Pty Ltd	Libraries - New Resources	20.00
EFT88420	17.12.2021	Statewide Cleaning Supplies Pty Ltd	Stock - Anti-bacterial Wipes Carton/4 rolls (WOW Fitwipes)	1,181.40
EFT88421	17.12.2021	Navisha Shukla	TYBO Grant 2021 DE-01	338.99
EFT88422	17.12.2021	Southern Cross Austereo Pty Ltd	Radio Advertising Campaigns	2,817.65
EFT88423	17.12.2021	SAI Global Australia Pty Ltd	Annual Subscription to access NCC referenced Australian Standards - Customer No.S155700	3,207.96
EFT88424	17.12.2021	Wade Michael Stenhouse t/as End Game Property Maintenance	Labour - Install 60 sets of fairy lights to various trees throughout Karratha Town Centre	2,673.00
EFT88425	17.12.2021	T-Quip	Plant Repairs / Parts - Various	375.20
EFT88426	17.12.2021	Illion Tenderlink (Illion Australia Pty Ltd t/as)	Advertising - Tenders, Various	369.60
EFT88427	17.12.2021	Scarboro Painting Services (The Trustee For Scarboro Painting Services)	Footpaths - Bayview Road Shared Footpath Line Marking	9,009.00
EFT88428	17.12.2021	Tyrepower Karratha ( Jollys Autocentre Pty Ltd )	Plant Repairs / Parts - Various	1,808.00
EFT88429	17.12.2021	Karratha Timber & Building Supplies	General Hardware Supplies - For Various Maintenance Works to City Assets	1,504.16
EFT88430	17.12.2021	Roadshow Films Pty Ltd	REAP Movie Screenings	30.69
EFT88431	17.12.2021	Vorgee Pty Ltd	KLP - Goggle Stock Order for Onsale	1,179.20
EFT88432	17.12.2021	Videocraft Equipment Pty Ltd	REAP - Blackmagic Design Smartview Duo 2	1,290.54
EFT88433	17.12.2021	Westrac Equipment Pty Ltd	Plant Repairs / Parts - Various	2,015.79
EFT88434	17.12.2021	Woolworths Group Limited	Food / Supplies for Programs and Kiosk Restocks	3,477.74
EFT88435	17.12.2021	Western Diagnostic Pathology	Pre-employment Lab - Alcohol and Other Drug Test	38.50
EFT88436	17.12.2021	Wren Oil	WTS - Admin & Compliance Fees	16.50
EFT88437	17.12.2021	WA Billboards	Airport - FIDs System & Access for Rapidsuitecloud Charges - Dec 2021	2,345.75
EFT88438	17.12.2021	Water2Water (atf Kandiah Family Trust)	KLP - Dec 2021 Rental/Service, Reverse Osmosis Cooler	66.00
EFT88439	17.12.2021	Peter Glenn Willis t/as PK Express	Christmas on the Green - 2/12/2021 3 x 45 Min sets	1,200.00
EFT88440	17.12.2021	Cleanaway Pty Ltd	Waste Collections - Nov/Dec 2021 (Various)	1,911.75
EFT88441	17.12.2021	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Electricity & Water Usage Charges - Various	9,711.57
EFT88442	17.12.2021	Water Corporation	Water Usage Charges - Various	222.74
EFT88443	17.12.2021	Foxtel For Business	WRP - Bus Premium Core Channels - Dec 2021	155.00
EFT88444	17.12.2021	Neverfail Springwater Ltd - Karratha Visitors Centre	15L Spring Water Bottles - Refills	90.65
EFT88445	17.12.2021	Horizon Power	Electricity Usage Charges - Various	220,294.76
EFT88446	10.11.2021	Australian Super	Superannuation contributions	16,948.05
EFT88447	10.11.2021	Cbus	Superannuation contributions	2,195.53
EFT88448	10.11.2021	Asgard Superannuation	Superannuation contributions	453.45
EFT88449	10.11.2021	ANZ Smart Choice Super	Superannuation contributions	1,038.15
EFT88450	10.11.2021	AMP Super Directions Fund	Superannuation contributions	986.38
EFT88451	10.11.2021	Australian Ethical Retail	Superannuation contributions	739.91
EFT88452	10.11.2021	BT Super For Life	Superannuation contributions	1,402.06

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EFT88453	10.11.2021	BT Panorama Superannuation	Superannuation contributions	906.53
EFT88454	10.11.2021	EQUIPSUPER	Superannuation contributions	998.94
EFT88455	10.11.2021	Gold Diggers SMSF	Superannuation contributions	1,010.30
EFT88456	10.11.2021	Hesta Superannuation	Superannuation contributions	5,735.37
EFT88457	10.11.2021	HUB24 Super Fund	Superannuation contributions	1,243.33
EFT88458	10.11.2021	ING Direct Superannuation Fund	Superannuation contributions	989.25
EFT88459	10.11.2021	MLC Super Fund	Superannuation contributions	523.57
EFT88460	10.11.2021	Macquarie Wrap Super Manager	Superannuation contributions	2,025.67
EFT88461	10.11.2021	Media Superannuation	Superannuation contributions	532.24
EFT88462	10.11.2021	Netwealth Superannuation	Superannuation contributions	2,279.32
EFT88463	10.11.2021	Public Sector Superannuation Fund	Superannuation contributions	166.23
EFT88464	10.11.2021	REI Superannuation	Superannuation contributions	470.81
EFT88465	10.11.2021	RATAJCZAK Superannuation Fund	Superannuation contributions	438.77
EFT88466	10.11.2021	Superwrap Personal Super Plan	Superannuation contributions	1,318.65
EFT88467	10.11.2021	Sunsuper Pty Ltd	Superannuation contributions	4,951.32
EFT88468	10.11.2021	Statewide Superannuation Trust	Superannuation contributions	873.45
EFT88469	10.11.2021	Telstra Super Pty Ltd	Superannuation contributions	556.41
EFT88470	10.11.2021	Unisuper	Superannuation contributions	581.64
EFT88471	10.11.2021	Vision Super	Superannuation contributions	600.09
EFT88472	23.12.2021	Alida Films	Vast Artist Support Program 2021 - Notice Of Award	4,830.00
EFT88473	23.12.2021	G Bailey	Sitting Fee - December 2021	2,931.50
EFT88474	23.12.2021	M Bertling	Sitting Fee - December 2021	2,931.50
EFT88475	23.12.2021	G Furlong	Sitting Fee - December 2021	2,931.50
EFT88476	23.12.2021	D Gillam	Sitting Fee - December 2021	2,931.50
EFT88477	23.12.2021	G Harris	Sitting Fee - December 2021	2,931.50
EFT88478	23.12.2021	P Long	Sitting Fee - December 2022	11,730.75
EFT88479	23.12.2021	T McNaught	Sitting Fee - December 2021	2,931.50
EFT88480	23.12.2021	P Miller	Sitting Fee - December 2021	2,931.50
EFT88481	23.12.2021	K Nunn	Sitting Fee - December 2021	4,801.33
EFT88482	23.12.2021	D Scott	Sitting Fee - December 2021	2,931.50
EFT88483	23.12.2021	J Waterstrom Muller	Sitting Fee - December 2021	2,931.50
EFT88484	21.12.2021	Maxxia Pty Ltd	Early Payment of Maxxia Deduction FE 22/12/2021 to facilitate Christmas Processing	54,699.05
EFT88485	24.12.2021	GBSC Yurra Pty Ltd	Bldg Special Projects - City Housing (9 Houses) CofK Progr Clm 7	987,277.75
EFT88486	24.12.2021	Glidepath Australia Pty Ltd	Kta Airport - Baggage Handling System PC	292,779.41
EFT88487	24.12.2021	Turf Guru Landscapes Pty Ltd	Tambrey Park - Irrigation Works Nov 2021	75,636.00
EFT88488	24.12.2021	Demonz Media Pty Ltd	Website Dev - Upgd & Mtce 30% Partial Milestone	68,816.00
EFT88489	24.12.2021	Intent Building Contracting Pty Ltd	Maint Works - Various Scheduled and Reactive Works, Nov/Dec 2021	89,946.91
EFT88490	24.12.2021	Leethall Constructions Pty Ltd	Comm Eng - Large Comm Grant Schm 20/21	122,915.10
EFT88491	24.12.2021	Norwest Sand & Gravel Pty Ltd	Hancock Rd - Retention Release At PC - Claim #6	127,553.53
EFT88492	24.12.2021	Karratha Solar Power No 1 Pty Ltd	KTA Airport - Solar Power: Nov 2021	56,837.76

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EFT88493	24.12.2021	Blue Hat Cleaning Services T/as Damel Cleaning Services	Litter Collection and Sanitation Services - Nov 2021	162,001.23
EFT88494	24.12.2021	Reece Pty Ltd	Plumbing / Retic Parts - Various	60,356.40
EFT88495	24.12.2021	Mitsubishi Motors - Pilbara (Bluff Knoll Auto Pty Ltd t/as)	Plant Purchase 2 x Mitsubishi Triton Dual Cabs	84,355.22
EFT88496	24.12.2021	Dampier Plumbing & Gas (t/f DPG Trust)	Plumbing Maint Works - Various Scheduled and Reactive Works, Nov/Dec 2021	6,028.73
EFT88497	24.12.2021	Ausolar Pty Ltd	Electrical Maint Works - Various Scheduled and Reactive Works, Nov/Dec 2021	7,384.29
EFT88498	24.12.2021	Construction Training Fund (CTF)	CTF Receipts - November 2021	9,424.03
EFT88499	24.12.2021	Duxton Hotel Perth (Narymal Pty Ltd t/as)	City of Karratha Strategic Planning Day 25/26 Nov 2021 - Accommodation Pkg & Breakfast Catering	8,560.25
EFT88500	24.12.2021	Dampier Family Playgroup Incorporated	Small Comm Grant - 2021	4,697.00
EFT88501	24.12.2021	GHD Pty Ltd	Stormwater Structure Projects - Structural Assessments & Reporting of Eight Identified Culverts	6,694.60
EFT88502	24.12.2021	Hart Sport	KLP - 2 sets Pro Sports Goals 3mx2m for Indoor Futsal comp	534.30
EFT88503	24.12.2021	Hathaways Lubricants	Oils/Lubricants - Various	1,941.30
EFT88504	24.12.2021	Karratha & Districts Chamber Of Commerce (KDCCI)	HR - Try Local Vouchers	1,250.00
EFT88505	24.12.2021	Karratha Districts Junior Soccer Association	Junior Light Token Reimb - Winter Season 2021	2,540.50
EFT88506	24.12.2021	Karratha Community House	Comm Events - Xmas on the Green - 02/12/21 Staff Costs	1,194.23
EFT88507	24.12.2021	WALGA	Perf Sol Doc - Fire Separation Requirements for Residential Patios	858.00
EFT88508	24.12.2021	Poinciana Nursery	Stormwater Drainage / Open Areas Slashing Works - Various Locations, Tree Watering Works	52,100.20
EFT88509	24.12.2021	BSA Advanced Property Solutions (WA) Pty Ltd	Monthly Chiller / Air Conditioning Maintenance - Various Scheduled and Reactive Works	2,023.01
EFT88510	24.12.2021	North West Tree Services	Staff Housing - Garden Mtce Works	1,144.00
EFT88511	24.12.2021	Point Parking Pty Ltd	Kta Airport - Parking Ground Transport Ops & Mangmt - Nov 2021	2,750.00
EFT88512	24.12.2021	Sodexo Remote Sites	Cancelled Payment	0.00
EFT88513	24.12.2021	Turf Whisperer (Turf Life Pty Ltd t/as)	Oval - Aeration/Coring Hollow Tine Works (Various)	30,669.92
EFT88514	24.12.2021	Ngarliyarndu Bindirri Aboriginal Corp.	Staff Housing - Yard Mtce Works	305.00
EFT88515	24.12.2021	Parry's Merchants	Café / Kiosk Restock Items - Various Locations	482.70
EFT88516	24.12.2021	Ray White Real Estate Karratha	ERP office space - Rent 11/12/21 to 10/01/2022	5,885.00
EFT88517	24.12.2021	Salt Junior Soccer Club Inc.	Junior Light Token Reimb - Winter Season 2021	577.50
EFT88518	24.12.2021	St John Ambulance - Karratha	Community Events - Ambulance two event officers 02/12/21	503.80
EFT88519	24.12.2021	Letanika Pty Ltd T/as Signswest	Update Honour Board In Council Chambers	170.50
EFT88520	24.12.2021	Sealanes (1985) Pty Ltd	Café / Kiosk Restock Items - Various Locations	899.97
EFT88521	24.12.2021	Royal Life Saving Society WA Inc	Call Ctr Serv - Nov 2021	1,101.10
EFT88522	24.12.2021	Helloworld Travel Karratha	Nera Hydrogen Cluster Workshop - Travel To Perth	1,593.00
EFT88523	24.12.2021	TNT Express	Freight Charges - Various	3,038.73

Chq/EFT	Date	Name	Description	Amount
EFT88524	24.12.2021	Thrifty Car Rental	Car For CEO Attending Mtgs Pth Nov 21	508.07
EFT88525	24.12.2021	Atom Supply	Uniforms Stock - Various, Maintenance/Stock Items - Various	3,706.02
EFT88526	24.12.2021	Pilbaralife Prints (Brooke Dawe t/as)	Consignment Sales Nov 21	123.25
EFT88527	24.12.2021	Electric Images Australia (Gavin Lee Canning)	Consignment Sales Nov 21	1,122.00
EFT88528	24.12.2021	Nancy Gillespie	Consignment Sales Nov 21	29.75
EFT88529	24.12.2021	The Golden Lampstand Pty Ltd T/as Grateful Remnants	TYS - Art Factory - Grateful Remnants/Wangaba Artist - Art W/shop	4,592.50
EFT88530	24.12.2021	Helicopter Film Services Pty Ltd T/A Heli Spirit	KTVC Tour Sales	13,930.00
EFT88531	24.12.2021	Nauman Nicola t/as Evening Glow Candles	Consignment Sales Nov 21	20.40
EFT88532	24.12.2021	J Blackwood & Son Pty Limited	Uniforms Stock - Various, Maintenance/Stock Items - Various	1,445.69
EFT88533	24.12.2021	Auslec (L & H Group t/as)	ICT HW - Powerbrd Plug	1,266.96
EFT88534	24.12.2021	Onyx Group WA Pty Ltd	Catering for Council Briefing Session 06/12/21	450.00
EFT88535	24.12.2021	Eurofins ARL Pty Ltd	Kta Airport - WWTP Quality Testing	118.80
EFT88536	24.12.2021	GPC Asia Pacific Pty Ltd (NAPA t/as)	Plant - Battery Mining	181.50
EFT88537	24.12.2021	Acromat Pty Ltd	WRF - Tennis Nets	582.33
EFT88538	24.12.2021	Aussport Scoreboards (Fuel 4 Business Pty Ltd t/as)	WRP - Purchase of new Rugby Scoreboard Lap Top	2,053.70
EFT88539	24.12.2021	ATI Parts Australia	Plant Repairs / Parts - Various	39.42
EFT88540	24.12.2021	ZIA FIA (ttf ASM Wotherspoon Family Trust t/as)	TYBO Grant 2021 - 50% Up Front Pymt	2,750.00
EFT88541	24.12.2021	BOC Limited	Cylinder Rentals / Refills - Various	387.51
EFT88542	24.12.2021	BP Australia Pty Ltd	Fleet Fuel - Nov 2021	4,566.77
EFT88543	24.12.2021	Paola Burgon T/as In Kupcakes	TYS - Friday Night Live Xmas Party	220.00
EFT88544	24.12.2021	Bookeasy Pty Ltd	Bookeasy Nov 2021 Service Fee	664.35
EFT88545	24.12.2021	Sunstone Design (B.C.K & Co Pty Ltd t/as)	Staff Housing - Inspect/Mtce Of All Blinds	218.35
EFT88546	24.12.2021	Universal Pictures International Australasia Pty Ltd	REAP Movie Screenings	1,448.33
EFT88547	24.12.2021	Karratha Timber & Building Supplies	General Hardware Supplies - For Various Maintenance Works to City Assets	0.00
EFT88548	24.12.2021	Roadshow Films Pty Ltd	REAP Movie Screenings	261.12
EFT88549	24.12.2021	WA Volleyball Assn Inc	TYS - Volleyball Net	258.50
EFT88550	24.12.2021	Chadson Engineering Pty Ltd	Stock - Palintest Chlorine Free Photograde Alkaphot Water Test Tablets AP188 (Box/250)	341.00
EFT88551	24.12.2021	Cabcharge Australia Pty Ltd	Cabcharge - Nov/Dec 2021	707.99
EFT88552	24.12.2021	Axicom Pty Ltd	Stove Hill Karratha - Site 3000496 - CI84178 - Site rental Nov 2021 to Oct 2022	19,558.48
EFT88553	24.12.2021	Cb Snapz	TYS - Friday Night Live - Photobooth Hire For Xmas Party	600.00
EFT88554	24.12.2021	CCA Productions (The Trustee For In Audio We Trust)	Equip Repairs & Replace - Antenna Cable 30.4M	2,756.97
EFT88555	24.12.2021	Connect Paediatric Therapy Services Pty Ltd	Housing Subsidy Scheme 01/10/21-02/12/21	3,683.00

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EFT88556	24.12.2021	Conference And Education Management Pty Ltd t/as AST Management	Reimb Over Refund Councillors Conf	807.00
EFT88557	24.12.2021	The Big Beard Cartel (Caater Pty Ltd t/as)	TYBO 2021	2,750.00
EFT88558	24.12.2021	Dial Before You Dig WA Ltd	Tech Serv - Qtly Referral Fee Jan-Mar 21	199.90
EFT88559	24.12.2021	Max & Claire Pty Ltd T/a Ergolink	Comm Prog - High Back Chairs	746.51
EFT88560	24.12.2021	ELKA Projects And Maintenance (Cardew Holdings Pty Ltd)	P&G - Jingarri Oval/Open Areas -Vacuum Excavator Hire & Operator	6,385.50
EFT88561	24.12.2021	Eco-Mulch Pty Ltd	Stock - Aged Arbor Mulch	32,175.00
EFT88562	24.12.2021	Farinosi & Sons Pty Ltd	Plant Repairs / Parts - Various	2,014.30
EFT88563	24.12.2021	Fortesque Bus Service Pty Ltd	Bus Hire - Town Tour For Councillors And Exec	240.00
EFT88564	24.12.2021	Gym Care (Goldpin Corporation Pty Ltd T/as)	KLP - Gym Clutch Kit	171.77
EFT88565	24.12.2021	Global Security Management (WA)	Security Patrols - Nov 21	1,729.20
EFT88566	24.12.2021	StrataGreen (Strata Corporation Pty Ltd)	Stock - Seasol Fertiliser 20L	314.84
EFT88567	24.12.2021	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight Charges - Various	1,102.32
EFT88568	24.12.2021	GCM Enviro Pty Ltd	Plant Repairs / Parts - Various	5,300.00
EFT88569	24.12.2021	Gino's Soft Serve (VSV Family Trust t/as)	Friday Night Live - Xmas Party Event 10/12/21	800.00
EFT88570	24.12.2021	Grochowski Ellen Theresa (Peachy Kisses t/as)	Christmas on the Green - Craft Activity 10/12/2021	517.50
EFT88571	24.12.2021	Grace Information & Records Management (Grace Records Management ( Aus	ECM - Nov 21 Records Management	2,767.44
EFT88572	24.12.2021	Skipper Transport Parts (Heatley Sales Pty Ltd t/as)	Plant Repairs / Parts - Various	219.73
EFT88573	24.12.2021	CSS Equipment Pty Ltd	Plant Repairs / Parts - Various	674.63
EFT88574	24.12.2021	Hames Sharley (WA) Pty Ltd	EDI - Shakespeare Precinct Scheme Amendment Stage 3	8,580.00
EFT88575	24.12.2021	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	General Hardware Supplies - For Various Maintenance Works to City Assets	275.71
EFT88576	24.12.2021	Harvey Norman Karratha (Rathasupa No. 2 Trust t/as)	ERP - MS Bluetooth Keybrd /Mouse	459.95
EFT88577	24.12.2021	Herron Todd White (Western Australia) Pty Ltd	Projects - RFQ 21-21/22 Lot 7020 and 7018 Valuation Report	26,400.00
EFT88578	24.12.2021	K Hethey	Puppetry Artist for Ngurra Nyujunggamu - When the World Was Soft 50% on signing of Formal Instrument of Agreement	13,123.00
EFT88579	24.12.2021	Icon Film Distribution Pty Ltd	REAP Movie Screenings	165.01
EFT88580	24.12.2021	Independent Fuel Solutions Pty Ltd	Stock - Bulk Diesel	23,423.84
EFT88581	24.12.2021	James Bennett Pty Limited	Libraries - New Resources	67.16

Chq/EFT	Date	Name	Description	Amount
EFT88582	24.12.2021	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Repairs / Parts - Various	770.00
EFT88583	24.12.2021	CFC Holdings Pty Ltd (t/as CEA JCB CEA DYNAPAC CEA Construction Equ	Cancelled Payment	0.00
EFT88584	24.12.2021	Jax Engineering WA Pty Ltd	Plant - Supply Labour Plasma gouger 2 x MIG Welder to replace and hard face 59 teeth on the drums for the HAMMEL shredder	25,753.20
EFT88585	24.12.2021	Karratha Contracting Pty Ltd	Dewitt Entry Stat-Stage 3-Bulk Earthworks	27,019.03
EFT88586	24.12.2021	Komatsu Australia Pty Ltd	Plant Repairs / Parts - Various	328.01
EFT88587	24.12.2021	Sonic Healthplus Pty Ltd	H&S - Vaccination - Hep A & B	315.70
EFT88588	24.12.2021	Karratha Bowling Club	Small Comm Grants Schm - 07/21 Scorebrds & Ump Equip Boxes	5,500.00
EFT88589	24.12.2021	Karratha Bikers Association	Comm Eng - Large Comm Grant Schm 20/21	1,958.00
EFT88590	24.12.2021	Karratha City Co	Comm Eng - Large Comm Grants/Contrib Schm 21-22 Kta City Lkts	7,500.00
EFT88591	24.12.2021	Sportsworld of WA (Kingsway Bay Pty Ltd ATF Sportsworld Unit Trust t/a	KLP - Top up Stock for Pro Shop	3,525.50
EFT88592	24.12.2021	Leidos Security Detection & Automation Australia Group Pty Ltd	Kta Airport - Mtce Serv Agrmnt CBS X-ray Equip Dec 21	6,028.00
EFT88593	24.12.2021	Leederville Cameras (Oxford Retail Pty Ltd)	Mktg & Prom - Camera Equip	7,270.10
EFT88594	24.12.2021	Leica Microsystems Pty Ltd	Mos Mngmt - Leica EZ4 W Microscope	3,124.92
EFT88595	24.12.2021	Marketforce	Advertising - Various	4,197.42
EFT88596	24.12.2021	Metlam Australia Pty Ltd	KLP - Roller Holders	220.22
EFT88597	24.12.2021	NBS Signmakers	Street Signage - Various	990.00
EFT88598	24.12.2021	OTR Tyres (TKPH Pty Ltd)	Plant Repairs / Parts - Various	1,756.70
EFT88599	24.12.2021	Pilbara Distributors Pty Ltd	KTVC Merch Carry Bags	90.20
EFT88600	24.12.2021	Pirtek Karratha (Pirkar Pty Ltd t/as_	Plant Repairs / Parts - Various	76.71
EFT88601	24.12.2021	Pilbara Motor Group - PMG	Plant Repairs / Parts - Various	854.47
EFT88602	24.12.2021	North Regional Tafe	Kta TAFE Crs 1 - Nov 29 30 Dec 1 2021	631.75
EFT88603	24.12.2021	Pilbara Copy Service	Photocopy / Printer Charges - Various Locations	1,606.89
EFT88604	24.12.2021	Roebourne PCYC (The Federation Of WA Police & Community Youth Centres)	Seniors Christmas lunch - 50c Hall hire 10/12/2021	250.00
EFT88605	24.12.2021	Pilbara Steel Flashings Supplies	Comm Pk - Pt Sams - Steel Caps	242.55
EFT88606	24.12.2021	Prompt Contracting And Fencing Pty Ltd	Plant - Replace Vehicle Handrail, Airport - Service Auto Gates	5,022.60
EFT88607	24.12.2021	Propeller Aerobotics Pty Ltd	7 Mile Wst - Drone Survey Credits	8,800.00
EFT88608	24.12.2021	Visit Group Pty Ltd	Cancelled Payment	0.00
EFT88609	24.12.2021	Westrac Equipment Pty Ltd	Plant Repairs / Parts - Various	185.92
EFT88610	24.12.2021	Woolworths Group Limited	Food / Supplies for Programs and Kiosk Restocks	2,891.74
EFT88611	24.12.2021	Western Diagnostic Pathology	Kta Airport - Pre-empl Lab Alcohol/Drug Test	38.78
EFT88612	24.12.2021	Red Dot Stores	Program Supplies - Various	161.99



Chq/EFT	Date	Name	Description	Amount
EFT88613	24.12.2021	RGR Road Haulage Pty Ltd	Transport 4 x pallets of surplus cleaning equipment Karratha to Perth (Ross's Auctions)	709.50
EFT88614	24.12.2021	Auto One Karratha (WC Auto Pty Ltd)	Plant Repairs / Parts - Various	3,365.97
EFT88615	24.12.2021	Richose Pty Ltd	Plant Repairs / Parts - Various	3,092.24
EFT88616	24.12.2021	Refap Industrial Services Pty Ltd	HR - Drycleaning - Skirts	159.50
EFT88617	24.12.2021	Regal Cream Products Pty Ltd	REAP Kiosk - Ice Cream Stock	532.95
EFT88618	24.12.2021	Statewide Bearings	Plant Repairs / Parts - Various	227.04
EFT88619	24.12.2021	Kmart Karratha	Supplies for Programs / Events, Various	1,574.70
EFT88620	24.12.2021	Seek Limited	HR - Advertising Pack	16,723.08
EFT88621	24.12.2021	Designa Sabar Pty Ltd	Kta Airport - Car Park Prev Mtce - Dec 2021	2,813.42
EFT88622	24.12.2021	Scope Business Imaging	Photocopy / Printer Charges - Various Locations	181.95
EFT88623	24.12.2021	Sanity Music Stores Pty Ltd	Libraries - New Resources	741.58
EFT88624	24.12.2021	Schneider Electric (Australia) Pty Ltd	REAP - 4th Quarter Service/Maintenance of BMS Equipment	7,824.77
EFT88625	24.12.2021	Semann Slattery and Associates Pty. Ltd. t/as Semann and Slattery Trai	Cancelled Payment	0.00
EFT88626	24.12.2021	The Walt Disney Company Pty Ltd	REAP Movie Screenings	1,694.37
EFT88627	24.12.2021	Illion Tenderlink (Illion Australia Pty Ltd t/as)	Advertising - Tenders, Various	369.60
EFT88628	24.12.2021	Talis Consultants Pty Ltd T/a Talis Unit Trust	Catch Drains - Consultation Fee, Civil Designer	3,534.50
EFT88629	24.12.2021	Tovey Shearwood Pty Ltd T/A Creative ADM	Mktg & Prom - Redesign City Branding	837.38
EFT88630	24.12.2021	Lime Intelligence Pty Ltd	Kta Airport - Dec 2021 Subs Fee	2,475.00
EFT88631	24.12.2021	Zipform Pty Ltd	2021/2022 3rd Instalment Rates Notices - Printing & Distribution	1,621.48
EFT88632	24.12.2021	A Andrews	Security Subsidy Scheme Reimb	346.28
EFT88633	24.12.2021	D Bechard	Meet the Street Reimb	200.00
EFT88634	24.12.2021	S O'Neill Bradley	Refund - Airport Carpark Lost Ticket Fee	157.00
EFT88635	24.12.2021	K Bayliss	Cancelled Payment	0.00
EFT88636	24.12.2021	S Cardew	Security Subsidy Scheme Reimb	500.00
EFT88637	24.12.2021	B Connell	Refund Prorata Dog Rego	200.00
EFT88638	24.12.2021	J Crowhurst	Security Subsidy Scheme Reimb	309.50
EFT88639	24.12.2021	S Daws	Security Subsidy Scheme Reimb	299.50
EFT88640	24.12.2021	L De Souza	Meet the Street Reimb	194.36
EFT88641	24.12.2021	K Farrell	Maternity Leave Morning Tea Reimb	50.00
EFT88642	24.12.2021	Nickol River Civil & Sand (TTF The Anastazjew Family Trust t/as)	Supply of Final Trim Operator - 25/11/21 to 03/12/21	9,867.00
EFT88643	24.12.2021	Wurth Australia Pty Ltd	Workshop - Milling Bit	2,478.41
EFT88644	24.12.2021	West-Sure Group	Kta Airport - Car Park Audit - Nov 2021	281.96
EFT88645	24.12.2021	Profix Australia (West Pilbara Enterprises Pty Ltd T/as)	Dampier Pavilion - Install Lockable Access Panel/Manhole - Labour and Materials	1,420.43
EFT88646	24.12.2021	WGAWA Pty Ltd	Pt Sams Fishing Platform Detailed Design - VO2	21,076.00
EFT88647	24.12.2021	P Mott	Meet the Street Reimb	118.63
EFT88648	24.12.2021	J Coombes	Refund - Temp Dropbox Setup for use for PSO Recording	184.67
EFT88649	24.12.2021	R Fernandez	Refund - KLP Swimming Lesson Enrolment Error	270.00
EFT88650	24.12.2021	L Fitzmaurice	Reimb Study Assistance As Per Policy	2,300.00
EFT88651	24.12.2021	A Gough	Refund - Airport Carpark Lost Ticket Fee	159.00

Chq/EFT	Date	Name	Description	Amount
EFT88652	24.12.2021	S Hadenfeldt	Security Subsidy Scheme Reimb	374.50
EFT88653	24.12.2021	P Harris	Security Subsidy Scheme Reimb	212.80
EFT88654	24.12.2021	S Humphreys	Security Subsidy Scheme Reimb	500.00
EFT88655	24.12.2021	K Harradine	Security Subsidy Scheme Reimb	500.00
EFT88656	24.12.2021	J Halford	Security Subsidy Scheme Reimb	500.00
EFT88657	24.12.2021	K Hodges	Refund - Charged twice for Holiday Program Fee	15.00
EFT88658	24.12.2021	D Hansra	Reimb Cancelled Gym Membership	125.00
EFT88659	24.12.2021	S James	Security Subsidy Scheme Reimb	143.50
EFT88660	24.12.2021	K James	Reimb Study Assistance As Per Policy	2,600.00
EFT88661	24.12.2021	V Kurilowski	Reimb Meet the Street	200.00
EFT88662	24.12.2021	K Kaur	Security Subsidy Scheme Reimb	500.00
EFT88663	24.12.2021	D Kelly	Reimb Study Assistance As Per Policy	1,018.95
EFT88664	24.12.2021	M Lawrence	Security Subsidy Scheme Reimb	343.50
EFT88665	24.12.2021	D McDaid	Security Subsidy Scheme Reimb	500.00
EFT88666	24.12.2021	L Mills	Security Subsidy Scheme Reimb	500.00
EFT88667	24.12.2021	G Nelsen	Security Subsidy Scheme Reimb	499.50
EFT88668	24.12.2021	B and N Newton	Security Subsidy Scheme Reimb	500.00
EFT88669	24.12.2021	S Pleasance	Meet the Street Reimb	176.19
EFT88670	24.12.2021	K Patterson	Meet the Street Reimb	140.63
EFT88671	24.12.2021	Z Roosendaal	Refund Gym Entry - Overpayment	20.00
EFT88672	24.12.2021	D Rodgers	Meet the Street Reimb	190.67
EFT88673	24.12.2021	D Sawade	Meet the Street Reimb	194.67
EFT88674	24.12.2021	W Augustin & M Bussell	Cleaverville Caretakers - Reimb As Per Caretaker Agreement	329.95
EFT88675	24.12.2021	T Walsh	Security Subsidy Scheme Reimb	500.00
EFT88676	24.12.2021	M Wilson	Meet the Street Reimb	197.60
EFT88677	24.12.2021	Karratha First National Real Estate	The Quarter Common Areas - Strata Levies (Lot 47) 01/12/21 - 28/02/22	47,586.60
EFT88678	24.12.2021	Cleanaway Pty Ltd	Waste Collections - Oct/Nov/Dec 2021 (Various)	165,850.86
EFT88679	24.12.2021	Telstra Corporation Ltd	Telephone Usage Charges - Various	159.96
EFT88680	24.12.2021	Horizon Power	Electricity Usage Charges - Various	25,032.81
EFT88681	24.12.2021	Australian Communications & Media Author (ACMA)	ICT NW - Licencing Renewal Notice 502711421	3,730.00
EFT88682	24.12.2021	Department Of Local Government Sport And Cultural Industries	REAP - Liquor Licence Annual Fee	612.00
EFT88683	24.12.2021	Foxtel For Business	KLP - Business Premium Charges - Dec 2021	210.00
EFT88684	24.12.2021	Wesfarmers Kleenheat Gas Pty Ltd	KLP - Bulk LPG November 2021	2,105.95
EFT88685	24.12.2021	Neverfail Springwater Pty Ltd - (906959169)	15L Spring Water Bottles - Refills	67.40
EFT88686	24.12.2021	Horizon Power	Electricity Usage Charges - Various	148,514.92
EFT88687	24.12.2021	Horizon Power	Electricity Usage Charges - Various	1,516.11
EFT88688	24.12.2021	Water Corporation	Water Usage Charges - Various	35,087.59
EFT88689	24.12.2021	Water Corporation	Water Usage Charges - Various	8,649.88
EFT88690	24.12.2021	Water Corporation	Water Usage Charges - Various	9,428.62
EFT88691	24.12.2021	Water Corporation	Water Usage Charges - Various	5,970.96
EFT88692	24.12.2021	Lea Cullen Performing Arts	Total Ticket Sales & Deposit - Lea Cullen Performing Arts	8,476.60
EFT88693	24.12.2021	City Of Karratha	Payroll deductions	1,928.77
EFT88694	24.12.2021	City Of Karratha - Social Club	Payroll deductions	1,578.00
EFT88695	24.12.2021	T Swetman - (Mortgage Account)	Home Ownership Allowance	555.00
EFT88696	24.12.2021	Australian Services Union (ASU/MEU Div)	Payroll deductions	310.80

Chq/EFT	Date	Name	Description	Amount
EFT88697	24.12.2021	L Gan - (Mortgage Account)	Home Ownership Allowance	950.00
EFT88698	24.12.2021	C Gorman (Mortgage Account)	Home Ownership Allowance	400.00
EFT88699	24.12.2021	S Kot (Mortgage Account)	Home Ownership Allowance	789.38
EFT88700	24.12.2021	C King (Mortgage Account)	Home Ownership Allowance	170.00
EFT88701	24.12.2021	N Milligan - (Mortgage Account)	Home Ownership Allowance	479.64
EFT88702	24.12.2021	E Saral (Mortgage Account)	Home Ownership Allowance	400.00
EFT88703	24.12.2021	A Virkar (Mortgage Account)	Home Ownership Allowance	300.00
EFT88704	24.12.2021	E Weidemann (Mortgage Account)	Home Ownership Allowance	200.00
78706	09.12.2021	The Estate of Richard John Trevitt	Refund - Performance Bond For PA1653 - L1528 Lambert Rd	3,000.00
78707	24.12.2021	P Mott	Cancelled Payment	0.00
DD42188.1	08.12.2021	Aware Super ( Formerly WA Super & First State Super )	Payroll deductions	89,280.17
DD42188.10	08.12.2021	HostPlus Superannuation	Payroll deductions	12,002.00
DD42188.11	08.12.2021	Local Government Superannuation- SYDNEY	Superannuation contributions	700.84
DD42188.12	08.12.2021	Richka Superannuation Fund	Payroll deductions	646.48
DD42188.13	08.12.2021	QSUPER	Superannuation contributions	1,154.91
DD42188.14	08.12.2021	Prime Super	Superannuation contributions	378.52
DD42188.15	08.12.2021	AMIST SUPER ( Australian Meat Industry Superannuation Trust )	Superannuation contributions	640.41
DD42188.16	08.12.2021	MLC Wrap Super	Superannuation contributions	963.46
DD42188.17	08.12.2021	Commonwealth SuperSelect	Superannuation contributions	528.55
DD42188.18	08.12.2021	Care Super	Superannuation contributions	1,034.00
DD42188.19	08.12.2021	EQUIPSUPER	Payroll deductions	916.30
DD42188.2	08.12.2021	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	668.70
DD42188.20	08.12.2021	Public Sector Superannuation Fund	Superannuation contributions	215.48
DD42188.21	08.12.2021	Cbus	Payroll deductions	2,675.92
DD42188.22	08.12.2021	BT Super For Life	Superannuation contributions	1,412.34
DD42188.23	08.12.2021	Superwrap Personal Super Plan	Superannuation contributions	1,204.67
DD42188.24	08.12.2021	ANZ Smart Choice Super	Superannuation contributions	1,103.70
DD42188.25	08.12.2021	BT Panorama Superannuation	Payroll deductions	1,006.58
DD42188.26	08.12.2021	ING Direct Superannuation Fund	Superannuation contributions	1,004.46

Chq/EFT	Date	Name	Description	Amount
DD42188.27	08.12.2021	Unisuper	Superannuation contributions	581.64
DD42188.28	08.12.2021	Gold Diggers SMSF	Payroll deductions	1,050.81
DD42188.29	08.12.2021	AMP Super Directions Fund	Superannuation contributions	986.38
DD42188.3	08.12.2021	AMP Flexible Lifetime Superannuation Fund	Payroll deductions	2,460.38
DD42188.30	08.12.2021	Media Superannuation	Superannuation contributions	532.24
DD42188.31	08.12.2021	MLC Super Fund	Superannuation contributions	523.57
DD42188.32	08.12.2021	Telstra Super Pty Ltd	Superannuation contributions	556.41
DD42188.33	08.12.2021	REI Superannuation	Superannuation contributions	470.81
DD42188.34	08.12.2021	Netwealth Superannuation	Payroll deductions	2,279.32
DD42188.35	08.12.2021	Australian Ethical Retail Superannuation Fund	Payroll deductions	739.91
DD42188.36	08.12.2021	Vision Super	Superannuation contributions	600.09
DD42188.37	08.12.2021	Asgard Superannuation	Superannuation contributions	453.45
DD42188.38	08.12.2021	RATAJCZAK SUPERANNUTION FUND	Superannuation contributions	438.77
DD42188.39	08.12.2021	Statewide Superannuation Trust	Superannuation contributions	885.90
DD42188.4	08.12.2021	J & S Pryor Super Fund	Superannuation contributions	200.39
DD42188.40	08.12.2021	Commonwealth Bank Group Super	Superannuation contributions	419.96
DD42188.41	08.12.2021	Sunsuper Pty Ltd	Payroll deductions	4,720.17
DD42188.42	08.12.2021	HUB24 Super Fund	Superannuation contributions	1,211.63
DD42188.43	08.12.2021	Australian Super	Payroll deductions	16,895.95
DD42188.44	08.12.2021	Hesta Superannuation	Superannuation contributions	5,029.49
DD42188.45	08.12.2021	Macquarie Wrap Super Manager	Superannuation contributions	2,020.99
DD42188.5	08.12.2021	Colonial First State Firstchoice Super	Superannuation contributions	1,060.79
DD42188.6	08.12.2021	AMP Superleader	Superannuation contributions	184.73
DD42188.7	08.12.2021	Rest Superannuation	Payroll deductions	6,794.23
DD42188.8	08.12.2021	CBA Superannuation Savings Account	Payroll deductions	1,084.36
DD42188.9	08.12.2021	100F Lifetrack Personal Superannuation	Superannuation contributions	966.57
DD42311.1	22.12.2021	Aware Super ( Formerly WA Super & First State Super )	Payroll deductions	87,902.76
DD42311.10	22.12.2021	HostPlus Superannuation	Payroll deductions	12,470.48
DD42311.11	22.12.2021	Local Government Superannuation- SYDNEY	Superannuation contributions	700.84
DD42311.12	22.12.2021	Richka Superannuation Fund	Payroll deductions	646.48

Chq/EFT	Date	Name	Description	Amount
DD42311.13	22.12.2021	QSUPER	Superannuation contributions	1,514.64
DD42311.14	22.12.2021	Prime Super	Superannuation contributions	524.06
DD42311.15	22.12.2021	AMIST SUPER ( Australian Meat Industry Superannuation Trust )	Superannuation contributions	640.40
DD42311.16	22.12.2021	MLC Wrap Super	Superannuation contributions	963.46
DD42311.17	22.12.2021	Commonwealth SuperSelect	Superannuation contributions	495.77
DD42311.18	22.12.2021	Care Super	Superannuation contributions	1,026.44
DD42311.19	22.12.2021	EQUIPSUPER	Payroll deductions	1,174.41
DD42311.2	22.12.2021	Macquarie Super - Hounsham (Jewkes)	Superannuation contributions	668.70
DD42311.20	22.12.2021	Public Sector Superannuation Fund	Superannuation contributions	190.86
DD42311.21	22.12.2021	Cbus	Payroll deductions	2,745.32
DD42311.22	22.12.2021	BT Super For Life	Superannuation contributions	1,467.22
DD42311.23	22.12.2021	Superwrap Personal Super Plan	Superannuation contributions	1,260.19
DD42311.24	22.12.2021	Future Super Fund	Superannuation contributions	834.22
DD42311.25	22.12.2021	ANZ Smart Choice Super	Superannuation contributions	1,073.45
DD42311.26	22.12.2021	BT Panorama Superannuation	Payroll deductions	986.57
DD42311.27	22.12.2021	ING Direct Superannuation Fund	Superannuation contributions	1,114.83
DD42311.28	22.12.2021	Unisuper	Superannuation contributions	607.60
DD42311.29	22.12.2021	Gold Diggers SMSF	Payroll deductions	1,017.58
DD42311.3	22.12.2021	AMP Flexible Lifetime Superannuation Fund	Payroll deductions	2,415.38
DD42311.30	22.12.2021	AMP Super Directions Fund	Superannuation contributions	986.38
DD42311.31	22.12.2021	Media Superannuation	Superannuation contributions	532.24
DD42311.32	22.12.2021	MLC Super Fund	Superannuation contributions	523.57
DD42311.33	22.12.2021	Telstra Super Pty Ltd	Superannuation contributions	556.41
DD42311.34	22.12.2021	Netwealth Superannuation	Payroll deductions	2,279.32
DD42311.35	22.12.2021	REI Superannuation	Superannuation contributions	470.81
DD42311.36	22.12.2021	Australian Ethical Retail Superannuation Fund	Payroll deductions	739.91
DD42311.37	22.12.2021	Twusuper	Superannuation contributions	102.11
DD42311.38	22.12.2021	Vision Super	Superannuation contributions	600.09
DD42311.39	22.12.2021	Asgard Superannuation	Superannuation contributions	453.45

Chq/EFT	Date	Name	Description	Amount
DD42311.4	22.12.2021	J & S Pryor Super Fund	Superannuation contributions	239.05
DD42311.40	22.12.2021	RATAJCZAK SUPERANNUTION FUND	Superannuation contributions	438.77
DD42311.41	22.12.2021	Statewide Superannuation Trust	Superannuation contributions	880.83
DD42311.42	22.12.2021	Commonwealth Bank Group Super	Superannuation contributions	419.96
DD42311.43	22.12.2021	Sunsuper Pty Ltd	Payroll deductions	5,387.17
DD42311.44	22.12.2021	HUB24 Super Fund	Superannuation contributions	1,430.71
DD42311.45	22.12.2021	Australian Super	Payroll deductions	15,588.21
DD42311.46	22.12.2021	Hesta Superannuation	Superannuation contributions	4,749.88
DD42311.47	22.12.2021	Macquarie Wrap Super Manager	Payroll deductions	1,539.22
DD42311.5	22.12.2021	Colonial First State Firstchoice Super	Superannuation contributions	1,107.93
DD42311.6	22.12.2021	AMP Superleader	Superannuation contributions	211.61
DD42311.7	22.12.2021	Rest Superannuation	Payroll deductions	6,833.10
DD42311.8	22.12.2021	CBA Superannuation Savings Account	Payroll deductions	1,100.03
DD42311.9	22.12.2021	100F Lifetrack Personal Superannuation	Superannuation contributions	975.09

**9,207,709.65****Payroll**

09.12.2021	City of Karratha	Payroll F/N Ending: 08/12/2021	846,658.49
22.12.2021	City of Karratha	Payroll F/N Ending: 22/12/2021	853,195.04

**1,699,853.53****Credit  
Cards**

DD42342.1	28/10/2021	Dome Trinity	Meal allowance Dir Corp Perth Mtgs 29/10/2021	24.85
DD42342.1	28/10/2021	Pool Mart Karratha	Equipment Staff Housing	15.00
DD42342.1	15/11/2021	Woolworths	Catering and Gift - Employee Leaving Council (S Jessop)	114.32
DD42342.1	15/11/2021	Woolworths	Catering and Gift - Employee Leaving Council (S Jessop)	17.93
DD42342.1	3/11/2021	Rajsthan Company	meal allowance for CEO attending meetings in Perth 2-3 November 2021	28.95
DD42342.1	3/11/2021	City of Perth	parking for CEO attending meetings in Perth 2-3 November 2021	7.07
DD42342.1	3/11/2021	Wilson Parking	parking for CEO attending meetings in Perth 2-3 November 2021	18.00
DD42342.1	3/11/2021	Selected Enterprises	coffee business meeting, CEO attending meetings in Perth 2-3 November 2021	10.00
DD42342.1	4/11/2021	CPP Council House	parking for CEO attending meetings in Perth 2-3 November 2021	10.10
DD42342.1	11/11/2021	Virgin Airlines	credit card fee for flight for CEO attending Strategic Planning Workshop Perth 26-27 November 2021	3.28
DD42342.1	11/11/2021	Virgin Airlines	credit card fee for flight for Director Corporate Services attending Strategic Planning Workshop Perth 26-27 November 2021	3.28
DD42342.1	11/11/2021	Virgin Airlines	flight for CEO attending Strategic Planning Workshop Perth 26-27 November 2021	349.00
DD42342.1	11/11/2021	Virgin Airlines	flight for Director Development Services attending Strategic Planning Workshop Perth 26-27 November 2021	349.00

Chq/EFT	Date	Name	Description	Amount
DD42342.1	15/11/2021	Print Hall	Deposit for Councillor & Executive Management Team Christmas Dinner/Strategic Planning Workshop Dinner Perth 26-27 November 2021	500.00
DD42342.1	15/11/2021	Qantas	flight for CEO attending Strategic Planning Workshop Perth 26-27 November 2021	421.78
DD42342.1	15/11/2021	Qantas	flight for EA to CEO attending Strategic Planning Workshop Perth 26-27 November 2021	797.31
DD42342.1	22/11/2021	The View on Hannans Kalgoorlie	accommodation for Mayor attending SEGRA Conference 2021 Kalgoorlie Boulder 16-18 November 2021	610.98
DD42342.1	22/11/2021	Qantas	flight for Cr attending Strategic Planning Workshop Perth 26-27 November 2021	421.78
DD42342.1	26/11/2021	SQ JUJU Chicken	meal allowance for CEO attending Strategic Planning Workshop Perth 26-27 November 2021	15.99
DD42342.1	1/11/2021	Nanutarra Roadhouse	Fuel, Mgr CP	79.91
DD42342.1	1/11/2021	Soundtrack Your Brand Stockholm	Music Streaming Service	37.06
DD42342.1	8/11/2021	Caltex Coral Bay	Fuel, Mgr CP	56.33
DD42342.1	8/11/2021	Facebook	2UBAS83GT2I	15.11
DD42342.1	11/11/2021	Soundtrack your Brand Stockholm	Music Streaming Service	37.06
DD42342.1	16/11/2021	Soundtrack your Brand Stockholm	Music Streaming Service	37.06
DD42342.1	26/11/2021	Ruby Salons Supplies	Booster Seat for Theatre	419.70
DD42342.1	26/11/2021	Ruby Salons Supplies	Booster Seat for Theatre - Freight	99.00
DD42342.1	15/11/2021	Mindbody	Fitness Subscriptions	125.00
DD42342.1	22/11/2021	Mood Media	Music Program Rental Service	66.00
DD42342.1	1/11/2021	Illion Australia	Comprehensive Credit Check West Aust Alternative Energy for RFT 05-21/22 KLP Solar Initiative	396.00
DD42342.1	12/11/2021	Prouds	Gift for employee leaving Council as per Policy	149.00
DD42342.1	17/11/2021	The Good Grocer	Catering for employee leaving Council as per Policy	67.97
DD42342.1	17/11/2021	Coles	Catering for employee leaving Council as per Policy	44.44
DD42342.1	17/11/2021	BWS	Catering for employee leaving Council as per Policy	84.50
DD42342.1	24/11/2021	Red Earth Flowers	Gift for employee for birth of baby	100.00
DD42342.1	24/11/2021	Karratha Adventure Sports	Gift for employee leaving Council as per Policy	1,650.00
DD42342.1	17/11/2021	Coles	Catering for employee leaving Council as per Policy	24.03
DD42342.1	02.11.2021	Pilbara Bakehouse	Meal for Walkington Circle Consultant	15.00
DD42342.1	12.11.2021	Engineers Australia	Lucas Rowland Engineers Learn from Tropical Cyclones (23.11.2021)	30.00
DD42342.1	16.11.2021	Landgate	LGA Sales report for Karratha	135.00
DD42342.1	16.11.2021	Karratha Florist	Flowers for Staff Member, birth of baby	95.00
DD42342.1	24.11.2021	Engineers Australia	Engineers Learn from Tropical Cyclones (23.11.2021)	30.00
DD42342.1	2/11/2020	Virgin	Airfare credit card payment surcharge	3.56
DD42342.1	2/11/2021	Virgin	Airfare for Dir Corp - meetings in Perth	379.01
DD42342.1	22/11/2021	Woolworths	Catering in accordance with Employee Leaving Council Policy	41.25
DD42342.1	29/10/2021	Ampol Wanneroo	Fuel for Mgr Marcom	98.40
DD42342.1	29/10/2021	Vimeo Inc	Video Analytic Software for Live Streaming	248.12
DD42342.1	30/10/2021	Nanutarra Roadhouse	Fuel for Mgr Marcom	99.98
DD42342.1	1/11/2021	Caltex Northhampton	Fuel for Mgr Marcom	80.26
DD42342.1	31/10/2021	Facebook Ireland Ltd	Ads Payment - FB advertising - Waste	154.24
DD42342.1	1/11/2021	Microsoft-Billing Computer Software	Hosting fee for online photo library (OneDrive)	2.00
DD42342.1	10/11/2021	Optimal Workshop Ltd	Website menu testing software	278.53

Chq/EFT	Date	Name	Description	Amount
DD42342.1	16/11/2021	Facebook Ireland Ltd	Ads Payment - FB advertising - City Growth	72.10
DD42342.1	20/11/2021	Facebook Ireland Ltd	Ads Payment - FB advertising - City Growth	55.52
DD42342.1	20/11/2021	Facebook Ireland Ltd	Ads Payment - FB advertising - AD&E	16.58
DD42342.1	20/11/2021	Campaign Monitor	Email distribution upgraded Plan	155.23
DD42342.1	23/11/2021	Facebook Ireland Ltd	Ads Payment - FB advertising - City Growth	26.84
DD42342.1	23/11/2021	Facebook Ireland Ltd	Ads Payment - FB advertising - City Growth	45.26
DD42342.1	23/11/2021	ISSUU	Monthly Subscription Exp 23/12/21 (Electronic Publishing Platform)	31.36
DD42342.1	28/10/2021	AACHWA	Our Business Course 26-29/10/21	169.63
DD42342.1	28/10/2021	Subway	Meal for Training Facilitator	17.20
DD42342.1	29/10/2021	BP Karratha	Catering-Safe Work Month (Waste)	37.70
DD42342.1	2/11/2021	Hunter Mechanical	OSH event tour de City prizes including surcharge	112.81
DD42342.1	4/10/2021	Horizon Power	Power bill for Mgr Infra Projects 3/8-01/10/21	104.39
DD42342.1	4/10/2021	Water Corporation	Water bill for Mgr Infra Projects	136.67
DD42342.1	15/10/2021	Horizon Power	Power bill for Mgr A&C 14/8-14/10/21	110.70
DD42342.1	8/11/2021	Booking.com	Accommodation 14/11-4/12/2021 Apprentice	3,073.64
DD42342.1	8/11/2021	Virgin	Airfare credit card payment surcharge	10.11
DD42342.1	8/11/2021	Virgin	Airfare credit card payment surcharge	5.06
DD42342.1	8/11/2021	Virgin	Airfare for Mgr IT - ERP meeting in Perth 9-10/11/2021	538.01
DD42342.1	8/11/2021	Virgin	Airfare for Dir Corp & Mgr HR - meetings in Perth 9-10/11/2021	1,076.02
DD42342.1	9/11/2021	Mad Mex	Meal allowance Mgr HR Perth Mtgs	23.00
DD42342.1	10/11/2021	Coles Express Eureka	Fuel Perth Mtgs - Mgr HR	10.80
DD42342.1	9/11/2021	The Royal Hotel	Meal allowance Dir Corp & Mgr HR Perth Mtgs	77.33
DD42342.1	9/11/2021	The Royal Hotel	Meal allowance Mgr IT Perth Mtgs	38.67
DD42342.1	9/11/2021	Four Points Sheraton	Accommodation 1 night Mgr IT Perth Mtgs	120.79
DD42342.1	9/11/2021	Four Points Sheraton	Accommodation 1 night Dir Corp Perth Mtgs	198.43
DD42342.1	9/11/2021	Four Points Sheraton	Accommodation 1 night Mgr HR Perth Mtgs	120.79
DD42342.1	10/11/2021	VA Inflight Food	Meal allowance Dir Corp & Mgr HR Perth Mtgs	29.00
DD42342.1	16/11/2021	Subway	Meal for Training Facilitator	16.50
DD42342.1	18/11/2021	Subway	Meal for Training Facilitator	21.80
DD42342.1	19/11/2021	Subway	Meal for Training Facilitator	17.20
DD42342.1	31/10/2021	Nimble Software Systems	Rostering software monthly subscription (REAP & Community Services)	453.27
DD42342.1	1/11/2021	Netregistry	Domain renewal - cofkpublic.co.au Exp 31/10/22	109.95
DD42342.1	1/11/2021	Netregistry	Domain renewal - pilbaraairportparking.com.au Exp 08/11/23	46.95
DD42342.1	1/11/2021	Netregistry	Domain renewal - karrathaairportparking.com.au Exp 08/11/23	46.95
DD42342.1	1/11/2021	Netregistry	Domain renewal - pilbaraairport.com.au Exp 08/11/23	46.95
DD42342.1	10/11/2021	Acquia	Monthly website cloud storage includes FX fee	739.89
DD42342.1	13/11/2021	SafetyCulture	Monthly software subscription - Audit App 13/10-13/11/2021	422.79
DD42342.1	29/10/2021	The Royal Hotel	Meal Allowance, Dir Comm	45.00
DD42342.1	29/10/2021	Hylin	Meal Allowance, Dir Comm	26.00
DD42342.1	1/11/2021	Tods Cafe	Meal Allowance, Dir Comm	35.90
DD42342.1	2/11/2021	The Lucky Shag	Meal Allowance, Dir Comm	83.50
DD42342.1	3/11/2021	Ostero Eatery	Meal Allowance, Dir Comm	21.20
DD42342.1	4/11/2021	BP	Fuel Thrifty Hire Car, Dir Comm	43.34
DD42342.1	4/11/2021	Virgin	Airfare PER-KTA 28/11/21 Conference, Dir Comm	352.28
DD42342.1	8/11/2021	Qantas	Return Airfare 16/11/21-17/11/21 Conference, Dir Comm	1,078.56
DD42342.1	4/11/2021	Qantas	Airfare, KTA-PER 25/11/21 Conference Dir Comm	375.63
DD42342.1	19/11/2021	Quay Perth	Accommodation 16/11/21 Conference, Dir Comm	163.21



Chq/EFT	Date	Name	Description	Amount
DD42342.1	19/11/2021	Community at Quay	Meal Allowance Dir Comm	27.00
DD42342.1	25/11/2021	Hylin	Meal Allowance Dir Comm	28.00
DD42342.1	26/11/2021	Town of Cambridge	Parking, Dir Comm	5.80
DD42342.1	1/11/2021	Virgin Airlines	Credit card fee for flight for Cr attending Strategic Planning Workshop in Perth 26-27 November 2021	3.56
DD42342.1	1/11/2021	Virgin Airlines	Credit card fee for flight for Cr attending Strategic Planning Workshop in Perth 26-27 November 2021	2.53
DD42342.1	1/11/2021	Virgin Airlines	Credit card fee for flight for Cr attending Strategic Planning Workshop in Perth 26-27 November 2021	6.11
DD42342.1	1/11/2021	Virgin Airlines	Credit card fee for flight for Mayor attending 2021 Perth Airport WA Tourism Awards Gala Dinner 13 November 2021	5.58
DD42342.1	1/11/2021	Virgin Airlines	Flight for Cr attending Strategic Planning Workshop in Perth 26-27 November 2021	379.01
DD42342.1	1/11/2021	Virgin Airlines	Flight for Cr attending Strategic Planning Workshop in Perth 26-27 November 2021	269.01
DD42342.1	1/11/2021	Virgin Airlines	Flight for Cr attending Strategic Planning Workshop in Perth 26-27 November 2021	649.99
DD42342.1	1/11/2021	Virgin Airlines	Flight for Mayor attending 2021 Perth Airport WA Tourism Awards Gala Dinner 13 November 2021	594.00
DD42342.1	1/11/2021	Qantas	Flight for Cr attending Strategic Planning Workshop in Perth 26-27 November 2021	375.43
DD42342.1	1/11/2021	Qantas	Flight for Deputy Mayor attending Strategic Planning Workshop in Perth 26-27 November 2021	375.43
DD42342.1	1/11/2021	Qantas	Flight for Cr attending Strategic Planning Workshop in Perth 26-27 November 2021	375.43
DD42342.1	1/11/2021	Qantas	Flights for Mayor attending Strategic Planning Workshop in Perth 26-27 November 2021	847.32
DD42342.1	1/11/2021	Virgin Airlines	Credit card fee for flight for Cr attending Strategic Planning Workshop in Perth 26-27 November 2021	2.53
DD42342.1	1/11/2021	Virgin Airlines	Credit card fee for flight for Cr attending Strategic Planning Workshop in Perth 26-27 November 2021	3.56
DD42342.1	1/11/2021	Virgin Airlines	Flight for Cr attending Strategic Planning Workshop in Perth 26-27 November 2021	269.01
DD42342.1	1/11/2021	Virgin Airlines	Flight for Cr attending Strategic Planning Workshop in Perth 26-27 November 2021	379.01
DD42342.1	1/11/2021	Qantas	Flight for Cr attending Strategic Planning Workshop in Perth 26-27 November 2021	375.43
DD42342.1	1/11/2021	Qantas	Flight for Cr attending Strategic Planning Workshop in Perth 26-27 November 2021	375.43
DD42342.1	2/11/2021	Virgin Airlines	Credit card fee for flight for Cr attending Strategic Planning Workshop in Perth 26-27 November 2021	6.62
DD42342.1	2/11/2021	Virgin Airlines	Credit card fee for flight for Cr attending Strategic Planning Workshop in Perth 26-27 November 2021	3.06
DD42342.1	2/11/2021	Virgin Airlines	Credit card fee for flight for Mayor attending SEGRA Conference 2021 Kalgoorlie Boulder 16-18 November 2021	6.43
DD42342.1	2/11/2021	Virgin Airlines	Flight for Cr attending Strategic Planning Workshop in Perth 26-27 November 2021	704.00
DD42342.1	2/11/2021	Virgin Airlines	Flight for Cr attending Strategic Planning Workshop in Perth 26-27 November 2021	325.00
DD42342.1	2/11/2021	Virgin Airlines	Flight for flight for Mayor attending SEGRA Conference 2021 Kalgoorlie Boulder 16-18 November 2021	684.00

Chq/EFT	Date	Name	Description	Amount
DD42342.1	2/11/2021	Qantas	Flight for Director Strategic Projects & Infrastructure Services attending Strategic Planning Workshop in Perth 26-27 November 2021	281.71
DD42342.1	2/11/2021	Qantas	Flight for Director Strategic Projects & Infrastructure Services attending Strategic Planning Workshop in Perth 26-27 November 2021	281.50
DD42342.1	3/11/2021	Qantas	Flight for Cr attending Strategic Planning Workshop in Perth 26-27 November 2021	847.72
DD42342.1	4/11/2021	Four Points Sheraton	Accommodation and meal allowance for Manager Liveability attending meetings in Perth 1 November 2021	241.57
DD42342.1	4/11/2021	Four Points Sheraton	Accommodation, parking and meal allowance for Director Community attending meetings in Perth 1 November 2021	165.45
DD42342.1	5/11/2021	Woolworths	Catering EMT briefing session	14.73
DD42342.1	8/11/2021	Red Earth Flowers	Flowers for Staff for birth of child	100.00
DD42342.1	8/11/2021	Virgin Airlines	Credit card fee for flight for Director Development Svcs attending Strategic Planning Workshop in Perth 26-27 November 2021	3.28
DD42342.1	8/11/2021	Virgin Airlines	flight for Director Development Svcs attending Strategic Planning Workshop in Perth 26-27 November 2021	349.00
DD42342.1	8/11/2021	Qantas	Flight for Director Development Svcs attending Strategic Planning Workshop in Perth 26-27 November 2021	375.63
DD42342.1	12/11/2021	WA News	Digital monthly subscription for CEO for the West Australian newspaper	28.00
DD42342.1	18/11/2021	Qantas	Flight change fee for flight for Mayor attending Strategic Planning Workshop in Perth 26-27 November 2021	0.40
DD42342.1	24/11/2021	Print Hall	Christmas Dinner for Councillors & Executive management Team	1,564.00
DD42342.1	24/11/2021	Qantas	Flights for Mayor attending WALGA State council meeting 1 December 2021	751.16
DD42342.1	24/11/2021	Office works	Stationery for Councillor Strategic Planning Day	115.11
DD42342.1	24/11/2021	POST	Meal allowance for EA to CEO while attending Strategic Planning Workshop Perth 25-26 November 2021	43.52
DD42342.1	2/11/2021	Qantas	Flight for Director Strategic Projects & Infrastructure Services attending Strategic Planning Workshop in Perth 26-27 November 2021	93.91

**31,792.62****Total Payments: 10,939,355.80**

Crs Long, Nunn, Bailey and Furlong declared a financial interest in item 10.3 Councillor Reimbursements as Crs Long, Nunn, Bailey and Furlong submitted a late claim for mileage reimbursement.

At 6.06pm Crs Long, Nunn, Bailey and Furlong left the room.

Nominations for the position of Presiding Member for item 10.3 Councillor Reimbursements were called.

There was one nomination received, Cr Travis McNaught. No further nominations were received.

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#### **COUNCIL RESOLUTION**

**Res No : 1544933**  
**MOVED : Cr Scott**  
**SECONDED : Cr Bertling**

**That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to APPOINT Cr McNaught as Presiding Member for item 10.3 Councillor Reimbursements.**

**CARRIED**

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**FOR : Cr Bertling, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Scott, Cr Waterstrom  
Muller**  
**AGAINST : Nil**

At 6.06pm Cr McNaught assumed the role of Presiding Member.

#### **10.3 COUNCILLOR REIMBURSEMENTS**

**File No: GV.16**  
**Responsible Executive Officer: Director Corporate Services**  
**Reporting Author: Manager Governance & Organisational Strategy**  
**Date of Report: 20 January 2022**  
**Applicant/Proponent: Nil**  
**Disclosure of Interest: Nil**  
**Attachment(s): Draft Policy CG-06 Councillor Fees, Allowances and Reimbursements**

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#### **PURPOSE**

For Council to determine claims for reimbursement that fall outside of the requirements of Policy CG-06 Councillor Fees, Allowances and Reimbursements (policy) and also to consider proposed amendments to the policy to minimise the incidence of non-compliance.

**BACKGROUND**

The CEO recently received the following claims for reimbursement of mileage:

Mayor	\$	FY	Total FY
Oct - Dec 2019	503.85	2019/20	503.85
Jan - Mar 2020	460.46	2020/21	4,094.84
Apr - Jun 2020	104.52		
Jul - Sep 2020	1,018.54		
Oct - Dec 2020	1,669.30		
Jan - Mar 2021	358.90		
Oct - Nov 2021	217.88	2021/22	217.88
Sub Total	4,333.45		4,333.45
Deputy Mayor			
Sep 2021	331.63		
Oct 2021	487.08		
Nov 2021	264.66		
Sub Total	1,083.37	2021/22	1,083.37
Councillor Bailey			
Jul 2021	276.08		
Aug 2021	157.76		
Oct 2021	157.76		
Nov 2021	256.36		
Dec 2021	157.76		
Sub Total	1,005.72	2021/22	1,005.72
Councillor Furlong			
Oct 2021	145.44		
Nov 2021	120.02		
Dec 2021	177.91		
Sub Total	443.37	2021/22	443.37
TOTAL	6,865.91		6,865.91

In accordance with Policy CG-06 Councillor Fees, Allowances and Reimbursements, all claims for reimbursement must be lodged with the Executive Assistant to the Chief Executive Officer and Mayor on the appropriate claim form, on a monthly basis, no later than fourteen (14) days after the final day of the end of the month.

The purpose of this provision is to ensure accuracy, transparency and auditability, as well as ensuring costs are accurately recorded in the period to which they relate. As this is a requirement of a Council policy, the CEO is limited in his capacity to approve claims that do not comply with the Policy requirements, hence the claims are referred for Council consideration.

In light of this situation, two amendments are proposed to the policy:

Section/Subsection	Proposed Amendment	Rationale
Clause 2.4 Claim for Reimbursement	Increase the period for claiming reimbursements from monthly to quarterly.	Allows claims to be submitted quarterly instead of monthly.
	Increase the time permitted to submit claim after the final day of the claiming period from 14 days to 30 days.	To allow more time after the end of the claiming period for claims to be submitted.

Section/Subsection	Proposed Amendment	Rationale
Clause 2.5 Mayor's Entitlements	Add to the first bullet point: "within the main City Administration Building"	Specifies the office location in relation to use of an office by the Mayor.
	Add third bullet point: "The City may make available to the Mayor a vehicle in lieu of mileage claims for official Council duties only."	The provision of a City vehicle would negate the need for the Mayor to use his or her own vehicle.

There is opportunity for the City to trial the use of a hydrogen powered passenger vehicle as part of the City's partnership and engagement in the Pilbara Hydrogen Hub and Pilbara Hydrogen Cluster projects to strengthen the Pilbara's position as a potential world leader in renewable hydrogen. Potentially this vehicle could be allocated for the Mayor's use for official Council duties in lieu of paying mileage claims. This matter would be the subject of a separate report to Council.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues, environmental issues and Council's ability to perform its role.

#### **STATUTORY IMPLICATIONS**

Sections 5.98, 5.98A and 5.99 of the *Local Government Act 1995* and regulations 31 and 32 of the *Local Government (Administration) Regulations 1996* apply to the Policy. In addition, the CEO has a duty to ensure proper financial management under regulation 5 of the *Local Government (Financial Management) Regulations 1996*.

#### **COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between the CEO, Mayor and Deputy Mayor on this proposal.

#### **COMMUNITY CONSULTATION**

No community consultation is required.

#### **POLICY IMPLICATIONS**

Policy CG-06 Councillor Fees, Allowances and Reimbursements provides for the allocation, distribution and claiming of fees, allowances and reimbursements related to Councillors' attendance at meetings and civic events.

#### **FINANCIAL IMPLICATIONS**

In the event that the claims for reimbursement are supported by Council, the claims will be an expense against the 2021/22 financial year. The total amount claimed is approximately \$6,866.

The acquisition of a Mayoral vehicle would need to be considered as part of future budget deliberations.

#### **STRATEGIC IMPLICATIONS**

Consideration of a hydrogen powered passenger vehicle is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Strategic Community Plan provides under the Environment theme:

Our Outcome:                      3.d              Sustainable use and management of resources

Our Response: 3.d.2 Continue to improve energy efficiency and pursue renewable energy opportunities to reduce our CO<sub>2</sub> footprint

### RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	The amounts claimed are immaterial in the context of the City's total budget.
Service Interruption	N/A	Nil
Environment	Low	Opportunity to trial the use of hydrogen powered vehicle will benefit the environment and potentially elevate the City as a leader in renewable hydrogen.
Reputation	N/A	Nil
Compliance	Low	Late claims outside of the relevant financial year may raise audit compliance issues.

### IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

### RELEVANT PRECEDENTS

The Policy was last reviewed in 2020 with the next review due in 2024.

### VOTING REQUIREMENTS

Simple Majority.

### OPTIONS:

#### Option 1

As per Officer's recommendation.

#### Option 2

That Council by SIMPLE Majority pursuant to Section 5.98 of the *Local Government Act 1995* RESOLVES to:

1. DECLINE the late claims for mileage reimbursement;
2. NOT AMEND Council policy CG-06 *Councillor Fees, Allowances and Reimbursements*; and
3. REQUEST a report on the acquisition of a hydrogen powered passenger vehicle in lieu of reimbursing the Mayor for mileage.

#### Option 3

That Council by SIMPLE Majority pursuant to Section 5.98 of the *Local Government Act 1995* RESOLVES to DEFER this matter pending further consideration.

### CONCLUSION

The Officer's recommendation is to endorse valid claims for mileage incurred by the Mayor and Deputy Mayor and to amend the policy to enable quarterly claims be permitted and a vehicle be supplied by the Council to the Mayor for official council business that is in keeping with the City's position for the Pilbara to be a world leader in renewable hydrogen.

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**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 5.98 of the *Local Government Act 1995* RESOLVES to:

1. **APPROVE** the late claims for mileage reimbursement;
2. **AMEND** Council Policy *CG-06 Councillor Fees, Allowances and Reimbursements* as attached; and
3. **REQUEST** a report on the acquisition of a hydrogen powered passenger vehicle in lieu of reimbursing the Mayor for mileage.

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**COUNCIL AMENDED RESOLUTION**

Res No : 154934  
MOVED : Cr Waterstrom Muller  
SECONDED : Cr Miller

That Council by SIMPLE Majority pursuant to Section 5.98 of the *Local Government Act 1995* RESOLVES to:

1. **APPROVE** the late claims for mileage reimbursement;
2. **NOT AMEND** Council Policy *CG-06 Councillor Fees, Allowances and Reimbursements* as attached; and
3. **REQUEST** a report on the acquisition of a hydrogen powered passenger vehicle in lieu of reimbursing the Mayor for mileage.

**CARRIED**

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FOR : Cr Bertling, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Scott, Cr Waterstrom Muller  
AGAINST : Nil  
REASON : Councillors modified the Officer's recommendation to not amend the Councillor Fees, Allowances and Reimbursements policy as it was considered monthly claims lodged within 14 days is more appropriate.

At 6.12pm Crs Long, Nunn, Bailey and Furlong re-entered the room and Cr Long resumed the role of the Presiding Member.





## 10.4 LOCAL GOVERNMENT ACT REVIEW

<b>File No:</b>	<b>GR.102</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Manager Governance &amp; Organisational Strategy</b>
<b>Date of Report:</b>	<b>16 January 2022</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>WALGA Advocacy Positions and Recommendations</b>

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### PURPOSE

For Council to consider its position on the proposed reforms to the *Local Government Act 1995*.

### BACKGROUND

In 2017 the McGowan Government announced a review of the *Local Government Act 1995* (Act) and its subsidiary legislation. Reforms were to centre around:

- clear legislative intent;
- an agile system;
- inclusive local democracy;
- smart planning and service delivery;
- enhanced accountability, self-regulation and integrity.

In 2019 stage 1 priority reforms were released relating to a new gifts framework, online induction for candidates, training for elected members, changes to the standards panel and easier access to information that provided greater transparency to the community.

In 2020 the next stage of reforms were released relating to a new code of conduct for elected members committee members and candidates, new best practice standards for CEO recruitment, performance reviews and early termination.

The Local Government Review Panel finalised its report in May 2020 outlining 65 recommendations and the Minister for Local Government is now seeking feedback on a series of reforms by 25 February 2022. WALGA is also seeking feedback from the sector prior to 28 January 2022.

It is considered that Council should support the intent of reforms although it is arguable that the reforms do not go far enough. The proposed changes will not fundamentally reform the sector or rewrite the Act, which is prescriptive and out of date.

Specific details of the proposed reforms are contained in the attachment. Officers consider that the bulk of the proposed reforms should be supported with the following exceptions:

Proposed Reform	Officer's Comments
<u>[2.4] Streamlining Local Laws</u>	
Current legislation requires local laws to be reviewed every 8 years. When model local laws are used this is considered an unnecessary expense and resource allocation. The reforms propose that local laws are reviewed every 15 years and those not reviewed in that period would lapse. Model local laws adopted would not require the extensive public advertising period.	This proposal is supported with the exception of the proposal that if the review is not completed within 15 years an existing local law would lapse.
<u>[3.1] Recording and Livestreaming of Council Meetings</u>	
Current legislation requires written records be kept of Council meetings. A small but growing number of local governments in WA either record or livestream their meetings. It is proposed that Tier 1 local governments (which includes the City) will be required to livestream and make public recordings available as a public archive. There would be exceptions applied when meetings are held outside of the Council Chambers at regional sites where audio recordings would be necessary. Confidential recordings are proposed to be kept and submitted to the Department of Local Government, Sport and Cultural Industries (DLGSCI) for archiving.	The Council has not been supportive of livestreaming when previously debated on the basis that, unlike State and Federal politicians, Councillors do not have any form of 'parliamentary privilege' and livestreaming may stifle debate on contentious matters. The City will also incur setup costs to install and maintain technology that facilitates live streaming and audio recordings. IT Support may be required during meetings to address any system failures.
<u>[4.3] Introduction to Preferential Voting</u>	
<p>Current legislation only provides for 'first past the post' method of counting votes. The proposal is to re-introduce a preferential voting method (last used pre 1995) where votes are distributed in accordance with an electors preferences until candidates are elected with clear preferences. This system is used in all other Australian states.</p> <p>It is also proposed to adopt an "all in all out" system where <u>all</u> councillors are up for election every four years (as opposed to 50% offset every two years).</p>	<p>The 'first past the post' system is not dependent upon preferences being applied. It is simple and quick to determine an outcome and easy to explain the results. Under a preferential system, the candidate with the highest primary votes is not necessarily elected if preferences of others distributed accumulate a higher result.</p> <p>The current system of 50% of Councillors being elected every two years provides a level of continuity and opportunity for experienced Councillors to mentor new Councillors.</p> <p>Consideration should also be given to exploring electronic voting methods to increase voter participation and provide a more rapid outcome of election results.</p>

<b>[4.4] Public Vote to Elect the Mayor and President</b>	
Current legislation allows the election of a Mayor via a public vote by the electors of the district or by the Council. It is proposed that Tier 1 local governments be mandated to have Mayors elected by the electors only without the Councillors elected by the community being able to determine the system for choosing the Mayor.	Experience suggests that publicly elected mayors do not always have the support of their fellow councillors whereas there is generally greater unity and a better working relationship when the Mayor is elected by their peers.
<b>[4.5] Tiered Limits on the Number of Councillors</b>	
Current legislation enables each local government to determine its elected representation ranging between 5-15 Councillors. The proposed amendment would see the number of Councillors limited according to the population of the district, with a population of 5,000-75,000 being limited to 5-9 Councillors including the Mayor.	A reduction in councillor numbers would increase the individual workload on Councillors and potentially impact the representation for smaller towns within the district.
<b>[6.6] Audit Committees</b>	
Current legislation identifies the minimum number of Councillors that can sit on the audit committee and the purpose of the committee. Reforms propose an independent chairperson who is not a Councillor or employee. These committees may choose to be a shared regional audit committee.	The audit committee has access to sensitive financial and risk management information which is not generally made available to the public.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of Council's future to perform its role.

**STATUTORY IMPLICATIONS**

The proposed reforms will have a wide ranging impact on various provisions of the *Local Government Act 1995* and supporting regulations.

**COUNCILLOR/OFFICER CONSULTATION**

Councillors were briefed on this matter at the November 2021 Briefing.

**COMMUNITY CONSULTATION**

No community consultation is required.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

The outcome of reforms will have some impact on the financial affairs of the City. The reforms are not expected to be legislated in the current financial year but may have some impact on the 2022/23 Budget.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2021-2022 provided for this activity:

Programs/Services: 4.a.2.4 Legal and legislative support  
 Projects/Actions: 4.a.2.4.20.1 Implement and integrate legislative reform into Council practices.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Numerous elements of the proposed reforms are likely to have an impact on the City's financial management. It is anticipated that the reform measures will not impact the 2021/22 budget period.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	The reforms propose greater accountability and transparency of the local government sector.
Compliance	N/A	Nil

**IMPACT ON CAPACITY**

Resourcing and capacity will need to be assessed once details of the reforms are confirmed.

**RELEVANT PRECEDENTS**

The City has provided feedback in previous years on proposed amendments to the *Local Government Act 1995* and other legislation where it is likely to have a material impact on its operations.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to SUBMIT feedback on the proposed local government reforms to the Department of Local Government, Sport and Cultural Industries (prior to 25 February 2022) and WALGA (prior to 28 January 2022), as tabled in the attachment with the following amendments:

1. \_\_\_\_\_
2. \_\_\_\_\_

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER consideration of this matter pending further discussion.

**CONCLUSION**

Local Governments have had 25 years to apply and comply with the provisions of the *Local Government Act 1995*. Changing technology, streamlining red tape and greater transparency and accountability continue to evolve to ensure local governments are effective and efficient in the provision of services to the community. Whilst the reforms could go further, most are considered a step in the right direction recognising that there is no one size fits all approach towards managing the affairs of local governments in Western Australia.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154935  
**MOVED** : Cr Scott  
**SECONDED** : Cr McNaught

That Council by **SIMPLE** Majority pursuant to Section 3.18 of the *Local Government Act 1995* **RESOLVES** to:

1. **ADVISE** the Department of Local Government, Sport and Cultural Industries (prior to 25 February 2022) and WALGA that whilst the City supports the intent of the reforms, more fundamental reform is needed; and
2. **SUBMIT** comments on specific proposals as tabled in the attachment.

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**CARRIED**

**FOR** : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Scott, Cr Waterstrom Muller  
**AGAINST** : Nil



## 11 COMMUNITY SERVICES

### 11.1 CHILDCARE – CITY FACILITIES

<b>File No:</b>	<b>CP.1408</b>
<b>Responsible Executive Officer:</b>	<b>Acting Director Community Services</b>
<b>Reporting Author:</b>	<b>Acting Director Community Services</b>
<b>Date of Report:</b>	<b>20 January 2022</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Nil</b>

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#### PURPOSE

For Council to consider calling Expression of Interest (EOI) for the provision of Out of School Hours Care (OSHC) at the Karratha Indoor Play Centre (IPC).

#### BACKGROUND

Increased childcare availability has been identified as a critical factor in improving the liveability of the City of Karratha. The current shortage of available childcare in the region is caused by several factors, including:

- Lack of qualified staff and the ability to attract and retain them
- Cost of housing accommodation for lower-paid staff
- Availability of suitable facilities

City have been addressing the issues listed above in several ways including:

- City facilitated workshops with the Childcare sector to identify current challenges and opportunities.
- Working with Rio Tinto and their consultants who are delivering the Early Childhood Education and Care Service's Position Paper 2022-2032.
- Contributing to reports regarding the childcare challenges and opportunities.
- Allocating service worker accommodation to the childcare sector with seven residential properties currently allocated to Childcare Workers at subsidised rental rates.
- Providing numerous Council owned facilities for childcare activities including:
  - Montessori Early Years Learning and Care Centre at Dampier Community Hub
  - Karratha Early Learning Centre at Pam Buchanan Family Centre
  - One Tree Bulgurra Children's Service
  - One Tree Wickham Early Learning Centre at Wickham Hub
  - One Tree Millars Well Children Services

The City also provides casual creche for visiting patrons at the Karratha Leisureplex facility.

To potentially improve the number of childcare options available locally, Officers reviewed several City of Karratha facilities to assess their suitability as a childcare provision option. The following facilities were identified as potential sites where Out of School Hours Childcare (OSHC) could be operated.

- Pam Buchanan Family Centre
- Karratha Indoor Play Centre (IPC)
- Karratha Leisureplex Creche

After reviewing the size, nature of current use and operational impacts of converting part or all of these facilities into childcare facilities Officers suggest that the Indoor Play Centre would be the most appropriate facility to be potentially used as an OSHC service. This option could be facilitated whilst retaining the use of the building for an Indoor Play Centre uses for some of the time. This opportunity:

- Removes the City from a service not traditionally run by a Local Government (i.e. The Indoor Play Centre).
- Provides a sustainable business opportunity for a private sector operator.
- Does not negatively impact other users of the facility, noting that this was a concern for other sites.
- Retain the majority of indoor play services.
- Requires some refurbishments/upgrades to the facility to comply with legislation and licencing requirements.

#### Management of the Proposed OSHC

Given the specialist nature, high level of licensing and specialist skills it is considered that the City is not the most appropriate organisation to run an OSHC service. Officers believe that it would be better to engage with an existing Childcare provider who has existing staff and management processes that could make the service more sustainable.

#### Scope:

Officers suggest that Council run a two-stage process to select a provider for the proposed OSHC. That process would involve seeking expressions of interest for the services, shortlisting EOI's and then inviting selected provider/s to bid to run the service. The high-level scope of work would require the provider to deliver the following services at the Indoor Play Centre (as a minimum):

- Before school care (Mon.- Fri)
- Indoor play centre (8am - 2.30pm on agreed days)
- After school care. (Mon - Fri)

Should Council endorse the Officers recommendation, a detailed scope will be prepared specifying the full level of service required.

The proposed evaluation of an EOI would be based on the following criteria and weightings:

Criteria	Weighting
Service Proposal	25%
Relevant Experience	25%
Methodology	25%
Capacity to Deliver	25%



Note the following proposed milestones:

Milestone	Date
EOI advertised and evaluated	February 2022
EOI Evaluation Considered by Council	March 2022
Request for Quotation (RFQ) Advertised	April 2022
RFQ evaluated and awarded	May 2022
Contract Commencement	July 2022

### LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision-Making policy, this matter is considered to be of low significance in terms of social and economic issues.

### STATUTORY IMPLICATIONS

Section 3.57 and 3.58 of the *Local Government Act 1995* and Part 4, Division 2 – Tenders for providing goods and services, of the *Local Government (Functions and General) Regulations 1996*.

### COUNCILLOR/OFFICER CONSULTATION

Council was briefed on this matter at its September 2021 and December 2021 Councillor Briefing Session and Officers directed to investigate options for childcare from City facilities.

### COMMUNITY CONSULTATION

Community engagement activities per the iap<sup>2</sup> public participation spectrum process to inform, consult, involve, have been undertaken with childcare providers as follows:

Who	How	When	What	Outcome
Local Centre Representatives and Industry Representatives	Workshop	March 2021	Workshop discussing difficulties and challenges centers are experiencing	<ul style="list-style-type: none"> <li>Identified and prioritized a hit list of actions to support the sector.</li> <li>Summary of workshop findings sent to Department of Communities to demonstrate challenges Karratha centers are facing</li> <li>Centre reps invited to establish a working group as a united voice for sector supported by City Officer for coordination, no interest was received back</li> </ul>
Pilbara Development Commission	Meetings	Ad-hoc 2021	Building understanding of sector	<ul style="list-style-type: none"> <li>Initiation of Industry Working Group focusing on Early Years</li> </ul>
Industry Working Group (Pilbara Development Commission, Woodside, Rio Tinto, Yara, Dep of Communities)	Meetings	Fortnightly, September 2021 – December 2021	Update from Industry reps	<ul style="list-style-type: none"> <li>Streamline communication on what Industry is doing</li> <li>Coordinated approach for actions</li> <li>Awaiting results of Rio Tinto survey to inform 2022 actions</li> </ul>
Bush Kindy – Pieta Bloxsom	Meeting	August 2021	New business venture to open Bush Kindy	<ul style="list-style-type: none"> <li>Discussion on approach of how to find appropriate land, staffing requirements, envisioned service level of operation. Linked with City Growth.</li> </ul>
YMCA Family Day Care	Meeting	September 2021	Family Day Care service in Karratha & opportunities to increase uptake	<ul style="list-style-type: none"> <li>YMCA delivered an evening information seminar for residents who may be interested in opening their own Family Day Care</li> </ul>

Who	How	When	What	Outcome
Child Campus Karratha	Meeting	September 2021	New Childcare service and barriers	<ul style="list-style-type: none"> <li>Guidance on what needs to occur to receive approval to open new service in residential property.</li> <li>Discussion on challenges - unable to cater to demand from parents for before and after school care.</li> </ul>
Rio Tinto Community Survey	Survey	November 2021	Two surveys open to community, Families survey and Service Provider survey	<ul style="list-style-type: none"> <li>Awaiting Rio Tinto to share results of survey in order to inform actions moving forward (Est Jan 2022)</li> </ul>
Early Childhood Australia on behalf of Rio Tinto	Phone Call	November 2021	Consultant gathering information from City of Karratha	<ul style="list-style-type: none"> <li>Identification and discussion on Officer's understanding of sector challenges, opportunities, City's work in sector to date (SWA housing)</li> <li>Will be delivering a White Paper Report to Rio Tinto covering recommendations for Early Years Education in Pilbara 2022 - 2032</li> </ul>
Karratha Early Learning	Meeting	December 2021	New Management wanting to meet CofK Officers	<ul style="list-style-type: none"> <li>Management sought information on context of Childcare in Karratha, barriers and challenges local centers were experiencing and invited feedback on opportunities to improve.</li> <li>Linked with the SWA housing initiative</li> </ul>
Move Your Body Studio	Meeting	Dec 2021	Options for Childcare	<ul style="list-style-type: none"> <li>Request to include OSHC in their Lease to provide service from Pam Buchanan Centre.</li> </ul>
Karratha Community House	Meeting	Dec 2021	Options for Childcare	<ul style="list-style-type: none"> <li>Currently no interest in expanding existing operations to include the provision of OSHC.</li> </ul>
Local Centre Reps	Meetings	Jan 2022	Grant Funding – Attraction & Retention consultation	<ul style="list-style-type: none"> <li>Identifying top priority initiatives to assist in staff attraction and retention</li> <li>Initiatives to form base of grant funding application to State Government (due March 2022)</li> </ul>

To date no wider community consultation has occurred when assessing childcare proposals.

### POLICY IMPLICATIONS

Purchasing policy CG-12 is applicable for inviting expressions of interest; and the Variation to Operating Hours at Community Facilities policy CS-16 provides clear principles for and enables the City to vary the operational hours at the City's community facilities.

### FINANCIAL IMPLICATIONS

There are currently no financial implications. Further analysis of the impact on Council's finances will be completed once EOIs are received.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2021-2022 provided for this activity:

Programs/Services:	1.a.1.7	Community Facility Management
Projects/Actions:	1.a.1.7.20.21	Manage associated Community Facilities, Products & Services in line with annual plans and budgets
	1.a.1.7.20.3	Acquisition and installation of new equipment for indoor play centre.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Moderate	As per the Financial considerations above.
Service Interruption	Moderate	Facilities may be unavailable for any period of refurbishment required to allow for Childcare Operations.
Environment	N/A	Nil
Reputation	Moderate	Transfer from a City-run facility to a private third-party operation has inherent risks of control of the quality of the provision of the facility.
Compliance	N/A	Nil

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

Council has previously considered outsourcing its operations in the areas of sanitation and Parks and gardens.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority under Section 3.58 of the *Local Government Act 1995* RESOLVES to NOT REQUEST Expressions of Interest for the provision of an Outside School Hours Care Service.

Option 3

That Council by SIMPLE Majority under Section 3.58 of the *Local Government Act 1995* RESOLVES to \_\_\_\_\_.

**CONCLUSION**

Increased childcare availability has been identified as a critical factor in improving the liveability of the City. The current shortage of available childcare in the region is caused by several factors, including:

- Availability of suitable facilities;
- Lack of qualified staff and the ability to attract and retain staff; and
- Cost of housing accommodation for staff on lower income.

City have been engaged in this issue through workshops, contributing to reports and allocating service worker accommodation to the childcare sector.

Officers have reviewed several City facilities to assess their suitability as a childcare provision option.

Of the City managed facilities, Officers have identified the Karratha Indoor Play Centre as a possible site for OSHC and believe the addition of before and after school care (to complement continued operations as an Indoor Play Centre) may be possible and a potentially viable standalone business in the community.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154936  
**MOVED** : Cr Nunn  
**SECONDED** : Cr Furlong

**That Council by SIMPLE Majority under Sections 3.57 and 3.58 of the *Local Government Act 1995* RESOLVES to:**

1. **REQUEST Expressions of Interest for the provision of an Outside School Hours Care Service to operate alongside the existing services at the Karratha Indoor Play Centre.**
2. **ENDORSE the evaluation criteria as follows:**

Criteria	Weighting
Service Offering	25%
Relevant Experience	25%
Methodology	25%
Capacity to Deliver	25%

**CARRIED**

**FOR** : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Scott, Cr Waterstrom Muller  
**AGAINST** : Nil

## 12 DEVELOPMENT SERVICES

### 12.1 PROPOSED AMENDMENT TO LOCAL PLANNING POLICY – ADVERTISING SIGNS

<b>File No:</b>	<b>LPP22</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Director Development Services</b>
<b>Date of Report:</b>	<b>20 January 2022</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Amended Local Planning Policy – Advertising Signs with tracked changes</b>

#### PURPOSE

For Council to consider an amendment to Local Planning Policy – Advertising Signs.

#### BACKGROUND

Council adopted the Advertising Signs Local Planning Policy at its August 2017 Meeting after being advertised for public comment. Since this time, the Policy has been used as an effective guide for assessment and determination of Development Applications for signage.

City Officers have reviewed the Policy and found that its provisions are suitable and provide an appropriate balance to enable signage to be displayed in the community whilst protecting visual amenity and public safety. In the context of Red Tape Reduction City Officers have identified a way to streamline development processes through greater exemptions for the need to obtain development approval for low impact development signage proposals.

There is an opportunity to remove the need to submit a development application where signage meets the criteria outlined in Table 1, saving time and money for proponents and reducing the administrative workload for the City's Administration.

<b>Element</b>	<b>Recommended modification</b>	<b>Rationale</b>
Application	Remove the need for Development Approval where a sign meets the standards in Table 1 of the Policy.	Signs that meet the criteria of Table 1 are considered to be low impact and low risk development and the City hasn't received any complaints about compliant signs.

Signs that don't meet the criteria in Table 1 of the Policy can still be considered through submitting a development application to demonstrate how the proposal meets the existing provisions outlined in the Policy (streetscape amenity protection, public safety and need).

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision-Making Policy, this matter is considered to be of low significance in terms of social and environmental issues and Council's ability to perform its role.

**STATUTORY IMPLICATIONS**

In accordance with Clauses 4, 5 and 6 of Schedule 2 Part 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, Council needs to determine whether it supports the proposed amended version of the policy. Should Council resolve to amend the policy, the updated draft version of the policy can be publicly advertised, or the advertising to seek public comment can be waived and the changes can take immediate effect.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between relevant Officers.

**COMMUNITY CONSULTATION**

Clause 4 of Schedule 2, Part 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* requires the local government to publish a notice in the newspaper when a new local planning policy is being prepared, when an existing policy is being amended and when a policy is being revoked.

Clause 5 of Schedule 2, Part 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* allows a local government to make an amendment to a local planning policy without advertising the amendment if, in its opinion the amendment is a minor amendment. City Officers consider the amendment to be minor and recommend to make the amendment with only the notice as per Clause 4 requires as outlined in the previous paragraph.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

The revisions could mean fewer Development Applications being submitted to the City which would typically attract a fee of \$147 per application with an estimated 20 applications being made exempt would mean \$2,940 less in fee income and would be offset by a reducing in expenses such as staff resources and office consumables.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2021-2022 provided for this activity

Programs/Services:	2.b.1.1.11	Development Services
Projects/Actions:	2.b.1.1.19.1	Review Local Planning Framework

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	N/A	Nil

Category	Risk level	Comments
Reputation	Low	Policy review ensures alignment with current legislation and reflect community expectations.
Compliance	N/A	Nil

**IMPACT ON CAPACITY**

It is estimated that approximately 20 development applications could be avoided each year with the recommended changes, which would reduce the demand placed on Officers to undertake assessments which would improve the City's capacity to provide Planning Services to the community, which constitutes approximately 5% of all applications. If the changes to the Policy are made it would mean there would be more time available for City Officers to work on complex development applications which could result in improved processing timeframes.

**RELEVANT PRECEDENTS**

Council last considered revisions to Local Planning Policy – Residential Development at its November 2021 Council Meeting to give greater exemptions to low impact and low risk development.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER consideration of the amendment to Local Planning Policy – Advertising Signs.

**CONCLUSION**

City Officers have undertaken a review of Local Planning Policy – Advertising Signs which has presented an opportunity to streamline development processes through greater exemptions for the need to obtain development approval for low impact development proposals. If Council support the Officer's recommendation notice of the proposed amended Policy will be published in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015*.

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**OFFICER'S RECOMMENDATION**

That Council by **SIMPLE Majority** pursuant to Schedule 2 of Part 2, Clause 5 of the *Planning and Development (Local Planning Schemes) Regulations 2015* **RESOLVES** to

1. **AMEND Local Planning Policy – Advertising Signs** as shown by the tracked changes contained in the attachment to this report; and
2. **DETERMINE** that the amended version of Local Planning Policy – Advertising Signs is minor.

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**COUNCIL AMENDED RESOLUTION**

**Res No** : 154937  
**MOVED** : Cr Scott  
**SECONDED** : Cr Harris

That Council by **SIMPLE Majority** pursuant to Schedule 2 of Part 2, Clause 5 of the *Planning and Development (Local Planning Schemes) Regulations 2015* **RESOLVES** to

1. **AMEND Local Planning Policy – Advertising Signs** as shown by the tracked changes contained in the attachment to this report with amendment as follows:
  - a) **Event signs** to be removed within two (2) business days (instead of 48 hours); and
  - b) **All permanent signs** must be designed to resist Tropical Cyclone Region D Wind Speeds and all temporary signs must be removed when a yellow alert is called; and
2. **DETERMINE** that the amended version of Local Planning Policy – Advertising Signs is minor.

**CARRIED**

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**FOR** : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Scott, Cr Waterstrom Muller  
**AGAINST** : Nil  
**REASON** : Councillors modified the Officer's recommendation to allow events signs to be removed two (2) business days (instead of 48 hours) of the event finishing to enable proponents time to remove signs following a weekend; and to request that all permanent signs must be designed to resist TC Region D Wind Speeds and that all temporary signs are removed on Yellow Alert.



## 12.2 BUSINESS DEVELOPMENT SUPPORT GRANT SCHEME APPLICATIONS 2021/2022

<b>File No:</b>	<b>GS.65</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Business Engagement Officer</b>
<b>Date of Report:</b>	<b>12 January 2022</b>
<b>Applicant/Proponent:</b>	<b>The Business Centre Pilbara</b>
<b>Disclosure of Interest:</b>	<b>Impartial - the Responsible Executive Officer is an office bearer (Chairperson) of the Karratha Business Enterprise Centre Inc.</b>
<b>Attachment(s):</b>	<b>Confidential – BCP BDSG Evaluation 2021/22</b>

### PURPOSE

For Council to consider an application received under policy DE02: Business Development Support Grant Scheme.

### BACKGROUND

The City's Business Development Support Grant Scheme provides funding for local collaborators and organisations to develop and deliver innovative projects that will result in economic benefits in the City of Karratha.

Initiatives already approved for funding through the scheme in the 2021/22 financial year include:

<b>Name</b>	<b>Project Name</b>	<b>Approved Amount (ex GST)</b>
KDCCI	Business Breakfast Briefing	\$45,500
KDCCI	Pilbara Indigenous Business Networking Group	\$15,000
KDCCI	Pilbara Women in Business	\$7,500
KDCCI	Business Excellence Awards	\$10,000
KDCCI	KDCCI Diamond Sponsorship	\$10,000
KDCCI	Grow Local	\$25,000
<b>Total</b>		<b>\$113,000</b>

These programs and events continue to assist the business community in networking, promote local procurement and increase capability through training.

The City received one application for a further Business Development Support Grant in January 2022 from The Business Centre Pilbara.

The application has been evaluated against the Assessment Criteria – Strategic Alignment, Demand/Need, Economic Impact and Value for Money. A summary of the evaluation against the Assessment Criteria and the City's recommendation is provided below. A breakdown of the evaluation is included as Attachment 1.

Name	Project Name	Project	Project Total	Requested Amount	Total Score (40)	Recommended Amount (ex GST)
The Business Centre Pilbara	Sponsorship	Other Initiative - Sponsorship	N/A	\$10,000	27	\$10,000
<b>Total</b>				<b>\$10,000</b>		<b>\$10,000</b>

The Business Centre Pilbara offers flexible co-working desks, hot desks, private offices and business services such as reception service, printing, publishing and board room hire. With assistance from City of Karratha sponsorship, the Business Centre Pilbara seeks to expand current offerings under its new “Enterprise Hub” brand. The Enterprise Hub project will involve increasing current services, as well as providing members access to local and visiting guest speakers, business training and events, as part of the Enterprise Hubs participation in the Pilbara Regional Innovation Network (PRIN). In this financial year to date, the Business Centre Pilbara has supported 48 local businesses through its co-working space and business support services.

The Business Centre Pilbara intends to recognise sponsorship through placement of the City’s corporate logo on the website, social media platforms and print media. In addition, signage and advertising will acknowledge the City of Karratha as a proud sponsor and City of Karratha banners will be permitted at any function, workshop or event held representing an appropriate level of value for money through improved reputation and association with business support activity.

It is understood that the Business Centre Pilbara has secured sponsors from major industry companies and has a demonstrated track record of delivering business support services to the local business community. The Business Centre Pilbara owns and operates its premises at 18 Hedland Place, is in good financial health with a turnover of over \$200,000 annually with income primarily derived from rent. There is a full-time staff member to coordinate the running of the Enterprise Hub and the delivery of business support services.

The Business Centre Pilbara provides a business support service that is strategically aligned to Council’s goal to attract diverse and sustainable business and employment opportunities. The City’s sponsorship will mean that the existing service that is being provided can further grow to provide additional business support programs and initiatives, although the Sponsorship itself will not fund those potential programs.

Based on the evaluation of the application against the criteria and that the applications meets the requirements of Policy DE02, the application from The Business Centre Pilbara is supported for funding. If approved by Council, the City will enter into a Grant Agreement with The Business Centre Pilbara in line with the Policy.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council policy CG-8 Significant Decision-Making policy, this matter is considered to be of low significance in terms of economic issues with the Business Development Support Grant Scheme providing funding assistance in order to benefit the local economy.

#### **STATUTORY IMPLICATIONS**

There are no statutory implications.

#### **COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place with relevant internal departments.

**COMMUNITY CONSULTATION**

Community consultation is not required for this application.

**POLICY IMPLICATIONS**

Council's Policy DE02: Business Development Support Grant Scheme applies.

**FINANCIAL IMPLICATIONS**

The 2021/22 budget allocated \$150,000 (ex GST) for the Business Development Support Grant Scheme. If Council adopts the Officer's recommendations it will be committing to a total of \$123,000 against the allocated budget.

**STRATEGIC IMPLICATIONS**

This item is relevant with the City's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2021-2022 provides for this activity:

Programs/Services: 2.a.1.1 Small and Medium Enterprise Support  
 Projects/Actions: 2.a.1.1.19.1 Implement Business Support Grants

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Low financial risk if project is not acquitted. Risk will be managed through a funding agreement and the City will work with the organisation to ensure the project is acquitted to a satisfactory standard.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	Low reputational risk of Council providing funding to projects that cannot be delivered or are delivered to an inadequate standard.
Compliance	Low	Low compliance risk if projects are not acquitted. Risk will be managed through funding agreements and the City will work with organisations to ensure each project is acquitted to a satisfactory standard.

**IMPACT ON CAPACITY**

The capacity to deliver the recommendation will be met through the City's existing operational resources.

**RELEVANT PRECEDENTS**

The most similar request for comparison would be the KDCCI Diamond Membership for which Council has approved the same amount of \$10,000. More broadly, Council has endorsed applications for funding under the Business Development Support Grant Scheme since 2016.

Year	Number of functions supported	Total funding awarded	Actual expenditure
2016/17	9	\$100,000	\$100,000
2017/18	10	\$123,000	\$97,776
2018/19	8	\$112,000	\$80,000
2019/20	6	\$81,500	\$52,500
2020/21	8	\$157,500	*\$154,227.14

\*Expected expenditure pending satisfactory acquittal of remaining initiatives. This amount also includes Business Breakfast Briefings which were previously funded outside of the policy.

### VOTING REQUIREMENTS

Simple Majority.

### OPTIONS:

#### Option 1

As per Officer's recommendation.

#### Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to REFUSE financial support.

### CONCLUSION

One application from The Business Centre Pilbara under the Business Development Support Grant Scheme has been received. It has been evaluated and is considered to meet and be in accordance with the City's policy and therefore recommended that Council support the application.

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### OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 154938

MOVED : Cr Harris

SECONDED : Cr Scott

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to APPROVE the grant funding under the Business Development Support Grant scheme in accordance with the below:

Organisation Name	Project Name	Recommended Amount (ex GST)
The Business Centre Pilbara	Sponsorship	\$10,000
TOTAL		\$10,000

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**CARRIED**

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Scott, Cr Waterstrom Muller

AGAINST : Nil

### 12.3 RECONSIDERATION OF DEVELOPMENT APPLICATION P3406-AMD2 FOR WORKFORCE ACCOMMODATION

<b>File No:</b>	<b>P3406-AMD2</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Senior Planner</b>
<b>Date of Report:</b>	<b>12 January 2022</b>
<b>Applicant/Proponent:</b>	<b>Rowe Group/Moharich &amp; More/Fleetwood Limited</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Location Plan</b>

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#### **PURPOSE**

For Council to consider an invitation from the State Administrative Tribunal (SAT) to reconsider conditions of Development Approval imposed by Council for Workforce Accommodation located at Lots 250, 4471 and 4491 Searipple Road, Bulgarra (see Attachment for location).

#### **BACKGROUND**

Development Application P3406-AMD2 was lodged with the City on 27 April 2021, seeking an extension to the time-limited approval of Workforce Accommodation. The requested extension would result in the time-limited approval being extended from 31 January 2022 for Crown Lots 4471 and 4491 and 1 February 2024 for freehold Lot 250 until 1 February 2034. At the Ordinary Council Meeting (OCM) held on 30 June 2021, Council resolved to approve the application subject to the following conditions:

- 1. This time limited approval extension is valid until 31 January 2027;*
- 2. A plan to improve the appearance of the Bayview Road frontage of the development being prepared and approved by the City of Karratha prior to 31 January 2022, and thereafter implemented to the satisfaction of the City of Karratha;*
- 3. An updated Social Impact Management Plan being submitted to the City of Karratha within 60 days of the date of this approval and once approved by the City, the Social Impact Management Plan being implemented to the satisfaction of the City of Karratha; and*
- 4. A Transition Plan being submitted to the City of Karratha at least 18 months prior to the expiry of this approval indicating how and when the development will be removed and the site rehabilitated or developed for a different use intended for the zone and once approved by the City, the transition Plan being implemented to the satisfaction of the City of Karratha.*

The time-limited approval for Lot 250 was extended by three years and Lot 4471 and Lot 4931 was extended by five years. That extension was granted based on the applicant demonstrating need for the development.

Council's decision to approve an extension until 31 January 2027 is consistent with Council's adopted Workforce Accommodation Policy (DP10), which recommends a maximum 5-year

extension for an existing workforce accommodation development, this is a reduced timeframe from what the applicant sought. The applicant originally sought the following outcomes from SAT in reviewing Council's decision:

- Modification of Condition 1 to allow the site to operate for Workforce Accommodation until 31 January 2034.
- Deletion of Conditions 2-4.

At the first mediation hearing, the Member for SAT required the applicant to provide a landscaping plan for the Bayview Road frontage and a revised Social Impact Management Plan (SIMP) as required by Condition 2 and 3.

The applicant provided the required plans on 15 October 2021.

At the second mediation hearing held on 28 October 2021, City Officer's requested further revisions to both the Bayview Road frontage landscaping plan and SIMP. The member for SAT required:

1. The applicant to revise the plans as discussed at the mediation.
2. Council to reconsider its decision on or before 31 January 2022.

The revised plans were provided to the City on 25 November 2021.

Through the course of the Mediation Hearings, the applicant has advised that it would be prepared to accept an extension until 31 January 2029. This would represent a 5-year extension for freehold Lot 250, which would be consistent with Council's adopted Workforce Accommodation Policy, and to align Crown Lots 4471 and 4931 with the same expiry date as freehold Lot 250. This would result in a further extension of two years to the time-limited approval over Crown Lots 4471 and 4491.

#### Condition 1

Justification for the requested extension to the time-limited approval includes:

- The applicant has contracts with existing major industry operators as well as an EOI with a major engineering contractor for the construction of a major development in the local area. Further expressions of interest have been lodged for accommodation contracts pending final investment decisions on other major projects.
- The development is located approximately 2.2km from the Karratha CBD, making it the closest workforce accommodation development to the Karratha CBD. The location of the development is thus suitably located to allow for integration and interaction with the community. The owner has previously made contributions to well utilised infrastructure within the City, such as the Searipple foreshore lookout. The City has also recently completed construction of a footpath which links the development to the CBD, enabling further integration.
- Commitments to ongoing local employment and continued partnerships with local community groups

#### Conditions 2-4

Through the SAT process, the applicant was required to provide a landscaping plan to address the Bayview Road frontage and a revised SIMP. Through mediation, the applicant has agreed to retain Conditions 2-4 and plans have been submitted to and reviewed by relevant City Officers. The wording of Conditions 2 and 3 are recommended to be amended

from Council's previous decision, simply to reflect that these plans have been provided to the City and are suitable for implementation. Should Council resolve to approve the requested extension of time, the applicant will be required to implement these plans to the satisfaction of the City.

### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making policy, this matter is considered to be of moderate significance in terms of social, economic and wellbeing issues and parties affected.

### **STATUTORY IMPLICATIONS**

*State Administrative Tribunal Act 2004* Section 31(1) allows for SAT to make an Order for the Local Government to reconsider its decision.

### **COUNCILLOR/OFFICER CONSULTATION**

There has been consultation with relevant City Officers.

### **COMMUNITY CONSULTATION**

No additional community consultation is required as part of this reconsideration. The original application for an extension until 31 January 2024 was advertised in the Pilbara News on 2 June 2021 and on the City's Public Notifications page. This advertising period concluded on 16 June 2021. No submissions were received during the advertising period.

### **POLICY IMPLICATIONS**

Local Planning Policy DP10 – Workforce Accommodation (DP10) is an adopted Council policy and is used to guide assessment and decision making for workforce accommodation development. DP10 recommends a maximum five-year extension to the time-limited approval for an existing workforce accommodation development. This application seeks an extension to the time-limited approval by a further two years which would be the maximum 5 year period under the Policy for Lot 250. In this instance, it is considered appropriate to grant the extension as this will consolidate the time-limited approval period over the three separate land parcels to ensure that they will expire at the same time.

### **FINANCIAL IMPLICATIONS**

The development has approval until 31 January 2027, meaning the property will continue to be rated as a Workforce Accommodation Facility until this date. Should Council resolve to approve the reconsideration, the development will be rated as Workforce Accommodation until 31 January 2029.

### **STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2021-2022 provided for this activity:

Programs/Services:	4.e.1.19.e	Customer Service
Projects/Actions:	4.e.1.1.e	Assess all planning applications within the statutory timeframes.

### **RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	N/A	Nil

Category	Risk level	Comments
Environment	Low	The environment surrounding the development will be improved through the installation of new trees and plants as required by a condition of Development Approval.
Reputation	Low	There are no anticipated risks to the City's reputation. The application has been through SAT and a recommendation is presented to Council which is consistent with the City's Local Planning Framework.
Compliance	Low	The City can initiate compliance action against any breach of development approval.

### IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

### RELEVANT PRECEDENTS

At the December 2013 meeting, Council extended the time-limited approval for the entire Workforce Accommodation development until 1 February 2018. Fleetwood sought review of that decision and in October 2014, SAT extended the time-limited approval for freehold Lot 250 only for ten years. That decision extended the time-limited approval for Workforce Accommodation over Lot 250 until 1 February 2024. The time-limited approval period for Crown Lots 4471 and 4931 remained 1 February 2018. This created a situation whereby there are different approval timeframes over the freehold and Crown portions of the development which is an undesirable outcome.

At the June 2016 meeting, Council extended the time-limited approval for Crown Lots 4471 and 4931 until 31 January 2022 to align with the Crown lease term for those lots. Approval to that extension was granted based on Fleetwood demonstrating need via a contract over 800 rooms for between three and six years from February 2015. However, this did not address the arrangement whereby there are different approval timeframes over the separate land parcels.

There are no other workforce accommodation developments in the City that have dual tenure and different approval timeframes. This is a distinguishing factor between Council's consideration of this request and any other requested extension to a time limited approval for workforce accommodation. It is undesirable to apply different approval timeframes across the development. By supporting the requested extension to the time limited approval, Council would be applying a single approval timeframe across the entire development, rather than it being staggered. That approval timeframe would represent a five-year extension from the current date that the approval over freehold Lot 250 would expire.

### VOTING REQUIREMENTS

Simple Majority.

### OPTIONS:

#### Option 1

As per Officer's recommendation.

#### Option 2

That Council by SIMPLE Majority pursuant to Schedule 2 Part 9 Section 68 of the *Planning and Development (Local Planning Schemes) Regulations 2015* and Clause 31(2)(a) of the *State Administrative Tribunal Act 2004*, RESOLVES to AFFIRM the decision (Resolution 154829) made on 30 June 2021 to approve the request to amend Development Application



P3406-AMD2 to extend the time limited approval for Workforce Accommodation located on Lot 250, Lot 4471 and Lot 4931 Searipple Road, Bulgarra, submitted by Rowe Group on 27 April 2021 subject to the following conditions:

1. This time limited approval extension is valid until 31 January 2027;
2. A plan to improve the appearance of the Bayview Road frontage of the development being prepared and approved by the City of Karratha prior to 31 January 2022, and thereafter implemented to the satisfaction of the City of Karratha;
3. An updated Social Impact Management Plan being submitted to the City of Karratha within 60 days of the date of this approval and once approved by the City, the Social Impact Management Plan being implemented to the satisfaction of the City of Karratha; and
4. A Transition Plan being submitted to the City of Karratha at least 18 months prior to the expiry of this approval indicating how and when the development will be removed and the site rehabilitated or developed for a different use intended for the zone and once approved by the City, the transition Plan being implemented to the satisfaction of the City of Karratha.

## **CONCLUSION**

The applicant has previously applied for an extension to the time-limited approval for Workforce Accommodation at Lots 250, 4471 and 4491 Searipple Road, Bulgarra until 1 February 2034. The application was presented at the June OCM, with the Officer's recommendation being for an extension to the time-limited approval for a period of three years for the freehold lot and five years for the leasehold lots, which is consistent with Council's adopted Workforce Accommodation Policy DP10. Council resolved to adopt the Officer's recommendation, which approved an extension to time-limited approval of the development until 31 January 2027.

The applicant subsequently lodged a review of the decision with the State Administrative Tribunal. The applicant sought a modification to Condition 1 to extend the time-limited approval to twelve years and the deletion of Conditions 2-4. Through the SAT review process, the applicant has provided revised plans and further information to justify their request for a two-year extension to the time limited approval. That approval timeframe would represent a five-year extension from the current date that the approval over freehold Lot 250 would expire and would achieve consistency between Lot 250 and Lots 4491 and 4471.

SAT has invited Council to reconsider its decision. Following reconsideration of the application in accordance with SAT Orders, Council may determine to affirm its decision or resolve to approve the Officer's recommendation.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154939  
**MOVED** : Cr Nunn  
**SECONDED** : Cr Waterstrom Muller

That Council by SIMPLE Majority pursuant to Clause 68 of Part 9, Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* and Clause 31 (2) (a) of the *State Administrative Tribunal Act 2004*, RESOLVES to SET ASIDE the decision (Resolution No: 154829) made on 30 June 2021 to approve the request to amend Development Approval P3406 and substitute its new decision, being to APPROVE P3406-AMD2 for an extension to the time-limited approval for Workforce Accommodation located on Lot 250, Lot 4471 and Lot 4931 Searipple Road, Bulgarra, subject to the following conditions:

1. This time limited approval extension is valid until 31 January 2029;
2. Landscaping and associated works as indicated on the attached approved plan prepared by Yurra Pty Ltd dated 8 October 2021, shall be implemented within one (1) year of the date of this decision and thereafter maintained for the duration of the development to the satisfaction of the City of Karratha;
3. The Social Impact Management Plan prepared by Rowe Group dated 7 October 2021 shall be implemented to the satisfaction of the City of Karratha; and
4. A Transition Plan being submitted to the City of Karratha at least 18 months prior to the expiry of this approval indicating how and when the development will be removed and the site rehabilitated or developed for a different use intended for the zone and once approved by the City, the transition Plan being implemented to the satisfaction of the City of Karratha.

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**CARRIED**

**FOR** : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Scott, Cr Waterstrom Muller  
**AGAINST** : Nil

## **13 STRATEGIC PROJECTS & INFRASTRUCTURE**

### **13.1 PROCUREMENT OF COMPOST PROCESSING SCREEN**

<b>File No:</b>	<b>WM.106</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>City Services Manager</b>
<b>Date of Report:</b>	<b>11 January 2022</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Nil</b>

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#### **PURPOSE**

For Council to consider the purchase of a mechanical processing screen to process the product produced in the City's composting operations.

#### **BACKGROUND**

At its meeting of 19 August 2019, Council resolved, in part to:

1. CALL tenders for the purchase of a mechanical processing screen to support the processing of organics at the Seven Mile Waste facility.
2. COMMENCE planning and design for the development of an organics recovery hardstand and leachate collection system.

Subsequent procurement of the mechanical processing screen did not proceed due to the extended planning and regulatory approvals process for the organics processing operation. The Works Approval application to construct the composting pad and associated infrastructure for an organics processing trial was submitted to the Department of Water and Environment Regulation (DWER) in August 2019. Following a lengthy assessment process, the DWER approved the application on 30 June 2020. The approval was granted for a time limited period of 180 days.

The time limited trial diverted over 500 tonnes of green waste from landfill and produced approximately 1,200 cubic metres of mixed compost product. The City hired a mechanical processing screen to separate this compost into 50mm mulch and 10mm soil conditioner which was then used in the City's Parks & Gardens landscaping operations. Following the successful trial, DWER approved a landfill licence amendment for the facility to process up to 5,000 tonnes of compost per annum.

The City has commenced a second processing trial following approval of the licence amendment and is aiming to process approximately 2,000 tonnes of compost in the first six (6) months. Once composted, the product will require screening to produce mulch and soil conditioner suitable for commercial application.

The City has secured \$250,000 in funding through the Waste Authority Waste Sorted Grants program for the procurement of a track mounted mechanical trommel screen to process the

composted material. The cost to procure this screen is approximately \$500,000. Funds have not been allocated in the 2021/2022 Capital budget therefore a Council consideration is required to progress this at the March budget review.

### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues, environmental issues and Council's ability to perform its role.

### **STATUTORY IMPLICATIONS**

Section 3.57 of the *Local Government Act 1995* is applicable to conducting a tender process.

### **COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between the Manager City Services, Director Strategic Projects & Infrastructure and Fleet Coordinator.

### **COMMUNITY CONSULTATION**

No community consultation is required.

### **POLICY IMPLICATIONS**

Council's Fleet and Plant Policy (CH07) and Purchasing Policy (CG12) are applicable to this report.

### **FINANCIAL IMPLICATIONS**

The cost of the mechanical processing trommel screen is approximately \$500,000. The City has received a \$250,000 contribution toward the purchase through the Waste Authority Waste Sorted Grant. The grant acquittal date is 14 September 2022. Preliminary advice from suppliers indicates the screening plant would be available for delivery within the current financial year.

Should the Officers recommendation be supported, a budget allocation of \$500,000 would be required in the 2021/2022 capital budget. An operational budget of \$200,000 has already been allocated in 2021/2022 for the hire of a horizontal grinder and a mechanical screening plant to process the green waste and compost material. This allocation would not be required if a mechanical processing trommel screen is purchased. These funds could be reallocated to the capital account at the March budget review. The remaining \$300,000, of which \$250,000 has been received as a grant, would be transferred from the Waste Reserve which has a current balance of \$18.25 million.

The table below shows the net cost impact of the proposed procurement.

Available funds 21/22 (operational budget)	\$200,000
Grant funding received	\$250,000
Cost of purchase	(\$500,000)
<b>Additional funds required</b>	<b>\$50,000</b>

The estimated annual operating costs of the mechanical processing trommel screen are approximately \$64,200. The cost of hiring a screen to process the estimated annual volume of compost material is \$90,000.

The City's Parks & Gardens Unit imported approximately 620 cubic metres of mulch and soil conditioner from Perth in 2021 at a cost of \$77,000. They also used all the mulch produced in stage 1 of the composting trial resulting in saving of approximately \$18,000.

Based on the estimated volume of mulch and soil conditioner required in the City's Parks & Gardens operation, using the mulch/soil conditioner produced in Stage 2 of the composting operations would equate to an approximate annual saving of \$253,000. Additional mulch/soil

conditioner could be marketed to horticulture businesses and other regional Councils in accordance with the current fees and charges.

### STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2021-2022 provided for this activity:

Programs/Services:	3.c.1.1	Waste Facility Management
Projects/Actions:	3.c.1.1.21.1	Commence Stage 2 of composting / mulching operation

### RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	The City has secured a grant contribution of \$250,000 toward the procurement of the screen
Service Interruption	N/A	Nil
Environment	Low	Much and soil conditioner produced is tested in accordance with AS 4454-2012 prior to use
Reputation	Low	Promotes reputation as a Sustainable Council
Compliance	Low	Composting operation undertaken in accordance with Facility licence requirements

### IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

### RELEVANT PRECEDENTS

Council has previously endorsed the purchase of a mechanical processing screen to support the composting operations at the Seven Mile Waste Facility.

### VOTING REQUIREMENTS

Simple Majority.

### OPTIONS:

#### Option 1

As per Officer's recommendation.

#### Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. NOT INVITE Tenders for a Mechanical Processing Trommel Screen in the 2021/2022 Financial Year; and
2. CONSIDER the procurement of a Mechanical Processing Trommel Screen in the 2022/2023 budget.

### CONCLUSION

Based on the receipt of the Waste Authority Waste Sorted Grant funding, the progress of the second stage of the composting trial and the likelihood of the screen to be delivered before 30 June 2022, this report recommends calling tenders to procure a mechanical processing trommel screen in the 2021/2022 financial year.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154940  
**MOVED** : Cr Furlong  
**SECONDED** : Cr Bailey

That Council by SIMPLE Majority pursuant to Section 3.58 of the *Local Government Act 1995* RESOLVES to:

1. **AGREE** to INVITE tenders for a Mechanical Processing Trommel Screen;
2. **ENDORSE** the following tender selection criteria in accordance with the Councils Fleet and Plant Policy TE07;

Criteria	Weighting
Whole of Life Costs	50%
Mechanical & Operational Assessment	40%
Environmental Impact	10%

3. **CONSIDER** a Budget allocation as part of the March 2022 Budget Review subject to the outcome of the tender process.

**CARRIED**

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**FOR** : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Scott, Cr Waterstrom Muller  
**AGAINST** : Nil

**13.2 REQUEST TO WAIVE FEE – YINDJIBARNDI ABORIGINAL CORPORATION**

<b>File No:</b>	<b>CR.38</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects &amp; Infrastructure</b>
<b>Reporting Author:</b>	<b>Manager City Services</b>
<b>Date of Report:</b>	<b>7 January 2022</b>
<b>Applicant/Proponent:</b>	<b>Yindjibarndi Aboriginal Corporation</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment:</b>	<b>Letter of Request from Yindjibarndi Aboriginal Corporation</b>

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**PURPOSE**

To consider a request from the Yindjibarndi Aboriginal Corporation (YAC) to waive applicable waste disposal fees at the Seven Mile Waste Facility.

**BACKGROUND**

YAC has been responsible for the Ganalili Precinct development in Roebourne including the renovation of the Victoria Hotel. YAC is planning to commence stage 3 of this development, the Ganalili Transitional Housing Project, in March 2022.

This project will deliver ten (10) transitional housing dwellings and associated commercial office and training space to assist people affected by crowded housing conditions gain access to employment, opportunities to gain accreditation and certification in their chosen field and save money to transition to private rental or home ownership.

The project also aims to reduce rates of recidivism by providing accommodation and access to training and support services to recently released inmates and provide a platform for them to pursue positive pathways in a stable environment.

YAC is requesting Council support of this project via a waiver of waste disposal fees associated with the demolition of the existing buildings on site. Officers have assessed the site and estimated the quantities and types of waste generated from the demolition project. It is anticipated that a portion of the demolition materials may be able to be recycled, such as steel and concrete, however this will be difficult to determine until work has commenced.

The Transitional Housing development is consistent with the City's Roebourne Structure Plan which promotes Padbury Street as a main street and includes the Ganalili Precinct redevelopment and other sites in Padbury Street as key catalysts to encouraging a stronger economy and community. This project is also consistent with the Roebourne Streetscape Masterplan currently being developed by the City which aims to revitalise the streetscape, connect with the community and encourage investment within the town.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making policy, this matter is considered to be of moderate significance in terms of economic issues.

**STATUTORY IMPLICATIONS**

The power to defer, grant discounts, waive or write off debts is required to comply with Section 6.12 of the *Local Government Act 1995*, requiring an absolute majority decision by Council.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between representatives from the City's Waste Services department and GBSC Yurra (YAC's contractor) to determine the estimated quantity of waste to be removed from site and delivered to the 7 Mile Waste Facility for disposal.

**COMMUNITY CONSULTATION**

No community consultation is required.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

Based on the details provided by YAC, costs are as follows:

Description	Est. Tonnes	Cost/Tonne (inc GST)	Total Cost (inc. GST)
Asbestos and fibrous sheeting	20	\$241.35	\$4,827
Asbestos Permits (5)			\$106
Timber	50	\$50.20	\$2,510
General Waste/vegetation	50	\$154.15	\$7,707
Masonry/concrete and steel	900	\$154.15	\$138,735
<b>Total</b>			<b>\$153,885</b>

The demolition is a relatively minor component of the Transitional Housing Project which has a total value of approximately \$5.8 million. Should Council support the Officers recommendation, a budget amendment to the Non-Statutory Donations account for the total fee waiver would be required. If supported, the amendment could be made at the March budget review.

**STRATEGIC IMPLICATIONS**

There are no strategic implications.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Potential opportunity cost of \$153,885 in disposal income however for support of the project it represents a relatively small proportion of the \$5.8M cost to YAC.
Service Interruption	N/A	Nil
Environment	Low	Waste disposed of in lined Class 3 Cells
Reputation	Low	Promotes City reputation
Compliance	Low	Waste disposal to be carried out in accordance with landfill licence conditions

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.



**RELEVANT PRECEDENTS**

Council has previously supported YAC via fee waivers for disposal of construction and demolition waste associated with the Ganalili Precinct development as follows:

2017/2018 - \$112,648

2018/2019 - \$105,732

**VOTING REQUIREMENTS**

Absolute Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Section 6.12 of the *Local Government Act 1995* RESOLVES to APPROVE a fee waiver for the Yindjibarndi Aboriginal Corporation at capped amount of \$\_\_\_\_\_, for the disposal of redundant building materials as part of the demolition phase of the development of the Ganalili Transitional Housing Project.

Option 3

That Council by ABSOLUTE Majority pursuant to Section 6.12 of the *Local Government Act 1995* RESOLVES to NOT WAIVE FEES for the Yindjibarndi Aboriginal Corporation for the disposal of redundant building materials as part of the demolition phase of the development of the Ganalili Transitional Housing Project.

**CONCLUSION**

YAC is planning Stage 3 of the Ganalili Precinct development, the Transitional Housing project. This project comprises the construction of ten (10) transitional houses and associated commercial office and training space. The project aims to provide opportunities for Roebourne community members living in crowded housing conditions gain access to training and employment opportunities and facilitate their transition to economic independence.

YAC has requested Council support for the project by way of a fee waiver for disposal of waste arising from the demolition of the existing structures and site clearing works.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154941

**MOVED** : Cr Bailey

**SECONDED** : Cr Waterstrom Muller

**That Council by ABSOLUTE Majority pursuant to Section 6.12 of the *Local Government Act 1995* RESOLVES to WAIVE disposal fees for the Yindjibarndi Aboriginal Corporation to the value of \$153,886 for the disposal of waste arising from the Ganalili Transitional Housing Project demolition works.**

**CARRIED**

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**FOR** : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Scott, Cr Waterstrom Muller

**AGAINST** : Nil



**13.3 REQUEST TO CALL TENDERS FOR REDEVELOPMENT OF SHAKESPEARE UNITS (1-30), BULGARRA**

<b>File No:</b>	<b>CP.1611</b>
<b>Responsible Executive Officer:</b>	<b>Director Strategic Projects and Infrastructure</b>
<b>Reporting Author:</b>	<b>Director Strategic Projects and Infrastructure</b>
<b>Date of Report:</b>	<b>4 January 2022</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Scope of Works</b>

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**PURPOSE**

For Council to consider calling tenders for the redevelopment of the Shakespeare Units, Bulgarra Western Australia.

**BACKGROUND**

Access to, and the cost of housing, is a critical issue facing residents in the City of Karratha and a significant factor to achieve the City's vision of becoming Australia's most liveable Regional City. To be consistent with this direction, the City is progressing a series of developments on land it currently owns, including the construction of new houses and further land sub-divisions. Further, the City has been actively seeking to acquire land and housing with the intention to facilitate accommodation developments to bring further housing options to market.

On 3 December 2021, the City acquired from Hamersley Iron Pty Ltd, Units 1 to 30 of the thirty-six (36) Units at 6 Shakespeare Street, Bulgarra Western Australia. The Shakespeare Units (the Units) were originally constructed in or around 1975. The sale of the Units to the City was on an "as is" basis noting that the Units had been unoccupied for more than five years. In the first instance, it is proposed, the Units supplement the existing Service Worker Accommodation provision designed to ensure that workers in the services industry, who do not have the support of the resources sector, have access to affordable housing options within our community. Currently, the State Government owns some 146 Service Worker Accommodation dwellings located at Warambie Village and the Quarter Apartments located in the Karratha central business district. The two properties at Warambie and the Quarter are separately managed through various agencies under the auspice arrangement of Development WA.

The City recently let an Expression of Interest (EOI) for service worker accommodation to ascertain current demand and has received 124 EOI's to date, seeking a combined total of 211 affordable properties. The current short-term strategy to supply additional service worker accommodation is to aggregate vacant properties in town. Currently, Woodside has provided eleven, Rio Tinto has provided five and the City has provided one house with further commitments pending. With the endorsement of Council, the thirty (30) Units purchased by the City will provide further short to medium term service worker accommodation options whilst longer-term service worker options are under development.

Prior to purchase of the Units, a series of inspections were completed by Officers and the City's preferred contractors to determine a scope of work and budget estimate to consider redeveloping the Units for occupancy.

Typically, four Unit types have been categorised across the site based on the summarised scope of works required as follows:

- a) Type One – Units in the original condition and requiring extensive modification and refurbishment applying to twelve of the thirty Units.
- b) Type Two– Units were previously gutted before a proposed refurbishment and therefore require the full scope of works applying to four of the thirty Units.
- c) Type Three – Units have been previously refurbished and only require minor refurbishment and this applies to six of the thirty Units.
- d) Type Four – Units have had partial refurbishment however come with a variety of variations in the kitchen, bathroom, and wet areas and require major refurbishment and this applies to the remaining eight of the thirty Units.

Based on inspections, a series of consistent works were determined as required in all thirty (30) Units to enable occupancy including:

- i. Mechanical including a full replacement of mechanical (e.g. Extraction) and air conditioning upgrades (e.g. Split Systems).
- ii. Electrical including new main site metering upgrade, new distribution board, smoke detectors, switches and general purpose outlets (GPO's).
- iii. Making good all penetrations, external painting of ground floor, new front door, internal cabinetry modifications, security screens and retain and make good existing cyclone screens.
- iv. Interior paint, new floors, high pressure clean, steel remediation and paint existing carport and shade structure etc.

Based on the site investigations, Officers have also determined that several Units will require minor demolition works, new flooring, kitchen cabinetry, appliance fit out, and bathroom renovations. In addition, the site investigations have identified several common or site area improvement works that are also proposed. These works complete the activation of the site and ensure compliance with various Regulations, including electrical and sewer works, fencing and shade structures, and enhance the property's appeal and functionality, including external brickwork painting, general lighting, soft landscaping gravel shared parking and an additional crossover for access.

Officers also highlight significant current challenges that are facing the building construction market, including the supply of labour and cost and availability of materials. Recent Tender outcomes support this, and where engaged, the City's Independent Cost Consultant has also substantiated the current market status and advised of an overall increase in construction costs. Using preferred supplier agreements and looking to alleviate risk to the works, the City has commenced several works on site, including electrical upgrades to ensure compliance and minor demolition works to understand the extent of building works required fully. Officers propose that the selection of materials and the internal fit-out is to a basic standard and typically less than our staff housing options. The tendering for one primary head construction contractor avoids coordinating and supervising the day-to-day project management of up to ten individual specialist sub-contractors and trades across an active building site, thereby lowering the City's risk from the diverse trade contractor management.

Indicative estimates developed by Officers and informed by the City's preferred contractors suggest the redevelopment could cost in the order of \$3.0m (excl. GST), representing an average \$100,000 (excl GST) investment required for each Unit. In the long term, the City may need to determine the use of the Units should the service worker accommodation need no longer be required. Given the basic fit-out standard envisaged, it is noted that the future

refurbishment options of the Units could include staff housing, private rental, and or sale. Should Council support the proposed scope of works, Officers suggest the contract have two Separable Portions to enable six Units (numbers 1-6) to be completed initially, whilst the balance of the redevelopment works occurs adjacent. This approach allows the City as part of the Service Worker Accommodation (SWA) Strategy to prioritise making six units available to supply the market for short to medium term additional lower-income service worker accommodation.

Based on this methodology, note the following milestone schedule of planned works:

<b>Milestone</b>	<b>Date</b>
<i>Planning</i>	
Condition assessments to establish scope of works and budget including building / demolition, electrical, mechanical, and plumbing.	November 2021
Confirm overall strategy	December 2021
Initial Procurement	
City's Preferred Contractors to provide indicative costing	December 2021
<i>Preliminary Works</i>	
Remediate existing sewer and electrical works, and new vehicle cross over.	February 2022
<i>Procurement</i>	
Refine Request for Tender (RFT)	January 2022
Advertise Head Contractor RFT	February 2022
Award Head Contractor RFT	February 2022
<i>Construction</i>	
Contract Commencement	March 2022
Separable Portion One (Six Units)	June 2022
Handover	July 2022
Separable Portion Two (Twenty-Four Units)	December 2022
Handover	January 2023

To date \$139,325 (excl. GST) has been spent or committed to the redevelopment works by the City including planning fees, hazardous materials inspection, building investigations, electrical upgrades and demolition works.

Subject to award of a construction contract it is estimated the total redevelopment could take between ten and twelve months to complete.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision-Making Policy, this matter is considered to be of moderate significance in terms of social and economic issues, together with the Council's ability to perform its role.

#### **STATUTORY IMPLICATIONS**

Tenders are proposed to be called in accordance with Section 3.57 of the *Local Government Act 1995* and associated Regulations.

#### **COUNCILLOR/OFFICER CONSULTATION**

The City's Housing and Land Development Initiative including the potential acquisition and redevelopment of the Shakespeare Units has been the subject of Councillor Briefing Sessions regularly over the past two years including each month of 2021.

Officers have consulted internally across all Directorates and Departments as part of the initial site investigation process.

**COMMUNITY CONSULTATION**

No community consultation is required.

**POLICY IMPLICATIONS**

Council Policy CG12 – Purchasing is applicable.

The following weighting criteria based on the model for construction services outlined in Council Policy CG12 – Purchasing is proposed:

Criteria	Weighting
Price	60%
Relevant Experience	20%
Methodology	10%
Capacity to Deliver	10%

The Regional Price Preference Policy CG-11 is also applicable to regional contractors in the procurement of good and services via tender.

**FINANCIAL IMPLICATIONS**

Council has allocated \$372,000 (excl. GST) in its 2021/22 Budget to progress redevelopment of the Shakespeare Units noting that further funds would be required in the 2022/23 Budget to complete the redevelopment.

To date \$139,325 (excl. GST) has been spent or committed to the redevelopment works including planning fees, hazardous materials inspection, building investigations, electrical upgrades and demolition works.

The following table outlines the total expenditure for the acquisition and redevelopment.

Description	Value (ex GST)
<b>Acquisition Costs</b>	
Acquisition price	\$1
Settlement fees	\$2,220
Acquisition Costs Subtotal	\$2,221
<b>Assessment Costs &amp; Fees</b>	
Planning Application Fees	\$3,500
Building Maintenance initial site investigations	\$12,000
Hazardous Materials Register and Inspection	\$4,380
Subtotal Assessment Costs & Fees	\$23,130
<b>Redevelopment Costs</b>	
Electrical Upgrades	\$112,695
Redevelopment Estimate Balance	\$2,887,305
Subtotal Redevelopment Costs	\$3,000,000
<b>TOTAL</b>	<b>\$3,025,351</b>

To date, the City has secured \$300,000 (excl. GST) from Rio Tinto, and Officers are in detailed discussions to obtain a further \$500,000 (excl. GST) grant through the Department of Communities Housing Authority to support the cost of the proposed redevelopment works. Should this funding be secured the net cost to the City for the acquisition and redevelopment of the thirty Units is currently estimated as \$2,225,351 (excl. GST).

Given the design and construct nature of the procurement, the project does not include a typical ten per cent construction contingency value. Following the design development phase and all site work are completed, a contingency allocation should no longer be required.

If this approach is supported, Council will be required to make allowance for the balance of the works through the 2022/23 annual budget process, with works funded from the City's Infrastructure Reserve, its forecast closing balance at the 30 June 2022 being \$33.65m (excl GST).

### STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2021-2022 provided for this activity:

Programs/Services: 2.c.1.2

Land Development and Management

### RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Moderate	Officers have prepared a budget estimate of \$3m for the redevelopment and secured a likely \$800k in external funding. Recent evidence suggests that the cost of construction specifically labour and material is on the increase. The availability of the local building industry may impact and time and cost to deliver the proposed works
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Moderate	If supported by Council, a quality inner City development and a decisive response to the housing issue is likely to deliver positive reputational impact for Council.
Compliance	Moderate	Several aspects of the redevelopment work require adherence to National Building Codes and various regulations. It is proposed that these are addressed as requirements of the proposed contract.

### IMPACT ON CAPACITY

Supervision of the procurement and works will be undertaken by the City's Infrastructure Projects Team and coordinated in consultation with various departments.

Future maintenance programs are not currently identified or allowed for in the existing resources.

### RELEVANT PRECEDENTS

The City has previously appointed Builders for significant housing projects in the past.

### VOTING REQUIREMENTS

Simple Majority.

### OPTIONS:

#### Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to NOT PROCEED with calling tenders at this time and further consider the proposed occupancy of the Shakespeare Units (1-30).

**CONCLUSION**

The City has identified an absence in the local market of affordable rental dwellings as a critical market and liveability issue for our community. In response to this, it initiated the Service Worker Accommodation (SWA) Strategy in partnership with key industry stakeholders to work towards solving the two problems associated with the cost of living and access to affordable housing.

The purchase of the Shakespeare Units provides the City with an opportunity to aggregate properties that were not being utilised and supply to the market, short to medium term additional lower-income service worker accommodation. To facilitate this and bring the Units to the market, Officers have identified a series of compliance and improvement works as required before the Units can be made available to the future tenants based on a head contractor procurement.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154942  
**MOVED** : Cr Waterstrom Muller  
**SECONDED** : Cr Harris

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:

1. INVITE tenders for the redevelopment of the Shakespeare Units (1-30) based on the scope of works contained in this report and attachment;
2. ENDORSE the following tender selection criteria;

Criteria	Weighting
Price	60%
Relevant Experience	15%
Methodology	10%
Capacity to Deliver	15%

3. NOTE a further report will be presented to Council to consider the tender outcome and CONSIDER an increase to the project budget at the March 2022 Budget Review.

**CARRIED**

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Scott, Cr Waterstrom Muller  
 AGAINST : Nil



## **14 ITEMS FOR INFORMATION ONLY**

**Responsible Officer:** Chief Executive Officer

**Reporting Author:** Minute Secretary

**Disclosure of Interest:** Nil

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### **PURPOSE**

To advise Council of the information items for January 2022.

### **VOTING REQUIREMENTS**

Simple Majority.

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### **OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 154943

**MOVED** : Cr Gillam

**SECONDED** : Cr Nunn

That Council note the following information items:

**14.1 Register of Documents Stamped with the City's Common Seal**

**14.2 Concession on Fees for Council Facilities**

**14.3 Community Services update**

**14.3 Development Services update**

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**CARRIED**

**FOR** : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller,  
Cr McNaught, Cr Scott, Cr Waterstrom Muller

**AGAINST** : Nil

**14.1 REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA  
COMMON SEAL****Responsible Officer:** Chief Executive Officer**Reporting Author:** EA to CEO & Mayor**Disclosure of Interest:** Nil

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**PURPOSE**

To advise Councillors of documents, as listed below, that have been stamped with the Common Seal of the City of Karratha since the last Council Meeting.

<b>DATE</b>	<b>DOCUMENT</b>
12/01/2022	Assistance for Isolated Children (AIC) - Applicant: R Williams

**14.2 CONCESSION ON FEES FOR COUNCIL FACILITIES**

**File No:** CR.38

**Responsible Executive Officer:** Director Community Services

**Reporting Author:** Director Community Services

**Date of Report:** 7 December 2021

**Disclosure of Interest:** Nil

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**PURPOSE**

To provide Council with a summary of all concessions on fees for Council facilities and services under Section 1.10 of the Delegations Register since the last Ordinary Council Meeting.

Name	Reason	Amount (ex GST)
The Salvation Army	Fee waiver for 10 x \$20.00 Cinema Gift vouchers – TOTAL \$200.00 (inc GST)	\$181.82

**14.3 COMMUNITY SERVICES UPDATE**

**File No:** CS.23

**Responsible Executive Officer:** Director Community Services

**Reporting Author:** Director Community Services

**Date of Report:** 20 January 2022

**Applicant/Proponent:** Nil

**Disclosure of Interest:** Nil

**Attachment(s)** Nil

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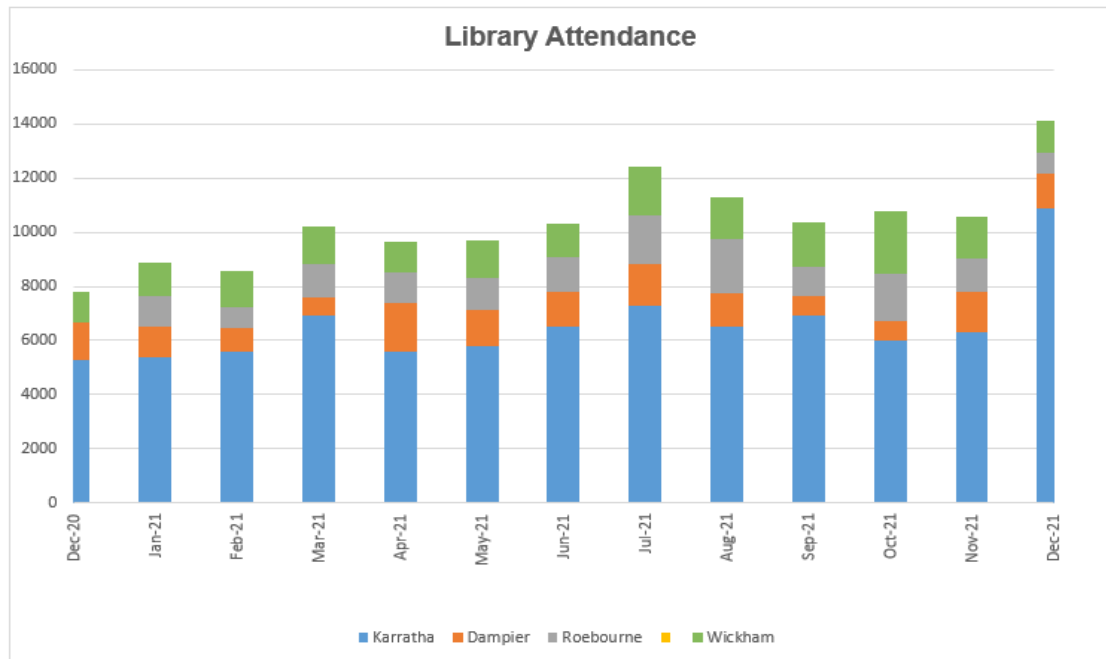
**PURPOSE**

To provide Council with a Community Services update for December 2021.

**COMMUNITY FACILITY ATTENDANCE SUMMARY**

Facility Attendance	December 2020	December 2021	%
The Youth Shed	359	448	↑22.05%
The Base	660	696	↑5.30 %
Total Library	7793	14100	↑57.61 %
Karratha Leisureplex	41685	45202	↑8.43%
Wickham Recreation Precinct	1520	4385	↑188.48%
Roebourne Aquatic Centre	1925	1217	↓36.77 %
REAP	3265	4964	↑29.62 %
Indoor Play Centre	1938	2612	↑34.77 %
Community Liveability Programs	December 2020	December 2021	%
Security Subsidy Scheme properties	11	36	↑106.38%
Meet the Street parties	9	12	↑28.57%

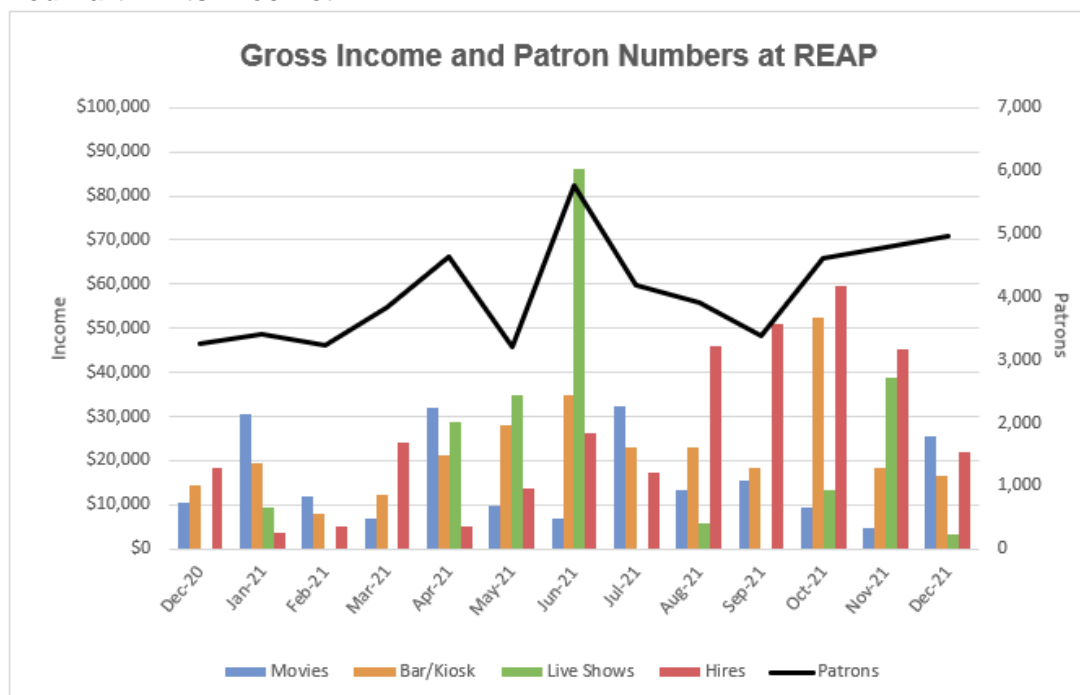
## Library Services



Total Library:

- **2549** physical items and **754** eResources borrowed.
- **2299** individual computer log ins by Members and Guests (excludes WiFi).
- **6** External requests for Local History information.
- **1344** pre-loved books distributed to the community in December.
- **684** program participants **30** at Storytime, Rhyme Time, PAGES, PAGES Jr.
- **10228** total memberships
- Note Wickham Library Manual Door Count (Door Counter Error) December 2021.

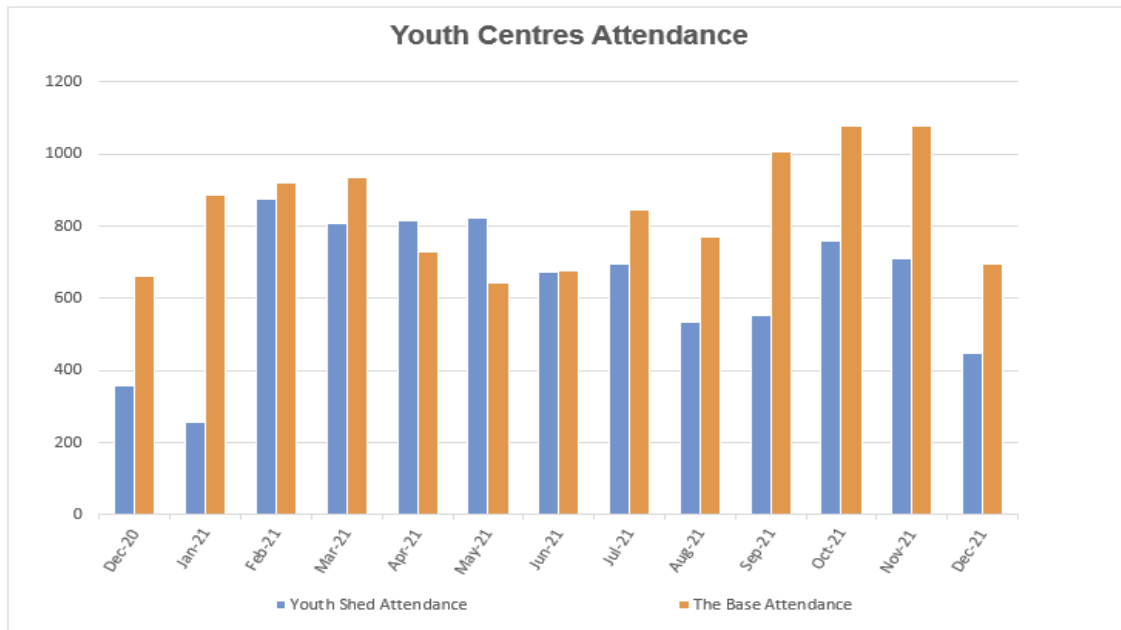
## Red Earth Arts Precinct



REAP:

- Movie attendances were higher than usual due to Christmas holidays. **29** movies were screened in December with a total attendance of **2060** and an average of **71** patrons attending each movie.
- **14** different venue hire bookings this month, including regular venue hires from local schools with end of year graduations, KSHS, Tambrey and Baynton West.

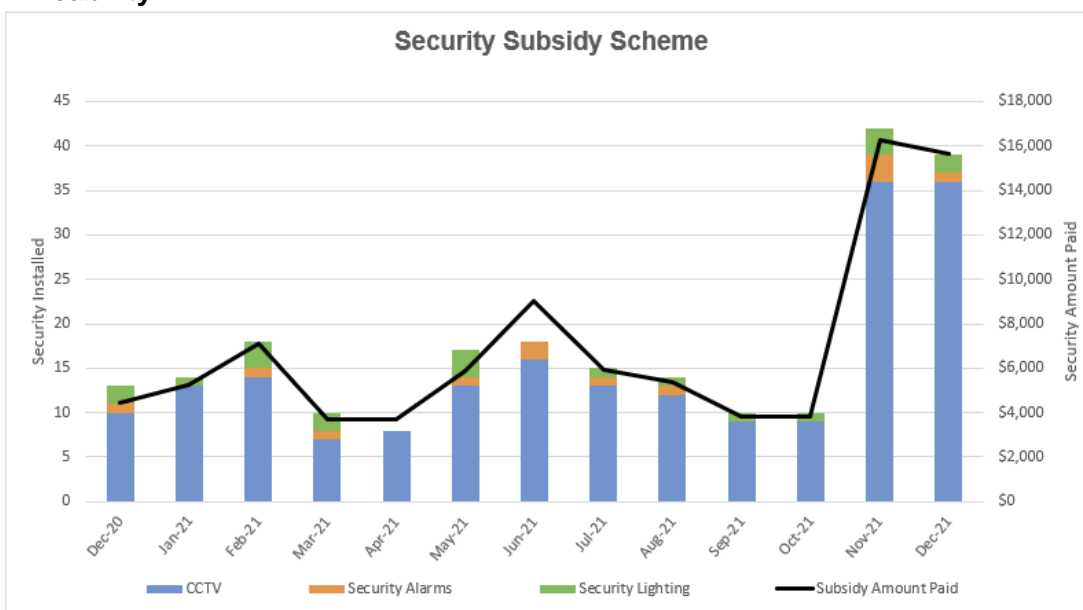
Youth Services

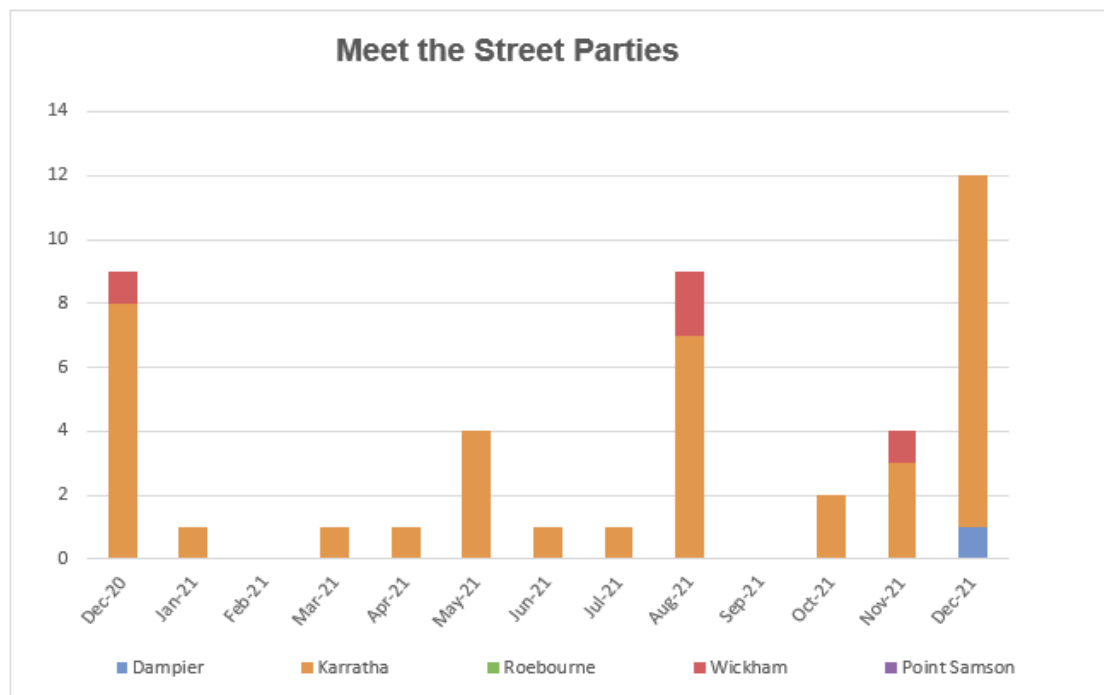


The Base and Youth Shed:

- Attendance numbers at both The Youth Shed and The Base have increased from 2020. Youth centres were open Monday to Saturday including public holidays between December 27<sup>th</sup> and 31<sup>st</sup>, which accounts for **134** visits to The Base and **44** visits to The Youth Shed.

Liveability

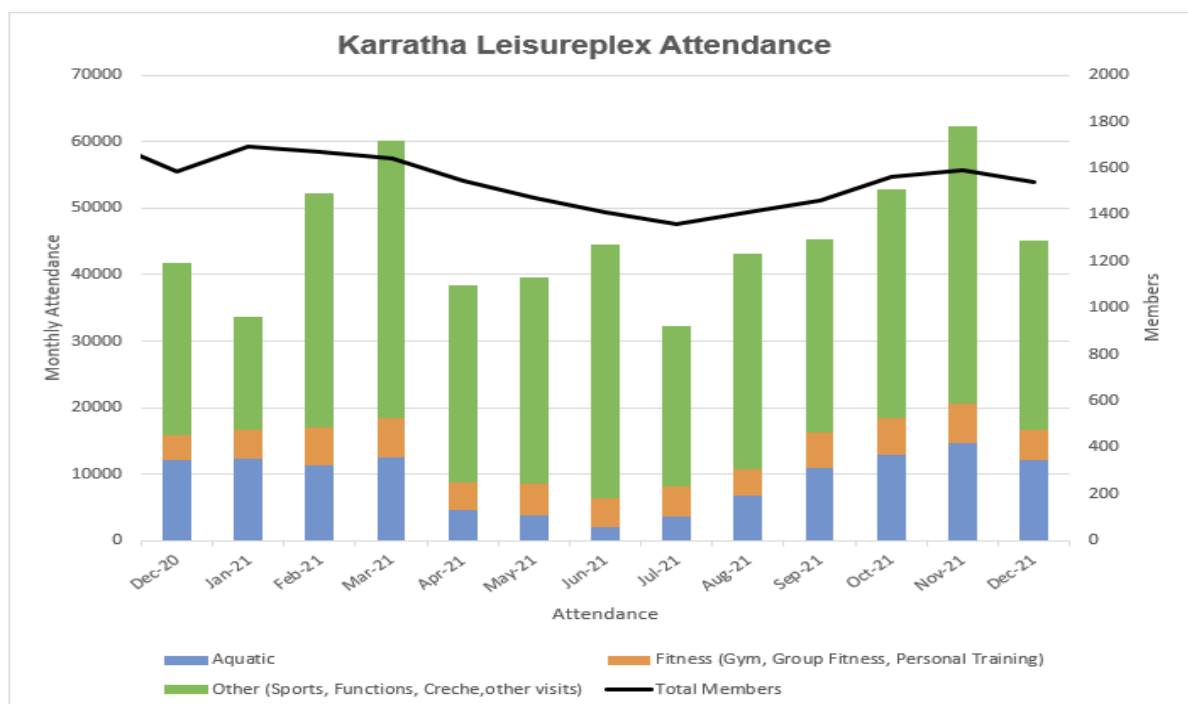




#### Liveability Programs:

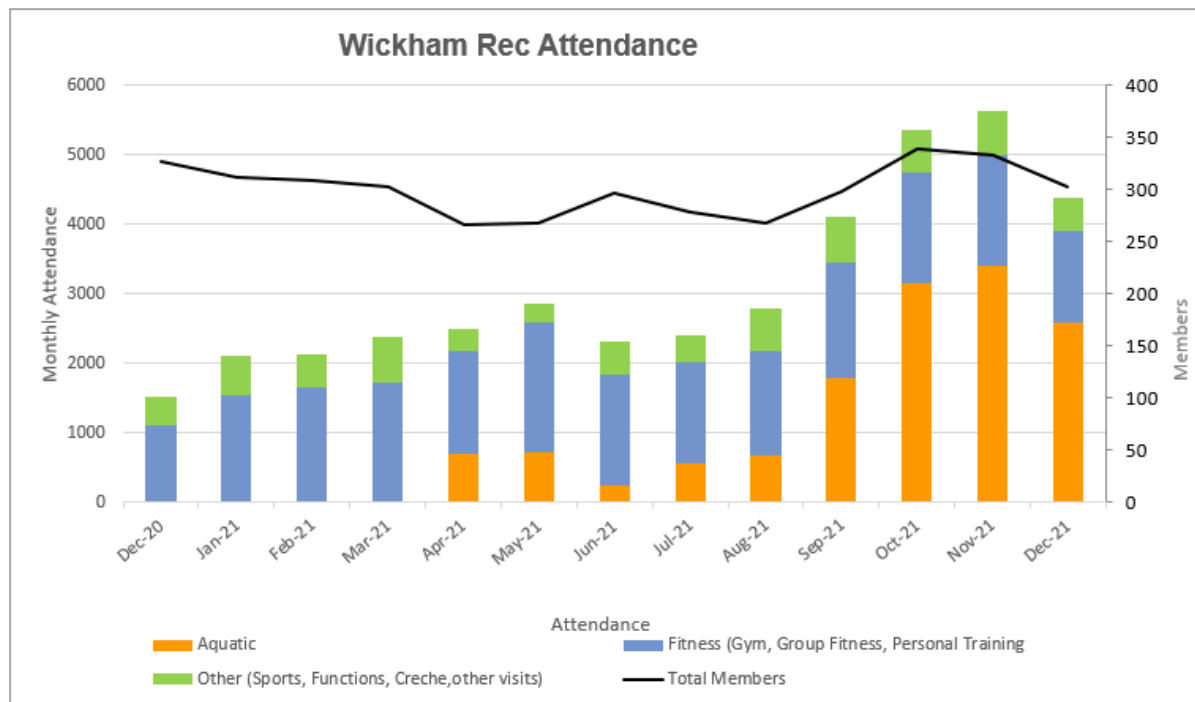
- **12** Meet the Street parties held
- **36** Security Subsidy Scheme applications received in December. Equal largest uptake recorded, influenced by Pilbara District - WA Police Force Facebook posts promoting the initiative.
- Computers for Communities Scheme approved 5 applications for the donation of **10** refurbished computers for Not-for-Profit organisations, NYFL, Pitter Pat Productions, Karratha Community House, Juluwarlu Aboriginal Corporation and NBAC.

#### Recreation Facilities



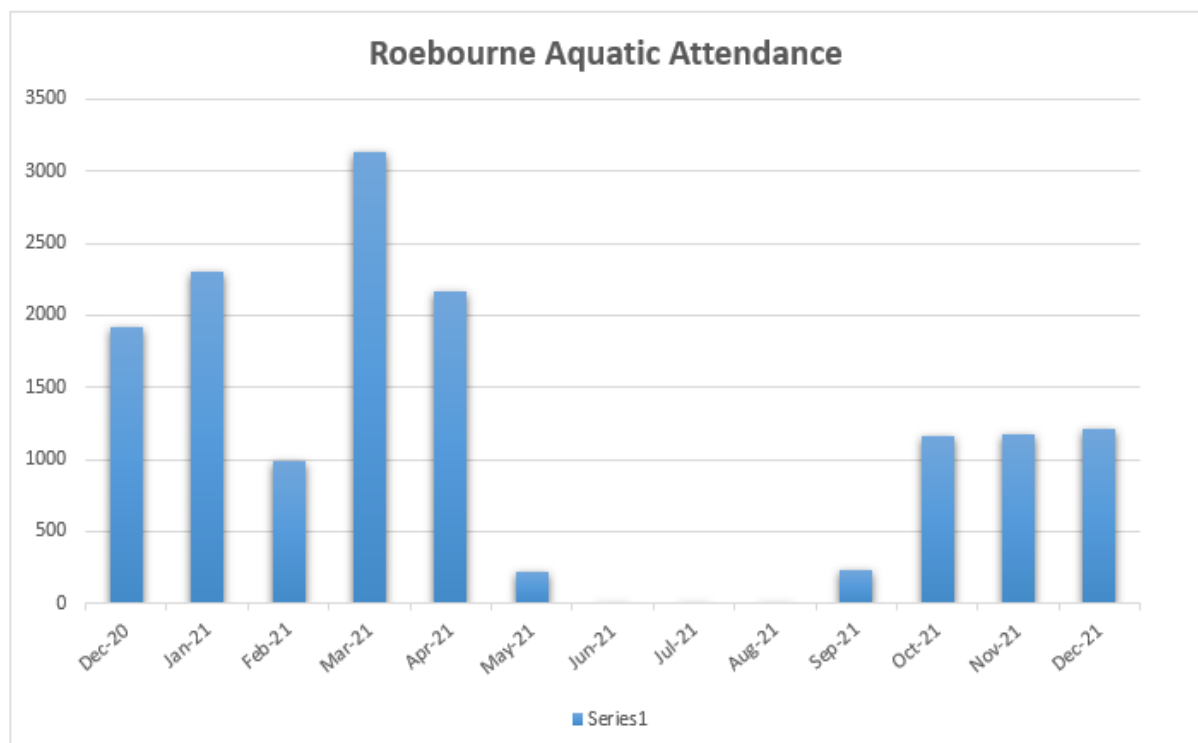
KLP:

- Increase relates to “Other Visits” namely facility user groups such as basketball.
- KLP visits remain consistent with 2020.



Wickham Recreation Precinct:

- Large increase from this time last year as pool was closed last year.

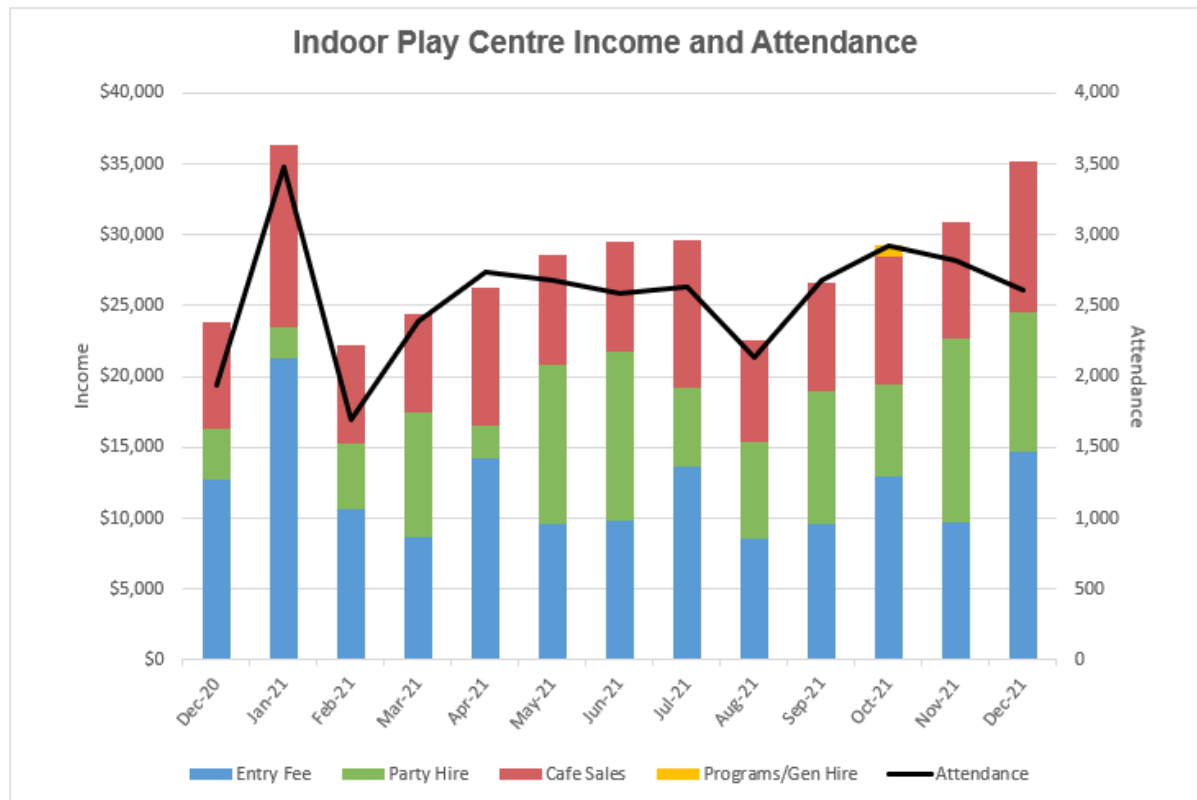


Roebourne Aquatic Centre:

- 2020 figures were inflated due to Wickham pool closure.



## Indoor Play Centre



### Indoor Play:

- Increase in entry fee income due to higher number of parties as well as being open on public holidays.

## ADVISORY GROUP MEETINGS

- Arts Development and Events Group last met 20<sup>th</sup> January 2022.
- Youth Advisory Group meeting, to be advised, February 2022.

**14.4 DEVELOPMENT SERVICES UPDATE**

<b>File No:</b>	<b>TA/1/1</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Director Development Services</b>
<b>Date of Report:</b>	<b>10 January 2022</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>2021 KDCCI Business Excellence Awards Evaluation Report</b>

**PURPOSE**

To provide statistics from Development Services for Council's information.

This report covers the period 1 December 2021 to 31 December 2021 (inclusive).

- There were 46 dwellings approved in 2021 up from 26 dwellings approved in 2020.
- Overall, 1132 building permits were issued for 2021 compared to 806 for 2020.
- Over 150 building permits processed by the City of Karratha for other local governments in 2021.
- There was an increase in applications for R-Codes variations with 121 issued in 2021 compared to 72 in 2020
- 65% increase in estimated cost of all development approved in 2021 (\$96 million)
- DAP applications have been submitted for Perdaman urea plant and Yara hydrogen project. A further 3-4 DAP applications expected to be lodged in first quarter of 2022.
- A total of 533 health nuisance/complaints investigated in 2021 up 25% from 2020
- 93 bookings made through Mobile Trading Roster across 2 sites for the month of December with a total of 2418 bookings made for 2021
- There were 65 dogs treated against ticks, fleas, and other parasites during the last Healthy Dog Day on 29 November 2021, 37 dogs were also vaccinated against parvovirus. This new vaccination initiative is supported by Mawarnkarra Health Services.
- There was an overall reduction in customer requests received by Rangers for 2021 indicating community compliance is improving. A total of 5753 customer requests were received compared to 7451 in 2020. The exception was "Activities on City Properties" (shopping trolleys) which saw an increase in 2021 to 857 compared to 318 in 2020, Rangers are continuing to focus on this area.
- Program of cyclone/fire hazard inspections continue.

Active Direction Notices (Planning & Development Act):	8
- Direction notices complied with this period	2
- Not complied but within notice period	3
- Outside notice period and not complied	0
- Outside notice period but being complied with	2
- Expired and in Court process	1

- There are 10 current projects of which 7 are on target, 3 is within tolerance

Building 2021														Building 2020													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	YTD	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Building Permits														Building Permits													
Dwellings	3	7	4	1	3	5	9	3	6	2	1	2	46	26	Dwellings	1	0	0	0	1	1	0	6	1	2	8	6
Alterations and Additions	22	18	9	4	11	7	7	38	36	17	19	10	198	249	Alterations and Additions	1	2	15	32	40	37	13	29	21	16	18	25
Swimming Pools and Spas	5	8	9	12	8	9	9	11	14	9	16	8	118	96	Swimming Pools and Spas	4	5	7	6	6	8	6	5	7	16	12	14
Outbuildings (inc. signs and shade)	25	26	53	32	49	32	35	122	144	93	86	35	732	397	Outbuildings (inc. signs and shade)	13	17	22	27	37	61	25	36	25	37	35	62
Group Development	0	1	0	2	0	0	0	0	0	0	0	0	3	2	Group Development	1	1	0	0	0	0	0	0	0	0	0	0
Number Sole Occpy Units/GRP Development	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Number Sole Occpy Units/GRP Development	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	1	4	1	3	5	2	2	4	4	2	6	1	35	36	Commercial	0	2	5	2	4	2	4	2	5	3	5	2
Monthly total	56	64	76	54	76	55	62	178	204	123	128	56	1132	806	Monthly total	20	27	49	67	88	109	48	78	59	74	78	109
Building Approval Certificates & Demolition Certificates														Building Approval Certificates & Demolition Certificates													
Demolition Permits	0	1	0	0	2	0	1	0	0	1	0	0	5	6	Demolition Permits	0	0	0	2	1	1	0	0	0	0	1	1
BAC's	0	0	0	2	0	0	0	1	0	2	5	1	11	6	BAC's	0	0	2	0	1	0	2	0	0	0	1	0
BAC Strata	0	0	0	2	0	1	0	0	0	1	0	0	4	3	BAC Strata	0	0	1	1	0	0	0	1	0	0	0	0
Monthly total	0	1	0	4	2	1	1	1	0	4	5	1	20	15	Monthly total	0	0	3	3	2	1	2	1	0	0	2	1
Occupancy Permits														Occupancy Permits													
Occupancy Permits	0	1	3	2	0	4	2	4	0	2	1	1	20	18	Occupancy Permits	0	0	3	1	1	4	1	0	3	2	1	2
OP Strata	0	0	0	0	0	0	0	0	0	0	0	0	0	1	OP Strata	0	1	0	0	0	0	0	0	0	0	0	0
OP Unauthorised	0	0	1	0	0	0	0	0	0	0	1	0	2	1	OP Unauthorised	0	0	0	0	0	0	1	0	0	0	0	0
Monthly total	0	1	4	2	0	4	2	0	0	2	2	1	22	20	Monthly total	0	1	3	1	1	4	2	0	3	2	1	0
Total \$'000 Construction Value	4,302	7,968	4,845	3,334	7,237	10,485	6,464	7,900	14,837	6,049	7,426	4,029	84,876	119,843	Total \$'000 Construction Value	46,208	6,801	2,785	5,610	10,145	6,458	4,821	8,869	4,770	6,516	9,385	7,475
Applications Processed for Other Councils														Applications Processed for Other Councils													
Shire Of Ashburton	11	3	6	3	5	16	10	15	6	20	8	2	105	13	Shire Of Ashburton	1	1	2	1	0	0	0	1	1	0	0	6
Shire of Wyndham (East Kimberley)	0	0	0	0	0	0	0	0	0	0	0	1	1	5	Shire of Wyndham (East Kimberley)	0	1	0	0	0	0	0	1	0	0	3	0
Port Hedland	9	16	19	1	2	1	0	0	0	0	0	0	48	187	Port Hedland	6	9	8	5	9	11	23	27	15	17	24	33
Monthly total	20	19	25	4	7	17	10	15	6	20	8	3	154	205	Monthly total	7	11	10	6	9	11	23	29	16	17	27	39
Private Certifications Provided														Private Certifications Provided													
Certificate of Design Compliance	0	0	1	1	0	1	1	0	0	0	0	0	4	15	Certificate of Design Compliance	0	10	2	0	0	0	0	0	0	1	0	2
Certificate of Building Compliance	0	0	1	1	0	0	0	1	6	0	5	0	14	7	Certificate of Building Compliance	0	3	1	0	0	0	0	0	0	1	1	0
Certificate of Construction Compliance	0	0	0	0	0	1	0	0	0	1	1	0	3	4	Certificate of Construction Compliance	0	1	1	0	0	0	0	0	1	1	0	0
Monthly total	0	0	2	2	0	2	1	1	6	1	6	0	21	26	Monthly total	0	14	4	0	0	0	0	0	2	3	1	2
Total \$'000 Construction Value	0	0	28	396	0	300	366	48	0	0	52	0	1,190	1,712	Total \$'000 Construction Value	0	233	490	0	0	0	0	0	300	123	100	466
Private Swimming Pool Inspections (1 every 4 years)														Private Swimming Pool Inspections (1 every 4 years)													
Monthly total	60	33	74	66	90	82	40	35	89	85	64	21	739	620	Monthly total	26	35	50	32	71	13	56	58	78	58	58	85

Planning 2021														2020													
CATEGORIES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	YTD	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
Lodgement														Lodgement													
Development Applications	11	18	12	8	10	12	7	11	9	8	7	5	118	163	8	11	12	10	12	16	20	11	14	12	12	25	
R-Codes Applications	10	6	14	11	14	11	5	10	12	4	14	10	121	72	6	5	6	1	4	4	7	5	11	5	12	6	
Land Matters	8	11	19	7	13	8	9	9	16	13	11	8	132	117	9	7	7	4	10	10	6	11	15	13	9	16	
Enforcement Matters	0	2	20	1	0	0	22	0	7	7	16	1	76	90	8	7	20	0	7	17	2	19	2	4	1	3	
Scheme Amendments	0	0	0	0	0	0	0	0	1	0	0	0	1	1	1	0	0	0	0	0	0	0	0	0	0	0	
Monthly total	29	37	65	27	37	31	43	30	45	32	48	24	448	443	32	30	45	15	33	47	35	46	42	34	34	50	
Processing														Processing													
Average Number of Days (DA)	27	26	33	35	40	38	24	31	32	30	28	26	31	27	22	28	27	28	21	31	26	24	36	28	22	29	
Application Fees	8,144	15,795	8,879	8,861	5,215	1,491	27,919	8,301	9,827	7,211	12,505	48,831	162,980	232,159	4,641	7,361	7,680	10,333	5,854	6,037	23,057	12,317	6,672	22,476	5,187	120,544	
Development Value \$'000	3,238	4,285	3,326	2,559	7,871	5,864	10,838	5,177	545	2,161	3,988	45,926	95,778	58,243	743	1,050	1,966	3,075	2,241	697	8,706	2,821	1,025	5,208	1,228	29,483	

Environmental Health 2021														2020												
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Inspections/reinspections/audits														Inspections/reinspections/audits												
Food premises inspection/reinspection	3	21	27	11	13	13	6	23	1	18	10	9	155	151	3	1	16	11	22	21	20	22	12	4	9	10
Lodging house inspection	0	0	0	0	0	1	2	0	0	0	0	1	4	15	0	0	0	2	2	0	4	4	2	0	0	1
Camping/caravan park inspection	0	1	0	0	1	0	0	0	0	0	0	0	2	3	0	0	0	0	0	1	1	0	0	0	1	0
Public building inspection	0	0	3	0	0	1	2	0	1	0	0	5	12	19	0	0	0	1	1	2	7	2	5	0	1	0
Swimming pool inspection	1	0	1	0	1	1	0	0	0	0	3	8	15	12	0	0	1	0	0	1	3	0	0	0	4	3
Hairdressers inspection	0	1	2	3	2	0	7	1	1	1	1	1	20	14	0	1	0	0	3	1	0	0	7	2	0	0
Beauty therapy/skin penetration inspection	0	1	1	6	2	1	1	0	0	3	2	2	19	23	2	1	0	0	1	2	1	1	7	1	5	2
Septic tank inspections	0	0	0	0	0	0	0	2	0	0	0	0	2	3	0	0	0	0	0	1	0	0	1	1	0	0
Monthly total	4	24	34	20	19	17	18	26	3	22	16	26	229	240	5	3	17	14	29	29	36	29	34	8	20	16
Health nuisances/complaints investigated														Health nuisances/complaints investigated												
Air Quality	8	4	4	3	0	5	1	8	3	0	0	4	40	49	7	2	3	4	8	6	3	3	5	2	0	6
Building & Accommodation	3	0	2	0	3	2	6	5	0	1	2	1	25	31	0	9	3	4	3	4	3	0	0	3	2	0
Water & Waste Water	3	3	5	3	16	11	9	4	2	3	1	3	63	55	6	7	5	7	8	4	1	2	1	9	3	2
Food Safety	2	3	4	2	2	2	1	2	1	3	3	1	26	32	5	3	2	4	1	0	2	4	4	2	3	2
Noise Pollution	7	10	10	4	14	10	0	14	10	6	7	4	96	104	8	15	13	14	7	7	8	3	8	4	5	12
Public Health	5	6	14	43	69	20	17	7	6	5	4	0	196	106	5	7	17	14	8	10	7	4	4	6	8	16
Refuse & Litter	1	5	2	0	4	0	2	2	2	0	0	0	18	40	2	8	3	2	3	3	0	2	1	2	9	5
Skin Penetration	0	1	0	0	1	0	0	1	0	0	0	1	4	4	0	1	3	0	0	0	0	0	0	0	0	0
Stallholders & Traders	0	0	0	2	41	22	0	0	0	0	0	0	65	0	0	0	0	0	0	0	0	0	0	0	0	0
Monthly total	29	32	41	57	150	72	36	43	24	18	17	14	533	421	33	52	49	49	38	34	24	18	23	28	30	43
Notifiable infectious diseases														Notifiable infectious diseases												
Ross River Virus (RRV)	0	0	1	0	0	2	1	0	0	0	0	2	6	6	0	1	0	3	0	1	0	0	0	0	0	1
Barmah Forest Virus (BFV)	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1	0	0	0	0	0	0	0	0	0	0
Salmonellosis	1	3	5	5	0	1	3	2	1	2	2	4	29	21	5	2	2	1	0	1	2	1	1	1	2	3
Campylobacteriosis	2	3	2	1	1	2	0	0	2	3	3	3	22	18	2	1	1	2	1	2	1	3	1	1	1	2
Cryptosporidiosis	0	0	0	1	0	0	0	0	0	0	0	0	1	9	0	2	4	3	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	1	0	1	5	10	2	19	16	1	1	0	3	6	1	2	1	0	0	1	0
Monthly total	3	6	8	7	1	5	5	2	4	10	15	11	77	71	8	8	7	12	7	5	5	5	2	2	4	6
Other health														Other health												
Assess development applications	11	14	8	8	9	8	4	4	7	4	3	4	84	111	1	6	8	6	12	17	8	13	8	4	8	20
Assess building applications	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Respond to swimming pool positive detections	0	0	0	0	1	0	1	0	0	0	0	0	2	3	0	0	1	0	1	0	0	0	0	1	0	0
Healthy dog day	0	1	0	1	1	0	0	1	1	0	0	1	6	4	0	0	1	0	1	0	0	0	0	1	1	0
Chicken bleeding	0	2	0	0	2	2	2	0	0	1	2	2	13	18	2	2	2	2	2	2	3	1	0	0	0	0
Infringements issued	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1	0	0	0	0	0
Approvals & Compliance - applications & enquiries	14	26	29	2	41	22	34	29	19	8	17	16	257	256	7	10	14	15	30	28	26	32	29	28	18	19
Monthly total	25	43	37	11	54	32	41	34	27	13	22	23	362	393	10	18	26	23	46	47	37	48	38	34	27	39

Rangers 2021														2020													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	YTD	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
Inspections/reinspections/audits														Inspections/reinspections/audits													
Activities on City Properties	18	22	9	6	6	75	73	107	149	93	116	183	857	318	3	33	96	75	36	22	8	9	8	5	1	22	
Abandoned vehicles	23	37	17	31	19	31	23	15	9	16	16	23	260	338	23	27	40	38	40	37	16	26	17	18	21	35	
Animal (dogs/etc)	111	172	145	120	151	175	186	186	162	150	169	107	1834	2141	119	123	153	136	251	201	216	213	162	130	187	250	
Cats	37	56	64	34	41	47	44	55	56	62	59	39	594	617	32	27	22	25	65	92	80	65	60	38	45	66	
Camping	3	0	5	5	8	20	23	26	17	11	5	0	123	127	0	2	5	9	6	15	13	40	16	4	6	11	
Cyclone	13	1	2	0	0	0	0	0	0	0	0	0	16	78	1	54	2	1	3	3	2	0	1	0	8	3	
Bushfire Hazard/Permit to burn	2	1	0	0	2	0	0	2	0	0	0	3	10	97	1	2	2	3	2	10	2	8	37	0	28	2	
Litter	99	101	96	76	124	24	20	42	36	35	24	17	694	1972	32	134	225	241	263	359	149	143	70	99	87	170	
Parking	69	115	89	67	62	78	48	83	91	66	118	56	942	1238	29	155	143	36	97	164	73	154	101	87	77	122	
Off Road Vehicles	30	20	2	6	15	19	6	3	5	8	8	2	124	189	9	25	23	24	15	11	10	7	13	12	9	31	
Unsignly Properties	10	60	105	18	12	11	11	31	11	6	10	14	299	336	1	8	95	46	45	29	7	7	12	23	42	21	
Monthly total	415	585	534	363	440	480	434	550	536	447	525	444	5753	7,451	250	590	806	634	823	943	576	672	497	416	511	733	
Infringements Issued														Infringements Issued													
Bushfire	2	2	0	0	0	0	0	0	0	0	0	0	4	11	0	0	0	0	0	0	1	0	1	3	6		
Activities on City Properties	2	4	0	0	0	0	1	0	0	3	0	0	10	367	0	33	87	50	69	104	24	0	0	0	0	0	
Animal Environment & Nuisance	2	1	0	0	1	10	0	0	1	0	0	0	15	32	0	0	2	8	4	6	6	2	1	1	1	1	
Animal (dogs/cats/etc)	9	27	25	9	14	29	6	20	26	20	18	15	218	255	8	22	22	14	25	14	27	23	15	32	20	33	
Camping	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Litter	1	2	0	1	0	1	0	1	3	2	2	0	13	18	1	1	0	1	0	4	2	0	0	3	1	5	
Parking	21	23	8	6	25	20	7	20	24	15	38	18	225	468	20	52	51	25	29	61	23	39	9	85	28	46	
Monthly total	37	59	33	16	40	60	14	41	54	40	58	33	485	1,151	29	108	162	98	127	189	82	65	25	122	53	91	
Infringements														Infringements													
Value of Infringements Paid (\$)	4,778	12,868	13,406	5,247	6,770	12,938	10,414	2,867	2,686	6,629	6,396	5,874	90,873	193,688	10,678	10,947	18,815	20,959	12,918	14,099	17,293	28,669	21,849	25,048	10,260	2,153	
Infringements withdrawn	0	3	0	1	0	3	0	3	1	0	0	0	14	57	0	20	5	5	4	0	1	1	4	9	3	5	
Impounded Dogs														Impounded Dogs													
Central	10	13	11	7	10	6	9	15	10	3	6	8	108	165	13	17	11	6	17	15	7	15	12	16	12	24	
East	6	6	20	7	8	10	12	3	4	13	6	7	102	101	10	4	1	6	14	3	16	8	10	5	15	9	
West	8	8	13	10	13	17	8	14	23	17	13	8	152	202	15	15	22	8	9	23	14	15	12	19	19	31	
Monthly total	24	27	44	24	31	33	29	32	37	33	25	23	362	468	38	36	34	20	40	41	37	38	34	40	46	64	
Released to Owner	8	10	17	11	18	17	8	22	21	16	11	8	167	234	21	17	17	8	24	25	21	20	14	13	22	32	
Rehomed to SAFE	7	9	11	12	3	8	16	6	8	8	6	12	106	115	8	7	10	2	5	7	7	8	9	18	17	17	
In pound at present	2	5	5	0	3	2	4	1	6	3	3	0	34	68	1	6	6	7	6	7	8	6	3	8	5	5	
Holding pending court cases	0	0	0	0	0	0	0	0	0	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	
Deceased	1	1	0	1	1	0	0	0	0	0	0	0	4	3	0	0	0	0	0	0	1	0	1	0	0	1	
Euthanised	6	2	11	0	6	6	1	3	3	4	5	3	50	48	8	6	1	3	5	2	0	4	7	1	2	9	
Monthly total	24	27	44	24	31	33	29	32	38	33	25	23	363	468	38	36	34	20	40	41	37	38	34	40	46	64	
Impounded Cats														Impounded Cats													
Central	8	21	19	12	4	6	14	17	13	22	19	12	167	141	10	3	12	2	14	13	10	13	22	19	7	16	
East	13	7	6	1	10	2	4	9	16	14	11	3	96	166	24	2	1	2	10	26	15	17	10	24	16	19	
West	5	13	20	4	9	14	10	9	13	21	20	5	143	101	3	4	10	2	6	12	4	11	15	4	21	9	
Monthly total	26	41	45	17	23	22	28	35	42	57	50	20	406	408	37	9	23	6	30	51	29	41	47	47	44	44	
Released to Owner	3	1	1	1	0	1	3	1	0	1	1	0	13	17	1	1	2	1	1	0	5	1	2	0	1	2	
Rehomed to SAFE	16	17	8	3	3	1	11	15	19	27	17	8	145	167	20	2	4	1	15	18	8	12	15	34	21	17	
In pound at present	3	2	1	0	1	2	1	1	1	1	1	1	15	25	1	1	0	0	0	6	0	0	0	3	3	11	
Euthanised	4	19	35	13	19	18	13	16	22	27	30	11	227	195	15	5	17	3	14	27	16	27	29	10	19	13	
Deceased	0	2	0	0	0	0	0	0	0	1	1	0	4	5	0	0	0	1	0	0	1	1	1	0	0	1	
Monthly total	26	41	45	17	23	22	28	33	42	57	50	20	404	409	37	9	23	6	30	51	30	41	47	47	44	44	
Customer Requests														Customer Requests													
After hours (AH) calls received	52	55	36	50	59	75	76	75	74	88	74	68	782	812	82	59	61	54	61	78	53	94	65	36	62	107	
AH calls requiring an immediate respons	31	28	14	34	24	46	40	52	28	33	31	28	389	599	73	43	41	29	37	59	43	75	41	30	47	81	
3 Dog Applications	0	0	0	1	1	1	0	2	2	1	2	1	11	9	0	0	0	1	0	1	0	0	2	4	1	0	
Monthly total	83	83	50	85	84	122	116	129	104	122	107	97	1182	1,420	155	102	102	84	98	138	96	169	108	70	110	188	

Karratha Tourism and Visitor Centre Statistics 2021														Karratha Tourism and Visitor Centre Statistics 2020													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD	YTD	CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Visitors to the Centre	584	565	782	1910	2294	4450	6449	5199	3261	1820	803	566	28,683	14,929	Visitors to the Centre	446	320	336	0 - COVID	195	920	3215	4312	2265	1516	740	664
Sites booked 40 Mile online	11	11	25	26	98	134	185	119	72	7	5	6	699	373	Sites booked 40 Mile online	N/A	N/A	N/A	0 - COVID	28	75	100	106	58	N/A	N/A	6
Sites paid in Cash 40 Mile	N/A	N/A	N/A	N/A		234	475	572	312	N/A	0	N/A	1,593	2,265	Sites paid in Cash 40 Mile	N/A	N/A	N/A	0 - COVID	20	242	333	1380	290	N/A	N/A	0
Sites booked Cleaverville online	18	16	45	26	174	333	361	360	174	5	3	3	1,518	661	Sites booked Cleaverville online	N/A	N/A	N/A	0 - COVID	25	131	159	212	107	N/A	N/A	27
Sites paid in Cash Cleaverville	N/A	N/A	N/A	N/A		324	452	771	171	N/A	0	N/A	1,718	1,006	Sites paid in Cash Cleaverville	N/A	N/A	N/A	0 - COVID	24	183	247	320	232	N/A	NN	0
Monthly total	584	592	852	1962	2566	5475	7922	7021	3990	1832	811	575	34,211	19,234	Monthly total	446	320	336	0	292	1551	4054	6330	2952	1516	740	697
Consignments															Consignments												
Number of local suppliers	17	17	17	17	18	18	18	18	18	18	18			18	Number of local suppliers	15	15	15	0 - COVID	15	17	17	17	17	17	18	
Revenue															Revenue												
KTVIC Retail Sales	\$ 3,328	\$ 3,994	\$ 4,797	\$7,646.55	\$ 6,652	\$ 12,331	\$ 16,600	\$16,890	\$ 12,515	\$ 6,725	\$ 4,724	\$ 6,609	\$ 102,813	\$ 84,572	KTVIC Retail Sales	\$ 3,825	\$ 4,911	\$ 2,724	0 - COVID	\$ 961	\$ 9,897	\$ 14,029	\$ 20,567	\$ 9,406	\$ 6,780	\$ 4,828	\$ 6,644
Bookeasy Sales	\$13,266.00	\$ 8,649.20	\$19,807.00	\$21,705.00	\$ 25,562	\$ 26,261	\$ 76,786	\$53,763	\$ 40,376	\$ 23,588	\$ 16,179	\$ 10,016	\$ 335,958	\$ 125,184	Bookeasy Sales						\$ 4,052	\$ 31,911	\$ 29,100	\$ 24,095	\$ 9,761	\$ 14,123	\$ 12,142
Cleaverville (online booking)	\$ 620.00	\$ 572.00	\$ 1,484.00	\$1,316.00	\$ 7,032	\$ 13,488	\$ 14,968	\$13,812	\$ 5,561	\$ 780.00	\$ 372.00	\$ 96.00	\$ 60,101	\$ 32,660	Cleaverville (online booking)	N/A	N/A	N/A	0 - COVID	\$ 892	\$ 6,592	\$ 9,928	\$ 9,296	\$ 4,944	N/A	N/A	\$ 1,008
Cleaverville (cash payment to caretaker)	N/A	N/A	N/A	N/A	\$2,476.00	\$ 13,616	\$ 23,251	\$33,888	\$ 7,500	N/A	\$ -	\$ -	\$ 80,731	\$ 47,352	Cleaverville (cash payment to caretaker)	N/A	N/A	N/A	0 - COVID	\$ 808	\$ 9,684	\$ 13,620	\$ 10,122	\$ 13,118	N/A	N/A	N/A
40 Mile (online booking)	\$ 984.00	\$ 376.00	\$ 2,076.00	\$1,524.00	\$ 5,528	\$ 6,356	\$ 9,596	\$6,276	\$ 3,300	\$ 520.00	\$ 300.00	\$ 608.00	\$ 37,444	\$ 21,196	40 Mile (online booking)	N/A	N/A	N/A	0 - COVID	\$ 892	\$ 4,392	\$ 6,760	\$ 6,008	\$ 2,872	N/A	N/A	\$ 272
40 Mile (cash payment to caretaker)	N/A	N/A	N/A	N/A	\$5,084	\$ 10,982	\$ 26,046	\$29,180	\$ 14,236	N/A	\$ -	N/A	\$ 85,528	\$ 70,461	40 Mile (cash payment to caretaker)	N/A	N/A	N/A	0 - COVID	\$ 2,548	\$ 17,357	\$ 19,812	\$ 19,788	\$ 10,956	N/A	N/A	N/A
Overflow Permit	N/A	N/A	N/A	N/A	N/A	N/A	\$ 12,530	\$10,090	\$ 2,520	N/A	\$ -	\$ -	\$ 25,140														
Monthly total	\$ 18,198	\$ 13,591	\$ 28,164	\$ 32,192	\$ 52,334	\$ 83,034	\$ 179,777	\$ 163,899	\$ 86,008	\$ 31,613	\$ 21,575	\$ 17,329	\$ 727,715	381,425	Monthly total	3,825	4,911	2,724	0	6,101	51,974	96,060	94,881	65,391	16,541	18,951	20,066
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT			YTD														
Commission Waived 12%	\$ 1,558	\$ 1,898	\$ 1,049	\$2,180.72	\$ 1,153	\$ 6,500	\$ 500	\$9,156	\$4,308	\$ 3,736	\$4,913	\$2,061	\$ 39,013														
Locals Discount 20%	\$ 2,539	\$ 3,005	\$ 1,819	\$ 3,635	\$ 1,673	\$ 7,902	\$ 761	\$ 6,698	\$ 4,688	\$ 3,416	\$ 6,109	\$ 3,236	\$ 47,482														
Monthly total	\$ 4,098	\$ 4,903	\$ 2,868	\$ 5,816	\$ 2,825	\$ 14,402	\$ 1,261	\$ 17,854	\$ 8,996	\$ 7,152	\$ 11,022	\$ 5,297	\$ 86,495														
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT			YTD														
Ganallil																											
Visitors to the Centre	301	390	780	800	931	1350	1378	1064	1230	1302	481	303	9,526.00														

PROJECT	CONSULTANT	MOST RECENT ACTION	NEXT ACTION	STATUS
Local Planning Scheme	Edge Planning	Council resolved to prepare Local Planning Scheme No.9. Draft Issues Paper has been prepared for City review.	Review draft Issues Paper as basis for reporting to Council on Scheme Review.	On Target
Public Health Plan	Mark Chadwick	Consultant has reviewed introductory section of draft PHP. Relevant internal stakeholders have met to discuss finalisation of Action Plan.	Finalise draft PHP for Council consideration.	In tolerance
Mosquito Management Plan	Summers Consulting	Draft MMP has been reviewed by City officers	Finalise MMP.	On Target
Small Business Friendly Approvals Project	Core Data	Finalised SBDC implementation plan and CEO memo with Project Leadership for approval. Service Unit Plan updated to capture City Growth reforms and actions. Welcome from Mayor finalised and sent to SBDC.	CEO to sign off on final implementation plan and provide copy to SBDC for acceptance. Continue monitoring project plans and facilitating monthly meetings.	On Target
Cleaverville FMP Implementation	Nil	Formal funding agreement documentation completed for Coastwest funding and DPLH invoiced for first payment instalment.	Prepare scope of works, consult Ngarluma Aboriginal Corporation regarding scope and contracting and seek quotes.	On Target
EcoHub	NAJA	Draft Road Maintenance Agreement prepared for the construction of a new road to provide access to the EcoHub.	The Agreement is to be finalised and entered into.	On Target
Direct Area Migration Agreement	Perdaman Global Services	City of Karratha, Town of Port Hedland and Regional Development Australia (RDA) agreed to partner with RDA to perform the role of Designated Area Representative.  Pilbara DAMA application lodged with the Department of Home Affairs on 21 October 2021.  Regional Development Australia Board and City of Karratha Council agreed to operational funding model in December 2021.	Town of Port Hedland to consider operational funding model in February 2022.  The City is engaging with all businesses who made submissions to explain what has been lodged and one-on-one meetings will be offered for those businesses whose occupations are not included in the DAMA to explain the alternative visa pathways currently available to them.  Further communications will be prepared so that when the DAMA is approved the City can help businesses understand the full suite of migration pathways available to them, of which DAMA is one.	On Target
Shakespeare Precinct Scheme Amendment	Hames Sharley	Draft Scheme Amendment adopted by Council in December 2021.	Formal advertising to be completed during February/March 2022.	In tolerance
Pilbara Hydrogen Technology Cluster	Artlas Projects - Elle Pound	Workshop held on 10 December 2021 to discuss Cluster branding. Cluster branding finalised following workshop.	Linked In Content Plan to be finalised in consultation with Cluster members and Linked In to go live. Cluster road map being developed. Workshop to be held in late February/March 2022 to discuss road map.	On Target
Strategic Land Acquisition	AVS (Northwest)	City has reviewed offer to DPLH, based on only 3 lots. Requested 4 remaining lots be offered to the market.	Awaiting reply from DPLH to advise of Ministerial decision. Once Approved new Contracts of Sale will require execution.	In tolerance

## Major Event Sponsorship 2021/22

	APPLICANT	EVENT NAME	EVENT DATE	APPLICATION STATUS	DETERMINATION DATE	TOTAL PROJECT COST (EX GST)	CITY CONTRIBUTION APPROVED (EX GST)	2020/21 CONTRIBUTION APPROVED (EX GST)	CASH / IN KIND	EVENT TYPE	TERM	PROJECT STATUS
1	Swimming WA	Yarra Burrup Classic Open Water Swim	06-10-2020	Approved	09-10-2019	\$ 115,545	\$ 60,000	\$ 20,000	Cash	Sport Event	3 Year	Work In Progress
2	Economic Development Australia (EDA)	National Economic Development Conference (NEDC22)	22/08/2022 - 26/08/2022	Approved	26-07-21	\$ 440,620	\$ 81,620	\$ 81,620	Cash	Conference	1 Year	Work In Progress
3	OECD Conference	2023 (TBC)	Approved			TBC	TBC	TBC		Conference		Work In Progress
	<b>Total:</b>						<b>\$ 141,620.00</b>	<b>\$ 101,620.00</b>				



Business Development Support Grants Grants 2020/21									
APPLICANT	PROJECT NAME	PROJECT DESCRIPTION	APPLICATION STATUS	DETERMINATION DATE	TOTAL PROJECT COST (EX GST)	CITY CONTRIBUTION APPROVED (EX GST)	2020/21 CONTRIBUTION APPROVED	END DATE	PROJECT STATUS
KDCCI	FBT Policy Reform	KDCCI contracting BGG to prepare white paper and lobby federal politicians for FBT Policy Reform	Approved	22-03-2021	\$ 104,000	\$ 30,000	\$ 30,000	31-01-2022	Applicant Preparing Acquittal Documents
<b>Total:</b>					<b>\$ 104,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>		
Business Development Support Grants Grants 2021/22									
APPLICANT	PROJECT NAME	PROJECT DESCRIPTION	APPLICATION STATUS	DETERMINATION DATE	TOTAL PROJECT COST (EX GST)	CITY CONTRIBUTION APPROVED (EX GST)	2021/22 CONTRIBUTION APPROVED	END DATE	PROJECT STATUS
KDCCI	Business Excellence Awards	Awards night to recognise small business achievements.	Approved	23-08-2021	\$ 102,115	\$ 10,000	\$ 10,000	31-01-2022	Work In Progress
KDCCI	Pilbara Women in Business	Workshops aimed at improving business skills and providing network opportunities amongst female business leaders	Approved	23-08-2021	\$ 22,500	\$ 7,500	\$ 7,500	30-06-2022	Work In Progress
KDCCI	Pilbara Indigenous Business Networking Group	Initiative to enhance engagement between industry majors and Pilbara based indigenous suppliers and contractors	Approved	23-08-2021	\$ 60,000	\$ 15,000	\$ 15,000	30-06-2022	Work In Progress
KDCCI	Business Briefing Breakfast	Quarterly Business Briefing Breakfasts	Approved	23-08-2021	\$ 45,500	\$ 45,500	\$ 45,500	30-06-2022	Work In Progress
KDCCI	Diamond Sponsorship	KDCCI Membership / Sponsorship	Approved	23-08-2021	\$ 10,000	\$ 10,000	\$ 10,000	30-06-2022	Work In Progress
KDCCI	Grow Local	Dedicated program run between the KDCCI and RCCIWA with the aim of building business capability	Approved	23-08-2021	\$ 230,000	\$ 25,000	\$ 25,000	30-06-2022	Work In Progress
<b>Total:</b>					<b>\$ 470,115</b>	<b>\$ 113,000</b>	<b>\$ 113,000</b>		

Take Your Business Online Grants 2020/21 (GS.64)							
	APPLICANT	APPLICATION STATUS	DETERMINATION DATE	TOTAL PROJECT COST (EX GST)	CITY CONTRIBUTION APPROVED (EX GST)	GRANT PURPOSE	PROJECT STATUS
20/21	My Language Box	Approved	18-06-20	\$ 3,000.00	\$ 1,500.00	Upgrade online presence	Complete
20/21	Monokrome Kids	Approved	30-06-20	\$ 4,653.00	\$ 2,326.50	Website development & Marketing	50% Up Front Payment Being Made
20/21	Mynd Shyft Pty Ltd	Approved	16-09-20	\$ 10,100.00	\$ 5,000.00	Website development & Marketing	Complete
20/21	Karratha Family Centre	Approved	01-04-21	\$ 5,100.00	\$ 2,500.00	Redesign of exsisting website including a community calender and database for the Toy Library.	Complete
20/21	Yarn Coffee	Approved	09-04-21	\$ 10,983.00	\$ 5,000.00	Upgrade of existing website	Complete
20/21	Clear & Clean cleaning	Approved	20-07-21	\$ 12,000.00	\$ 5,000.00	new website to include virtual shop front	Complete
20/21	XS Energy Pilates Studio	Approved	08-04-21	\$ 2,185.00	\$ 1,092.50	Redesign of existing website to include new pages and content	50% Up Front Payment Being Made
	TOTAL			\$ 48,021	\$ 22,419		
Take Your Business Online Grants 2021/22 (GS.64)							
	APPLICANT	APPLICATION STATUS	DETERMINATION DATE	TOTAL PROJECT COST (EX GST)	CITY CONTRIBUTION APPROVED (EX GST)	GRANT PURPOSE	PROJECT STATUS
21/22	Cheeditha Energy	Approved	22-09-21	\$ 8,000.00	\$ 4,000.00	Website update, photography and videography	Work In Progress
21/22	Nickol River Civil & Sand	Approved	22-09-21	\$ 3,500.00	\$ 1,750.00	New Website development/hosting	Work In Progress
21/22	Weerianna Street Media	Approved	14-10-21	\$ 7,110.00	\$ 3,555.00	New website that showcases services and achievements. Links to social media accounts and the new Indigenous Streaming service (IndigFLIX) they are developing	Work In Progress
21/22	The Big Beard Cartel	Approved	21-10-21	\$ 13,481.28	\$ 5,000.00	New website that allows clients to book appointments with the barber & also buy products. Social media advertising. Price includes content development for website and social media	50% Up Front Payment Being Made
21/22	Karratha Adventure Sports Pty Ltd	Approved	11-11-21	\$ 11,235.00	\$ 5,000.00	New Website	Work In Progress
21/22	ZiaFia	Approved	17-11-21	\$ 14,290.00	\$ 5,000.00	Website audit, blog, marketing campaign and optimisation	50% Up Front Payment Being Made
21/22	Juiciest	Approved	29-11-21	\$ 8,838.00	\$ 4,419.00	Upgrade exsisting website and new marketing campaign	50% Up Front Payment Being Made
21/22	Coastal Electrical & Data	Approved	25-11-21	\$ 5,727.30	\$ 2,863.64	Branding, website creation, online advertising campaign and social media plan	Applicant Returning Conditions
21/22	DKJK Earthmoving	Approved	08-12-21	\$ 1,880.00	\$ 940.00	Digital marketing start up package - logo, Business cards, facebook logo, email header and footer	Applicant Returning Conditions
21/22	Stacey Vanessa	Processing	14-12-21	\$ 4,960.00	\$ 2,480.00	Branding, website and marketing including design, logo, social media and email marketing / calendar intergration	50% Up Front Payment Being Made
	TOTAL			\$ 79,022	\$ 35,008		

**15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**16 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil

**17 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**

17.1 Late Item - Advisory Groups - Terms of Reference Review.



**17.1 LATE ITEM - ADVISORY GROUPS - TERMS OF REFERENCE REVIEW**

<b>File No:</b>	<b>CM.63</b>
<b>Responsible Executive Officer:</b>	<b>Chief Executive Officer</b>
<b>Reporting Author:</b>	<b>EA to CEO &amp; Mayor</b>
<b>Date of Report:</b>	<b>28 January 2022</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<ol style="list-style-type: none"> <li><b>1. Airport Advisory Group TOR</b></li> <li><b>2. Arts Development &amp; Events Advisory Group TOR</b></li> <li><b>3. Environment and Sustainability Advisory Group TOR</b></li> <li><b>4. Waste Advisory Group TOR</b></li> <li><b>5. Youth Advisory Group TOR</b></li> <li><b>6. Walgu Development Reference Group TOR</b></li> </ol>

**PURPOSE**

For Council to consider the review of the Terms of Reference (TOR) for all Advisory Groups of Council.

**BACKGROUND**

The City has six Advisory Groups that provide advice to Council on strategy and direction.

At the October 2021 Ordinary Council Meeting, Council requested the TOR for all Advisory Groups be reviewed to ensure the group's aims, objectives and key deliverables are current and to be presented to Council for consideration.

The review of TOR for all Advisory Groups were presented to Council for consideration at the December 2021 Ordinary Council Meeting however, Council resolved to defer the item to enable Officers to review feedback provided at the meeting. This has now been completed and feedback incorporated for Council's further consideration.

The following is a summary of the Advisory Groups:

<b>Advisory Groups of Council</b>	<b>Comments</b>
<b>Airport Advisory Group (AAG)</b> provides advice to Council on the strategic directions of operations at the Karratha Airport.	<ul style="list-style-type: none"> <li>• Cr reps: Crs Long, Bailey, Bertling, Gillam and Harris</li> </ul>
<b>Arts Development &amp; Events Advisory Group (ADEAG)</b> provides input and feedback to Council in relation to the nature and range of programs, events, activities and infrastructure to optimise community	<ul style="list-style-type: none"> <li>• Cr reps: Crs Long, Furlong, Scott and Waterstrom Muller</li> <li>• Includes Community reps</li> </ul>

Advisory Groups of Council	Comments
capacity, exposure to and participate in all forms of arts and culture in the City.	
<b>Environment &amp; Sustainability Advisory Group (ESAG)</b> provides advice to Council on environment and sustainability matters.	<ul style="list-style-type: none"> <li>• Cr reps: Crs Long, Furlong, and Miller.</li> <li>• Includes Community reps</li> </ul>
<b>Safer Communities Partnership (SCP)</b> provides advice to Council on the development and implementation of a range of preventative and responsive actions to create safe, healthy and liveable communities within the City.	<ul style="list-style-type: none"> <li>• Cr reps: Crs Nunn, Bertling, Furlong and Waterstrom Muller</li> </ul>
<b>Waste Advisory Group (WAG)</b> provides advice to Council on the strategic directions of operations for Waste Services.	<ul style="list-style-type: none"> <li>• Cr reps: Crs Long, Nunn, Bailey, Bertling, Gillam and Harris</li> </ul>
<b>Youth Advisory Group (YAG)</b> creates a mutually respectful partnership with young people in the City and provides a mechanism whereby young people's ideas, skills, perspectives and contributions are received by Council.	<ul style="list-style-type: none"> <li>• Cr reps: Crs Nunn, Miller, Waterstrom Muller</li> <li>• Includes Community reps (young people).</li> </ul>

The following is a summary of the proposed changes to the TOR for the Advisory Groups:

Advisory Groups of Council	Current	Proposed / Rationale
<b>Airport Advisory Group (AAG)</b>	2) Scope: Reference to 'Internal Stakeholders'	Change to 'Officers' as this is a more accurate reference.
	6) Membership: 5 Elected Council Members	Change to 'Up to 5 Elected Council Members' to set a maximum.
	7) Meetings: To be held quarterly	To be held three times a year with additional meetings to be scheduled as required. The agenda will be distributed at least one week prior to meeting.
	8) Quorum: If a quorum is not met, the meeting 'will' be rescheduled.	May be rescheduled to provide more flexibility and depending on circumstances
<b>Arts Development &amp; Events Advisory Group (ADEAG)</b>	2) Scope	"Member input" and "Officer feedback" added to Scope.
	3) Objectives	Provide clarity relating to what encompasses the arts and cultural framework.

Advisory Groups of Council	Current	Proposed / Rationale
	<p>6) Membership: Up to 3 Elected Council Members</p>	<ul style="list-style-type: none"> <li>• Change to Up to 4 Elected Council Members.</li> <li>• Add 'Arts Development &amp; Events Coordinator or proxy';</li> </ul>
	<p>7) Meetings Shall not generally exceed one hour.</p>	<p>Duration to be between one and two hours or as required to achieve the agenda.</p>
	<p>8) Quorum A quorum represents a minimum of six members including at least one (1) Elected Council Member attending the meeting.</p>	<p>At least three (3) community members and at least one (1) Elected Council Member attending the meeting.</p>
	<p>11. Ethical Behaviour</p>	<p>Add: The Chairperson will advise the Group of any matters that are confidential.</p>
<p><b>Environment &amp; Sustainability Advisory Group (ESAG)</b></p>	<p>2) Purpose: Currently states ESAG is to provide advice to Council on environment and sustainability matters.</p>	<p>Expand the purpose to include providing advice to Council regarding environment and sustainability performance of Council activities, projects and plans.</p>
	<p>3) Objectives: Currently states the objective is to provide advice to Council on the Environmental Sustainability Strategy (ESS), including reference to: Appropriately managed natural assets; Greater energy efficiency; Improved recycling and waste management; and Sustainable use and management of resources.</p>	<p>Adjusted as the ESS has been adopted by Council. The Objective is to provide advice on the implementation of the Strategy. The areas referred to have been changed to align with the ESS, which are: Energy and climate action; Waste; water; Natural environment; and Sustainable development, planning and infrastructure.</p>

Advisory Groups of Council	Current	Proposed / Rationale
	6) Membership: Update composition of members.	<ul style="list-style-type: none"> <li>Up to 4 Elected Council Members</li> <li>City Officers to attend as required.</li> </ul>
	7) Meetings: Currently states that the Agenda will be provided with an agenda no less than three (3) working days.	Change to five (5) working days.
	8) Quorum. Currently states a quorum is constituted to be not less than fifty percent of the total number of members of the Advisory Group.	Change to 6 Members including 2 Elected Council Members and 2 members of the public.
<b>Waste Advisory Group (WAG)</b>	2) Scope: Reference to 'Internal Stakeholders'	Change to 'Officers', as this is a more accurate reference.
	6) Membership: 5 Elected Council Members	Change 'Up to 5 Elected Council Members' to provide a limit.
	7) Meetings:	Add 'The agenda will be distributed at least one (1) week prior to meeting'.
	8) Quorum: If a quorum is not met, the meeting 'will' be rescheduled	May be rescheduled to provide more flexibility and depending on circumstances.
<b>Youth Advisory Group (YAG)</b>	3) Objectives:	'Providing Officer input and receiving Youth Member feedback' added.
	4) Powers of the Advisory Group	"Officer input and Youth Member feedback" added as the YAG does not have any powers other than to provide input and feedback.
	6) Membership: Up to 10 young people aged between 11 and 24  6.1) Youth Membership <ul style="list-style-type: none"> <li>Currently: Aged 11-24</li> <li>Selection process</li> </ul>	Membership shall comprise: Up to 12 young people aged between 11 and 18 with representation from across all townships to be the preference.  <ul style="list-style-type: none"> <li>Reduce age to 11-18.</li> <li>Specify the "selection process conducted by City Officers".</li> </ul>



Advisory Groups of Council	Current	Proposed / Rationale
		<ul style="list-style-type: none"> <li>City Officers will recommend appointments for the CEO's approval.</li> </ul>
	6.2) Term of Appointment Currently young people cease membership in the year they turn 26.	Change to: 'cease membership the year they turn 19'.  Add: If a Youth membership position becomes vacant during the term of appointment, recruitment will occur in an effort to fill the vacancy.
	7) Meetings: Shall not generally exceed one hour.	Change to: shall not generally exceed 90 minutes
	8) Quorum: Specified as minimum six members including at least one Councillor	Delete requirement to include at least one Councillor and replace with of which the majority are Youth Members.

The Safer Communities Partnership (SCP) has been identified as a group of stakeholders who regularly meet across a number of other forums. Actions outlined in the SCP's Actions List have been adopted as business-as-usual tasks by members of the partnership which City Officer's deliver and report against under the new Liveability reporting framework.

The SCP has recently failed to meet quorum twice in the last few months and following recognition bi-monthly meetings have become a duplication of discussions held in other community working groups, therefore it is proposed to disband the SCP. All participating members of the advisory group were consulted and are supportive of the group's dissolution. Safety, Security and Policing is one of the City's 12 Pillars of Liveability which is annually measured, monitored and reported on to stakeholders and should the need arise for a standalone meeting to discuss a specific safety concern, Officers are in the position to coordinate as required.

Additionally, the Walgu Development Reference Group is a new Group proposed to be established to discuss and inform the strategic direction of the Lot 7020 and portion of Lot 7018, Welcome Road Karratha development. The objectives of the Group are as outlined in the Terms of Reference.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of Council's ability to perform its role.

#### **STATUTORY IMPLICATIONS**

There are no strategic implications.

#### **COUNCILLOR/OFFICER CONSULTATION**

No community consultation is required.

**COMMUNITY CONSULTATION**

No community consultation is required.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2021-2022 provided for this activity:

Programs/Services:	4.a.2.1	Integrated Strategic Planning
Projects/Actions:	4.a.2.1.19.1	Develop, maintain, monitor and report on the Strategic Community Plan, Corporate Business Plan, Operational Plan, informing strategic documents and Key Performance Measures

**RISK MANAGEMENT CONSIDERATIONS**

There are no risk management considerations applicable

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

A review of each for the Advisory Group Terms of Reference have previously been considered by the new Council following each local government election.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. DISBAND the Safer Communities Partnership;
2. ESTABLISH the Walgu Development Reference Group and APPOINT for a two-year term expiring October 2023 two (2) Councillors – Cr \_\_\_\_\_ and Cr \_\_\_\_\_.
3. ENDORSE the Terms of Reference with the following changes:  
\_\_\_\_\_

**CONCLUSION**

Advisory Groups provide advice to Council on strategy and direction. TOR for all Groups have been reviewed to ensure the group's aims, objectives and key deliverables are current. It is recommended that the Safer Communities Partnership is disbanded due to low attendance.

The establishment of the Walgu Development Reference Group provides a forum to discuss and inform on the strategic direction of the Walgu Development.

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**OFFICER'S RECOMMENDATION**

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **DISBAND** the Safer Communities Partnership;
2. **ESTABLISH** the Walgu Development Reference Group and **APPOINT** for a two-year term expiring October 2023 two (2) Councillors – Cr \_\_\_\_\_ and Cr \_\_\_\_\_;
3. **ENDORSE** the Terms of Reference as attached, for:
  - a) Airport Advisory Group
  - b) Arts Development & Events Advisory Group
  - c) Environment and Sustainability Advisory Group
  - d) Waste Advisory Group
  - e) Youth Advisory Group
  - f) Walgu Development Reference Group

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

Res No : 154944

MOVED : Cr Harris

SECONDED : Cr Gillam

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **DISBAND** the Safer Communities Partnership;
2. **ESTABLISH** the Walgu Development Reference Group and **APPOINT** for a two-year term expiring October 2023 five (5) Councillors – Cr Long, Cr Bertling, Cr Furlong, Cr Harris and Cr Waterstrom Muller;
3. **ENDORSE** the Terms of Reference as attached, for:
  - g) Airport Advisory Group
  - h) Arts Development & Events Advisory Group
  - i) Environment and Sustainability Advisory Group
  - j) Waste Advisory Group
  - k) Youth Advisory Group
  - l) Walgu Development Reference Group

**CARRIED**

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Scott, Cr Waterstrom Muller

AGAINST : Nil



## **18 MATTERS BEHIND CLOSED DOORS**

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### **OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

Res No : 154945  
MOVED : Cr Nunn  
SECONDED : Cr Miller

In accordance with Section 5.23 (2) (e) (iii) of the *Local Government Act 1995*, that Council move in camera to discuss item:

#### **CONFIDENTIAL ITEM 18.1 OPEN AREAS VEGETATION SPRAYING**

#### **CONFIDENTIAL ITEM 18.2 COUNCIL POLICY CH03 EMPLOYEES LEAVING COUNCIL SERVICE**

Also included is the following:

#### **ATTACHMENT TO ITEM 12.2 BUSINESS DEVELOPMENT SUPPORT GRANT SCHEME APPLICATIONS 2021/2022**

These matters if disclosed would reveal information about the business, professional, commercial or financial affairs of a person.

**CARRIED**

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FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller,  
Cr McNaught, Cr Scott, Cr Waterstrom Muller  
AGAINST : Nil

Council moved in camera at 6.40pm.



**18.1 CONFIDENTIAL ITEM – OPEN AREAS VEGETATION SPRAYING**

This matter is confidential and if disclosed would reveal commercial-in-confidence information.

**File No:** CM.527  
**Responsible Executive Officer:** Director Strategic Projects & Infrastructure  
**Reporting Author:** Parks and Gardens Coordinator  
**Date of Report:** 3 January 2022  
**Applicant/Proponent:** Nil  
**Disclosure of Interest:** Nil

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No :** 154946  
**MOVED :** Cr Harris  
**SECONDED :** Cr Bailey

That Council by **SIMPLE** Majority pursuant to Section 3.57 of the *Local Government Act 1995* **RESOLVES** to:

1. **REJECT** all tenders for Open Areas Vegetation Spraying offered under RFT 09-21/22; and
2. **AGREE** to an In-House Vegetation Spraying Service based on set spraying services of three (3) times per annum commencing in February 2022 noting the requirement for budget allocation amendments as part of the March 2022 budget review.

**CARRIED**

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**FOR :** Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Scott, Cr Waterstrom Muller  
**AGAINST :** Nil





**18.2 CONFIDENTIAL ITEM – EMPLOYEES LEAVING COUNCIL SERVICE POLICY**

**This matter is confidential and if disclosed would reveal commercial-in-confidence information.**

**File No:** PF928  
**Responsible Executive Officer:** Director Corporate Services  
**Reporting Author:** Manager Human Resources  
**Date of Report:** 31 January 2022  
**Applicant/Proponent:** Nil  
**Disclosure of Interest:** Nil

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**COUNCIL AMENDED RESOLUTION**

**Res No :** 154947  
**MOVED :** Cr Bertling  
**SECONDED :** Cr Scott

**That Council by SIMPLE Majority pursuant to Section 5.50 of the *Local Government Act 1995* RESOLVES to ADOPT the proposed amendments to Section 2.3 of Policy CH03 Employees Leaving Council Service.**

**CARRIED**

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**FOR :** Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Scott, Cr Waterstrom Muller  
**AGAINST :** Nil  
**REASON :** Councillors modified the Officer's recommendation to include a requirement in section 2.3 that the Mayor be advised of the amount and reason for any ex gratia payment.

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**COUNCIL RESOLUTION**

**Res No :** 154948  
**MOVED :** Cr Bertling  
**SECONDED :** Cr Scott

**That Council move out of camera.**

**CARRIED**

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**FOR :** Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Scott, Cr Waterstrom Muller  
**AGAINST :** Nil

Council moved out of camera at 7.20pm.



## 19 CLOSURE & DATE OF NEXT MEETING

The meeting closed at 7.20pm.

The next meeting is to be held on Monday, 28 February 2022 at 6pm at Council Chambers - Welcome Road, Karratha.

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I, Cr Peter Long, Mayor of the City of Karratha, hereby declare on behalf of the Councillors of the City of Karratha that the enclosed Minutes are a true and accurate record of the Ordinary Council Meeting held on Monday, 31 January 2022.

..... Date \_\_\_\_/\_\_\_\_/\_\_\_\_