



## **ORDINARY COUNCIL MEETING**

# **MINUTES**

**A Ordinary Meeting of Council was held  
in the Council Chambers, Welcome Road, Karratha,  
on Monday, 22 August 2022**

A handwritten signature in black ink, appearing to read "Chris Adams", is positioned above a horizontal line.

**CHRIS ADAMS  
CHIEF EXECUTIVE OFFICER**



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The City of Karratha warns that anyone who has any application lodged with the City of Karratha must obtain and should only rely on

**WRITTEN CONFIRMATION**

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed:   
**Chris Adams - Chief Executive Officer**

## DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

### NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
  - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
  - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

### INTERESTS AFFECTING IMPARTIALITY

**DEFINITION:** *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

### IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.



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# MINUTES

## 1 OFFICIAL OPENING

The Ordinary Meeting of Council held in the Council Chambers, Welcome Road, Karratha on Monday, 22 August 2022 was declared open at 6pm. Cr Long acknowledged the traditions of the Ngarluma people, on whose land we are gathered here today.

## 2 PUBLIC QUESTION TIME

- Q. Raised by Elise Gore, Chairperson of the Karratha Community House in relation agenda item 11.1 Community Leasing of Land Policy the following two questions:
1. In the spirit of transparency and consistency, what does the City consider to be criteria upon which appeals for exemption to this policy would be considered?
  2. The “50% of full market rent” rate that is proposed for “category 2” tenants (gross annual revenue \$250k-\$1M) is prohibitive for most community organisations, particularly those at the lower end of this bracket. Given the value that such organisations add to the welfare, social fabric and liveability of our City, is there an appetite for the rate to be adjusted down – ideally to 10% but even to 25%?
- A. The Director Community Services advised that the policy is not able to capture every situation and where there is a reasonable exception, the proposed policy allows for this to be reviewed and an exemption applied.

### **3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED**

<b>Councillors:</b>	Cr Peter Long [Mayor] Cr Kelly Nunn [Deputy Mayor] Cr Garry Bailey Cr Margaret Bertling Cr Gillian Furlong Cr Daiva Gillam Cr Geoff Harris Cr Pablo Miller Cr Travis McNaught Cr Joanne Waterstrom Muller	
<b>Staff:</b>	Chris Adams Phillip Trestrail Arron Minchin Simon Kot Linda Phillips	Chief Executive Officer Director Corporate Services Director Community Services Director Strategic Projects & Infrastructure Minute Secretary
<b>Apologies:</b>	Cr Daniel Scott	
<b>Absent:</b>	Nil	
<b>Leave of Absence:</b>	Nil	
<b>Members of Public:</b>	Elise Gore Danielle Kelly	
<b>Members of Media:</b>	Amelia Searson, ABC Pilbara Alex Scott, Pilbara News Geoff Vivian, Ngaarda Media	

### **4 REQUESTS FOR LEAVE OF ABSENCE**

Nil

### **5 DECLARATIONS OF INTEREST**

Cr Nunn declared an interest in the following item:

- Impartiality interest in 11.1 Community Leasing of Land Policy as Cr Nunn is the President of the Wickham Tidy Towns which has a lease with the City of Karratha.

Cr Bertling declared an interest in the following item:

- Financial interest in 12.1 Business Development Support Grant Scheme Applications 2022/2023 as Cr Bertling works as a contractor for the Karratha and Districts Chamber of Commerce and Industry.



Cr Furlong declared an interest in the following item:

- Impartiality interest in 11.1 Community Leasing of Land Policy as Cr Furlong is the President of the Dampier Community Association which has a lease with the City of Karratha.

Cr Gillam declared an interest in the following item:

- Impartiality interest in 11.1 Community Leasing of Land Policy as Cr Gillam is a Committee Member of the Karratha Falcons Junior Football Club which rents a storage shed from the City of Karratha.

Cr Harris declared an interest in the following item:

- Impartiality interest in 11.1 Community Leasing of Land Policy as Cr Harris is a Member of the Karratha Football and Sporting Club which has a lease with the City of Karratha.
- Impartiality interest in 12.1 Business Development Support Grant Scheme Applications 2022/2023 as Cr Harris is a Member of the Karratha and Districts Chamber of Commerce and Industry.

## **6 PETITIONS/DEPUTATIONS/PRESENTATIONS**

Nil

## **7 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS**

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### **OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

Res No : 155058  
MOVED : Cr Harris  
SECONDED : Cr Miller

That the Minutes of the Ordinary Meeting of Council held on Monday, 25 July 2022 and the Special Council Meeting held on 16 August 2022, be confirmed as a true and correct record of proceedings.

**CARRIED**

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Waterstrom Muller  
AGAINST : Nil

## 8 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

01/07/2022	- Meeting with Woodside
01/07/2022	- Meeting with Murdoch University
04/07/2022-	Meeting with NBN
06/07/2022	- CRCNA Board meeting
06/07/2022	- Developing Northern Australia Conference 2022
07/07/2022	- Developing Northern Australia Conference 2022
08/07/2022	- Developing Northern Australia Conference 2022
13/07/2022	- Walgu Development Reference Group meeting
13/07/2022	- Meeting with Telstra
14/07/2022-	Meeting with Karratha Central Healthcare
15/07/2022	- Pilbara Sports Forum Opening
15/07/2022	- Rio Tinto & City of Karratha - Community Infrastructure and Services Partnership (CISP) 10 year Celebration Event
16/07/2022	- 2022 Cossack Art Awards Gala Event
18/07/2022	- Council Briefing Session
19/07/2022	- Regional Capitals Australia meeting
19/07/2022-	Roebourne Town Hall
19/07/2022	- Point Samson Town Hall
20/07/2022	- North West Defence Alliance Executive Meeting
20/07/2022	- Wickham Town Hall
21/07/2022	- Meeting with Yaburara and Costal Mardudhunera Aboriginal Corporation
21/07/2022	- Meeting with Activ Foundation
21/07/2022	- Arts Development & Events Advisory Group meeting
25/07/2022-	Ordinary Council Meeting
26/07/2022	- Official Opening of the Waja Guma Aboriginal Early Learning Centre
26/07/2022	- Meeting with Yara
26/07/2022	- Dampier Town Hall
27/07/2022	- Meeting with the Premier and Minister for Housing; Homelessness; Local Government
27/07/2022	- Karratha Town Hall
28/07/2022	- Meeting with Regional development Australia Pilbara
29/07/2022	- Citizenship Ceremony
30/07/2022	- Official Opening of FeNaCING Festival

## **9 EXECUTIVE SERVICES**

Nil.



## 10 CORPORATE SERVICES

### 10.1 FINANCIAL STATEMENT FOR PERIOD ENDED 30 JUNE 2022

<b>File No:</b>	<b>FM.19</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Corporate Accountant</b>
<b>Date of Report:</b>	<b>3 August 2022</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Nil</b>

#### PURPOSE

To provide a summary of Council's financial position for the period ending 30 June 2022.

#### BACKGROUND

The following table is a summary of the Financial Activity Statement Report compared to the Budget as at 30 June 2022:

2021/22	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	YTD Variance	Variance %	Impact on Surplus
Operating Revenue (incl. Rates)	117,030,278	113,689,066	113,689,065	112,451,589	(1,237,476)	-1.1%	↓
Operating Expense	(102,389,817)	(102,736,144)	(102,736,143)	(101,253,140)	1,483,003	-1.4%	↑
Non Operating Revenue	36,511,606	19,924,665	19,924,665	12,781,130	(7,143,535)	-35.9%	↓
Non Operating Expense	(72,032,517)	(50,765,938)	(50,765,938)	(31,394,919)	19,371,019	-38.2%	↑
Non Cash Items Included	17,082,836	20,778,549	20,778,549	20,337,471	(441,078)	-2.1%	
Restricted Surplus BFWD 20/21	298,260	248,516	248,516	248,516	0	0.00%	
Unrestricted Surplus BFWD 20/21	3,653,875	452,221	452,221	452,221	0	0.00%	
Restricted Surplus CFWD	150,000	124,258	124,258	124,258	0	0.00%	
<b>Surplus/(Deficit) 21/22</b>	<b>4,521</b>	<b>1,466,677</b>	<b>1,466,677</b>	<b>13,498,610</b>	<b>12,031,933</b>		

This table shows a surplus position of \$13.4m, a positive variance of \$12m compared to the current budgeted surplus position of \$1.4m, which reflects timing of year end accruals, accounting treatments for provisions and reserve transfers.

The 2021/22 end of financial year actual surplus/(deficit) balances have been finalised and remain subject to final year-end adjustments and audit, including final reserve transfers of \$12.4m. The closing surplus position for the end of financial year 2021/22 is anticipated to remain relatively consistent with the final forecast surplus position of circa \$1.4m.

The restricted balance referred to in the preceding table and throughout this report comprises of Pilbara Underground Power (PUPP) Service Charges levied in 2014/15, which are subject to the 10-year instalment option offered by Council.

The following variances contribute significantly to the total YTD variance shown in the above table.

Operating Income		
1,065,533	▲	Variance relates to advance payment of 2022/23 Financial Assistance and Local Road Grants - To be transferred to Reserve as part of year end adjustments
532,756	▲	Sale of developed lots at Hancock Way - Proceeds received; Realisation to be processed as part of year end adjustments
441,126	▲	The Quarter - Additional rent for new leases plus operating income to offset additional operating costs
323,693	▲	Income received in advance for 2022 Cossack Art Awards and Fenacng Festival
194,545	▲	Sale of plant - Proceeds received; Realisation to be processed as part of year end adjustments
179,441	▲	Youth Services Income - Woodside grant funding for FY 2023 received in FY 2022
167,779	▲	Income from Recycling higher than anticipated
142,901	▲	REAP - Increase in programming of events and venue hires resulted in higher than expected program income
<b>3,047,775</b>	<b>▲</b>	<b>Positive Variance</b>
1,285,656	▼	Airport Aviation Revenue - \$578k Landings - timing, awaiting June landings to be released for invoicing, \$66k additional carpark revenue received for FY21/22
828,659	▼	TC Damien LGIS claim - Awaiting additional/final invoices for works completed in 21/22 FY
617,534	▼	Airport Property Rental Cars Turnover Rent - Timing - Approx. \$1.1m to be invoiced for FY21/22 and awaiting processing of end of year accrual journal to recognise \$756k rent applicable to FY22/23
608,882	▼	KRMO Redevelopment, Change Room LRCIP Phase Two and Club Room LRCIP Phase Three part payment now likely FY 2022/ 23.
555,348	▼	Airport Reimbursement Recoverable - Awaiting processing of June 2022 security charges for departing passengers, also variance exists in security charges reinstated from January as DACS funding was finalised in December 2021
302,090	▼	Bayly Ave LRCIP Grant funding pending finalisation of reporting requirements
250,000	▼	Profit on sale on Residential Houses – Timing of sale - Properties are on the market
<b>4,448,169</b>	<b>▼</b>	<b>Negative Variance</b>
<b>(1,400,394)</b>	<b>▼</b>	<b>Net Negative Variance</b>
Operating Expenditure		
448,494	▲	Airport – Variance relates to additional RASl costs to be passed on the airlines as grant funding requirement
586,137	▲	Employment costs - Waste Services, Works & Economic Services – Majority of variance relates to June portion of July 2022 pay run.
452,235	▲	Drainage Access Prevention, Footpath & Kerb Maintenance – Works delayed due to inclement weather. Staff redirected to alternate maintenance activities
172,034	▲	Cell 0 Capping/Closure - Variance due to material delays.
171,454	▲	City Branding - Reduced expenditure in line with reduced scope of activity for final year of campaign.
<b>1,830,354</b>	<b>▲</b>	<b>Positive Variance</b>
226,788	▼	Water and power consumption higher than anticipated due to Green the Greens project establishment; Additional materials and machinery required for works
202,387	▼	City Centre Gardens - Portion of RFT Landscaping stages completed ahead of project schedule
<b>429,175</b>	<b>▼</b>	<b>Negative Variance</b>
<b>1,401,179</b>	<b>▲</b>	<b>Net Positive Variance</b>
Non Operating Revenue		
312,072	▲	Timing of end of year Reserve transfer for GBSC Yurra Development
300,000	▲	Reserve Transfer for Dampier Shopping Centre - Loan drawdown request higher than initially indicated
<b>612,072</b>	<b>▲</b>	<b>Positive Variance</b>
3,320,267	▼	Timing of end of year transfer from Partnership Reserve
1,288,791	▼	Timing of end of year Reserve transfer for Landfill Operations
1,411,761	▼	Timing of end of year Reserve transfer for Housing Developments
557,138	▼	Timing of end of year Reserve transfer for Solar Initiative at KLP
466,516	▼	Proceeds from sale of developed lots – Timing of sale on developed lots at Hancock Way
415,000	▼	Proceeds from sale on residential houses – Properties are on the market – Timing of sale
301,463	▼	Timing of end of year transfer from Infrastructure Reserve for Ovals and Hardcourts

Operating Income		
7,760,936	▼	Negative Variance
(7,148,864)	▼	Net Negative Variance
Non Operating Expenditure		
13,099,990	▲	Timing of end of year transfer for Return on Infrastructure Reserve
3,959,546	▲	Timing of end of year transfer to Partnership Reserve
1,946,879	▲	Timing of end of year transfer to Carry Forward Budget Reserve
875,368	▲	Strategic Land Acquisition – Lot 7020 - Delayed by State Government
792,643	▲	Timing of end of year transfer to Aerodome Reserve
210,986	▲	Kevin Richards Club Room - Construction started in May 2022. Budget carried forward to FY 22/23
216,300	▲	Jingarra Sites - Design works completed by the design and construct contractor and pending Building Permit Application. June 2022 OCM Report recommending re-tendering the works as a construction only contract.
21,101,895	▲	Positive Variance
968,940	▼	City Housing - Shakespeare (30 Units Service Worker Accommodation) - Works progressing on site and currently ahead of program.
672,185	▼	City Housing Development Agreement with GBSC Yurra - 4 of 9 dwellings are now complete. Works progressing on site with the 5 dwellings at Mayo Court on a strata lot are currently at the "lock-up" stage and on track for practical completion in July 2022.
472,543	▼	Leisureplex Solar Initiatives - Works progressing and ahead of program with delivery and installation of materials on site impacting the timing of the contractor progress claim.
300,000	▼	Dampier Shopping Centre - Loan drawdown request higher than initially indicated
262,799	▼	The Quarter - TC Damien solar panel replacement offset with insurance claim
2,676,467	▼	Negative Variance
18,425,428	▲	Net Positive Variance

## FINANCIAL MANAGEMENT SUMMARY

### Local Government Financial Ratios

Period End 30 June 2022	Target Ratio	Original Annual Budget Ratio	YTD Actual Ratio
<b>Current Ratio</b> Current Assets less Restricted Assets ÷ Current Liabilities less liabilities associated with Restricted assets	1 or above	N/A	3.2
<b>Asset Sustainability Ratio</b> Capital Renewal and Replacement Expenditure ÷ Depreciation	≥ 0.90	0.88	0.57
<b>Operating Surplus Ratio</b> Operating Surplus (excl. capital grants & contributions) ÷ Own Source Revenue	0 – 15%	6.5%	9.0%
<b>Own Source Revenue Ratio</b> Own Source Operating Revenue ÷ Operating Expenses	0.40 or above	0.89	0.91
<b>Debt Service Cover Ratio</b> Operating surplus before interest expense and depreciation ÷ Principal and interest Expense	> 2	68.7	584.1

## Statement of Financial Position

	2022 June	2022 May	% change
<b>Current</b>			
<b>Assets</b>	96,964,118	103,171,353	-6.02%
<b>Liabilities</b>	14,667,258	11,509,394	27.44%
<b>Non Current</b>			
<b>Assets</b>	715,950,571	712,231,148	0.52%
<b>Liabilities</b>	15,639,841	15,665,705	-0.17%
<b>Net Assets</b>	782,607,591	788,227,402	

Current Assets decreased by 6.02% from May to June due to collection of rates and other receivables. Current Liabilities increased by 27.44% due to increase of trade and other payables. Non-Current Assets increased by 0.52% acquisition of plant and equipment. Non-Current Liabilities decreased by 0.17% due to decrease of non current lease liability.

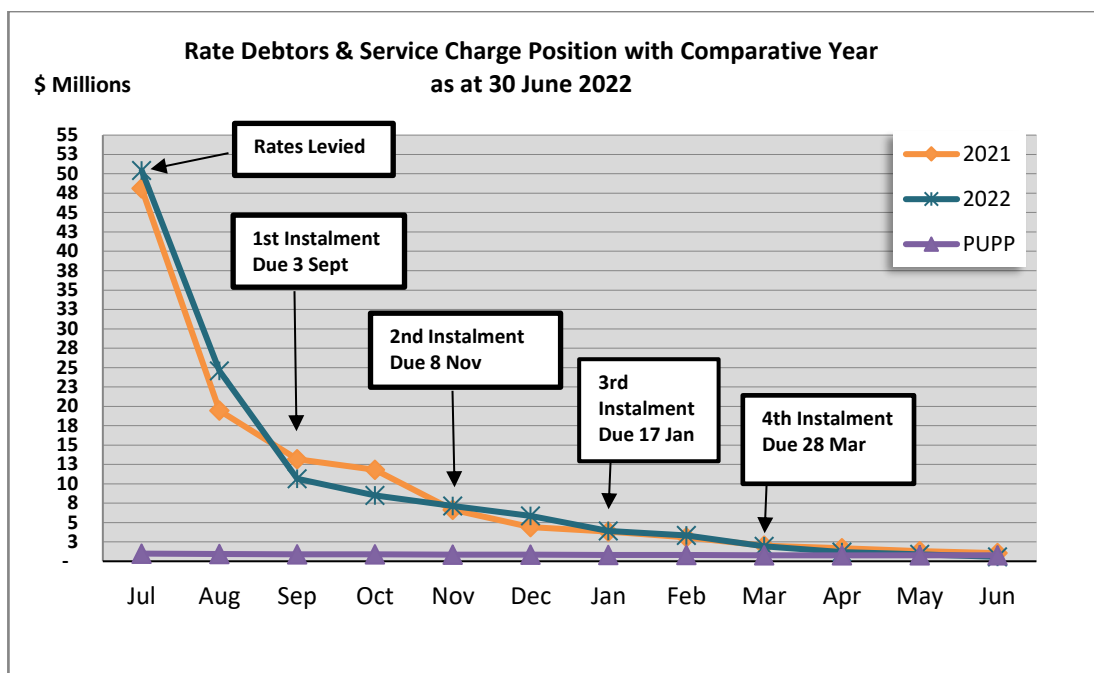
## Debtors Schedule

The following table shows Trade Debtors that have been outstanding over 40, 60 and 90 days at the end of June. The table also includes total Rates and PUPP Service Charges outstanding.

Debtors Schedule				
	2022 June	2022 May	Change %	Current Total
<b>Sundry Debtors</b>				
<b>Current</b>	4,034,261	4,153,370	-3%	64.6%
<b>&gt; 40 Days</b>	863,633	394,614	119%	13.8%
<b>&gt; 60 Days</b>	330,182	45,922	619%	5.3%
<b>&gt; 90 Days</b>	1,018,769	1,266,068	-20%	16.3%
<b>Total</b>	6,246,845	5,859,974	7%	100%
<b>Rates Debtors</b>				
<b>Total</b>	876,590	876,590	0.00%	100%
<b>PUPP Debtors</b>				
<b>Total</b>	763,521	763,727	-0.03%	100%

A total of \$51.4m of Rates (including ESL and waste charges) have been paid to end of June, representing a collection rate of 98.9% to date.



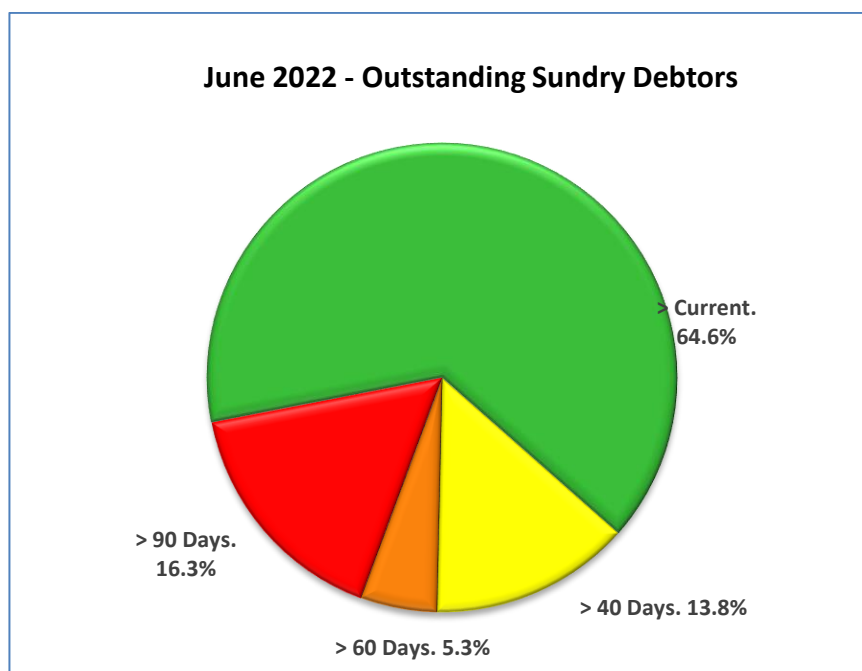


There was no material change from May in the PUPP Debtors balance. PUPP payments have now been received on 99.85% of properties and of those paid, 98.27% have paid in full with 1.57% paying by instalments.

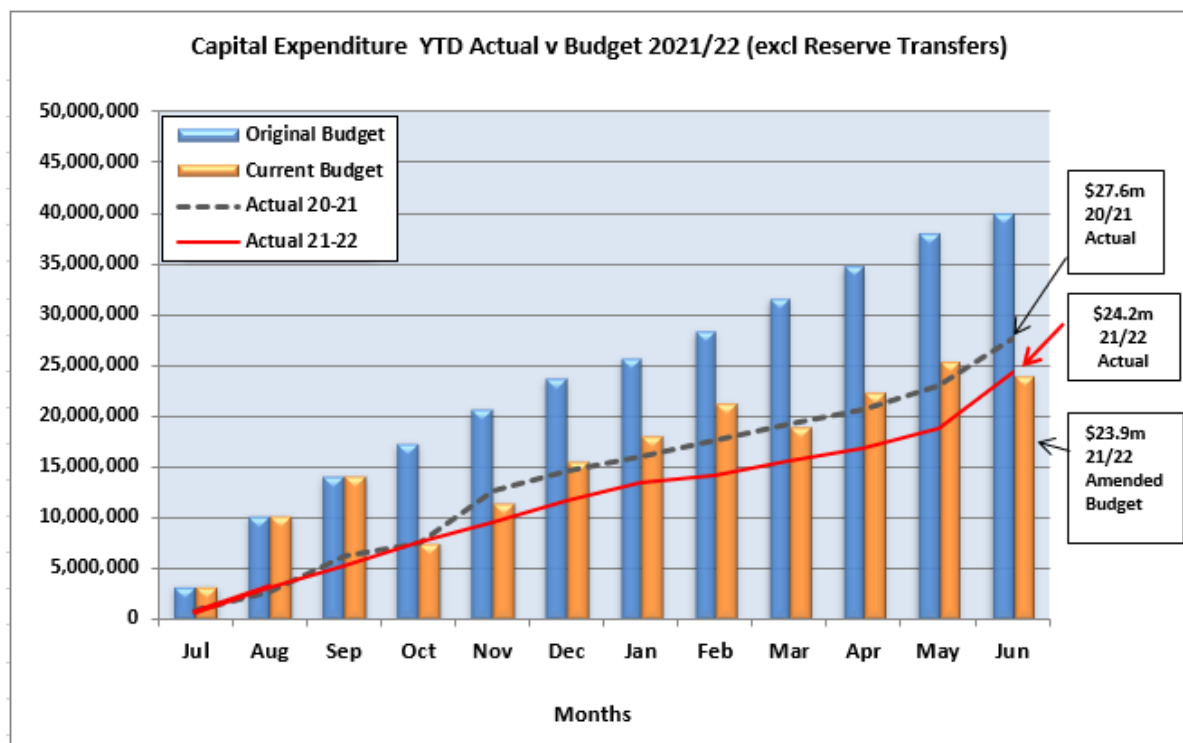
Collection of outstanding debts greater than 40 days is continuing in line with Council policy. The following table highlights outstanding balances for each ageing period for Trade Debtor balances in excess of \$5,000.

Code	Name	40 Days	60 Days	Over 90 Days	COMMENTARY
E001	Department Of Education	394,216.78	0.00	0.00	Relates to joint use of ovals expenditure. Have been liaising with Department of Education in relation to some queries. Reminder email sent 02/08/22
F138	Frank Smith	0.00	0.00	41,593.20	Demolition costs due to uninhabitable dwelling. At the Feb 2019 OCM Council resolved to take possession and sell the property. Defendant denied liability. Summary Judgement awarded 11/03/22. Next steps for recovery are currently being assessed.
F174	Flex Cafe	4,017.85	1,396.16	26,501.01	Relates to monthly rent at KLP Café for Sep 2021 - June 2022 and utility fees for Jul 2021 - Apr 2022, grease trap removals and annual food inspection fees. Payment arrangement is currently in default and a Breach Notice was issued 25 July 2022.
J101	Karratha Skip Bin Hire Pty Ltd	0.00	34.09	6,702.35	Waste disposal fees for Oct - Dec 2020 plus interest charges. Account is currently cash only. Most recent payment received in Apr 2021. Referred to Debt Collection and Letter of Demand issued in May 2021. Further legal action under consideration.

Code	Name	40 Days	60 Days	Over 90 Days	COMMENTARY
K078	Karratha Sporting & Recreation Club Inc	3,402.38	4,773.16	15,036.44	Relates to Jan - Mar 22 electricity invoices and penalty interest. Ongoing discussions with club in regard to a suitable payment arrangement.
M379	Move Your Body Studio	0.00	60.62	15,125.37	Relates to rent and utility charges for lease at Pam Buchanan Family Centre for Dec 2021 - May 2022, electricity Dec 2021 - Mar 2022. City has received advice from MYB that they will be entering into voluntary administration. No further updates from Move Your Body and email has been disconnected. Breach Notice issued 05 July 2022.
B424	Noel Bartholomew	0.00	328.78	61,823.08	Relates to remedial works carried out at residential address and related admin fees. Next steps for recovery are currently being assessed.
V026	Virgin Australia Airlines Pty Ltd	0.00	0.00	554,835.87	Voluntary Administration as of 20/04/20. City Proof of Debt formally admitted in full 06/08/21. Updated advice received 29/04/22 - Until such time as the Adjudication appeals have been resolved Deloitte is unable to provide an estimate of the timing or quantum of a distribution.



### Capital Expenditure



Council's 2021/22 current Capital Expenditure amended budget is \$23.9m which includes significant projects such as: housing and land development, Leisureplex solar initiative, Murujuga National Park access road, Kevin Richards Memorial Oval redevelopment and the Dampier Boat Ramp redevelopment. The following table shows capital expenditure is 1.3% above budget for the year to date.

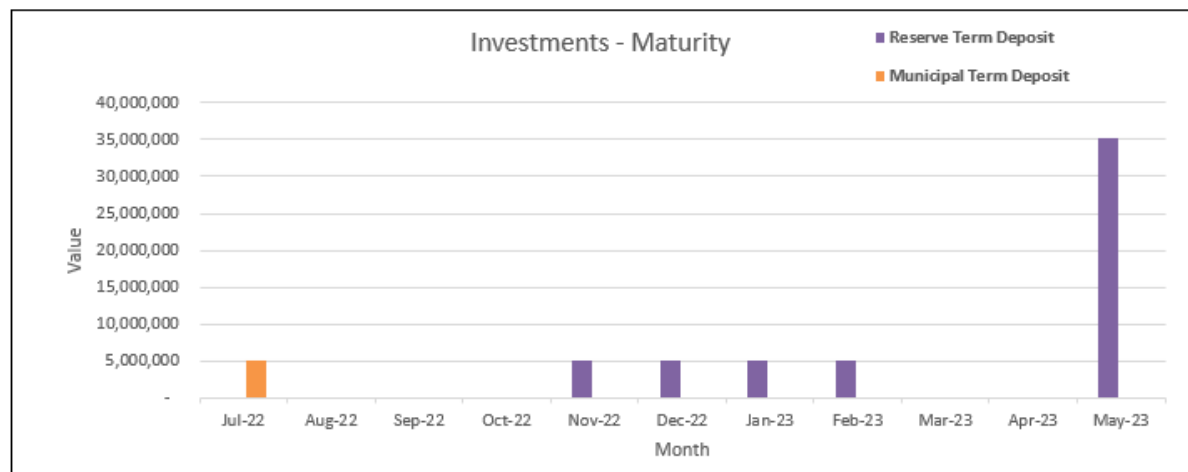
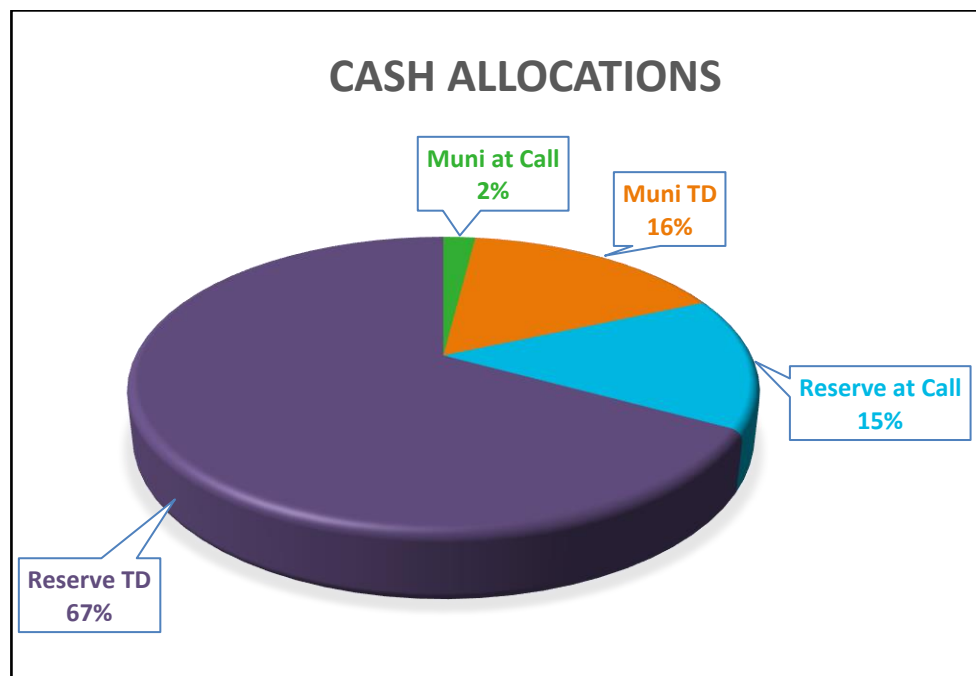
CAPITAL EXPENDITURE						
Asset Class	YTD			ANNUAL		
	YTD Budget	YTD Actual	Variance %	Annual Original Budget	Annual Amend Budget	% of Annual Budget
	30-Jun-22			30-Jun-22		
Land	4,652,385	3,772,109	-18.92%	4,555,996	4,652,385	-19%
Artwork	123,164	38,164	-69.01%	208,333	123,164	31%
Buildings	8,181,037	9,679,788	18.32%	11,688,008	8,181,037	118%
Equipment	1,167,323	1,025,590	-12.14%	1,122,907	1,167,323	88%
Furn & Equip	1,126,723	858,039	-23.85%	730,317	1,126,723	76%
Plant	1,816,592	1,778,907	-2.07%	1,892,460	1,816,592	98%
Infrastructure	6,913,942	7,146,160	3.36%	19,830,274	6,913,942	103%
<b>Totals</b>	<b>23,981,166</b>	<b>24,298,757</b>	<b>1.3%</b>	<b>40,028,295</b>	<b>23,981,166</b>	<b>101%</b>

Further detail on these variances is included later in this report in the variance commentary by Program in the Statement of Financial Activity.

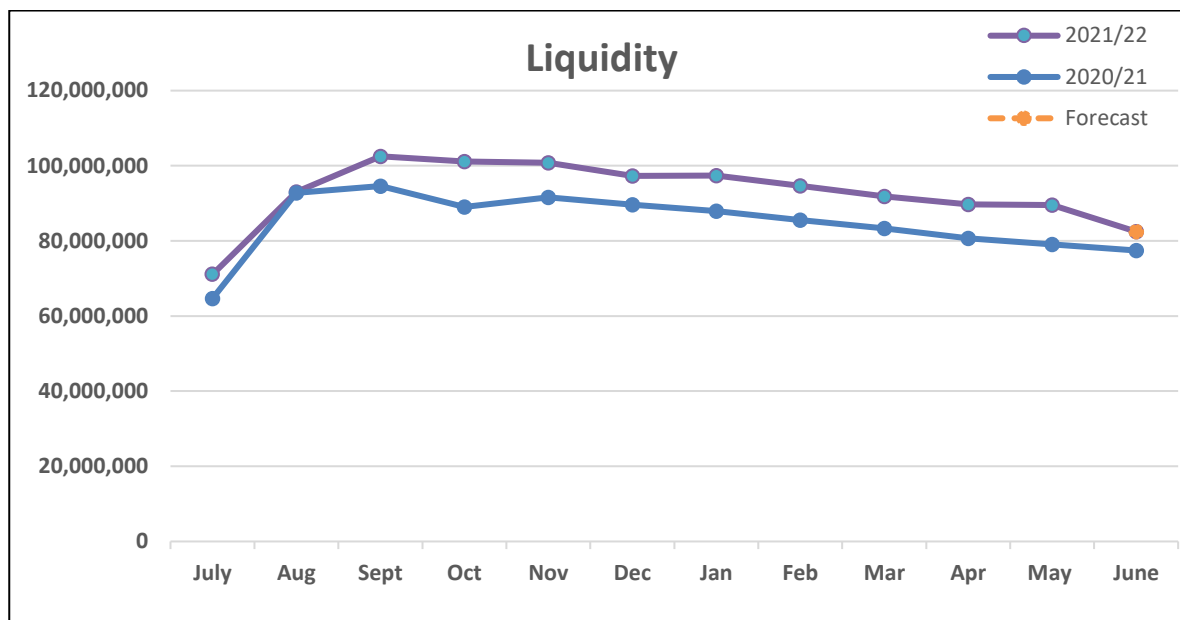
### Cash and Financial Investments

The following table indicates the financial institutions where the City has investments as of June 2022.

Institution	Accounts	Principal Investment \$	Balance 30 June 2022 \$	Interest %	Investment Term	Maturity
<b>RESERVE FUNDS</b>						
WBC	Business Premium Cash Reserve		12,055,443	0.81	At Call	
CBA	Reserve Term Deposit	5,000,000	5,016,647	2.17	6 months	Nov-22
CBA	Reserve Term Deposit	5,000,000	5,017,951	2.34	7 months	Dec-22
CBA	Reserve Term Deposit	5,000,000	5,019,255	2.51	8 months	Jan-23
CBA	Reserve Term Deposit	5,000,000	5,020,559	2.68	9 months	Feb-23
CBA	Reserve Term Deposit	35,000,000	35,165,392	3.08	12 months	May-23
<b>MUNICIPAL FUNDS</b>						
BOQ	Municipal Term Deposit	3,500,000	3,509,263	0.60	6 months	Jul-22
NAB	Municipal Term Deposit	5,000,000	5,008,014	0.75	3 months	Jul-22
NAB	Municipal Term Deposit	5,000,000	5,009,403	0.88	4 months	Aug-22
WBC	Municipal (Transactional)		1,624,132	0.00	At Call	
N/A	Cash on Hand		13,032			
<b>TOTAL</b>		<b>68,500,000</b>	<b>82,459,089</b>			



The RBA official cash rate (overnight money market interest rate) increased by 50 basis points to 85 basis points during the month of June. As a result, Municipal Funds held in the Westpac Bank transaction account earned 0.70% interest. Reserve funds held in the Westpac Business Premium Cash Reserve account are earning 0.90% in interest over balances of \$1m.



The liquidity graph for 2021/22 demonstrates a decrease in liquidity from May. This decrease in liquidity is primarily due to payment of trade and other payables.

### Other Investments

As part of Council's investment strategy, reserve funds were used to purchase a commercial property 'The Quarter HQ' in June 2017. The following table provides a summary of all income and expenditure for The Quarter for the current financial year:

	Month 30 June 2022 \$	Year to Date 30 June 2022 \$	Life to Date 30 June 2022 \$
Total Income Received	442,160	4,157,830	15,069,652
Total Expenditure Paid	(200,643)	(2,159,260)	(7,849,389)
<b>Net Income</b>	<b>241,517</b>	<b>1,998,571</b>	<b>7,220,262</b>
<b>Annualised ROI</b>	<b>14.5%</b>	<b>10.0%</b>	<b>7.2%</b>

Also, as part of Council's investment strategy, Council resolved at its May 2020 meeting to execute a loan agreement with Scope Property Group Pty Ltd for the acquisition and redevelopment of the Dampier Shopping Centre. This loan is to be funded utilising Reserve funds and borrowings from WATC (if required) and is to be for a maximum initial term of ten years. To date, no borrowings from WATC have been required. The following table provides a summary of this funding arrangement for the current financial year with a further \$1.3m drawdown due prior to the EOFY:

	Month 30 June 2022 \$	Year to Date 30 June 2022 \$	Life to Date 30 June 2022 \$
Funded Amount	1,300,000	2,250,000	2,900,000
Interest Charges	5,333	43,933	54,587
<b>Remaining Loan Amount</b>	<b>(1,200,000)</b>	<b>(1,200,000)</b>	<b>(1,200,000)</b>

The financial statements for the reporting period are provided as an attachment in the form of:

- Statement of Comprehensive Income by Nature or Type;
- Statement of Comprehensive Variance Commentary by Nature or Type;
- Statement of Financial Activity;
- Operating and Capital Variance Commentary by Program Area;
- Net Current Funding Position;
- Statement of Financial Position (Balance Sheet);
- Cash and Cash Equivalents and
- Statement of Financial Activity by Divisions.

### **LEVEL OF SIGNIFICANCE**

Financial integrity is essential to the operational viability of the City but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the City to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services.

### **STATUTORY IMPLICATIONS**

In accordance with the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, a Statement of Financial Activity is required to be presented to Council as a minimum requirement.

Section 6.4 of the *Local Government Act 1995* provides for the preparation of financial reports.

In accordance with Regulation 34 (5) of the *Local Government (Financial Management) Regulations 1996*, a report must be compiled on variances greater than the materiality threshold adopted by Council of \$50,000 or 10% whichever is the greater. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

### **COUNCILLOR/OFFICER CONSULTATION**

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

### **COMMUNITY CONSULTATION**

No community consultation is required.

### **POLICY IMPLICATIONS**

The Council's financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

### **FINANCIAL IMPLICATIONS**

The report represents the financial position of the Council at the end of June 2022, subject to year end accounting treatments, with a year to date budget surplus position of \$1,466,677 (comprising \$1,342,419 unrestricted surplus and \$124,258 restricted surplus) and a current surplus position of \$13,498,610 (comprising \$13,374,352 unrestricted surplus and \$124,258 restricted surplus). The restricted balance comprises PUPP service charges levied in 2014/15.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2021-2022 provided for this activity:

Our Programs/Services:	4.c.1.1	Management Accounting Services
Our Projects/Actions:	4.c.1.1.19.1	Conduct monthly and annual financial reviews and reporting

**RISK MANAGEMENT CONSIDERATIONS**

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	The completion of the Monthly Financial Activity Statement report is a control that monitors this risk
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	There are no identified risks of a greater level associated with the Officer's recommendation
Compliance	Low	There are no identified risks of a greater level associated with the Officer's recommendation

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

This is a monthly process advising Council of the current financial position of the City.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per the Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 30 June 2022; and
2. APPROVE the following actions:
  - a) \_\_\_\_\_
  - b) \_\_\_\_\_

Option 3

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending a 30 June 2022.

**CONCLUSION**

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regard to the variances and the commentary provided are to be noted as part of the report.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

Res No : 155059  
MOVED : Cr McNaught  
SECONDED : Cr Nunn

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to RECEIVE the Financial Reports for the financial period ending 30 June 2022.

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**CARRIED**

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller,  
Cr McNaught, Cr Waterstrom Muller  
AGAINST : Nil



**City of Karratha****Statement of Comprehensive Income**

By Nature or Type

for the period ending 30 June 2022

	Original Budget	Amended Budget	Budget YTD	Actual YTD	Material Variance >=10%	\$50,000 or more	2020/21
	\$	\$	\$	\$	%	\$	\$
<b>Revenue</b>							
Rates	45,352,357	45,632,567	45,632,567	45,601,161	-	-	44,298,154
Fees and Charges	42,765,274	46,389,233	46,389,233	44,327,412	-	(2,061,821)	40,196,176
Operating Grants, Subsidies and Contributions	16,013,802	13,892,744	13,892,744	14,969,057	-	1,076,313	16,601,709
Interest Earned	1,062,404	1,079,019	1,079,019	1,191,499	10.42%	112,480	1,058,794
Proceeds/Realisation	0	0	0	731,229	-	731,229	0
All Other	1,093,251	2,254,671	2,254,671	2,052,754	-	(201,917)	3,250,578
	106,287,088	109,248,234	109,248,234	108,873,112	-	(343,716)	105,405,411
<b>Expenses</b>							
Employee Costs	(37,265,326)	(36,759,977)	(36,759,977)	(36,348,574)	-	411,403	(37,214,929)
Materials and Contracts	(34,066,351)	(32,005,062)	(32,005,062)	(30,827,869)	-	1,177,193	(23,907,029)
Utilities (gas, electricity, water etc)	(6,596,858)	(6,560,911)	(6,560,911)	(6,795,286)	-	(234,375)	(6,249,039)
Interest Expenses	(3,861)	(130,724)	(130,724)	(25,982)	-80.12%	104,742	(26,656)
Depreciation	(18,924,084)	(21,520,249)	(21,520,249)	(21,516,243)	-	-	(21,305,005)
Insurance Expenses	(2,089,521)	(2,449,987)	(2,449,987)	(2,388,055)	-	61,932	(1,900,849)
Other Expenses	(3,242,016)	(3,065,900)	(3,065,900)	(3,112,504)	-	-	(3,763,474)
	(102,188,017)	(102,492,811)	(102,492,810)	(101,014,513)		1,520,895	(94,366,981)
	4,099,071	6,755,424	6,755,424	7,858,599			11,038,430
Non Operating Grants, Subsidies & Contributions	8,700,142	3,455,798	3,455,798	2,892,804	-16.29%	(562,994)	5,275,879
Profit on Asset Disposal	2,043,048	985,033	985,033	685,673	-30.39%	(299,360)	35,501
(Loss) on Asset Disposal	(201,800)	(243,333)	(243,333)	(238,627)	-	-	(439,137)
<b>Net Result</b>	14,640,461	10,952,922	10,952,922	11,198,449			15,910,673
<b>Other Comprehensive Income</b>							
<i>Items that will not be reclassified subsequently to profit or loss</i>							
Changes in asset revaluation surplus	0	0	0	0	-	-	(316,186)
<b>Total other comprehensive income</b>	0	0	0	0		-	(316,186)
<b>Total Comprehensive Income</b>	<b>14,640,461</b>	<b>10,952,922</b>	<b>10,952,922</b>	<b>11,198,449</b>			<b>15,594,496</b>

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments provide an explanation of these variances. Further details are provided later in this report in the variance commentary by Program in the Statement of Financial Activity.

**Variance Commentary by Nature & Type**

Operating Revenues	Material Variance		Significant Items		
Fees and Charges	-4.45%	(2,061,821)	441,126	▲	The Quarter - Additional rent for new leases plus operating income to offset additional operating costs
			142,901	▲	REAP - Increase in programming of events and venue hires resulted in higher than expected program income
			76,895	▲	Lease and Rent Income - Staff Housing - Higher than anticipated
			69,901	▲	Building Licence Fees - Variance relates to building permit fees paid for Bechtel Gap Ridge construction camp
			62,340	▲	KLP - Improved income performance in both fitness centre and aquatics
			<b>793,163</b>	▲	<b>Positive Variance</b>
			(1,285,656)	▼	Airport Aviation Revenue - \$578k Landings - Timing, awaiting June landings to be released for invoicing, \$66k additional carpark revenue received for FY21/22
			(617,534)	▼	Airport Property Rental Cars Turnover Rent - Timing - Approx. \$1.1m to be invoiced for FY21/22; Timing - awaiting processing of accrual journal to recognise \$756k rent applicable to FY22/23
			(555,348)	▼	Airport Reimbursement Recoverable - Awaiting processing of June 2022 security charges for departing passengers, also variance exists in security charges reinstated from January as DACS funding was finalised in December 2021
			(135,251)	▼	Liquid Waste Disposal fees less than anticipated
			<b>(2,593,789)</b>	▼	<b>Negative Variance</b>
			<b>(1,800,626)</b>	▼	<b>Net Negative Variance</b>
Operating Grants, Subsidies & Contributions	7.75%	1,076,313	1,065,533	▲	Variance relates to advance payment of 2022/23 Financial Assistance and Local Road Grants - To be transferred to Reserve as part of year end adjustments
			441,126	▲	The Quarter - Additional rent for new leases plus operating income to offset additional operating costs
			323,693	▲	Income received in advance for 2022 Cossack Art Awards and Fenacng Festival
			179,441	▲	Youth Services Income - Woodside grant funding for FY 2023 received in FY 2022
			78,000	▲	Woodside Community Partnership Agreement - \$78K grant funding relates to FY 22/23.
			65,638	▲	Tree Strategy - Grant for Cyclone Resilience Tree Strategy. Grant received May and expenditure in August/September.
			64,154	▲	Contribution to Wickham Recreation Precinct higher than anticipated due to increase in lease income
			<b>2,217,585</b>	▲	<b>Positive Variance</b>
			(453,659)	▼	TC Damien DRFAWA claim - Awaiting additional invoices for works completed in FY 21/22
			(116,125)	▼	Contribution to Karratha Leisureplex - Education Department contribution for FY21/22 won't be invoiced until FY22/23.
			(99,875)	▼	Fire Breaks funded by DFES - Works have not been completed yet.
			<b>(669,659)</b>	▼	<b>Negative Variance</b>
			<b>1,547,926</b>	▲	<b>Positive Variance</b>

Operating Revenues	Material Variance		Significant Items		
Interest Earned	10.42%	112,480	112,480	▲	Majority of variance relates to higher interest earned on Reserve Accounts. Term deposit interest rates reflect increased in cash rate
Proceeds/ Realisation	100.00%	731,229	532,756	▲	Sale of developed lots at Hancock Way - Proceeds received; Realisation to be processed as part of year end adjustments
			94,545	▲	Landfill operations - Proceeds from sale of plant received; Realisation to be processed as part of year end adjustments
			<b>627,301</b>	▲	<b>Positive Variance</b>
All Other	-8.96%	(201,917)	167,779	▲	Income from Recycling higher than anticipated
			<b>167,779</b>	▲	<b>Positive Variance</b>
			(375,000)	▼	TC Damien LGIS claim - Awaiting additional / final invoices for works completed in 21/22
			<b>(375,000)</b>	▼	<b>Negative Variance</b>
			<b>(207,221)</b>	▼	<b>Net Negative Variance</b>

Operating Expenses	Material Variance		Significant Items		
Employee Costs	-1.12%	411,403	395,565	▲	Employment costs - Waste Services and Works – Variance relates to June portion of July 2022 pay run.
			170,486	▲	Parks & Gardens - Hampton Oval - Overestimation of wages/overheads to conduct works in budget review and staff shortages resulting in underspend
			<b>566,051</b>	▲	<b>Positive Variance</b>
			(85,122)	▼	REAP Employment Costs - Increase in programming of events and venue hires resulted in higher staffing costs, but higher than expected income received as a result
			<b>(85,122)</b>	▼	<b>Negative Variance</b>
			<b>480,929</b>	▲	<b>Net Positive Variance</b>
Materials & Contracts	-3.68%	1,177,193	279,772	▲	Footpath & Kerb Maintenance – Works delayed due to inclement weather
			172,463	▲	Drainage Access Prevention – Works delayed due to inclement weather. Staff redirected to alternate maintenance activities
			172,034	▲	Cell 0 Capping/Closure - Variance due to material delays.
			171,454	▲	City Branding - Reduced expenditure in line with reduced scope of activity for final year of campaign.
			123,112	▲	Screening and security - Decreased cost due to reduced staffing levels
			120,527	▲	Inter-Regional Air Travel - RANS funding was extended up to 30 June 2022 for Aviair. Sponsorship funding will restart from 1 July.
			107,097	▲	Housing Initiative - Project ongoing
			103,641	▲	City Growth - Variance due to DAMA marketing costs less than anticipated, Shakespeare Scheme Amendment final milestone not yet being reached as it is currently being assessed by the State Government and additional \$50k Business Support not spent
			84,316	▲	Roebourne Streetscape - Landscape Design & Tech Services - Works complete, contractor invoice not received in time to process
			80,767	▲	Wickham Aquatic Centre - Pool Refurbishment - End of Defects Liability Period and Final Certificate pending resolution of outstanding defect items on site.
			72,163	▲	Madigan Rd (Homemaker Centre Access) Modification - Design & Assessment - Works awarded pending final contract terms negotiations outcome to commence.
			55,474	▲	Open Spaces & Reserves - Reduction in materials required for spraying due to delays in procurement of machinery

Operating Expenses	Material Variance		Significant Items	
			54,770 ▲	Website development - Delay to launch and final milestone payment due to ongoing operational commitments and contractor availability to complete remaining works.
			54,344 ▲	WRP - Outdoor courts to be resurfaced in May/June. \$50k carried forward to FY 22/23 for Wickham Hub fencing not completed
			53,945 ▲	WRP Improvements Feasibility - Budget carried forward to FY 2022/23
			51,764 ▲	Main Roads WA - Verge maintenance - Inclement weather delayed program
			<b>1,757,643 ▲</b>	<b>Positive Variance</b>
			(202,387) ▼	City Centre Gardens - Portion of RFT Landscaping stages completed ahead of project schedule
			(186,544) ▼	ERP Development will temporarily appear overspent. This is due to \$396k prepayment for T1 SAAS licencing. Therefore, once cost accrued to FY 21/22, this account will be \$237k under spent
			(127,667) ▼	Fenacng - Deposits paid relating to the 22/23 FY event. Costs will be accrued to 21/22 FY
			(109,088) ▼	Baynton West Oval - Additional mulch/soil conditioner to complete works and unforeseen reticulation issues.
			(115,252) ▼	Unsealed Rural Road - Over spend due to additional maintenance required post May rain events
			(59,153) ▼	REAP Program - Increase in programming of events and venue hires resulted in higher than expected programming expenses, but increase in income received as a result
			(55,065) ▼	Nickol West Park - Additional concrete footpaths required to be replaced, damages to drink fountain requiring replacement and damage to playground wall resulting in excess expenditure.
			<b>(855,156) ▼</b>	<b>Negative Variance</b>
			<b>902,487 ▲</b>	<b>Net Positive Variance</b>
Utilities	3.58%	(234,375)	58,103 ▲	Airport - Power consumption lower than anticipated
			<b>58,103 ▲</b>	<b>Positive Variance</b>
			(155,062) ▼	Karratha Golf Course/Bowling Green Facility - Water and Power consumption higher than anticipated due to Green the Greens project establishment
			(93,165) ▼	The Quarter - Increase in electricity supply costs recoverable from tenants
			<b>(248,227) ▼</b>	<b>Negative Variance</b>
			<b>(190,124) ▼</b>	<b>Net Negative Variance</b>
Interest Expenses	-80.12%	104,742	104,689 ▲	Interest adjustment relating to Landfill provision to be processed as part of year end adjustment
Insurance Expenses	-2.49%	61,932	68,282 ▲	Variance relates to Workers Compensation Claims

Non Operating Revenue	Material Variance		Significant Items	
Non Operating Grants, Subsidies & Contributions	-16.29%	(562,994)	(302,090) ▼	Bayly Ave LRCIP Grant funding pending finalisation of reporting requirements
			(282,000) ▼	Ovals - Variance relates to funds received in FY 20/21 in Public Open Space Reserve until required
			<b>(584,090) ▼</b>	<b>Negative Variance</b>
Profit on Asset Disposal	-30.39%	(299,360)	(250,000) ▼	Profit on sale - 3 Residential Houses – Timing of sale

**City of Karratha****Statement of Financial Activity**  
for the period ending 30 June 2022

	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10% %	\$50,000 or more \$	Impact on Surplus
	\$	\$	\$	\$			
<b>Operating</b>							
<b>Revenues (Sources)</b>							
General Purpose Funding	52,230,669	52,773,104	52,773,104	54,440,991	-	1,667,887	⬆️
Governance	1,375,195	920,835	920,835	1,432,097	55.52%	511,262	⬆️
Law, Order And Public Safety	688,194	721,586	721,586	609,386	-15.55%	(112,200)	⬇️
Health	166,407	181,762	181,762	191,150	-	-	
Education and Welfare	72,000	73,612	73,612	74,447	-	-	
Housing	1,571,690	1,676,778	1,676,778	1,536,044	-	(140,734)	⬇️
Community Amenities	11,597,591	14,763,706	14,763,706	15,000,402	-	236,696	⬆️
Recreation And Culture	19,027,175	13,048,841	13,048,841	13,168,369	-	119,528	⬆️
Transport	28,939,671	28,016,762	28,016,762	24,437,564	-12.78%	(3,579,198)	⬇️
Economic Services	675,976	974,441	974,441	1,034,489	-	60,048	⬆️
Other Property And Services	685,710	537,639	537,638	526,650	-	-	
	117,030,278	113,689,066	113,689,065	112,451,589	-	(1,236,711)	
<b>Expenses (Applications)</b>							
General Purpose Funding	(2,899,873)	(1,998,406)	(1,998,406)	(2,203,157)	10.25%	(204,751)	⬇️
Governance	(4,613,589)	(2,825,854)	(2,825,854)	(2,894,181)	-	(68,327)	⬇️
Law, Order And Public Safety	(1,728,584)	(1,807,297)	(1,807,297)	(1,850,324)	-	-	
Health	(1,171,544)	(1,201,668)	(1,201,668)	(1,244,885)	-	-	
Education and Welfare	(163,917)	(155,772)	(155,772)	(156,557)	-	-	
Housing	(764,129)	(1,030,616)	(1,030,616)	(1,101,747)	-	(71,131)	⬇️
Community Amenities	(19,685,710)	(19,491,319)	(19,491,319)	(19,307,872)	-	183,447	⬆️
Recreation And Culture	(41,054,874)	(41,431,920)	(41,431,920)	(42,530,858)	-	(1,098,938)	⬇️
Transport	(26,785,435)	(26,902,962)	(26,902,962)	(26,333,815)	-	569,147	⬆️
Economic Services	(2,552,381)	(2,509,595)	(2,509,595)	(2,319,023)	-	190,572	⬆️
Other Property And Services	(969,681)	(3,380,735)	(3,380,734)	(1,310,721)	-61.23%	2,070,013	⬆️
	(102,389,817)	(102,736,144)	(102,736,143)	(101,253,140)	-	1,570,032	
<b>NON OPERATING</b>							
<b>Revenue</b>							
Proceeds From Disposal Of Assets	4,789,000	2,764,225	2,764,225	1,953,000	-29.35%	(811,225)	⬇️
Tsf From Infrastructure Reserve	24,449,023	12,377,386	12,377,386	10,706,378	-13.50%	(1,671,008)	⬇️
Tsf From Partnership Reserve	3,548,111	3,320,267	3,320,267	0	-100.00%	(3,320,267)	⬇️
Tsf From Waste Management Reserve	3,441,882	1,288,791	1,288,791	0	-100.00%	(1,288,791)	⬇️
Tsf From Community Development Reserve	46,966	70,676	70,676	52,943	-25.09%	-	
Tsf From Medical Services Assistance Reserve	159,200	85,144	85,144	60,617	-28.81%	-	
Proceeds from Self-supporting loans	77,424	18,176	18,176	8,192	-54.93%	-	
	36,511,606	19,924,665	19,924,665	12,781,130	-35.85%	(7,091,291)	
<b>Expenses</b>							
Purchase Of Assets - Land	(2,605,000)	(2,605,182)	(2,605,182)	(1,729,631)	-33.61%	875,551	⬆️
Purchase Of Assets - Artwork	(208,333)	(123,164)	(123,164)	(38,164)	-69.01%	85,000	⬆️
Purchase Of Assets - Buildings	(11,688,008)	(8,181,037)	(8,181,037)	(9,679,788)	18.32%	(1,498,751)	⬇️
Purchase Of Assets - Equipment	(1,122,907)	(1,167,323)	(1,167,323)	(1,025,590)	-12.14%	141,733	⬆️
Purchase Of Assets - Furniture & Equipment	(730,317)	(1,126,723)	(1,126,723)	(858,039)	-23.85%	268,684	⬆️
Purchase Of Assets - Plant	(1,892,460)	(1,816,592)	(1,816,592)	(1,778,907)	-	-	
Purchase Of Assets - Infrastructure	(19,830,274)	(6,913,942)	(6,913,942)	(7,146,160)	-	(232,218)	⬇️
Purchase Land Held for Resale	(1,950,996)	(2,047,203)	(2,047,203)	(2,042,478)	-	-	
Purchase Investment Property	(255,000)	(541,178)	(541,178)	(278,379)	-48.56%	262,799	⬆️
Repayment of Debentures	(87,654)	(16,416)	(16,416)	(8,154)	-50.33%	-	
Advances to Community Groups	(3,450,000)	(1,950,000)	(1,950,000)	(2,250,000)	15.38%	(300,000)	⬇️
Tsf To Aerodrome Reserve	(32,640)	(831,769)	(831,769)	(39,126)	-95.30%	792,643	⬆️
Tsf To Carry Forward Budget Reserve	0	(1,946,879)	(1,946,879)	0	-100.00%	1,946,879	⬆️
Tsf To Dampier Drainage Reserve	0	(89)	(89)	(123)	38.20%	-	
Tsf To Workers Compensation Reserve	(3,673)	(3,176)	(3,176)	(4,402)	38.60%	-	
Tsf To Infrastructure Reserve	(18,334,572)	(17,125,120)	(17,125,120)	(4,025,130)	-76.50%	13,099,990	⬆️
Tsf To Partnership Reserve	(9,457,655)	(4,032,165)	(4,032,165)	(72,619)	-98.20%	3,959,546	⬆️
Tsf To Waste Management Reserve	(186,177)	(146,157)	(146,157)	(202,635)	38.64%	(56,478)	⬇️
Tsf To Mosquito Control Reserve	(93)	(81)	(81)	(112)	38.27%	-	
Tsf To Employee Entitlements Reserve	(46,219)	(42,385)	(42,385)	(58,764)	38.64%	-	
Tsf To Community Development Reserve	(5,398)	(5,015)	(5,015)	(6,820)	35.99%	-	
Tsf To Medical Services Assistance Package Reserve	(3,250)	(3,031)	(3,031)	(4,050)	33.62%	-	
Tsf To Economic Development Reserve	(10,878)	(10,703)	(10,703)	(14,839)	38.64%	-	
Tsf To Public Open Space Reserve	(131,013)	(130,608)	(130,608)	(131,009)	-	-	
	(72,032,517)	(50,765,938)	(50,765,938)	(31,394,919)	-38.16%	18,469,827	



**City of Karratha****Statement of Financial Activity**  
for the period ending 30 June 2022

	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance ≥10% %	\$50,000 or more \$
	\$	\$	\$	\$		\$
<b>Adjustment For Non Cash Items</b>						
Depreciation	18,924,084	21,520,249	21,520,249	21,516,243	-	-
Movement in Accrued Salaries & Wages	0	0	0	(731,726)	-	(731,726)
(Profit) / Loss On Disposal Of Assets	(1,841,248)	(741,700)	(741,700)	(447,046)	-39.73%	294,654
	17,082,836	20,778,549	20,778,549	20,337,471	-	(441,078)
<b>Restricted Surplus/(Deficit) B/Fwd 1 July</b>	298,260	248,516	248,516	248,516	-	-
<b>Unrestricted Surplus/(Deficit) B/Fwd 1 July</b>	3,653,875	452,221	452,221	452,221	-	-
<b>Restricted Surplus/(Deficit) C/Fwd</b>	150,000	124,258	124,258	124,258	-	-
<b>Surplus / (Deficit)</b>	<b>4,521</b>	<b>1,466,677</b>	<b>1,466,677</b>	<b>13,498,610</b>		<b>12,031,933</b>

### Variance Commentary by Program

In accordance with the materiality threshold adopted by Council for the reporting of variances by program in the Statement of Financial Activity, the following comments provide an explanation of these variances.

Operating Revenues	Material Variance		Significant Items		
General Purpose Funding	3.16%	1,667,887	1,065,533	▲	Variance relates to advance payment of 2022/23 Financial Assistance and Local Road Grants - To be transferred to Reserve as part of year end adjustments
			441,126	▲	The Quarter - Additional rent for new leases plus operating income to offset additional operating costs
			56,478	▲	Variance relates to higher interest earned on Reserve Accounts. Term deposit interest rates reflect increased in cash rate
			<b>1,563,137</b>	▲	<b>Positive Variance</b>
Governance	55.52%	511,263	532,756	▲	Sale of developed lots at Hancock Way - Proceeds received; Realisation to be processed as part of year end adjustment
Law, Order & Public Safety	- 15.55%	(112,200)	78,000	▲	Woodside Community Partnership Agreement - \$78k grant funding relates to FY 22/23.
			<b>78,000</b>	▲	<b>Positive Variance</b>
			(99,875)	▼	Fire Breaks funded by DFES - Works have not been completed
			(56,923)	▼	DFES Contribution for additional capital works at Wickham/Roebourne SES will be received once funding is acquitted in July. As this funding is aligned with this FY the income will be accrued in June
			<b>(156,798)</b>	▼	<b>Negative Variance</b>
			<b>(78,798)</b>	▼	<b>Net Negative Variance</b>
Housing	-8.35%	(140,734)	76,895	▲	Staff Housing Lease and Rent Income - Higher than anticipated
			<b>76,895</b>	▲	<b>Positive Variance</b>
			(250,000)	▼	Profit on sale - 3 Residential Houses – Timing of sale
			<b>(250,000)</b>	▼	<b>Negative Variance</b>
			<b>(173,105)</b>	▼	<b>Net Negative Variance</b>
Community Amenities	1.61%	236,696	194,545	▲	Landfill Operations - Proceeds from sale of plant
			167,779	▲	Income from Recycling higher than anticipated
			<b>362,324</b>	▲	<b>Positive Variance</b>
			(135,251)	▼	Liquid Waste Disposal fees less than anticipated
			<b>(135,251)</b>	▼	<b>Negative Variance</b>
			<b>227,073</b>	▲	<b>Net Positive Variance</b>
Recreation & Culture	0.92%	119,528	323,693	▲	Income received in advance for 2022 Cossack Art Awards and Fenacing Festival
			179,441	▲	Youth Services Income - Woodside grant funding for FY 2023 received in FY 2022
			142,901	▲	REAP - Increase in programming of events and venue hires resulted in higher than expected program income
			65,638	▲	Tree Strategy - Grant for Cyclone Resilience Tree Strategy. Grant received May and expenditure in August/September.
			64,154	▲	Contribution to Wickham Recreation Precinct higher than anticipated due to increase in lease income
			62,340	▲	KLP - Improved income performance in both fitness centre and aquatics - Adjusted at Final Forecast
			<b>838,167</b>	▲	<b>Positive Variance</b>
			(608,882)	▼	KRMO Redevelopment, Change Room LRCIP Phase Two and Club Room LRCIP Phase Three part payment now likely FY 2022/ 23.
			(165,272)	▼	Roebourne Aquatic Centre – Variance relates to Revenue recognition that is processed as part of year end adjustment

Operating Revenues	Material Variance		Significant Items		
			(116,125)	▼	Contribution to Karratha Leisureplex - Education Department contribution for FY21/22 will not be invoiced until FY22/23.
			(890,279)	▼	<b>Negative Variance</b>
			(52,112)	▼	<b>Net Negative Variance</b>
Transport	12.78%	(3,579,198)	(1,285,656)	▼	Airport Aviation Revenue - \$578k Landings - Timing, awaiting June landings to be released for invoicing, \$66k additional carpark revenue received for FY21/22
			(828,659)	▼	TC Damien LGIS claim - Awaiting additional/final invoices for works completed in 21/22
			(617,534)	▼	Airport Property Rental Cars Turnover Rent - Timing - Approx. \$1.1m to be invoiced for FY21/22; Timing - awaiting processing of accrual journal to recognise \$756k rent applicable to FY22/23
			(555,348)	▼	Airport Reimbursement Recoverable - Awaiting processing of June 2022 security charges for departing passengers, also variance exists in security charges reinstated from January as DACS funding was finalised in December 2021
			(302,090)	▼	Bayly Ave LRCIP Grant funding pending finalisation of reporting requirements
			(3,589,287)	▼	<b>Negative Variance</b>
Economic Services	6.16%	60,048	69,901	▲	Building Licence Fees - Variance relates to building permit fees paid for Bechtel Gap Ridge construction camp

Operating Expenses	Material Variance		Significant Items		
General Purpose Funding	10.25%	(204,751)	(187,860)	▼	The Quarter - Increase in electricity supply costs and cleaning expenses recoverable from tenants
Governance	2.44%	(68,327)	125,376	▲	Fee Waivers delayed to July which will be accrued for FY 21/22
			107,097	▲	Housing Initiative - Project ongoing
			54,770	▲	Website development - Delay to launch and final milestone payment due to ongoing operational commitments and contractor availability to complete remaining works.
			287,243	▲	<b>Positive Variance</b>
			(186,544)	▼	ERP Development will temporarily appear overspent. This is due to \$396k prepayment for T1 SAAS licencing. Therefore, once cost accrued to FY 21/22, this account will be \$237k under spent
			(82,522)	▼	Corporate Services administration costs higher than anticipated due to ABC allocations; Timing of underlying cost. These are noncash transactions and do not affect surplus
			(64,284)	▼	HR Employment costs – Higher than anticipated
			(333,350)	▼	<b>Negative Variance</b>
			(46,107)	▲	<b>Net Negative Variance</b>
Housing	6.89%	(71,131)	(52,272)	▼	Staff Housing - Loss on disposal of fixtures higher than anticipated
Community Amenities	-0.94%	183,447	172,463	▲	Drainage Access Prevention - Inclement weather delayed program & prevented works. Staff redirected to alternate maintenance activities
			172,034	▲	Cell 0 Capping/Closure - Variance due to material delays.
			171,454	▲	City Branding - Reduced expenditure in line with reduced scope of activity for final year of campaign.
			120,527	▲	Inter-Regional Air Travel - RANS funding was extended up to 30 June 2022 for Aviair. Sponsorship funding will restart from 1 July.
			103,641	▲	City Growth - Variance due to DAMA marketing costs less than anticipated, Shakespeare Scheme Amendment final milestone not yet being reached as it is currently being assessed by the State Government and additional \$50k Business Support not spent
			60,000	▲	Landfill - Loss on Sale of Plants less than anticipated



Operating Expenses	Material Variance		Significant Items	
			800,119 ▲	Positive Variance
			(553,389) ▼	Landfill Operations - Higher salary, overhead and plant operating expenditure than anticipated
			(553,389) ▼	Negative Variance
			246,730 ▲	Net Positive Variance
Recreation & Culture	2.65%	(1,098,870)	170,486 ▲	Overestimation of wages/overheads to conduct works in budget review and staff shortages resulting in underspend
			84,316 ▲	Roebourne Streetscape - Landscape Design & Tech Services - Works complete; Timing of receipt of contractor invoice
			80,767 ▲	Wickham Aquatic Centre - Pool Refurbishment - End of Defects Liability Period and Final Certificate pending resolution of outstanding defect items on site.
			55,474 ▲	Open Spaces & Reserves - Reduction in materials required for spraying due to delays in procurement of machinery
			54,344 ▲	WRP - Outdoor courts to be resurfaced in May/June. \$50k carried forward to FY 22/23 for Wickham Hub fencing not completed
			53,945 ▲	WRP Improvements Feasibility - Budget carried forward to FY 2022/23
			499,332 ▲	Positive Variance
			(226,788) ▼	Water and Power consumption higher than anticipated due to Green the Greens project establishment; Additional materials and machinery required for works
			(202,387) ▼	City Centre Gardens - Portion of RFT Landscaping stages completed ahead of project schedule
			(127,667) ▼	Fenaclog - Deposits paid relating to the 22/23 FY event.
			(109,088) ▼	Baynton West Oval - Additional mulch/soil conditioner to complete works and unforeseen reticulation issues.
			(85,122) ▼	Employment Costs - REAP - Increase in programming of events and venue hires resulted in higher staffing costs, but higher than expected income received as a result
			(79,917) ▼	Bulgarra Oval - Conservative approach with budget review resulting in budget changes. Water bill charges not correctly budgeted
			(59,153) ▼	REAP Program - Increase in programming of events and venue hires resulted in higher than expected programming expenses, but increase in income received as a result
			(55,065) ▼	Nickol West Park - Additional concrete footpaths required to be replaced, damages to drink fountain requiring replacement and damage to playground wall resulting in excess expenditure.
			(50,193) ▼	Community Engagement - Large Grants - Expenditure occurred higher than anticipated
			(995,380) ▼	Negative Variance
			(496,048) ▼	Net Negative Variance
Transport	-2.12%	569,147	448,494 ▲	Airport – Variance relates to additional RASI costs to be passed on the airlines as grant funding requirement.
			279,772 ▲	Footpath & Kerb Maintenance - Inclement weather delayed program, prevented works. Invoicing still to be received for partial completion of works.
			72,163 ▲	Madigan Rd (Homemaker Centre Access) Modification - Design & Assessment - Works awarded pending final contract terms negotiations outcome to commence.
			58,103 ▲	Airport - Power consumption lower than anticipated
			910,296 ▲	Positive Variance
			(115,252) ▼	Unsealed Rural Road - Over spend due to additional maintenance required post May rain events
			(115,252) ▼	Negative Variance
			795,044 ▲	Net Positive Variance
Economic Services	-7.57%	190,572	190,572 ▲	Economic Services - Majority of variance relates to portion of June employment costs in July pay run

Operating Expenses	Material Variance		Significant Items		
Other Property & Services	61.23%	2,070,013	1,739,325	▲	Technical Services, Waste Services, Plant & Depot Services and Works - Variance relates to overhead costs allocated to Works - Timing variance of underlying costs. Net to nil across organisation. These are non cash transactions and do not impact surplus.
			242,122	▲	Employment costs - P&G and Works - Under budget due to staff vacancies
			68,282	▲	Variance relates to Workers Compensation Claims
			51,764	▲	Main Roads WA - Verge maintenance – Works delayed due to inclement weather
			<b>2,101,493</b>	▲	<b>Positive Variance</b>
			(72,687)	▼	Workshop supervision cost higher than anticipated
			(68,608)	▼	Write Off Bad Debts processed in July. To be accrued to June FY 21/22. This doesn't affect the surplus as it was accounted for in the provision of doubtful debts which will be released to offset this.
			<b>(141,295)</b>	▼	<b>Negative Variance</b>
			<b>1,960,198</b>	▲	<b>Net Positive Variance</b>

Non Operating Revenue	Material Variance		Significant Items		
Proceeds from Disposal of Assets	-29.35%	(811,225)	(466,516)	▼	Proceeds from sale of developed lots at Hancock Way – Timing of sale
			(415,000)	▼	Proceeds on Sale - Staff Housing – Timing of sale
			<b>(881,516)</b>	▼	<b>Negative Variance</b>
Tsf from Infrastructure Reserve	-13.50%	(1,671,008)	312,072	▲	Timing of end of year Reserve transfer for GBSC Yurra Development.
			300,000	▲	Reserve Transfer for Dampier Shopping Centre - Loan drawdown request higher than initially indicated
			<b>612,072</b>	▲	<b>Positive Variance</b>
			(1,411,761)	▼	Timing of end of year Reserve transfer for Housing Developments
			(557,138)	▼	Timing of end of year Reserve transfer for Solar Initiative at KLP
			(301,463)	▼	Timing of transfer from Infrastructure Reserve for Ovals and Hardcourts - Transfer completed after end of financial year close
			<b>(2,270,362)</b>	▼	<b>Negative Variance</b>
			<b>(1,658,290)</b>	▼	<b>Net Negative Variance</b>
Tsf from Partnership Reserve	-100.00%	(3,320,267)	(3,320,267)	▼	Timing of end of year transfer from Partnership Reserve
Tsf from Waste Management Reserve	-100.00%	(1,288,791)	(1,288,791)	▼	Timing of end of year Reserve transfer for Landfill Operations

Non Operating Expenses	Material Variance		Significant Items		
Purchase of Assets - Land	-33.61%	875,551	875,551	▲	Strategic Land Acquisition - Delayed by State Government
Purchase of Assets - Artwork	-69.01%	85,000	85,000	▲	Wickham Community Hub - Alternative strategy to be further considered due to cost escalation and vandalism concerns.
Purchase of Assets - Buildings	17.48%	(1,430,279)	210,986	▲	Kevin Richards Club Room - Construction started in May 2022. Adjusted cashflow addressed in June 2021/22 Budget

Non Operating Expenses	Material Variance		Significant Items		
			216,300	▲	Jingarri Sites - Design works completed by the design and construct contractor and pending Building Permit Application. June 2022 OCM Report recommending re-tendering the works as a construction only contract.
			<b>427,286</b>	▲	<b>Positive Variance</b>
			(968,940)	▼	City Housing - Shakespeare (30 Units Service Worker Accommodation) - Works progressing on site and currently ahead of program.
			(672,185)	▼	City Housing Development Agreement with GBSC Yurra - 4 of 9 dwellings are now complete. Works progressing on site with the 5 dwellings at Mayo Court on a strata lot are currently at the "lock-up" stage and on track for practical completion in July 2022.
			(472,543)	▼	Leisureplex Solar Initiatives - Works progressing and ahead of program with delivery and installation of materials on site impacting the timing of the contractor progress claim.
			(74,224)	▼	Lot 7020 Development - Works progressing with Development Application completed and ongoing Design Development slowed pending the unsuccessful outcome of the Early Contractor Involvement (ECI) Services Request.
			<b>(2,187,892)</b>	▼	<b>Negative Variance</b>
			<b>(1,760,606)</b>	▼	<b>Net Negative Variance</b>
Purchase of Assets - Equipment	-12.14%	141,733	151,132	▲	Airport - Project for installation of baggage handling system commenced in June and finalised in July 2022
Purchase of Assets - Furniture & Equipment	-23.85%	268,684	181,418	▲	IT Services - Furniture & Equipment - Delayed due to hardware availability
			74,274	▲	Dampier Pavilion furniture defective and being replaced
			<b>255,692</b>	▲	<b>Positive Variance</b>
Purchase of Assets - Infrastructure	3.37%	(232,218)	(94,329)	▼	Footpath maintenance works incorrectly charged to the account. To be transferred to operating account as part of EOFY adjustment.
Purchase of Investment Property	-48.56%	262,799	262,799	▲	The Quarter - Timing of works completed against budget
Advances to Community Groups	15.38%	(300,000)	(300,000)	▼	Dampier Shopping Centre - Loan drawdown request higher than initially indicated
Tsf to Aerodome	-95.30%	792,643	792,643	▲	Timing of end of year transfer to Aerodome Reserve
Tsf to Carry Forward Budget Reserve	-100.00%	1,946,879	1,946,879	▲	Timing of end of year transfer to Carry Forward Budget Reserve
Tsf to Infrastructure Reserve	-76.50%	13,099,990	13,099,990	▲	Timing of end of year transfer to Infrastructure Reserve
Tsf to Partnership Reserve	-98.20%	3,959,546	3,959,546	▲	Timing of end of year transfer to Partnership Reserve
Tsf to Waste Management Reserve	38.64%	(56,478)	(56,478)	▼	End of year transfer to Waste Management Reserve higher than anticipated due to increase in interest earned as term deposit interest rates reflect increased in cash rate

**City of Karratha**  
**Net Current Funding Position**  
for the period ending 30 June 2022

		Year to Date Actual 30/06/2022 \$	Brought Forward 1/07/2021 \$
	Note		
<b>Current Assets</b>			
Cash and Cash Equivalents - Unrestricted		15,163,844	3,866,327
Cash and Cash Equivalents - Restricted - Reserves		67,295,245	73,555,554
Trade and Other Receivables	1	11,079,203	9,778,137
Inventories		3,425,826	1,318,759
Contract Assets		0	691,479
Total Current Assets		96,964,118	89,210,255
<b>Current Liabilities</b>			
Trade and Other Payables		9,662,157	10,984,703
Current Portion of Long Term Borrowings		16,633	16,415
Contract Liabilities		168,429	1,119,087
Current Portion of Provisions		4,820,037	4,820,037
Total Current Liabilities		14,667,258	16,940,241
<b>Net Current Assets</b>		82,296,860	72,270,014
<b>Less</b>			
Cash and Cash Equivalents - Restricted - Reserves		(67,295,245)	(73,555,554)
Loan repayments from institutions		(8,192)	(152,952)
Movement in Accruals (Non Cash)		(731,726)	289,172
<b>Add back</b>			
Current Loan Liability		16,633	16,415
Cash Backed Employee Provisions		5,352,644	5,293,881
Current Provisions funded through salaries budget		(6,132,365)	1,990,727
<b>Net Current Asset Position</b>		<b>13,498,610</b>	<b>6,151,702</b>
1) Note Explanation:			
Rates Debtors		876,590	1,050,941
Trade & Other Receivables		10,202,613	8,727,196
Total Trade and Other Receivables		11,079,203	9,778,137

**City of Karratha**  
**Statement of Financial Position**  
**As at 30 June 2022**

	2021/22 \$	2020/21 \$
<b>Current Assets</b>		
Cash On Hand	13,032	13,645
Cash and Cash Equivalents - Unrestricted	15,150,812	3,852,682
Cash and Cash Equivalents - Restricted (Reserves)	67,295,245	73,555,554
Trade and Other Receivables	11,079,203	9,778,137
Inventories	3,425,826	1,318,759
Contract Assets	0	691,479
<b>Total Current Assets</b>	<b>96,964,118</b>	<b>89,210,255</b>
<b>Non Current Assets</b>		
Trade and Other Receivables	652,841	21,085
Property, Plant and Equipment	257,510,054	249,560,932
Infrastructure	414,086,366	420,320,753
Intangible Assets	10,680,204	12,115,972
Investment Property	31,707,541	31,429,162
Inventories	88,985	93,370
Contract Assets NCA	1,224,580	1,405,799
<b>Total Non Current Assets</b>	<b>715,950,571</b>	<b>714,947,071</b>
<b>Total Assets</b>	<b>812,914,689</b>	<b>804,157,326</b>
<b>Current Liabilities</b>		
Trade and Other Payables	9,662,159	10,984,703
Long Term Borrowings	16,633	16,415
Contract Liabilities	168,429	1,119,087
Provisions	4,820,037	4,820,037
<b>Total Current Liabilities</b>	<b>14,667,258</b>	<b>16,940,241</b>
<b>Non Current Liabilities</b>		
Long Term Borrowings	8,482	16,853
Contract Liabilities	1,074,652	1,227,481
Provisions	14,556,707	14,556,707
<b>Total Non Current Liabilities</b>	<b>15,639,841</b>	<b>15,801,041</b>
<b>Total Liabilities</b>	<b>30,307,098</b>	<b>32,741,282</b>
<b>Net Assets</b>	<b>782,607,591</b>	<b>771,416,044</b>
<b>Equity</b>		
Accumulated Surplus	474,271,657	456,812,894
Revaluation Surplus	241,040,690	241,047,592
Reserves	67,295,244	73,555,554
<b>Total Equity</b>	<b>782,607,591</b>	<b>771,416,044</b>

***City of Karratha***  
**Cash & Cash Equivalents**  
for the period ending 30 June 2022

	\$
<b>Unrestricted Cash</b>	
Cash On Hand	13,032
Westpac at call	1,624,132
Term deposits	13,526,679
	<u>15,163,843</u>
 <b>Restricted Cash</b>	
Reserve Funds	67,295,245
	<u>67,295,245</u>
 <b>Total Cash</b>	<u><u>82,459,088</u></u>



## City of Karratha

### Statement of Financial Activity By Divisions for the period ending 30 June 2022

	2021/22 Original Budget	2021/22 Amended Budget	2021/22 YTD Budget	2021/22 Actual to Date
	\$	\$	\$	\$
<b>EXECUTIVE SERVICES</b>				
Net (Cost) to Council for Members of Council	(777,657)	(738,145)	(738,145)	(715,002)
Net (Cost) to Council for Executive Admin	(699,621)	(683,875)	(683,875)	(682,552)
<b>TOTAL EXECUTIVE SERVICES</b>	<b>(1,477,278)</b>	<b>(1,422,020)</b>	<b>(1,422,020)</b>	<b>(1,397,554)</b>
<b>CORPORATE SERVICES</b>				
Net (Cost) to Council for Rates	45,307,737	46,506,061	46,506,061	46,494,168
Net (Cost) to Council for General Revenue	(10,499,439)	(13,579,593)	(13,579,593)	938,646
Net (Cost) to Council for Financial Services	(2,722,470)	(3,084,188)	(3,084,188)	(3,164,669)
Net (Cost) to Council for Corporate Services Admin	10,287,539	10,347,632	10,347,632	11,286,140
Net (Cost) to Council for Human Resources	(2,077,638)	(2,360,333)	(2,360,333)	(2,347,122)
Net (Cost) to Council for Governance & Organisational Strategy	(1,473,214)	(1,536,577)	(1,536,577)	(1,505,891)
Net (Cost) to Council for Information Services	(6,019,111)	(4,819,859)	(4,819,859)	(5,120,615)
Net (Cost) to Council for Television & Radio Services	(2,336)	(3,069)	(3,069)	(3,374)
Net (Cost) to Council for Staff Housing	90,809	(242,447)	(242,447)	(530,674)
Net (Cost) to Council for Other Housing	0	(68,675)	(68,675)	(39,099)
Net (Cost) to Council for Public Affairs	(1,635,817)	(1,756,302)	(1,756,302)	(1,407,175)
<b>TOTAL CORPORATE SERVICES</b>	<b>31,256,060</b>	<b>29,402,650</b>	<b>29,402,650</b>	<b>44,600,335</b>
<b>COMMUNITY SERVICES</b>				
Net (Cost) to Council for Arts Development & Events	(1,784,045)	(1,375,508)	(1,375,508)	(1,153,391)
Net (Cost) to Council for Child Health Clinics	(18,484)	(13,218)	(13,218)	(14,125)
Net (Cost) to Council for Club Development	(103,327)	(99,572)	(99,572)	(102,604)
Net (Cost) to Council for Community Engagement	(719,168)	(505,530)	(505,530)	(605,616)
Net (Cost) to Council for Community Grants	(593,034)	(495,731)	(495,731)	(548,733)
Net (Cost) to Council for Community Programs	(44,040)	(275,863)	(275,863)	(212,001)
Net (Cost) to Council for Community Safety	(41,496)	(50,670)	(50,670)	50,640
Net (Cost) to Council for Dampier Community Hub	673,715	663,076	663,076	612,873
Net (Cost) to Council for Daycare Centres	(159,857)	(156,648)	(156,648)	(160,875)
Net (Cost) to Council for Emergency Services	17,446	(24,973)	(24,973)	(120,398)
Net (Cost) to Council for Indoor Play Centre	(376,540)	(263,275)	(263,275)	(280,216)
Net (Cost) to Council for Karratha Bowling & Golf	(1,132,199)	(1,236,352)	(1,236,352)	(1,493,782)
Net (Cost) to Council for Karratha Leisureplex	(4,660,643)	(5,213,055)	(5,213,055)	(6,421,402)
Net (Cost) to Council for Library Services	(1,710,034)	(1,650,034)	(1,650,034)	(1,652,718)
Net (Cost) to Council for Liveability	697,648	377,406	377,406	548,170
Net (Cost) to Council for Local History	(192,681)	(135,664)	(135,664)	(141,302)
Net (Cost) to Council for Other Buildings	(15,788)	17,309	17,309	58,628
Net (Cost) to Council for Ovals & Hardcourts	(5,180,123)	(4,437,796)	(4,437,796)	(5,277,268)
Net (Cost) to Council for Pam Buchanan Community Hub	(265,781)	(171,551)	(171,551)	(158,634)
Net (Cost) to Council for Partnerships	(596,292)	(151,079)	(151,079)	542,209
Net (Cost) to Council for Pavilions & Halls	(428,376)	(466,786)	(466,786)	(400,626)
Net (Cost) to Council for Red Earth Arts Precinct	(2,767,864)	(2,512,786)	(2,512,786)	(2,575,941)
Net (Cost) to Council for Roebourne Aquatic Centre	(359,590)	(337,727)	(337,727)	(483,561)
Net (Cost) to Council for The Base	(436,949)	(400,127)	(400,127)	(373,482)
Net (Cost) to Council for The Youth Shed	(1,138,781)	(1,325,114)	(1,325,114)	(1,368,404)
Net (Cost) to Council for Wickham Community Hub	84,689	176,931	176,931	248,730
Net (Cost) to Council for Wickham Recreation Precinct	(84,105)	(12,108)	(12,108)	106,199
Net (Cost) to Council for Youth Services	113,931	103,642	103,642	351,825
<b>TOTAL COMMUNITY SERVICES</b>	<b>(21,221,768)</b>	<b>(19,972,803)</b>	<b>(19,972,803)</b>	<b>(21,025,805)</b>

**City of Karratha**  
**Statement of Financial Activity by Divisions**  
for the period ending 30 June 2022

	2021/22 Original Budget \$	2021/22 Amended Budget \$	2021/22 YTD Budget \$	2021/22 Actual to Date \$
<b>DEVELOPMENT &amp; APPROVALS/COMPLIANCE</b>				
Net (Cost) to Council for Building Services	(365,163)	(376,001)	(376,001)	(288,360)
Net (Cost) to Council for Camping Grounds	119,452	254,708	254,708	256,398
Net (Cost) to Council for Cossack Operations	0	12	12	(123)
Net (Cost) to Council for Development Services	0	(68,087)	(68,087)	(38,057)
Net (Cost) to Council for Economic Development	(2,259,879)	(1,769,545)	(1,769,545)	(1,594,507)
Net (Cost) to Council for Health Services	(755,669)	(852,776)	(852,776)	(882,844)
Net (Cost) to Council for Karratha Tourism & Visitor Centre	(518,351)	(542,091)	(542,091)	(474,206)
Net (Cost) to Council for Ranger Services	(1,167,763)	(1,440,608)	(1,440,608)	(1,532,799)
Net (Cost) to Council for Approvals & Compliance	(56,000)	(63,035)	(63,035)	(70,589)
Net (Cost) to Council for Tourism/Visitors Centres	(165,000)	(183,500)	(183,500)	(157,010)
Net (Cost) to Council for Town Planning	(939,535)	(806,756)	(806,756)	(830,664)
<b>TOTAL DEVELOPMENT &amp; APPROVALS/COMPLIANCE</b>	<b>(6,107,908)</b>	<b>(5,847,679)</b>	<b>(5,847,679)</b>	<b>(5,612,761)</b>
<b>INFRASTRUCTURE SERVICES</b>				
Net (Cost) to Council for Beaches, Boat Ramps, Jetties	(1,355,994)	(1,121,423)	(1,121,423)	(1,201,005)
Net (Cost) to Council for Bus Shelters	(155,120)	0	0	0
Net (Cost) to Council for Cemeteries	(235,919)	(217,002)	(217,002)	(221,163)
Net (Cost) to Council for Depots	(1,000,292)	(909,493)	(909,493)	(999,805)
Net (Cost) to Council for Disaster Preparation & Recovery	0	(126,226)	(126,226)	(175,196)
Net (Cost) to Council for Drainage	(1,382,710)	(1,058,360)	(1,058,360)	(854,552)
Net (Cost) to Council for Effluent Re-Use Scheme	(21,570)	(35,938)	(35,938)	(41,010)
Net (Cost) to Council for Fleet & Plant	104,364	207,229	207,229	289,590
Net (Cost) to Council for Footpaths & Bike Paths	(835,088)	(903,221)	(903,221)	(720,137)
Net (Cost) to Council for Parks & Gardens	(5,066,860)	(3,961,827)	(3,961,827)	(4,246,760)
Net (Cost) to Council for Parks & Gardens Overheads	0	647,588	647,588	0
Net (Cost) to Council for Private Works & Reinstatements	50,726	43,510	43,510	54,495
Net (Cost) to Council for Public Services Overheads	(23,532)	(155,633)	(155,633)	4,282,588
Net (Cost) to Council for Public Toilets	0	0	0	0
Net (Cost) to Council for Roads & Streets	(5,660,583)	(2,253,114)	(2,253,114)	(3,622,143)
Net (Cost) to Council for Town Beautification	(1,008,575)	(1,862,023)	(1,862,023)	(1,690,967)
Net (Cost) to Council for Works Overheads	4,206,968	1,920,770	1,920,770	(275)
Net (Cost) to Council for Tech Services	(4,206,820)	(4,162,048)	(4,162,048)	(4,239,318)
Net (Cost) to Council for Tech Services Overheads	0	234	234	0
Net (Cost) to Council for SP & Infrastructure Services	(23,400)	(99,712)	(99,712)	(141,796)
<b>TOTAL INFRASTRUCTURE SERVICES</b>	<b>(16,614,405)</b>	<b>(14,046,689)</b>	<b>(14,046,689)</b>	<b>(13,527,454)</b>
<b>STRATEGIC BUSINESS PROJECTS</b>				
Net (Cost) to Council for Project Management	(754,790)	(418,230)	(418,230)	(642,344)
Net (Cost) to Council for Comm. Projects - Playgrounds	(347,675)	(41,871)	(41,871)	(89,598)
Net (Cost) to Council for Waste Collection	392,626	497,345	497,345	509,378
Net (Cost) to Council for Landfill Operations	798,228	1,923,320	1,923,320	639,045
Net (Cost) to Council for Waste Overheads	15,101	(103,256)	(103,256)	14,468
Net (Cost) to Council for Karratha Airport	10,320,743	10,920,878	10,920,878	10,216,466
Net (Cost) to Council for Other Airports	(56,548)	(1,447)	(1,447)	(30,321)
<b>TOTAL STRATEGIC BUSINESS PROJECTS</b>	<b>10,367,685</b>	<b>12,776,739</b>	<b>12,776,739</b>	<b>10,617,094</b>
<b>TOTAL DIVISIONS</b>	<b>(3,797,614)</b>	<b>890,198</b>	<b>890,198</b>	<b>13,653,856</b>



**City of Karratha**  
**Statement of Financial Activity by Divisions**  
for the period ending 30 June 2022

	2021/22 Original Budget \$	2021/22 Amended Budget \$	2021/22 YTD Budget \$	2021/22 Actual to Date \$
<b>ADJUSTMENTS FOR NON CASH ITEMS</b>				
Movement in Employee Benefit Provisions	0	0	0	0
Movement in Accrued Interest	0	0	0	0
Movement in Accrued Salaries & Wages	0	0	0	(731,726)
Movement in Deferred Pensioner Rates	0	0	0	0
	0	0	0	(731,726)
<b>Restricted Surplus/(Deficit) B/Fwd 1 July</b>	298,260	248,516	248,516	248,516
<b>Unrestricted Surplus/(Deficit) B/Fwd 1 July</b>	3,653,875	452,221	452,221	452,221
<b>Restricted Surplus C/Fwd</b>	150,000	124,258	124,258	124,258
<b>Surplus / (Deficit)</b>	<b>4,521</b>	<b>1,466,677</b>	<b>1,466,677</b>	<b>13,498,610</b>



**10.2 LIST OF ACCOUNTS – 01 JULY 2022 TO 31 JULY 2022**

<b>File No:</b>	<b>FM.19</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Senior Creditors Officer</b>
<b>Date of Report:</b>	<b>23 August 2022</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Nil</b>

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**PURPOSE**

To advise Council of payments made for the period from 1 July 2022 to 31 July 2022.

**BACKGROUND**

Council has delegated authority to exercise its power to make payments from the City's Municipal and Trust funds.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role.

**COUNCILLOR/OFFICER CONSULTATION**

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

**COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

**POLICY IMPLICATIONS**

Staff are required to ensure that they comply under Council Policy CG12 – Purchasing Policy and CG11 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

**FINANCIAL IMPLICATIONS**

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

Payments for the period 1 July 2022 to 31 July 2022 totalled \$7,154,275.58, which included the following payments:

- Raubex Construction – Cell 0 Capping Construction PC #3 - \$1,401,901

- WA Alternative Energy – KLP Solar Initiative - \$1,057,760
- Trasan Contracting – Shakespeare St Units Refurb Progress Claim #3 - \$621,995
- Thomas Building – KRMO Redevelopment PC#2 - \$231,086
- Karratha Contracting – City Centre Re-Landscape/Irrigation - \$216,641

Consistent with CG-11 Regional Price Preference Policy, 41% of the value of external payments reported for the period were made locally.

### STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2022-2023 provided for this activity:

Our Program: 4.c.1.4 Accounts Receivable and Accounts Payable

### RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Failure to make payments within terms may render Council liable to interest and penalties
Service Interruption	Moderate	Failure to pay suppliers may lead to delays in the future provision of goods and services from those suppliers
Environment	N/A	Nil
Reputation	Moderate	Failure to pay for goods and services in a prompt and professional manner, in particular to local suppliers, may cause dissatisfaction amongst the community
Compliance	N/A	Nil

### IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

### RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

### VOTING REQUIREMENTS

Simple Majority

### OPTIONS:

#### Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$7,154,275.58 submitted and checked with vouchers, being made up of:

1. Trust Vouchers: nil;
2. EFT92370 to EFT92685 (Inclusive);
3. Cheque Voucher: 78724 to 78725;
4. Cancelled Payments: EFT92322, EFT92386, 92389, EFT92390, EFT92393-92412, EFT92438, EFT92454, EFT92470, EFT92518-92539, EFT92566, EFT92577, 78724;
5. Direct Debits: nil;
6. Credit Card Payments: \$29,951.26;
7. Payroll Cheques: nil;
8. with the EXCEPTION OF (as listed)

**CONCLUSION**

Payments for the period 1 July 2022 to 31 July 2022 totalled \$7,154,275.58. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 155060  
**MOVED** : Cr Harris  
**SECONDED** : Cr Miller

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$7,154,275.58 submitted and checked with vouchers, being made up of:

1. Trust Vouchers: nil;
2. EFT92370 to EFT92685 (Inclusive);
3. Cheque Voucher: 78724 to 78725;
4. Cancelled Payments: EFT92322, EFT92386, 92389, EFT92390, EFT92393-92412, EFT92438, EFT92454, EFT92470, EFT92518-92539, EFT92566, EFT92577, 78724;
5. Direct Debits: nil;
6. Credit Card Payments: \$29,951.26;
7. Payroll Cheques: nil

**CARRIED**

**FOR** : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Waterstrom Muller  
**AGAINST** : Nil

EFT/Chq	Date	Name	Description	Amount
EFT92322	13.07.2022	P Hodgkinson	Cancelled Payment	-488.50
EFT92370	13.07.2022	GBSC Yurra Pty Ltd	City Housing (9 Houses) Construction (RFT 07-20/21 ) Progress Claim #13	152,807.75
EFT92371	13.07.2022	Karratha Contracting Pty Ltd	RFT 16-21/22 City Centre Cyclone Re-Landscaping: Irrigation System Stage 2H	216,641.99
EFT92372	13.07.2022	Raubex Construction Pty Ltd	Cell 0 Capping & Closure Works - Progress Claim #3	1,401,901.68
EFT92373	13.07.2022	Sport And Recreation Surfaces Pty Ltd	Resurface Of Roebourne Courts - Supply & Application Of Sealer	114,703.00

EFT/Chq	Date	Name	Description	Amount
EFT92374	13.07.2022	Trasan Contracting Pty Ltd	City Housing Shakespeare Street Units (RFT 17-2122) Progress Claim #3	621,995.22
EFT92375	13.07.2022	Blue Hat Cleaning Services T/as Darnel Cleaning Services	City Facilities, Cleaning Services - June 2022	371,630.50
EFT92376	13.07.2022	Poinciana Nursery	Monthly Set Services Open Areas Slashing/Weed Control	146,582.25
EFT92377	13.07.2022	Construction Training Fund (CTF)	Return of Refund incorrectly paid to us - CTF	24.75
EFT92378	13.07.2022	Winc Australia Pty Limited	Stationery and Office Supplies - Various Departments	142.55
EFT92379	13.07.2022	Dampier Community Association	Windy Ridge Masterplan Engagement Session - June 2022 - Hire of Comm Hub	137.00
EFT92380	13.07.2022	Hart Sport	KLP - Yoga/Exercise Mats Boxing Pack Carry Bag Gloves Battling Rope	838.00
EFT92381	13.07.2022	Host Corporation Pty Ltd t/a Host Direct	REAP - Coffee Cups (1000)	635.80
EFT92382	13.07.2022	Juluwarlu Group Aboriginal Corporation	The Ganallil Centre (Victoria Hotel) Services Contract - Roeb Library Caretaker 01/07/21 - 30/06/22 - March Pymt	30,360.00
EFT92383	13.07.2022	Corps Earthmoving Pty Ltd	Kta Airport - Landside Mtce - Cracker Dust	23,207.44
EFT92384	13.07.2022	Karratha Furniture & Bedding	TYS - 2 x Desks For Computers	763.00
EFT92385	13.07.2022	Parry's Merchants	Café / Kiosk Restock Items - Various Locations	2,719.80
EFT92386	13.07.2022	Roebourne Art Group Aboriginal Corp	Cancelled Payment	0.00
EFT92387	13.07.2022	St John Ambulance - Karratha	REAP - Event Attendance By St Johns - Amy Shark Concert	614.00
EFT92388	13.07.2022	Letanika Pty Ltd T/as Signswest	KLP - Foyer Toilet Signs	116.60
EFT92389	13.07.2022	Sealanes (1985) Pty Ltd	Cancelled Payment	0.00
EFT92390	13.07.2022	TNT Express	Cancelled Payment	0.00
EFT92391	13.07.2022	The Retic & Landscape Shop	Plant Repairs / Parts / Stock - Various	597.10
EFT92392	13.07.2022	Kingmill Pty Ltd t/as Sixt Australia	Car Hire - Dir Corp - Perth Meetings 23-25/06/2022	160.06
EFT92393-92412	14.07.2022	Mixed Payments	System Error - Cancelled	0.00
EFT92413	14.07.2022	Bunzl Brands And Operations Pty Ltd	Staff Safety Boots	196.90
EFT92414	14.07.2022	Atom Supply	Uniforms Stock - Various, Maintenance/Stock Items - Various	281.84
EFT92415	14.07.2022	J Blackwood & Son Pty Limited	Uniforms Stock - Various, Maintenance/Stock Items - Various	1,988.05
EFT92416	14.07.2022	Onyx Group WA Pty Ltd	Catering - Council Briefing 20/06/22	450.00
EFT92417	14.07.2022	Airport Security Pty Ltd	Sanitation - Aviation Security Id Card	440.00
EFT92418	14.07.2022	Advam Pty Ltd	Airport - Support Fee & Transaction Fee June 2022	718.87
EFT92419	14.07.2022	Eurofins ARL Pty Ltd	Waste - Quarterly Ground Water Monitoring June 2022	2,541.00
EFT92420	14.07.2022	GPC Asia Pacific Pty Ltd (NAPA t/as)	Plant Repairs / Parts / Stock - Various	16.50
EFT92421	14.07.2022	Aquatic Services WA Pty Ltd	Works Associated With Annual Plant Room Servicing	24,175.15
EFT92422	14.07.2022	Fuzz Digital (Daniel Fowler t/as)	Dampier Windy Ridge Oval - Aerial Images & Fly Through Video	715.00
EFT92423	14.07.2022	ATI Parts Australia	Plant Repairs / Parts / Stock - Various	665.78

EFT/Chq	Date	Name	Description	Amount
EFT92424	14.07.2022	AV Australia (A.V. Smarthomes Pty Ltd t/as)	ICT HW - Kramer VM-xH2 1:2/3/4 4K60 HDR HDMI Distr Amp	900.00
EFT92425	14.07.2022	Altus Group Consulting Pty Ltd	City's Mixed Use Walgu Dev - Consultant	19,305.00
EFT92426	14.07.2022	BOC Limited	Cylinder Refills / Replacements - Various	226.69
EFT92427	14.07.2022	BC Lock & Key	Repairs - Locks (Various), Padlocks Stocks	1,898.87
EFT92428	14.07.2022	Beacon Equipment	Plant Repairs / Parts / Stock - Various	329.00
EFT92429	14.07.2022	BP Australia Pty Ltd	Fleet Fuel - June 2022	5,430.42
EFT92430	14.07.2022	Bladon WA Pty Ltd	Uniforms Stock - Various, Maintenance/Stock Items - Various	4,892.25
EFT92431	14.07.2022	Bucci Holdings Pty Ltd t/as Visimax	Animal Control - Cat/Possum Trap - Plate release	604.65
EFT92432	14.07.2022	Blades & Shades Karratha (Brian Robert Hanna t/as)	City Housing - Yard Maintenance Works, Various	975.00
EFT92433	14.07.2022	Coca-Cola Amatil (Holdings) Ltd	REAP - Kiosk And Bar Supplies	2,040.56
EFT92434	14.07.2022	Truis Pty Ltd	IT - Hardware Refresh	25,311.00
EFT92435	14.07.2022	Cadds Group Pty Ltd	Tech Serv - D&I - Engineering Seconded Costs	2,356.64
EFT92436	14.07.2022	Connect Paediatric Therapy Services Pty Ltd	Medical Services - Housing Subsidy	6,300.00
EFT92437	14.07.2022	George William Mark Chadwick	Research & Dev of The CofK Public Health Plan	9,830.00
EFT92438	14.07.2022	Dampier Bowling Club Inc	Cancelled Payment	0.00
EFT92439	14.07.2022	Data#3 Limited	Solarwinds Software Renewal - 01/07/22 - 30/06/2023	10,514.09
EFT92440	14.07.2022	Karratha Ballet Academy	Ticket Sales & Deposit	7,910.65
EFT92441	14.07.2022	Development Cartographics (the Trustee For The Beal Family Trust)	40 Mile - Re Number Sites On Area 5 Camping Ground	23.65
EFT92442	14.07.2022	Dampier Sharks Junior Football Club	SCGS - Player Transport Agreement - June 2022	3,960.00
EFT92443	14.07.2022	Dunnart Picture Framing (Dunnart (Aust) Pty Ltd t/as)	Citizenship - Frame Ceremony Coat of Arms and Portrait of Queen Elizabeth II	700.00
EFT92444	14.07.2022	Department Of Planning Lands And Heritage	Fee DA22092 - City Mixed Residential (Walgu) Lots 7020 & 7018 Welcome Road	16,371.00
EFT92445	14.07.2022	Peter Dhu (Corporate Communication Experts)	HR - Winning Presentations Training	3,465.00
EFT92446	14.07.2022	Dial Before You Dig WA Ltd	Dial Before You Dig - Qtrly Referral Fee - Apr To Jun 22	89.90
EFT92447	14.07.2022	Edge Digital Technology Pty Ltd	REAP Monthly Service January 2021	434.50
EFT92448	14.07.2022	Farinosi & Sons Pty Ltd	Plant Repairs / Parts / Stock - Various	64.95
EFT92449	14.07.2022	Chubb Fire & Security Pty Ltd	City Facilities - Monthly Fire Protection Equipment/Systems Servicing Works & Inspections	7,061.12
EFT92450	14.07.2022	Fortesque Bus Service (Australian Transit Group t/as)	Kta/Damp Comm Activities - Bus Hire & Driver For 40 Mile Site Visit	1,064.80
EFT92451	14.07.2022	Fuel Fix Pty Ltd	Kta Airport - Bulk Diesel Tank - Supply/Install Electromagnetic Tote For Smartfill Unit	979.00
EFT92452	14.07.2022	Funtastic Ltd T/a Madman Entertainment	REAP - Movie Screenings, Various	121.28
EFT92453	14.07.2022	Focus Banners Pty Limited	Citizenship - Media Wall Replacement Skin	269.50

EFT/Chq	Date	Name	Description	Amount
EFT92454	14.07.2022	Flex Cafe (Lee-ann M Stevenson t/as)	Cancelled Payment	0.00
EFT92455	14.07.2022	Global Security Management (WA)	KLP - Nightly Security Patrols - March to June	6,735.78
EFT92456	14.07.2022	Handley Surveys	Windy Ridge Sporting Precinct - Provision Of Engineering Surveyor Equip & Vehicle	10,934.00
EFT92457	14.07.2022	Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	General Hardware Supplies - For Various Maintenance Works to City Assets	1,620.87
EFT92458	14.07.2022	Harvey Norman Karratha (Rathasupa No. 2 Trust t/as)	Dampier Pavilion Kiosk - Fridge-freezer - Future Facility Use	1,781.00
EFT92459	14.07.2022	Headworks Consulting (Hazel J Wemper & Peter J Saxon t/as)	HR - Leadership Program Training	330.00
EFT92460	14.07.2022	International Art Services (IAS Fine Art Logistics Pty Limited t/as)	Cossack Art Awards 2022- Freight Services For Up To 300 Artworks	5,720.00
EFT92461	14.07.2022	Icon Film Distribution Pty Ltd	REAP - Movie Screenings, Various	227.40
EFT92462	14.07.2022	Intent Building Contracting Pty Ltd	Maint Works - Various Scheduled and Reactive Works	4,787.80
EFT92463	14.07.2022	Karratha Signs	KLP - Gym/Grp Fitness Mural Advertising Vinyl Stickers Appraisal Office Privacy Window Frosting	7,006.50
EFT92464	14.07.2022	James Bennett Pty Limited	New Library Resources	585.22
EFT92465	14.07.2022	Jolly Good In Car Audio and Entertainment T/A Jolly Good Auto Electric	Plant Repairs / Parts / Stock - Various	1,551.50
EFT92466	14.07.2022	Jax Engineering WA Pty Ltd	Plant Repairs / Parts / Stock - Various	2,244.00
EFT92467	14.07.2022	Keyspot Services	Dev Services - CofK Magnetic Name Badges	49.50
EFT92468	14.07.2022	Karratha Veterinary Hospital	Animal Control Services - Various	2,013.70
EFT92469	14.07.2022	Karratha Fluid Power	Plant Repairs / Parts / Stock - Various	900.31
EFT92470	14.07.2022	Kwik Kopy Printing Centre	Cancelled Payment	0.00
EFT92471	14.07.2022	Karratha Enduro & Motocross Club Inc	SCGS - June 2022 - Aluminium Shade Structure	3,440.00
EFT92472	14.07.2022	Sonic Healthplus Pty Ltd	Medical Services - Housing Subsidy	4,026.50
EFT92473	14.07.2022	Karratha Lottery Centre & Newsagency	Citizenship Ceremony - Endorsed Pen For Cert Signing	3.59
EFT92474	14.07.2022	Karratha Machinery Hire (SSH Group Machinery Hire Pty Ltd t/as)	Plant Hire Charges - Various Projects/Works	8,626.64
EFT92475	14.07.2022	Karratha Cleaning Pty Ltd	Wickham Precinct Cleaning Services June 2022	38,604.09
EFT92476	14.07.2022	No Problems Just Solutions Pty Ltd (Land Surveys)	Land Matters - Consent To Lodge DP418981 & Update Deposited Plan For Lodging At Landgate	1,782.00
EFT92477	14.07.2022	Leethall Constructions Pty Ltd	Everett Link Millars Well - Construction Replacement Footpath	16,982.59
EFT92478	14.07.2022	Modern Teaching Aids Pty Ltd (MTA )	Cossack Workshop Supplies - A Peterson	97.85
EFT92479	14.07.2022	Marketforce	Advertising - Various Projects	7,996.03
EFT92480	14.07.2022	Modus Compliance Pty Ltd	Contract Building Surveying Services - RFQ13 20/21 June 2022	1,078.00
EFT92481	14.07.2022	Moodie Outdoor Products Pty Ltd	Balyarra Park - 2021 Model of PIAZZA/Plus Harmony 3 seat and backrest of coated steel wire mesh	3,095.40



EFT/Chq	Date	Name	Description	Amount
EFT92482	14.07.2022	Market Creations Agency Pty Ltd	Pilbara Hydrogen Cluster Branding Strategy - Social Media Management June 2022	2,112.00
EFT92483	14.07.2022	NBS Signmakers	Traffic/Str Signs - Aluminium Street Blades	1,306.80
EFT92484	14.07.2022	NW Communications & IT Specialists	Roeb Libr - Security Alarm Monitoring - June 2022	164.05
EFT92485	14.07.2022	Norwest Craft Supplies	KLP - Craft Supplies For Holiday Programs	118.93
EFT92486	14.07.2022	Ngarluma Aboriginal Corporation	Welcome to Country - REAF 2022 Opening Night	871.20
EFT92487	14.07.2022	Nickol Bay Speedway Club	2021 Large Comm Grant Scheme - Annual Sprintcar Stampede 2022 - Year 2	7,500.00
EFT92488	14.07.2022	Nintex Pty Ltd	ICT SW - Nintex Workflow Cloud - 20 Workflows 30/06/2022 - 29/06/2023.	27,027.00
EFT92489	14.07.2022	NYFL Commercial Pty Ltd	Comm Engagement - Large Grants - 30% Progress Pymt - Facade Improvements Painting Signwriting & Restoration	9,489.15
EFT92490	14.07.2022	North West Brewing Company Pty Ltd	REAP - Cartons Island Hopper	853.60
EFT92491	14.07.2022	Ixom Operations Pty Ltd (Orica)	KLP - 920kg Chlorine Cylinder Rental June 22	859.46
EFT92492	14.07.2022	Octagon Lifts Pty Ltd	Kta Airport - IFE Specialist To Reset IFE Lift Parameters To Lift - Not Operable	17,162.15
EFT92493	14.07.2022	OTR Tyres (TKPH Pty Ltd)	Plant Repairs / Parts / Stock - Various	165.00
EFT92494	14.07.2022	Paramount Pictures Australia	REAP - Movie Screenings, Various	1,750.69
EFT92495	14.07.2022	Printsync Norwest Business Solutions	Printer / Photocopier Charges - Various	865.04
EFT92496	14.07.2022	Parker Black & Forrest Pty Ltd	KLP - GH1:1 KLML (GW0781) Key	137.50
EFT92497	14.07.2022	Nancy Gillespie	KTVC Sales - May 2022	37.40
EFT92498	14.07.2022	Greentree Bithuwarnda Fencing & Civil	Point Samson F/shore - Supply/Install Approx 153m Erosion Fencing	31,201.50
EFT92499	14.07.2022	G Bishops Transport Services Pty Ltd	Freight Charges - Various	3,029.40
EFT92500	14.07.2022	GCM Enviro Pty Ltd	Plant - Seat Switch	94.00
EFT92501	14.07.2022	Grace Information & Records Management	ECM Ops - Cataloguing Storage Retrieval & Digitisation of Records	2,652.03
EFT92502	14.07.2022	Integrity Coach Lines (Aust) Pty Ltd	KTVC Tours Sales - Apr 2022	164.90
EFT92503	14.07.2022	Rikker Holdings Pty Ltd T/a Karratha Tilt Tray And Towing	Removal of Abandoned Vehicles - Various	374.00
EFT92504	14.07.2022	Karratha Adult Riding Club	SCGS - June 2022 - Flight For Competition Judge - NCR81599	800.00
EFT92505	14.07.2022	Dorsett Retail Pty Ltd T/A Karratha Retravisson	15 Teesdale PI - Supply of 1Bosch 60cm Freestanding Dishwasher	698.00
EFT92506	14.07.2022	Karratha Painting Pty Ltd	Rapid Graffiti Removal - Repaint Carpark Wall - PBFC	3,239.50
EFT92507	14.07.2022	Karratha Football and Sporting Club Inc	SCGS - June 2022 - Linemarking Machine As Per NCR81599	3,010.00
EFT92508	14.07.2022	P Long	Reimb Car Mileage - May 2022	181.37
EFT92509	14.07.2022	K Nunn	Reimb Car Mileage - June 2022	563.46
EFT92510	14.07.2022	Pilbara Physiotherapy Pty Ltd	Medical Services - Housing Subsidy	5,720.00
EFT92511	14.07.2022	Prompt Contracting And Fencing Pty Ltd	Kta Airport - Service 4 x Auto Airside Vehicle Gates	2,420.00
EFT92512	14.07.2022	Powerlift Industries (Healestek Pty Ltd)	Move Electronic Scoreboards From Depot To Bulgarra & Millars Storage Sheds	924.00

EFT/Chq	Date	Name	Description	Amount
EFT92513	14.07.2022	Pool Robotics Perth	RAC Pool Eq Repairs - 2 x Cable Swivel Dynamic 30m	1,792.80
EFT92514	14.07.2022	PTM Pilbara Traffic Management Pty Ltd	REAP - Amphitheatre Traffic Management Plan	2,442.00
EFT92515	14.07.2022	Plus Architecture Western Australia Pty Ltd	City's Mixed Use Residential Dev - Stage Two Design Dev	42,975.35
EFT92516	14.07.2022	Professional Arts Management (t/f Pam Family Trust t/as)	Cossack Art Awards 2022 Exhibition Installation Services	17,266.70
EFT92517	14.07.2022	Premier Artists Pty Ltd	Cossack Performance - 16/07/22 - 50% Deposit	2,750.00
EFT92518-92539	14.07.2022	Mixed Payments	System Error - Cancelled	0.00
EFT92540	14.07.2022	Thomas Building Pty Ltd	KRMO Redevelopment Progress Claim #2	231,086.25
EFT92541	14.07.2022	Quality Press (Alba Holdings Pty Ltd t/as)	NAIDOC - Flyers Printed Both Sides & Shipped To Kta	227.59
EFT92542	14.07.2022	Red Dot Stores	Kta Airport - 32L Wheelie Bin (Red) Airside FOD Bins	205.91
EFT92543	14.07.2022	Red Earth Flowers	REAP - Flowers for Volunteer Recognition Awards 2022	262.00
EFT92544	14.07.2022	Rialto Distribution Pty Ltd	REAP - Movie Screenings, Various	247.50
EFT92545	14.07.2022	Auto One Karratha (WC Auto Pty Ltd)	Plant Repairs / Parts / Stock - Various	43.74
EFT92546	14.07.2022	Richose Pty Ltd	Plant Repairs / Parts / Stock - Various	519.05
EFT92547	14.07.2022	Regal Cream Products Pty Ltd	REAP - Kiosk And Bar Supplies	538.56
EFT92548	14.07.2022	Radio Industries Australia Pty Ltd	Kta Airport - ACMA License Application Fee	1,083.50
EFT92549	14.07.2022	Statewide Bearings	Plant Repairs / Parts / Stock - Various	173.94
EFT92550	14.07.2022	Kmart Karratha	Supplies for Programs / Events	744.50
EFT92551	14.07.2022	SAFE Karratha	Rehoming of Animals - CoK Animal Management Facility Q4 2021/2022 Lump Sum Payment	17,875.00
EFT92552	14.07.2022	Seatadvisor Pty Ltd	REAP - Ticketing Mngmt System Fees - June 22	1,971.20
EFT92553	14.07.2022	Scope Business Imaging	Printer / Photocopier Charges - Various	1,363.85
EFT92554	14.07.2022	Schneider Electric (Australia) Pty Ltd	REAP - 2nd Qtr June Service Mtce of BMS and Equip	6,447.38
EFT92555	14.07.2022	Safemaster Safety Products Pty Ltd	Depot - 6 Monthly Inspections - Personal Protective Equip - June 2022	396.00
EFT92556	14.07.2022	Southern Cross Austereo Pty Ltd	Police Beat Radio Segment & Safer Comms Partnership Radio Ads - June 2022	1,435.50
EFT92557	14.07.2022	Semann Slattery and Associates Pty. Ltd. t/as Semann and Slattery Trai	Literature Review and Consultation - Engagement - Draft Review and Final Review Report	10,587.50
EFT92558	14.07.2022	The Walt Disney Company Pty Ltd	REAP - Movie Screenings, Various	347.25
EFT92559	14.07.2022	Illion Tenderlink (Illion Australia Pty Ltd t/as)	Tender Advertising	184.80
EFT92560	14.07.2022	Transcore Pty Ltd	Concept Design Karratha Leisureplex Sliplane - Traffic Engineering Services	5,500.00
EFT92561	14.07.2022	Tovey Shearwood Pty Ltd T/A Creative ADM	Complete design layout and file setup for CofK Business Expo Prospectus. (Pilbara Summit 2022)	2,233.00
EFT92562	14.07.2022	TNT Express	Freight Charges - Various	247.38
EFT92563	14.07.2022	Universal Pictures International Australasia Pty Ltd	REAP - Movie Screenings, Various	660.00
EFT92564	14.07.2022	Roadshow Films Pty Ltd	REAP - Movie Screenings, Various	288.20
EFT92565	14.07.2022	Westrac Equipment Pty Ltd	Plant Repairs / Parts / Stock - Various	19.50

EFT/Chq	Date	Name	Description	Amount
EFT92566	14.07.2022	Woolworths Group Limited	Cancelled Payment	0.00
EFT92567	14.07.2022	Wren Oil	7 Mile - Admin & Compliance Fees - 22/6/2022	22.00
EFT92568	14.07.2022	WA Billboards	Kta Airport - FIDS System & Monthly Access Charge For Rapidsuitecloud - Jun 2022	2,345.75
EFT92569	14.07.2022	West Australian Ballet	Partnership 2021 - 2024 - Year one Payment 2	11,000.00
EFT92570	14.07.2022	Whiteboards And Pinboards (FDB Commercial t/as)	Main Admin - Peel 'n' Stick Acoustic Pinnable Panels	2,120.40
EFT92571	14.07.2022	Karratha International Hotel (Ringthane Pty Ltd t/as)	Econ Dev Initiative - Room Hire 4-5/5/22 - DAMA Info Session	12,215.60
EFT92572	14.07.2022	Norwest Sand & Gravel Pty Ltd	Crossover Contribution - Lot 1/1017 Coolawanyah Road	6,977.80
EFT92573	14.07.2022	Brida Pty Ltd	WTS - Labour Costs - June 2022	74,364.19
EFT92574	14.07.2022	Kennards Hire Pty Limited	Plant Hire Charges - Various Projects/Works	522.50
EFT92575	14.07.2022	North West Tree Services	Catrrall Park - P&G - Dress All Palms	21,735.95
EFT92576	14.07.2022	Nielsen Liquid Waste Services Pty Ltd	Grease Trap Waste Removal Services	3,743.49
EFT92577	14.07.2022	Reece Pty Ltd	Cancelled Payment	0.00
EFT92578	14.07.2022	Turf Guru Landscapes Pty Ltd	Irrigation upgrade to Airport per RFT 02-20-21 Schedule of Rates - June 2022	6,116.00
EFT92579	14.07.2022	Wormald Australia Pty Ltd	Plant - 9kg ABE/DCP	195.80
EFT92580	14.07.2022	C Anderson	Refund - Airport Lost Ticket	159.00
EFT92581	14.07.2022	K Bryce	Reimbursement for Les Mills Fees up to 30/06/2022	914.00
EFT92582	14.07.2022	C & S Cassidy-Schroeder	Vehicle Crossover Subsidy - Lot 695 Butcherbird Drive	774.00
EFT92583	14.07.2022	M Geal	Reimb Travel Exp - Training In Perth 08/05-11/05/22	204.49
EFT92584	14.07.2022	P Hodgkinson	Refund - Security Subsidy Scheme	488.50
EFT92585	14.07.2022	R Jury	Refund 3 x Camp Site Bookings	96.00
EFT92586	14.07.2022	A Johns	Refund - Security Subsidy Scheme	500.00
EFT92587	14.07.2022	A McDonald	Reimb - Utilities as per Employment Contract	380.17
EFT92588	14.07.2022	A Minchin	Reimb - Utilities as per Employment Contract	646.04
EFT92589	14.07.2022	A & R McKay	Reimb - Living Costs, As Per Caretaker Agreement	461.78
EFT92590	14.07.2022	C Marsala	Refund - Security Subsidy Scheme	500.00
EFT92591	14.07.2022	D McConnell	Refund - 40 Mile Camping Fee (Paid twice in error)	32.00
EFT92592	14.07.2022	S Manins	Reimbursement for Les Mills Fees upto 30/06/2022	474.16
EFT92593	14.07.2022	Pilbara Wildlife Carers Association Inc	Bucks For Bags - Donation For Comm Litter Cleanup 26/06/22	480.00
EFT92594	14.07.2022	B Sweeny	Refund MAC Tour Booking - Cancellation	130.00
EFT92595	14.07.2022	A Thompson	Employee Overcharged For Relocation Reimb	576.27
EFT92596	14.07.2022	A Virkar	Reimb - Utilities as per Employment Contract	150.00
EFT92597	14.07.2022	W Augustin & M Bussell	Reimb - Living Costs, As Per Caretaker Agreement	494.42
EFT92598	14.07.2022	Dampier Plumbing & Gas (tff DPG Trust)	Plumbing Maint Works - Various Scheduled and Reactive Works	75,375.09
EFT92599	14.07.2022	Ausolar Pty Ltd	Electrical Maint Works - Various Scheduled and Reactive Works	53,575.85
EFT92600	14.07.2022	BSA Advanced Property Solutions (WA) Pty Ltd	Air Con Maint Works - Various Scheduled and Reactive Works	128,067.56
EFT92601	14.07.2022	Cleanaway Pty Ltd	City Waste Collections Services (Various)	54,410.07
EFT92602	14.07.2022	Department Of Transport	Vehicle Search Fees - May 2022	68.00
EFT92603	14.07.2022	Telstra Corporation Ltd	Telephone Usage Charges - Various	114.95
EFT92604	14.07.2022	Horizon Power	Electricity Usage Charges - Various	67,635.93

EFT/Chq	Date	Name	Description	Amount
EFT92605	14.07.2022	Water Corporation	Water Usage Charges - Various	3,258.43
EFT92606	14.07.2022	Neverfail Springwater Pty Ltd - (906959169)	15L Spring Water Bottle Refills & Service Fee	49.25
EFT92607	14.07.2022	Neverfail Springwater Ltd - WWTP	15L Spring Water Bottle Refills & Service Fee	25.25
EFT92608	14.07.2022	Pilbara Iron Company Services Pty Ltd (Rio Tinto)	Electricity Usage Charges - Various	7,476.54
EFT92609	14.07.2022	Horizon Power	Electricity Usage Charges - Various	76,214.64
EFT92610	14.07.2022	Horizon Power	Electricity Usage Charges - Various	4,113.47
EFT92611	14.07.2022	Reece Pty Ltd	Stock - Retic Parts (Various)	1,651.60
EFT92612	14.07.2022	Woolworths Group Limited	Food / Supplies for Programs and Kiosk Restocks	4,886.08
EFT92613	15.07.2022	P Long	REIMB - NWDA Domain Name Fees 4/11/2021 To 16/06/2022	554.25
EFT92614	21.07.2022	Manning Pavement Services Pty Ltd t/as Karratha Asphalt	The Esplanade Dampier - Reseal Works - Incl Mobilisation & Road Sweeping	99,018.94
EFT92615	21.07.2022	MSS Security Pty Limited	Kta Airport Security Screening & Front of House Services - June 2022	180,008.47
EFT92616	21.07.2022	Green To Go Pty Ltd t/as West Australian Alternative Energy	KLP Solar Initiative - Progress Claim #3	1,057,760.00
EFT92618	05.07.2022	Bond Administrator	Bond - WACHS 31 Marniyarra Loop	3,600.00
EFT92619	21.07.2022	Department of Mines Industry Regulation and Safety (DMIRS)	BSL Receipts - June 2022	160,559.54
EFT92620	22.07.2022	Australia Post	Postage Charges - June 2022	513.65
EFT92621	22.07.2022	Karratha & Districts Chamber Of Commerce (KDCCI)	Try Local Prizes 8 x \$300 for Ready Set Grow Winners 2022 - Category Winners	5,165.00
EFT92622	22.07.2022	Karratha Community House	SCGS - June 2022 - Party Equip Hire Program	4,364.46
EFT92623	22.07.2022	Roebourne Art Group Aboriginal Corp	Graffiti Ed & Skate Park Arts Project - Wickham Urban Arts Proj - 50% Dep	9,075.00
EFT92624	22.07.2022	Sealanes (1985) Pty Ltd	Removal of Abandoned Vehicles - Various	1,357.09
EFT92625	22.07.2022	Royal Life Saving Society WA Inc	Call Centre Services - June 2022	1,301.19
EFT92626	22.07.2022	TNT Express	Freight Charges - Various	58.95
EFT92627	22.07.2022	Ausolar Pty Ltd	Electrical Maint Works - Various Scheduled and Reactive Works	5,891.27
EFT92628	22.07.2022	BSA Advanced Property Solutions (WA) Pty Ltd	Air Con Maint Works - Various Scheduled and Reactive Works	24,530.00
EFT92629	22.07.2022	Dampier Plumbing & Gas (tff DPG Trust)	Plumbing Maint Works - Various Scheduled and Reactive Works	1,302.60
EFT92630	22.07.2022	Point Parking Pty Ltd	Kta Airport - Parking Ground Transport Ops & Mngmt - June 2022	2,750.00
EFT92631	22.07.2022	Turf Guru Landscapes Pty Ltd	Wickham Cemetery Pt Samson-Roebourne Rd - Garden Bed Irrigation - 19/05/22 - 27/05/22	15,884.00
EFT92632	22.07.2022	Atom Supply	Uniforms Stock - Various, Maintenance/Stock Items - Various	231.00
EFT92633	22.07.2022	J Blackwood & Son Pty Limited	Uniforms Stock - Various, Maintenance/Stock Items - Various	587.74
EFT92634	22.07.2022	Australian Fibre Solutions (tff JA & AK Cox Family Trust t/as)	ICT Prof - Cable Works - Airport Waste Water Treatment	4,020.50
EFT92635	22.07.2022	BC Lock & Key	Repairs - Locks (Various), Padlocks Stocks	88.00
EFT92636	22.07.2022	Truis Pty Ltd	ICT Proj - External Penetration Testing	26,631.00
EFT92637	22.07.2022	Chartertech Pty Ltd	ERP Development Consulting Services	34,078.00

EFT/Chq	Date	Name	Description	Amount
EFT92638	22.07.2022	David Golf & Engineering Pty Ltd	Kta Golf Course - R&D Sign - No Carts Beyond This Point	2,955.70
EFT92639	22.07.2022	Dampier Squash Club	Small Community Grant June 2022 - FeNaCING Competition	1,775.00
EFT92640	22.07.2022	Dampier Bowling Club Inc	SCGS - June 2022 Junior Bowls Program	5,500.00
EFT92641	22.07.2022	Davcor Group Pty Ltd	ICT Proj - EKA Cloud Software Migration	935.00
EFT92642	22.07.2022	ES2 Pty Ltd	ICT Prof Serv - IT Security Policy Review Guidance & Support	4,427.50
EFT92643	22.07.2022	Gresley Abas Pty Ltd	Roeb Rec Precinct Masterplan - Works By Architect	13,362.03
EFT92644	22.07.2022	G Bishops Transport Services Pty Ltd atft GBT Services Trust	Freight Charges - Various	68.12
EFT92645	22.07.2022	Command IT Services	IT - AINVR-VAL-12TB-AU Avigilon NVR	96,181.65
EFT92646	22.07.2022	GBSC Yurra Pty Ltd	City Housing - (9 Houses) CofK Construction Value 7/9	67,336.96
EFT92647	22.07.2022	Pilbara Mesquite Management Committee Inc	P&G - Harding River Roeb - Control/Removal of Mesquite (Weeds of Significance) - 2022	55,000.00
EFT92648	22.07.2022	Leethall Constructions Pty Ltd	Footpath & Kerb Mtce - Broadhurst Rd Construction Replacement Footpath	56,343.38
EFT92649	22.07.2022	Harvey Norman Karratha (Rathasupa No. 2 Trust t/as)	ICT HW - Dual RCA Audio Cable	22.90
EFT92650	22.07.2022	James Bennett Pty Limited	New Library Resources	290.68
EFT92651	22.07.2022	Keyspot Services	Engraved Letters For Desk Name Block - Director Dev Services	71.50
EFT92652	22.07.2022	Karratha Contracting Pty Ltd	Roebourne Rd After Meares Drive Point Samson - Copper Log & Rail Installation	41,382.92
EFT92653	22.07.2022	Karratha Solar Power No 1 Pty Ltd	KTA Airport - Solar Power June 2022 105.35 MWh	42,049.32
EFT92654	22.07.2022	Kota Holdings Pty Ltd (The Trustee For Shark Attack Unit Trust )	KTVC - Purchase Of Iron Ore Jewellery For Retail Sales	2,372.68
EFT92655	22.07.2022	Radio Industries Australia Pty Ltd	Kta Airport - Replace ICOM Radios & Accessories - Airport Staff	7,980.17
EFT92656	22.07.2022	Roebourne & Districts Pistol & Rifle Association	SCGS - June 2022 Shade Marquees	4,370.00
EFT92657	22.07.2022	Scope Business Imaging	Printer / Photocopier Charges - Various	2.21
EFT92658	22.07.2022	Scope Property Group Pty Ltd (atf Dampier Shopping Centre Unit Trust)	Contrib To Dampier Village Shopping Centre - Paving Works - June 2022	35,000.00
EFT92659	22.07.2022	Sum Effect (Ttf Sum Effect Trust t/as)	Office Exp - Videography Edit Post Prod For 10 Year Rio Tinto Partnership Video	40,546.94
EFT92660	22.07.2022	Talis Consultants Pty Ltd T/a Talis Unit Trust	Cell 0 Capping - Construction Superintendent	14,639.25
EFT92661	22.07.2022	Technology One Limited	TechOne OneCouncil SaaS AMS Implementation - June 2022	35,910.38
EFT92662	22.07.2022	Lime Intelligence Pty Ltd	Kta Airport - June 2022 Subs	2,475.00
EFT92663	22.07.2022	A Clark	Refund Lost Book Charge - Book Returned	23.51
EFT92664	22.07.2022	P Eason	Refund - DA22097 Application Withdrawn	147.00
EFT92665	22.07.2022	D Hector	Reimb WA White Card	118.00
EFT92666	22.07.2022	M Hansen	Refund - Library Travellers Membership	50.00
EFT92667	22.07.2022	Lovegrove Turf Services (R & A Lovegrove t/as)	Cattrall Park P&G - Wintergreen Couch	875.00
EFT92668	22.07.2022	Landgate	Valuation Schedules & Annual Rolls 14/05/22-10/06/22	614.23
EFT92669	22.07.2022	Left Back Consulting Pty Ltd	Erp Dev - Data Migration Engagement - Booked Days - June 22	8,731.80

EFT/Chq	Date	Name	Description	Amount
EFT92670	22.07.2022	Mak Industrial Water Solutions Pty Ltd	Kta Golf Course - Inspect Faulty Pump	1,089.00
EFT92671	22.07.2022	BAI Communications Pty Ltd	Monthly Power Usage - ICT NW & Comms - 03/05/22 - 01/06/22	121.64
EFT92672	22.07.2022	Office Of The Auditor General	SP&I - LRCIP Phase 1 Grant Funding Audit FY20/21 Bayly Ave	4,620.00
EFT92673	22.07.2022	Printsync Norwest Business Solutions	Printer / Photocopier Charges - Various	505.65
EFT92674	22.07.2022	Prompt Contracting And Fencing Pty Ltd	KLP Playground - Repair Broken Fencing	605.00
EFT92675	22.07.2022	Pilbara Bakehouse	Windy Ridge Masterplan Engagement Session - Catering - 20 People - 21 June 2022	335.00
EFT92676	22.07.2022	Proglity Pty Ltd	ICT Prof Serv - Palo Alto Prof Services	7,480.00
EFT92677	22.07.2022	Westrac Equipment Pty Ltd	Plant Repairs / Parts / Stock - Various	1,351.55
EFT92678	22.07.2022	Wrapped Creations	FeNaCING - Tfr Domain From Wrapped Creations To The City	275.00
EFT92679	22.07.2022	Yurra Pty Ltd	Wickham / Point Samson - P&G Monthly Gardens/Grounds Maintenance Works	39,451.74
EFT92680	22.07.2022	Cleanaway Pty Ltd	City Waste Collections Services (Various)	130,023.16
EFT92681	22.07.2022	Horizon Power	Electricity Usage Charges - Various	2,608.60
EFT92682	22.07.2022	Water Corporation	Water Usage Charges - Various	641.32
EFT92683	22.07.2022	Optus Billing Services Pty Ltd	KLP Emergency Lift Phone - Phone Chgs 07/06/22-06/07/22	20.00
EFT92684	22.07.2022	Horizon Power	Electricity Usage Charges - Various	59,385.28
EFT92685	22.07.2022	Construction Training Fund (CTF)	CTF Receipts - to 30/06/2022	207,821.93
78724	05.07.2022	Bond Administrator	Cancelled Payment	0.00
78725	22.07.2022	Mema's Berry & Bean	Refund For Overpayment On Business Rego	20.00

**7,124,324.32****Credit Cards**

EFT92617	28.06.2022	Westpac	Annual Card Fee	65.00
EFT92617	5.06.2022	Microsoft-Billing Computer Software	Hosting fee for online photo library (OneDrive)	2.00
EFT92617	9.06.2022	Shutterstock	Stock images 1 year subscription exp 08/06/23	1,131.97
EFT92617	10.06.2022	Optimal Workshop Ltd	Website menu testing software mthly subscription	288.14
EFT92617	11.06.2022	Facebook Ireland Ltd	Ads Payment - Out Past Curfew FB advertising includes FX Fee	65.44
EFT92617	13.06.2022	Wickham Service Station	Fuel for Mgr Marcom	143.64
EFT92617	20.06.2022	Campaign Monitor	Email distribution upgraded Plan includes FX Fee Exp 19/07/22	32.93
EFT92617	23.06.2022	ISSUU	Monthly Subscription Exp 23/07/2022 includes FX Fee (Electronic Publishing Platform)	162.44
EFT92617	28.06.2022	Westpac	Annual Card Fee	65.00
EFT92617	14.06.2022	Virgin	Airfare credit card payment surcharge Dir Corp	4.00
EFT92617	14.06.2022	Virgin	Airfare for Dir Corp for meetings in Perth 23/06/2022	425.00
EFT92617	23.06.2022	Tokyo Station	Meal allowance Dir Corp Perth Mtgs	9.00
EFT92617	23.06.2022	City of Perth	Parking for Dir Corp Perth Mtgs	4.24
EFT92617	23.06.2022	Four Points Sheraton	Dome Trinity Meal allowance Dir Corp Perth Mtgs	44.10
EFT92617	24.06.2022	The Generous Squire	Meal allowance Dir Corp Perth Mtgs	45.00
EFT92617	24.06.2022	Coffee Club	Meal allowance Dir Corp Perth Mtgs	17.16
EFT92617	24.06.2022	Gramercy Bar & Kitchen	Meal allowance CEO Perth Mtgs	35.00
EFT92617	24.06.2022	Gramercy Bar & Kitchen	Meal allowance Dir Corp Perth Mtgs	35.00
EFT92617	24.06.2021	Dome Trinity	Meal allowance Dir Corp Perth Mtgs	25.95
EFT92617	25.06.2022	City of Perth	Parking for Dir Corp Perth Mtgs	10.10
EFT92617	25.06.2022	Coffee Club	Meal allowance Dir Corp Perth Mtgs	24.10

EFT/Chq	Date	Name	Description	Amount
EFT92617	24.06.2022	Qantas	Airfare for Dir Corp for meetings in Perth 25/06/2022	482.28
EFT92617	25.06.2022	BP Connect Ascot	Refuel hire car - Dir Corp	23.22
EFT92617	28.06.2022	Westpac	Annual Card Fee	65.00
EFT92617	24.06.2022	The Generous Squire	Meal allowance Dir Corp Perth Mtgs (to be Reimb)	3.00
EFT92617	19.05.2022	Horizon Power	Power bill for Mgr City Growth (19/03-18/05/22)	670.79
EFT92617	30.05.2022	Water Corporation	Water bill for Dir Comm - Collection notice	252.64
EFT92617	10.06.2022	Booking.com	Accommodation (4 nights) Kings Park Motel Perth for Officer (Evie) 24/07-28/07/22	540.00
EFT92617	13.06.2022	Booking.com	Accommodation (20 nights) Maddington House Perth for HD Mechanic Apprentice (C Hutchens) 14/08-03/09/22	2,630.60
EFT92617	15.06.2022	Pilbara Iron Company	Electricity bill for 55A Oleander Pl Wickham Lot 540	2,145.73
EFT92617	15.05.2022	AHRI	Membership Fee for Dir Corp	396.00
EFT92617	25.05.2022	Water Corporation	Water bill -18B Richardson Way	259.14
EFT92617	25.05.2022	Water Corporation	Water bill -18B Richardson Way	44.74
EFT92617	22.06.2022	Perth Traffic Auditing	Traffic Management Plans Workshop Registration for Officers	840.00
EFT92617	30.05.2022	Horizon Power	Power bill for Dir SP&I 30/3-27/05/22	822.62
EFT92617	31.05.2022	Horizon Power	Power bill for Mgr City Services 02/04-30/05/22	241.22
EFT92617	2.06.2022	Horizon Power	Power bill for Dir Corp 02/04-01/06/22	384.29
EFT92617	1.06.2022	Water Corporation	Credit (Unknown - info tba by HR)	-194.42
EFT92617	1.06.2022	Water Corporation	Water bill for Dir Corp 30/03-31/05/22	108.59
EFT92617	1.06.2022	Water Corporation	Water bill for Mgr City Services 30/03-31/05/22	271.91
EFT92617	25.05.2022	Water Corporation	Water bill for Mgr City Growth (21/03-23/05/22)	331.06
EFT92617	28.06.2022	Westpac	Annual Card Fee	65.00
EFT92617	1.06.2022	Aust Library & Info Assoc	Copyright Training T.Coventry	100.00
EFT92617	16.06.2022	Soundtrack	Music Subscription REAP	111.20
EFT92617	16.06.2022	Facebook	Advertising - Amy Shark and Fringe Festival	32.92
EFT92617	17.06.2022	Roebourne Art Group	Art dealers and galleries licensing agreement	1,650.00
EFT92617	17.06.2022	Roebourne Art Group	Art dealers and galleries Welcome to Country 9/7/2022	1,100.00
EFT92617	30.06.2022	Westpac	Annual Card Fee	65.00
EFT92617	1.06.2022	JB HiFi	Nikon Camera - for Event Use	768.00
EFT92617	14.06.2022	BP Roebourne	Fuel - Mgr Comm Prog	24.22
EFT92617	15.06.2022	Mindbody	Fitness Subscription - KLP	125.00
EFT92617	21.06.2022	MoodMedia	Music Program - KLP	66.00
EFT92617	28.06.2022	Westpac	Annual Card Fee	65.00
EFT92617	31.05.2022	Qantas	Flights for Mayor attending DNA Conference 2022 in Mackay 6-8 July 2022	1,826.93
EFT92617	1.06.2022	IAP2 Australia	Individual membership for Cr Gillam to IAP2 as part of PD Courses	242.00
EFT92617	10.06.2022	Qantas	Flights for CEO attending meetings in Perth 23-24 June 2022	914.06
EFT92617	16.06.2022	AST Management	Refund of Conference dinner for Cr Scott attending the DNA Conference 2022	-150.00
EFT92617	21.06.2022	BWS Liquor	Restock Councillor fridge	279.00
EFT92617	23.06.2022	Coles	Catering for Executive Management Team meeting 22 June 2022	17.94
EFT92617	24.06.2022	WA News DTI	Digital Subscription for the Western Australian for the CEO	28.00
EFT92617	28.06.2022	Westpac	Annual Card Fee	65.00
EFT92617	16.06.2022	Zart	Cossack Art Awards Artist in Residence Supplies	43.95
EFT92617	16.06.2022	Riot	Cossack Art Awards Artist in Residence Supplies	58.65
EFT92617	22.06.2022	Qantas	Cossack art Awards Judges Flights	2,377.56
EFT92617	28.06.2022	Pilbara Bakehouse	CISP Meeting Catering	116.00
EFT92617	28.06.2022	Fiorita Wine and Bar	Staff Farewell Function Catering	200.00

EFT/Chq	Date	Name	Description	Amount
EFT92617	28.06.2022	Westpac	Annual Card Fee	65.00
EFT92617	16.06.2022	AST Management	Refund of Conference dinner for Cr Harris attending the DNA Conference 2022	-150.00
EFT92617	27.06.2022	CPP Convention Centre	Parking for CEO while attending meetings in Perth 24 June 2022	12.12
EFT92617	28.06.2022	Westpac	Annual Card Fee	65.00
EFT92617	8.06.2022	Karratha Meats	Staff Farewell Gift	100.00
EFT92617	8.06.2022	BWS	Staff Farewell Catering	192.00
EFT92617	15.06.2022	Coles	Staff Farewell Catering	48.59
EFT92617	15.06.2022	Coles	Staff Farewell Catering	1.85
EFT92617	16.06.2022	Bunnings	Staff Farewell Gift	330.00
EFT92617	21.06.2022	NW Brewery	Staff Farewell Catering	296.00
EFT92617	21.06.2022	BWS	Staff Farewell Catering	135.00
EFT92617	22.06.2022	EB Games	Staff Farewell Gift	160.00
EFT92617	28.06.2022	Westpac	Annual Card Fee	65.00
EFT92617	28.06.2022	Quay Perth Accommodation	Perth Conference WALGA	222.11
EFT92617	28.06.2022	Meal Allowance	Perth Conference WALGA	16.50
EFT92617	28.06.2022	Community at QUAY	Meal Allowance Perth Conference WALGA	29.50
EFT92617	28.06.2022	Westpac	Annual Card Fee	65.00
EFT92617	6.06.2022	Karratha Newsagency	Artline Markers	67.38
EFT92617	24.06.22	Scope Business Imaging	Maps for Acting Director DS	176.00
EFT92617	28.06.22	Westpac	Annual Credit Card Fee	65.00
EFT92617	31.05.22	Checked.com.au	Rangers - Police check for tranq gun licence	70.00
EFT92617	30.05.22	Karratha Florist	Bereavement Flowers for Staff Member	55.00
EFT92617	28.06.2022	Westpac	Annual Card Fee	65.00
EFT92617	28.06.2022	Westpac	Annual Card Fee	65.00
EFT92617	1.06.2022	AHRI	Membership Fee for Mgr HR	396.00
EFT92617	21.06.2022	Horizon Power	Power bill for Mgr Infra Projects 02/04-01/06/22	252.64
EFT92617	1.06.2022	Water Corporation	Water Bill for Mgr Infra Projects 30/03-31/05/22	324.43
EFT92617	30.05.2022	Water Corporation	Water bill for Dir Comm - 24/05-27/05/22	265.06
EFT92617	8.06.2022	Water Corporation	Water Bill for Mgr Marcom (05/4-03/06/22)	84.25
EFT92617	3.06.2022	Water Corporation	Water bill for Mgr A&C (01/04-02/06/22)	269.33
EFT92617	25.06.2022	Four Points By Sheraton	Accommodation 2nights for Dir Corp meetings in Perth	304.50
EFT92617	28.06.2022	Westpac	Annual Card Fee	65.00
EFT92617	30.05.2022	IGA X-press Denham	Fuel diesel for Mgr Fin	121.37
EFT92617	31.05.2022	Nanutarra Roadhouse	Fuel diesel for Mgr Fin	96.93
EFT92617	28.06.2022	Westpac	Annual Card Fee	65.00
EFT92617	31.05.2022	Nimble Software Systems	Rostering software monthly subscription includes FX Fee (REAP & Community Services)	491.27
EFT92617	1.06.2022	Bitwarden	Password management software includes FX fee	60.51
EFT92617	10.06.2022	Acquia	Monthly website cloud storage includes FX fee	873.02
EFT92617	13.06.2022	SafetyCulture	Monthly software subscription - Audit App 13/06/2022	434.85
EFT92617	24.06.2022	Kounta	Monthly software subscription POS extended library software	420.00
EFT92617	28.06.2022	Westpac	Annual Card Fee	65.00

**29,951.26****Total Payments: 7,154,275.58**



**10.3 LONG TERM FINANCIAL PLAN****File No:** FM.1**Responsible Executive Officer:** Director Corporate Services**Reporting Author:** Financial Analyst**Date of Report:** 3 August 2022**Applicant/Proponent:** Nil**Disclosure of Interest:** Nil**Attachment(s)** Draft Long Term Financial Plan 2022-2042**PURPOSE**

For Council to consider the draft Long Term Financial Plan for the period 2022/23 to 2041/42.

**BACKGROUND**

Section 5.56(1) of the *Local Government Act 1995* requires local government authorities in Western Australia to plan for the future. To assist local government authorities in meeting their strategic planning responsibilities pursuant to this section, the Department of Local Government has developed an Integrated Planning and Reporting (IPR) Framework.

As part of the development of the Integrated Strategic Planning Framework, Council is required to adopt a Long Term Financial Plan (LTFP). The LTFP is a twenty year rolling financial plan and is created on the basis of a series of assumptions that consider strategic direction, priorities and services identified throughout the City's Strategic Community Plan and Corporate Business Plan.

The LTFP integrates with other important strategic documents such as rating strategies (differential rating), the capital expenditure program, asset management plan and workforce plan. The LTFP identifies the City's long term financial sustainability, allows early identification of financial issues and their longer term impacts, shows the linkages between specific plans and strategies, and enhances the transparency and accountability of the Council to the community.

The following table highlights significant differences since the adoption of the City's previous Long Term Financial Plan. Please note, the last long term financial plan submitted in 2019/20 included 10 years, however this years proposed LTFP includes 20 years. Therefore, the comparison will only consider the first 10 years of the new plan.

	2019/20	2022/23	Explanation
Operating Revenue			
Rates	\$511m	\$609m	<ul style="list-style-type: none"> <li>• Increase in rates revenue due to population growth and new commercial and industrial developments.</li> <li>• Annual increase based on forecasted Consumer Price Index which has seen an increase from 1.8% in 2019/20 to 2.5%-5.5% from 2022/23.</li> </ul>

	2019/20	2022/23	Explanation
			<ul style="list-style-type: none"> <li>Residential growth assumption increased from 1% to 5% incorporating the City's housing initiatives and additional land releases.</li> <li>Lot 7020 incorporated into commercial rates growth.</li> </ul>
Operating Grants, Subsidies and Contributions	\$77m	\$135m	<ul style="list-style-type: none"> <li>2022/23 \$6m Dampier Land Transfer</li> <li>Annual CPI increases.</li> </ul>
Fees and charges	\$529m	\$644m	<ul style="list-style-type: none"> <li>A rise in passenger numbers and aircraft landings has increased airport fees and charges by 16% to \$26m in 2022/23; cumulative increase in airport fees and charges of \$22.6m.</li> <li>An increase in waste collection and disposal has increased waste fees and charges by 9% to \$12m in 2022/23; cumulative increase in waste fees and charges of \$19m.</li> <li>Growth in investment property income due to additional tenants; cumulative increase of \$11.6m.</li> <li>The revised LTFP includes potential lease income derived from the Walgu Development.</li> </ul>
Interest	\$18m	\$26m	<ul style="list-style-type: none"> <li>Interest earned on reserve funds increased from 1.70% in 2019/20 to current rates of 3.75-4%.</li> </ul>
<b>Operating Expenses</b>			
Employee Costs	\$332m	\$466m	<ul style="list-style-type: none"> <li>The revised LTFP is based on the most recent workforce plan which reflects a growing organisational structure.</li> <li>Increase in FTE from 293 in 2019 to 323 in 2022/23; Cumulative cost of increase \$54m.</li> <li>Projected enterprise agreement increases ranging from 4% in the initial years of the plan and between 2.25% and 3% in subsequent years. By comparison annual increases of 2% were included in the 2019/20 LTFP; Cumulative cost of increase \$38m.</li> <li>Annual growth in employee costs between 0.65%-0.97% per annum from 2023/24 onwards from new positions and positional changes. 2019/20 LTFP included normalisation of the local labour market forecasting declining costs over 10 years.</li> </ul>

	2019/20	2022/23	Explanation
Materials and Contracts	\$369m	\$411m	<ul style="list-style-type: none"> <li>Materials and Contracts increase is reflected by annual CPI.</li> </ul>
Depreciation	\$190m	\$227m	<ul style="list-style-type: none"> <li>Infrastructure and building assets are anticipated to increase by \$41m and \$67m since the previous plan. As a result depreciation expense has increased from \$20m in 2019/20 to \$21.5m in 2022/23. Cumulative increase is \$37m.</li> <li>Landfill Post Closure asset has been added to the City's asset register resulting in \$12.1m in the depreciation. This is in accordance with accounting standard AASB137 Provisions, Contingent Liabilities and Contingent Assets.</li> </ul>
Insurance expenses	\$19m	\$31m	<ul style="list-style-type: none"> <li>Insurance expenses have increased by 64.7% to \$2.8m in year one of the 2022/23 LTFP in comparison to 2019/20 \$1.7m resulting in a cumulative increase of \$10.8m.</li> <li>The increasing trend in the property insurance contribution rate being 0.32% in 2022/23 compared to 0.217% in 2019/20 is a significant contributing factor.</li> <li>Increasing property replacement values are anticipated to compound the increasing insurance rate in future iterations of the LTFP.</li> </ul>
<b>Capital</b>			
New borrowings	\$30m	\$78m	<ul style="list-style-type: none"> <li>Borrowings of \$60m for the Walgu Development have been included. The development is proposed to be 80% loan funded and 20% reserve funded.</li> </ul>
Capital Program	\$314m	\$482m	<p>Significant items included in the revised capital program:</p> <ul style="list-style-type: none"> <li>Housing Investment Program</li> <li>Karratha Leisureplex Improvement Study Masterplan</li> <li>Kevin Richards Memorial Development</li> <li>Conzinc Bay road (Murujuga) increased expenditure</li> <li>Wickham Facility Improvements</li> <li>Roebourne Recreation Precinct</li> <li>REAP amphitheatre extension</li> <li>Shakespeare Precinct Improvement Project</li> <li>Windy Ridge Sporting Precinct Masterplan</li> <li>Karratha Country Club Redevelopment</li> <li>Point Samson Fishing Platform/Jetty</li> </ul> <p>Dampier Marina removed from the capital program.</p>

The Long Term Financial Plan is a twenty year rolling plan formulated on the basis of assumptions regarding the City's revenue and expenditure.

Prospective projects and facilities that are not sufficiently detailed at this stage, have not been included in the plan. They will be incorporated into future plans once transparency around timing, revenue, expenditure and capital is known.

At this time of economic uncertainty, costs will continue to change. Therefore, it is necessary to effectively draw a line in the sand when preparing the capital program for the LTFP. The values disclosed in this plan represent estimated future prices and costs.

This plan will be reviewed on a regular basis and will assist in the development of the Annual Reports.

### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role.

### **COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place with relevant Managers in reviewing the detail contained within the Long Term Financial Plan.

### **COMMUNITY CONSULTATION**

No community consultation is required.

### **STATUTORY IMPLICATIONS**

Section 5.56 *Local Government Act 1995* provides that a local government is to plan for the future of the district.

### **POLICY IMPLICATIONS**

There are no policy implications.

### **FINANCIAL IMPLICATIONS**

Financial sustainability is a key challenge facing local governments due to several contributing factors including increased demand for services beyond those traditionally provided due to anticipated population growth, cost shifting from other levels of government, ageing infrastructure and constraints on revenue growth

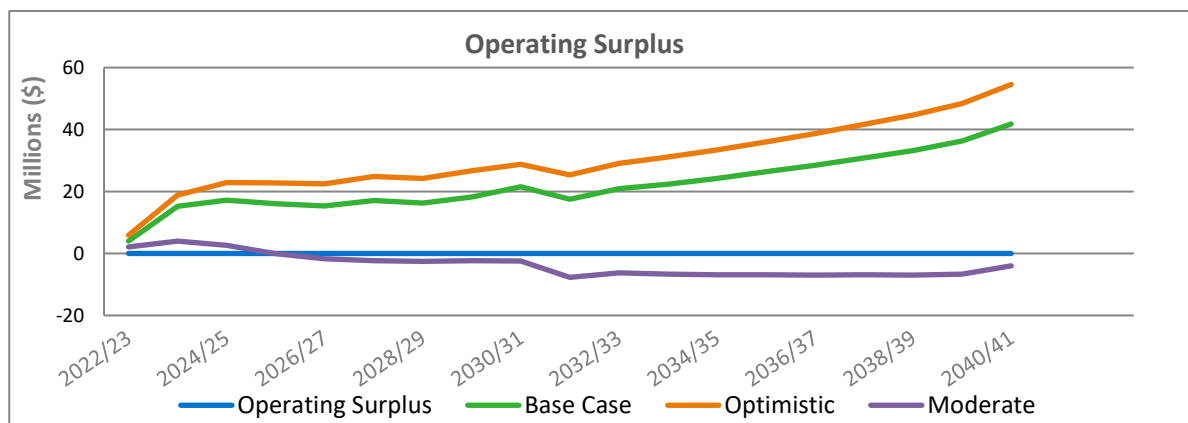
The financial challenges identified in the LTFP have emerged over a number of years and can be attributed to:

- the need to remain financially sustainable and generate sufficient funding to renew and expand essential community assets;
- Local Government costs continually increasing at a higher rate than CPI which combined with additional costs associated with the remoteness of the region provides a funding challenge for ensuring sustainability and meeting increasing community expectations and environmental standards;
- population growth forecasts vary significantly making it difficult to calculate market demand for facilities and services;
- State agreements for resource projects' create inequity in our rating process across business and industry. This severely limits our ability to source additional capital and operational funding to offset FIFO impacts on community facilities;
- reduction in State and Federal Grants as the City progresses as they are based on population and capacity to generate rates and revenues;

- impact of demand for additional facilities and services identified through the development of the Community Strategic Plan.
- the impact on the local, state and national economy arising from COVID-19 are extremely difficult to forecast. As the plan is set against economic uncertainty, a review of the plan regularly will aim to reflect the prevailing economic conditions and fluctuating economic drivers.

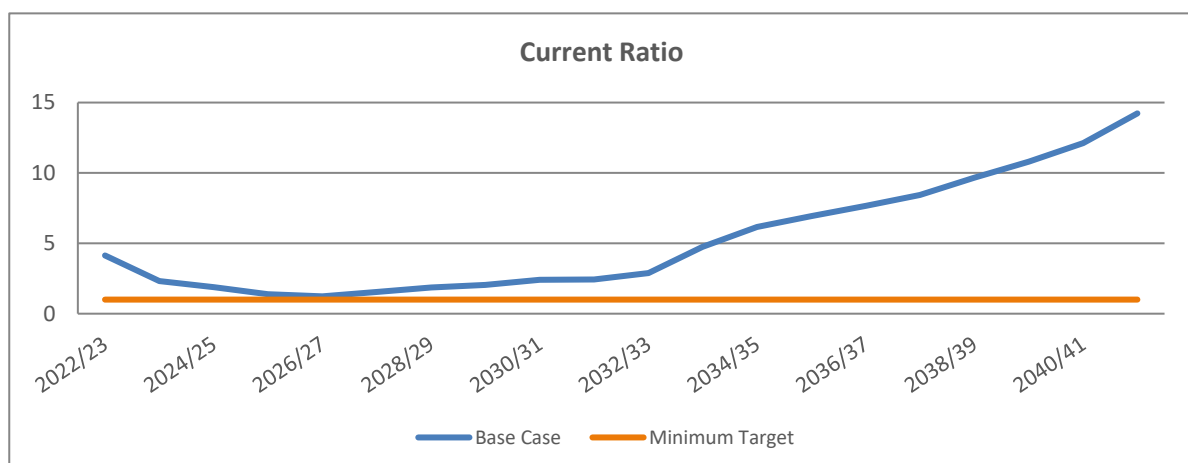
In preparing the LTFP, three scenarios have been modelled to inform the community of the financial implications of activities and service levels outlined in the City's Strategic Community Plan and Corporate Business Plan.

The base case scenario being a business as usual approach is based on an assessment of demand created by known resource projects, housing initiatives and expected population growth. The moderate growth scenario is based on nominal average population growth of 1% (Current REMPLAN Forecast) and a high growth scenario reflecting increased expectations around major project employment. The high growth scenario is aspirational and assumes all local operational employees of new resources projects will require a residential property.

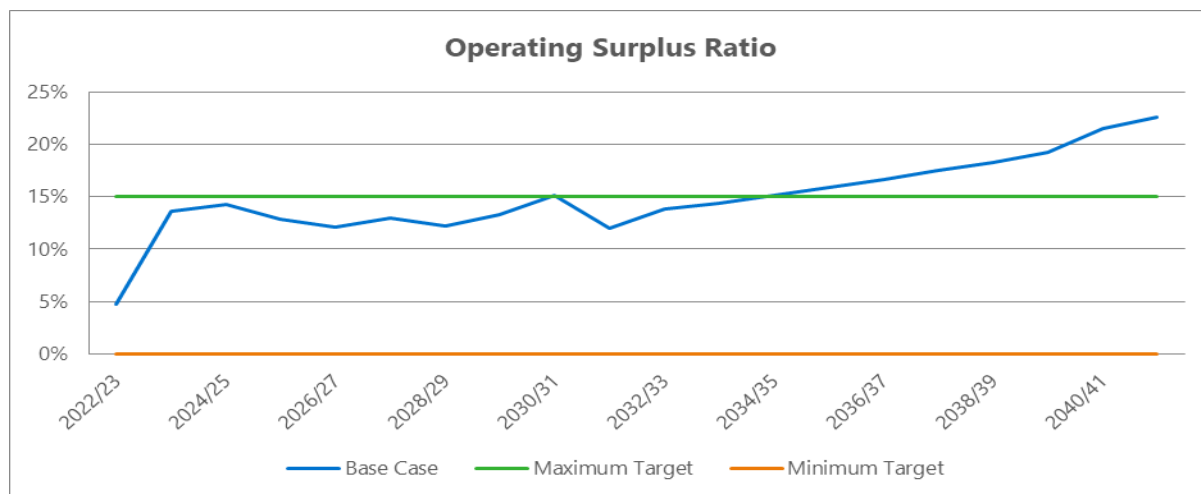


The officer recommended scenario is the base case scenario as it presents less risk to the City while improving the standard of amenity and service. The base case scenario results in a positive operating surplus, sound capacity to meet short-term financial obligations, an improving trend in rates coverage and ability to generate sufficient cash to cover debt payments.

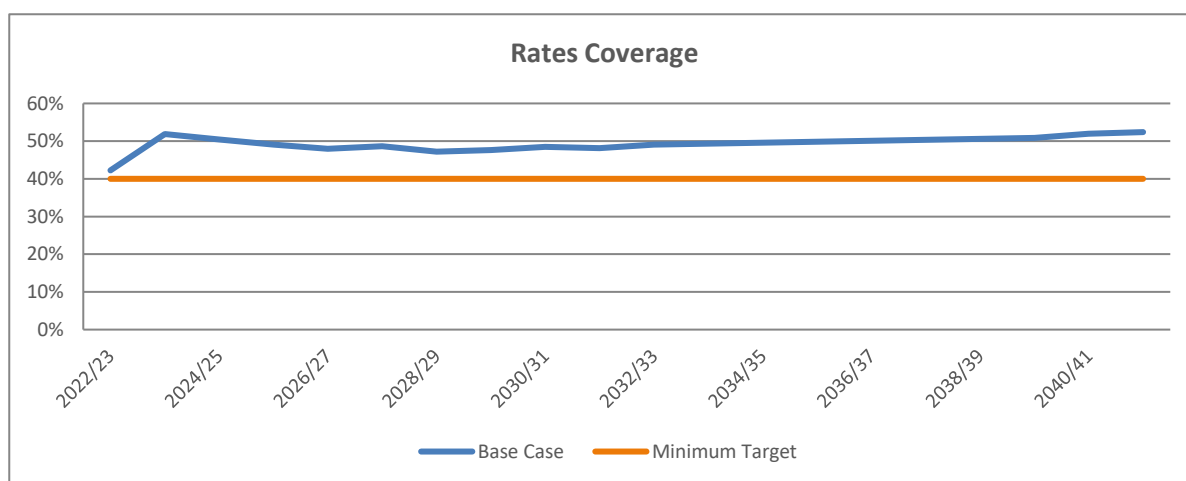
The following graphs provide a snapshot of the City's consistent improvement in financial sustainability measures over the life of the LTFP:



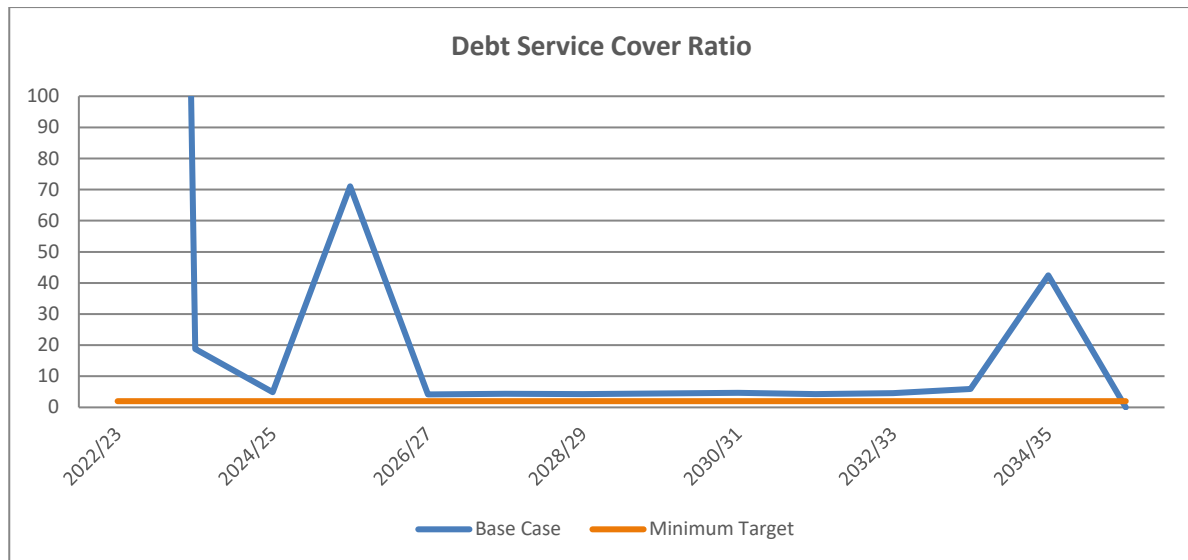
The Current Ratio measures the capacity of Council to meet its short term financial obligations from available funds. Council will retain a Current Ratio of greater than 1.0 for the life of the LTFP.



The Operating Surplus Ratio indicates the extent to which revenue raised not only covers operational expenses, but also provides for Capital Funding. The target of an operating surplus is achieved each year of the LTFP. This indicates that surplus funds are available for capital works.

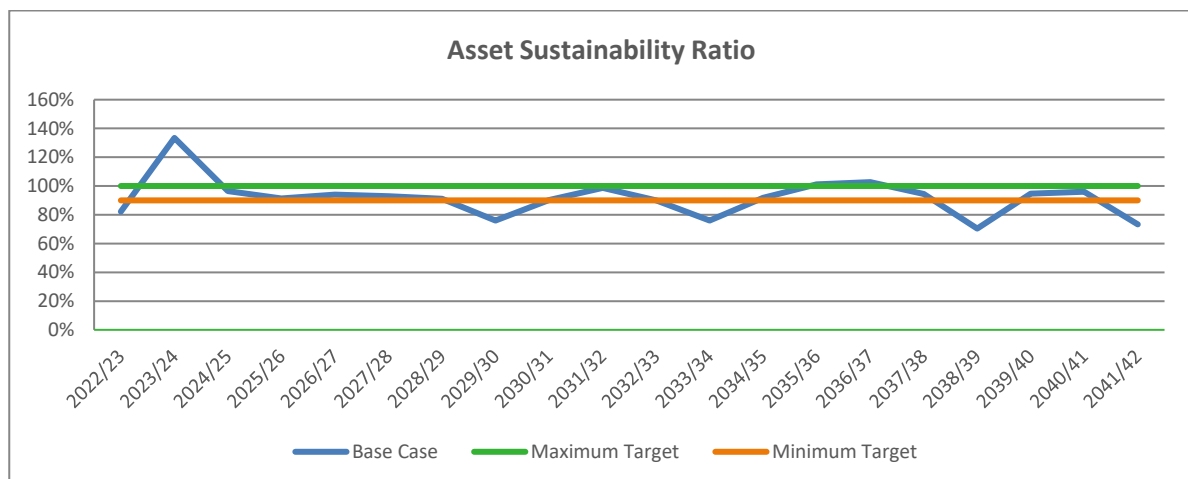


The rates coverage ratio provides an indication of Council's ability to cover its costs from its own source revenue. Trend shows the rates coverage ratio increasing from 41% to 51%.



The debt service cover ratio indicates the City's ability to generate sufficient cash to cover its debt payment. The City's debt ratio being higher than 2 indicates the ability to fund the plans proposed levels of debt and in 2035/36 is anticipated to have no outstanding debt.

The Debt Service Cover Ratio exceeds the target ratio of 2.



The Asset Sustainability Ratio indicates the extent to which assets managed by Council are being renewed or replaced as they reach the end of their useful lives. For the first years of the LTFP, the City achieves a ratio within the target range or well in excess of the range with the exception of 2022/23. This is due to the new housing initiatives. This City's Asset Management Plan covers the first five years of the LTFP and it is anticipated that as the LTFP evolves that additional renewal requirements will be identified in the outer years in order to meet asset sustainability requirements.

### STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2020-2030, Corporate Business Plan 2020-2025 and Asset Management Plan 2019-2024. In particular, the Operational Plan 2022-2023 provided for this activity:

Programs/Services:	4.c.2.1	Long Term Financial Planning
Projects/Actions:	4.c.2.1.19.1	Review and update Long Term Financial Plan

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Moderate	Financial risk will be addressed through an annual review of budgetary expenditure and revenue allocated within the LTFP and Corporate Business Plan effected through development of an Operational Plan for each financial year for the period in which the Corporate Business Plan applies. The LTFP will assist with preparation of the Annual Budget.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	N/A	Nil
Compliance	Moderate	The updated Long Term Financial Plan will continue to ensure Council's compliance with <i>Section 5.56(1) of the Local Government Act 1995</i>

**IMPACT ON CAPACITY**

Decisions made within the adoption of the LTFP may impact on future resourcing of Council and will directly inform the Strategic Community Plan and Corporate Business Plan.

**RELEVANT PRECEDENTS**

The LTFP is updated regularly with the last review adopted by Council in 2019/20.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 5.56 of the *Local Government Act 1995* RESOLVES to ADOPT the draft Long Term Financial Plan 2022-2042 with the following modifications:

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**CONCLUSION**

The Long Term Financial Plan 2022-2042 will facilitate the progression of updates to Integrated Strategic Planning documents to ensure the sustainability of the City as it continues to meet the ongoing needs of the Community now and into the future.



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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : **155061**

**MOVED** : **Cr Furlong**

**SECONDED** : **Cr Gillam**

**That Council by SIMPLE Majority pursuant to Section 5.56 of the *Local Government Act 1995* RESOLVES to ADOPT the Long Term Financial Plan 2022 - 42 as attached.**

**CARRIED**

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**FOR** : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller,  
Cr McNaught, Cr Waterstrom Muller

**AGAINST** : Nil



## 10.4 CEO DELEGATIONS

<b>File No:</b>	<b>CM.112</b>
<b>Responsible Executive Officer:</b>	<b>Director Corporate Services</b>
<b>Reporting Author:</b>	<b>Governance - Compliance Officer</b>
<b>Date of Report:</b>	<b>4 August 2022</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>CEO Procurement Delegations - comparison with other Local Governments</b>

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### PURPOSE

For Council to consider the comparison of Chief Executive Officer (CEO) procurement delegations against other local governments.

### BACKGROUND

The *Local Government Act 1995* requires local governments to keep a register of delegations and review the register once every financial year.

At the 30 June 2022 meeting, Council resolved to endorse the Delegations Register and requested that a further report be presented to Council providing a comparison of CEO delegations against other local governments.

The comparison focused on procurement authority thresholds as delegated by Council, in respect to the following:

- Inviting Expressions of Interest;
- Inviting Tenders;
- Tender exemption;
- Accepting tender;
- Not accepting tender;
- Panel of pre-qualified suppliers; and
- Payments and Transfers to and from Local Government accounts.

Included in the comparison against the City are eight other local governments including all other Pilbara local governments, the Shire of Broome and four comparable SAT band level 1 local governments (City of Greater Geraldton, City of Bunbury, City of Mandurah and City of Kalgoorlie-Boulder).

The most recent Delegations Registers of each local government were used in the comparison exercise. The Shire of East Pilbara is currently reviewing its Delegations and Authorisations Register, which is proposed for Council consideration in the coming month.

Details of the comparison are provided in the attachment to this report, with a summary provided in the table provided below:

<b>CEO Delegation Limits</b>	<b>Summary of Comparisons across all (9) Local Governments</b>	<b>Industry Benchmark</b>
Inviting Expressions of Interest (Threshold limit)	<ul style="list-style-type: none"> <li>• 7 local governments (including the City) have no limit however majority specified that a budget allocation must be provided.</li> <li>• 1 local government proposed to increase the limit from \$250k to \$699,999 in the current review.</li> <li>• 1 local government does not specify any delegation.</li> </ul>	City's delegation is consistent with industry peers.
Inviting Tenders (Threshold limit for inviting and conducting tender process)	<ul style="list-style-type: none"> <li>• 8 local governments, (including the City) have no limit, however 7 specified that limits must be within budget allocations.</li> <li>• 1 local government has proposed to increase the limit from \$250k to \$699,999 within budget.</li> </ul>	City's delegation is consistent with industry peers.
Tender Exempt Procurement (as provided under Regulation 11(2) of the LG (F&G) Regulations 1996)	<ul style="list-style-type: none"> <li>• The City specifies \$1m limit in budget.</li> <li>• 2 local governments have no limit.</li> <li>• 1 local government does not specify any delegation.</li> <li>• Responses for the remaining local governments have varied thresholds with and without conditions.</li> </ul>	<p>City's delegation is middle of range with industry peers.</p> <p>Peers range from \$400k – unlimited \$.</p>
Accept Tender (awarding contract tender threshold)	<ul style="list-style-type: none"> <li>• The City specifies \$500k within budget.</li> <li>• 1 local government does not specify a delegation.</li> <li>• All other local governments are varied limits between \$250k up to \$3m.</li> </ul>	<p>City's delegation is mid range with 3 other LGs on same.</p> <p>Peers range from \$250K - \$3M</p>
Not Accept Tender (not awarding a contract under tender threshold)	<ul style="list-style-type: none"> <li>• 4 local governments including the City have no threshold for not awarding a tender.</li> <li>• 1 local government does not specify.</li> <li>• All other local governments are varied between \$250k up to \$3m.</li> </ul>	City's delegation is consistent with industry peers.
Panel of pre-qualified suppliers	<ul style="list-style-type: none"> <li>• 3 local governments do not provide a delegation.</li> <li>• 3 local governments (including the City) provide \$500k limit within budget with 1 being specific to minor works and all other works within \$1m limit and in budget.</li> <li>• 2 local governments have no limit.</li> <li>• 1 local government has a \$400k limit.</li> </ul>	City's delegation is consistent with industry peers.
Payments & Transfers to and from Local Government Accounts	<ul style="list-style-type: none"> <li>• All local governments provide no limits for payments for municipal and trust funds within budget allocations.</li> <li>• 1 local government specifies a schedule of accounts where payments are applicable.</li> </ul>	City's delegation is consistent with industry peers.

As noted in the Table above, the City's position is generally consistent with industry peers.

**LEVEL OF SIGNIFICANCE**

In accordance with Council policy CG-8 Significant Decision Making policy, this matter is considered to be of moderate significance in terms of Council's ability to perform its role.

**STATUTORY IMPLICATIONS**

Under section 5.42 of the *Local Government Act 1995*, a local government may delegate to the CEO any of its powers or the discharge of any of its duties other than those prescribed under section 5.43.

All delegations made by Council must be by an absolute majority as prescribed by sections 5.42 and 5.44 of the *Local Government Act 1995*. The Act allows the CEO to delegate to any employee the exercise of any of the CEO's powers or discharge of duties, in accordance with section 5.44 of the Act.

**COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between the City's Governance - Compliance Officer and Governance Officers of other local governments. Formal responses were received from the Shire of East Pilbara, City of Greater Geraldton, Shire of Broome and City of Bunbury. All other local government's delegations were researched via respective websites.

**COMMUNITY CONSULTATION**

No community consultation is required.

**POLICY IMPLICATIONS**

Any changes made to the Delegations Register may impact upon Council's CG-12 Purchasing Policy.

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**STRATEGIC IMPLICATIONS**

There are no strategic implications.

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Moderate	Values determined within existing delegations reflect the size of operations of the City and the associated risks to ensure continuity of service with minimal disruption.
Service Interruption	Moderate	Changes made to delegations may impact the timeliness of day-to-day operations.
Environment	N/A	Nil
Reputation	N/A	Nil
Compliance	Moderate	The Delegations Register provides a detailed record of the roles where delegations exist under the <i>Local Government Act 1995</i> and other legislation for which local governments are authorised.

**IMPACT ON CAPACITY**

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

**RELEVANT PRECEDENTS**

The Delegations Register is reviewed annually.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Section 5.42 and Section 5.46 of the *Local Government Act 1995* RESOLVES to MAKE the following changes to the Delegations Register \_\_\_\_\_.

**CONCLUSION**

Benchmarking of CEO purchasing delegations confirms that the position of CEO has similar or in some cases less delegations than other comparable local governments.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

Res No : 155062  
MOVED : Cr Nunn  
SECONDED : Cr Waterstrom Muller

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOTE the comparison of Chief Executive Officer procurement delegations against a selection of other local governments as provided within this report.

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**CARRIED**

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller,  
Cr McNaught, Cr Waterstrom Muller  
AGAINST : Nil

## 11 COMMUNITY SERVICES

Crs Nunn, Furlong, Gillam and Harris declared an impartiality interest in 11.1 Community Leasing of Land Policy as:

- Cr Nunn is the President of the Wickham Tidy Towns which has a lease with the City of Karratha.
- Cr Furlong is the President of the Dampier Community Association which has a lease with the City of Karratha.
- Cr Gillam is a Committee Member of the Karratha Falcons Junior Football Club which rents a storage shed from the City of Karratha.
- Cr Harris is a Member of the Karratha Football and Sporting Club which has a lease with the City of Karratha.

Crs Nunn, Furlong, Gillam and Harris did not leave the room as the disclosures did not restrict their ability to vote on this matter.

### 11.1 COMMUNITY LEASING OF LAND POLICY

<b>File No:</b>	<b>CM.541</b>
<b>Responsible Executive Officer:</b>	<b>Director Community Services</b>
<b>Reporting Author:</b>	<b>Community Infrastructure Coordinator</b>
<b>Date of Report:</b>	<b>2 August 2022</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Draft Community Leasing of Land Policy</b>

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#### PURPOSE

For Council to consider recommended changes to the draft Community Leasing of Land Policy following a review by Officers of feedback received via the public notice period.

#### BACKGROUND

The City currently leases over a hundred properties to various tenants, including community groups, sporting clubs and commercial businesses throughout the City.

The intent of the Policy is to provide a framework to establish a standard, transparent and equitable approach to the community leasing of real property owned and managed by the City.

The Draft Policy was presented to Council at the June 2022 Ordinary Council Meeting with the following resolutions adopted (Council Resolution 155028):

- Advertise the draft Community Leasing of Land policy for public comment over a two-week period; and
- To consider submissions after public advertising and any proposed modifications to the policy to be presented at the August 2022 meeting.

The draft policy was publicly advertised and sent to all existing and identified prospective Tenants from 20 July to 4 August inviting feedback. Four (4) submissions were received, with a summary of feedback and Officers comments presented in this report under Community Consultation.

### LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-08 Significant Decision-Making policy, this matter is considered to be of moderate significance in terms of Council's future revenue streams and optimising use of City owned or managed assets.

### STATUTORY IMPLICATIONS

Sections 3.58 and 3.59 of the *Local Government Act 1995* are applicable to disposal by way of lease or licence of property.

### COUNCILLOR/OFFICER CONSULTATION

This matter was previously presented to Council at the June 2022 Ordinary Council meeting. Consultation on the community feedback received has taken place with the Director Corporate Services, Director Community Services, Community Infrastructure Team and the Governance Team.

### COMMUNITY CONSULTATION

The policy was sent to all existing and prospective tenants of City facilities and was advertised in the The Pilbara News from 20 July to 4 August 2022, inviting feedback. Below is a summary of feedback received:

Organisation	Feedback Received	Officer's comments
<ul style="list-style-type: none"> <li>Karratha Community House-Playgroup (KCH)</li> <li>Existing Tenant at Pam Buchanan Family Centre (PBFC)</li> </ul>	<ul style="list-style-type: none"> <li>KCH is a founding tenant at the PBFC on a 10-year peppercorn lease with the City at this facility since 2012.</li> <li>Largely supportive of the objectives of the policy: consistency, fairness, and transparency.</li> <li>Concerns raised on blanket approach being applied to the policy in particular point 4.6 Rental Consideration with rent being charged based on gross income.</li> <li>Inconsistency noted with groups that provide welfare services and those who do not. 25% of KCH's income derived from Regional Development Australia for the provision of two free programs. Under this funding contract, KCH is not permitted to generate income from these programs hence skewing KCH's income.</li> <li>Discrepancy between 4.7 and 4.8 does not meet the objectives of fairness and equity in the context of childcare.</li> </ul>	<ul style="list-style-type: none"> <li>Comments are acknowledged and where there are exceptional circumstances the Draft Policy allows for them to be considered.</li> <li>Income may come from funding or individual hire fees. Inability to charge hire fees, only reduces income which is more beneficial for the group when declaring total income to determine a lease fee.</li> <li>Feedback acknowledged. Clause 4.7 Childcare Centres recommended to be removed from the Draft Policy.</li> </ul>



Organisation	Feedback Received	Officer's comments
	<ul style="list-style-type: none"> <li>• Since April 2021, KCH has partnered with a fellow Not for Profit (NFP), Wanslea, in the delivery of holiday childcare programs at PBFC. KCH charges Wanslea a normal community venue hire rate.</li> <li>• Under 4.8 it appears that KCH would be charged full market rent for Wanslea's use of space however childcare providers will be charged on 'turnover of rent'.</li> <li>• No clear pathway for exemption addressed in the policy e.g., based on hardship.</li> </ul>	<ul style="list-style-type: none"> <li>• This is not relevant to the Draft Policy as this is a hire arrangement and not a lease. However, it will contribute to their total income which may classify KCH into a higher category.</li> <li>• As above</li> <li>• Acknowledged. Clause to be added for exemptions to be considered.</li> </ul>
<ul style="list-style-type: none"> <li>• Clontarf Academy</li> <li>• Prospective tenant at KLP</li> </ul>	<ul style="list-style-type: none"> <li>• Registered charity and not for profit operating in Karratha since 2010.</li> <li>• Believes the policy penalises National Body's operating on a local level based on gross income. The Karratha academy is required to raise \$500k in either cash or contra deals to operate</li> <li>• Programme supported Australia wide by other local governments. No formal agreement in place with City of Karratha.</li> </ul>	<ul style="list-style-type: none"> <li>• Organisation has no current lease and has expressed interest in vacant properties at KLP.</li> <li>• Implementation of the existing policy would see this group be assessed at the full commercial rate because of their national income levels.</li> <li>• Acknowledged. The City has supported Clontarf through other programs in the past and they are eligible for the community grants program.</li> </ul>
<ul style="list-style-type: none"> <li>• Karratha Central Healthcare</li> <li>• Existing Tenant at PBFC and Karratha Central Healthcare (land lease only)</li> </ul>	<ul style="list-style-type: none"> <li>• Central Healthcare is a not-for-profit organisation that is registered with ACNC and has an ABN.</li> <li>• Clause 4.5 Category of Tenant and Clause 4.6 Rental Consideration should be more clearly linked.</li> <li>• Clause 4.6 does not consider revenue received for a particular purpose as some not for profits funding received must be used for its designated purpose.</li> <li>• The \$1M arbitrary benchmark penalises those organisations that have the capacity to attract funds to</li> </ul>	<ul style="list-style-type: none"> <li>• Feedback noted with changes being proposed to clearly articulate categories of Tenants.</li> <li>• Acknowledged.</li> <li>• The draft policy has been developed in alignment with the <i>Associations Incorporation Act 2015</i> which recognises the</li> </ul>

Organisation	Feedback Received	Officer's comments
	<p>deliver larger scale projects/programs.</p> <ul style="list-style-type: none"> <li>• A farer benchmark could be to consider the annual net surplus/loss of an organisation or alternatively tenants could declare funding specially received for rental/lease fees.</li> <li>• Clause 4.7 Childcare Centres based on 'turnover of rent'. City's community survey results rated childcare as 10<sup>th</sup> in level of importance whilst Health services was rated 3<sup>rd</sup> behind crime, safety and housing.</li> </ul>	<p>ability of organisations having the ability of earning more than \$1million pa to meet larger responsibilities. Exemptions can be considered under the Draft policy.</p> <ul style="list-style-type: none"> <li>• As above</li> <li>• Feedback acknowledged. Recommended that Clause 4.7 Childcare Centres would be removed from the draft policy.</li> </ul>
<ul style="list-style-type: none"> <li>• Falcons Football Club</li> <li>• Existing tenant at Frank Butler Centre</li> </ul>	<ul style="list-style-type: none"> <li>• 4.1 – In terms of return or disposal, consideration needs to be taken. the City will save money by transferring maintenance, cleaning and operational costs to an organisation. They cannot just look at the pure loss of income, they need to look at both sides of the ledger.</li> <li>• 4.8 – Subleasing, if an organisation is taking over maintenance, cleaning and operational costs there may be a need for them to be able to sublease in order to help cover these costs. Every case needs to be looked at on its own merits. The organisation may potentially be making thousands of dollars from subleasing but saving the City tens of thousands of dollars per year, so they shouldn't have to pay more when the City is still well in front.</li> </ul>	<ul style="list-style-type: none"> <li>• Current policy clearly defines maintenance responsibilities between the City and the Tenant under Clause 4.3 with major maintenance being the responsibility of the City for City leased buildings.</li> <li>• Commercial activities being carried out on the premises that is not in keeping with the Tenant's purpose or category description would incur a rent review e.g., a commercial kitchen being operated from a community purpose-built facility.</li> <li>• Feedback fails to acknowledge the income available to Clubs who hire their facility to community groups.</li> </ul>

From the feedback process, there are consistent concerns that have been raised. These are:

1. *Community Groups (Not for profit or charity) are rated the same as a full Commercial organisation* - Under the existing policy, this occurs if the Community group has an income of greater than \$1 million pa. This may be caused by the group being a larger scale National Body and the existing rating uses the National Income.

This does not recognise the "purpose" of the organisation, its local service or the requirement to raise funds to operate at the local level. In some cases, it would see a Registered Charity and NFP group paying the same rate as a full commercial organisation.

Whilst the above point is noted it is felt that organisations with an income greater than \$1 million pa would be able to meet the cost of rent. In some instances, the not-for-profit organisation is acting as a supplier for larger groups, such as the State Government.

It is noted that under the existing legislation on Rates, a group that operates exclusively for charitable purposes can be considered for an exemption.

This policy is not able to capture every situation and where there is a reasonable exception, such as the rates situation the policy allows for this to be reviewed.

2. *Child Care industry considered separately* - The original policy was written to capture the existing arrangements with some Childcare operators, who pay a % of revenue rather than a lease fee for the facility. It is recognised that treating the Childcare industry differently to other sectors, is not consistent with the goal of the policy to be standard, transparent and equitable.

Officers recommend that all future new Childcare leases are assessed as per this policy. Existing arrangements will continue until the end of the term of the existing lease.

3. *Community Group's sub leasing or hiring to a commercial operator* - Community groups can hire or sublease to other groups whose services maintain the purpose of the facility.

Only when a community group subleases to a commercial operation that is outside of this purpose, would the lease be reviewed. This is to prevent commercial businesses operating from Community Facilities without City approval.

4. *Businesses for Community purpose* - Existing policy enables a business for community purpose to be considered for a community lease rate if income is under \$250k. Internal feedback from City officers is that this is difficult to define and administer and would lead to inconsistencies in the policy. There are also no current examples where this takes place and these types of businesses, such as dance groups, hire our facilities and already receive discounts to the equivalent community rate if their service is for children. It is felt that community leasing rates only be considered for community groups, not businesses. Recommendation is to remove businesses from the community definition as category of tenant.

## **POLICY IMPLICATIONS**

The adoption of this draft policy will generate new and formalised standards.

## **FINANCIAL IMPLICATIONS**

There are no financial implications.

## **STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2022-2023 provided for this activity:

Our Programs/Services:	2.a.2.4	Lease Management
Our Projects/Actions:	2.a.2.4.20.1	Manage commercial and community leasing arrangements
Our Projects/Actions:	2.a.2.4.20.2	Promote competitive leasing opportunities for City property and land through commercial and community use

Our Programs/Services: 4.e.1.2 Organisational Risk Management  
 Our Projects/Actions: 4.e.1.2.20.2 Review and maintain a contemporary set of Council policies

### RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Moderate	A greater degree of uniformity in the determination of rental arrangements and obligations imposed on Tenants across all City Community Facilities.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	Transparency and fairness as a result of this Policy may improve the City's reputation with Tenants.
Compliance	Moderate	The Community Infrastructure team will need to monitor the use of facilities to ensure compliance with the policy

### IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation. The City has a leasing team that coordinates the delivery of leasing agreements. The team works with other Directorate teams that manage facilities and the adoption of the policy will provide a greater level of understanding and consistency in lease management across the sites.

### RELEVANT PRECEDENTS

The City has not previously had a leasing policy and decisions on disposal of property have been based on information provided to the City evidencing compliance with the allocated land use or purpose and meeting the City's obligations under the *Local Government Act 1995*.

### VOTING REQUIREMENTS

Simple Majority.

### OPTIONS:

#### Option 1

As per Officer's recommendation.

#### Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to NOT ADOPT the updated draft Community Leasing of Land policy.

#### Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to ADOPT the updated draft Community Leasing of Land policy with the following amendments: \_\_\_\_\_

### CONCLUSION

The draft Community Leasing of Land policy has been advertised for feedback from Tenants and general public for 2 weeks, closing on 4 August 2022. Four written submissions have been received and considered, resulting in several recommended changes to the draft policy.

Officers feel that these changes have made the policy simpler, easier to understand and implement, and result in a standard transparent and equitable framework to follow.

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**OFFICER'S RECOMMENDATION**

That Council by **SIMPLE** Majority pursuant to Section 3.18 of the *Local Government Act 1995* **RESOLVES** to **ADOPT** the updated Community Leasing of Land policy as attached.

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**COUNCIL AMENDED RESOLUTION**

**Res No** : **155063**

**MOVED** : **Cr Gillam**

**SECONDED** : **Cr Nunn**

That Council by **SIMPLE** Majority pursuant to Section 3.18 of the *Local Government Act 1995* **RESOLVES** to **ADOPT** the updated Community Leasing of Land policy as attached subject to amendment.

**CARRIED**

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**FOR** : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Waterstrom Muller

**AGAINST** : Nil

**REASON** : Councillors modified the Officer's recommendation to request all appeals be submitted to Council for consideration and for the policy to be reviewed in 12 months.



## 12 DEVELOPMENT SERVICES

Cr Harris declared an impartiality interest in 12.1 Business Development Support Grant Scheme Applications 2022/2023 as Cr Harris is a Member of the Karratha and Districts Chamber of Commerce and Industry. Cr Harris did not leave the room as the disclosure did not restrict his ability to vote on this matter.

Cr Bertling declared an interest a financial interest in 12.1 Business Development Support Grant Scheme Applications 2022/2023 as Cr Bertling works as a contractor for the Karratha and Districts Chamber of Commerce and Industry.

At 6.20pm Cr Bertling left the room.

### 12.1 BUSINESS DEVELOPMENT SUPPORT GRANT SCHEME APPLICATIONS 2022/2023

<b>File No:</b>	<b>GS.65</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Business Engagement Officer</b>
<b>Date of Report:</b>	<b>8 August 2022</b>
<b>Applicant/Proponent:</b>	<b>Karratha and Districts Chamber of Commerce and Industry</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Confidential - BDSG Evaluation 2022/23</b>

#### PURPOSE

For Council to consider applications received under Policy DE02: Business Development Support Grant Scheme.

#### BACKGROUND

The City's Business Development Support Grant Scheme was developed in 2016 to provide a competitive, open and fair process for local collaborators and organisations to apply for grant funding to develop and deliver innovative projects that result in economic benefits in the City of Karratha. It was also designed to ensure Council's investment in business support services provides efficient and best value for money for the improvement of local business conditions.

Initiatives approved for funding through the scheme in 2021/22 were:

<b>Name</b>	<b>Project Name</b>	<b>Approved Amount (ex GST)</b>
KDCCI	Business Excellence Awards	\$10,000
KDCCI	Pilbara Women in Business	\$7,500
KDCCI	Pilbara Indigenous Business Networking Group	\$15,000
KDCCI	Business Breakfast Briefing	\$45,500

Name	Project Name	Approved Amount (ex GST)
KDCCI	Diamond Sponsorship	\$10,000
KDCCI	Grow Local	\$25,000
Business Centre Pilbara	Sponsorship	\$10,000
<b>Total</b>		<b>\$123,000</b>

Council's support of these events assisted the business community to network, promote local procurement, and increase their capability through training. The events delivered have a wide reach and are providing benefits to the economy through the upskilling and training of the business community, encouraging businesses to adopt best practice, and promoting a 'support local' philosophy.

These KDCCI delivered events were well attended by business community and local stakeholders. The City is working through the grant acquittal process for 2021/2022 BDSG with the KDCCI.

The City received six applications for the Business Development Support Grant Scheme on 28 July 2022 from the Karratha and Districts Chamber of Commerce and Industry (KDCCI). No applications from other organisations have been received.

The applications have been evaluated against the Assessment Criteria. A summary of the evaluation against the Assessment Criteria and the City's recommendation is provided below. A full break down of the evaluation, including reasons for the recommendations is included as **Attachment 1**.

Project Name	Project	Project Total	Requested Amount	Total Score (40)	Recommended Amount (ex GST)
Business Breakfast Briefing	Quarterly Business Breakfast	\$34,000	\$34,000	31	\$27,000
Business Excellence Awards	Annual Business Awards night	\$108,768	\$15,000	22	\$10,000
Pilbara Indigenous Business Network	Initiative to enhance engagement between industry majors and the Pilbara indigenous suppliers and contractors.	\$60,000	\$15,000	28	\$15,000
Pilbara Women in Business	Workshops aimed at improving business skills and networking opportunities	\$22,500	\$7,500	21	\$7,500
KDCCI Diamond Sponsorship	KDCCI Membership/ Sponsorship	\$10,000	\$10,000	23	\$10,000
Careers Central 2023	Expo providing employment opportunities to	\$22,500	\$7,500	26	\$7,500



Project Name	Project	Project Total	Requested Amount	Total Score (40)	Recommended Amount (ex GST)
	school leaves and job seekers				
<b>Total</b>		<b>\$257,768</b>	<b>\$89,000</b>		<b>\$77,000</b>

The City works collaboratively with the KDCCI to deliver the Business Breakfast Briefings and during 2021/2022 the City has become better resourced to complete event organising tasks including managing attendees and booking the venue. The City's collaboration with the KDCCI on the Business Breakfast has assisted to ensure the Business Breakfast Briefing is well attended utilising the KDCCI's unique access to a database of contact details for current trading businesses in Karratha. It is recommended however to support an allocation of only \$27,000 to KDCCI for this series of events in 2022/2023 rather than the \$34,000 requested. This reflects a recommendation to not support the request for \$3,000 of professional photography, which is not considered necessary, but covers catering and an event management fee of \$3,000 per event (which is less than the \$3,125 provided per event in 2021/2022 and the \$4,000 per event requested in the current application) given the increased role that the City has taken in managing the event.

The 2022 Business Excellence Awards (BEA) application is seeking funding exceeding the maximum allowed under Policy for sponsorship of an event, it is recommended to support this event with maximum available funding under the Business Development Support Grant Scheme (BDSG) of \$10,000. The BEA is a significant and well supported business to business networking event with a number of funding partners, suppliers for the event are predominantly local small businesses. The Business Excellence Awards have been supported by the City since inception in 2007 (event held in 2008). The City provided \$10,000 of support to the BEA in 2021/22 via the BDSG.

Based on the evaluation of each application against the criteria, it is recommended that all of the applications are supported for funding. If approved by Council, the City will enter into a Grant Agreement with the KDCCI in line with the Policy.

### LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision-Making Policy, this matter is considered to be of low significance in terms of economic issues with the Business Development Support Grant Scheme providing funding assistance in order to benefit the local economy.

### STATUTORY IMPLICATIONS

There are no statutory implications.

### COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with relevant internal departments.

### COMMUNITY CONSULTATION

Community engagement activities in accordance with the iap<sup>2</sup> public participation spectrum process to involve were as follows:

Who	How	When	What	Outcome
Business Support Agencies (KDCCI, Pilbara Tourism Association, Business Centre Pilbara)	Email	Ongoing	Advise of Business Development Support Grant Policy and calling for applications for Business Support Grants.	Awareness of Grant Scheme Policy and applications received.

**POLICY IMPLICATIONS**

Council's Policy DE02: Business Development Support Grant Scheme applies.

**FINANCIAL IMPLICATIONS**

The 2022/23 budget allocated \$130,000 (ex GST) for the Business Development Support Grant Scheme. If Council adopts the Officer's recommendations it will be committing to \$77,000 (ex GST) against the allocated budget.

**STRATEGIC IMPLICATIONS**

This item is relevant with the City's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2022-2023 provides for this activity:

Programs/Services: 2.a.1.1 Small and Medium Enterprise Support  
 Projects/Actions: 2.a.1.1.19.1 Implement Business Support Grants

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Low financial risk of funding being provided and projects not delivered. Risk will be managed through funding agreements.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	Low reputational risk of Council providing funding to projects that cannot be delivered or are delivered to an inadequate standard.
Compliance	Low	Low compliance risk if projects are not acquitted. Risk will be managed through funding agreements and the City will work with organisations to ensure each project is acquitted to a satisfactory standard

**IMPACT ON CAPACITY**

The capacity to deliver the recommendation will be met through the City's existing operational resources.

**RELEVANT PRECEDENTS**

Council has endorsed applications for funding under the Business Development Support Grant Scheme since 2016 as follows:

Year	Applicant	No. of Projects Funded	Total Funding Awarded	Actual Expenditure (Total)
2016/17	• Business Centre Pilbara • KDCCI	2 7	\$22,000 \$78,000	\$100,000
2017/18	• Business Centre Pilbara • KDCCI	4 6	\$63,000 \$60,000	\$97,776
2018/19	• KDCCI	8	\$112,000	\$80,000
2019/20	• Pilbara Tourism Association • KDCCI	1 5	\$20,000 \$61,500	\$52,500

Year	Applicant	No. of Projects Funded	Total Funding Awarded	Actual Expenditure (Total)
2020/21	<ul style="list-style-type: none"> <li>Pilbara Tourism Association</li> <li>KDCCI</li> <li>KDCCI – FBT Reform</li> </ul>	1 6 1	\$15,000 \$112,500 \$30,000	\$154,227
2021/22	<ul style="list-style-type: none"> <li>KDCCI</li> <li>Business Centre Pilbara</li> </ul>	6 1	\$113,000 \$10,000	\$123,000
<b>TOTAL</b>		<b>48</b>	<b>\$697,000</b>	<b>\$607,503</b>

\*Expected expenditure pending satisfactory acquittal of existing grants.

## VOTING REQUIREMENTS

Simple Majority.

## OPTIONS:

### Option 1

As per Officer's recommendation.

### Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to APPROVE alternate grant funding under the Business Development Support Grant scheme in accordance with the below:

Organisation	Project Name	Recommended Amount	Council Approved Amount
KDCCI	Business Breakfast Briefing	\$27,000	
KDCCI	Business Excellence Awards	\$10,000	
KDCCI	Pilbara Indigenous Business Network	\$15,000	
KDCCI	Pilbara Women in Business	\$7,500	
KDCCI	KDCCI Diamond Sponsorship	\$10,000	
KDCCI	Careers Central 2023	\$7,500	

## CONCLUSION

Six applications from the KDCCI under the Business Development Support Grant Scheme have been received and evaluated with a recommendation to support funding for all applications in accordance with the City's Policy and as detailed in the Officer recommendation. If Council adopts the Officer's recommendation, an amount of \$77,000 (ex GST) will be spent on the Scheme.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 155064  
**MOVED** : Cr Harris  
**SECONDED** : Cr Furlong

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to APPROVE the grant funding under the Business Development Support Grant scheme in accordance with the below:

Organisation Name	Project Name	Recommended Amount
KDCCI	Business Breakfast Briefing	\$27,000
KDCCI	Business Excellence Awards	\$10,000
KDCCI	Pilbara Indigenous Business Network	\$15,000
KDCCI	Pilbara Women in Business	\$7,500
KDCCI	KDCCI Diamond Sponsorship	\$10,000
KDCCI	Careers Central 2023	\$7,500
TOTAL		\$77,000

**CARRIED**

**FOR** : Cr Long, Cr Nunn, Cr Bailey, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr  
McNaught, Cr Waterstrom Muller  
**AGAINST** : Nil

At 6.21pm Cr Bertling re-entered the room.

**12.2 KARRATHA TOURISM AND VISITOR CENTRE REVIEW 2022**

<b>File No:</b>	<b>ED.5</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Manager City Growth</b>
<b>Date of Report:</b>	<b>4 August 2022</b>
<b>Applicant/Proponent:</b>	<b>Nil</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>Nil</b>

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**PURPOSE**

For Council to consider the review of the Karratha Tourism and Visitor Centre (KTVc) and determine the operating model and location going forward.

**BACKGROUND**

At its meeting on 22 February 2021 Council resolved to continue to manage the KTVc to deliver visitor information and tourism development services but with the requirement that a further review of the KTVc be undertaken, in the context of the location and service delivery model, with the results presented to Council following the peak tourist season of 2022.

It is now timely to consider this review so that the outcomes in relation to the on-going operation and location of the service can be planned for and implemented.

Operating Model

The City has continued to operate the KTVc from its current location at Lot 4548 DeWitt Road, Karratha since the previous Council decision. The service has continued to receive positive feedback from customers. The 2021 visitor season was positively impacted by COVID-19 related border controls with many locals travelling within the state, and other international and interstate visitors entering the state through the Northern Territory and remaining in Western Australia throughout the season.

Between 2020 and 2021 the KTVc saw:

- Almost double the number of visitors, increasing from approximately 15,000 to approximately 28,000;
- Almost triple the value of bookings taken, increasing from approximately \$130,000 to approximately \$325,000; and
- Over 1,000 additional nature based campsites booked increasing from 4,300 to 5,500.

The City continued to offer the 20% locals discount and the commission fee waiver for local tourism businesses until 31 December 2021.

In the first part of 2022 tourism in the City substantially contracted with the Western Australian border opening causing a later start to the season than usual. Visitor numbers were still comparable to 2021 however bookings were significantly less. The City booked approximately \$115,000 worth of tours between January and June 2021 and only \$23,000 worth of tours in the same period in 2022. No tour bookings were taken in February 2022 compared to \$8,000 worth in 2021. The reduction in tour bookings has been attributed to the highest selling tour operators either no longer operating or now opting to encourage bookings

through their own platforms as this approach means that they no longer need to pay the City's commission fee. Note that the City pays 2% of the sales to Bookeasy for their booking platform and get a 12% portion of sales as commission with the remainder going to the operator so these values do not represent direct income.

The below table sets out the actual income and expenditure to operate the KTVc in the 2020/21 and 2021/22 financial years.

	2020/21 FY	2021/22 FY
Income	\$82,000	\$83,000
Expenditure*	**\$605,000	***\$561,000
<b>Cost to City (excluding ABCs)</b>	<b>\$523,000</b>	<b>\$478,000</b>
<b>Cost to City (including ABCs)</b>	<b>\$648,122</b>	<b>\$607,370</b>
<b>Cost to City (including depreciation)</b>	<b>\$694,000</b>	<b>\$653,000</b>

\*Note this includes approximately \$150,000 expenditure for the Ganalili Centre contract.

\*\*Note this figure includes the cost of discount and commission waiver for whole financial year.

\*\*\*Note this figure includes the cost of discount and commission waiver for Jul-Dec of the financial year.

Major sources of income include (averaged over the 20/21 & 21/22 financial years):

- Merchandise sales (approximately \$42,000 per year); and
- Booking commission fees (approximately \$36,000 per year).

Major sources of expenditure include:

- Salaries and wages (approximately \$227,000 not including on costs per year);
- Ganalili Centre contract (approximately \$150,000 per year);
- Activity based distribution (approximately \$127,000 per year);
- Overheads (approximately \$50,000 combined per year); and
- Depreciation (approximately \$46,000 per year).

The reduction in income associated with fewer tour bookings for the KTVc has been managed by reducing staffing of the centre and has triggered a further review of opportunities to increase revenue, reduce expenses and review the approach of other visitor centres in the region. This review found that other visitor centres in the region are operated in house or by external organisations that are funded by the local government with the table below setting out the operating model for a number of centres in the region.

Location	Co-Located	2021 Visitor Numbers	Operating Model
Geraldton	Yes – Geraldton Regional Arts Centre	36,000	Local Government Managed
Carnarvon	No	32,000	Local Government Managed
Exmouth	Yes – Ningaloo Aquarium & Discovery Centre	>100,000	Local Government Managed
Port Hedland	No	21,000	Local Government Management Contract With Seafarer's Centre
Broome	No	61,000	Not For Profit – Local Government Support Through Funding

Both options would require funding from the City as there are challenges in making visitor centres a financially sustainable business. The City has previously outsourced the operations of the centre however the decision was made by Council in 2019 to manage and deliver

visitor services 'in-house'. Performance of the centre has been strong since with positive customer feedback generally received.

While the tourism and visitor servicing industry is evolving with digitisation, demand still remains for a face-to-face visitor experience.

Through the Community Stakeholder Working Group for the Walgu Apartment development, Ngarluma Aboriginal Corporation (NAC) has indicated interest in working with the City on visitor servicing in the future. In the medium to long term there may be an opportunity for the City to partner with NAC to deliver visitor servicing.

Officers propose that the existing operating model continue with visitor services to be provided in-house for a further two tourist seasons to provide sufficient time for the tourism industry to normalise post-COVID and for a final decision to be made on whether the Walgu development goes ahead (eg: award of tender for construction) prior to further review.

#### Location

It is considered that providing visitor servicing in a standalone facility may no longer be the most cost-effective approach and that a colocation model for the service is likely to reduce the two key areas of expenditure for the centre being staffing and overheads/depreciation.

Council supported colocation of visitor services as part of a broader community space within the proposed Walgu Apartment development at its meeting on 25 October 2021. Planning for Walgu Apartments is moving forward however a final decision on whether to proceed with the project is yet to be made and as such it is premature to determine when such a move can go ahead.

As a first step towards moving visitor services to the Walgu community space, there is also the potential for Council to consider the colocation of visitor services at the Red Earth Arts Precinct (REAP), potentially by repurposing part of the existing library space. While there are likely to be benefits associated with the colocation of visitor and other City services, officers recommend that a decision on the relocation of the KTVC be deferred until there is certainty on whether the Walgu development will proceed and likely timing for completion of that development prior to determining whether it is appropriate to relocate visitor services to the REAP as a first-step move to the Walgu community space.

#### Recommendation

On consideration of the above matters it is recommended that the City:

1. Continue to manage visitor servicing at the Karratha Tourist and Visitor Centre for the next two visitor seasons concluding on 31 October 2024;
2. Note that a further review of visitor servicing will be undertaken in the context of the location and service delivery model as part of the Walgu Apartment development.

#### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of low significance in terms of economic issues and parties affected issues.

#### **COUNCILLOR/OFFICER CONSULTATION**

Councillors were provided an update and opportunity to provide input into the review of the Karratha Tourist and Visitor Centre at the July 2022 Briefing Session.

#### **COMMUNITY CONSULTATION**

No community consultation is required.

**STATUTORY IMPLICATIONS**

There are no statutory implications and no statutory requirements to provide a tourism and visitor information service.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

The Karratha Tourist and Visitor Centre is operating within existing operational budgets.

**STRATEGIC IMPLICATIONS**

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2022-2023 provided for this activity:

Programs/Services:	2.a.2.2	Tourism Engagement and Promotion
Projects/Actions:	2.a.2.2.19.2	Deliver tourism information services

**RISK MANAGEMENT CONSIDERATIONS**

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	The City has been carefully monitoring the operations to increase revenue and identify efficiency savings. Improved financial sustainability may be achieved through the proposed colocation and more integrated model of service delivery.
Service Interruption	Low	The Visitor Information Service currently performs customer service to a high standard. A change in delivery model would require transition planning and management to minimise disruption to service.
Environment	N/A	Nil
Reputation	Low	The City of Karratha proactively engages with the local tourism sector to ensure that tours and merchandise are offered to visitors and any change may need to involve consultation with operators.
Compliance	N/A	Nil

**IMPACT ON CAPACITY**

The impact on capacity to carry out the Officer's recommendation will be met through the existing operational budget.

**RELEVANT PRECEDENTS**

Council has previously considered the future of tourism and visitor information services.

**VOTING REQUIREMENTS**

Simple Majority.

**OPTIONS:**Option 1

As per Officer's recommendation.



Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to CONTINUE providing tourism and visitor information services through the Karratha Tourist and Visitor Centre in its current location at DeWitt Road, Karratha through the 2023 visitor season and then seek to relocate visitor services to the Red Earth Arts Precinct prior to the 2024 visitor season, as a first-step to moving visitor services to the Walgu Community Space.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to SEEK requests for tenders to provide a tourism and visitor information service.

Option 4

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to CEASE providing tourism and visitor information services through the Karratha Tourist and Visitor Centre.

**CONCLUSION**

Tourism is a key industry that contributes to the sustainable growth and diversification of the local economy which Council has recognised in its strategic planning and operational plan. City Officers have reviewed the performance and service delivery model of the Karratha Tourist and Visitor Centre and recommend that it continue for a further two visitor seasons while further considering the colocation of the service in the Walgu Apartment development should that development go ahead.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 155065  
**MOVED** : Cr Waterstrom Muller  
**SECONDED** : Cr Miller

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to:

1. **CONTINUE** to manage visitor servicing at the Karratha Tourist and Visitor Centre for the next two visitor seasons concluding on 31 October 2024; and
2. **NOTE** that a further review of visitor servicing will be undertaken in the context of the location and service delivery model as part of the Walgu Apartment development.

**CARRIED**

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**FOR** : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Waterstrom Muller  
**AGAINST** : Nil



### **12.3 DEVELOPMENT APPLICATION DA22092 – PROPOSED MIXED USE DEVELOPMENT (MULTIPLE DWELLINGS, OFFICE AND COMMUNITY USE) – LOTS 7018 AND 7020 WELCOME ROAD, KARRATHA**

<b>File No:</b>	<b>DA22092</b>
<b>Responsible Executive Officer:</b>	<b>Director Development Services</b>
<b>Reporting Author:</b>	<b>Consulting Planner</b>
<b>Date of Report:</b>	<b>16 August 2022</b>
<b>Applicant/Proponent:</b>	<b>Urbis on behalf of City of Karratha</b>
<b>Disclosure of Interest:</b>	<b>The City is both the proponent of this proposed development and employer of relevant City officers involved in the assessment and reporting on this application. Under clause 5.61 and 5.62 of the <i>Local Government Act 1995</i>, this may constitute an indirect financial interest in the matter.</b>
<b>Attachment(s):</b>	<b>1. Location Map 2. Proposed Development Plans 3. Application Material – available on request</b>

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#### **PURPOSE**

For Council to consider a Development Application (DA22092) for a seven and four storey mixed use development, comprising 82 Multiple Dwellings, an Office and Community Use along with ancillary facilities at Lots 7018 and 7020 Welcome Road, Karratha.

#### **BACKGROUND**

On 2 June 2022, a development application (DA22092) was received for a mixed use development at Lots 7018 and 7020 Welcome Road, Karratha. The Western Australian Land Authority (Development WA) is the owner of Lot 7020 and 7018. The proponent is negotiating purchase of Lot 7020 and the portion of Lot 7018 required to provide for the proposed development. Development WA has authorised lodgement of the development application.

The City of Karratha is both the proponent of this proposal and the determining authority for this development application. To ensure that any perceived conflict of interest is appropriately managed, an independent planning consultant has been engaged to undertake an independent assessment of this development application. The recommendation contained in this report is their independent recommendation.

#### Site Context

The development is proposed to be located over the entirety of Lot 7020 Welcome Road (4,565m<sup>2</sup>) and the eastern portion of Lot 7018 Welcome Road (2,741m<sup>2</sup>). Both lots are currently vacant and cleared. The area subject to the development application will be referred to as “the site” in this report.

The site slopes down approximately 3m from south to north (Dampier Road to Welcome Road). A transformer is located in a portion of the Welcome Road reserve that protrudes into the site adjacent to the north site boundary. Footpaths, embayed parking and street trees are located along Welcome Road and Sharpe Avenue to the north and east of the site.

Karratha Central Healthcare and the Karratha Courthouse are located on the other side of Welcome Road to the north of the site. The Red Earth Arts Precinct is located on the other side of Sharpe Avenue to the east of the site. The Karratha Hills (including the tank lookout) are located on the other side of Dampier Road to the south of the site. The site is located at the southern end of the Karratha City Centre. The balance of Lot 7018 to the west fronts onto Balmoral Road, as well as Dampier Road to the south and Welcome Road to the north.

### Proposed Development

The development application is for a mixed use development comprising a ground floor (plus rooftop) podium wrapping around the three street frontages of the site, and with six and three storey towers located above the podium along the north and south edges of the site respectively. The development includes the following land uses as defined by the City of Karratha Local Planning Scheme No. 8:

- 82 Multiple Dwellings comprising:
  - 15 1-bedroom 1-bathroom units;
  - 42 2-bedroom 2-bathroom units; and
  - 25 3-bedroom 2-bathroom units;
- A 597m<sup>2</sup> Community Use;
- A 725m<sup>2</sup> Office; and
- 140 ground level undercover car bays.

### *Ground Floor*

- A 597m<sup>2</sup> Community Use facing the Welcome Road-Sharpe Avenue intersection, with a double height ceiling to account for the site level difference;
- A 725m<sup>2</sup> Office along the majority of the east facing frontage to Sharpe Avenue;
- Two residential lobbies, one facing Welcome Road and one facing Sharpe Avenue;
- 139 car bays (including 28 tandem car bays) and four motorcycle bays in a parking area comprising approximately two thirds of the site, sleeved behind the Office and Community Use, and with post-supported shade structures over the open-air part of the car park outside the building envelope;
- Ten (10) visitor car bays and two visitor motorcycle bays, including one ACROD bay along the driveway to the main car parking area accessed from Welcome Road;
- 67 residential storerooms and a larger shared storeroom;
- Parking for 41 resident bicycles and eight visitor bicycles, and end of trip facilities;
- Bin stores; and
- Various services and utilities for the development.

### *First Floor*

- Nine apartments in the southern tower;
- Ten apartments in the northern tower;
- A rooftop pool and outdoor alfresco area and balcony above the Office; and
- Residential amenities including a gym, lounge and games room linking the towers to the pool area.

### *Upper Floors*

Floor	Apartments - North Tower	Apartments - South Tower
2nd	11	10
3rd	9	10
4th	9	0
5th	7	0
6th	7	0

*External Design*

The development has been designed with an articulated horizontal form, including protrusions from the main building lines to provide visual interest. Flat roof forms reinforce this design theme. The seven-storey north tower is set back an increasing distance from Sharpe Avenue every two storeys to reduce the impact of bulk and scale presented to the Red Earth Arts Precinct (REAP) and provide terraced rooftop landscaping. The rooftop pool area on the podium at the east side of the site retains east-west views to the REAP.

Bespoke patterned perforated mesh screens and awnings are proposed as feature elements and for sun protection for the sidewalk and apartments. A public art sculpture is proposed in a prominent location at the corner of Dampier Road and Sharpe Avenue. The external colours feature neutral and red ochre tones to reflect the natural Karratha landscape.

**LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making policy, this matter is considered to be of high significance in terms of social, cultural and wellbeing issues. The proposal will help to address the current housing supply shortage in the City, and will contribute to enhancing the vibrancy of the Karratha City Centre as it is located on a prominent site in the cultural and civic precinct.

**STATUTORY IMPLICATIONS**

The following legislation and statutory documents are relevant to the assessment of the proposed development:

Planning and Development (Development Assessment Panels) Regulations 2011

Under clause 3 of the *Planning and Development (Development Assessment Panels) Regulations 2011*, development by a local government is included in the definition of an “excluded development application”. For this reason, this development application is unable to be considered and determined by the Joint Development Assessment Panel. The City of Karratha Council is therefore the delegated authority to determine this application.

City of Karratha Local Planning Strategy

The Local Planning Strategy projects a population increase of 2,500 people in Karratha between 2021 and 2031, with 950 new dwellings required by 2031 to accommodate this increase. The Strategy also identifies a lack of small and affordable dwellings in Karratha. The proposal will assist in addressing this issue by increasing housing supply.

The proposal meets the intent of the Strategy by providing a high quality, high density development with a context-responsive visual aesthetic on a prominent site in the City Centre. The proposal will promote further revitalisation and enhanced vibrancy of the City Centre, consistent with the intent of the Local Planning Strategy.

City of Karratha Local Planning Scheme No. 8 (LPS8)

The proposal meets all requirements of LPS 8, however relies on discretion to be applied for some requirements where available. It is considered appropriate to apply discretion in each instance as detailed in the below table.

Requirement	Comment
5.6.2 – Prior to the local government considering subdivision or development applications on land within the Town Centre, Commercial, Tourism, Mixed Business and City Centre zones, a structure plan may	No Structure Plan has been prepared for this site. However, as it is relatively self-contained and the surrounding public uses are unlikely to change in the future, there is no need for a Structure Plan for this site. A condition is recommended to be applied to the approval requiring Lots 7018 and 7020 to be subdivided to match the area of this proposal.

Requirement	Comment
be prepared in accordance with Part 4 of the deemed provisions.	
<p>5.7.3 – The height of development is to be a minimum of two storeys with a minimum façade height of 7.5 metres. The maximum height of development shall be four storeys with a parapet wall height of a maximum of fifteen metres. Proposals for buildings with either lower than minimum heights or greater than maximum heights may only be permitted by the local government where all matters listed below have been addressed to the local government's satisfaction:</p> <ul style="list-style-type: none"> <li>• The development meeting or exceeding all of the provisions specified by local planning policy in the Policy Manual;</li> <li>• The development having uses and activation at the ground level consistent with the specified objective for the precinct; and</li> <li>• The proponent including details of a significant community benefit in the development application.</li> </ul>	<p>The maximum height of the proposed development is seven storeys and 28.8m in lieu of four storeys and 15m. The development meets the criteria included in this clause as follows:</p> <ul style="list-style-type: none"> <li>• The development meets the provisions and/or objectives of Local Planning Policy DP01 – Karratha City Centre Development Requirements and Local Planning Policy DP18 – Karratha City Centre Parking Policy as detailed later in this report.</li> <li>• The proposed Office and Community uses will provide activation to Sharpe Avenue and Welcome Road at ground level.</li> <li>• Public art is proposed in three locations around the development, including an entry statement sculpture facing the Dampier Road-Sharpe Avenue intersection. This is considered to provide a significant community benefit.</li> </ul> <p>The magnitude of the proposed additional height is considered appropriate for the site as it will visually bookend the south edge of the City Centre at a similar height to the Pelago Apartments at the north edge of the City Centre. The development will maintain important view corridors between the Karratha Hills, REAP and other public spaces within the City Centre.</p>
<p>5.7.4 – Residential density shall be R-IC. Proposals for buildings with higher residential densities than permitted by the Acceptable Development criteria set out in the R-Codes may only be permitted where the local government is satisfied that the same criteria provided in clause 5.7.3 are met.</p>	<p>R-IC corresponds to an R80 code. A plot ratio of 1.05 is proposed in lieu of the maximum of 1.0. This is acceptable as the development meets the criteria for increased plot ratio as detailed previously.</p>
<p>5.11.1 – Unless otherwise provided by the Scheme, no development is permitted without providing concrete or bitumen sealed, kerbed, marked and drained onsite car parking in accordance with the requirements in Appendix 3 and the Australian standards AS2890.1, AS2890.2 and AS2890.6 relating to off-street parking.</p> <p>Appendix 3 Excerpt: Multiple Dwelling: As per R-Codes. Community Use: At the local government's discretion. Office: 1 bay per 33m<sup>2</sup> NLA.</p>	<p>Multiple Dwellings: Minimum 99 bays are required, and 107 bays are provided.</p> <p>Community Use: 1 bay per 66m<sup>2</sup> NLA has been adopted as parking demand is anticipated to be similar to an Office use and due to the location in the City Centre. Minimum 9 bays are required and 14 compliant bays have been provided.</p> <p>Office: The LPS 8 rate has been reduced to 1 bay per 66m<sup>2</sup> NLA in accordance with clause 5.11.5 of LPS 8 and clause 2.6.2 of Development Policy 18 – Karratha City Centre Parking Policy due to the location of the development in the City Centre. Minimum 11 bays are required and 18 bays have been provided.</p> <p>Visitors to these uses will park on Sharpe Avenue and Welcome Road nearby. The applicant has provided a parking survey confirming that usage of these bays is currently very low, and that usage by visitors is unlikely to result in a future public parking shortfall.</p>

Other Scheme requirements (such as lighting and landscaping) could not be fully assessed based on the information provided, however are sufficiently minor to be resolved at a later stage. In these cases, conditions and advice notes are recommended to be applied to the approval to ensure that the development complies with these requirements.

#### Planning and Development (Local Planning Schemes) Regulations 2015

Clause 67(2) of Schedule 2 (Deemed Provisions) of the *Planning and Development (Local Planning Schemes) Regulations 2015* lists matters for which local governments must have due regard in their consideration of a development application. Items relevant to this proposal that are not addressed elsewhere in this report are considered below.

#### *l) the effect of the proposal on the cultural heritage significance of the area in which the development is located.*

The development is located within Registered Aboriginal Heritage Site 11565. The Heritage Site is associated with the Karratha Hills and has a large footprint incorporating the eastern part of the Karratha Hills. As the land has previously been subdivided for urban development purposes and is not a Protected Area, there are no specific controls or clearances required under Section 18 of the *Aboriginal Heritage Act 1972*.

#### *n(i) the amenity of the locality including... environmental impacts of the development;*

The development application is supported by a preliminary Nationwide Housing Energy Rating Scheme assessment report targeting a minimum average rating of 8.0 Stars for the development, with the lowest rating for any individual apartment to be 7.4 stars. These ratings exceed the National Construction Code minimum requirement and meet the minimum Green Star building requirement. Another report confirms that the development will meet all thermal performance requirements of the National Construction Code.

A condition is recommended to be applied to the approval requiring a final sustainability report to be provided prior to commencement of construction to ensure that the sustainability of the building continues to meet the standard targeted by the development application after the detailed design stage.

### **POLICY IMPLICATIONS**

The following policies are relevant to the assessment of the proposed development:

#### State Planning Policy 3.4 – Natural Hazards and Disasters

Karratha is prone to cyclones and associated storm surge. All buildings in the region must be constructed to relevant wind load and drainage standards of the Building Code of Australia. The City's Local Planning Policy DP19 includes storm surge inundation modelling for a 1 in 500 ARI event. This modelling indicates that the site is not prone to storm surge.

#### State Planning Policy 3.7 – Planning in Bushfire Prone Areas

The development site is located within a Bushfire Prone Area as defined by the Department of Fire and Emergency Services' Map of Bushfire Prone Areas. Accordingly, SPP 3.7 applies to the proposal. A Bushfire Management Plan and Bushfire Attack Level (BAL) Assessment were submitted in support of the application in accordance with section 6.5 of SPP 3.7, which identified a maximum BAL rating of BAL-12.5 over most of the site.

The application was referred to the Department of Fire and Emergency Services for comment. The concern raised by the Department in relation to the assumptions underpinning the Bushfire Management Plan is addressed later in this report.

The Bushfire Management Plan concludes that the development is sufficiently separated from bushfire hazards, and that the bushfire risk associated with a BAL-12.5 rating can be mitigated through provision of a secure firefighting water supply on the site and construction of the building in accordance with the National Construction Code to BAL-12.5 requirements. In this regard, it is noted that two fire tanks are proposed in the development and the City's Building Services will ensure that the development will be constructed in accordance with the National Construction Code at building permit stage.

#### State Planning Policy 7.0 – Design of the Built Environment

The development has been reviewed against the ten design principles of Schedule 1 of this policy, and is considered to achieve an appropriate design quality and built form outcome with respect to the ten design principles.

#### State Planning Policy 7.3 Volume 2 – Apartments

The proposal has been assessed against the requirements of State Planning Policy 7.3 Volume 2 – Apartments (SPP 7.3) that are not superseded by requirements of LPS 8 and Local Planning Policies. The proposal meets most relevant objectives of SPP 7.3, including all primary controls of SPP 7.3. Where further information is required to enable a full assessment against specific sections of SPP 7.3 (and design principles of SPP 7.0), conditions are recommended to be applied to the approval to enable the assessment to be undertaken and final outcome resolved prior to commencement of construction.

The development does not meet the Objectives associated with Elements 3.2 – Orientation, 3.6 – Public Domain Interface and 4.10 – Façade Design, which require developments to respond to and enhance the amenity and safety of the streetscape, as well as provide visual interest when viewed from the public realm. The proposal includes extensive blank walls on the west elevation facing Lot 7018 and on the west end of the ground floor elevation facing Dampier Road. A condition is recommended to be applied to the approval requiring the design to be amended to provide improved visual interest in these areas.

#### Development Policy 01 – Karratha City Centre Development Requirements

The proposal meets most requirements of DP01, except as detailed below.

Requirement	Comment
The maximum height of any parapet wall abutting a neighbouring property is three storeys.	A four storey parapet wall for the south apartment building is proposed on the west lot boundary. As the parapet wall is proposed to be blank, the extra storey can only be considered acceptable subject to a condition being applied to the approval requiring improved visual interest to be provided to this wall. If such a condition is applied, then this component of the proposal is considered to meet the DP01 objectives, in particular Objectives 2 and 3 which encourage development to be consistent with the LPS 8 objectives and mixed use developments to be of a high standard.
Blank walls shall not be visible from the public realm, unless abutting a side boundary where it is anticipated that another building will eventually be constructed to screen the wall. In such instances artistic treatments shall be installed on the portions of the wall visible from the public domain.	Blank walls are proposed facing the west lot boundary and will be visible from Dampier Road, Balmoral Road and Welcome Road. Even though another building may screen these walls in the future, there are no current plans to develop the remainder of Lot 7018. It is therefore considered necessary to provide some additional visual interest to this wall. In addition, a portion of the ground-floor wall facing Dampier Road is proposed to be blank. As detailed above, a condition is recommended to be applied to the approval requiring improved visual interest to be provided to these walls, such as artistic treatments, to achieve compliance with this requirement.



Requirement	Comment
A minimum 75% glazing shall be achieved at ground level on any façade to the street front.	50% of the façade facing Welcome Road and 0% of the façade facing Dampier Road are proposed to be glazed. The lack of glazing to Dampier Road is considered to be acceptable due to its regional traffic function, and the reduced glazing to Welcome Road is considered to be acceptable to accommodate vehicular access to the site. 76% of the building facade facing Sharpe Avenue and Welcome Road combined is proposed to be glazed, and all spaces between the south boundary wall and Dampier Road are highly visible. On this basis, this component of the proposal meets the DP01 objectives, in particular Objectives 2, 3, 4 and 10, which encourage development to be consistent with the LPS 8 objectives, mixed use developments to be of a high standard and for development to address main streets, provide passive surveillance and maintain personal security.
Dedicated loading areas shall be provided for service vehicles, which shall enter and exit the site in forward gear.	An embayment is proposed on Welcome Road for waste trucks to pull into and pick up bins placed on the kerb. Although this is a dedicated loading area, part of it is located in front of the future development site to the west, and no space has been provided for the bins to be placed prior to and after collection which is likely to result in bins blocking the Welcome Road footpath. The location of the embayment is considered to be acceptable as it can be used by the future development to the west, thereby integrating and streamlining waste collection processes. A condition is recommended to be applied to the approval requiring the Welcome Road footpath to be widened or space to be provided for the bins to be placed adjacent to the kerb.

Other DP01 requirements could not be fully assessed based on the information provided however are sufficiently minor to be resolved at a later stage. In these cases, conditions and advice notes are recommended to be applied to the approval to ensure that the development complies with these requirements.

#### Development Policy 18 – Karratha City Centre Parking Policy

The proposal is generally consistent with the requirements of DP18, however concerns have been raised by the City's Technical Services with regard to the manoeuvrability assumptions for the car park provided by the applicant. In this regard, a condition is recommended to be applied to the approval requiring a Parking Management Plan to be provided demonstrating that the car park can accommodate all anticipated users, including emergency vehicles.

#### **COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between Planning Services, Building Services, City Services, Environmental Health Services, Infrastructure Services and Technical Services. Comments made by each division have been included as conditions and advice notes where relevant and/or necessary.

#### **COMMUNITY CONSULTATION**

The application was advertised in accordance with Clause 64 of the *Planning and Development (Local Planning Schemes) Regulations 2015* for a period of fourteen (14) days from 22 June 2022 to 6 July 2022.

An advertisement was placed in the Pilbara News and the application was made available on the City of Karratha's website. No submissions were received during the advertising period.

The proposal was also referred to numerous external agencies and organisations. A summary of the submissions is provided below:

Agency	Comments	Consulting Planner Comments
Department of Fire and Emergency Services	Does not support the proposal as evidence has not been provided that the City manages all land contained within Plot 7 identified by the Bushfire Management Plan, and the resultant BAL ratings may therefore be inaccurate. If the decision maker is of a mind to approve the proposal, it is critical that the bushfire management measures within the BMP are refined, to ensure they are accurate and can be implemented to reduce the vulnerability of the development to bushfire.	Noted. While not all land within Plot 7 is managed by the City of Karratha, all existing vegetation is located in managed and purpose-built garden beds, and is unlikely to become unmanaged in the future. The only vegetation in Plot 7 that is not managed by the City and located within 100m of the site is located on the Karratha Courthouse site managed by the State Government, further reducing risk. Two independent bushfire consultants have undertaken site visits and have confirmed that bushfire risk is low for this site based on management of surrounding vegetation. The proposal can be approved on these grounds.
	The proposed building plans will need to be lodged with DFES Built Environment Branch (BEB) for assessment.	Noted. An advice note to this effect is recommended to be included in the approval.
	Fire hydrant coverage to this building will be required.	Noted. An advice note to this effect is recommended to be included in the approval.
Department of Health	No objection to the boundary realignment and development proposal, subject to connection to reticulated sewerage.	Noted. Two sewer connections are available to the site.
	The proposal needs to address that the additional volumes of wastewater production will be adequately managed by the service provider's existing wastewater treatment plant, pump stations and infrastructure.	Noted. Water Corporation has advised that should any upgrades be required, they are to be funded by the proponent. No concern has been raised about this by the proponent.
	The City of Karratha should consider minimising potential negative impacts of the increased density development such as noise, odour, light and other lifestyle activities.	Noted. Various conditions are recommended to be applied to the approval requiring management plans to be provided demonstrating how these impacts will be minimised.
	The site is in a region that experiences significant problems with nuisance and disease carrying mosquitoes. A Mosquito Management Plan (MMP) is recommended to be developed and approved by both the Department and the City of Karratha to ensure the risk to the community of exposure to	Noted. The City of Karratha has recently updated its municipality-wide Mosquito Management Plan, which includes appropriate management provisions for developments such as this proposal. Accordingly, no Mosquito Management Plan is required.

Agency	Comments	Consulting Planner Comments
	nuisance and/or disease carrying mosquitoes is considered.	
Department of Water and Environmental Regulation	The lowest site level is located 0.3m above the 0.2% Annual Exceedance Probability storm surge level for the year 2110.	Noted.
	The proponent has provided very limited information related to stormwater, drainage and water sensitive urban development. Recommend that the City of Karratha request further information regarding stormwater management.	Noted. A condition to this effect is recommended to be applied to the approval.
Main Roads Western Australia	The existing traffic signals at the intersection of Dampier Rd and Sharpe Ave shall not be affected by the development, including but not limited to parking, vehicular access, signage or building elements.	Noted. The development will not conflict with these signals. A condition is recommended to be applied to the approval requiring signage not to imitate road signs.
	No advertising or colours/shapes resembling regulatory devices shall be displayed on the building façade.	Noted. A condition requiring signage details to be provided prior to installation is recommended to be applied to the approval.
	Further Traffic Impact Assessment is required to determine if any changes to the traffic light phasing is required as a result of the additional traffic generated by the development.	Noted.
Water Corporation	Reticulated water and sewerage are currently available to the subject land.	Noted.
	The developer is required to fund the full cost of protecting, modifying or upgrading any of the existing infrastructure which may be affected by the proposed development. This proposal will require approval by Water Corporation's Building Services section prior to commencement of works.	Noted. An advice note to this effect is recommended to be included in the approval.

### FINANCIAL IMPLICATIONS

The fee paid for this development application is in accordance with the fee prescribed by the *Planning and Development Regulations 2009* and Council's adopted Fees & Charges.

### STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2022-2023 provided for this activity:

Programs/Services: 2.c.1.2 Land Development and Management

Projects/Actions: 2.c.1.2.22.4 Progress and finalise design and documentation for the construction of the City's Mixed Use Residential "Walgu Development"

### RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	The prescribed fee for this development application covers the work undertaken.
Service Interruption	N/A	Nil
Environment	Low	Any development is required to meet planning, building and environmental legislation.
Reputation	High	As the City is both the proponent for this development and the responsible authority for making a decision on this development application, there is a high risk that any decision made on this development application by the City could be perceived as a conflict of interest. To minimise and manage the potential for a conflict of interest, an independent planning consultant has been engaged to assess and report on the application, and to make a recommendation to Council. This development application has been assessed against the same set of policies and standards that all development in the Karratha City Centre zone is assessed against.
Compliance	Low	Should the application be approved, there will be conditions of development approval which the applicant will be required to comply with.

### IMPACT ON CAPACITY

As issuance of an approval for this development application does not require the City to undertake the development, there is no impact on capacity or resourcing to carry out the Officer's recommendation.

### RELEVANT PRECEDENTS

For each application for development approval (regardless of who the applicant is), Council must consider it on its merits against the statutory and strategic planning policy framework.

The City has on previous occasions approved other development applications for development being undertaken by the City. In each case, there is a separation between the functions of development proponent and assessment. These proposals are assessed against the same set of policies and standards as for any other similar application. In this particular case, an independent consultant has undertaken the assessment to increase the separation of functions.

### VOTING REQUIREMENTS

Simple Majority.

### OPTIONS:

#### Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Schedule 2 Part 9 Section 68 of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to DEFER Development Application DA22092 being a Mixed Use Development (Multiple Dwellings, Office and Community Use) at Lots 7018 and 7020 Welcome Road, Karratha pending provision of further information.

Option 3

That Council by SIMPLE Majority pursuant to Schedule 2 Part 9 Section 68 of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to REFUSE Development Application DA22092 being a Mixed Use Development (Multiple Dwellings, Office and Community Use) at Lots 7018 and 7020 Welcome Road, Karratha.

**CONCLUSION**

The proposal is generally consistent with the applicable planning framework, including the City of Karratha Local Planning Scheme No. 8, State Planning Policy 7.3 Volume 2 – Apartments, Development Policy 01 – Karratha City Centre Development Requirements and other applicable planning framework documents. In the limited circumstances where the proposal does not meet a specific requirement, the proposal is considered to meet the relevant Objective or meets further requirements enabling discretion to be exercised.

The development is considered to be appropriate for the site, and will contribute high quality built form, active ground-level uses and a critical mass of residents and vibrancy to the southern edge of the Karratha City Centre.

All outstanding matters resulting from the planning assessment of the proposal, as well as matters raised by referral agencies and the City's internal divisions, are minor in the context of the overall development and can be resolved prior to commencement of construction. Conditions and advice notes dealing with these matters are recommended to be applied to the approval.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 155066  
**MOVED** : Cr McNaught  
**SECONDED** : Cr Waterstrom Muller

That Council by SIMPLE Majority pursuant to Schedule 2 Part 9 Section 68 of the *Planning and Development (Local Planning Schemes) Regulations 2015* RESOLVES to APPROVE Development Application DA22092 being a Mixed Use Development (Multiple Dwellings, Office and Community Use) at Lots 7018 and 7020 Welcome Road, Karratha subject to the following Conditions:

1. The approved development is to be undertaken in accordance with the attached stamped approved plans, and these shall not be altered without the prior written consent from the City of Karratha, except to the extent specified otherwise by conditions of this approval.
2. This decision constitutes planning approval only and is valid for a period of two years from the date of approval. If the subject development is not substantially commenced within the two year period, the approval shall lapse and be of no further effect.

3. Lot 7020 Welcome Road, Karratha and the portion of Lot 7018 Welcome Road, Karratha to which this approval applies are to be amalgamated into one freehold lot prior to commencement of development.
4. The Welcome Road footpath is to be realigned or widened adjacent to the proposed waste truck embayment to ensure that sufficient space is provided to accommodate the bins prior to and after collection, details of which are to be submitted to and approved by the City of Karratha prior to commencement of construction.
5. Detailed plans and elevations of the development are to be submitted to and approved by the City prior to commencement of construction, and are to include the following additional information and revisions:
  - i. Treatment of the blank walls on the western elevation, and the ground floor wall west of the public art on the southern elevation with visual interest (such as a painted finish with colour variation, pattern or other form of artistic finish) such that they do not present as blank to the public realm;
  - ii. Final colour and material specifications of the building exterior;
  - iii. Plant, mechanical infrastructure and other services or external fixtures to be attached to the building exterior, which are to be located such that they are not visible from the public realm or are integrated into the design of the building to protect the architectural integrity of the elevations;
  - iv. The final finish of the booster cabinet facing Sharpe Avenue, which is to be integrated into the design of the development or screened such that it is not prominently visible from Sharpe Avenue to the extent possible while continuing to meet Department of Fire and Emergency Services requirements;
  - v. The design of the transformer screen facing Welcome Road, which is to be consistent with the broader design theme of the development, including the colours and materials palette and is to be designed to restrict public access and visibility to the transformer;
  - vi. Specifications and fixing details of awnings, screens, external materials and any other projecting elements, which are to be able to withstand cyclonic wind loadings;
  - vii. Replacement of the composite timber decking in the pool area with an alternative material with improved longevity and reduced heat retention from exposure to sunlight; and
  - viii. The car parking shade structure material, which is to have low reflectance.
6. A detailed Landscape Plan is to be submitted to and approved by the City of Karratha prior to commencement of construction, and is to include the following information:
  - i. Full details of soft and hard landscaping of the site at ground level, on upper levels and on verges adjacent to the site
  - ii. Final locations of tree and plant species and confirmation of their suitability to the climate and exposure to prevailing weather patterns;
  - iii. Tree sizes and planter volumes and depths;
  - iv. Specifications of mulching, rocks and other treatments of garden beds;
  - v. Confirmation that the landscaping has been designed in accordance with Water Sensitive Urban Design principles;
  - vi. Details of irrigation systems and associated drainage, including confirmation that the irrigation will be water efficient and that the type of irrigation is suited to the planting and climate; and

- vii. Confirmation that any vegetation that dies within five years of planting will be replaced in the next planting season with an equivalent species and maturity.

The approved landscaping is to be installed and planted prior to occupation of the development and maintained thereafter.

- 7. A public art report detailing the final public art specifications is to be submitted to and approved by the City of Karratha prior to commencement of construction, and the public art is to be installed prior to occupation of the development and maintained thereafter.
- 8. An External Lighting Plan including elevations showing locations of external lights on the building is to be submitted to and approved by the City of Karratha prior to commencement of construction, and is to include lighting in the following locations:
  - i. adjacent to all pedestrian and vehicular building entrances;
  - ii. under all awnings;
  - iii. in all parking areas;
  - iv. in all service areas; and
  - v. in strategic locations to complement key elements and features of the building and landscaping and enhance its appearance at night.

The approved external lighting is to be installed prior to occupation of the development and maintained thereafter.

- 9. A Parking Management Plan demonstrating that the parking area will operate functionally and effectively for all users is to be submitted to and approved by the City of Karratha prior to commencement of construction, and is to include the following information:
  - i. Swept paths for emergency vehicles;
  - ii. Details of the process for allocation of car bays to specific dwellings; and
  - iii. A complaints process to enable resolution of any other parking-related issues that may arise.

The Parking Management Plan is to be implemented at all times during operation of the development.

- 10. A Noise Management Plan adopting the recommendations of Appendix A of the Acoustic Report submitted with the application is to be submitted to and approved by the City of Karratha prior to commencement of construction, and is to include the following information:
  - i. Recalculation of noise exposure levels based on the final plant specifications, and implementation of any necessary resulting mitigation measures to maintain compliance for all apartments;
  - ii. Provision of 10mm glazing or double glazing to windows of Apartments 18, 28, 72 and 82 that face the pool area;
  - iii. Implementation of sound and vibration mitigation measures for plant rooms and/or apartments adjoining plant rooms to achieve compliant exposure levels at all times; and
  - iv. A complaints process to enable resolution of noise and vibration-related issues that may arise.

The Noise Management Plan is to be implemented at all times during operation of the development.

11. A revised Waste Management Plan is to be submitted to and approved by the City of Karratha prior to commencement of construction, and is to include the following further information:
- i. Confirmation of accurate waste generation rates for the two and three bedroom units, with bin volume requirements to be recalculated and extra bins to be provided if necessary;
  - ii. Assessment of options to swap the residential and commercial bin stores for improved accessibility and convenience; and
  - iii. Confirmation that waste will only be collected during times when noise emitted by collection vehicles is compliant with the *Environmental Protection (Noise) Regulations 1997*.

The Waste Management Plan is to be implemented at all times during operation of the development.

12. A Stormwater Management Plan is to be submitted to and approved by the City of Karratha prior to commencement of construction, and is to include the following information:
- i. Lot contour levels and finished levels;
  - ii. Floor levels demonstrating 500mm freeboard above the 1% Annual Exceedance Probability (AEP) flood level;
  - iii. Calculations assuming a 20% AEP critical event;
  - iv. Pre and post development catchment areas and flows;
  - v. Flow velocities of stormwater, being a maximum of 2 metres per second;
  - vi. Stormwater flow paths, ensuring that no water is directed to building entrances;
  - vii. Direction of stormwater runoff to a drain adjoining the lot, or where there is no drain direction of the runoff onto the road;
  - viii. The existing downstream drainage network capacity and its capability of conveying the proposed stormwater overflow drainage;
  - ix. Scour protection for drainage discharge points;
  - x. Locations of gutters and downpipes, connection to the site stormwater drainage system and confirmation that they are designed and engineered for cyclone conditions; and
  - xi. Confirmation that the rooftop pool area is provided with sufficient drainage to accommodate the pool overflowing during cyclone conditions.

The Stormwater Management Plan is to be implemented at all times during operation of the development.

13. A final Environmental Sustainable Design report detailing all sustainability measures to be incorporated in the development in accordance with the Preliminary NatHERS Assessment Report submitted with the application, is to be submitted to and approved by the City of Karratha prior to commencement of construction, with any recommendations of the report to be implemented thereafter.
14. A Construction Environmental Management Plan is to be submitted to and approved by the City of Karratha prior to commencement of construction, and is to include the following information:



- i. Contact details of essential site personnel, construction period and operating hours;
- ii. Community information, consultation and complaints management;
- iii. Traffic and parking management, including construction and waste vehicle access points;
- iv. Details of cranes, large trucks or similar equipment which may block public thoroughfares during construction;
- v. Management of dust, erosion and sedimentation;
- vi. Storage locations of construction waste on site;
- vii. Containment of earthworks, excavation, land retention/piling methods and associated matters within the approved development site;
- viii. Protection of infrastructure on site during cyclone conditions;
- ix. Details of temporary fencing or hoarding;
- x. Identification of underground services in the proximity of the site and implementation of measures to protect those services prior to excavation;
- xi. Operation of construction activities in accordance with the *Environmental Protection (Noise) Regulations 1997*; and
- xii. Any other matter that may impact community safety, security and amenity or the surrounding environment.

The Construction Environmental Management Plan is to be implemented throughout the construction phase of the development.

15. Detailed plans and elevations of any signage to be installed on or attached to the building, including location, dimensions, materials and content are to be submitted to and approved by the City of Karratha prior to installation.
16. All car parking, vehicle access and circulation areas are to be paved, sealed, marked, kerbed and drained prior to occupation of the development, and kept available for car parking, vehicle access and circulation at all times that the car park is operational.
17. Damage to road pavements, kerbing, footpaths or City assets (as applicable) caused by construction activity shall be repaired and/or reinstated to provide for reconnection to existing infrastructure at the proponent's cost in accordance with specifications and works supervision and scheduling arrangements to be approved by the City of Karratha.

#### Advice Notes

- a) A Building Permit is required to be issued prior to the commencement of any on-site building works.
- b) With regard to Condition 4, the width of the Welcome Road footpath should remain compliant with Australian Standard 1428.1 – Design for Access and Mobility when bins are placed adjacent to the waste truck embayment.
- c) With regard to Condition 5, the blank external walls should be provided with further visual interest to achieve compliance with the Facades section of Development Policy 01 – Karratha City Centre Development Requirements. All final finishes should be consistent with and/or complementary to the broader design theme of the development, including the colours and materials palette.

Opportunities should be explored to interpret the public art on the west side of the ground floor Dampier Road elevation.

- d) Examples of plant, mechanical infrastructure and other services or external fixtures include air conditioner condensers, hot water and other utility systems, antennae, satellite dishes, solar panels mounted at an angle to the roof, exhaust vents and pipes, downpipes and exposed gutters.
- e) With regard to Condition 6, tree sizes and planter volumes and depths should be generally in accordance with Table 3.3b of State Planning Policy 7.3 Volume 2 – Apartments.
- f) With regard to Condition 7, public art should be provided in accordance with City of Karratha Public Art Policy CS12.
- g) With regard to Condition 8, lighting should be provided in accordance with City of Karratha Local Planning Policy DP01 – Karratha City Centre Development Requirements and Australian Standard 4282 – Control of the obtrusive effects of outdoor lighting.
- h) With regard to Condition 9, the parking area is to be designed in accordance with Australian Standards 2890.1: Parking Facilities – off-street car parking, 2890.2 – Off-street Commercial Vehicle Facilities and 2890.6 – Parking facilities – Off-street parking for people with disabilities.
- i) With regard to Condition 10, the operation of the development, including the non-residential uses and residential amenity areas, should comply with the *Environmental Protection (Noise) Regulations 1997* and Australian Standard 2107:2016 – Acoustics: Recommended design sound levels and reverberation times for building interiors.
- j) With regard to Condition 12, the drainage should be designed in accordance with *Better Urban Water Management* guidelines, *Australian Rainfall and Runoff (2019)*, *Australian Runoff Quality – A Guide to Water Sensitive Urban Design (2006)*, and *Stormwater Management Manual for Western Australia*.
- k) With regard to Condition 15, all external signage should be integrated with the building façade, may occupy a maximum of 20% of any external glazed area, and is to be dispersed so as to maintain passive surveillance between tenancies and the street. Illuminated and third party signage, as well as signage that can reasonably be perceived to resemble a road sign, is not permitted under this approval.
- l) The applicant is advised that any modifications to the crossover shall be built to the City of Karratha's standard for commercial/residential crossovers. A qualified traffic engineer should be consulted to determine the required crossover dimensions.
- m) The Department of Fire and Emergency Services advises that the proposed building plans will need to be lodged with its Built Environment Branch (BEB) for assessment prior to commencement of works. Fire hydrant coverage to the building should be provided.

- n) **Water Corporation advises that the developer is required to fund the full cost of protecting, modifying or upgrading any of the existing infrastructure which may be affected by the proposed development, and that this proposal will require approval by Water Corporation's Building Services section prior to commencement of works. For further information about building applications, the developer should follow this link: <https://www.watercorporation.com.au/home/builders-and-developers/building/lodging-a-building-application>**

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**CARRIED**

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller,  
Cr McNaught, Cr Waterstrom Muller

AGAINST : Nil



## 13 STRATEGIC PROJECTS & INFRASTRUCTURE

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### COUNCIL RESOLUTION

Res No : 155067  
MOVED : Cr McNaught  
SECONDED : Cr Bertling

That Council in accordance with Section 5.23 (2) (e) (iii) of the *Local Government Act 1995* RESOLVES to move in camera to discuss item 13.1 Millstream Road Culvert Renewal – Tender Outcome.

CARRIED

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FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Waterstrom Muller  
AGAINST : Nil

Council moved in camera at 6.23pm.

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### COUNCIL RESOLUTION

Res No : 155069  
MOVED : Cr McNaught  
SECONDED : Cr Nunn

That Council move out of camera.

CARRIED

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FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Waterstrom Muller  
AGAINST : Nil

Council moved out of camera at 6.34pm.

### 13.1 MILLSTREAM ROAD CULVERT RENEWAL – TENDER OUTCOME

File No: CM.551  
Responsible Executive Officer: Director Strategic Projects and Infrastructure  
Reporting Author: Manager Asset Maintenance  
Date of Report: 5 August 2022  
Applicant/Proponent: Nil  
Disclosure of Interest: Nil  
Attachment(s): Confidential – Tender Evaluation Report

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### PURPOSE

For Council to consider the tender for the Millstream Road Culvert Renewal offered under RFT 27-21/22.

**BACKGROUND**

The culvert running under Millstream Road, west of the intersection with Grant Street in Karratha, consists of two 1200mm diameter steel barrels and associated headwalls. In May 2021, one barrel failed and was subsequently temporarily sleeved with a concrete pipe to maintain drainage functionality whilst enabling the continuous flow of traffic on Millstream Road.

As the steel culverts were nearing end of life, a design was engineered that included replacement precast concrete pipes that were subsequently purchased by the City in readiness for installation. This RFT included the installation of the culverts, associated headwalls, and barriers to be considered. Included in the scope of works were two methodologies for contractors to consider for the installation of the pipes including;

1. To undertake the cross carriageway works whilst Millstream Road is fully closed in both directions; and
2. To undertake the works whilst operating a traffic calming and contraflow system closing one lane at a time.

There are advantages and disadvantages to each of the options. These are outlined in the Financial Implications section of this report.

Tenders were invited under delegation by the Chief Executive Officer.

Tenders were advertised on 29 June 2022 and closed 27 July 2022.

Three (3) tenders were received by the closing date from:

- Egan Civil Pty Ltd
- KW Civil & Construction Pty Ltd
- T C Drainage (WA) Pty Ltd

The tenders were evaluated by a three (3) person panel comprising of:

- Manager Asset Maintenance
- Operations Coordinator
- Senior Engineering Technical Officer

The tenders were first assessed for compliance with the tender documents. The tenders were then assessed against the qualitative criteria that were weighted.

The criteria and associated weightings were:

<b>Criteria</b>	<b>Weighting</b>
Relevant Experience	10 %
Capacity to Deliver	15 %
Methodology	10 %
Sustainability	5 %
Price	60 %

The Regional Price Preference Policy was applied to two (2) local tenderers.

A copy of the Evaluation Report is contained within the confidential section of the agenda.

The Acting Director Strategic Projects & Infrastructure and the Chief Executive Officer have endorsed the recommendation.

### **LEVEL OF SIGNIFICANCE**

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of moderate significance in terms of social issues and economic issues.

### **STATUTORY IMPLICATIONS**

Tenders were invited in accordance with Section 3.57 of the *Local Government Act 1995* and associated regulations.

### **COUNCILLOR/OFFICER CONSULTATION**

Consultation has taken place between panel members as part of the tender evaluation process.

### **COMMUNITY CONSULTATION**

No community consultation is required at this stage.

Once a contract has been awarded and a start date agreed, an approved traffic management plan would be submitted that will require signage, roadside messaging and letter drops to selected areas within Bulgarra. Wider messaging platforms including the City's Face Book page would also be used along with direct contacts with Transperth, the Frank Butler Community Centre user groups and selected local businesses.

The degree of communications planning will largely be dependent on which option is selected by Council. Should a full road closure occur a more detailed communication plan including public notices will be required.

### **POLICY IMPLICATIONS**

Council Policies CG12 – Purchasing and CG11 – Regional Price Preference is applicable to this matter.

### **FINANCIAL IMPLICATIONS**

Council has allocated up to \$380,000 in the 22/23 Budget for replacement stormwater structures including the Millstream Road culverts.

The preferred contractors submission is within Councils Budget allocation however two methodologies were proposed for partial or full road closure that have financial impacts and therefore require consideration in awarding a contract.

The advantages and disadvantages for each option can be summarised below:

	<b>Option 1- full road closure</b>	<b>Option 2- single lane closure with contraflow</b>
<b>Advantages</b>	Safety- The level of risk to the construction team and road users is much reduced considering the likelihood and potential consequences.	Reduced impact to traffic with a contraflow system.
	Improved quality outcome. There would be no jointing of base and fill materials at the culvert midpoint.	Reduced impact to (school) bus routes.
	De-risk construction issues due to latent conditions.	
	A Cost Saving of approximately \$55,000 ex GST.	

	Option 1- full road closure	Option 2- single lane closure with contraflow
<b>Disadvantages</b>	Full road closure for a 5 day period, impacting local traffic and bus routes (6 services per day would have to be re-routed).	Project timeline extended
	Increased reputational risk should the messaging process be ineffective or there are program overruns.	Cost is approximately \$55,000 ex GST more expensive than option 1.

### STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2022-2023 provided for this activity:

Programs/Services: 1.a.1.1 Civil Infrastructure Works Construction and Maintenance.  
 Projects/Actions: 1.a.1.1.20.3 Implement Storm Water and Culvert Renewals program.

### RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Expenditure to be monitored against approved budgets.
Service Interruption	Moderate	Traffic calming measures along Millstream Road will be required for 4 weeks and a road closure under option 1. These will likely result in minor delays and extended travel times through the duration of the works.
Environment	N/A	Nil
Reputation	Moderate	Increased reputational risk should the messaging process be ineffective or there are program overruns.
Compliance	Low	All works are to be undertaken in accordance with relevant OSH provisions, Australian standards, legislation, and best industry practice.

### IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

### RELEVANT PRECEDENTS

The City has historically tendered for significant culvert replacements as contractors can provide specialised equipment and provide the most cost-effective option for Council.

### VOTING REQUIREMENTS

Simple Majority.

### OPTIONS

#### Option 1

As per Officer's recommendation.



Option 2

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to ACCEPT the tender submitted by Egan Civil Pty Ltd ABN 37 154 616 350 single lane closure option, for Millstream Road Culvert Renewal under RFT27-21/22 and execute a contract subject to variations of a minor nature.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to AWARD the tender for Millstream Road Culvert Renewal under RFT27-21/22 to \_\_\_\_\_ Option \_\_\_\_\_.

Option 4

That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to REJECT all tenders for Millstream Road Culvert Renewal under RFT27-21/22 and READVERTISE the tender.

**CONCLUSION**

The Evaluation Panel believes that the recommended tenderer provides the most advantageous outcome for the City with the full road closure option, improving safety and quality outcomes.

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No** : 155068  
**MOVED** : Cr McNaught  
**SECONDED** : Cr Nunn

**That Council by SIMPLE Majority pursuant to Section 3.57 of the *Local Government Act 1995* RESOLVES to:**

- 1. ACCEPT the tender submitted by Egan Civil Pty Ltd ABN 37 154 616 350 inclusive of the full road closure option, as the most advantageous tender to form a contract, based on the assessment of the compliance criteria, qualitative criteria and pricing structures offered under RFT 27-21/22 – Millstream Road Culvert Renewal; and**
- 2. EXECUTE a contract with Egan Civil Pty Ltd, SUBJECT to any variations of a minor nature.**

**CARRIED**

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**FOR** : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Waterstrom Muller  
**AGAINST** : Nil



## 14 ITEMS FOR INFORMATION ONLY

**Responsible Officer:** Chief Executive Officer

**Reporting Author:** Minute Secretary

**Disclosure of Interest:** Nil

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### PURPOSE

To advise Council of the information items for August 2022.

### VOTING REQUIREMENTS

Simple Majority.

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### OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

**Res No** : 155070

**MOVED** : Cr Nunn

**SECONDED** : Cr Furlong

That Council note the following information items:

**14.1 Concession on Fees for Council Facilities**

**14.2 Community Services update**

**14.3 Development Services update**

**14.4 Waste Services Data**

**14.5 Airport Services Data**

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**CARRIED**

**FOR** : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller,  
Cr McNaught, Cr Waterstrom Muller

**AGAINST** : Nil

**14.1 CONCESSION ON FEES FOR COUNCIL FACILITIES**

**File No:** CR.38  
**Responsible Executive Officer:** Director Community Services  
**Reporting Author:** EA Community Services  
**Date of Report:** 2 August 2022  
**Disclosure of Interest:** Nil

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**PURPOSE**

To provide Council with a summary of all concessions on fees for Council facilities and services under Section 1.10 of the Delegations Register since the last Ordinary Council Meeting.

Name	Reason	Amount (ex GST)
Pilbara Trail Blazers	Fee waiver medium stall FeNaCING Festival \$270 incl GST	\$245.45
Karratha RSL	Fee waiver medium stall FeNaCING Festival \$270 incl GST	\$245.45
Karratha SES	Fee waiver medium stall FeNaCING Festival \$270 incl GST	\$245.45
Karratha Volunteer Fire & Rescue Service	Fee waiver medium stall FeNaCING Festival \$270 incl GST	\$245.45
The Pilbara Regiment	Fee waiver medium stall FeNaCING Festival \$270 incl GST	\$245.45
Reach Us Pilbara	Fee waiver medium stall FeNaCING Festival \$270 incl GST	\$245.45

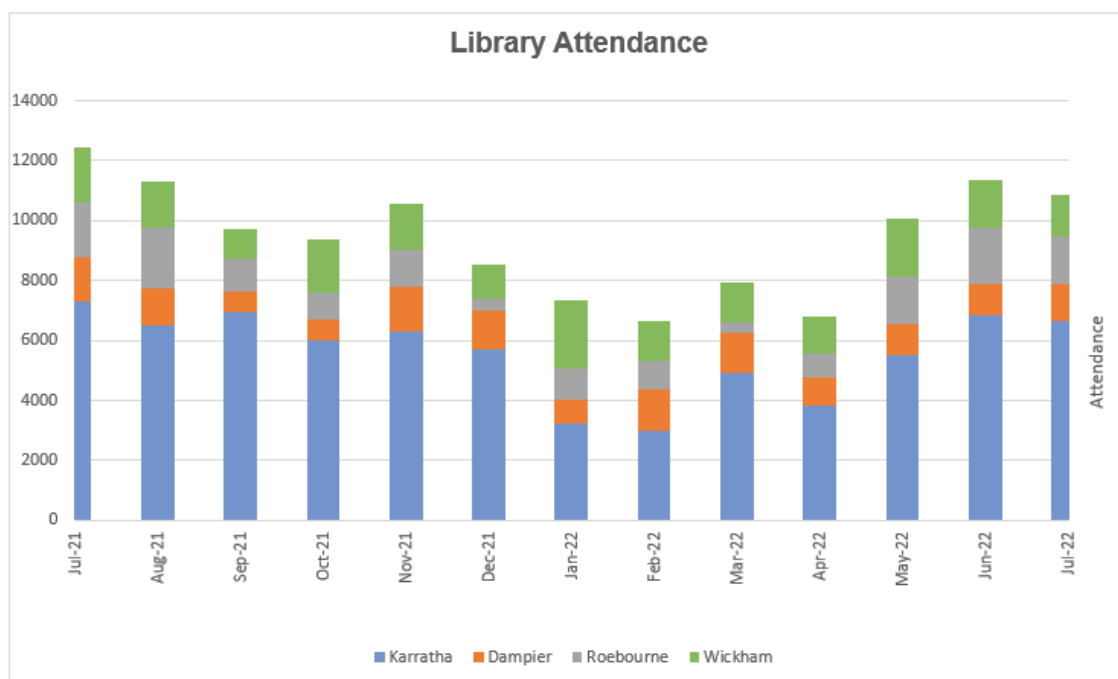
**14.2 COMMUNITY SERVICES UPDATE****File No:** CS.23**Responsible Executive Officer:** Director Community Services**Reporting Author:** EA to the Director Community Services**Date of Report:** 2 August 2022**Applicant/Proponent:** Nil**Disclosure of Interest:** Nil**Attachment(s)** Nil**PURPOSE**

To provide Council with a Community Services update for July 2022.

**Community Facility Attendance Summary**

<b>Facility Attendance</b>	<b>July 2021</b>	<b>July 2022</b>	<b>%</b>
The Youth Shed	697	552	↓21%
The Base	844	675	↓20%
Total Library	12426	10854	↓13%
Karratha Leisureplex	32206	38856	↑21%
Wickham Recreation Precinct	2862	2108	↓26%
Roebourne Aquatic Centre	0	0	0%
REAP	4176	5008	↑20%
Indoor Play Centre	2634	2184	↓17%
<b>Community Liveability Programs</b>	<b>July 2021</b>	<b>July 2022</b>	<b>%</b>
Security Subsidy Scheme properties	14	13	↓7%
Meet the Street parties	1	3	↑200%

## Library Services



### Total Library:

**3571** physical items and **716** eResources borrowed

**874** Individual computer log ins by members and guest (excludes Wi-Fi)

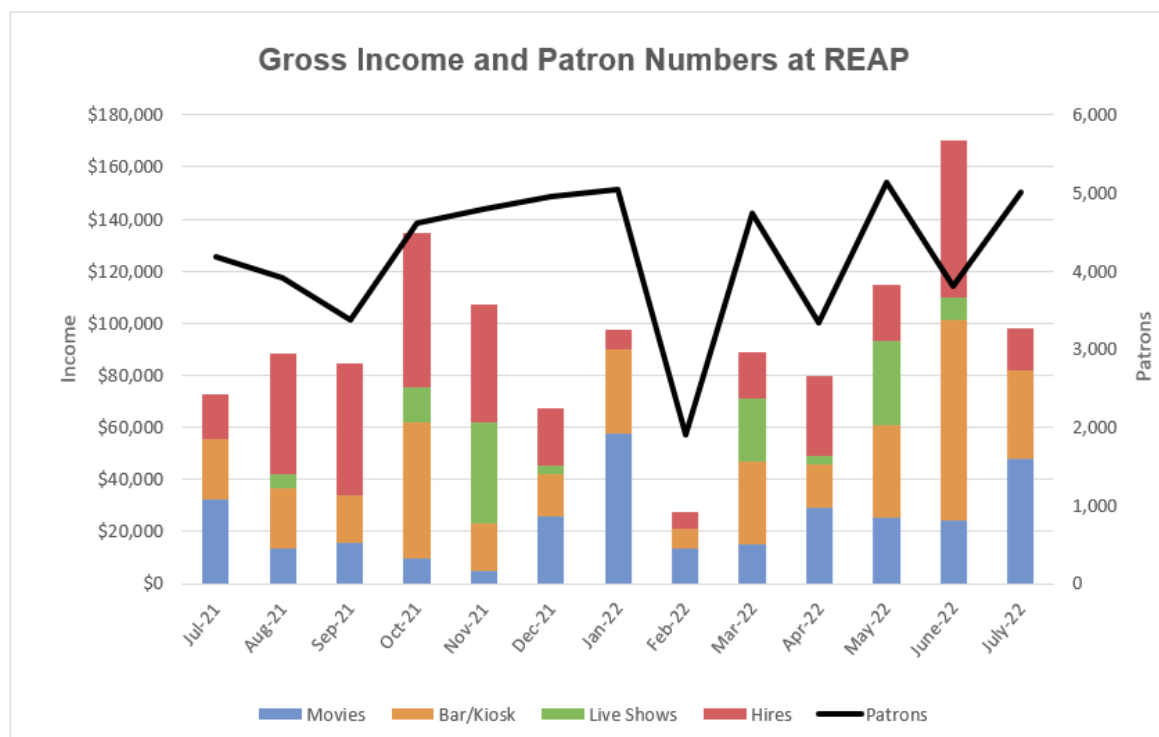
**631** Program participants **34** at StoryTime, Rhyme Time, PAGES, PAGES Junior

**9413** Total memberships and **11** external requests for local history information

Most school holiday and after school programs were fully booked in July. Physical borrowing travellers and Computer/WiFi access was up from June.

*Note: Wickham and Roebourne Library Door Counters were down for a week due to a technical error.*

## Red Earth Arts Precinct

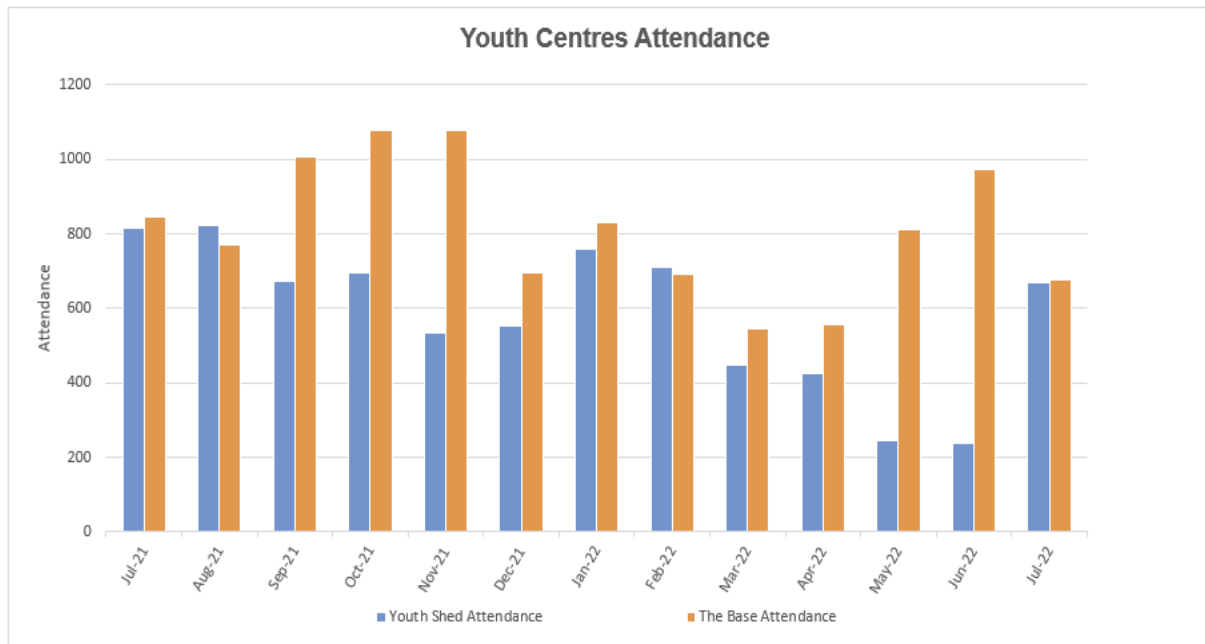


Red Earth Arts Precinct:

**42** movies were screened in July with a total attendance of **375** and an average of **90** patrons attending each movie.

**12** venue hires including KDCCI Indigenous Business Trade Show, 10 Year Partnership with Rio Tinto celebration, Citizenship Ceremony and the NAIDOC Art Exhibition opening.

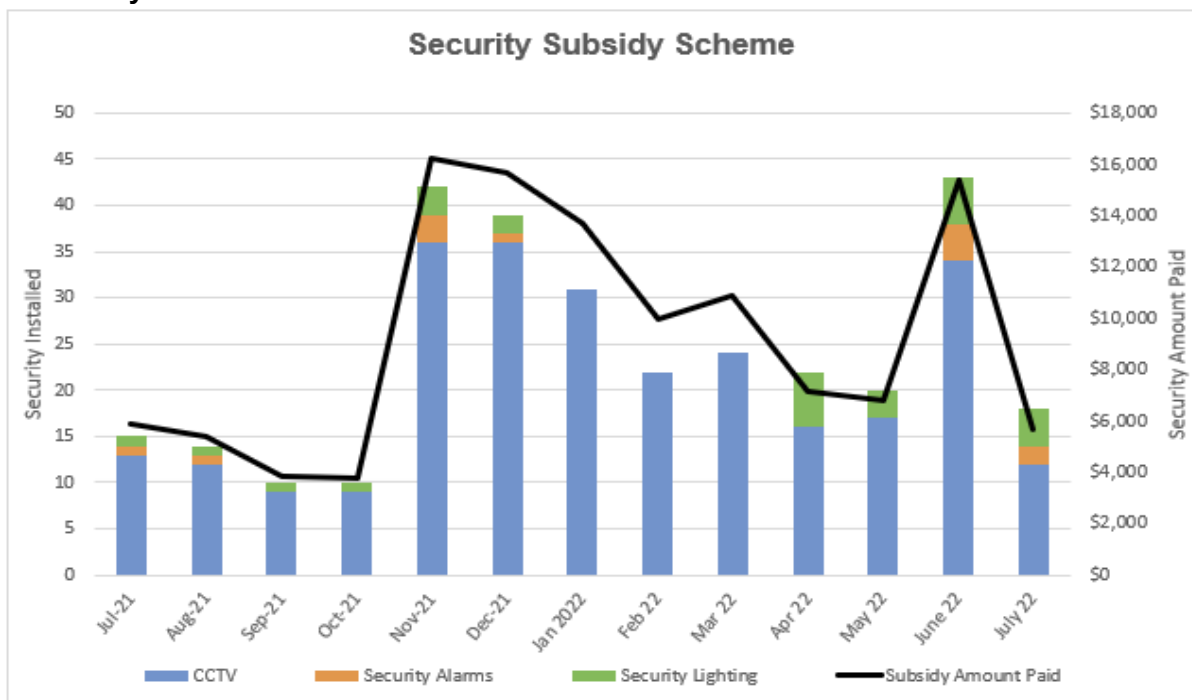
**Youth Services**



The Base and Youth Shed:

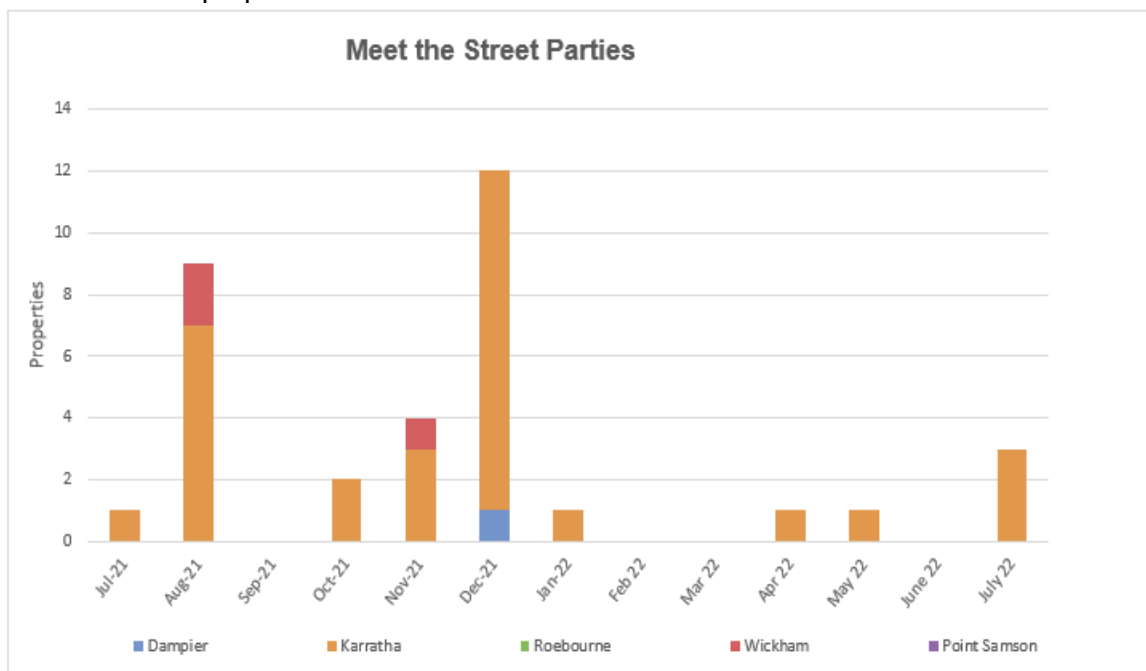
Both centres have a decrease of visits compared to this time last year, this is due to COVID19 in local community. The Youth Shed is now open on Sundays.

**Liveability**

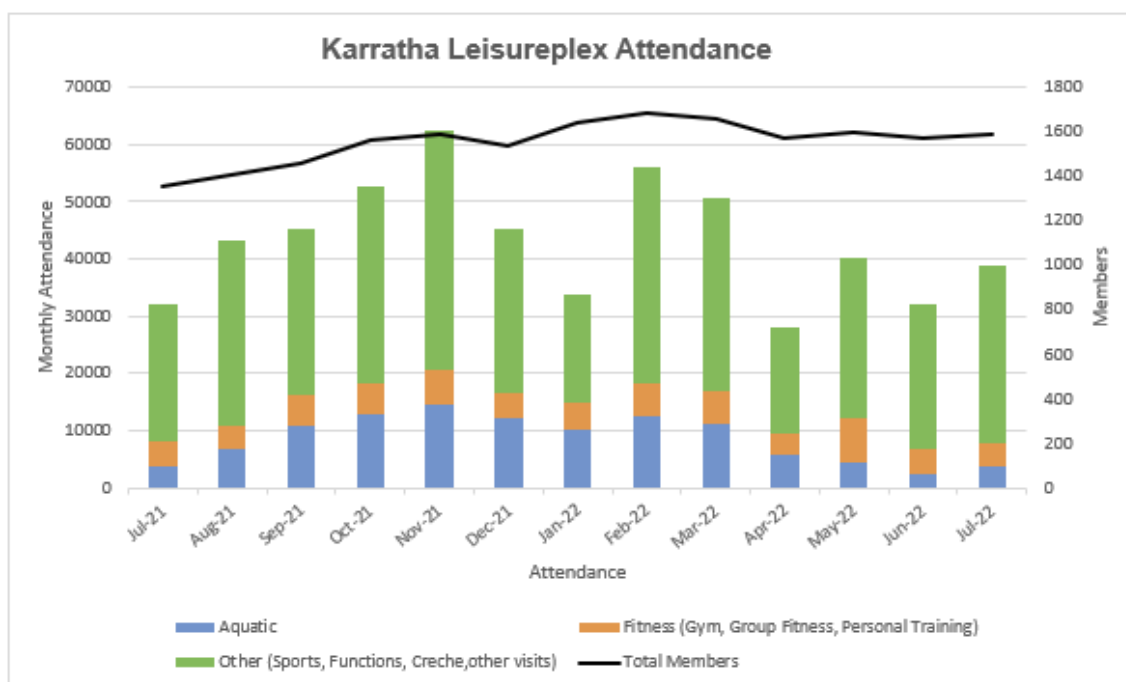


Security Subsidy Scheme:

**18** security systems installed at **13** properties in July 2022. **4** of these properties installed multiple systems including lighting and alarms. Compared to July 2021 **14** security systems installed on **14** properties.

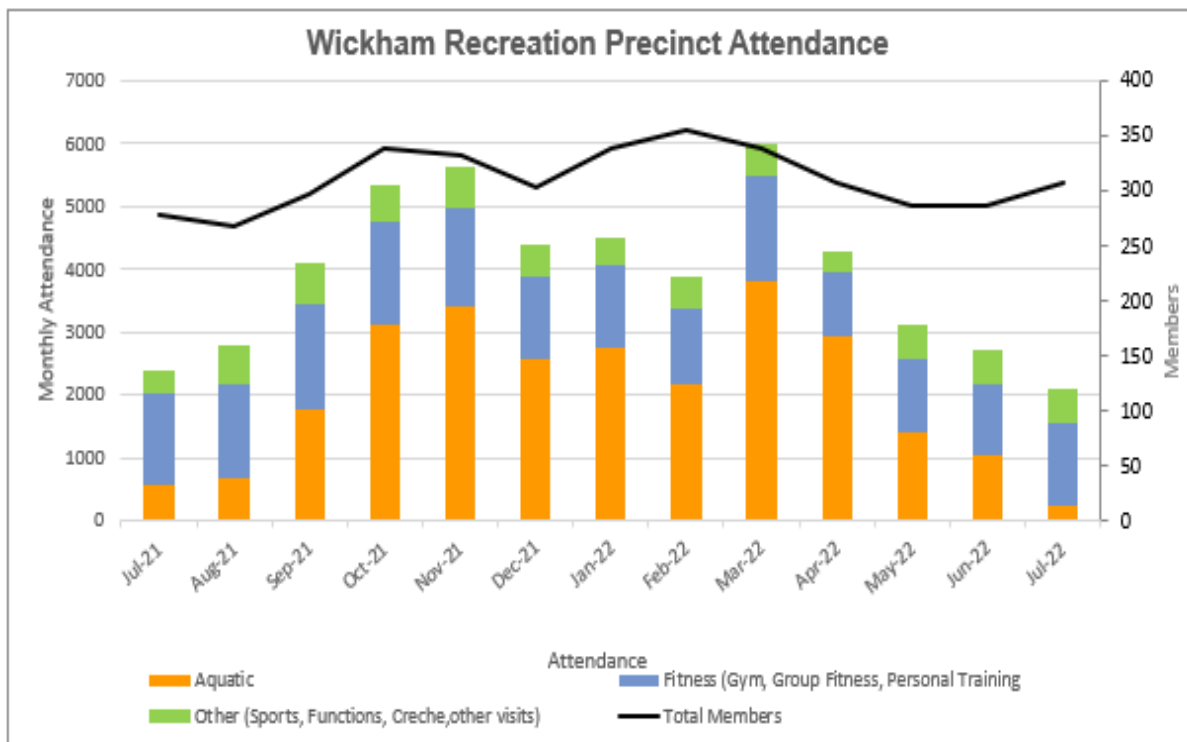
Meet the Street:

**3** events held for Meet the Street in July. New marketing push scheduled for Meet the Street to entice more applications.

**Recreation Facilities**Karratha Leisureplex:

Memberships remain relatively stable month on month. Approx. 6,000 visit increase for other visits and 1,000 more aquatic visits when compared with June 2022. Attributable to NW Gymnastics Championship, Dodgeball Competition, Karratha Mountain Bike Gravity Enduro & Karratha Swim Club Short Course Championship.

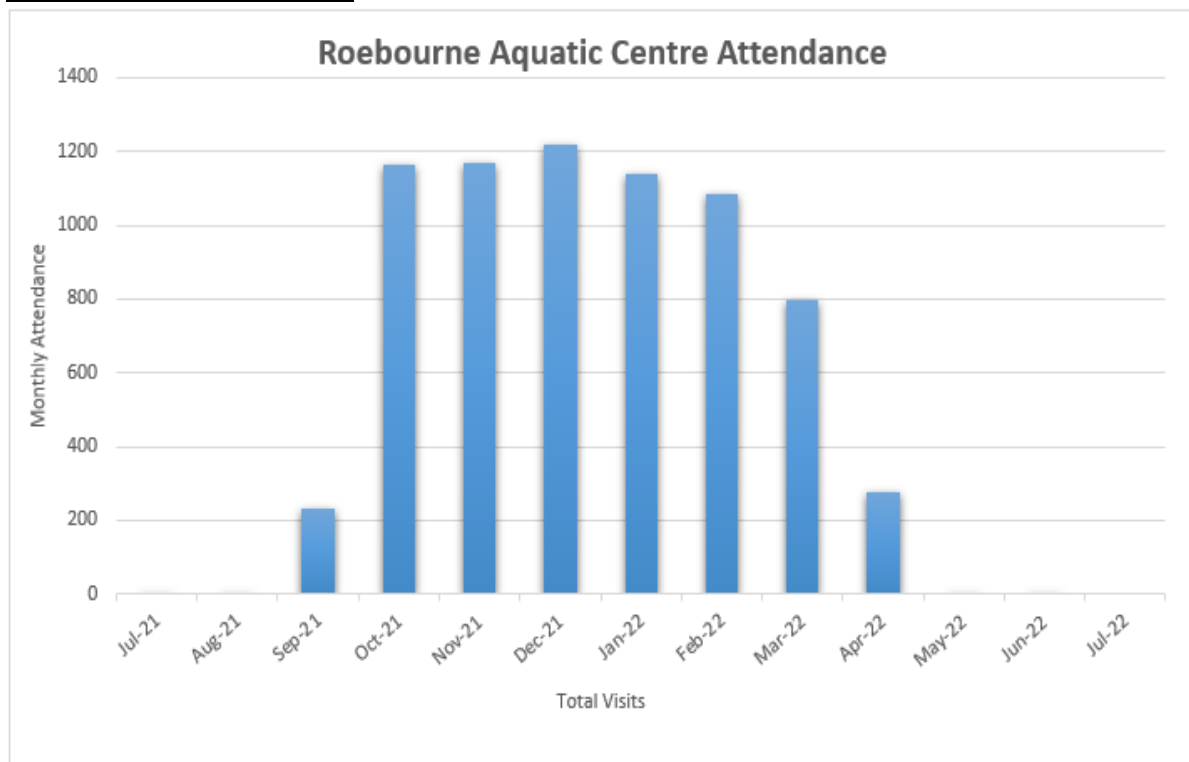




**Wickham Recreation Precinct:**

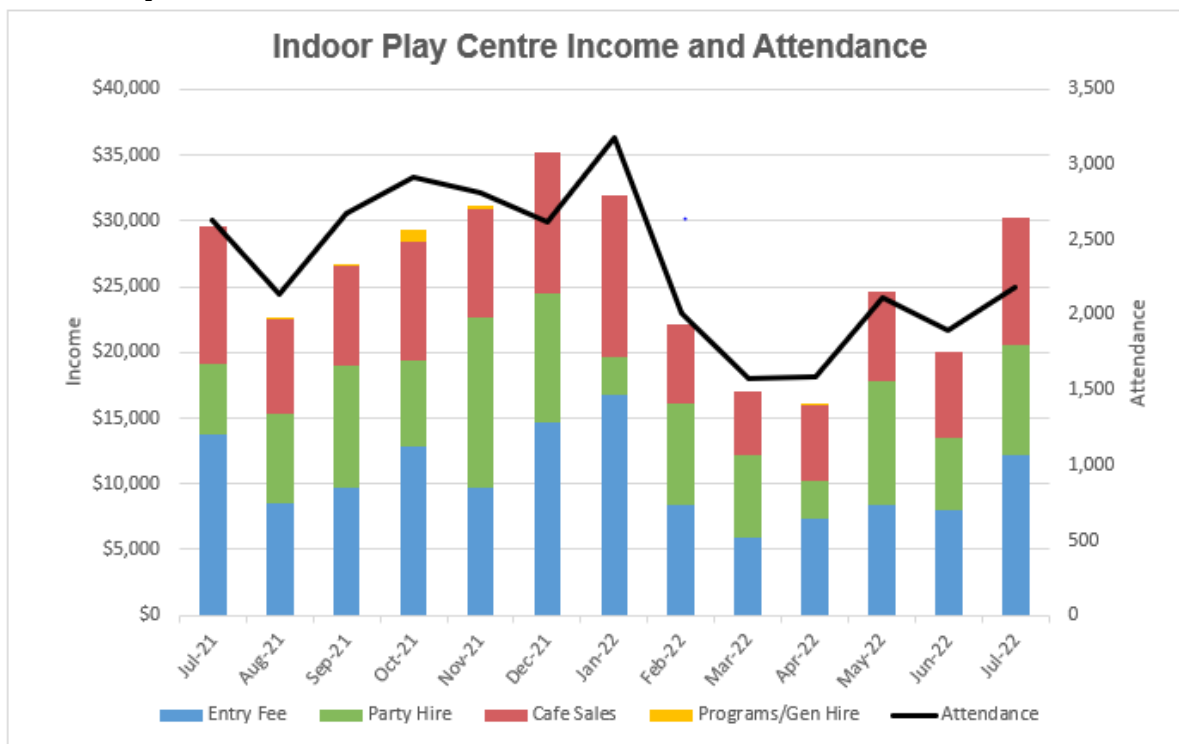
Considerable drop in aquatic attendances associated with the colder weather. Pool temp reduced to 13 degrees for a couple of periods in July. Attendances elsewhere associated with WRP remain relatively stable month on month.

**Roebourne Aquatic Centre:**



RAC closed for winter.

### Indoor Play Centre



#### Indoor Play Centre:

Attendance is down **17%** from this time last year attributable to Covid -19 within the community. However, a slight increase from the previous month is noted due to the July school holidays. Laser tag party bookings were popular.

### ADVISORY GROUP MEETINGS

Arts Development and Events Advisory meeting was held 21 July 2022. Items discussed were as follows:

- REAF 2023 – Feedback
- NAIDOC 2022- Feedback
- Cossack Art Awards 2022 – Feedback
- Art Facilities

The next Arts Development Events Advisory group meeting is scheduled for 1 September 2022.

- The Youth Advisory Group met on the 3 August 2022. Items discussed were:
  - FeNaCING 2022 – Feedback
  - NAIDOC 2022- Feedback
  - UN Youth Summit 2022 – Feedback
  - Budget Update 2022/23
  - Youth Parliament

The next Youth Advisory Group meeting is scheduled for 7 September 2022.

**14.3 DEVELOPMENT SERVICES UPDATE**

**File No:** TA/1/1

**Responsible Executive Officer:** Director Development Services

**Reporting Author:** Director Development Services

**Date of Report:** 8 August 2022

**Disclosure of Interest:** Nil

**Attachment(s)**

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**PURPOSE**

To provide statistics from Development Services for Council's information for the period 1 July to 31 July (inclusive).

- 6,219 visitors to the Karratha Visitors and Tourist Centre during the reporting period, a similar number to the same reporting period last year.
- Nearly 1,400 camp site bookings during the reporting period.
- 66 environmental health inspections during the reporting period, the highest number of inspections since May 2019.
- Rangers have been targeting illegal camping.
- A high number of dogs were impounded during the reporting period, the majority released back to owners.
- There were a high number of afterhours calls to rangers.
- 6 of 11 projects on target, 2 projects in tolerance and 1 requiring attention. 2 projects completed.
- There were 233 bookings made through the Mobile Trading Roster across 5 sites.

Active Direction Notices (Planning & Development Act):	10
- Direction notices complied with this period	0
- Not complied but within notice period	8
- Outside notice period and not complied	1
- Outside notice period but being complied with	1
- Expired and in Court process	0

PROJECT LIST				
PROJECT	CONSULTANT	MOST RECENT ACTION	NEXT ACTION	STATUS
Local Planning Scheme	Edge Planning	City review of Key Issues Paper has commenced.	Brief Council on key issues to be considered as part of Scheme Review.	Requires Attention
Public Health Plan	Mark Chadwick	Draft Plan being advertised.	Council adoption.	In tolerance
Small Business Friendly Approvals Project	Nil	Implementation Plan signed off by CEO and provided to Small Business Development Corporation. Internal working group meeting regularly to deliver program.	Continue to deliver projects and meet to facilitate project delivery and reporting.	On Target
Cleaverville FMP Implementation	BRIDA	Track closure and camp site numbering works completed.	Entry, directional and interpretive signage to be installed.	On Target
Gnoorea (40 Mile) FMP Implementation	BRIDA	Track closure, rehabilitation and camp site numbering works completed.	Entry, directional and interpretive signage to be installed.	On Target
Gnoorea (40 Mile) FMP Review	Nil	Public notification of review process. Site visit with Wirriwarndi Aboriginal Corporation. Public meeting.	Review submissions received. Present updated FMP document to Council.	On Target
Roebourne Heritage Precinct	Nil	Letter sent to DPLH on 2 March 2021 advising of Council's decision at its February meeting, namely that it is the City's preference the the State undertake an ROI process similar to that undertaken for Cossack.  Response from DPLH received 18 February 2022. DPLH has indicated that it intends to gauge interest in the transfer and management of the precinct via a ROI process. DPLH has requested that the City provide its comments regarding the proposed disposal and ROI process.  City provided letter of support for ROI process in March 2022.	Meet with DPLH to clarify timeframes for ROI process.	On Target
Direct Area Migration Agreement	Nil	Agreement approved by Minister for Immigration March 2022 and applications opened on 9 May 2022.	Monitor uptake and manage program in partnership with Regional Development Australia Pilbara and Town of Port Hedland.	Completed
Shakespeare Precinct Scheme Amendment	Hames Sharley	Scheme Amendment submitted to Western Australian Planning Commission for consideration. Preliminary response from Department of Planning received.	Prepare response to Department of Planning to address key issues raised.	In tolerance
Pilbara Clean Energy Cluster	Market Creations	Pilbara Hydrogen Roadmap and Cluster Management and Funding Model circulated to Cluster Members for feedback.	Incorporate feedback into operating model and priority areas. Finalise contract extensions with NERA and Market Creations. Arrange Working Group meetings.	On Target
Strategic Land Acquisition	Nil	Acquisition complete. Media announcement made on 27 July.	Preparing project plan and scope for service worker accommodation feasibility study.	Completed

Building 2022									Building 2021													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUNE	JULY	YTD	YTD	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Building Permits									Building Permits													
Dwellings	3	5	1	1	2	1	1	14	46	Dwellings	3	7	4	1	3	5	9	3	6	2	1	2
Alterations and Additions	12	14	19	10	7	15	2	79	198	Alterations and Additions	22	18	9	4	11	7	7	38	36	17	19	10
Swimming Pools and Spas	2	3	11	5	15	4	17	57	118	Swimming Pools and Spas	5	8	9	12	8	9	9	11	14	9	16	8
Outbuildings (inc. signs and shade)	17	22	37	21	35	25	39	196	732	Outbuildings (inc. signs and shade)	25	26	53	32	49	32	35	122	144	93	86	35
Group Development	0	0	1	0	0	2	0	3	3	Group Development	0	1	0	2	0	0	0	0	0	0	0	0
Number Sole Occpcy Units/GRP Development	0	0	0	0	0	0	0	0	0	Number Sole Occpcy Units/GRP Development	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	1	3	2	1	1	6	6	20	35	Commercial	1	4	1	3	5	2	2	4	4	2	6	1
Monthly total	35	47	71	38	60	53	65	369	1132	Monthly total	56	64	76	54	76	55	62	178	204	123	128	56
Building Approval Certificates & Demolition Certificates									Building Approval Certificates & Demolition Certificates													
Demolition Permits	0	1	0	0	1	0	0	2	5	Demolition Permits	0	1	0	0	2	0	1	0	0	1	0	0
BAC's	0	0	1	2	0	2	1	6	11	BAC's	0	0	0	2	0	0	0	1	0	2	5	1
BAC Strata	0	0	0	0	0	0	0	0	4	BAC Strata	0	0	0	2	0	1	0	0	0	1	0	0
Monthly total	0	1	1	2	1	2	1	8	20	Monthly total	0	1	0	4	2	1	1	1	0	4	5	1
Occupancy Permits									Occupancy Permits													
Occupancy Permits	1	2	1	1	1	0	1	7	20	Occupancy Permits	0	1	3	2	0	4	2	4	0	2	1	1
OP Strata	0	0	0	0	0	0	0	0	0	OP Strata	0	0	0	0	0	0	0	0	0	0	0	0
OP Unauthorised	0	0	1	0	0	0	0	1	2	OP Unauthorised	0	0	1	0	0	0	0	0	0	0	1	0
Monthly total	1	2	2	1	1	0	4	8	22	Monthly total	0	1	4	2	0	4	2	4	0	2	2	1
Total \$'000 Construction Value	2712	5882	66007	12277	3085	116641	6624	213,228	84,876	Total \$'000 Construction Value	4302	7968	4845	3334	7237	10485	6464	7900	14837	6049	7426	4029
Applications Processed for Other Councils									Applications Processed for Other Councils													
Shire Of Ashburton	4	6	10	4	8	18	4	54	105	Shire Of Ashburton	11	3	6	3	5	16	10	15	6	20	8	2
Shire of Wyndham (East Kimberley)	2	0	0	0	0	0	0	2	1	Shire of Wyndham (East Kimberley)	0	0	0	0	0	0	0	0	0	0	0	1
Port Hedland	11	16	0	0	0	0	0	27	48	Port Hedland	9	16	19	1	2	1	0	0	0	0	0	0
Monthly total	17	22	10	4	8	18	4	83	154	Monthly total	20	19	25	4	7	17	10	15	6	20	8	3
Private Certifications Provided									Private Certifications Provided													
Certificate of Design Compliance	0	0	1	1	1	0	0	3	4	Certificate of Design Compliance	0	0	1	1	0	1	1	0	0	0	0	0
Certificate of Building Compliance	0	0	1	0	0	1	1	3	14	Certificate of Building Compliance	0	0	1	1	0	0	0	1	6	0	5	0
Certificate of Construction Compliance	0	0	0	0	0	0	0	0	3	Certificate of Construction Compliance	0	0	0	0	0	1	0	0	0	1	1	0
Monthly total	0	0	2	1	1	1	0	6	21	Monthly total	0	0	2	2	0	2	1	1	6	1	6	0
Total \$'000 Construction Value	0	0	72	0	0	40	35	147	1,190	Total \$'000 Construction Value	0	0	28	396	0	300	366	48	0	0	52	0
Private Swimming Pool Inspections (1 every 4 years)									Private Swimming Pool Inspections (1 every 4 years)													
Monthly total	41	92	48	62	96	67	54	460	739	Monthly total	60	33	74	66	90	82	40	35	89	85	64	21

Karratha Tourism and Visitor Centre Statistics 2022									Karratha Tourism and Visitor Centre Statistics 2021													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	YTD	YTD	CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Visitors to the Centre	504	432	582	1191	2668	4095	6219	9,472	28,683	Visitors to the Centre	584	565	782	1910	2294	4450	6449	5199	3261	1820	803	566
Sites booked 40 Mile online	14	21	25	25	144	198	245	427	699	Sites booked 40 Mile online	11	11	25	26	98	134	185	119	72	7	5	6
Sites paid in Cash 40 Mile	N/A	NA	NA	NA	327	160	526	487	1,593	Sites paid in Cash 40 Mile	N/A	N/A	N/A	N/A	234	475	572	312	N/A	0	N/A	
Sites booked Cleaverville online	15	25	28	36	196	341	378	641	1,518	Sites booked Cleaverville online	18	16	45	26	174	333	361	360	174	5	3	3
Sites paid in Cash Cleaverville	N/A	NA	NA	NA	73	129	248	202	1,718	Sites paid in Cash Cleaverville	N/A	N/A	N/A	N/A	324	452	771	171	N/A	0	N/A	
Monthly total	533	478	635	1252	3408	4923		1,646	34,211	Monthly total	613	592	852	1962	2566	5475	7922	7021	3990	1832	811	575
Consignments										Consignments												
Number of local suppliers	18	17	19	19	19	20	20		18	Number of local suppliers	17	17	17	17	18	18	18	18	18	18	18	18
Revenue										Revenue												
KTVC Retail Sales	\$ 916	\$ 1,970	\$ 3,274	\$2,473.84	\$3,850.00	\$ 6,915	\$ 19,155	\$ 19,399	\$ 102,813	KTVC Retail Sales	\$ 3,328	\$ 3,994	\$ 4,797	\$7,646.55	\$ 6,652	\$ 12,331	\$ 16,600	\$16,890	\$ 12,515	\$ 6,725	\$ 4,724	\$ 6,609
Bookeasy Sales	\$ 650.00	\$ -	\$ 1,596.00	\$9,161	\$3,703	\$ 8,637	\$ 5,568	\$ 23,747	\$ 335,958	Bookeasy Sales	\$13,266.00	\$8,649.20	\$19,807.00	\$21,705.00	\$ 25,562	\$ 26,261	\$ 76,786	\$53,763	\$ 40,376	\$ 23,588	\$ 16,179	\$ 10,016
Cleaverville (online booking)	\$ 1,368.00	\$ 1,508.00	\$ 2,368.00	\$2,220	\$8,716	\$ 15,796	\$ 14,504	\$ 31,976	\$ 60,101	Cleaverville (online booking)	\$ 620.00	\$ 572.00	\$ 1,484.00	\$1,316.00	\$ 7,032	\$ 13,488	\$ 14,968	\$13,812	\$ 5,561	\$ 780.00	\$ 372.00	\$ 96.00
Cleaverville (cash payment to caretaker)	N/A	NA	NA	NA	\$ 1,268.00	\$ 11,884	\$ 13,872	\$ 13,152	\$ 80,731	Cleaverville (cash payment to caretaker)	N/A	N/A	N/A	N/A	\$2,476.00	\$ 13,616	\$ 23,251	\$33,888	\$ 7,500	N/A	\$ -	\$ -
40 Mile (online booking)	\$ 1,384.00	\$ 1,472.00	\$ 1,488.00	\$2,816	\$8,136	\$ 14,904	\$ 11,704	\$ 30,200	\$ 37,444	40 Mile (online booking)	\$ 984.00	\$ 376.00	\$ 2,076.00	\$1,524.00	\$ 5,528	\$ 6,356	\$ 9,596	\$6,276	\$ 3,300	\$ 520.00	\$ 300.00	\$ 608.00
40 Mile (cash payment to caretaker)	N/A	NA	NA	NA	\$ 4,532.00	\$ 20,380	\$ 23,600	\$ 24,912	\$ 85,528	40 Mile (cash payment to caretaker)	N/A	N/A	N/A	N/A	\$5,084	\$ 10,982	\$ 26,046	\$29,180	\$ 14,236	N/A	\$ -	N/A
Overflow Permit	N/A	NA	NA	NA	N/A	\$ 2,510.00	\$ 10,000	\$ 2,510	\$ 25,140	Overflow Permit	N/A	N/A	N/A	N/A	N/A	N/A	\$ 12,530	\$10,090	\$ 2,520	N/A	\$ -	\$ -
Monthly total	\$ 4,318	\$ 4,950	\$ 8,726	\$ 16,671	\$ 30,205	\$ 81,026	\$ 98,403	\$ 145,896	727,715	Monthly total	18,198	13,591	28,164	32,192	52,334	83,034	179,777	163,899	86,008	31,613	21,575	17,329
CATEGORY	JAN	FEB	MAR	APR	MAY	JUNE	YTD		YTD	CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Ganallil										Ganallil												
Visitors to the Centre	120	390	180	337	657	TBC	TBC	1,684	10,310	Visitors to the Centre	301	390	780	800	931	1350	1378	1064	1230	1302	481	303

Planning 2022										2021												
CATEGORIES	JAN	FEB	MAR	APR	MAY	JUN	JUL	YTD		TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Lodgement										Lodgement												
Development Applications	7	6	12	10	10	9	8	54		118	11	18	12	8	10	12	7	11	9	8	7	5
R-Codes Applications	7	7	5	8	7	6	6	40		121	10	6	14	11	14	11	5	10	12	4	14	10
Land Matters	13	22	22	12	12	12	7	93		132	8	11	19	7	13	8	9	9	16	13	11	8
Enforcement Matters	1	0	1	0	21	2	2	25		76	0	2	20	1	0	0	22	0	7	7	16	1
Scheme Amendments	0	0	1	0	0	0	0	1		1	0	0	0	0	0	0	0	0	1	0	0	0
Monthly total	28	35	41	30	50	29	23	213		448	29	37	65	27	37	31	43	30	45	32	48	24
Processing										Processing												
Average Number of Days (DA)	36	26	29	51	35	31	29	35		31	27	26	33	35	40	38	24	31	32	30	28	26
Application Fees	3,187	4,845	6,635	15,020	57,388	23,247	6,361	110,322		162,980	8,144	15,795	8,879	8,861	5,215	1,491	27,919	8,301	9,827	7,211	12,505	48,831
Development Value \$'000	4,597	1,917	52,304	6,496	29,671	68,509	1,420	163,494		95,778	3,238	4,285	3,326	2,559	7,871	5,864	10,838	5,177	545	2,161	3,988	45,926

Environmental Health 2022									2021												
CATEGORY	JAN	FEB	MAR	APR	MAY	JUNE	JULY	YTD	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Inspections/reinspections/audits									Inspections/reinspections/audits												
Food premises inspection/reinspection	11	3	16	5	4	18	31	88	155	3	21	27	11	13	13	6	23	1	18	10	9
Lodging house inspection	1	0	0	1	2	3	10	17	4	0	0	0	0	0	1	2	0	0	0	0	1
Camping/caravan park inspection	0	0	1	0	0	1	1	3	2	0	1	0	0	1	0	0	0	0	0	0	0
Public building inspection	3	0	1	1	2	20	21	48	12	0	0	3	0	0	1	2	0	1	0	0	5
Swimming pool inspection	2	0	0	0	0	0	2	4	15	1	0	1	0	1	1	0	0	0	0	3	8
Hairdressers inspection	0	1	0	0	0	0	0	1	20	0	1	2	3	2	0	7	1	1	1	1	1
Beauty therapy/skin penetration inspection	1	2	4	2	5	0	1	15	19	0	1	1	6	2	1	1	0	0	3	2	2
Septic tank inspections	0	0	0	0	0	0	0	0	2	0	0	0	0	0	0	0	2	0	0	0	0
Monthly total	18	6	22	9	13	42	66	176	229	4	24	34	20	19	17	18	26	3	22	16	26
Health nuisances/complaints investigated									Health nuisances/complaints investigated												
Air Quality	1	3	2	2	0	2	4	14	40	8	4	4	3	0	5	1	8	3	0	0	4
Building & Accommodation	0	2	4	0	0	0	3	9	25	3	0	2	0	3	2	6	5	0	1	2	1
Water & Waste Water	2	5	4	1	0	0	0	12	63	3	3	5	3	16	11	9	4	2	3	1	3
Food Safety	5	3	0	1	2	0	2	13	26	2	3	4	2	2	2	1	2	1	3	3	1
Noise Pollution	8	2	8	6	3	4	8	39	96	7	10	10	4	14	10	0	14	10	6	7	4
Public Health	0	5	2	4	6	21	5	43	196	5	6	14	43	69	20	17	7	6	5	4	0
Refuse & Litter	2	5	1	1	1	2	2	14	18	1	5	2	0	4	0	2	2	2	0	0	0
Skin Penetration	1	0	0	0	1	0	1	3	4	0	1	0	0	1	0	0	1	0	0	0	1
Monthly total	19	25	21	15	13	29	25	147	533	29	32	41	57	150	72	36	43	24	18	17	14
Notifiable infectious diseases									Notifiable infectious diseases												
Ross River Virus (RRV)	0	1	0	0	0	0	0	1	6	0	0	1	0	0	2	1	0	0	0	0	2
Barmah Forest Virus (BFV)	1	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0
Salmonellosis	1	0	2	3	3	0	1	10	29	1	3	5	5	0	1	3	2	1	2	2	4
Campylobacteriosis	7	4	2	3	2	1	1	20	22	2	3	2	1	1	2	0	0	2	3	3	3
Cryptosporidiosis	1	1	0	0	1	0	0	3	1	0	0	0	1	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	1	0	1	19	0	0	0	0	0	0	1	0	1	5	10	2
Monthly total	10	6	4	6	6	2	2	36	77	3	6	8	7	1	5	5	2	4	10	15	11
Other health									Other health												
Assess development applications	2	6	4	6	11	7	11	47	84	11	14	8	8	9	8	4	4	7	4	3	4
Assess building applications	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Respond to swimming pool positive detections	0	0	0	0	0	0	0	0	2	0	0	0	0	1	0	1	0	0	0	0	0
Healthy dog day	0	0	0	0	0	0	0	0	6	0	1	0	1	1	0	0	1	1	0	0	1
Chicken bleeding	2	2	2	2	2	2	1	13	13	0	2	0	0	2	2	2	0	0	1	2	2
Infringements issued	0	1	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0
Approvals & Compliance - applications & enquiries	12	17	15	9	12	15	10	90	257	14	26	29	2	41	22	34	29	19	8	17	16
Monthly total	16	26	21	17	25	24	22	151	362	25	43	37	11	54	32	41	34	27	13	22	23

Rangers 2022									2021												
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	YTD	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<b>Inspections/reinspections/audits</b>									<b>Inspections/reinspections/audits</b>												
Activities on City Properties	26	110	71	28	91	78	62	404	857	18	22	9	6	6	75	73	107	149	93	116	183
Abandoned vehicles	22	25	12	13	10	10	9	92	260	23	37	17	31	19	31	23	15	9	16	16	23
Animal (dogs/etc)	139	139	127	135	172	169	180	881	1834	111	172	145	120	151	175	186	186	162	150	169	107
Cats	30	39	37	32	49	32	43	219	594	37	56	64	34	41	47	44	55	56	62	59	39
Camping	0	2	0	8	15	10	21	35	123	3	0	5	5	8	20	23	26	17	11	5	0
Cyclone	0	0	0	0	0	0	0	0	16	13	1	2	0	0	0	0	0	0	0	0	0
Bushfire Hazard/Permit to burn	0	0	0	0	0	0	0	0	10	2	1	0	0	2	0	0	2	0	0	0	3
Litter	65	78	53	43	30	13	19	282	694	99	101	96	76	124	24	20	42	36	35	24	17
Parking	76	99	50	30	36	46	56	337	942	69	115	89	67	62	78	48	83	91	66	118	56
Off Road Vehicles	5	11	10	2	5	3	7	36	124	30	20	2	6	15	19	6	3	5	8	8	2
Unsightly Properties	25	22	16	6	9	17	7	95	299	10	60	105	18	12	11	11	31	11	6	10	14
<b>Monthly total</b>	<b>388</b>	<b>525</b>	<b>376</b>	<b>297</b>	<b>417</b>	<b>378</b>	<b>404</b>	<b>2381</b>	<b>5,753</b>	<b>415</b>	<b>585</b>	<b>534</b>	<b>363</b>	<b>440</b>	<b>480</b>	<b>434</b>	<b>550</b>	<b>536</b>	<b>447</b>	<b>525</b>	<b>444</b>
<b>Infringements Issued</b>									<b>Infringements Issued</b>												
Bushfire	0	0	1	0	0	0	0	1	4	2	2	0	0	0	0	0	0	0	0	0	0
Activities on City Properties	0	49	21	0	0	0	4	70	10	2	4	0	0	0	0	1	0	0	3	0	0
Animal Environment & Nuisance	0	0	0	0	0	0	0	0	15	2	1	0	0	1	10	0	0	1	0	0	0
Animal (dogs/cats/etc)	7	13	20	3	19	16	11	78	218	9	27	25	9	14	29	6	20	26	20	18	15
Camping	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Litter	1	2	0	0	0	0	0	3	13	1	2	0	1	0	1	0	1	3	2	2	0
Parking	17	21	13	3	6	15	3	75	225	21	23	8	6	25	20	7	20	24	15	38	18
<b>Monthly total</b>	<b>25</b>	<b>85</b>	<b>55</b>	<b>6</b>	<b>25</b>	<b>31</b>		<b>227</b>	<b>485</b>	<b>37</b>	<b>59</b>	<b>33</b>	<b>16</b>	<b>40</b>	<b>60</b>	<b>14</b>	<b>41</b>	<b>54</b>	<b>40</b>	<b>58</b>	<b>33</b>
<b>Infringements</b>									<b>Infringements</b>												
Value of Infringements Paid (\$)	6183	6772	4586	7429	6440	5525	3800	36,935	90,873	4,778	12,868	13,406	5,247	6,770	12,938	10,414	2,867	2,686	6,629	6,396	5,874
Infringements withdrawn	2	0	2	2	1	3	0	10	14	0	3	0	1	0	3	0	3	1	0	0	0
<b>Impounded Dogs</b>									<b>Impounded Dogs</b>												
Central	4	6	10	8	7	3	9	38	108	10	13	11	7	10	6	9	15	10	3	6	8
East	11	4	3	3	3	5	5	29	102	6	6	20	7	8	10	12	3	4	13	6	7
West	6	15	14	7	11	11	9	64	152	8	8	13	10	13	17	8	14	23	17	13	8
North	N/A	N/A	N/A	0	10	15	13	25													
<b>Monthly total</b>	<b>21</b>	<b>25</b>	<b>27</b>	<b>18</b>	<b>31</b>	<b>34</b>	<b>36</b>	<b>156</b>	<b>362</b>	<b>24</b>	<b>27</b>	<b>44</b>	<b>24</b>	<b>31</b>	<b>33</b>	<b>29</b>	<b>32</b>	<b>37</b>	<b>33</b>	<b>25</b>	<b>23</b>
Released to Owner	4	5	13	0	7	13	24	42	167	8	10	17	11	18	17	8	22	21	16	11	8
Rehomed to SAFE	9	14	4	2	7	15	6	51	106	7	9	11	12	3	8	16	6	8	8	6	12
In pound at present	6	4	9	16	16	4	3	55	34	2	5	5	0	3	2	4	1	6	3	3	0
Holding pending court cases	0	0	0	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0	2	0	0
Deceased	1	0	1	0	2	0	2	4	4	1	1	0	1	1	0	0	0	0	0	0	0
Euthanised	1	2	0	0	0	2	0	5	50	6	2	11	0	6	6	1	3	3	4	5	3
<b>Monthly total</b>	<b>21</b>	<b>25</b>	<b>27</b>	<b>18</b>	<b>32</b>	<b>34</b>		<b>157</b>	<b>363</b>	<b>24</b>	<b>27</b>	<b>44</b>	<b>24</b>	<b>31</b>	<b>33</b>	<b>29</b>	<b>32</b>	<b>38</b>	<b>33</b>	<b>25</b>	<b>23</b>
<b>Impounded Cats</b>									<b>Impounded Cats</b>												
Central	3	6	11	3	11	1	2	35	167	8	21	19	12	4	6	14	17	13	22	19	12
East	18	22	15	3	7	12	12	77	96	13	7	6	1	10	2	4	9	16	14	11	3
West	13	10	5	8	12	8	4	56	143	5	13	20	4	9	14	10	9	13	21	20	5
North	N/A	N/A	N/A	4	6	2	0	12													
<b>Monthly total</b>	<b>34</b>	<b>38</b>	<b>31</b>	<b>18</b>	<b>36</b>	<b>23</b>	<b>18</b>	<b>180</b>	<b>406</b>	<b>26</b>	<b>41</b>	<b>45</b>	<b>17</b>	<b>23</b>	<b>22</b>	<b>28</b>	<b>35</b>	<b>42</b>	<b>57</b>	<b>50</b>	<b>20</b>
Released to Owner	2	0	2	0	1	3	1	8	13	3	1	1	1	0	1	3	1	0	1	1	0
Rehomed to SAFE	23	23	3	2	13	7	1	71	145	16	17	8	3	3	1	11	15	19	27	17	8
In pound at present	3	0	1	12	13	1	2	30	15	3	2	1	0	1	2	1	1	1	1	1	1
Euthanised	6	15	24	3	8	12	3	68	227	4	19	35	13	19	18	13	16	22	27	30	11
Deceased	0	0	1	1	1	0	0	3	4	0	2	0	0	0	0	0	0	0	1	1	0
<b>Monthly total</b>	<b>34</b>	<b>38</b>	<b>31</b>	<b>18</b>	<b>36</b>	<b>23</b>		<b>180</b>	<b>404</b>	<b>26</b>	<b>41</b>	<b>45</b>	<b>17</b>	<b>23</b>	<b>22</b>	<b>28</b>	<b>33</b>	<b>42</b>	<b>57</b>	<b>50</b>	<b>20</b>
<b>Customer Requests</b>									<b>Customer Requests</b>												
After hours (AH) calls received	43	40	49	61	30	56	56	279	782	52	55	36	50	59	75	76	75	74	88	74	68
AH calls requiring an immediate response	19	24	29	28	14	35	59	149	389	31	28	14	34	24	46	40	52	28	33	31	28
3 Dog Applications	0	0	0	0	2	1	5	3	11	0	0	0	1	1	1	0	2	2	1	2	1
<b>Monthly total</b>	<b>62</b>	<b>64</b>	<b>78</b>	<b>89</b>	<b>46</b>	<b>92</b>	<b>120</b>	<b>431</b>	<b>1,182</b>	<b>83</b>	<b>83</b>	<b>50</b>	<b>85</b>	<b>84</b>	<b>122</b>	<b>116</b>	<b>129</b>	<b>104</b>	<b>122</b>	<b>107</b>	<b>97</b>



Take Your Business Online Grants 2020/21 (GS.64)							
	APPLICANT	APPLICATION STATUS	DETERMINATION DATE	TOTAL PROJECT COST (EX GST)	CITY CONTRIBUTION APPROVED (EX GST)	GRANT PURPOSE	PROJECT STATUS
20/21	Monokrome Kids	Approved	30-06-20	\$ 4,653.00	\$ 2,326.50	Website development & Marketing	50% Up Front Payment Being Made
20/21	Themes to You	Approved	12-03-21	\$ 3,179.37	\$ 1,538.74	Website development with Shopify & Marketing	Work In Progress
20/21	Roast 2 u	Approved	10-03-21	\$ 3,844.50	\$ 1,922.25	Website improvements to include 4 new pages.	Work In Progress
20/21	XS Energy Pilates Studio	Approved	08-04-21	\$ 2,185.00	\$ 1,092.50	Redesign of exsisting website to include new pages and content	50% Up Front Payment Being Made
	TOTAL			\$ 13,862	\$ 6,880		
Take Your Business Online Grants 2021/22 (GS.64)							
	APPLICANT	APPLICATION STATUS	DETERMINATION DATE	TOTAL PROJECT COST (EX GST)	CITY CONTRIBUTION APPROVED (EX GST)	GRANT PURPOSE	PROJECT STATUS
21/22	Cheeditha Energy	Approved	22-09-21	\$ 8,000.00	\$ 4,000.00	Website update, photography and videography	Work In Progress
21/22	Nickol River Civil & Sand	Approved	22-09-21	\$ 3,500.00	\$ 1,750.00	New Website development/hosting	Work In Progress
21/22	Weerianna Street Media	Approved	14-10-21	\$ 7,110.00	\$ 3,555.00	New website that showcases services and achievements. Links to social media accounts and the new Indigenous Streaming service (IndigFLIX) they are developing	Work In Progress
21/22	Karratha Adventure Sports Pty Ltd	Approved	11-11-21	\$ 11,235.00	\$ 5,000.00	New Website	Work In Progress
21/22	ZiaFia	Approved	17-11-21	\$ 14,290.00	\$ 5,000.00	Website audit, blog, marketing campaign and optimisation	Work In Progress
21/22	Juiciest	Approved	29-11-21	\$ 8,838.00	\$ 4,419.00	Upgrade exsisting website and new marketing campaign	Work In Progress
21/22	Coastal Electrical & Data	Approved	25-11-21	\$ 5,727.30	\$ 2,863.64	Branding, website creation, online advertising campaign and social media plan	Applicant Returning Conditions
21/22	DKJK Earthmoving	Approved	08-12-21	\$ 1,880.00	\$ 940.00	Digital marketing start up package - logo, Business cards, facebook logo, email header and footer	Applicant Returning Conditions
21/22	Stacey Vanessa	Approved	14-12-21	\$ 4,960.00	\$ 2,480.00	Branding, website and marketing including design, logo, social media and email marketing / calendar intergration	Work In Progress
21/22	Pilbara Paint & Snip	Refused	21.01.21	\$ 3,597.00	\$ 1,798.50	New website with booking capability and SEO	Work In Progress
21/22	Tara and The Tigress	Approved	03.02.22	\$ 10,000.00	\$ 5,000.00	New Website and Etsy Store	Work In Progress
21/22	Pilbara Therapy Services	Approved	28.02.22	\$ 4,200.00	\$ 2,100.00	New Website and online store. Advertising Campaign	Work In Progress
21/22	Red Rock Health & Fitness	Approved	08.03.2022	\$ 8,185.00	\$ 4,092.50	New Website with bvideo library and online courses	Work In Progress
21/22	Pilbara Road Services Pty Ltd	Processing		\$ 5,040.00	\$ 2,520.00	Establish a website	Assessing Application
21/22	Artyzan	Approved	19-05-22	\$ 8,315.00	\$ 4,158.00	New Website	Work In Progress
	TOTAL			\$ 104,877	\$ 49,677		

Major Event Sponsorship 2020/21									
	APPLICANT	EVENT NAME	EVENT DATE/S	APPLICATION STATUS	DETERMINATION DATE	CASH / IN KIND	EVENT TYPE	TERM	PROJECT STATUS
1	Swimming WA	Yarra Burrup Classic Open Water Swim	3/10/2020 18/09/2021 Sept 2022 TBC	Approved	21/01/2020	Cash	Sport Event	3 Years	Work In Progress
5	Economic Development Australia (EDA)	National Economic Development Conference (NEDC22)	22-24 August 2023	Approved	26-07-21	Cash	Conference	1 Year	Work In Progress
6	Organisation for Economic Cooperation and Development (OECD)	OECD Conference	2023 (TBC)	Approved	18-11-2019	Cash	Conference	1 Year	Work In Progress
7	Informa Australia Pty Ltd	Pilbara Summit 2022	29-30 June 2022	Approved	28-03-22	Cash	Conference	1 Year	Work In Progress
9	Town Team Movement Ltd	2022 Town Team Movement Conference	18-19 August 2022	Approved	26-04-2022	Cash / In Kind	Conference	1 Year	Work In Progress
<b>Total:</b>									

#### 14.4 WASTE SERVICES DATA

**File No:** WM.2

**Responsible Executive Officer:** Director Strategic Projects & Infrastructure

**Reporting Author:** Waste Services Administration Officer

**Date of Report:** 19 July 2022

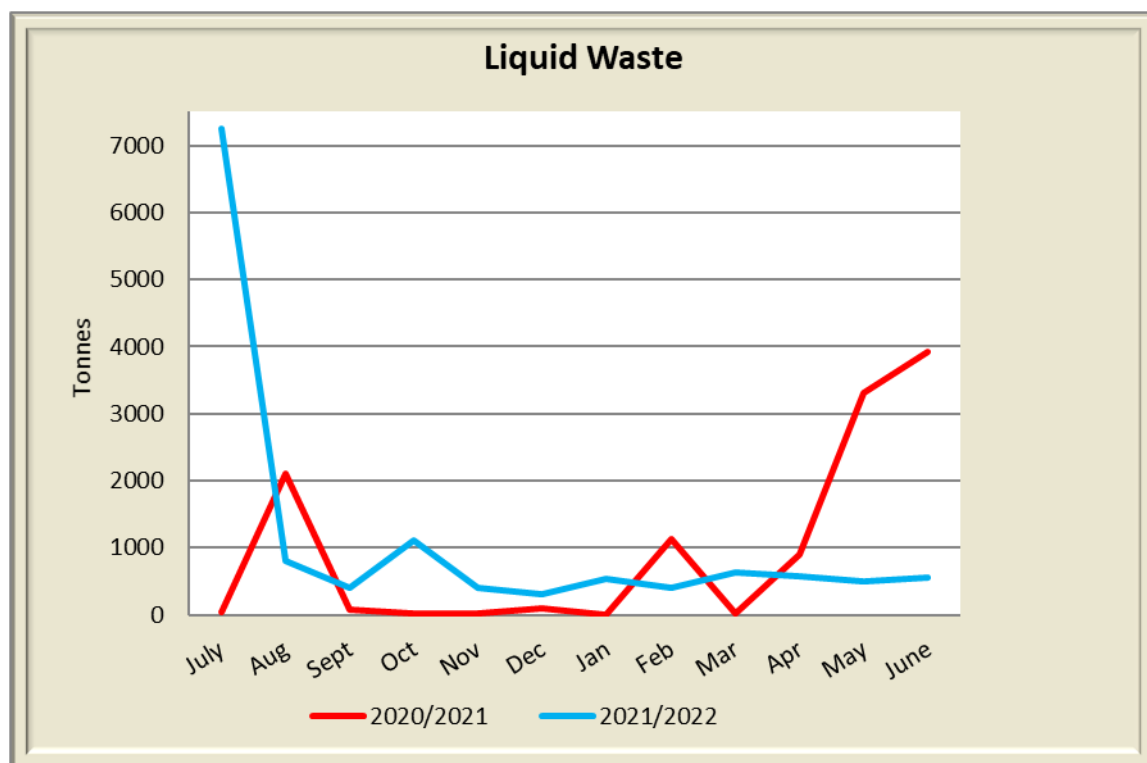
**Disclosure of Interest:** Nil

**Attachment(s):** Nil

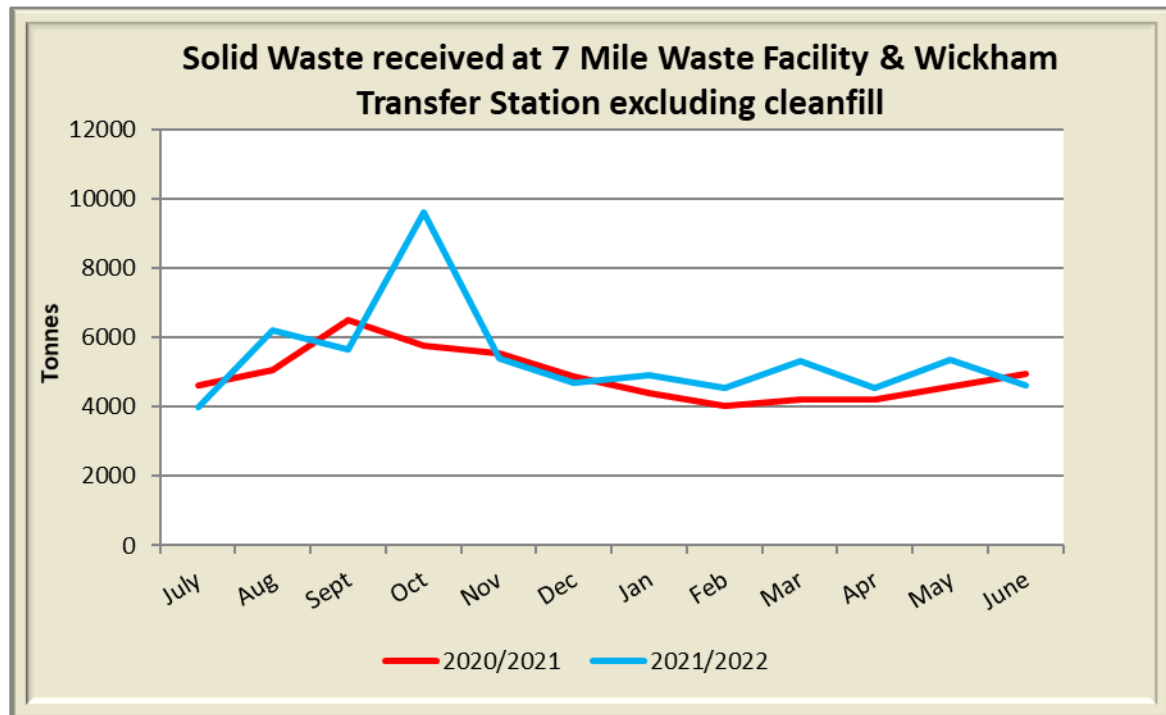
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#### PURPOSE

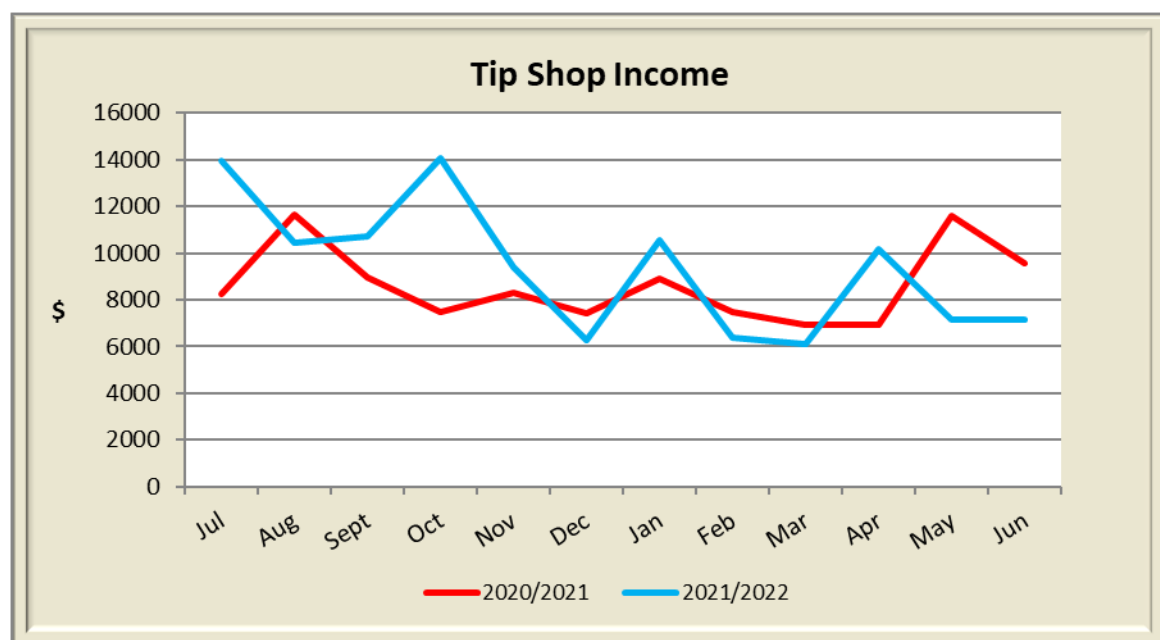
To provide a quarterly update (Q4) and illustration of Waste Services data for the 2021/2022 year.



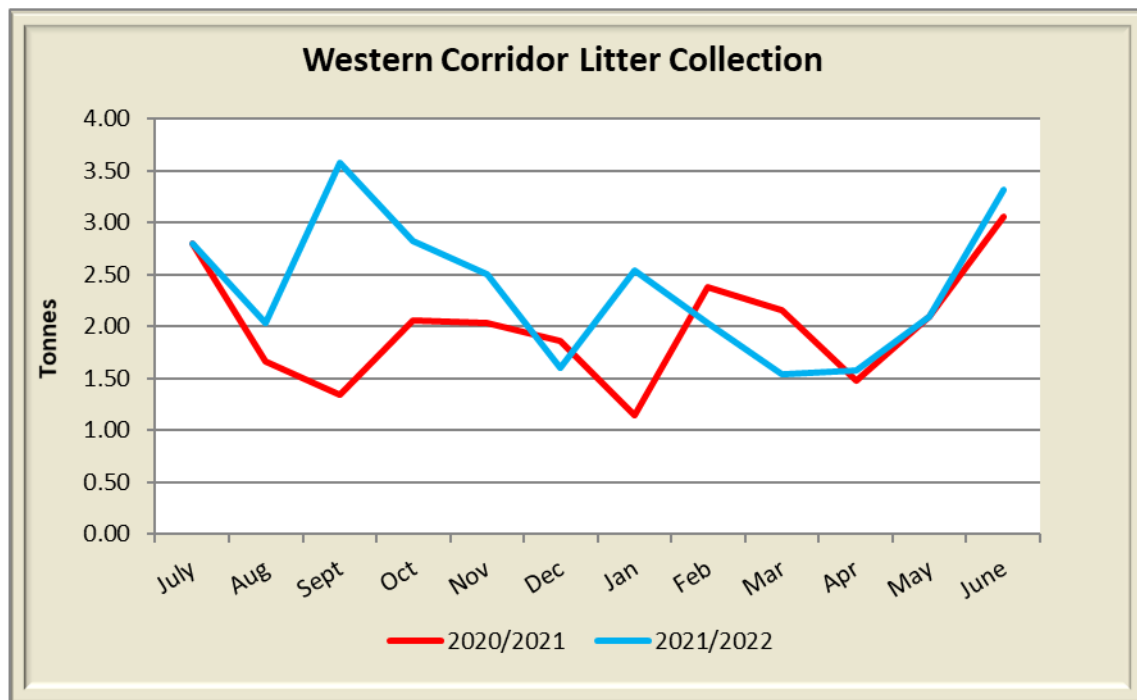
Liquid Waste delivered to the 7 Mile Waste Facility. Liquid waste deliveries have remained consistent this quarter.



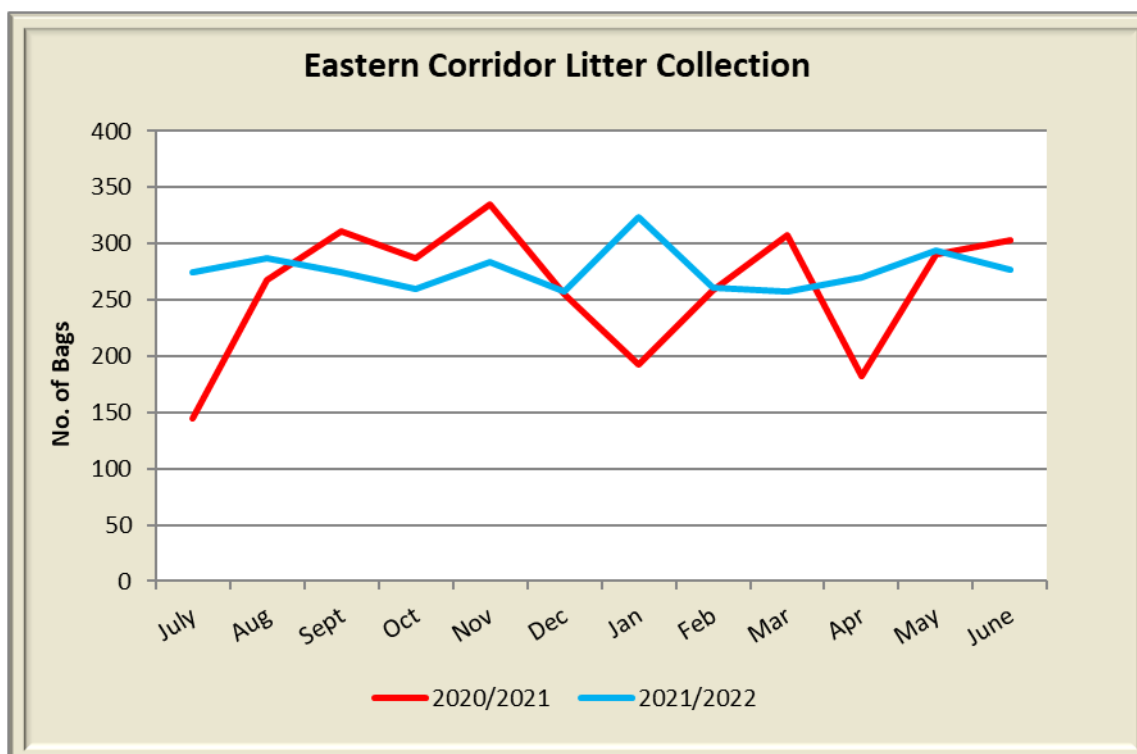
Total waste, excluding liquid and clean fill delivered to the 7 Mile Waste Facility. Solid waste deliveries have remained consistent this quarter.



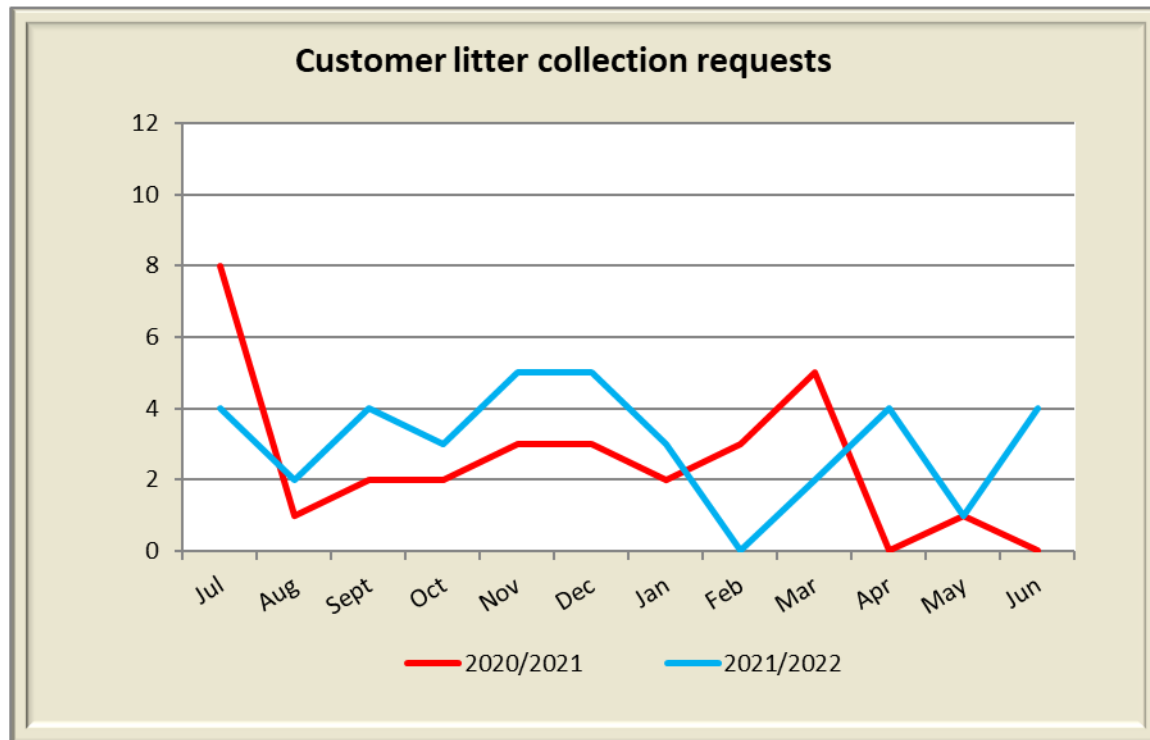
Income received for re-usable items recovered for sale at the Tip Shop.



Street litter collected in Karratha and Dampier and delivered to the 7 Mile Waste Facility under contract with Damel. May and June saw a rise in litter collection tonnage as the contractor undertaking this service is now fully staffed.



Number of litter bags collected in Roebourne, Point Samson and Wickham delivered to the Wickham Transfer Station by Brida.



Number of requests received by the City from customers relating to street and footpath litter for Karratha, Dampier, Roebourne, Wickham, and Point Samson.

## 14.5 AIRPORT SERVICES DATA

**Responsible Executive Officer:** Director Strategic Projects & Infrastructure

**Reporting Author:** Manager Airport Services

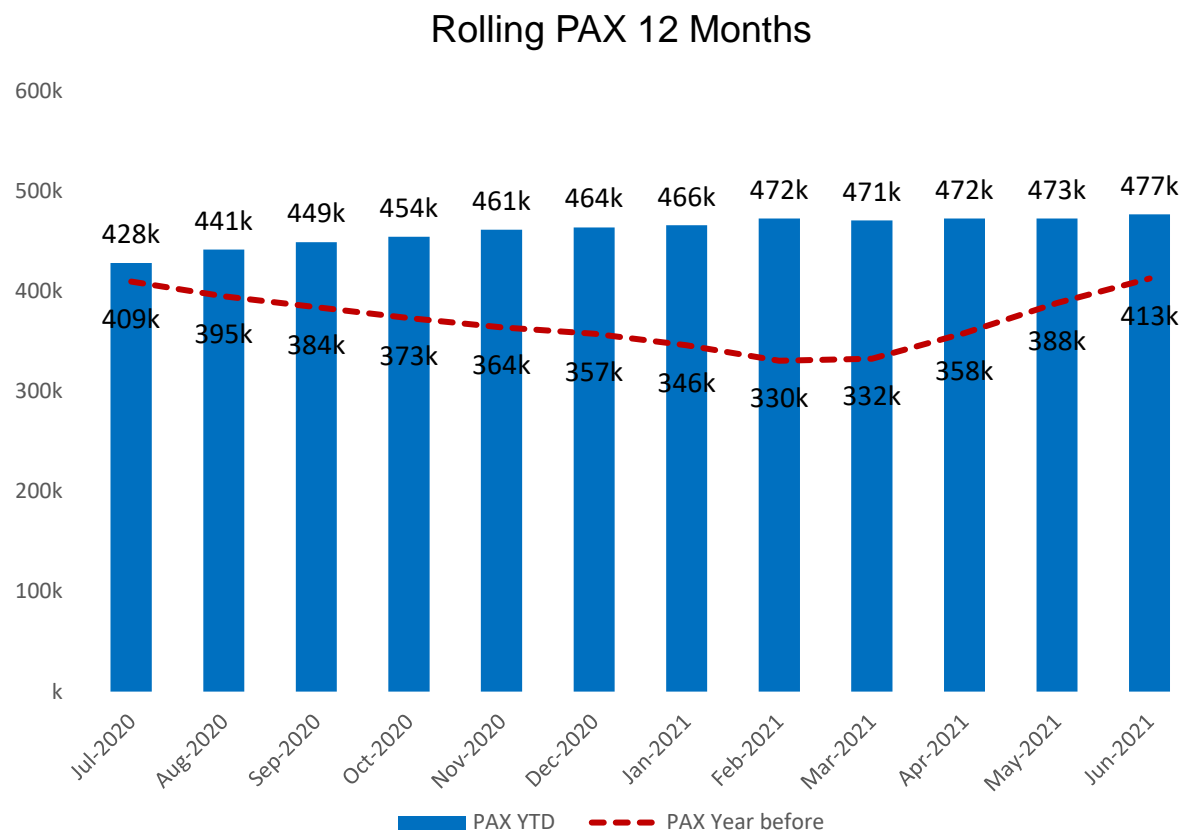
**Date of Report:** 8 August 2022

**Disclosure of Interest:** Nil

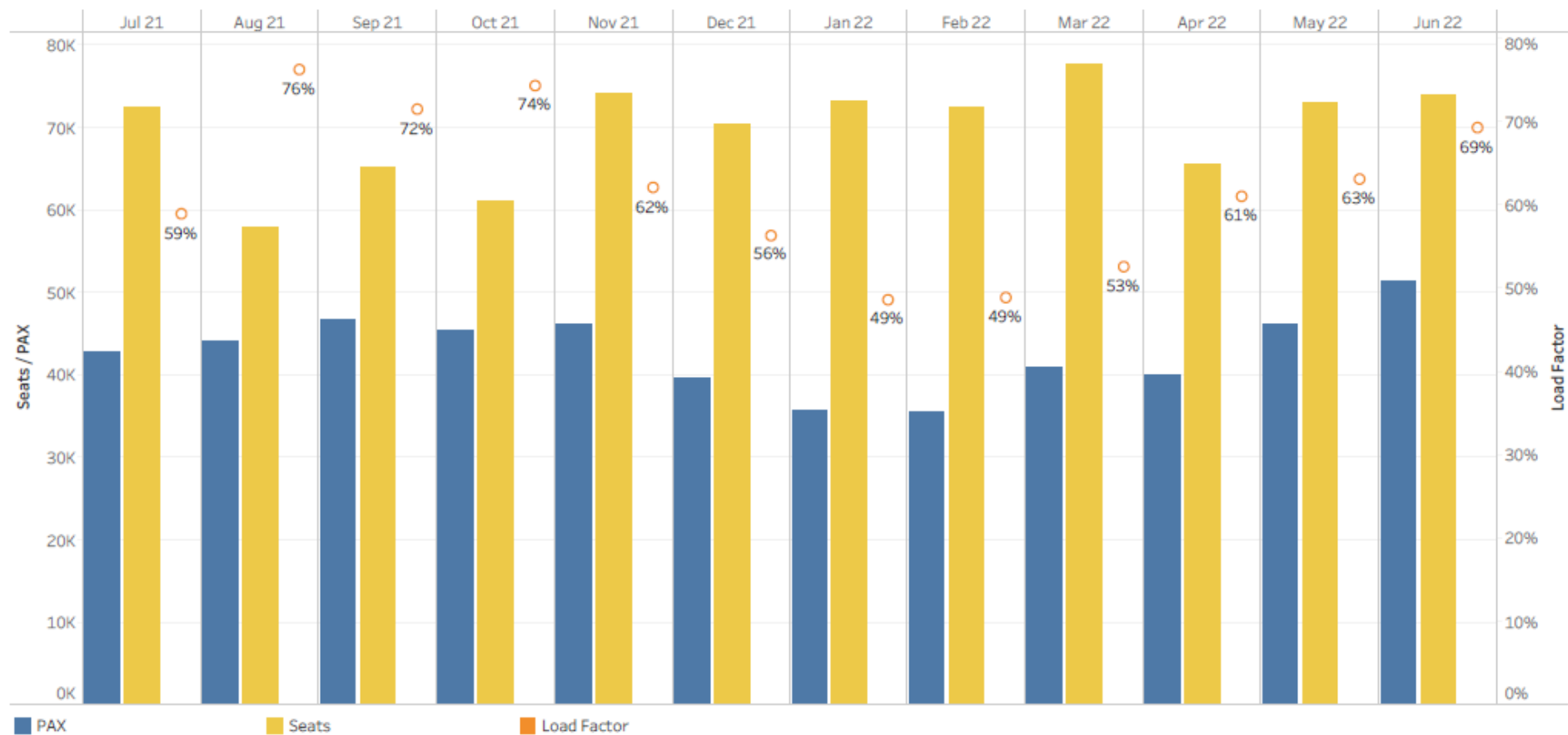
**Attachment(s)** Nil

### PURPOSE

To provide Council with comparative Airport Services data in respect to aircraft movements, passenger movements and car parking volumes.

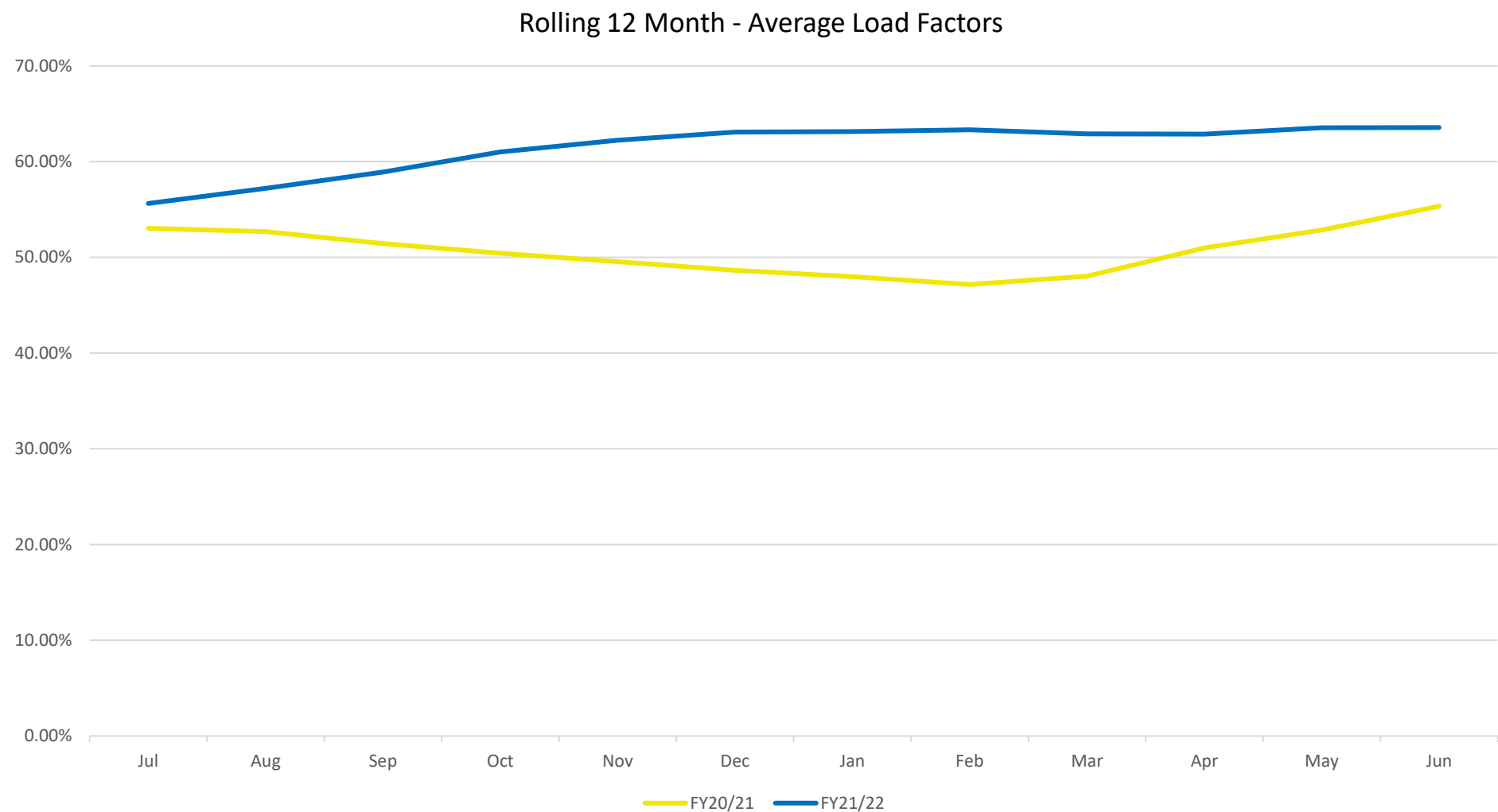


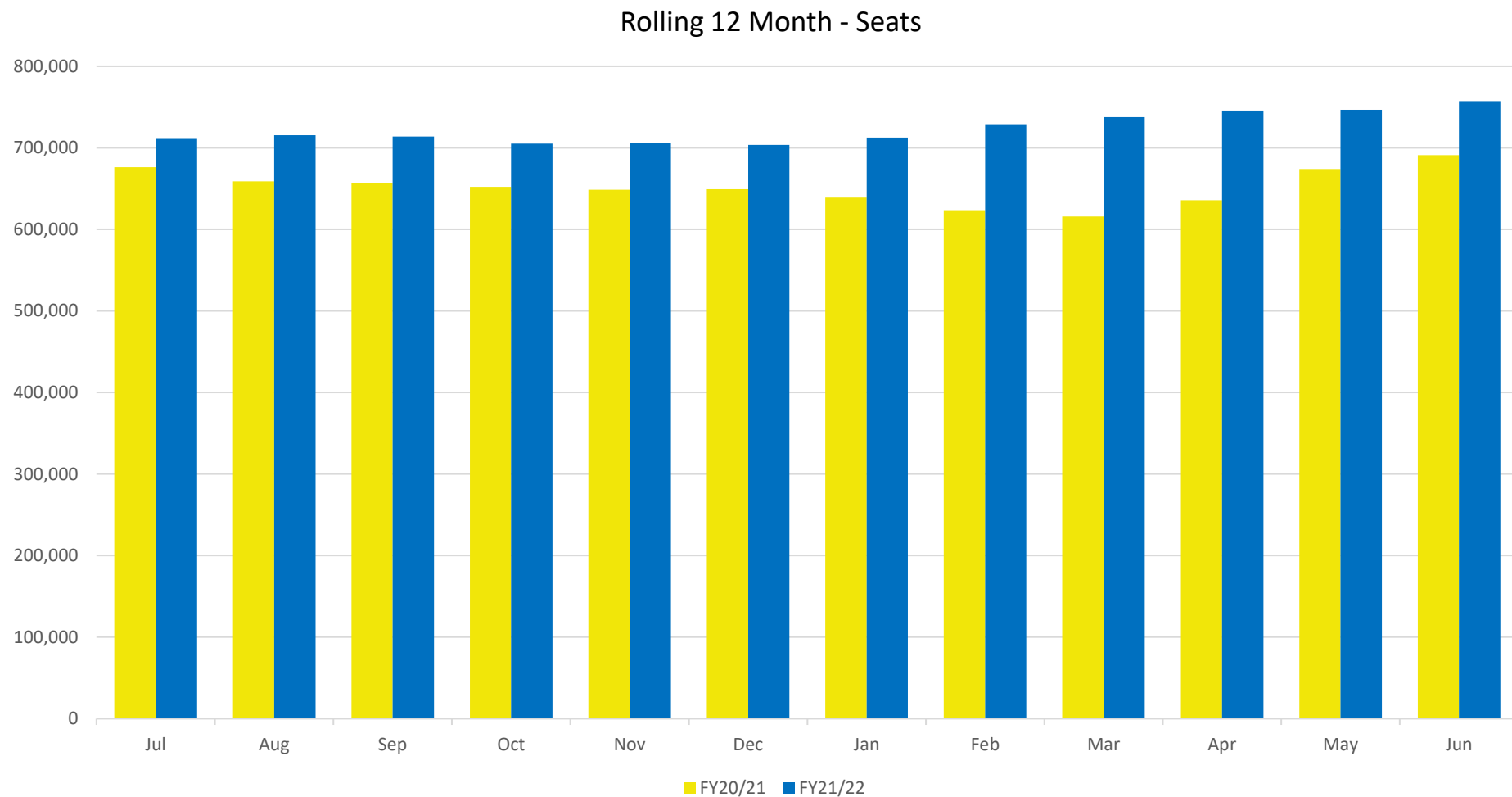
This graph provides monthly total passenger (PAX) numbers over the last twelve months compared with that of the previous year. This includes Regular Public Transport (RPT), Charter, Rotary and General Aviation (GA).



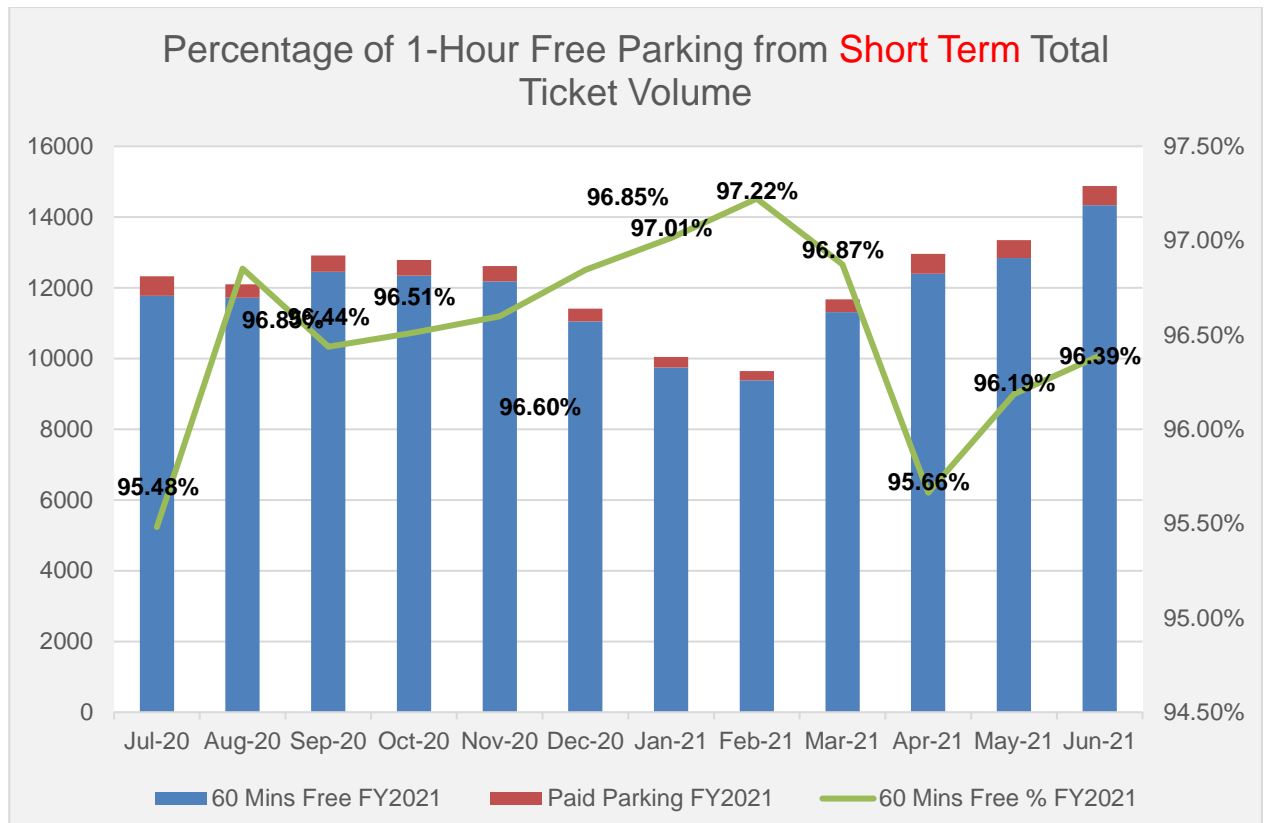
The above graph reflects Airport Traffic Data on a monthly basis for the last 12 months. The graph provides data up until June 2022 (FY 21/22) for all Passengers, Seats and Load Factors.



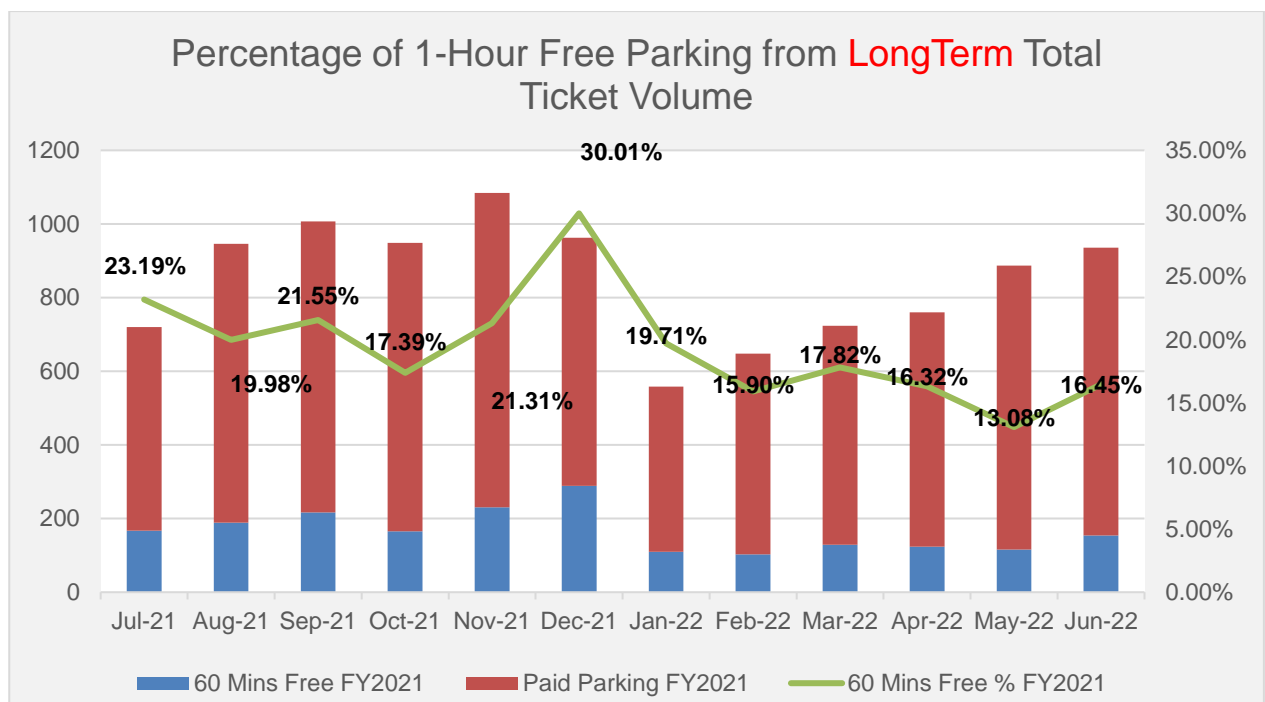




The graph above compares Year on Year data for load factors and seat capacity. The graph provides data up until December 2020 for all traffic at the airport.



This graph provides total volume of car park short term tickets issued for each month over the last financial year and of the total number of those relating to free and paid parking. The chart also shows free parking tickets issued as a percentage.



This graph provides total volume of car park long term tickets issued for each month over the last financial year and of the total number of those relating to free and paid parking. The chart also shows free parking tickets issued as a percentage.



**15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**16 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil

**17 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**

Confidential Late Item 18.1 CEO Contract Variation



## 18 MATTERS BEHIND CLOSED DOORS

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### OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 155071  
MOVED : Cr Nunn  
SECONDED : Cr Gillam

In accordance with Section 5.23 (2) (e) (iii) of the *Local Government Act 1995*, that Council move in camera to discuss item:

#### CONFIDENTIAL LATE ITEM 18.1 CEO CONTRACT VARIATION

Also included is the following:

ATTACHMENT TO ITEM 12.1 BUSINESS DEVELOPMENT SUPPORT GRANT SCHEME APPLICATIONS 2022/2023

ATTACHMENT TO ITEM 13.1 MILLSTREAM ROAD CULVERT RENEWAL – TENDER OUTCOME

These matters if disclosed would reveal information about the business, professional, commercial or financial affairs of a person.

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**CARRIED**

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Waterstrom Muller  
AGAINST : Nil

Council moved in camera at 6.35pm and the CEO and Director Community Services left the room.





**18.1 CONFIDENTIAL LATE ITEM - CEO CONTRACT VARIATION**

**This matter is confidential and if disclosed would reveal commercial-in-confidence information.**

**File No:** PF.33

**Responsible Executive Officer:** Director Corporate Service

**Reporting Author:** Director Corporate Services

**Date of Report:** 19 August 2022

**Applicant/Proponent:** Nil

**Disclosure of Interest:** The Chief Executive Officer has a financial interest in this matter

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**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION**

**Res No :** 155072

**MOVED :** Cr Nunn

**SECONDED :** Cr Miller

**That Council by SIMPLE Majority pursuant to Section 5.39 of the *Local Government Act 1995* RESOLVES to ADOPT the Officer's recommendation as contained in the confidential report 18.1 CEO Contract Variation.**

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**CARRIED**

**FOR :** Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Waterstrom Muller

**AGAINST :** Nil

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**COUNCIL RESOLUTION**

**Res No :** 155073

**MOVED :** Cr Harris

**SECONDED :** Cr Nunn

**That Council move out of camera.**

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**CARRIED**

**FOR :** Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Waterstrom Muller

**AGAINST :** Nil

Council moved out of camera at 6.37pm.



## 19 CLOSURE & DATE OF NEXT MEETING

The meeting closed at 6.38pm.

The next meeting is to be held on Monday, 26 September 2022 at 6pm at Council Chambers - Welcome Road, Karratha.

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I, Cr Peter Long, Mayor of the City of Karratha, hereby declare on behalf of the Councillors of the City of Karratha that the enclosed Minutes are a true and accurate record of the Ordinary Council Meeting held on Monday, 22 August 2022.

..... Date \_\_\_\_/\_\_\_\_/\_\_\_\_