



ORDINARY COUNCIL MEETING

MINUTES

**The Ordinary Meeting of Council was held
in the Council Chambers, Welcome Road, Karratha,
on Monday, 19 September 2022**

A handwritten signature in black ink, appearing to read "P. Trestail", is positioned above a horizontal line.

**PHILLIP TRESTRAIL
ACTING CHIEF EXECUTIVE OFFICER**



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The City of Karratha warns that anyone who has any application lodged with the City of Karratha must obtain and should only rely on

WRITTEN CONFIRMATION

of the outcome of the application, and any conditions attaching to the decision made by the City of Karratha in respect of the application.

Signed: _____

A handwritten signature in black ink, appearing to read 'P. Trestrail', is written over a horizontal line.

Phillip Trestrail – Acting Chief Executive Officer

DECLARATION OF INTERESTS (NOTES FOR YOUR GUIDANCE) (updated 13 March 2000)

A member who has a **Financial Interest** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest:

- (a) In a written notice given to the Chief Executive Officer before the Meeting or;
- (b) At the Meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to an interest, must not:

- (c) Preside at the part of the Meeting, relating to the matter or;
- (d) Participate in, or be present during any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

NOTES ON FINANCIAL INTEREST (FOR YOUR GUIDANCE)

The following notes are a basic guide for Councillors when they are considering whether they have a **Financial Interest** in a matter. I intend to include these notes in each agenda for the time being so that Councillors may refresh their memory.

1. A Financial Interest requiring disclosure occurs when a Council decision might advantageously or detrimentally affect the Councillor or a person closely associated with the Councillor and is capable of being measure in money terms. There are exceptions in the *Local Government Act 1995* but they should not be relied on without advice, unless the situation is very clear.
2. If a Councillor is a member of an Association (which is a Body Corporate) with not less than 10 members i.e. sporting, social, religious etc), and the Councillor is not a holder of office of profit or a guarantor, and has not leased land to or from the club, i.e., if the Councillor is an ordinary member of the Association, the Councillor has a common and not a financial interest in any matter to that Association.
3. If an interest is shared in common with a significant number of electors or ratepayers, then the obligation to disclose that interest does not arise. Each case needs to be considered.
4. If in doubt declare.
5. As stated in (b) above, if written notice disclosing the interest has not been given to the Chief Executive Officer before the meeting, then it **MUST** be given when the matter arises in the Agenda, and immediately before the matter is discussed.
6. Ordinarily the disclosing Councillor must leave the meeting room before discussion commences. The **only** exceptions are:
 - 6.1 Where the Councillor discloses the **extent** of the interest, and Council carries a motion under s.5.68(1)(b)(ii) or the *Local Government Act*; or
 - 6.2 Where the Minister allows the Councillor to participate under s5.69 (3) of the *Local Government Act*, with or without conditions.

INTERESTS AFFECTING IMPARTIALITY

DEFINITION: *An interest that would give rise to a reasonable belief that the impartiality of the person having the interest would be adversely affected, but does not include an interest as referred to in Section 5.60 of the 'Act'.*

A member who has an **Interest Affecting Impartiality** in any matter to be discussed at a Council or Committee Meeting, which will be attended by the member, must disclose the nature of the interest;

- (a) in a written notice given to the Chief Executive Officer before the Meeting; or
- (b) at the Meeting, immediately before the matter is discussed.

IMPACT OF AN IMPARTIALITY CLOSURE

There are very different outcomes resulting from disclosing an interest affecting impartiality compared to that of a financial interest. With the declaration of a financial interest, an elected member leaves the room and does not vote.

With the declaration of this new type of interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the Meeting continues as if no interest existed.

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OFFICIAL OPENING	5
2	PUBLIC QUESTION TIME.....	5
3	RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED.....	5
4	REQUESTS FOR LEAVE OF ABSENCE	6
5	DECLARATIONS OF INTEREST	6
6	PETITIONS/DEPUTATIONS/PRESENTATIONS.....	6
7	CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS	7
8	ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION	7
9	EXECUTIVE SERVICES.....	9
10	CORPORATE SERVICES	11
10.1	FINANCIAL STATEMENT FOR PERIOD ENDED 31 JULY 2022	11
10.2	LIST OF ACCOUNTS – 01 AUGUST 2022 TO 31 AUGUST 2022	29
10.3	2021/22 KEY PERFORMANCE MEASURES	59
10.4	DRAFT COMPLAINT INVESTIGATION POLICY	73
10.5	TRAVEL AND ACCOMMODATION EXPENSES POLICY REVIEW	77
10.6	WARDS AND REPRESENTATION REVIEW 2022	81
11	COMMUNITY SERVICES	85
11.1	AWARD OF LARGE COMMUNITY GRANTS	85
11.2	AMENDMENT TO FEES AND CHARGES	91
11.3	COMMUNITY LEASING OF LAND POLICY – CLONTARF APPEAL.....	95
12	DEVELOPMENT SERVICES.....	99
12.1	PILBARA UNIVERSITIES CENTRE SUPPORT	99
13	STRATEGIC PROJECTS & INFRASTRUCTURE	105
13.1	APPROVAL OF UNBUDGETED EXPENDITURE FOR KARRATHA AIRPORT BAGGAGE HANDLING SYSTEM SOFTWARE REPLACEMENT	105
14	ITEMS FOR INFORMATION ONLY.....	111

14.1	REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA COMMON SEAL.....	112
14.2	CONCESSION ON FEES FOR COUNCIL FACILITIES.....	113
14.3	COMMUNITY SERVICES UPDATE.....	114
14.4	DEVELOPMENT SERVICES UPDATE	121
15	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....	129
16	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN	129
17	URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION.....	129
18	MATTERS BEHIND CLOSED DOORS	131
	ATTACHMENT TO ITEM 11.1 AWARD OF LARGE COMMUNITY GRANTS.....	131
	ATTACHMENT TO ITEM 12.1 PILBARA UNIVERSITIES CENTRE SUPPORT ..	131
18.1	CONFIDENTIAL ITEM – LOT 969 SHAKESPEARE STREET, BULGARRA	133
18.2	CONFIDENTIAL LATE ITEM – APPLICATION FOR WAIVER OF RATES – PILBARA HEALTH NETWORK	135
19	CLOSURE & DATE OF NEXT MEETING	137

MINUTES

1 OFFICIAL OPENING

The Ordinary Meeting of Council held in the Council Chambers, Welcome Road, Karratha on Monday, 19 September 2022 was declared open at 6pm. Cr Long acknowledged the traditions of the Ngarluma people, on whose land we are gathered here today.

A minute's silence was observed to mourn and reflect on the life and legacy of Her Majesty Queen Elizabeth II.

2 PUBLIC QUESTION TIME

Nil

3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED

Councillors:

- Cr Peter Long [Mayor]
- Cr Kelly Nunn [Deputy Mayor]
- Cr Garry Bailey
- Cr Margaret Bertling
- Cr Gillian Furlong
- Cr Daiva Gillam
- Cr Geoff Harris
- Cr Pablo Miller
- Cr Travis McNaught
- Cr Daniel Scott
- Cr Joanne Waterstrom Muller

Staff:	Phillip Trestrail	Acting Chief Executive Officer
	Arron Minchin	Director Community Services
	Lee Reddell	Director Development Services
	Simon Kot	Director Strategic Projects & Infrastructure
	Linda Phillips	Minute Secretary

Apologies: Nil

Absent: Nil

Leave of Absence: Nil

Members of Public: Nil

Members of Media: Alex Scott, Pilbara News
Geoff Vivian, Ngaarda Media

4 REQUESTS FOR LEAVE OF ABSENCE

Nil

5 DECLARATIONS OF INTEREST

Cr Long declared an interest in the following item:

- Impartiality interest in 12.1 Pilbara Universities Centre Support as Cr Long is the Chair of the Pilbara Universities Centre.

Cr Nunn declared an interest in the following item:

- Impartiality interest in 11.1 Award of Large Community Grants as Cr Nunn is employed by Volunteering WA which has regional affiliate members applying for funding.
- Indirect financial interest in 11.3 Community Leasing of Land Policy – Clontarf Appeal as Cr Nunn is employed by Volunteering WA of which Clontarf is a financial member.

Cr Bertling declared an interest in the following item:

- Financial interest in 12.1 Pilbara Universities Centre Support as Cr Bertling works as a contractor for the Pilbara Universities Centre.

Cr Furlong declared an interest in the following item:

- Impartiality interest in 11.1 Award of Large Community Grants as Cr Furlong is the President of the Dampier Community Association which has applied for funding for the Dampier Art Awards.
- Financial interest in 12.1 Pilbara Universities Centre Support as Cr Furlong is employed by the Pilbara Universities Centre.

Cr Gillam declared an interest in the following item:

- Indirect financial interest in 12.1 Pilbara Universities Centre Support as Cr Gillam and her spouse are students at the Pilbara Universities Centre.

Cr Waterstrom Muller declared an interest in the following item:

- Financial interest in 12.1 Pilbara Universities Centre Support as Cr Waterstrom Muller is employed by the Pilbara Universities Centre.

6 PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

7 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 155074
 MOVED : Cr Scott
 SECONDED : Cr Harris

That the Minutes of the Ordinary Meeting of Council held on Monday, 22 August 2022, be confirmed as a true and correct record of proceedings.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Scott, Cr Waterstrom Muller
 AGAINST : Nil

8 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

04/08/2022	- Cooperative Research Centre for Developing Northern Australia meeting
05/08/2022	- Rangelands National Resource Management Board Meeting
08/08/2022	- CEO Recruitment Interviews
09/08/2022	- CEO Recruitment Interviews
09/08/2022	- Northern Drought Resilience Hub - Pilbara Node Launch
10/08/2022	- WALGA People and Place Policy Team meeting
10/08/2022	- Meeting with local resident
10/08/2022	- Meeting with North West TAFE
13/08/2022	- Wickham 50 Year Community Celebration
15/08/2022	- Council Briefing Session
16/08/2022	- Special Council meeting
17/08/2022	- Northern Australia Roundtable with Minister for Resources and Northern Australia, the Hon Madeleine King.
17/08/2022	- KDCCI Business After Hours hosted by BCI Minerals
18/08/2022	- Murujuga Rock Art Stakeholder Reference Group meeting
19/08/2022	- Official Opening of the Grass Greens - Karratha Country Club
22/08/2022	- WALGA Special State Council Meeting
22/08/2022	- Ordinary Council Meeting
24/08/2022	- Pluto Train 2 Project Site Celebration
26/08/2022	- Pilbara University Centre Graduation Ceremony
29/08/2022	- Meeting with Regional Development Australia Pilbara
29/08/2022	- Meeting with Department of Industry, Science, Energy and Resources
29/08/2022	- Meeting with Albemarle Corporation
31/08/2022	- Business Breakfast Briefing
31/08/2022	- Meeting with Gilbert +Tobin Lawyers

9 EXECUTIVE SERVICES

Nil

10 CORPORATE SERVICES

10.1 FINANCIAL STATEMENT FOR PERIOD ENDED 31 JULY 2022

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Corporate Accountant
Date of Report:	31 August 2022
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To provide a summary of Council's financial position for the period ending 31 July 2022.

BACKGROUND

The following table is a summary of the Financial Activity Statement by Nature and Type compared to the Budget as of 31 July 2022:

2022/23	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	YTD Variance	Variance %	Impact on Surplus
Operating Revenue (incl. Rates)	118,747,403	118,747,403	55,443,586	58,807,810	3,364,224	6.1%	⬆️
Operating Expense	(114,742,587)	(114,742,587)	(15,706,875)	(5,826,490)	9,880,385	-62.9%	⬆️
Non Operating Revenue	68,558,105	68,558,105	6,214,405	0	(6,214,405)	-100.0%	⬇️
Non Operating Expense	(94,772,771)	(94,772,771)	(11,922,656)	(588,565)	11,334,091	-95.1%	⬆️
Non Cash Items Included	20,789,922	20,789,922	1,303,295	33	(1,303,262)	-100.0%	
Restricted PUPP Surplus BFWD 1 July	124,258	124,258	124,258	124,258	0	0.00%	
Unrestricted Surplus BFWD 1 July	1,342,418	1,342,418	1,342,418	1,342,418	0	0.00%	
Surplus/(Deficit) 22/23	46,746	46,746	36,798,430	53,859,465	17,061,035		

This table shows a surplus position of \$54m, a positive variance of \$17m compared to the budgeted surplus position of \$37m, which reflects timing of transactions associated with projects and grant funding. The brought forward unrestricted surplus position of \$1.34m is a pre-audit position and remains subject to end of financial year accounting and audit adjustments.

The restricted balance referred to in the preceding table and throughout this report comprises of Pilbara Underground Power (PUPP) Service Charges levied in 2014/15, which are subject to the 10-year instalment option offered by Council.

The following variances contribute significantly to the total YTD variance shown in the above table.

Operating Income		
1,247,960	▲	Interim rates raised earlier than anticipated
219,692	▲	Commercial waste disposal income at 7 Mile Waste facility more than anticipated
1,467,652	▲	Positive Variance
487,715	▼	Road maintenance LRCIP grant funding pending finalisation of reporting requirements
311,000	▼	The Quarter Investment Property - Timing difference for rental and outgoings income
798,715	▼	Negative Variance
668,937	▲	Net Positive Variance

Operating Expenditure		
4,599,871	▲	Cell 0 Capping/Closure - contract variations for the July works delayed the submission of invoice
116,970	▲	Waste collection timing difference
100,529	▲	Parks & Gardens - City Centre works RFT timing difference
100,000	▲	Cattrall Park Playgrounds works RFT timing difference
4,917,370	▲	Positive Variance
145,253	▼	Waste fee waiver additional to budget
145,253	▼	Negative Variance
4,772,117	▲	Net Positive Variance

Non Operating Revenue		
169,000	▲	Reserve transfer for Solar Initiative at KLP - Timing
105,688	▲	Reserve transfer for interest on infrastructure reserve to be completed following month - Timing
274,688	▲	Positive Variance

Non Operating Expenditure		
3,731,232	▲	Reserve transfer for TWA rates calculations. To be transferred November 2022 - timing
3,019,253	▲	Kevin Richards Club Room - Timing difference cashflow to be adjusted to program
1,065,000	▲	Shakespeare SWA works slightly ahead program overall on site, July invoice pending payment
654,000	▲	Leisureplex Solar Initiatives - Timing difference with delivery and installation of materials on site impacting the timing of the contractor progress claim
605,000	▲	Lot 7020 works progressing with Development Application completed and ongoing Design Development slow ed pending the unsuccessful outcome of the Early Contractor Involvement (ECI) Services Request
246,393	▲	Jingarri Sites - Design works completed by the design and construct contractor and pending Building Permit Application.
100,000	▲	City Housing Development Agreement with GBSC Yurra - final five dwellings completed in July 2022 with minor defects and ongoing warranty maintenance
9,420,878	▲	Positive Variance

FINANCIAL MANAGEMENT SUMMARY

Local Government Financial Ratios

Period End 31 July 2022	Target Ratio	Original Annual Budget Ratio	YTD Actual Ratio
Current Ratio Current Assets less Restricted Assets ÷ Current Liabilities less liabilities associated with Restricted assets	1 or above	N/A	8.3
Asset Sustainability Ratio Capital Renewal and Replacement Expenditure ÷ Depreciation	≥ 0.90	0.98	N/A
Operating Surplus Ratio Operating Surplus (excl. capital grants & contributions) ÷ Own Source Revenue	0 – 15%	4.7%	93.0%

Period End 31 July 2022	Target Ratio	Original Annual Budget Ratio	YTD Actual Ratio
Own Source Revenue Ratio Own Source Operating Revenue ÷ Operating Expenses	0.40 or above	0.88	9.78
Debt Service Cover Ratio Operating surplus before interest expense and depreciation ÷ Principal and interest Expense	> 2	73.3	>100

Statement of Financial Position:

	2022 July	2022 June	% change
Current			
Assets	150,692,616	101,569,973	48.36%
Liabilities	14,090,317	17,360,431	-18.84%
Non Current			
Assets	716,421,734	715,833,169	0.08%
Liabilities	15,631,358	15,631,358	0.00%
Net Assets	837,392,674	784,411,353	

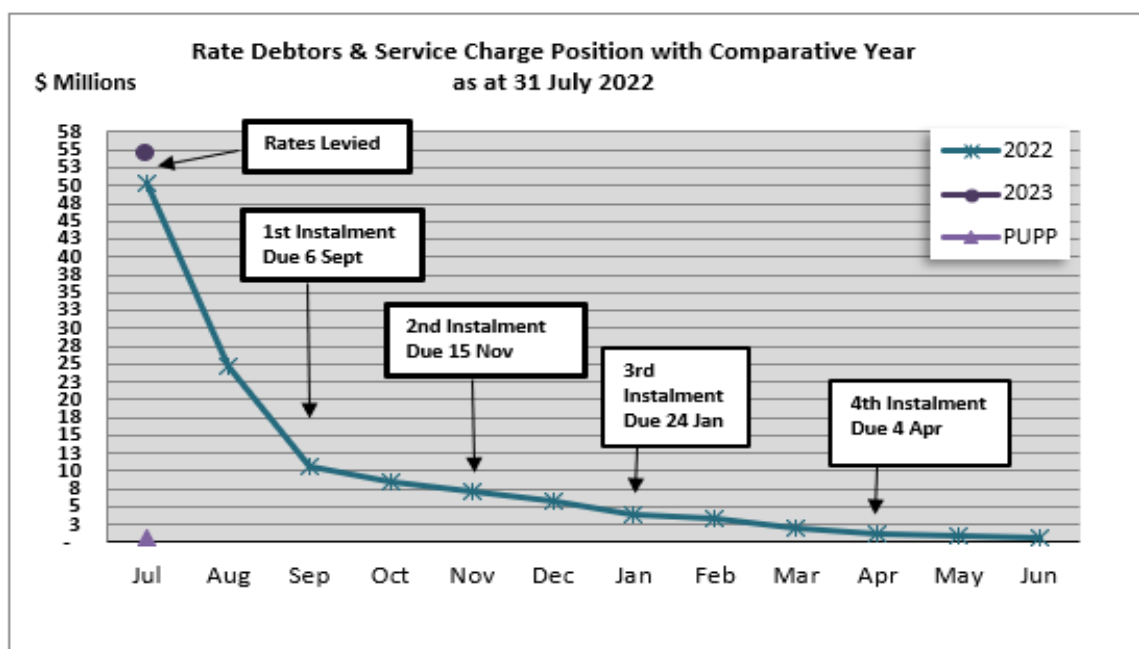
Current Assets increased by 48.36% from June to July due to levying of 2022/23 Rates. Current Liabilities decreased by 18.84% due to payment of trade and other payables. Non-Current Assets increased by 0.08% which was attributable to acquisition of plant and equipment. There is no change in non-current liabilities.

Debtors Schedule

The following table shows Trade Debtors that have been outstanding over 40, 60 and 90 days at the end of July. The table also includes total Rates and PUPP Service Charges outstanding.

	2022 July	2022 June	Change %	% of Current Total
Sundry Debtors				
Current	5,213,734	4,153,370	26%	76.0%
> 40 Days	117,181	394,814	-70%	1.7%
> 60 Days	429,788	45,922	836%	6.3%
> 90 Days	1,099,161	1,266,068	-13%	16.0%
Total	6,859,864	5,859,974	17%	100%
Rates Debtors				
Total	54,454,936	568,904	9472%	100%
PUPP Debtors				
Total	807,468	763,521	5.8%	100%

A total of \$435.3k of Rates (including ESL and waste charges) have been paid to end of July, representing a collection rate of 0.8% to date.

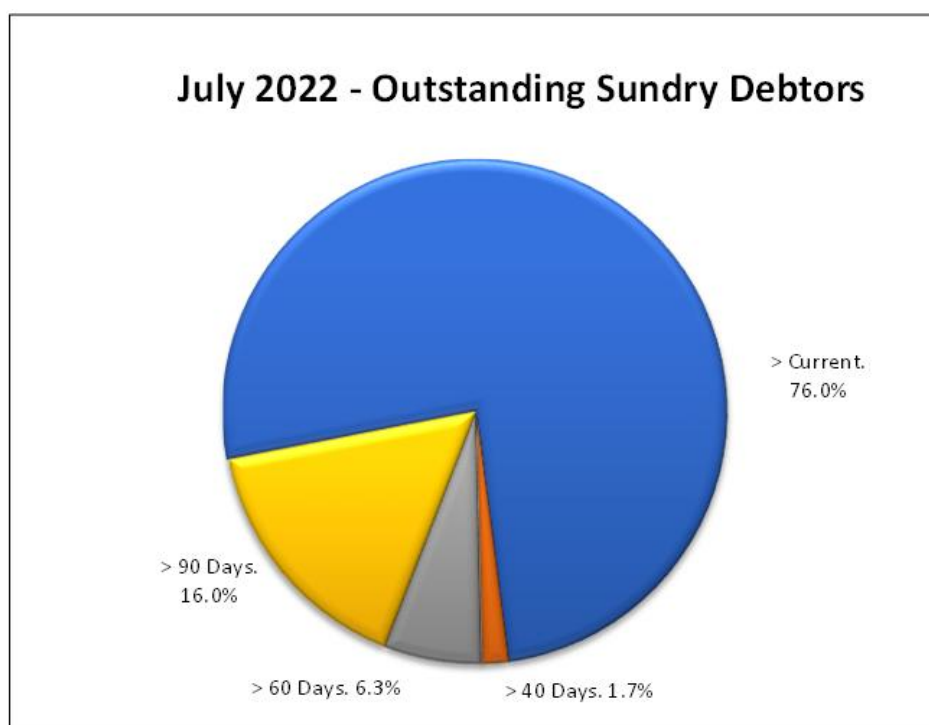


There was no material change from June in the PUPP Debtors balance. PUPP payments have now been received on 99.91% of properties and of those paid, 98.3% have paid in full with 1.61% paying by instalments.

Collection of outstanding debts greater than 40 days is continuing in line with Council policy. The following table highlights outstanding balances for each ageing period for Trade Debtor balances in excess of \$5,000.

Code	Name	40 Days	60 Days	Over 90 Days	Commentary
E001	Department Of Education	0.00	394,216.78	0.00	Relates to joint use of ovals expenditure. Have been liaising with Department of Education in relation to some queries. In review with Department of Education
F138	Frank Smith	0.00	0.00	41,593.20	Demolition costs due to uninhabitable dwelling. At the Feb 2019 OCM Council resolved to take possession and sell the property. Defendant denied liability. Summary Judgement awarded 11/03/22. Next steps for recovery are currently being assessed.
F174	Flex Cafe	1,532.92	5,433.14	27,897.17	Relates to monthly rent at KLP Café for Sep 2021 - June 2022 and utility fees for Jul 2021 - Apr 2022, grease trap removals and annual food inspection fees. Payment arrangement is currently in default. Termination notice issued 18/08/22
H011	Hertz Australia	0.00	7,392.00	0.00	Relates to back charges for CPI increase on lease invoice. Reminder email sent 26/07/22
J101	Karratha Skip Bin Hire Pty Ltd	0.00	35.22	6,736.44	Waste disposal fees for Oct - Dec 2020 plus interest charges. Account is currently cash only. Most recent payment received in Apr 2021. Referred to Debt Collection and Letter of Demand issued in May 2021. Communication with the debtor indicated balance to be paid by Dec 2021 over multiple instalments, however no payments received. Further legal action being considered
K078	Karratha Sporting & Recreation Club Inc	0.00	78.56	19,809.60	Relates to Jan - Mar 22 electricity invoices and penalty interest. Ongoing discussions with club in regard to a suitable payment arrangement

Code	Name	40 Days	60 Days	Over 90 Days	Commentary
M379	Move Your Body Studio	0.00	2,431.46	15,185.99	Relates to rent and utility charges for lease at Pam Buchanan Family Centre for Dec 2021 - June 2022, electricity Dec 2021 - Mar 2022. City has received advice from MYB that they will be entering into voluntary administration. No further updates from Move Your Body and email has been disconnected. Lease terminated 04/08/22.
B424	Noel Bartholomew	0.00	339.74	62,151.86	Relates to remedial works carried out at residential address and related admin fees. Next steps for recovery are currently being assessed.
V026	Virgin Australia Airlines Pty Ltd	0.00	0.00	554,835.87	Voluntary Administration as of 20/04/20. City Proof of Debt formally admitted in full 06/08/21. Updated advice received 02/09/22 – an interim dividend at a rate of 5.4 cents/\$ will be paid 15 September 2022.



Capital Expenditure

Council's 2022/23 current Capital Expenditure current budget is \$60m which includes significant projects such as: housing and land development, Leisureplex solar initiative, Murujuga National Park access road, Kevin Richards Memorial Oval redevelopment and the Dampier Boat Ramp redevelopment. The following table shows capital expenditure is 100.0% below budget for the year to date.

CAPITAL EXPENDITURE						
Asset Class	YTD			ANNUAL		
	YTD Budget	YTD Actual	Variance %	Annual Original Budget	Annual Amend Budget	% of Annual Budget
	31-Jul-22			30-Jun-23		
Land	0	0	0.0%	511,673	511,673	-100.0%
Artwork	81,836	0	-100.0%	81,836	81,836	0.0%
Buildings	2,671,336	0	-100.0%	39,579,701	39,579,701	0.0%
Equipment	173,000	0	-100.0%	713,404	713,404	0.0%
Furn & Equip	714,945	0	-100.0%	859,100	859,100	0.0%
Plant	0	0	0.0%	2,332,000	2,332,000	0.0%
Infrastructure	4,458,288	0	-100.0%	16,100,287	16,100,287	0.0%
WIP	0	588,565	-92.7%	0	0	0.0%
Totals	8,099,405	588,565	-92.7%	60,178,001	60,178,001	1.0%

The following variances contribute significantly to the total YTD variance of capital expenditure shown in the above table.

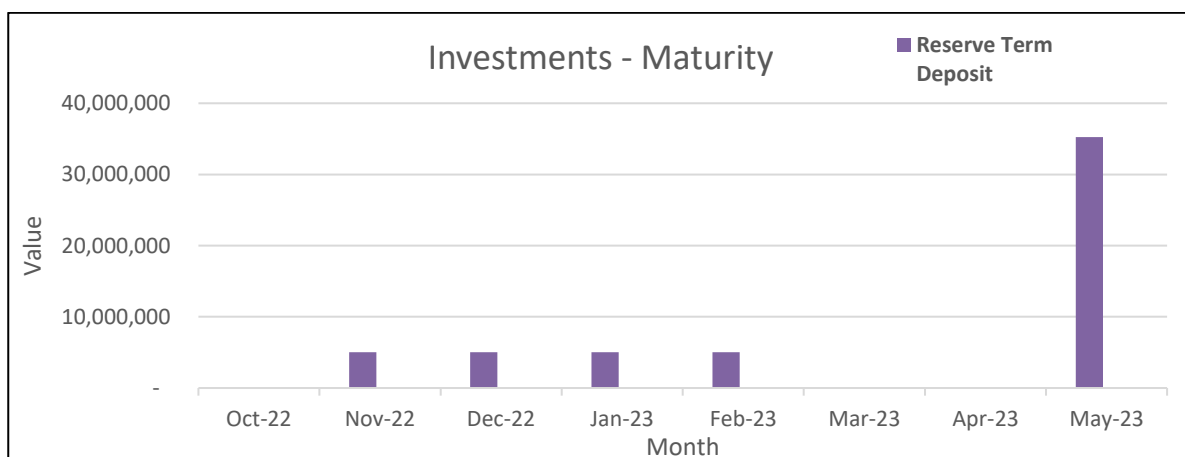
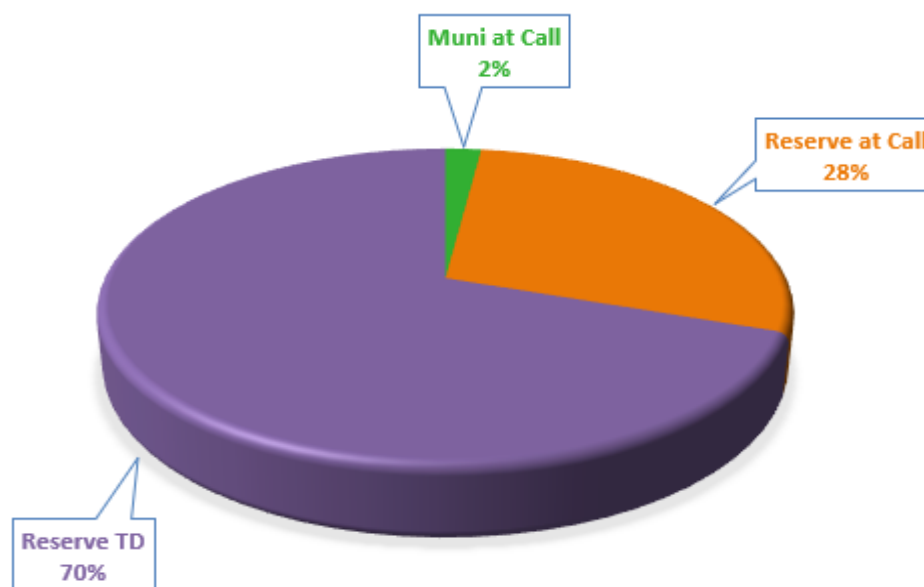
Non Operating Expenditure		
3,019,253	▲	Kevin Richards Club Room - Construction commenced in May 2022, timing difference with cashflow to be adjusted to program
1,065,000	▲	Shakespeare SWA works slightly ahead program overall on site, July invoice timing difference
654,000	▲	Leisureplex Solar Initiatives – Timing difference with delivery and installation of materials on site impacting contractor progress claims
605,000	▲	Lot 7020 works progressing with Development Application completed and ongoing Design Development slowed pending the unsuccessful outcome of the Early Contractor Involvement (ECI) Services Request
246,393	▲	Jingarri Sites - Design works completed by the design and construct contractor and pending Building Permit Application.
100,000	▲	City Housing Development Agreement with GBSC Yurra - Final five dwellings completed in July 2022 with minor defects and ongoing warranty maintenance
5,689,646	▲	Positive Variance

Cash and Financial Investments

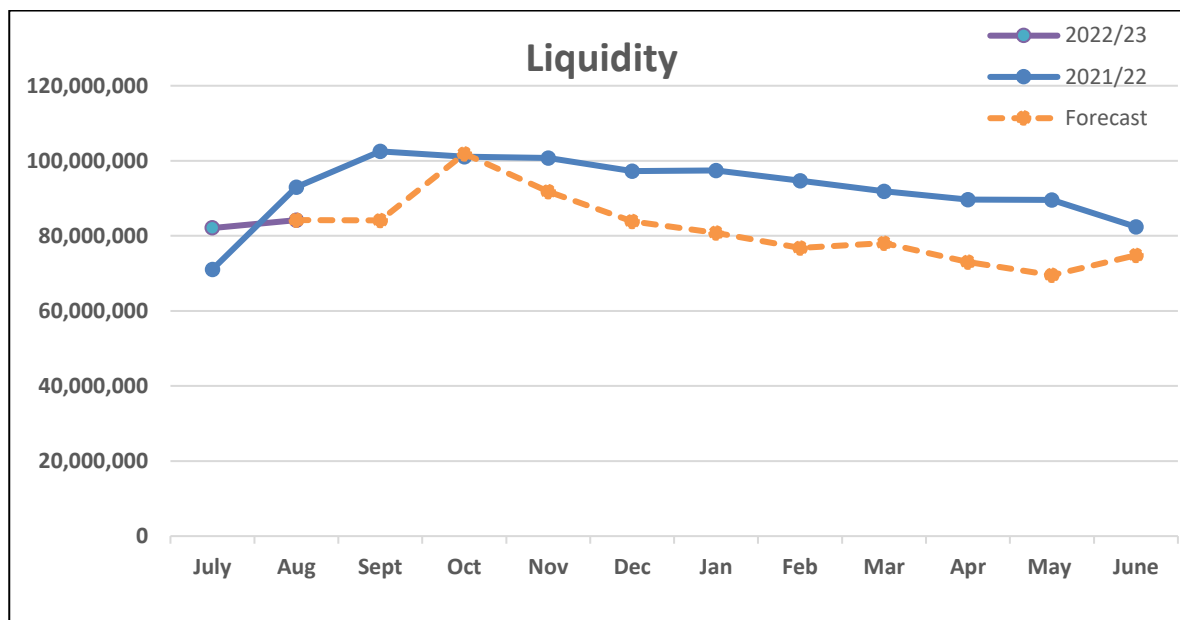
The following table indicates the financial institutions where the City has investments as of July 2022.

Institution	Accounts	Principal Investment \$	Balance 31 July 2022 \$	Interest %	Investment Term	Maturity
RESERVE FUNDS						
WBC	Business Premium Cash Reserve		22,652,972	1.15	At Call	
CBA	Reserve Term Deposit	5,000,000	5,025,862	2.17	6 months	Nov-22
CBA	Reserve Term Deposit	5,000,000	5,027,888	2.34	7 months	Dec-22
CBA	Reserve Term Deposit	5,000,000	5,029,914	2.51	8 months	Jan-23
CBA	Reserve Term Deposit	5,000,000	5,031,940	2.68	9 months	Feb-23
CBA	Reserve Term Deposit	35,000,000	35,256,948	3.08	12 months	May-23
MUNICIPAL FUNDS						
WBC	Municipal - Unrestricted		1,570,870	1.20	At Call	
N/A	Cash on Hand		12,732			
TOTAL		55,000,000	79,609,125			

CASH ALLOCATIONS



The RBA official cash rate (overnight money market interest rate) increased by 50 basis points to 135 basis points during the month of July. As a result, Municipal Funds held in the Westpac Bank transaction account earned 0.70% interest. Reserve funds held in the Westpac Business Premium Cash Reserve account are earning 0.90% in interest over balances of \$1m.



The liquidity graph for 2022/23 demonstrates a decrease in liquidity from June. This decrease in liquidity is primarily due to payment of trade and other payables.

Other Investments

As part of Council's investment strategy, reserve funds were used to purchase a commercial property 'The Quarter HQ' in June 2017. The following table provides a summary of all income and expenditure for The Quarter for the current financial year:

	Month 31 July 2022 \$	Year to Date 31 July 2022 \$	Life to Date 31 July 2022 \$
Total Income Received	223,069	223,069	15,292,721
Total Expenditure Paid	(127,938)	(127,938)	(7,977,328)
Net Income	95,131	95,131	7,315,393
Annualised ROI	5.7%	5.7%	7.2%

Also, as part of Council's investment strategy, Council resolved at its May 2020 meeting to execute a loan agreement with Scope Property Group Pty Ltd for the acquisition and redevelopment of the Dampier Shopping Centre. This loan is to be funded utilising Reserve funds and borrowings from WATC (if required) and is to be for a maximum initial term of ten years. To date, no borrowings from WATC have been required. The following table provides a summary of this funding arrangement for the current financial year with a further \$1.3m drawdown due prior to the EOFY:

	Month 31 July 2022 \$	Year to Date 31 July 2022 \$	Life to Date 31 July 2022 \$
Funded Amount	-	-	2,900,000
Interest Charges	9,667	9,667	64,253
Remaining Loan Amount	(1,200,000)	(1,200,000)	(1,200,000)

The financial statements for the reporting period are provided as an attachment in the form of:

- Statement of Financial Activity by Nature or Type.
- Variance Commentaries - Statement of Financial Activity by Nature or Type.
- Net Current Funding Position.
- Statement of Financial Position.

LEVEL OF SIGNIFICANCE

Financial integrity is essential to the operational viability of the City but also as the custodian of community assets and service provision. An ability to monitor and report on financial operations, activities and capital projects is imperative to ensure that financial risk is managed at acceptable levels of comfort.

The ability for the City to remain financially sustainable is a significant strategy for a region that is continually under pressure from the resources industry, private enterprise and State Government obligations for the ongoing development of infrastructure and services

STATUTORY IMPLICATIONS

There are no statutory implications.

COUNCILLOR/OFFICER CONSULTATION

Executives and Management have been involved in monthly reviews of their operational and departmental budgets and notifying the Financial Services team of trends and variances arising from their operational areas.

COMMUNITY CONSULTATION

No community consultation is required.

POLICY IMPLICATIONS

The Council's financial reporting is prepared in accordance with Accounting Policy CF1. This is reviewed periodically to ensure compliance with legislative and statutory obligations.

FINANCIAL IMPLICATIONS

The report represents the financial position of the Council at the end of July 2022 with a year-to-date budget surplus position of \$42,624,200 (comprising \$42,499,942 unrestricted surplus and \$124,258 restricted surplus) and a current surplus position of \$55,118,475 (comprising \$54,994,217 unrestricted surplus and \$124,258 restricted surplus). The restricted balance comprises PUPP service charges levied in 2014/15.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2022-2023 provided for this activity:

Our Programs/Services:	4. c.1.1	Management Accounting Services
Our Projects/Actions:	4. c.1.1.19.1	Conduct monthly and annual financial reviews and reporting

RISK MANAGEMENT CONSIDERATIONS

Astute financial management backed by strong internal controls, policies and monitoring will ensure risks are assessed regularly and managed appropriately. Expenditure and revenue streams are monitored against approved budgets by management and the financial team with material variances being reported. It is incumbent on all managers that any perceived extraordinary variances that have, or likely to have, occurred are escalated immediately for consideration by Executive and/or Council.

The level of risk to the city is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	The completion of the Monthly Financial Activity Statement report is a control that monitors this risk
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	There are no identified risks of a greater level associated with the Officer's recommendation
Compliance	Low	There are no identified risks of a greater level associated with the Officer's recommendation

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

This is a monthly process advising Council of the current financial position of the City.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to:

1. RECEIVE the Financial Reports for the financial period ending 31 July 2022; and
2. APPROVE the following actions:
 - a) _____
 - b) _____

Option 3

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to NOT RECEIVE the Financial Report for the financial period ending 31 July 2022.

CONCLUSION

Council is obliged to receive the monthly financial reports as per statutory requirements. Details in regard to the variances and the commentary provided are to be noted as part of the report.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : **155075**

MOVED : **Cr Gillam**

SECONDED : **Cr Nunn**

That Council by SIMPLE Majority pursuant to Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Administration) Regulations 1996* RESOLVES to RECEIVE the Financial Reports for the financial period ending 31 July 2022.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Scott, Cr Waterstrom Muller

AGAINST : Nil

City of Karratha**Statement of Comprehensive Income**

By Nature or Type

for the period ending 31 July 2022

	Original Budget	Amended Budget	Budget YTD	Actual YTD	Material Variance ≥10%	\$50,000 or more	2021/22
	\$	\$	\$	\$	%	\$	\$
Revenue							
Rates	48,462,880	48,462,880	47,383,452	48,631,412	-	1,247,960	44,298,154
Fees and Charges	49,589,580	49,589,580	6,097,829	8,313,019	36%	2,215,190	40,196,176
Operating Grants, Subsidies and Contributions	17,340,943	17,340,943	1,724,879	119,405	-93%	-	16,601,709
Service charges	-	-	-	-	-	119,405	-
Interest Earned	2,499,083	2,499,083	172,388	53,905	-69%	(118,483)	1,058,794
Proceeds/Realisation	-	-	-	825,105	-	825,105	-
All Other	855,117	855,117	65,038	864,965	1230%	799,927	3,250,578
	118,747,403	118,747,403	55,443,586	58,807,810	-	5,089,103	105,405,411
Expenses							
Employee Costs	(39,809,913)	(39,809,913)	(3,821,784)	(2,393,750)	-34%	1,228,034	(37,214,929)
Materials and Contracts	(32,356,754)	(32,356,754)	(8,343,823)	(1,930,897)	-77%	6,412,926	(23,907,029)
Utilities (gas, electricity, water etc)	(6,141,090)	(6,141,090)	(421,345)	(159,951)	-62%	261,394	(6,249,039)
Interest Expenses	(130,735)	(130,735)	(1,958)	(430)	-78%	-	(26,666)
Depreciation	(21,597,922)	(21,597,922)	(1,823,295)	(33)	-100%	1,823,262	(21,305,005)
Insurance Expenses	(2,741,850)	(2,741,850)	(1,366,000)	(1,250,381)	-	115,619	(1,900,849)
Other Expenses	(11,964,323)	(11,964,323)	(128,670)	(91,048)	-29%	-	(3,763,474)
	(114,742,587)	(114,742,587)	(15,706,875)	(5,826,490)		9,841,235	(94,366,981)
	4,004,816	4,004,816	39,736,711	52,981,320			11,038,430
Non Operating Grants, Subsidies & Contributions	5,903,824	5,903,824	487,715	-	-100%	(487,715)	5,275,879
Profit on Asset Disposal	864,000	864,000	520,000	-	-100%	(520,000)	35,501
(Loss) on Asset Disposal	(56,000)	(56,000)	-	-	-	-	(439,137)
Asset Accounting Change Reg 17A	-	-	-	-	-	-	-
Fair value adjustments to financial assets at fair value through profit or loss	-	-	-	-	-	-	-
Fair value adjustments to investment property	-	-	-	-	-	-	-
(Loss) on revaluation of Furniture/Equipment	-	-	-	-	-	-	-
Net Result	10,716,640	10,716,640	40,744,426	52,981,320			15,910,673
Other Comprehensive Income							
Items that will not be reclassified subsequently to profit or loss							
Changes in asset revaluation surplus	-	-	-	-	-	-	(316,186)
Total other comprehensive income	-	-	-	-	-	-	(316,186)
Total Comprehensive Income	10,716,640	10,716,640	40,744,426	52,981,320			15,594,486

City of Karratha**Statement of Financial Activity
for the period ending 31 July 2022**

	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more	Impact on Surplus
	\$	\$	\$	\$	%	\$	
Operating							
Revenues (Sources)							
Rates	48,462,680	48,462,680	47,383,452	48,631,412	-	1,247,960	⬆️
Fees and Charges	49,589,580	49,589,580	6,097,829	8,313,019	36%	2,215,190	⬆️
Operating Grants, Subsidies and Contributions	17,340,943	17,340,943	1,724,879	119,405	-100%	(1,605,474)	⬇️
Service charges	-	-	-	-	-	-	-
Interest Earned	2,499,083	2,499,083	172,388	53,905	-69%	(1,18,483)	⬇️
Proceeds/Realisation	-	-	-	825,105	-	825,105	⬆️
All Other	855,117	855,117	65,038	864,965	1230%	799,927	⬆️
	118,747,403	118,747,403	55,443,568	58,807,810		3,364,224	
Expenses (Applications)							
Employee Costs	(39,809,913)	(39,809,913)	(3,621,784)	(2,393,750)	-34%	1,228,034	⬆️
Materials and Contracts	(32,358,754)	(32,358,754)	(8,343,823)	(1,930,897)	-77%	8,412,926	⬆️
Utilities (gas, electricity, water etc)	(8,141,090)	(8,141,090)	(421,345)	(159,951)	-62%	261,394	⬆️
Interest Expenses	(130,735)	(130,735)	(1,958)	(430)	-78%	-	-
Depreciation	(21,597,922)	(21,597,922)	(1,823,295)	(33)	-100%	1,823,262	⬆️
Insurance Expenses	(2,741,850)	(2,741,850)	(1,386,000)	(1,250,381)	-	115,619	⬆️
Other Expenses	(11,964,323)	(11,964,323)	(128,670)	(91,048)	-29%	-	-
	(114,742,587)	(114,742,587)	(15,706,875)	(5,826,490)		9,841,235	⬆️
NON OPERATING							
Revenue							
Non Operating Grants, Subsidies & Contributions							
Contributions	5,903,824	5,903,824	487,715	-	-100%	(487,715)	⬇️
Proceeds From Disposal of Assets	2,951,050	2,951,050	1,046,250	-	-100%	(1,046,250)	-
Profit on Asset Disposal	864,000	864,000	520,000	-	-100%	(520,000)	-
(Loss) on Asset Disposal	(58,000)	(58,000)	-	-	-	-	-
Tsf From Aerodrome Reserve	-	-	-	-	-	-	-
Tsf From Plant Replacement Reserve	-	-	-	-	-	-	-
Tsf From Infrastructure Reserve	37,440,666	37,440,666	4,159,049	-	-100%	(4,159,049)	⬇️
Tsf From Partnership Reserve	3,322,504	3,322,504	-	-	-	-	-
Tsf From Waste Management Reserve	-	-	-	-	-	-	-
Tsf From Damper Drainage Reserve	-	-	-	-	-	-	-
Tsf From Walkington Theatre Reserve	-	-	-	-	-	-	-
Tsf From Workers Comp Reserve	-	-	-	-	-	-	-
Tsf From Employee Entitlements Reserve	-	-	-	-	-	-	-
Tsf From Community Development Reserve	-	-	-	-	-	-	-
Tsf From Mosquito Control Reserve	-	-	-	-	-	-	-
Tsf From Medical Services Assistance Reserve	169,780	169,780	-	-	-	-	-
Tsf From Carry Forward Budget Reserve	1,946,879	1,946,879	-	-	-	-	-
Tsf From Restricted Funds Reserve	-	-	-	-	-	-	-
Tsf From Pilbara Underground Power Reserve	-	-	-	-	-	-	-
Tsf From Economic Development Reserve	-	-	-	-	-	-	-
New Loans Raised	16,000,000	16,000,000	-	-	-	-	-
Other Loan Principal Income	-	-	-	-	-	-	-
Proceeds from Self-supporting loans	15,402	15,402	1,391	-	-100%	-	-
Groups	-	-	-	-	-	-	-
	68,558,105	68,558,105	6,214,405	-	-100%	(6,213,014)	-
Expenses							
Purchase Of Assets - Land	(500,000)	(500,000)	-	-	-	-	-
Purchase Of Assets - Airwork	(81,836)	(81,836)	(81,836)	-	-100%	81,836	⬆️
Purchase Of Assets - Buildings	(29,992,157)	(29,992,157)	(2,671,336)	-	-100%	2,671,336	⬆️
Purchase Of Assets - Equipment	(1,007,100)	(1,007,100)	(173,000)	-	-100%	173,000	⬆️
Purchase Of Assets - Furniture & Equipment	(763,404)	(763,404)	(714,945)	-	-100%	714,945	⬆️
Purchase Of Assets - Plant	(2,186,000)	(2,186,000)	-	-	-	-	-
Purchase Of Assets - Infrastructure	(25,635,831)	(25,635,831)	(4,458,288)	-	-100%	4,458,288	⬆️
Purchase Land Held for Resale	(11,673)	(11,673)	(8,000)	-	-100%	-	-
Purchase Investment Property	-	-	-	-	-	-	-
WIP	-	-	-	(588,565)	-	(588,565)	⬇️
Repayment of Debentures	(16,854)	(16,854)	-	-	-	-	-
Advances to Community Groups	(1,700,000)	(1,700,000)	-	-	-	-	-
Tsf To Aerodrome Reserve	(4,510,820)	(4,510,820)	(8,223)	-	-100%	-	-
Tsf To Damper Drainage Reserve	(10,311)	(10,311)	(24)	-	-100%	-	-
Tsf To Plant Replacement Reserve	-	-	-	-	-	-	-
Tsf To Walkington Theatre Reserve	-	-	-	-	-	-	-
Tsf To Workers Compensation Reserve	(11,133)	(11,133)	(859)	-	-100%	-	-
Tsf To Infrastructure Reserve	(15,718,862)	(15,718,862)	(3,731,232)	-	-100%	3,731,232	⬆️
Tsf To Partnership Reserve	(9,626,201)	(9,626,201)	(16,279)	-	-100%	-	-
Tsf To Waste Management Reserve	(891,463)	(891,463)	(31,466)	-	-100%	-	-
Tsf To Mosquito Control Reserve	(282)	(282)	(22)	-	-100%	-	-
Tsf To Employee Entitlements Reserve	(148,627)	(148,627)	(11,465)	-	-100%	-	-
Tsf To Community Development Reserve	(12,625)	(12,625)	(974)	-	-100%	-	-
Tsf To Pilbara Underground Power Reserve	-	-	-	-	-	-	-
Tsf To Medical Services Assistance Package Reserve	(6,716)	(6,716)	(551)	-	-100%	-	-
Tsf To Carry Forward Budget Reserve	(1,946,879)	(1,946,879)	-	-	-	-	-
Tsf To Restricted Funds Reserve	-	-	-	-	-	-	-

City of Karratha**Statement of Financial Activity
for the period ending 31 July 2022**

	Original Budget	Amended Budget	Year to Date Budget	Year To Date Actual	Material Variance >=10%	\$50,000 or more
	\$	\$	\$	\$	%	\$
Tsf To Economic Development Reserve	(37,531)	(37,531)	(2,895)	-	-100%	-
Tsf To Public Open Space Reserve	(3,837)	(3,837)	(281)	-	-100%	-
Interest Free Lease Principal	(152,829)	(152,829)	(12,980)	-	-100%	-
	(94,772,771)	(94,772,771)	(11,922,656)	(568,565)	-95%	11,242,072
Adjustment For Non Cash Items						
Depreciation	21,597,922	21,597,922	1,823,295	33	-100%	(1,823,262)
(Profit)/ Loss On Disposal Of Assets	(864,000)	(864,000)	(520,000)	-	-100%	520,000
(Loss) on Asset Disposal	58,000	58,000	-	-	-	-
Movement in Employee Benefit Provisions	-	-	-	-	-	-
Movement in Accrued Interest	-	-	-	-	-	-
Movement in Accrued Salaries & Wages	-	-	-	-	-	-
Movement in Deferred Pensioner Rates	-	-	-	-	-	-
Fair value adjustments to investment property	-	-	-	-	-	-
	20,789,922	20,789,922	1,303,295	33	-	(1,303,262)
Restricted PUPP Surplus/(Deficit) B/Fwd 1 July	124,258	124,258	124,258	124,258	-	-
Unrestricted Surplus/(Deficit) B/Fwd 1 July	1,342,418	1,342,418	1,342,418	1,342,418	-	-
Restricted PUPP Surplus/(Deficit) C/Fwd	-	-	-	-	-	-
Surplus / (Deficit)	46,746	46,746	36,798,430	53,859,465		17,061,035

In accordance with the materiality threshold adopted by Council for the reporting of variances in Operating Revenue and Expenses classified according to nature and type, the following comments provide an explanation of these variances. Further details are provided later in this report in the variance commentary by Program in the Statement of Financial Activity.

Variance Commentary – Statement of Financial Activity by Nature & Type

Operating Revenues	Material Variance		Significant Items		
Rates	2.63%	1,247,960	1,247,960	▲	Interim rates raised earlier than anticipated
Fees & Charges	36.33%	2,215,190	581,751	▲	Airport Aviation Revenue - Timing - Awaiting processing of accrual journal to FY 21/22
			219,692	▲	Commercial waste disposal income at 7 Mile Waste facility more than anticipated
			123,509	▲	REAP admission revenue higher than anticipated
			72,081	▲	Increased building permit fees primarily from Bechtel workforce accommodation
			997,034	▲	Positive Variance
Operating Grants, Subsidies & Contributions	-46.64%	(804,549)	(487,715)	▼	Road maintenance LRCIP grant funding pending finalisation of reporting requirements
Interest Earned	-68.73%	(118,483)	(118,483)	▼	Timing of processing interest earned on Reserves
All Other	1214.39%	789,813	796,944	▲	TC Damien - LGIS insurance final claim received earlier than anticipated

Operating Expenses	Material Variance		Significant Items		
Employee Costs	-33.91%	1,228,034	1,228,034	▲	Timing difference relating to posting of superannuation
Materials & Contracts	-76.86%	6,412,296	4,599,871	▲	Cell 0 Capping/Closure - contract variations for the July works delayed the submission of invoice
			116,970	▲	Waste collection July invoice timing difference
			100,529	▲	Parks & Gardens City Centre RFT works delayed expected in August
			100,000	▲	Catrrall Park Playground RFT works timing difference
			57,000	▲	Madigan Road works awarded following significantly protracted negotiations regarding the scope of work and the final contract terms. Preliminary design to be circulated at the end of August 2022 for review by key stakeholders
			50,000	▲	Wickham Rec Precinct minor upgrades delay to works
			5,024,370	▲	Positive Variance
			(145,253)	▼	Waste fee waiver to be updated by budget amendment
			(52,776)	▼	Rates legal fees incurred earlier than anticipated
			(198,029)	▼	Negative Variance
			4,826,341	▲	Net Positive Variance
Utilities	-62.04%	261,394	71,519	▲	Water Corp invoices for city parks impacted by invoicing delays
			69,291	▲	Electricity - Street lights - timing difference
			140,810	▲	Positive Variance
Depreciation	-100.00%	1,823,262	1,823,262	▲	Timing difference for processing depreciation. It is a noncash item and does not impact surplus position
Insurance Expenses	-8.49%	115,619	93,080	▲	Fleet & plant registration and insurance invoices processed in August
Non Operating Revenues	Material Variance		Significant Items		
Non Operating Grants, Subsidies & Contributions	-100.00%	(487,715)	(487,715)	▼	Road maintenance LRCIP grant funding pending finalisation of reporting requirements
Profit on Asset Disposal	-100.00%	(520,000)	(520,000)	▼	Timing of sale of developed lots at Hancock Way
Transfers from Reserves			169,000	▲	Reserve transfer for Solar Initiative at KLP - Timing
			105,688	▲	Reserve transfer for interest on infrastructure reserve to be completed following month - Timing
			274,688	▲	Positive Variance

City of Karratha
Statement of Financial Position
As at 31 July 2022

	2022/23 \$	2021/22 \$
Current Assets		
Cash On Hand	12,732	13,032
Cash and Cash Equivalents - Unrestricted	1,570,870	4,421,367
Cash and Cash Equivalents - Restricted (Unspent Grants/Contributions)	-	-
Cash and Cash Equivalents - Restricted (Reserves)	78,025,523	78,025,523
Trade and Other Receivables	67,022,666	15,049,226
Inventories	3,425,826	3,425,826
Contract Assets	635,000	635,000
Total Current Assets	150,692,616	101,569,973
Non Current Assets		
Trade and Other Receivables	650,000	650,000
Property, Plant and Equipment	258,358,255	257,769,690
Infrastructure	413,712,170	413,712,170
Intangible Assets	10,680,204	10,680,204
Investment Property	31,707,541	31,707,541
Inventories	88,985	88,985
Contract Assets NCA	1,224,580	1,224,580
Total Non Current Assets	716,421,734	715,833,169
Total Assets	867,114,349	817,403,142
Current Liabilities		
Bank Overdrafts	-	-
Trade and Other Payables	9,232,915	12,355,111
Long Term Borrowings	(15,217)	16,853
Contract Liabilities	52,582	168,429
Provisions	4,820,037	4,820,037
Total Current Liabilities	14,090,317	17,360,431
Non Current Liabilities		
Long Term Borrowings	(0)	(0)
Contract Liabilities	1,074,652	1,074,652
Provisions	14,556,707	14,556,707
Total Non Current Liabilities	15,631,358	15,631,358
Total Liabilities	29,721,675	32,991,789
Net Assets	837,392,674	784,411,353
Equity		
Accumulated Surplus	518,326,458	465,345,138
Revaluation Surplus	241,040,690	241,040,690
Reserves	78,025,526	78,025,526
Total Equity	837,392,674	784,411,353

City of Karratha
Net Current Funding Position
for the period ending 31 July 2022

		Year to Date Actual	Brought Forward
	Note	31/07/2022	1/07/2022
		\$	\$
Current Assets			
Cash and Cash Equivalents - Unrestricted		1,583,602	4,434,399
Cash and Cash Equivalents - Restricted - Reserves		78,025,523	78,025,523
Trade and Other Receivables	1	67,022,666	15,049,226
Inventories		3,425,826	3,425,826
Contract Assets		635,000	635,000
Total Current Assets		150,692,616	101,569,973
Current Liabilities			
Trade and Other Payables		9,232,915	12,355,111
Current Portion of Long Term Borrowings		(15,217)	16,853
Contract Liabilities		52,582	168,429
Current Portion of Provisions		4,820,037	4,820,037
Total Current Liabilities		14,090,317	17,360,430
Net Current Assets		136,602,299	84,209,543
Less			
Cash and Cash Equivalents - Restricted - Reserves	2	(78,025,523)	(78,025,523)
Loan repayments from institutions	2	(15,470)	(15,470)
Movement in Accruals (Non Cash)		0	0
Add back			
Current Loan Liability		15,217	16,853
Cash Backed Employee Provisions	2	5,352,644	5,352,644
Current Provisions funded through salaries budget	2	(10,069,703)	(6,132,365)
Restricted Balance CFWD - Pilbara Underground Power		0	0
Net Current Asset Position		53,859,465	5,405,683
1) Note Explanation:			
Rates Debtors		54,454,936	568,904
Trade & Other Receivables		12,567,729	14,480,323
Total Trade and Other Receivables		67,022,666	15,049,226

2) Note Explanation:

Pending End of Year adjustments.

10.2 LIST OF ACCOUNTS – 01 AUGUST 2022 TO 31 AUGUST 2022

File No:	FM.19
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Senior Creditors Officer
Date of Report:	21 September 2022
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

To advise Council of payments made for the period from 1 August 2022 to 31 August 2022.

BACKGROUND

Council has delegated authority to exercise its power to make payments from the City's Municipal and Trust funds.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role.

COUNCILLOR/OFFICER CONSULTATION

Officers have been involved in the approvals of any requisitions, purchase orders, invoicing and reconciliation matters.

COMMUNITY CONSULTATION

No community consultation is required.

STATUTORY IMPLICATIONS

Payments are to be made in accordance with Part 6, Division 4 of the *Local Government Act 1995* and as per the *Local Government (Financial Management) Regulations 1996*. Payments are to be made through the municipal fund, trust fund or reserve funds. Payments are to be in accordance with approved systems as authorised by the CEO.

POLICY IMPLICATIONS

Staff are required to ensure that they comply under Council Policy CG12 – Purchasing Policy and CG11 - Regional Price Preference Policy (where applicable) and that budget provision is available for any expenditure commitments.

FINANCIAL IMPLICATIONS

Payments are made under delegated authority and are within defined and approved budgets. Payment is made within agreed trade terms and in a timely manner.

Payments for the period 1 August 2022 to 31 August 2022 totalled \$14,244,001.86, which included the following payments:

- Raubex Construction – Cell 0 Capping Construction PC #4 - \$4,239,766

- LGIS (Walga) – 2022/23 Insurance Premium Instalment - \$1,574,947
- Trasan Contracting – Shakespeare St Units Refurb Progress Claim #4 - \$573,419
- Thomas Building – KRMO Redevelopment PC#3 - \$592,176
- Landgate – GRV Revaluations - \$282,245
- ITVision – Annual Software Licence Fee - \$170,479

Consistent with CG-11 Regional Price Preference Policy, 41% of the value of external payments reported for the period were made locally.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2022-2023 provided for this activity:

Our Program: 4.c.1.4 Accounts Receivable and Accounts Payable

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Failure to make payments within terms may render Council liable to interest and penalties
Service Interruption	Moderate	Failure to pay suppliers may lead to delays in the future provision of goods and services from those suppliers
Environment	N/A	Nil
Reputation	Moderate	Failure to pay for goods and services in a prompt and professional manner, in particular to local suppliers, may cause dissatisfaction amongst the community
Compliance	N/A	Nil

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

There are no relevant precedents related to this matter.

VOTING REQUIREMENTS

Simple Majority

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$14,244,001.86 submitted and checked with vouchers, being made up of:

1. Trust Vouchers: nil;
2. EFT 000001 to 000301 (Inclusive);

3. Cheque Voucher: 78726 to 78726;
4. Cancelled Payments: nil;
5. Direct Debits: nil;
6. Credit Card Payments: nil;
7. Payroll Cheques: 4,929,039.27 (includes July and August 2022);
8. with the EXCEPTION OF (as listed)

CONCLUSION

Payments for the period 1 August 2022 to 31 August 2022 totalled \$14,244,001.86. Payments have been approved by authorised officers in accordance with agreed delegations and policy frameworks.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 155076
 MOVED : Cr Waterstrom Muller
 SECONDED : Cr Nunn

That Council by SIMPLE Majority pursuant to Sections 6.7 and 6.9 of the *Local Government Act 1995* RESOLVES to ACCEPT payments totalling \$14,244,001.86 submitted and checked with vouchers, being made up of:

1. Trust Vouchers: nil;
2. EFT 00001 to 000301 (Inclusive);
3. Cheque Voucher: 78726 to 78726;
4. Cancelled Payments: nil;
5. Direct Debits: nil;
6. Credit Card Payments: nil;
7. Payroll Cheques: \$4,929,039.27 (includes July and August 2022);

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller,
 Cr McNaught, Cr Scott, Cr Waterstrom Muller
 AGAINST : Nil

Reference	Date Paid	Description	Amount
10012		Pilbara Party Hire (Nick Hall)	\$47,238.11
000226	23/08/2022	Invoice INV-0002 - FeNaCING 2022 - Event Clean up	\$750.00
000256	26/08/2022	Invoice INV-0003 - FeNaCING 2022 – 50% Mgmnt Fee	\$46,488.11
10020		PCC Productions Pty Ltd	\$11,462.00
000157	17/08/2022	Invoice 2169 - NAIDOC - Prod Services	\$11,462.00
10040		Red Earth Flowers	\$1,795.00
000058	5/08/2022	Invoice 2924 - CAA 2022 Flowers	\$1,795.00
10047		Independent Fuel Solutions Pty Ltd	\$3,189.81
000227	23/08/2022	Invoice 10757 - Unleaded Fuel Drum	\$3,189.81
10079		Universal Pictures International Aust.	\$14,576.39

Reference	Date Paid	Description	Amount
000059	5/08/2022	Invoice 5410237629-1 - Screening - The Bad Guys 09/07/22-12/07/22	\$330.00
000059	5/08/2022	Invoice 5410237630-1 - REAP Screening, Sing 2 11/07/22	\$330.00
000059	5/08/2022	Invoice 5410237605-1 - REAP Screening, Jurassic World July 2022	\$2,258.75
000059	5/08/2022	Invoice 5410240164-1 – REAP MovieScreening - Jurassic 21/7	\$549.41
000127	10/08/2022	Invoice 5410237776-1 - REAP - Jurassic World	\$2,000.02
000127	10/08/2022	Invoice 5410241498-1 - REAP Movie - Minions 28/7/22	\$449.20
000158	17/08/2022	Invoice 5410240163-1 - REAP Movie Screening - Elvis 15/7/22	\$1,584.25
000158	17/08/2022	Invoice 5410240165-1 - REAP Movie Screening - Elvis 22/7/22	\$694.80
000158	17/08/2022	Invoice 5410240162-1 - REAP Movie Screening - Minions 14/7	\$680.00
000206	22/08/2022	Invoice 5410242657-1 - REAP Movie - The Phantom 06/08/22	\$330.00
000206	22/08/2022	Invoice 5410241457-1 - REAP Movie Screening - Minions 21/7/22	\$1,010.70
000206	22/08/2022	Invoice 5410237806-1 - REAP-Minions Rise Of GRU	\$4,359.26
10084		United Party Hire (Wildwater Holdings)	\$5,175.50
000060	5/08/2022	Invoice 24 - Naidoc - Equipment Hire Charges	\$5,175.50
10095		Department of Fire & Emergency Services	\$9,405.00
000061	5/08/2022	Invoice 62562 - Annual Alarm Monitoring, Main Admin	\$1,881.00
000061	5/08/2022	Invoice 62752 - Annual Alarm Monitoring, WRP	\$1,881.00
000061	5/08/2022	Invoice 62572 - Annual Alarm Monitoring, KLP	\$1,881.00
000061	5/08/2022	Invoice 62569 - Annual Alarm Monitoring, PBFC	\$1,881.00
000061	5/08/2022	Invoice 63923 - Annual Alarm Monitoring, REAP	\$1,881.00
10103		Department Of Fire And Emergency Services (ESL Payments)	\$1,337.00
000062	5/08/2022	Invoice 58073601 - False Fire Alarm 29/06/22	\$1,337.00
10106		Local Government Professionals Australia WA	\$2,200.00
000207	22/08/2022	Invoice 27414 - 2022/23 Silver LG Subscription	\$2,200.00
10110		Joanne Waterstrom Muller	\$5,863.00
000031	28/07/2022	Invoice JULY 2022 - Councillor Allowance - July 2022	\$2,931.50
000244	26/08/2022	Invoice AUG 2022 - Councillor Allowance - Aug 2022	\$2,931.50
10118		Skipper Transport Parts (Heatley Sales)	\$1,323.32
000208	22/08/2022	Invoice K56830 - 15kg Bag Of Rags	\$407.10
000208	22/08/2022	Invoice K56444 - Stock - Various Air Filters	\$916.22
10120		St John Ambulance - Karratha	\$54.56
000063	5/08/2022	Invoice FAINV00996840 - First Aid Kit x 2	\$54.56
10121		Big Hart Inc	\$2,970.00
000228	23/08/2022	Invoice 759 - NAIDOC 2022 Performer - Tjaabi	\$2,970.00

Reference	Date Paid	Description	Amount
10136		Travis McNaught	\$5,863.00
000032	28/07/2022	Invoice JULY 2022 - Councillor Allowance - July 2022	\$2,931.50
000245	26/08/2022	Invoice AUG 2022 - Councillor Allowance - Aug 2022	\$2,931.50
10143		Geoffrey Harris	\$5,863.00
000033	28/07/2022	Invoice JULY 2022 - Councillor Allowance - July 2022	\$2,931.50
000246	26/08/2022	Invoice AUG 2022 - Councillor Allowance - Aug 2022	\$2,931.50
10144		Cummins South Pacific Pty Ltd	\$1,564.54
000209	22/08/2022	Invoice 9421497 - DSL Exhaust Fluid Filter	\$782.27
000229	23/08/2022	Invoice 9462435 - Filters - DSL Exhaust Fluid	\$782.27
10155		Bez Engineering	\$6,996.00
000210	22/08/2022	Invoice 23641 - Ops Centre - Modify Ladder/Platform To Aus Safety Std	\$6,996.00
10156		Kmart Karratha	\$636.00
000257	26/08/2022	Invoice 104266 - Library - Program Supplies	\$31.00
000257	26/08/2022	Invoice 104258 - Library - Program Supplies	\$98.50
000257	26/08/2022	Invoice 104844 - Ops Centre - Kitchen Supplies	\$92.00
000257	26/08/2022	Invoice 104729 - TYS - Terms Supplies	\$374.50
000257	26/08/2022	Invoice 104282 - Vase for Citizenship Ceremony	\$13.00
000257	26/08/2022	Invoice 105769 - KLP - Storage Containers	\$27.00
10161		Shire Of East Pilbara	\$8,000.00
000179	17/08/2022	Invoice CAA2022 - CAA2022 - Bianca Simpson Emerging Young Artist Winner	\$8,000.00
10169		Daniel Scott	\$5,863.00
000034	28/07/2022	Invoice JULY 2022 - Councillor Allowance - July 2022	\$2,931.50
000247	26/08/2022	Invoice AUG 2022 - Councillor Allowance - Aug 2022	\$2,931.50
10170		Chubb Fire & Security Pty Ltd	\$117.70
000064	5/08/2022	Invoice 2246416 - REAP	\$117.70
10193		Margaret Bertling	\$5,863.00
000035	28/07/2022	Invoice JULY 2022 - Councillor Allowances - July 2022	\$2,931.50
000248	26/08/2022	Invoice AUG 2022 - Councillor Allowance - Aug 2022	\$2,931.50
10202		FE Technologies Pty Ltd	\$18,082.90
000258	26/08/2022	Invoice SVIP024859 - Annual Maintenance - Jul 2022 - Jun 2023	\$18,082.90
10204		Intent Building Contracting Pty Ltd	\$35,815.26
000065	5/08/2022	Invoice 1706 - Q1654 Furniture Assembly	\$1,039.50
000065	5/08/2022	Invoice INV-1735 - REAP - Repair Staff Entry Door	\$298.75
000159	17/08/2022	Invoice INV-1736 - KLP - Remove Collapsed Tank	\$8,261.83

Reference	Date Paid	Description	Amount
000283	26/08/2022	Invoice 1712 - REAP - Install CAA Banner	\$2,665.30
000283	26/08/2022	Invoice INV-1728 - TYS - WO 7464 - Reactive Works	\$1,822.15
000283	26/08/2022	Invoice INV-1729 - Bulgarra ELC Roof Repairs	\$20,956.98
000283	26/08/2022	Invoice INV-1737 - Kta Airport - WO7611 - Reactive Works	\$298.75
000283	26/08/2022	Invoice INV-1734 - WRP - Security Sliding Door Repairs	\$472.00
10205		Ironclad Industrial Pty Ltd	\$3,846.77
000259	26/08/2022	Invoice 3347 - Depot Works	\$978.97
000259	26/08/2022	Invoice INV-00003380 - Demarcation - Safety Shower/Walkway	\$2,867.80
10229		Karratha Timber & Building Supplies	\$832.36
000066	5/08/2022	Invoice 591503 – Selleys Adhesive	\$57.86
000066	5/08/2022	Invoice 591700 - Supply Of Materials to CofK	\$74.31
000066	5/08/2022	Invoice 592833 - Flexovit Cutting Disk	\$33.48
000066	5/08/2022	Invoice 591784 - General HW Supplies	\$406.75
000066	5/08/2022	Invoice 591367 - Concrete Sprayer	\$242.64
000066	5/08/2022	Invoice 591343 - Concrete Colouring	\$17.32
10235		Environex International Pty Ltd	\$4,259.20
000067	5/08/2022	Invoice 303022 - Waste Services Chemicals	\$2,006.40
000067	5/08/2022	Invoice 303021 - Waste Services Chemicals	\$2,252.80
10239		A Virkar (Mortgage Account)	\$1,200.00
000005	12/07/2022	Invoice 202207075	\$300.00
000019	22/07/2022	Invoice 202207209	\$300.00
000047	5/08/2022	Invoice 202208039	\$300.00
000196	19/08/2022	Invoice 202208171	\$300.00
10242		Farinosi & Sons Pty Ltd	\$810.15
000068	5/08/2022	Invoice 21382446 - WRP - Vacuum Blower	\$189.00
000068	5/08/2022	Invoice 21382295 - KRMO - Rapidset Concrete	\$83.00
000068	5/08/2022	Invoice 21379805 - P&G Weed Control - Step Stool	\$74.95
000068	5/08/2022	Invoice 21382264 - Ox Pro MPSS 16" Diamond Blade	\$463.20
10244		IT Vision	\$170,479.84
000211	22/08/2022	Invoice 37181 - Annual Licence Fees - SynergySoft 22/23	\$170,479.84
10246		Pablo Miller	\$5,863.00
000036	28/07/2022	Invoice JULY 2022 - Councillor Allowance - July 2022	\$2,931.50
000249	26/08/2022	Invoice AUG 2022 - Councillor Allowance - Aug 2022	\$2,931.50
10251		Sealanes (1985) Pty Ltd	\$3,103.60
000230	23/08/2022	Invoice F6561876 - Popcorn Box Lids	\$378.40
000230	23/08/2022	Invoice F6561869 - Popcorn Box Lids	\$1,517.95

Reference	Date Paid	Description	Amount
000230	23/08/2022	Invoice F6547980 - Popping Corn	\$618.75
000230	23/08/2022	Invoice F6561881 - Popping Oil	\$588.50
10255		Mega Vision Australia Pty Ltd	\$10,698.60
000069	5/08/2022	Invoice 24187 - CAA 2022 Production Services	\$10,698.60
10273		W Augustin & M Bussell	\$534.57
000284	26/08/2022	Invoice REIMB - Reimb for Caretaker - Cleaverville	\$534.57
10287		Green To Go Pty Ltd t/as West Australian Alternative Energy	\$72,600.00
000285	26/08/2022	Invoice 3459 - KLP - PC#4	\$72,600.00
10290		Rialto Distribution Pty Ltd	\$412.87
000160	17/08/2022	Invoice 1399/351 - REAP Movie, My Sweet Monster	\$56.00
000160	17/08/2022	Invoice 1399/254 - REAP Movie, My Sweet Monster	\$109.37
000160	17/08/2022	Invoice 1399/129 - REAP Movie, My Sweet Monster	\$247.50
10292		T Bailey (Mortgage Account)	\$1,860.00
000006	12/07/2022	Invoice 202207061	\$465.00
000020	22/07/2022	Invoice 202207021	\$465.00
000048	5/08/2022	Invoice 202208031	\$465.00
000197	19/08/2022	Invoice 202208172	\$465.00
10297		J Patel (Mortgage Account)	\$1,200.00
000007	12/07/2022	Invoice 202207076	\$300.00
000021	22/07/2022	Invoice 202207208	\$300.00
000050	5/08/2022	Invoice 202208037	\$300.00
000199	19/08/2022	Invoice 202208173	\$300.00
10304		Pilbara Windscreen Experts Pty Ltd	\$3,058.00
000161	17/08/2022	Invoice KS-8635 - Plant - Windscreen Replacement	\$858.00
000161	17/08/2022	Invoice KS-8772 - JCB Backhoe - Windscreen Replacement	\$2,200.00
10305		Vicinity Real Estate Licence Pty Ltd (Myer Centre Mgmt)	\$986.22
000002	17/08/2022	Invoice MS32111 - Door Decals 01-08/08/22	\$986.22
10319		Compac Marketing Australia	\$836.00
000162	17/08/2022	Invoice 60028 - Walgu Park Sign	\$836.00
10321		Prompt Contracting And Fencing Pty Ltd	\$63,470.00
000128	10/08/2022	Invoice 6029 - Quarter - Permanent Bollards	\$55,000.00
000260	26/08/2022	Invoice 6059 - Airport - Repair Ped Gate	\$8,470.00
10325		Foxtel For Business	\$520.00

Reference	Date Paid	Description	Amount
000003	17/08/2022	Invoice 420446063 - KLP - July 2022	\$210.00
000009	23/08/2022	Invoice 422509801 - WRP - Foxtel August 2022	\$155.00
000009	23/08/2022	Invoice 12384504 - WRP - Foxtel - July 2022	\$155.00
10328		Winc Australia Pty Limited	\$2,602.31
000070	5/08/2022	Invoice 9039474184 – Stationery & Office Supplies	\$466.40
000070	5/08/2022	Invoice 9039474198 – Stationery & Office Supplies	\$735.72
000261	26/08/2022	Invoice 9039800861 – Corp Svcs Stationery - July 2022	\$506.97
000261	26/08/2022	Invoice 9039804250 - Corp Svcs Stationery - July 2022	\$43.67
000261	26/08/2022	Invoice 9039767757 - Depot Cupboard	\$270.51
000261	26/08/2022	Invoice 9039801702 - Stationery Order	\$38.39
000261	26/08/2022	Invoice 9039778430 - Stationery Order	\$62.26
000261	26/08/2022	Invoice 9038717766 - Stationery Order	\$63.91
000261	26/08/2022	Invoice 9039775783 - Stationery Order	\$185.24
000261	26/08/2022	Invoice 9039850404 – Stock, Floor Cleaner	\$208.45
000261	26/08/2022	Invoice 9039909700 - Stationery Order	\$20.79
10331		Feel Creative Pty Ltd	\$759.00
000163	17/08/2022	Invoice INV-03657 - CAA 2022 Online Sales facility for sales	\$759.00
10388		Brida Pty Ltd	\$3,953.28
000071	5/08/2022	Invoice INVECK042 - Waste - Litter Collection	\$137.18
000262	26/08/2022	Invoice GFS288 - Graffiti Removal Works - July 2022	\$1,272.70
000262	26/08/2022	Invoice GFS289 - Graffiti Removal Services - 7/8/2022	\$2,543.40
10395		Fortesque Bus Service (Australian Transit Group t/as)	\$1,155.00
000263	26/08/2022	Invoice 139333 - NAIDOC 2022 - Bus Hire	\$1,155.00
10401		Coca-Cola Amatil (Holdings) Ltd	\$2,216.39
000072	5/08/2022	Invoice 228982463 - REAP - Kiosk/Bar Restock	\$2,216.39
10410		Links Modular Solutions Pty Ltd	\$6,633.00
000264	26/08/2022	Invoice IN0706151 - WRP Support Fee	\$6,633.00
10417		Peter Long	\$23,461.50
000037	28/07/2022	Invoice JULY 2022 - Councillor Allowance - July 2022	\$11,730.75
000250	26/08/2022	Invoice AUG 2022 - Councillor Allowance - Aug 2022	\$11,730.75
10423		Melbourne Art Services	\$1,986.60
000164	17/08/2022	Invoice INV19625 - Cossack Art - Gallery Supplies	\$1,986.60
10424		Sea Soaring Marine (Wayne Baddock t/as)	\$1,980.00
000286	26/08/2022	Invoice 3265 - YS - Teen Workshops	\$1,980.00

Reference	Date Paid	Description	Amount
10429		Rosemary Barton	\$20,000.00
000180	17/08/2022	Invoice CAA2022 - CAA2022 Prize Winner Overall	\$20,000.00
10444		Isentia Pty Limited	\$4,070.00
000042	29/07/2022	Invoice MN0842537 - Media Services - June 2022	\$2,035.00
000042	29/07/2022	Invoice MN0840920 - Media Service Fee - May 22	\$2,035.00
10450		Southern Cross Austereo Pty Ltd	\$3,812.60
000265	26/08/2022	Invoice 70903-1 - Radio Advertising - July 2022	\$1,493.80
000265	26/08/2022	Invoice 70420-1 - Radio Ads - Out Past Curfew	\$583.00
000265	26/08/2022	Invoice 70976-1 - Radio Advertising - July 2022	\$1,735.80
10480		Poinciana Nursery	\$27,592.46
000073	5/08/2022	Invoice 10455 - Poultry Mix	\$50.00
000266	26/08/2022	Invoice 10542 - Chicken Crumble/Stockfeed	\$79.90
000266	26/08/2022	Invoice 10543 - Bulgarra - Mowing Services	\$5,049.07
000266	26/08/2022	Invoice 10479 - Bulgarra - Slash & Mow	\$22,413.49
10511		Telstra Corporation Ltd	\$8,631.81
000010	23/08/2022	Invoice 5291696000 - CofK Land Lines - July 2022	\$8,491.86
000010	23/08/2022	Invoice 7291225100 - Kta Airport Fax to 06/08/22	\$34.95
000010	23/08/2022	Invoice 1459430800 - WRP-Ph Chgs To 07/08/22	\$105.00
10569		Carrie Mcdowell	\$440.00
000287	26/08/2022	Invoice 08-2022 - Workshop Fee - CAA 2022	\$440.00
10580		Writing WA Inc	\$135.00
000074	5/08/2022	Invoice 1163 - Annual Subscription - Libraries	\$135.00
10581		Department of Water & Enviro. Regulation	\$44.00
000075	5/08/2022	Invoice TF023757 - Tracking Form No 6383283	\$44.00
10586		Trasan Contracting Pty Ltd	\$578,518.33
000255	25/08/2022	Invoice 27941 - Shakespeare Units Refurb - PC#4	\$573,419.83
000255	25/08/2022	Invoice 27923 - 11B Teesdale - Refurb Works	\$5,098.50
10617		State Library of WA	\$418.00
000076	5/08/2022	Invoice RI032723 - Better Beginnings 2022-23	\$418.00
10634		Plus Architecture Western Australia Pty Ltd	\$45,628.00
000288	26/08/2022	Invoice 07/22001177 - Lot7018/7020 Sharpe Ave - Stg2	\$45,628.00
10647		Karratha Signs	\$385.00
000077	5/08/2022	Invoice 6466 - Rangers Decals	\$324.50
000077	5/08/2022	Invoice 6426 - Ready Set Grow - Repair Banner	\$60.50

Reference	Date Paid	Description	Amount
10690		G Bishops Transport Services	\$5,943.09
000289	26/08/2022	Invoice B174536 - Freight	\$18.01
000289	26/08/2022	Invoice B174854 – Freight, July 2022	\$111.82
000289	26/08/2022	Invoice B177587 - Freight - 29/7/22	\$468.47
000289	26/08/2022	Invoice B177028 - Freight, July 2022	\$1,888.67
000289	26/08/2022	Invoice B175384 - Freight, July 2022	\$115.32
000289	26/08/2022	Invoice B176508 - Freight 20/07/22	\$936.05
000289	26/08/2022	Invoice B176205 - Freight - 18/07/22	\$1,160.16
000289	26/08/2022	Invoice B175662 - Freight, July 2022	\$1,244.59
10691		Major Motors Pty Ltd	\$734.98
000078	5/08/2022	Invoice 1233112 - Plant Parts - Isuzu	\$734.98
10693		Ausolar Pty Ltd	\$44,190.01
000079	5/08/2022	Invoice 10026 - WO 7089 - Reactive Works	\$115.50
000079	5/08/2022	Invoice 10027 - 8 Knight Place Supply/Install Oven/Grill	\$1,883.97
000079	5/08/2022	Invoice 10040 - Planned Maintenance - KTVc	\$99.00
000079	5/08/2022	Invoice 10039 - Planned Maintenance - Kta SES	\$594.00
000079	5/08/2022	Invoice 10038 - Planned Maintenance - Admin Annexe	\$438.90
000079	5/08/2022	Invoice 10037 - Planned Maintenance - Main Admin	\$1,201.20
000079	5/08/2022	Invoice 10088 - Annual RCD Testing	\$673.20
000079	5/08/2022	Invoice 10032 - Planned Maintenance - DCH	\$1,795.20
000079	5/08/2022	Invoice 10033 - Planned Maintenance - FBCC	\$716.10
000079	5/08/2022	Invoice 10031 - Planned Maintenance - Bulgarra ELC	\$396.00
000079	5/08/2022	Invoice 10036 - Planned Maintenance - KLP	\$1,193.50
000079	5/08/2022	Invoice 10034 - Planned Maintenance - Kta Airport	\$1,108.25
000079	5/08/2022	Invoice 10029 - Reactive Works - DCH	\$57.75
000079	5/08/2022	Invoice 10051 - Planned Maintenance - Wick Pavilion	\$14.30
000079	5/08/2022	Invoice 10066 - Kta Country Club - RCD Testing	\$66.00
000079	5/08/2022	Invoice 10056 - Planned Maint - Wick Squash Courts	\$50.05
000079	5/08/2022	Invoice 10055 - Emergency Lighting Inspection - Depot	\$739.20
000079	5/08/2022	Invoice 10054 - Planned Maintenance - TYS	\$2,257.20
000079	5/08/2022	Invoice 10052 - Planned Maintenance - WRP	\$107.25
000079	5/08/2022	Invoice 10053 - Planned Maintenance - Wickham SES	\$71.50
000079	5/08/2022	Invoice 10044 - PBFC - Emergency Lighting Inspection	\$2,648.80
000079	5/08/2022	Invoice 10045 - Pegs Pavilion - Emergency Lighting Inspe	\$396.00
000079	5/08/2022	Invoice 10046 – Tambrey, Emerg Lighting Inspection	\$257.40
000079	5/08/2022	Invoice 10047 - RCC - Emergency Lighting Inspect	\$352.00
000079	5/08/2022	Invoice 10048 - Roe Library - Emergency Lighting Inspect	\$528.00
000079	5/08/2022	Invoice 10049 - Wick Bistro Emergency Lighting Inspect	\$207.35
000079	5/08/2022	Invoice 10050 - WRP - Emergency Lighting Inspection	\$42.90
000079	5/08/2022	Invoice 10128 - FBCC - Reactive Works	\$327.58
000079	5/08/2022	Invoice 10069 - Pegs Crk Pav-Ann RCD Test	\$176.00
000079	5/08/2022	Invoice 10074 - Damp Pav-Annual RCD Test	\$431.20
000079	5/08/2022	Invoice 10072 - KTVc - Annual RCD Test	\$290.40
000079	5/08/2022	Invoice 10065 - SES Office - Ann RCD Test	\$264.00
000079	5/08/2022	Invoice 10077 - Annual RCD Testing	\$149.60

Reference	Date Paid	Description	Amount
000079	5/08/2022	Invoice 10107 - WCH - Emergency Light Installation	\$246.59
000079	5/08/2022	Invoice 10106 - WickBistro - Emergency Lights Install	\$882.32
000079	5/08/2022	Invoice 10108 - Wick SES - Exit Light Installation	\$258.04
000079	5/08/2022	Invoice 10078 - Annual RCD Testing	\$79.20
000079	5/08/2022	Invoice 10043 - Millars Pavilion - Emerg Lighting Inspec	\$52.80
000079	5/08/2022	Invoice 10089 - Annual RCD Testing	\$792.00
000079	5/08/2022	Invoice 10117 - Elec Maint Works	\$246.59
000079	5/08/2022	Invoice 10115 - ELC - Elec Maint Works	\$504.64
000079	5/08/2022	Invoice 10114 - Admin - Elec Maint Works	\$1,676.17
000079	5/08/2022	Invoice 10113 - DCH - Elec Maint Works	\$573.83
000079	5/08/2022	Invoice 10112 - 7Mile - Planned Repairs	\$315.79
000079	5/08/2022	Invoice 10086 - Annual RCD Testing	\$363.00
000079	5/08/2022	Invoice 10079 - Annual RCD Testing	\$264.00
000165	17/08/2022	Invoice 10082 - Electrical Maint Works	\$3,054.58
000165	17/08/2022	Invoice 10118 - DCH - Install Replacement Wall Light	\$2,541.28
000165	17/08/2022	Invoice 10067 - NW Park - Annual RCD Test	\$105.60
000165	17/08/2022	Invoice 10068 - NW Skate PK-Ann RCD Test	\$145.20
000165	17/08/2022	Invoice 10064 - Electrical Maint Works	\$171.60
000165	17/08/2022	Invoice 10103 - Honeymoon Cove - RCD Testing	\$39.60
000165	17/08/2022	Invoice 10075 - Shark Cage - Ann RCD Test	\$79.20
000165	17/08/2022	Invoice 10073 - FBCC - Annual RCD Test	\$519.20
000165	17/08/2022	Invoice 10110 - Annual RCD Testing	\$211.20
000165	17/08/2022	Invoice 10111 - Annual RCD Testing	\$105.60
000165	17/08/2022	Invoice 10116 - Elec Maint Works	\$258.04
000165	17/08/2022	Invoice 10024 - WAC - Pool Light Installation	\$3,653.05
000212	22/08/2022	Invoice 10127 - Damp Lions Park - Repair Toilet Light	\$122.42
000212	22/08/2022	Invoice 10126 - Main Admin - Repair LHS Light	\$275.97
000212	22/08/2022	Invoice 10104 - Johns Creek Toilets - Annual RCD Testing	\$13.20
000212	22/08/2022	Invoice 10091 - WCH - Annual RCD Testing	\$1,544.40
000212	22/08/2022	Invoice 10093 - Wick Oval - Annual RCD Testing	\$924.00
000212	22/08/2022	Invoice 10094 - Wick Amen Bldg - Annual RCD Testing	\$316.80
000212	22/08/2022	Invoice 10095 - RAC - Annual RCD Testing	\$105.60
000212	22/08/2022	Invoice 10096 - Roe Comm Hall - Annual RCD Testing	\$250.80
000212	22/08/2022	Invoice 10097 - Old Roe Libr - Annual RCD Testing	\$92.40
000212	22/08/2022	Invoice 10098 - Wick SES - Annual RCD Testing	\$343.20
000212	22/08/2022	Invoice 10099 - Wick Squash Cts - Annual RCD Testing	\$409.20
000212	22/08/2022	Invoice 10101 - Roe BBall Courts - Annual RCD Testing	\$382.80
000212	22/08/2022	Invoice 10137 - 31 Marniyarra - Repair Sensor Light	\$311.72
000212	22/08/2022	Invoice 10141 - Tambrey Pavilion - Repair Sensor Light	\$320.28
000212	22/08/2022	Invoice 10090 - Annual RCD Testing	\$171.60
000212	22/08/2022	Invoice 10084 - Annual RCD Testing	\$303.60
000212	22/08/2022	Invoice 10087 - Emergency Evac Light Insp	\$396.00
000212	22/08/2022	Invoice 10081 – Ops Centre Annual RCD Testing	\$836.00
000212	22/08/2022	Invoice 10080 - KLP - Annual RCD Testing	\$281.60

Reference	Date Paid	Description	Amount
10707		Regal Cream Products Pty Ltd	\$987.36
000231	23/08/2022	Invoice 90167336 - REAP Kiosk Restock	\$448.80
000231	23/08/2022	Invoice 90168995 - REAP - Kiosk Ice Cream Restock	\$538.56
10714		Woolworths Group Limited	\$7,227.66
000213	22/08/2022	Invoice TI-0088A-2CBB8 - Youth Services Groceries	\$384.29
000213	22/08/2022	Invoice TI-0088A-3C628 - Depot - Pound Food Stocks	\$180.55
000213	22/08/2022	Invoice TI-0088A-3C62A - Pound - Food Bowls	\$19.70
000213	22/08/2022	Invoice TX937671 - IPC - Program / Cafe Supplies	\$592.99
000213	22/08/2022	Invoice TX948478 - TYS - Program Supplies	\$326.71
000213	22/08/2022	Invoice TX948447 - TYS - Program Supplies	\$0.95
000213	22/08/2022	Invoice 1015913 - YS - Program Supplies 04/08	\$270.80
000213	22/08/2022	Invoice 4445292 - Wick Library - Kitchen Supplies	\$38.60
000213	22/08/2022	Invoice 1051608 - YS - Program Supplies 11/8	\$285.27
000213	22/08/2022	Invoice 1015797 - Youth Services - Program Supplies	\$499.48
000213	22/08/2022	Invoice 4458698 – Dampier Library – Program Supplies	\$15.95
000213	22/08/2022	Invoice 4493787 - YS - Program Supplies June 2022	\$375.04
000213	22/08/2022	Invoice TX981504 - YS - Program Supplies	\$289.29
000213	22/08/2022	Invoice 1060810 - YS - Program Supplies 12/8	\$83.20
000213	22/08/2022	Invoice TI-0088A-33762 - YS - Program Supplies	\$319.48
000213	22/08/2022	Invoice 1051545 - YS - Program Supplies	\$499.84
000213	22/08/2022	Invoice 1059451 - Library - Kitchen Amenities	\$29.10
000213	22/08/2022	Invoice 1059446 - Library - Coffee beans	\$23.00
000213	22/08/2022	Invoice TI-0088A-2E33D - TYS - Program Supplies	\$514.36
000213	22/08/2022	Invoice 1052228 - REAP - Kiosk Juice Boxes	\$98.90
000213	22/08/2022	Invoice 1033987 - REAP - Kiosk Supplies	\$527.66
000213	22/08/2022	Invoice TX976710 - IPC - Program / Cafe Supplies	\$483.83
000213	22/08/2022	Invoice 1050201 - IPC - Cafe Supplies 11/08/22	\$337.98
000213	22/08/2022	Invoice 4458661 - IPC - Cafe Supplies	\$344.02
000213	22/08/2022	Invoice TX914011 - IPC - Program / Cafe Supplies	\$299.57
000213	22/08/2022	Invoice 22200272964 - IPC - Stock	\$235.45
000213	22/08/2022	Invoice TI-0088A-34476 - Various Goods	\$151.65
10737		Gillian Furlong	\$5,863.00
000038	28/07/2022	Invoice JULY 2022 - Councillor Allowance - July 2022	\$2,931.50
000251	26/08/2022	Invoice AUG 2022 - Councillor Allowance - Aug 2022	\$2,931.50
10746		Les Mills Asia Pacific Industries	\$2,014.54
000267	26/08/2022	Invoice 1191223 - KLP - Aug 2022	\$2,014.54
10749		Neverfail Springwater Pty Ltd	\$77.00
000004	17/08/2022	Invoice INV-000556482 - Rental - 20/4/22 to 20/04/23	\$77.00
10887		WALGA	\$39,730.78
000290	26/08/2022	Invoice SI-000482 - WALGA Subscription 22/23	\$39,730.78

Reference	Date Paid	Description	Amount
10892		HydroPlan	\$3,795.00
000129	10/08/2022	Invoice 15162 - KRMO - Oval Irrigation Design	\$3,795.00
10913		Jolly Good Auto Electrics	\$1,002.10
000080	5/08/2022	Invoice 123710 - Battery	\$232.10
000080	5/08/2022	Invoice 123705 - Batteries	\$66.00
000080	5/08/2022	Invoice 123892 - Plant Parts - P7010	\$704.00
10914		Murujuga Aboriginal Corporation	\$450.00
000081	5/08/2022	Invoice INV-0724 - Cossack Judges Rock Art Tour	\$450.00
10931		Department Of Transport	\$46,137.75
078726	28/07/2022	Invoice B9610 - Fleet Licence Schedule - 2022/23	\$46,137.75
10944		Karratha Veterinary Hospital	\$288.55
000082	5/08/2022	Invoice 317718 - Animal Control - 1 x Euth	\$38.55
000082	5/08/2022	Invoice 317897 - Rangers - Desex & Microchip	\$250.00
10952		Icon Film Distribution Pty Ltd	\$224.40
000083	5/08/2022	Invoice 1060875 - REAP Movie - Pil's Adventure	\$59.40
000083	5/08/2022	Invoice 10610878 - REAP Movie Screening - To Olivia	\$165.00
11009		Pilbara Iron Company Services (Rio)	\$4,270.21
000005	17/08/2022	Invoice 5000845197 - Dampier Pavilion - Water	\$70.06
000011	23/08/2022	Invoice 3004357152 - WRF 01/07 to 29/07/22	\$4,200.15
11021		Tambrey Developments Pty Ltd	\$32,070.52
000130	10/08/2022	Invoice JUL 2022 - IPC - Rent/Outgoings, July 2022	\$16,035.26
000130	10/08/2022	Invoice AUG 2022 - IPC - Rent/Outgoings, Aug 2022	\$16,035.26
11045		LGIS Insurance Broking	\$519.75
000084	5/08/2022	Invoice 062-212638 - Insurance Premiums	\$519.75
11073		Landgate	\$283,783.22
000085	5/08/2022	Invoice 376303 - Mining Tenements - 18/5-03/06/22	\$100.20
000085	5/08/2022	Invoice 375534 - Rural UV General Reval 21/22	\$1,396.50
000085	5/08/2022	Invoice 374884 - Mining Tenements - 08/04-04/05/22	\$41.30
000131	10/08/2022	Invoice 375647 - GRV Country Reval 2021/22	\$282,245.22
11087		NW Communications & IT Specialists	\$359.95
000086	5/08/2022	Invoice 360478 - WO 7034 - Reactive Works	\$194.95
000086	5/08/2022	Invoice 360401 - Kta Airport - Swipe Card Reader Repairs	\$165.00
11088		Scott Printers Pty Ltd	\$4,020.50
000087	5/08/2022	Invoice 163804 - CAA 2022 Program Printing	\$3,506.80

Reference	Date Paid	Description	Amount
000087	5/08/2022	Invoice 164009 - Printing - Partnership Report	\$513.70
11103		C Gorman	\$400.00
000008	12/07/2022	Invoice 202207074	\$400.00
11109		NBS Signmakers	\$1,364.00
000088	5/08/2022	Invoice 11178 - Various Signs	\$881.10
000088	5/08/2022	Invoice 11175 - Signs x 2	\$108.90
000088	5/08/2022	Invoice 11184 - Sign x 1	\$374.00
11135		GPC Asia Pacific Pty Ltd (NAPA t/as)	\$946.63
000232	23/08/2022	Invoice 5470065592 - Stock - Various Filters	\$46.20
000232	23/08/2022	Invoice 5470065273 - Filters - Air	\$294.53
000232	23/08/2022	Invoice 5470065020 - Fuel Filter FF5488	\$44.28
000232	23/08/2022	Invoice 5470065023 - Fuel Filter	\$44.28
000232	23/08/2022	Invoice 5470067784 - Timing Belt Kit	\$325.60
000268	26/08/2022	Invoice 5470065016 - Filters - Air / Oil	\$133.44
000268	26/08/2022	Invoice 5470069387 - Fuel Filter	\$58.30
11194		C Gorman (Mortgage Account)	\$1,200.00
000022	22/07/2022	Invoice 202207205	\$400.00
000200	19/08/2022	Invoice 202208035	\$400.00
000200	19/08/2022	Invoice 20220817	\$400.00
11213		ATI Parts Australia	\$249.44
000269	26/08/2022	Invoice 22297 - Jockey Wheel	\$121.00
000269	26/08/2022	Invoice 22359 - Fuel Filter	\$128.44
11216		Pilbara Distributors Pty Ltd	\$220.00
000089	5/08/2022	Invoice 49929 - City House - Gas Cylinder	\$220.00
11260		Karratha Security WA	\$44,159.50
000166	17/08/2022	Invoice 3137 - NAIDOC 2022 - Security	\$2,964.50
000214	22/08/2022	Invoice 3149 - FeNaCING 2022 - Security Services	\$41,195.00
11274		Jax Engineering WA Pty Ltd	\$10,288.14
000132	10/08/2022	Invoice 1025 - Gate Repairs	\$429.00
000132	10/08/2022	Invoice 1041 - Bin Repair	\$1,600.50
000132	10/08/2022	Invoice 1026 - Trailer Coupling	\$330.00
000132	10/08/2022	Invoice 1000 - Bin Repair	\$1,600.50
000167	17/08/2022	Invoice 1062 - Plant - Emergency Repairs	\$2,585.00
000291	26/08/2022	Invoice INV-1089 - Mobile Welding Services	\$1,001.00
000291	26/08/2022	Invoice 1093 - Plant - Tow Hitch	\$330.00
000291	26/08/2022	Invoice INV-1088 - Powder Coat Tray	\$2,112.14

Reference	Date Paid	Description	Amount
000291	26/08/2022	Invoice 1038 - Ins Excess - Tip Truck	\$300.00
11284		Norwest Sand & Gravel Pty Ltd	\$14,527.15
000270	26/08/2022	Invoice 21630 - Machinery Hire - Access Road to Cell 1	\$7,925.50
000270	26/08/2022	Invoice 21703 - KGC - Sand	\$1,240.80
000270	26/08/2022	Invoice 21709 - 04/05/22 River Sand Delivery	\$2,747.25
000270	26/08/2022	Invoice 21675 - KGC Top Soil/Sand	\$1,240.80
000270	26/08/2022	Invoice 21666 - Blended Top Soil - Golf Course	\$1,372.80
11289		Gas City Pest Control	\$1,386.00
000090	5/08/2022	Invoice 42341 - CAA 2022 Pesticide Application	\$1,386.00
11320		Printsync Norwest Business Solutions	\$4.49
000091	5/08/2022	Invoice NA00533848 - Admin - Printing Chgs, July 2022	\$4.49
11327		Hunt Architects	\$18,513.00
000292	26/08/2022	Invoice 22-1438-201607R1 - KRMO Redevelopment	\$18,513.00
11339		Focus Banners Pty Limited	\$384.89
000092	5/08/2022	Invoice 1052 - CAA Wall Skin	\$346.50
000215	22/08/2022	Invoice INV-1052 - Balance - Delivery Charge Increase	\$38.39
11355		Nielsen Liquid Waste Services Pty Ltd	\$2,898.00
000216	22/08/2022	Invoice 3765 - Facility Maintenance - Campsites	\$2,898.00
11357		Wormald Australia Pty Ltd	\$160.60
000093	5/08/2022	Invoice 8751057 - Fleet - Fire Extinguishers x 2	\$160.60
11413		Paramount Pictures Australia	\$4,363.87
000094	5/08/2022	Invoice R2136908 - REAP Movie Screening Top Gun - Maverick	\$616.96
000094	5/08/2022	Invoice R2136907 - REAP Movie Screening Sonic The Hedgehog 2	\$197.75
000133	10/08/2022	Invoice R2136190 - REAP Movie Top Gun 16-22/06/22	\$2,000.80
000133	10/08/2022	Invoice R2137283 - REAP - Top Gun: Maverick	\$414.62
000133	10/08/2022	Invoice R2136522 - REAP Movie Top Gun 23-29/06/22	\$717.45
000133	10/08/2022	Invoice N2012742 - REAP - Movie Credit Top Gun 16/6-22/6/22	-\$1,750.69
000133	10/08/2022	Invoice N2012742 - REAP Movie Credit - Top Gun 9/6-15/6/22	-\$1,926.20
000133	10/08/2022	Invoice R2136062 - REAP Movie Screening - Top Gun 9-15/06/22	\$2,166.98
000271	26/08/2022	Invoice R2135331 - REAP Movie Screening - Top Gun 9-15/6/22	\$1,926.20
11434		Euphorium Creative Pty Ltd	\$16,962.00
000043	29/07/2022	Invoice 1347 - CAA 2022 Children's Art Day - Deposit	\$8,481.00
000168	17/08/2022	Invoice 1348 - CAA 2022 Children's Art Day - Balance	\$8,481.00

Reference	Date Paid	Description	Amount
11440		Glidepath Australia Pty Ltd	\$37,295.09
000217	22/08/2022	Invoice 18436 - Airport - Reinstall the Diverter	\$21,042.09
000272	26/08/2022	Invoice 18412 - Gearbox TC1 - 19	\$3,190.50
000272	26/08/2022	Invoice 18346 - Airport - Service & Maint June 2022	\$13,062.50
11501		Daiva Gillam	\$5,863.00
000039	28/07/2022	Invoice JULY 2022 - Councillor Allowance - July 2022	\$2,931.50
000252	26/08/2022	Invoice AUG 2022 - Councillor Allowance - Aug 2022	\$2,931.50
11502		Neverfail Springwater Pty Ltd - 7 Mile Waste	\$347.25
000006	17/08/2022	Invoice 661434 - Water Rental - July 2022	\$143.00
000012	23/08/2022	Invoice 680419 - 7 Mile - Water	\$204.25
11515		Yinjaa-barni Art Aboriginal Corporation	\$11,200.00
000181	17/08/2022	Invoice CAA2022 - CAA Prizes – People's Choice Winner Dawn Sandy	\$3,000.00
000181	17/08/2022	Invoice CAA2022 - CAA2022 Prize Winner NW Flora & Fauna / Highly Commend	\$8,200.00
11522		Cherratta Lodge Pty Ltd	\$137.50
000233	23/08/2022	Invoice INV-13575 - KLP - Laundering, 16/7/22	\$74.25
000233	23/08/2022	Invoice INV-13652 - KLP Laundering	\$63.25
11537		Juluwarlu Group Aboriginal Corporation	\$21,060.00
000182	17/08/2022	Invoice INV-3345 - Roeb Library - Rent June 2022	\$1,430.00
000182	17/08/2022	Invoice INV-3377 - Roeb Library - Rent July 2022	\$1,430.00
000182	17/08/2022	Invoice CAA2022 - CAA2022 - Prizes x 3	\$18,200.00
11565		Cleanaway Pty Ltd	\$114,933.24
000013	23/08/2022	Invoice 21694899 - Waste Collection - August 2022	\$114,933.24
11567		Norwest Craft Supplies	\$307.00
000095	5/08/2022	Invoice 205265 - Craft Supplies	\$307.00
11576		Ngarliyarndu Bindirri Aboriginal Corp.	\$550.00
000096	5/08/2022	Invoice NBAC379 - CAA 2022 Gala - Welcome To Country	\$550.00
11577		Technology One Limited	\$2,156.00
000218	22/08/2022	Invoice 211234 - Spatial Consulting Svcs - 15/06/22	\$2,156.00
11596		E Saral (Mortgage Account)	\$1,600.00
000009	12/07/2022	Invoice 202207077	\$400.00
000023	22/07/2022	Invoice 202207208	\$400.00
000051	5/08/2022	Invoice 202208038	\$400.00
000201	19/08/2022	Invoice 202208175	\$400.00

Reference	Date Paid	Description	Amount
11624		Leethall Constructions Pty Ltd	\$45,640.49
000293	26/08/2022	Invoice INV-993 - HV Safety Sign Installation	\$2,750.00
000273	26/08/2022	Invoice INV-0996 - Airport - Concrete Pad	\$42,890.49
11708		Christine Anu Pty Ltd	\$13,750.00
000134	10/08/2022	Invoice INV-0498 - Christine Anu Performance 9/7/22	\$13,750.00
11747		Reece Pty Ltd	\$10,506.46
000097	5/08/2022	Invoice 457008683 - Pt Samson Toilet Block Tap Parts	\$170.25
000097	5/08/2022	Invoice 457008341 - DPE - Reticulation Renewal	\$499.43
000097	5/08/2022	Invoice 457009038 - Stock - Marker Flags	\$55.41
000097	5/08/2022	Invoice 457008814 - Golf Course Retic.	\$62.96
000219	22/08/2022	Invoice 457008528 - Reticulation	\$117.98
000219	22/08/2022	Invoice 457009302 - Handyman Stock	\$86.57
000219	22/08/2022	Invoice 457008686 - Stock - Sprinkler	\$2,591.00
000274	26/08/2022	Invoice 457008866 - General Hardware	\$34.09
000274	26/08/2022	Invoice 457900118 - Stock - Hunter Node	\$277.02
000274	26/08/2022	Invoice 457008815 - Stock Retic Parts	\$1,214.29
000274	26/08/2022	Invoice 457009948 - Stock Items	\$219.23
000274	26/08/2022	Invoice 457007785 - Retic Items - Hunter I-40 Nozzles	\$154.77
000274	26/08/2022	Invoice 457008012 - Retic Supplies	\$2,576.40
000274	26/08/2022	Invoice 457008813 - Stock - Solenoid	\$535.76
000274	26/08/2022	Invoice 457009113 - Stock - Cable Connector	\$301.46
000274	26/08/2022	Invoice 457009438 - Wick Cemetery - Retic Parts	\$931.34
000274	26/08/2022	Invoice 457009569 - Various Stock Items	\$470.47
000274	26/08/2022	Invoice 457009712 - Stock Items	\$1.93
000274	26/08/2022	Invoice 457009711 - Stock Items	\$55.68
000274	26/08/2022	Invoice 457009686 - Stock Items	\$62.24
000274	26/08/2022	Invoice 457008742 - Retic / Plumbing Supplies	\$88.18
11761		Home Hardware Karratha (Sahajanand Civil Pty Ltd T/as)	\$314.69
000098	5/08/2022	Invoice 1778839 - Airside Safety Barrier - Hardware	\$56.71
000098	5/08/2022	Invoice 1776424 - General Tools, Materials & Consumables	\$55.74
000098	5/08/2022	Invoice 1776464 - General Tools, Materials & Consumables	\$24.49
000098	5/08/2022	Invoice 1776525 - General Tools, Materials & Consumables	\$52.03
000098	5/08/2022	Invoice 1777715 - General Tools, Materials & Consumables	\$25.31
000098	5/08/2022	Invoice 1778024 - PS - Equip Repairs - Tools, Materials & Consumables	\$5.72
000098	5/08/2022	Invoice 1779844 - PS - Equip Repairs Tools, Materials & Consumables	\$94.69
11782		A & R McKay	\$425.31
000294	26/08/2022	Invoice REIMB - Reimb - Caretaker Exp, 40 Mile	\$225.57
000294	26/08/2022	Invoice 11782 - 40 Mile Caretakers - Fuel/Gas Reimb.	\$199.74
11787		H & M Tracey Construction Pty Ltd	\$44,000.00

Reference	Date Paid	Description	Amount
000099	5/08/2022	Invoice 36975 - Design Costs	\$44,000.00
11812		Aatrox Communications Pty Ltd	\$1,779.26
000220	22/08/2022	Invoice 320935 - Telephone Chgs - June 2022	\$599.09
000220	22/08/2022	Invoice 321452 - Telephone Chgs - July 2022	\$579.51
000220	22/08/2022	Invoice 319487 - Telephone Chgs - May 2022	\$600.66
11821		Sunstone Design	\$55.00
000100	5/08/2022	Invoice 393 - Tambrey Pavilion - Supply / Install Control Chains	\$55.00
11849		Garry Bailey	\$5,863.00
000040	28/07/2022	Invoice JULY 2022 - Councillor Allowance - July 2022	\$2,931.50
000253	26/08/2022	Invoice AUG 2022 - Councillor Allowance - Aug 2022	\$2,931.50
11857		Dampier Plumbing & Gas (tff DPG Trust)	\$37,597.65
000101	5/08/2022	Invoice 23572 - KLP - Plumbing Maint Works	\$143.00
000101	5/08/2022	Invoice 23573 - REAP - Plumbing Maint Works	\$143.00
000101	5/08/2022	Invoice 23571 - Tambrey Oval Toilet Block, Maint Works	\$168.05
000101	5/08/2022	Invoice 23556 - Pegs Creek Pav, Repair Blocked Urinal	\$143.00
000101	5/08/2022	Invoice 23542 - 18A Richardson Way - Repair Hotplate	\$132.00
000101	5/08/2022	Invoice 23560 - TYS - Repair Ladies Toilet Inlet Valve	\$191.07
000101	5/08/2022	Invoice 23565 - 47 Sholl Str - Repair Leaking Tap	\$143.00
000101	5/08/2022	Invoice 23644 - Depot - Drainage Issues	\$541.15
000101	5/08/2022	Invoice 23656 - KLP - repair leaking urinal	\$143.00
000101	5/08/2022	Invoice 23643 - Long Vehicle Carpark - Repair Water Filt	\$429.00
000101	5/08/2022	Invoice 23642 - KLP - Unblock Drain	\$253.00
000101	5/08/2022	Invoice 23658 - 7A Leonard - Repair Shower Head	\$362.59
000101	5/08/2022	Invoice 23657 - 6 McRae - Repair bathroom mixer	\$230.32
000101	5/08/2022	Invoice 23652 - PBFC - Repair push button tap Rm1	\$347.33
000101	5/08/2022	Invoice 23646 - KLP - Repair Leaking Male Toilet	\$204.99
000101	5/08/2022	Invoice 23650 - Kta Bowling Club - Unblock Male Toilets	\$143.00
000101	5/08/2022	Invoice 23577 - PBFC - Reactive Works	\$416.96
000101	5/08/2022	Invoice 23574 - 18B Richardson Way - Mtce	\$132.00
000101	5/08/2022	Invoice 23575 - Kta Bowling Club	\$247.59
000101	5/08/2022	Invoice 23576 - Millars Well-Reactive Work	\$167.42
000101	5/08/2022	Invoice 23578 - Depot - Reactive Works	\$637.21
000101	5/08/2022	Invoice 23580 - 7 Honeyeater-Reactive Wks	\$396.00
000101	5/08/2022	Invoice 23606 - Reactive Works - WO7064	\$301.82
000101	5/08/2022	Invoice 23593 - WRP - Plumbing Maint	\$702.24
000101	5/08/2022	Invoice 23666 - 47 Sholl Street, maint	\$711.70
000101	5/08/2022	Invoice 23594 - Plumbing Maint Works	\$3,789.29
000221	22/08/2022	Invoice 23720 - Waste - Repair Water Leak	\$958.64
000221	22/08/2022	Invoice 23579 - 11B Teesdale -Reactive Wk	\$143.00
000221	22/08/2022	Invoice 23696 - Kta Cemetery - Reactive Wk	\$733.19
000221	22/08/2022	Invoice 23695 - Dampier Pavilion, Maint Wk	\$3,677.03

Reference	Date Paid	Description	Amount
000221	22/08/2022	Invoice 23699 - KRMO - Plumbing Mtce Wk	\$214.50
000221	22/08/2022	Invoice 23713 - REAP - Repair Zippy & Dishwasher	\$214.50
000221	22/08/2022	Invoice 23704 - Airport-Plumbing Mtce Wk	\$396.00
000221	22/08/2022	Invoice 23541 - KLP - Air Release Valve	\$496.65
000221	22/08/2022	Invoice 23651 - 20A Shadwick - Unblock Shower Drain	\$467.34
000221	22/08/2022	Invoice 23697 - 20B Shadwick Dr, Plumbing Maint	\$163.43
000221	22/08/2022	Invoice 23653 - 2A Echidna - Run new water main	\$3,118.50
000221	22/08/2022	Invoice 23690 - Dampier Pavilion-Mtce Wk	\$825.00
000221	22/08/2022	Invoice 23662 - Kta Airport - Urinal Taps	\$6,504.96
000221	22/08/2022	Invoice 23705 - Dampier Pavilion - Mtce	\$682.00
000221	22/08/2022	Invoice 23739 - Balyarra Park - RPZ Testing	\$181.50
000221	22/08/2022	Invoice 23747 - WO 7534 - Reactive Works	\$180.07
000295	26/08/2022	Invoice 23740 - Kta Airport - Repipe Urinals	\$1,638.13
000295	26/08/2022	Invoice 23741 - WO 7090 - Reactive works	\$4,801.50
000295	26/08/2022	Invoice 23791 - Waste - Crib Room Ice Machine Filter	\$239.02
000295	26/08/2022	Invoice 23789 - Saylor Park - Repair Drink Fountain	\$158.18
000295	26/08/2022	Invoice 23777 - Qtrly Maint, Water Softeners	\$286.00
000295	26/08/2022	Invoice 23717 - Roe Skate Park - Repair Drink Fountain	\$298.78
11901		Horizon Power	\$101,794.14
000007	17/08/2022	Invoice 145317 - Kta Offices - Elec Chgs	\$7,580.25
000007	17/08/2022	Invoice 361540 - Indoor Cricket Elec Chgs	\$116.94
000007	17/08/2022	Invoice 333676 - Pegs Creek Pavilion	\$1,396.48
000007	17/08/2022	Invoice 310629 - Roeb Comm Ctr - Elec Chgs	\$2,835.85
000007	17/08/2022	Invoice 151444 - Old KEC Car Park - Elec Chg	\$2,704.35
000007	17/08/2022	Invoice 149447 - Bulgarra Oval - Elec Chgs	\$7,472.12
000007	17/08/2022	Invoice 389588 - KLP - Elec Usage Chgs	\$57,159.84
000007	17/08/2022	Invoice 506749 - 22 Sharpe Ave Grassed / Hotel Site Irrigation 12/05/22-12/07/22	\$116.94
000007	17/08/2022	Invoice 361571 - Bowls Club Irrigation/ Common Services	\$306.54
000007	17/08/2022	Invoice 413976 - Sharpe Ave Irrigation Controller 12/05/22- 12/07/22	\$116.94
000007	17/08/2022	Invoice 424805 - Irrig Pump Stat 20/5-20/7	\$695.61
000007	17/08/2022	Invoice 293974 - Waters Park - 20/05-20/07	\$159.71
000007	17/08/2022	Invoice 264113 - Dodd Crt - 21/05-21/07	\$154.18
000007	17/08/2022	Invoice 185587 - Electricity Usage - Malster Way Park	\$141.62
000007	17/08/2022	Invoice 548828 - 7A Petersen Ct - to 21/7/22	\$101.96
000007	17/08/2022	Invoice 376927 - PBFC - 12/07/22 to 09/08/22, 11235.2 kWh	\$4,272.75
000007	17/08/2022	Invoice 128292 - Decorative Street Lights - July 2022	\$621.96
000007	17/08/2022	Invoice 397194 - Street Lights Exploration Drive Train As	\$412.03
000007	17/08/2022	Invoice 145317 - KTA Office - 12/07 - 09/08, 17845.12 kWh	\$6,760.78
000014	23/08/2022	Invoice 113147 - Kta Tip Office - Elec Chgs	\$2,023.25
000014	23/08/2022	Invoice 113147 - Kta Tip Office - Elec Chgs Horizon Power	-\$2,023.25
000014	23/08/2022	Invoice 143631 - Roebourne Old Shire Office - 14/6 - 10/8	\$333.73
000014	23/08/2022	Invoice 352188 - RCC B/Ball Courts - 14/06 to 10/08/22	\$357.51
000014	23/08/2022	Invoice 151444 - Old KEC Carpark - 12/07/22 to 09/08/22	\$2,422.90
000014	23/08/2022	Invoice 121999 - RAC - 02/07/22 to 01/08/22, 4329 kWh	\$1,682.98

Reference	Date Paid	Description	Amount
000014	23/08/2022	Invoice 134130 - Millars Well Pavilion - 02/06 to 01/08	\$880.95
000014	23/08/2022	Invoice 202482 - Millars Well Oval Lights - 02/06 - 01/08	\$960.85
000014	23/08/2022	Invoice 361554 - KGC/Bowls Club - 02/07/22 to 01/08/22	\$1,719.02
000014	23/08/2022	Invoice 121250 - WTS - 14/06/22 to 10/08/22, 668 kWh	\$309.35
11932		Water Corporation	\$103,515.27
000001	29/07/2022	Invoice WMD-NZ03 - WMD-NZ03 / 2225708	\$1,548.69
000008	17/08/2022	Invoice 9008436264 - Main Admin Offices - 16/06/22 - 21/07/22	\$3,594.08
000008	17/08/2022	Invoice 9008487360 - WRF Swimming Pool - 16/06/22 - 18/07/22	\$412.08
000008	17/08/2022	Invoice 9018761861 - PBFC Trade Waste Permit 22/23 FY	\$336.11
000008	17/08/2022	Invoice 9017541146 - Hearsons Cove Standpipe - 15/06 - 20/07	\$8.19
000008	17/08/2022	Invoice 9017541146 - Hearsons Cove S/pipe 17/05/22 - 15/06/22	\$32.75
000008	17/08/2022	Invoice 9008512917 - KTA Airport 15/06/22 - 20/07/22	\$24,285.37
000008	17/08/2022	Invoice 9015245263 - Tambrey Park 16/06/22 - 21/07/22	\$16.37
000008	17/08/2022	Invoice 9008470817 - Point Samson Park Toilets 16/06 - 21/07	\$725.91
000008	17/08/2022	Invoice 9016063293 - Roe, School Oval - 15/06/22 - 20/06/22	\$13,743.24
000015	23/08/2022	Invoice 9008487379 - WRF Sports Ground - 15/06/22 - 20/07/22	\$7,213.24
000015	23/08/2022	Invoice 9022709855 - WCH - 15/06/22 to 20/07/22	\$983.79
000015	23/08/2022	Invoice 9024632142 - WRP - Trade Waste Permit	\$366.17
000015	23/08/2022	Invoice 9022758577 - WCH - Trade Waste Permit	\$336.11
000015	23/08/2022	Invoice 9008429777 - Bulgarra Bdg Nth Changerooms-Water Rates 01/07/2022-30/06/2023	\$1,725.35
000015	23/08/2022	Invoice 9018890807 - KLP - 16/06/22 to 20/07/22	\$9,912.34
000015	23/08/2022	Invoice 9008512538 - LA S/pipe At 45 Cape Lambert 17/6 - 21/7	\$1,118.89
000015	23/08/2022	Invoice 9021895369 - WWTP - July 2022	\$36,820.48
000015	23/08/2022	Invoice 9019034850 - TYS - Trade Waste Permit	\$336.11
11956		LGIS (Walga)	\$1,574,947.17
000156	17/08/2022	Invoice 100-149236 - Insurance Premiums	\$1,574,947.17
11972		Atom Supply	\$6,034.25
000102	5/08/2022	Invoice KT451300 - Hook Snap Non-Snag	\$24.09
000102	5/08/2022	Invoice KT450832 - Strapping Dispenser	\$291.93
000102	5/08/2022	Invoice KT452223 - Stock - Shirt - D Da Silva	\$30.80
000102	5/08/2022	Invoice KT452224 - Stock - Shirt D Da Silva	\$30.80
000102	5/08/2022	Invoice KT452101 – FeNaClNG Consumables	\$308.00
000102	5/08/2022	Invoice KT452655 - Stock – Truck wash	\$123.72
000102	5/08/2022	Invoice KT452682 - Stock – Women's Pants	\$81.40
000234	23/08/2022	Invoice KT451436 - Uniform Order	\$82.50
000234	23/08/2022	Invoice KT450283 - Store Consum/Minor Equipment	\$757.56
000234	23/08/2022	Invoice KT449812 - Stock - 8 x Cargo Pants	\$176.00
000234	23/08/2022	Invoice KT450057 - Stock - 8 x Cargo Pants	\$105.60
000234	23/08/2022	Invoice KT453100 - 9v Battery Industrial Energizer	\$138.86

Reference	Date Paid	Description	Amount
000234	23/08/2022	Invoice KT453147 - Stock - Stainless Steel Scourer	\$46.33
000234	23/08/2022	Invoice KT452244 - Stock - Hi Vis Shirt	\$63.80
000234	23/08/2022	Invoice KT451578 - Stock Purchase	\$110.00
000234	23/08/2022	Invoice KT451600 - HR- Uniform Purchase	\$412.50
000234	23/08/2022	Invoice KT453912 - Plant - Parts	\$16.58
000234	23/08/2022	Invoice KT448856 - Uniforms - Cargo Pants 87R	\$83.27
000234	23/08/2022	Invoice KT449102 - Lumberjack Combination 3M Peltor	\$139.91
000234	23/08/2022	Invoice KT451599 - HR - Uniform Purchases	\$77.00
000234	23/08/2022	Invoice KT452903 – Stock - Uniforms	\$159.50
000234	23/08/2022	Invoice KT451799 - Uniform Order	\$40.70
000234	23/08/2022	Invoice KT451706 - Uniform Order	\$176.00
000234	23/08/2022	Invoice KT454039 - Reflective Tape 300mm	\$671.00
000234	23/08/2022	Invoice KT452677 - Stock - Uniforms	\$382.25
000234	23/08/2022	Invoice KT453873 - Stock - Staff Uniforms	\$105.60
000234	23/08/2022	Invoice KT453709 - Stock Items	\$209.00
000234	23/08/2022	Invoice KT453290 - Stock - Tape	\$209.00
000296	26/08/2022	Invoice KT27291 - Credit - Expanding Foam	-\$378.73
000296	26/08/2022	Invoice KT453360 - Cossack Culvert Materials	\$745.06
000296	26/08/2022	Invoice KT448560 - Uniforms	\$191.82
000296	26/08/2022	Invoice KT453904 - Stock - Staff Uniforms	\$225.50
000296	26/08/2022	Invoice KT453983 - Safety Boots - H. Gloggnier	\$196.90
11973		J Blackwood & Son Pty Limited	\$2,565.41
000103	5/08/2022	Invoice AW5149EI - HR - Uniforms - 1x Pants Cameron Park	\$123.82
000103	5/08/2022	Invoice AW7345EL - Gum Boots & Masks	\$179.65
000103	5/08/2022	Invoice AW3641EK - Uniform Order	\$237.89
000103	5/08/2022	Invoice AW8020EK - Safety Boots - D Gibellini	\$161.38
000103	5/08/2022	Invoice GS4304EN - Safety Boots - Rangers	\$160.80
000275	26/08/2022	Invoice AW0599EL - Fire Extinguisher Dry Chem	\$124.81
000275	26/08/2022	Invoice AW3782EP - HR Safety Boots - M Shignekk	\$158.10
000275	26/08/2022	Invoice AW5831EO - Waste - Apron PVC Support HD Black	\$10.75
000275	26/08/2022	Invoice AW6269EL - Drills & Batteries	\$1,344.75
000275	26/08/2022	Invoice AW6268EL - Drill & Batteries	\$63.46
11985		Ray White Real Estate - Karratha (Trust Account)	\$10,626.42
000014	21/07/2022	Invoice CITY4/9 JULY 2022 - ERP Office - Rent x 2	\$5,885.00
000222	22/08/2022	Invoice CITY4-9 - 4/28-32 DeGrey PI - 22/23 Council Rates Inst #1	\$4,402.43
000222	22/08/2022	Invoice CITY4/9 - 4/28-32 DeGrey PI - Mgmnt Fee on Rates	\$338.99
11990		Airport Security Pty Ltd	\$220.00
000276	26/08/2022	Invoice 14130 - Airport - ASIC & Security Clearance	\$220.00
11993		Circuitwest Inc.	\$7,425.00
000169	17/08/2022	Invoice INV-0732 - Final Payment - Mama Stitch	\$7,425.00

Reference	Date Paid	Description	Amount
12008		Ngaarda Media Aboriginal Corporation	\$1,900.00
000104	5/08/2022	Invoice 628 - NAIDOC Radio Production	\$1,900.00
12012		Lyn Franke	\$8,000.00
000183	17/08/2022	Invoice CAA2022 - CAA2022 - Prize Winner Landscapes	\$8,000.00
12033		Recharge Petroleum (Fuel Trans Aust.)	\$72,406.40
000235	23/08/2022	Invoice 607389 - Adblue 1000L	\$3,740.00
000235	23/08/2022	Invoice 606772 - Stock - Bulk Diesel Depot	\$33,142.38
000297	26/08/2022	Invoice 600616 - Stock - Diesel	\$35,524.02
12096		Seatadvisor Pty Ltd	\$3,011.80
000236	23/08/2022	Invoice INV-00037152 - REAP Ticket Sales - June 2021	\$837.65
000236	23/08/2022	Invoice INV-00038502 - REAP - Ticket Sales, July 2022	\$2,174.15
12116		NYFL Commercial Pty Ltd	\$65,715.10
000105	5/08/2022	Invoice 1922 - CAA 2022 Judge's Lunch Catering 14/07/22	\$39.60
000170	17/08/2022	Invoice INV-1959 - Cossack - Catering Seniors Morn Tea	\$1,375.00
000237	23/08/2022	Invoice INV-1960 - Cossack - Bat Treatment	\$214.50
000237	23/08/2022	Invoice INV-1958 - Cossack - Cleaning of Portaloos	\$973.50
000237	23/08/2022	Invoice INV-1956 - Cossack 2022 - Hire / Accom	\$29,700.00
000237	23/08/2022	Invoice INV-1957 - Cossack Gala - Catering	\$33,412.50
12126		Neverfail Springwater Ltd - WWTP	\$25.25
000016	23/08/2022	Invoice 680402 - WWTP - Water	\$25.25
12167		Karratha Tilt Tray And Towing	\$187.00
000106	5/08/2022	Invoice 10912 - Vehicle Tow - Rego KR1933	\$187.00
12179		BSA Advanced Property Solutions (WA) Pty Ltd	\$25,883.00
000223	22/08/2022	Invoice 3939503 - Airport - VAV Replacement	\$24,563.00
000223	22/08/2022	Invoice 4037761 - Waste - Qtrly AC Maint July 2022	\$1,320.00
12182		Kennards Hire Pty Limited	\$5,650.40
000107	5/08/2022	Invoice 23959705 - NAIDOC Week Concert Equip.	\$4,825.40
000107	5/08/2022	Invoice 23977421 - Reactive Works	\$825.00
12204		T Corfield (Mortgage Account)	\$1,280.00
000010	12/07/2022	Invoice 202207073	\$320.00
000025	22/07/2022	Invoice 202207203	\$320.00
000052	5/08/2022	Invoice 202208033	\$320.00
000202	19/08/2022	Invoice 202208176	\$320.00
12223		Advam Pty Ltd	\$760.39
000298	26/08/2022	Invoice C76_202205055 - Kta Airport - Advam Support & Services	\$760.39

Reference	Date Paid	Description	Amount
12227		Stainless Creation Pty Ltd	\$9,460.00
000135	10/08/2022	Invoice 529 - Stock - Stainless Steel Bollard	\$9,460.00
12237		BC Lock & Key	\$1,043.26
000108	5/08/2022	Invoice 17198 - Kta Airport - 2 x Abus HVA Airport Padlocks	\$278.12
000108	5/08/2022	Invoice 17202 - WCH - Reactive Works	\$155.82
000108	5/08/2022	Invoice 17227 - KLP - 24hr Access Door Closer	\$609.32
12255		The Walt Disney Company Pty Ltd	\$5,098.16
000171	17/08/2022	Invoice 10324196 - REAP - Movie Screening, Lightyear July22	\$1,186.65
000171	17/08/2022	Invoice 10322337 - REAP - July 2022 Screening The Bobs Burger Movie	\$65.25
000171	17/08/2022	Invoice 10324682 - REAP Cinema - Lightyear Screening	\$177.80
000224	22/08/2022	Invoice 10325219 - REAP Movie - Thor, Aug 3-7	\$856.80
000224	22/08/2022	Invoice 10322243 - REAP Movie Screening - Bobs Burgers	\$159.78
000224	22/08/2022	Invoice 10325146 - REAP Movie - Lightyear Aug 4/5/6	\$87.37
000224	22/08/2022	Invoice 10325027 - REAP Movie Screening - Thor, July 2022	\$2,564.51
12256		ABCO Products	\$306.57
000109	5/08/2022	Invoice INV804581 - Stock - Toilet Paper	\$306.57
12268		Thomas Building Pty Ltd	\$592,176.42
000282	26/08/2022	Invoice 1668 - KRMO - Progress Claim #3	\$592,176.42
12274		Technical Services Group Pty Ltd	\$5,253.60
000172	17/08/2022	Invoice 2714 - Public WiFi Renewals - DCH,KTA,KLP,REAP 01/07/22-30/06/23	\$5,253.60
12295		Auslec (L & H Group t/as)	\$481.80
000299	26/08/2022	Invoice 4857221 - Stock - Pit/Lids	\$242.00
000299	26/08/2022	Invoice 4847479 - Conduit Rigid PVC 32mm	\$239.80
12300		Bunzl Ltd	\$4,940.94
000110	5/08/2022	Invoice W979245 - Kleenex T/Tissue	\$1,432.53
000277	26/08/2022	Invoice W994202 - Stock - Toilet/Hand Towel Rolls	\$3,508.41
12319		Hathaways Lubricants	\$416.85
000111	5/08/2022	Invoice 13511 - Renolin B 20L	\$416.85
12320		Command IT Services	\$654.50
000112	5/08/2022	Invoice CIT-07117 - FBCC - Alarm Monitoring July 2022	\$38.50
000112	5/08/2022	Invoice CIT-07118 - TYS - Alarm Monitoring July 2022	\$38.50
000112	5/08/2022	Invoice CIT-07119 - PBFC - Alarm Monitoring July 2022	\$38.50
000112	5/08/2022	Invoice CIT-07120 - WRP - Alarm Monitoring July 2022	\$38.50
000112	5/08/2022	Invoice CIT-07136 - Kta Admin - Alarm Monitoring - July 2022	\$38.50
000278	26/08/2022	Invoice CIT-07234 - PBFC Security Monitoring - Aug 2022	\$38.50

Reference	Date Paid	Description	Amount
000278	26/08/2022	Invoice CIT-07246 - Main Admin Security Monitoring- Aug 2022	\$38.50
000278	26/08/2022	Invoice CMT-8528 - Car Park Entry Gate	\$385.00
12332		Kelly Leanne Nunn	\$9,602.66
000041	28/07/2022	Invoice JULY 2022 - Councillor Allowances - July 2022	\$4,801.33
000254	26/08/2022	Invoice AUG 2022 - Councillor Allowance - Aug 2022	\$4,801.33
12334		Wesfarmers Kleenheat Gas Pty Ltd	\$2,746.99
000017	23/08/2022	Invoice 21953357 - KLP - LPG Bulk, June 2022	\$2,746.99
12340		S Kot (Mortgage Account)	\$3,157.52
000011	12/07/2022	Invoice 202207075	\$789.38
000026	22/07/2022	Invoice 20220720	\$789.38
000053	5/08/2022	Invoice 202208036	\$789.38
000203	19/08/2022	Invoice 202207177	\$789.38
12342		Scope Business Imaging	\$1,237.50
000113	5/08/2022	Invoice 575847 - CAA 2022 Winners Brochure	\$1,237.50
12368		Turf Whisperer (Turf Life Pty Ltd t/as)	\$32,348.45
000279	26/08/2022	Invoice 440 - KLP - Slashing & Mowing	\$8,898.45
000279	26/08/2022	Invoice 438 - Kta Golf Crs Redev	\$21,948.70
000279	26/08/2022	Invoice INV-0441 - Golf Course Works	\$1,501.30
12376		Securepay Pty Ltd	\$696.06
000238	23/08/2022	Invoice 573871 - Web Payments - July 2022 (2182)	\$696.06
12386		OTR Tyres (TKPH Pty Ltd)	\$1,971.20
000114	5/08/2022	Invoice 70870 - Re Quote #CO59435	\$855.80
000114	5/08/2022	Invoice 71655 - Plant Repairs - Tyres	\$666.60
000114	5/08/2022	Invoice 71668 - Plant - Tyre Repairs	\$399.30
000114	5/08/2022	Invoice 71667 - Plant - Tyre Tube	\$49.50
12437		Wickham Ob's Social Club Inc	\$6,000.00
000239	23/08/2022	Invoice INV-0002 - LCGS - 30% Progr Pymt	\$6,000.00
12448		R Beattie (Mortgage Account)	\$1,800.00
000012	12/07/2022	Invoice 202207072 -	\$450.00
000027	22/07/2022	Invoice 20220720 -	\$450.00
000054	5/08/2022	Invoice 202208032 -	\$450.00
000204	19/08/2022	Invoice 20220817 -	\$450.00
12528		Annette Peterson Artist	\$6,647.34
000280	26/08/2022	Invoice 278 - 60% Balance Payment / Reimb	\$6,647.34

Reference	Date Paid	Description	Amount
12531		Raubex Construction Pty Ltd	\$4,239,766.44
000301	30/08/2022	Invoice 252 - Cell 0 Capping - Progress Claim #4	\$4,239,766.44
12536		Chartertech Pty Ltd	\$143.00
000015	21/07/2022	Invoice INV-1454 - Production Viability Test	\$143.00
12544		United Nations Youth Western Australia	\$6,090.00
000300	26/08/2022	Invoice RE2201 - Regional Kta Payment	\$6,090.00
12556		Camille Sara Barton	\$400.00
000281	26/08/2022	Invoice 6 - Cossack 2022 - Music Performance Fee	\$400.00
12607		Arty Brellas Pty Ltd	\$8,149.95
000044	29/07/2022	Invoice 5481 - Cossack Art Awards 2022 Ed Facilitator - T Stedman	\$3,259.98
000173	17/08/2022	Invoice 5482 - Cossack 2022 - Final Payment	\$4,889.97
12608		Ibis Styles Karratha (Garrett Hospitality Regional Hotels Pt	\$3,210.00
000115	5/08/2022	Invoice 45802 - CAA 2022 Judge Accommodation	\$1,070.00
000115	5/08/2022	Invoice 45798 - CAA 2022 Judges Accommodation	\$1,070.00
000115	5/08/2022	Invoice 45797 - CAA 2022 Judges Accommodation	\$1,070.00
12610		K Coventry (Mortgage Account)	\$3,077.16
000013	12/07/2022	Invoice 20220707	\$769.29
000028	22/07/2022	Invoice 202207204	\$769.29
000055	5/08/2022	Invoice 202208034	\$769.29
000205	19/08/2022	Invoice 202208179	\$769.29
12611		South West Removals & Storage	\$9,251.00
000016	21/07/2022	Invoice 520497 - HR - Staff Relocation L Reddell Dunsborough to Karratha	\$9,251.00
12613		Blades and Shades Karratha Pty Ltd	\$450.00
000174	17/08/2022	Invoice 293 - 18B Richardson Way	\$225.00
000174	17/08/2022	Invoice 292 - 18A Richardson Way	\$225.00
12615		Run Red (Bradley James Scott t/as)	\$3,000.00
000136	10/08/2022	Invoice 55 - Social Inclusion Forum 2022 Speaker	\$3,000.00
12617		Denise Pepper	\$1,145.00
000184	17/08/2022	Invoice 12617 - CAA 2022 - Judges per diems	\$375.00
000240	23/08/2022	Invoice 2022003 - Fee for Workshop Masterclass	\$770.00
12618		Karla Hart Enterprises Pty Ltd	\$4,045.64

Reference	Date Paid	Description	Amount
000137	10/08/2022	Invoice 728 - MC Naidoc 2022 - Deposit	\$4,045.64
12628		Carers Association of Western Australia	\$99.00
000138	10/08/2022	Invoice REFUND - KLP - Refund - Overcharge for Fitness Pass	\$99.00
12631		H Birkhead	\$124.00
000241	23/08/2022	Invoice 12631 - Refund Camp Booking	\$124.00
12632		PA Eaton & AH Chivers	\$16.00
000116	5/08/2022	Invoice 12632 - Refund Camping Booking	\$16.00
12633		A Gell	\$350.00
000117	5/08/2022	Invoice 12633 - Reimburse SSS	\$350.00
12655		C Park	\$76.85
000118	5/08/2022	Invoice 12655 - Reimb. for Cossack Supplies	\$76.85
12656		UGL Resources Pty Ltd	\$530.00
000139	10/08/2022	Invoice 12656 - Charged Incorrect CC	\$530.00
12657		Before You Dig Australia Ltd	\$440.00
000175	17/08/2022	Invoice INV-0140 - BYDA - Membership 2022-23	\$440.00
12661		C Arlove	\$500.00
000119	5/08/2022	Invoice SSS - ARLOVE - Reimb SSS	\$500.00
12663		Flightdeck Resources	\$500.00
000120	5/08/2022	Invoice SSS - FLIGHTDECK - SSS Reimb - Flightdeck	\$500.00
12665		L Fox	\$500.00
000121	5/08/2022	Invoice SSS - FOX - SSS Reimb	\$500.00
12667		J Audas	\$128.00
000176	17/08/2022	Invoice 12667 - Swimming Class Refund	\$128.00
12674		J Barker	\$500.00
000122	5/08/2022	Invoice 12674 - Reimburse SSS	\$500.00
12675		S Johannsen	\$477.30
000123	5/08/2022	Invoice 12675 - Reimburse SSS	\$477.30
12676		S Morton	\$500.00
000124	5/08/2022	Invoice 12676 - Reimburse SSS	\$500.00

Reference	Date Paid	Description	Amount
12677		J Peary	\$500.00
000125	5/08/2022	Invoice 12677 - Reimburse SSS	\$500.00
12679		Aussie Broadband	\$2,339.81
000018	23/08/2022	Invoice 19305828 - NBN Enterprise Ethernet 2 Broadhurst Rd	\$1,130.91
000018	23/08/2022	Invoice 19267544 - NBN Enterprise Ethernet 27 Welcome Road	\$1,208.90
12680		Compass Conveyancing (WA) (Specialbay Pty Ltd t/as)	\$880.00
000045	29/07/2022	Invoice LOT 750 SEARIPPLE - Sale Lot 750 Searipple Rd, Conveyancing	\$880.00
12684		Branch Nebula Incorporated	\$14,938.00
000177	17/08/2022	Invoice 200 - Demi Demo Perf Fee - Inst#1	\$7,469.00
000177	17/08/2022	Invoice 201 - Demi Demo Perf Fee - Inst#2	\$7,469.00
12689		Rise Urban Pty Ltd (t/f The Rise Urban Unit Trust)	\$6,985.00
000178	17/08/2022	Invoice 307 - DA Assessment & Preparation of RAR	\$6,985.00
12690		Ampac Debt Recovery (WA) Pty Ltd	\$56,022.36
000126	8/08/2022	Invoice 83018 - Rates - Debt Recover Costs Mar 2022	\$34,407.17
000126	8/08/2022	Invoice 86697 - Credit Adjustment - Rates Debt Recovery	-\$3,366.00
000126	8/08/2022	Invoice 83075 - Rates - Debt Recovery March 2022	\$1,610.50
000126	8/08/2022	Invoice 85501 - Rates Debt Recovery - June 2022	\$14,355.45
000126	8/08/2022	Invoice 86266 - Rates Debt Recovery	\$2,262.00
000126	8/08/2022	Invoice 85247 - Rates - Debt Recovery June 2022	\$66.00
000126	8/08/2022	Invoice 83755 - Rates Debt Recovery - April 2022	\$335.50
000126	8/08/2022	Invoice 84737 - Rates - Debt Recovery Costs May 2022	\$1,556.50
000126	8/08/2022	Invoice 86057 - Rates Debt Recovery	\$330.00
000126	8/08/2022	Invoice 82563 - Rates - Debtor Recover Costs Feb 2022	\$1,902.50
000126	8/08/2022	Invoice 84539 - Rates Debt Recovery - May 2022	\$2,562.74
12692		Di Cubitt	\$8,000.00
000185	17/08/2022	Invoice CAA2022 - CAA2022 - Prize Payment Winner Works on Paper	\$8,000.00
12693		Natalie Scholtz	\$8,000.00
000186	17/08/2022	Invoice CAA2022 - CAA2022 - Prize Winner Open Theme	\$8,000.00
12694		Shannon McCulloch	\$8,000.00
000187	17/08/2022	Invoice CAA2022 - CAA2022 Prize Winner Portraits	\$8,000.00
12695		Human Orchard Consulting (David Gavin Buckley t/as)	\$2,855.30
000242	23/08/2022	Invoice INV-0122 - MC at Cossack Art Awards 2022	\$2,855.30
12700		Stefanie Rogerson	\$200.00

Reference	Date Paid	Description	Amount
000188	17/08/2022	Invoice CAA2022 - CAA 2022 - Highly Commended Prize	\$200.00
12701		Tanya Jaceglav	\$200.00
000189	17/08/2022	Invoice CAA2022 - CAA 2022 - Highly Commended Prize	\$200.00
12702		Vicki Sangster	\$200.00
000190	17/08/2022	Invoice CAA2022 - CAA 2022 - Highly Commended Prize	\$200.00
12705		A Scrase	\$359.60
000140	10/08/2022	Invoice 12705 - Refund - Cancelled XRudd Concert	\$359.60
12706		A Dela Cruz	\$269.70
000141	10/08/2022	Invoice 12706 - Refund - Cancelled XRudd Concert	\$269.70
12707		C Ryalls	\$179.80
000142	10/08/2022	Invoice 12707 - Refund - Cancelled XRudd Concert	\$179.80
12708		D Carey	\$179.80
000143	10/08/2022	Invoice 12708 - Refund - Cancelled XRudd Concert	\$179.80
12709		J McKenna	\$179.80
000144	10/08/2022	Invoice 12709 - Refund - Cancelled XRudd Concert	\$179.80
12710		J Bickler	\$179.80
000145	10/08/2022	Invoice 12710 - Refund - Cancelled XRudd Concert	\$179.80
12711		J Roos	\$179.80
000146	10/08/2022	Invoice 12711 - Refund - Cancelled XRudd Concert	\$179.80
12712		K Girth	\$269.70
000147	10/08/2022	Invoice 12712 - Refund - Cancelled XRudd Concert	\$269.70
12713		K Tranah	\$269.70
000148	10/08/2022	Invoice 12714 - Refund - Cancelled XRudd Concert	\$269.70
12714		L Girao	\$179.80
000149	10/08/2022	Invoice 12715 - Refund - Cancelled XRudd Concert	\$179.80
12715		L Layton	\$179.80
000150	10/08/2022	Invoice 12715 - Refund - Cancelled XRudd Concert	\$179.80
12716		R Whitehead	\$179.80
000151	10/08/2022	Invoice 12716 - Refund - Cancelled XRudd Concert	\$179.80
12717		S Dai	\$269.70

Reference	Date Paid	Description	Amount
000152	10/08/2022	Invoice 12717 - Refund - Cancelled XRudd Concert	\$269.70
12718		S Reilly	\$179.80
000153	10/08/2022	Invoice 12718 - Refund - Cancelled XRudd Concert	\$179.80
12719		S Ninness	\$179.80
000154	10/08/2022	Invoice 12719 - Refund - Cancelled XRudd Concert	\$179.80
12720		Z Stokes	\$89.90
000155	10/08/2022	Invoice 12720 - Refund - Cancelled XRudd Concert	\$89.90
12728		E Rodgers	\$196.00
000243	23/08/2022	Invoice 12728 - Refund - Cancelled Membership	\$196.00
12729		James Davies	\$375.00
000191	17/08/2022	Invoice 12729 - CAA 2022 - Judges per diems	\$375.00
12732		Jessyca Hutchens	\$375.00
000192	17/08/2022	Invoice 12732 - CAA 2022 - Judges per diems	\$375.00
12748		E Eilbeck	\$767.09
000225	22/08/2022	Invoice A25137 - Rates Refund - A25137	\$767.09
TOTAL CREDITOR PAYMENTS			\$9,314,962.59

Payroll Payments			
	Date Paid	Description	Amount
	6/07/2022	FN 06/07/2022	\$1,209,154.67
	13/07/2022	F 13/07/2022	\$27,699.95
	14/07/2022	FN Casuals 14/07/2022	\$69,672.09
	15/07/2022	F 15/07/2022	\$20,976.63
	20/07/2022	FN 20/07/2022	\$1,172,112.61
	28/07/2022	FN Casuals 28/07/2022	\$65,526.66
	3/08/2022	FN 03/08/2022	\$1,146,646.95
	11/08/2022	FN Casuals 11/08/2022	\$60,402.28
	17/08/2022	FN 17/08/2022	\$1,156,847.43
TOTAL PAYROLL PAYMENTS			\$4,929,039.27
TOTAL PAYMENTS FROM 01-Jul-2022 TO 31-Aug-2022			\$14,244,001.86

10.3 2021/22 KEY PERFORMANCE MEASURES

File No:	CM.89
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Manager Governance & Organisational Strategy
Date of Report:	6 September 2022
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil





PURPOSE

To provide Council with an update on performance against the Operational Plan 2021-22 for Quarter 4 (April 2022 – June 2022) and the full year 2021-22.

BACKGROUND




There are four strategic themes in the Strategic Community Plan 2020-2030, which are delivered through 153 Programs and Services outlined in the Corporate Business Plan. These are in turn delivered through 284 ongoing projects and actions, which are measured by 97 performance measures that are introduced at periodic intervals throughout the year as certain triggers are reached.

Each theme outlines a set of programs delivered through a number of projects and services as follows:

Strategic Theme	Programs & Services	Projects & Actions	Performance Measures
 Our Community	56	125	36
 Our Economy	19	49	15
 Our Natural & Built Environment	38	47	14
 Our Leadership	40	63	32
TOTAL	153	284	97

One of the processes supporting the Integrated Strategic Planning (ISP) Framework is quarterly reporting against the performance measures to monitor performance and respond to changing priorities.

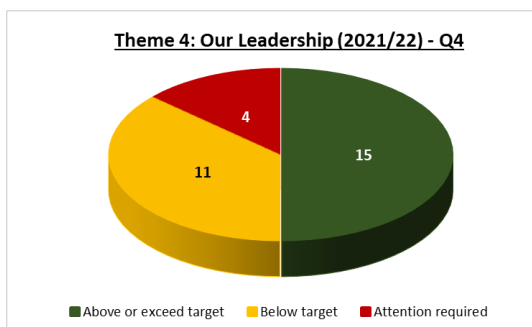
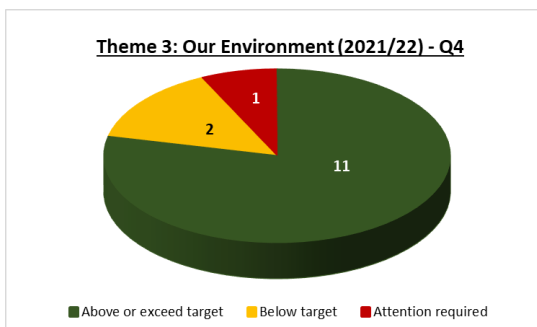
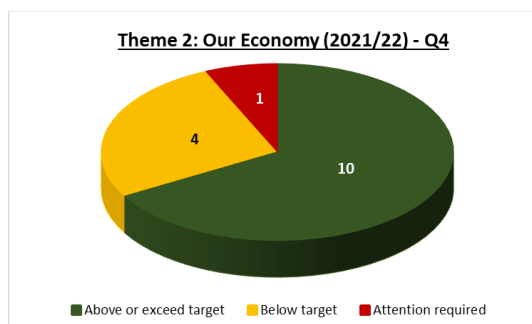
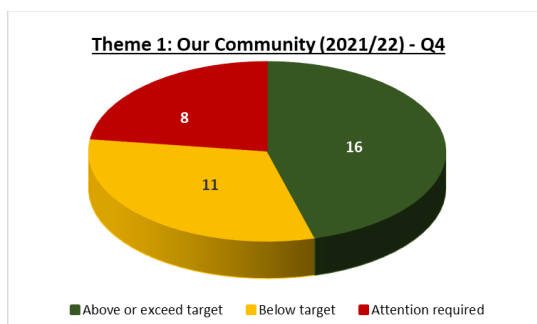
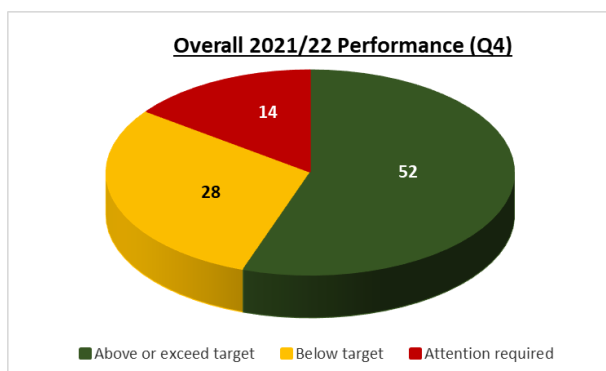
A snapshot of the overall performance during Quarter 4 and for the year is included in this report. It uses a traffic light system to represent the following benchmarks:

	Attention Required	Below the lower tolerance applied to the KPI.
	Within Tolerance	Between the target and lower tolerance applied to the KPI.
	On Target	Either on or above target.

Quarter 4 Performance Measures

Out of a total 97 performance measures, 94 KPIs are measured this quarter. Only one KPI could not be measured “4.c.1.6.a Percentage of vehicles achieving acceptable levels of utilisation” where software has been upgraded preventing reporting on this KPI. This is currently being addressed by Officers.

The results for Quarter 4 are indicated below:



‘On Target’ or ‘Within Tolerance’ outcomes for Q4

80 (85.1%) of the Quarter 4 performance measures exceeded the target or were within tolerance levels, including:

Measure	Q4 Target	Q4 Actual	Previous Outcome	Comments
1.a.1.10.a Minimise the gap between performance and importance in the Annual Community Survey for Public Toilets	0	-5.8	-6.6	Third year where gap has progressively reduced indicating improvements to response times to graffiti or vandalism and overall visual impression.
1.c.1.3.a Attendance for Better Beginnings Programs (Library)	1,300	1,768	1,475	An increased number of Better Beginnings Program sessions this quarter, including eight school visits, Saturday Story Time and outreach programs resuming in

Measure	Q4 Target	Q4 Actual	Previous Outcome	Comments
				Roebourne have attributed towards greater attendances. Most sessions remain well attended.
1.f.1.2.a Number of Facebook engagements (likes, comments or shares) per quarter	50,000	57,139	65,119	High engagement activity in this period included promotion of the City's housing initiatives, Take me Home TV series and FeNaCING Festival
2.a.1.2.a Increase the number of formalised industry partnerships	4	4	N/A	Includes Juluwarlu, Wanggalili MOU, Water Sensitive Cities MOU and Pilbara Clean Energy Cluster.
2.a.2.2.a Tourist visitations to Karratha Tourism and Visitors Centre (KTVC)	10,200	27,000	21,413	Visitations up due to state wide tourism campaigns and Increased number of visitors travelling nationally due to COVID-19 rather than to overseas destinations.
2.b.1.2.a Percentage of City expenditure with local businesses	50%	54%	54%	The City continues to support local suppliers with goods and service requirements. \$9.4M paid to local businesses from total outgoings of \$17.4M.
2.c.1.1.a Supply of undeveloped residential land available for subdivision	300Ha	365.8Ha	366.9Ha	The City's Hancock Way subdivision has been removed from the calculation of available land.
3.c.2.3.c Percentage of scrap metal received at the 7 Mile Waste Facility diverted from landfill	70%	100%	100%	1201 tonnes of scrap metal was removed by commercial recyclers. 812 tonnes of clean metal received and remainder of 1201 tonnes recovered from landfill.
3.c.2.3.d Percentage of e-waste diverted from landfill	70%	100%	100%	All e-waste has been stockpiled until a recycler can be sourced (support no longer provided by Tech Collect)
3.c.2.3.f Percentage of clean timber received at 7 Mile Waste Facility diverted from landfill	70%	100%	N/A	1755 tonnes of clean timber received and either sold via the Tip Shop or shredded. 1343 tonnes of shredded timber used to remediate contaminated soil.
4.a.1.1.a Percentage of media releases picked up by the local media	95%	100%	70%	Picked up media releases include CEO resignation and Cossack Art Awards. Media releases are just one of the activities used to generate media coverage for the City. Others include setting up interviews, picture opportunities, providing media statements and responding to questions. The City's marketing team continues to work with service areas to identify opportunities for positive media coverage and ensure that media releases are fit for purpose and newsworthy.
4.b.3.1.a Number of indigenous staff employed	24	26	24	2 new indigenous employees commenced this quarter. 1 in Strategic Projects & Infrastructure and 1 in Community Services.
4.c.1.4.b Ensure supplier invoices are paid within Terms of Trade	90%	94.2%	89.7%	Total invoices of \$24.6m were due in Quarter 4.

‘Attention Required’ outcomes for Q4

14 (14.9%) of the Quarter 4 performance measures require attention. The table below highlights the areas of attention:

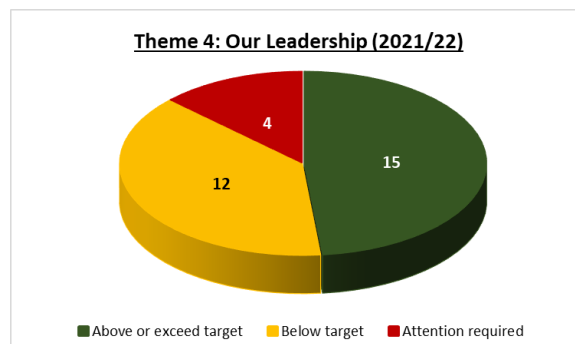
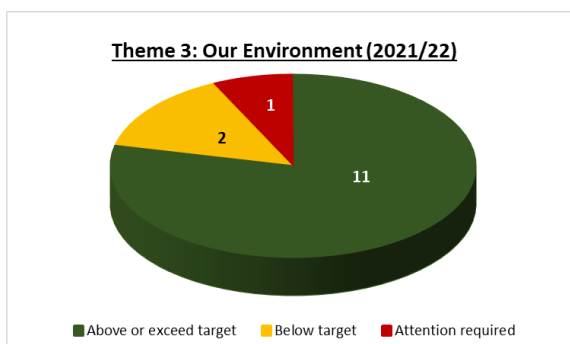
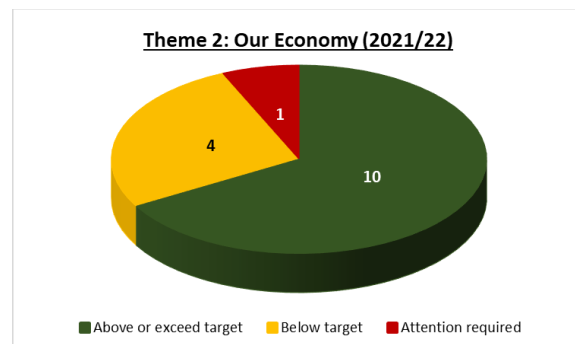
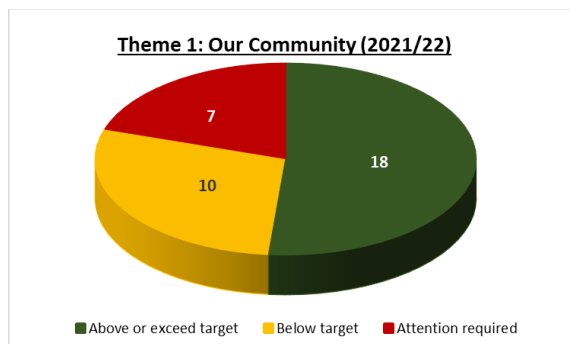
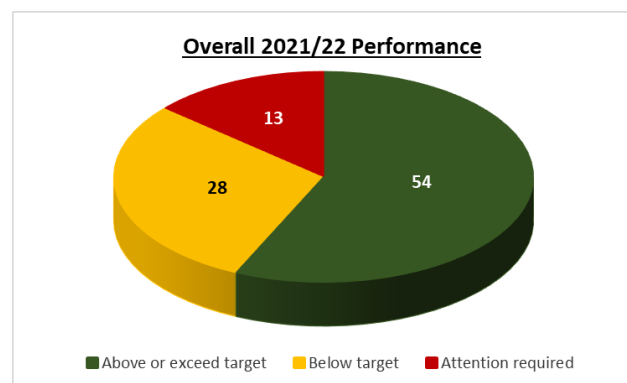
Theme	Program / Service	Measure	Shortfall in Performance	Comments/Corrective Action
Our Community – Diverse and Balanced	1.a.1.7 Community Facility Management	1.a.1.7.a Maintain total attendance at Karratha Leisureplex, Wickham Recreation Precinct and Aquatic Centre and Roebourne Aquatic Centre	Target: 159,000 patrons Q4 Outcome: 110,779	Attendances mainly affected by sports hall programs where spectator limits were placed during Covid periods. Outdoor and aquatic programs were well attended across all sites.
	1.a.1.10 Waste and Sanitation Services	1.a.1.10.a Minimise the gap between performance and importance in the Annual Community Survey for Street Litter Cleanup	Target: 0 Q4 Outcome: -9.8 2021 Outcome: -6.8	Gap has increased and issues addressed with contractor. Greater presence in eastern corridor and more regular audits to be carried out.
	1.b.1.3 Ranger Patrolling	1.b.1.3.a Minimise the gap between performance and importance in the Annual Community Survey for Illegal Dumping	Target: 0 Q4 Outcome: -11.6 2021 Outcome: -10.0	Rangers respond to complaints about illegal dumping. The City encourages residents to report illegal dumping so this can be followed up promptly.
	1.b.3.1 Liveability	1.b.3.1.a Minimise the gap between performance and importance in relation to Community Safety as per the Liveability Pillar Survey	Target: 25 Q4 Outcome: -38.4 2021 Outcome: 29.0	In February when the annual survey was conducted, a local vigilante group was active on social media and local camps experienced stolen vehicles increasing a perception of significant crime in town.
	1.b.4.3 Enforce legislative requirements	1.b.4.3.a Number of private pools inspected that require reinspection	Target: 20 Q4 Outcome: 41	The higher incidence of reinspection has been principally attributed to the limited availability of trades & materials.
	1.c.1.4 Youth Services	1.c.1.4.b Increase youth patronage to The Base and Youth Shed	Target: 5% Q4 Outcome: -3.1%	Attendances has decreased by 530. Opening times have reduced between 20/21 from daily openings to now only 5-6 days per week in 21/22. Reduced youth program delivery and youth engagement outside of centres could also be attributing factors that are being evaluated.
	1.d.1.4 Cyclone and Bushfire Inspection Program	1.d.1.4.a Percentage of City managed works including hazard reduction burns and firebreaks completed or maintained as	Target: 85% Q4 Outcome: 0%	No burns conducted during this period due to delays in getting approvals from native title body, Ngarluma Aboriginal Corporation. Once approval was

Theme	Program / Service	Measure	Shortfall in Performance	Comments/Corrective Action
		identified in the Bush Fire Risk Management Plan		received, heavy rains received in the region prevented any burn offs being conducted.
	1.d.1.6 Environmental Health Services	1.d.1.6.a Inspect 40 public health premises per month	Target: 120 Q4 Outcome: 63	The Environmental Health team is building its resources and is now fully staffed after a number of vacancies. Inspections have also increased towards the end of the reporting quarter and expect to continue to rise in the new reporting year.
Our Economy – Well managed and diversified	2.b.1.1 Development Services	2.b.1.1.a Number of actions completed in the Small Business Friendly Implementation Plan	Target: 3 Q4 Outcome: 0	Delays attributable to staff turnover have prevented a number of actions materialising. Project concludes in 2023/24 and more outcomes expected in the next 12 months.
Our Natural and Built Environment – Thriving and Sustainable	3.c.1.1 Waste Facility Management	3.c.1.1.c Divert Household Hazardous Waste (HHW) from landfill via HHW program	Target: 15,000kgs Q4 Outcome: 5,260kgs	This was a new KPI for 21/22. Target to be amended for 22/23 as it is overestimating potential utilisation. Previous quarterly results averaging 5,025kgs.
Our Leadership – Responsive and Accountable	4.a.2.3 Occupational Health and Safety Compliance	4.a.2.3.a Number of OHS inspection completed per annum	Target: 204 Q4 Outcome: 166	Staff turnover, COVID and vacancies in the Safety Reps roles have impacted the number of inspections completed this year. The target has been reviewed for next year. Critical areas are being reviewed regularly.
	4.b.3.2 Management of Employee Relations	4.b.3.2.a Percentage reduction in staff turnover	Target: 23% Q4 Outcome: 38%	115 terminations in 21/22. Total employee number (PT & FT only) is 303. Increased turnover due to the increased demand for employees across the district. The cost of living has also increased (namely housing) which has seen a number of employees leave town.
	4.c.1.4 Accounts Receivable and Accounts Payable	4.c.1.4.a Collect payment from all invoices within Council's terms of trade of 40 days (excluding grants, contributions, donations and sponsorship)	Target: 85% Q4 Outcome: 67.9%	Total sundry debtor invoices due in Q4 were 1,387 worth \$12.6m. 942 were paid within terms. Overdue invoices are routinely followed up by Finance.

Theme	Program / Service	Measure	Shortfall in Performance	Comments/Corrective Action
	4.e.1.1 Customer Service	4.e.1.1.c Complete 500 Action requests (resident generated and self generated) per month, averaged over a 3 month KPI reporting period	Target: 1,500 Q4 Outcome: 1,129	The Ranger unit has been affected by reduced staffing numbers. A contract Ranger will be joining the team for a three month period to assist with workloads.

End of Year Performance Measures:

Out of a total 97 performance measures identified for the 2021/22 period, 95 were able to be measured. Two KPIs could not be measured being “1.b.1.1.a Increase perception that the City is a safe place to live” as this KPI was no longer measured as part of the 2022 Annual Community Survey and “4.c.1.6.a Percentage of vehicles achieving acceptable levels of utilisation” due to software changes as noted above for Q4 results.



'On Target' or 'Within Tolerance' Outcomes for the 21/22 year

82 (86.3%) of the performance measures exceeded the target or were within tolerance levels, including:

Measure		21/22 Target	21/22 Actual	20/21 Result	Comments
	Annual Community Survey improvements (difference between performance and importance): <ul style="list-style-type: none"> - Footpaths and Cycleways - Airport - Tambrey Indoor Play Centre - Youth Shed The Base - Karratha Tourism and Visitor Centre 	Opts Opts	2.4pts 4.2pts 9.4pts 8pts	0.8pts 4pts N/A N/A	General satisfaction across all areas with pockets of concern in eastern corridor regarding lighting and regular cleaning. The airport has performed well during the past year with the enforcement of Covid mandates throughout the facilities and maintaining a high level of service. The service for young children was considered valuable for the demographic group of under 25's and Young Parents who are experiencing difficulties in obtaining childcare services or after hour school care. Services exceed target for both facilities. Greater mix of activities and after school hours care at schools have generated greater interest in these services. In previous reporting periods the centres have been underperforming as expectations significantly higher (last 6 year average -8.1). Respondents to survey overwhelmingly indicated an ongoing satisfaction with the level of tourism services. A growth in visitor numbers together with strong growth in bookings has provided a positive outcome for the year.
	1.a.1.7.a Attendances at KLP and Aquatic Facilities	555,000	578,231	573,458	Increases in gym memberships and use of aquatic facilities the main drivers of increased attendances. Enhancements to the Wickham Aquatic Centre have ensured ongoing good attendances. This is the highest record in the past 7 years.
	1.c.1.3.a Attendance for Better Beginnings Programs (Library)	5,000	6,691	7,806	The continuation of this successful program draws families and new parents. Numbers have exceeded expectations whilst Covid has been in the community for the last two reporting periods..
	1.c.1.3.d Library Visitations	97,910	127,234	111,556	Attendances continue to be strong for the third year running of taking statistics. Covid outbreak in

Measure	21/22 Target	21/22 Actual	20/21 Result	Comments
				Dampier affected attendances but improvement noted in June.
1.c.2.2.a Number of Regular Passenger Transport (RPT) passengers using the Karratha Airport Terminal	450,000	460,606	411,525	Annual performance and recovery in passenger numbers has been better than expected with airlines adding additional seat capacity in the last quarter.
1.d.1.1.d Number of REAP visitations	60,000	62,844	N/A	Programming continues to be based on demographics and interests amongst the community.
2.a.1.1.b Increase the value of business grants that are approved by the City	\$250,000	\$302,000	N/A	Grants include take your business online, major event sponsorship and attraction and business development support programs.
2.a.2.1.b Number of members signed up to the National Energy Resources Australia (NERA) Hydrogen Technology Cluster	5	59	N/A	59 members have signed up representing 36 organisations to the Pilbara's NERA Cluster.
2.a.2.2.d Value of tour bookings made by the Karratha Tourism and Visitors Centre (KTVC)	\$150,000	\$234,000	N/A	Higher value of bookings due to higher number of visitors and local discounts being offered.
2.b.1.2.a Percentage of dollar spend paid to local businesses	50%	60.6%	54.1%	The City continues to support local business services. \$40.2M was paid to local businesses from total outgoings of \$66.3M.
2.d.2.1.a Number of businesses registered with a ABN within the City	960	1044	1037	Data sourced from REMPLAN and the Australian Bureau of Statistics Business Register (ABSBR). This count only includes businesses which actively traded in goods or services during the Financial Year.
3.d.2.1.a Number of subscriptions taken up through the Climate Clever Program	20	29	N/A	Program promoted to businesses via the KDCCI Grow Local Program.
4.a.2.3.b Reduce number of lost time injuries (LTIFR)	9.7	6.4	14.3	Injuries have reduced significantly over the past three years to only 3 LTIs for the year. Regular toolbox meetings and OHS awareness across City work sites is contributing to this good result.
4.b.3.3.a Increase in induction and refresher training on Governance systems to all permanent staff	20%	28.8%	50.0%	This KPI indicates just under one third of the staff at the City underwent induction or refresher training related to Procurement, Compliance and Promapp training despite high staff turnover rates. The high turnover is impacting on the Governance team being able to engage on other Governance functions.
4.c.1.4.b Ensure supplier invoices are paid within Terms of Trade	90%	90.6%	90.7%	With debts valued at \$82.1M over the year, 90.6% was collected within the City's terms of trade. Recovery action is instigated against those debtors who exceed the City's ordinary terms and conditions.
4.e.1.1.f Correspondence to be acknowledged within agreed time frames	90%	90.5%	91.9%	24,146 incoming records have been received for the year with 90.5% acknowledged in

Measure	21/22 Target	21/22 Actual	20/21 Result	Comments
				accordance with the City's Customer Service Charter.
4.e.1.2.a Reduce the number of high and extreme residual risks	2%	1.1%	1.6%	Two residual risks have been identified and controls are in place to monitor and manage any emerging threats - (1) inability to guarantee financial sustainability of operations or major projects; and (2) Covid19 impact on City Services.

Attention Required - Outcomes for the 21/22 year

13 (13.7%) of the set 2021/22 performance measures require attention. The Table below highlights the areas of attention:

Theme	Program / Service	Measure	Shortfall in Performance	Comments/Corrective Action
Our Community – Diverse and Balanced	1.a.1.10 Waste and Sanitation Services	1.a.1.1.b Maintain or improve a positive gap between performance and importance in the Annual Community Survey for Street Litter Clean Up	Target: 0 21/22 Outcome: -9.8 2021 Outcome: -6.8	Gap has increased and issues addressed with contractor. Greater presence in eastern corridor and more regular audits to be carried out.
	1.b.1.3 Ranger Patrolling	1.b.1.3.a Minimise the gap between performance and importance in the Annual Community Survey for Illegal Dumping	Target: 0 21/22 Outcome: -11.6 2021 Outcome: -10.0	Rangers respond to complaints about illegal dumping. The City encourages residents to report illegal dumping so this can be followed up promptly.
	1.b.3.1 Liveability	1.b.3.1.a Minimise the gap between performance and importance in relation to Community Safety as per the Liveability Pillar Survey	Target: 25 21/22 Outcome: -38.4 2021 Outcome: 29	In February when the annual survey was conducted, a local vigilante group was active on social media and local camps experienced stolen vehicles increasing a perception of significant crime in town.
	1.b.4.3 Approvals and Compliance	1.b.4.3.a Number of private pools inspected that required reinspection	Target: 20 21/22 Outcome: 41.0 2021 Outcome: 25.3	The higher incidence of reinspection has been principally attributed to the limited availability of trades & materials.
	1.c.1.4 Youth Services	1.c.1.4.b Increase youth patronage to The Base and the Youth Shed	Target: 5 21/22 Outcome: -3.1 2020 Outcome: 39.0	Attendances has decreased by 530. Opening times have reduced between 20/21 from daily openings to now only 5-6 days per week in 21/22. Reduced youth program delivery and youth engagement outside of centres could also be attributing factors that are being evaluated.

Theme	Program / Service	Measure	Shortfall in Performance	Comments/Corrective Action
	1.d.1.4 Cyclone and bushfire inspection program	1.d.1.4.a Percentage of City managed works including hazard reduction burns and firebreaks completed or maintained as identified in the Bush Fire Risk Management Plan	Target: 85% 21/22 Outcome: 0%	No burns conducted during this period due to delays in getting approvals from native title body, Ngarluma Aboriginal Corporation. Once approval was received, heavy rains received in the region prevented any burn offs being conducted.
	1.d.1.6 Environmental Health services	1.d.1.6.a Inspect 40 public health premises per month	Target: 480 21/22 Outcome: 226	Capacity to carry out inspections has been affected by team resourcing. Priority given to highly frequented public health sites. Resourcing has improved in the last reporting period with expectations of better servicing in 22/23.
Our Economy – Well managed and diversified	2.b.1.1 Development Services	2.b.1.1.a Number of actions completed in the Small Business Friendly Implementation Plan	Target: 3 21/22 Outcome: 0	Delays attributable to staff turnover have prevented a number of actions materialising. Project concludes in 2023/24 and more outcomes expected in the next 12 months.
Our Natural and Built Environment – Thriving and Sustainable	3.c.1.1 Waste Facility Management	3.c.1.1.c Divert Household Hazardous Waste (HHW) from landfill via HHW Program	Target: 60,000kgs 21/22 Outcome: 20,100kgs	This was a new KPI for 21/22. Target to be amended for 22/23 as it is overestimating potential utilisation. Previous quarterly results averaging 5,025kgs.
Our Leadership – Responsive and Accountable	4.a.1.1 Marketing Services	4.a.1.1.a Percentage of media releases picked up by the local media	Target: 95% 21/22 Outcome: 69.3%	Low pick up in the earlier reporting periods with improved content as the year progressed generating more interest. Newsworthy items continue to be pursued to ensure local interest.
	4.a.2.3 Occupational Health and Safety Compliance	4.a.2.3.a Number of OHS inspection completed per annum	Target: 204 21/22 Outcome: 166	Staff turnover, COVID and vacancies in the Safety Reps roles have impacted the number of inspections completed this year. The target has been reviewed for next year. Critical areas are being reviewed regularly.
	4.b.3.2 Management of Employee Relations	4.b.3.2.a Percentage reduction in staff turnover	Target: 23% 21/22 Outcome: 38%	115 terminations in 21/22. Total employee number (PT & FT only) is 303. Increased turnover due to the increased demand for employees across the

Theme	Program / Service	Measure	Shortfall in Performance	Comments/Corrective Action
				district. The cost of living has also increased (namely housing) which has seen a number of employees leave town.
	4.e.1.2 Organisational Risk Management	4.e.1.2.b Measure the percentage of compliant responses to the annual Compliance Audit Return	Target: 100% 21/22 Outcome: 90.8%	9 non-compliances identified in the 2021 annual return. These non-compliances were reported to the Audit and Organisational Risk Committee and to Council in March 2022.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-8 *Significant Decision Making Policy*, this matter is considered to be of high significance in terms of Council's ability to perform its role.

STATUTORY IMPLICATIONS

Section 5.56(1) of the *Local Government Act 1995*, and Regulations 19CA, 19C and 19DA of the *Local Government (Administration) Regulations 1996* establish requirements for Strategic Community Plans and Corporate Business Plans.

COUNCILLOR/OFFICER CONSULTATION

Consultation has taken place with all departments and relevant officers to ascertain and report on progress towards the desired performance measures.

COMMUNITY CONSULTATION

No community consultation is required, however progress against the Strategic Community plan will be reported to the community through the Annual Report and Annual Electors Meeting.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Projects detailed in the Operational Plan have been included in Council's budget.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2022-2023 provided for this activity:

Our Programs/Services: 4.a.2.1 Integrated Strategic Planning
 Our Projects/Actions: 4.a.2.1.19.1 Develop, Maintain, Monitor and Report on the Strategic Community Plan, Corporate Business Plan, Operational Plan, informing strategic documents and Key Performance Measures.

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Moderate	Projects not delivered within the FY have been included in budget carry forwards for 2022/23.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Moderate	Council's reputation may be impacted if the City fails to deliver on commitments in the Strategic Community Plan and Corporate Business. An overall measure is the annual community survey where 75% of respondents indicated satisfaction with the services of the City.
Compliance	Low	Legislation requires that there is a system for monitoring performance of the City's activities through pre-determined measures to identify alignment to the Strategic Community Plan and the Corporate Business Plan.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Quarterly and Annual Performance Reports have been provided to Council since the 2013-2014 financial year.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by Simple Majority pursuant to Section 5.56(1) of the *Local Government Act 1995* and Regulation 19DA of the *Local Government (Administration) Regulations 1996* RESOLVES to DEFER consideration of the Quarter 4 and End of Year Performance Report for 2021/22.

CONCLUSION

The Quarter 4 and End of Year Performance Report summarises the performance of the City in relation to goals set at the start of the financial year. This report confirms that 85.1% of the 94 performance measures were achieved or substantially achieved in Quarter 4 and 86.3% of 95 measures were achieved or substantially achieved as of 30 June 2022.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : **155077**

MOVED : **Cr Bertling**

SECONDED : **Cr Miller**

That Council by SIMPLE Majority pursuant to Section 5.56(1) of the *Local Government Act 1995* and Regulation 19DA of the *Local Government (Administration) Regulations 1996* RESOLVES to RECEIVE the Quarter 4 and End of Year Performance Report for 2021/22.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Scott, Cr Waterstrom Muller

AGAINST : Nil

10.4 DRAFT COMPLAINT INVESTIGATION POLICY

File No:	CM.124; GV.22
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Manager Governance & Organisational Strategy
Date of Report:	6 September 2022
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Draft Complaint Investigation Policy

PURPOSE

For Council to consider the introduction of a draft Complaint Investigation Policy to complement the *Code of Conduct for Council Members, Committee Members and Candidates* and to provide a delegation to the CEO to determine complaints including dealing with complaints and the dismissal of complaints.

BACKGROUND

On 3 February 2021, the *Local Government (Model Code of Conduct) Regulations 2021* introduced a mandatory code of conduct for council members, committee members and candidates (the Code). The purpose of the Code is to guide decisions, actions and behaviours of council members, elected and unelected committee members, and candidates in local elections. The intent of the Code is that local governments will address behaviour through education rather than sanctions.

Council adopted the model code in April 2021. There is currently no complaints process in the Code and therefore it is up to the City to determine that process. In view of this and to ensure transparency in terms of how complaints are to be investigated, the attached Complaint Investigation Policy has been drafted. The policy provides consistency with regulations and details at a high level matters for consideration in a complaint investigation when behavioural complaints around council members, committee members and candidates are received.

The policy considers:

- an assessment of the complaint;
- the nature and powers of investigation;
- evidence gathering and procedural fairness; and
- the reporting on findings.

The Code is a single point of reference document where:

- minor behavioural matters within the Code are dealt with by the local government itself through a complaint and investigation process; and
- a breach of a rule of conduct within the Code is deemed a minor breach to be investigated by the Local Standards Panel.

Any complaints the City receives and investigates under the Code are only minor in nature with more significant complaints will continue to be investigated by the Local Government Standards Panel.

The CEO will be responsible for making decisions around complaints lodged under the Code. A new delegation capturing these powers and duties to the Chief Executive Officer is therefore required under the *Local Government (Model Code of Conduct) Regulations 2021* and the City's adopted Code in relation to clauses 12 (dealing with a complaint), 13 (dismissing a complaint) and 15 (other provisions including this draft policy).

The draft policy also recommends making the City's Chief Executive Officer or the Director Corporate Services (where the complainant is the CEO) as the appointed complaint's officers authorised to receive and dismiss complaints. The complaint can then be investigated by an employee or by an external third party to ensure impartiality.

LEVEL OF SIGNIFICANCE

In accordance with Council policy CG-8 Significant Decision Making policy, this matter is considered to be of moderate significance in terms of Council's ability to perform its role.

STATUTORY IMPLICATIONS

Section 103 and 104 of the *Local Government Act 1995* – Code of Conduct
Local Government (Model Code of Conduct) Regulations 2021
 Section 5.120 of the *Local Government Act 1995* – Complaints Officer
 Section 5.42 of the *Local Government Act 1995* - CEO Delegations

COUNCILLOR/OFFICER CONSULTATION

Councillors were consulted at the September Briefing.

COMMUNITY CONSULTATION

No community consultation is required.

POLICY IMPLICATIONS

The *Code of Conduct for Council Members, Committee Members and Candidates* was accepted by Council at its meeting on 27 April 2021. This policy is intended to supplement the Code.

FINANCIAL IMPLICATIONS

The adoption of this policy has no financial implications however any action taken under the adopted policy may impact budget.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2022-2023 provided for this activity:

Programs/Services:	4.a.2.4	Legal and legislative support
Projects/Actions:	4.a.2.4.20.1	Implement and integrate legislative reform into Council practices

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	There is potential for costs should the Policy have to be acted upon.
Service Interruption	N/A	Nil
Environment	N/A	Nil

Category	Risk level	Comments
Reputation	Moderate	The effects of this policy will take effect quickly to ensure any behavioural issues are addressed promptly to avoid or limit potential reputational damage.
Compliance	Low	Actioning the policy will ensure procedures and systems are in place to address behavioural matters if or when they arise.

IMPACT ON CAPACITY

There will be some impact on capacity with the CEO or Director or a third party investigator if or when a matter arises regarding behaviours of council members, committee members or candidates.

RELEVANT PRECEDENTS

This is the first policy of its kind for the City and supports the *Code of Conduct for Council Members, Committee Members and Candidates*.

VOTING REQUIREMENTS

Absolute Majority.

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Section 5.42 of the *Local Government Act 1995* and clause 15(2) of Schedule 1 of the *Local Government (Model Code of Conduct) Regulations 2021* RESOLVES to:

1. ADOPT the attached draft Complaint Investigation Policy subject to the following amendments _____.
2. DELEGATE to the Chief Executive Officer the powers and duties of the local government in accordance with the attached draft Complaint Investigation Policy.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DEFER this matter pending further consideration.

CONCLUSION

The draft policy complements the 27 April 2021 adoption of the City's *Code of Conduct for Council Members, Committee Members and Candidates* by providing protocols to be followed when investigating any complaints lodged.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : **155078**
MOVED : **Cr McNaught**
SECONDED : **Cr Nunn**

That Council by ABSOLUTE Majority pursuant to Section 5.42 of the *Local Government Act 1995* and clause 15(2) of Schedule 1 of the *Local Government (Model Code of Conduct) Regulations 2021* RESOLVES to:

- 1. ADOPT the Complaint Investigation Policy as attached; and**
- 2. DELEGATE to the Chief Executive Officer the powers and duties of the local government in accordance with the attached Complaint Investigation Policy.**

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Scott, Cr Waterstrom Muller
AGAINST : Nil

10.5 TRAVEL AND ACCOMMODATION EXPENSES POLICY REVIEW

File No:	CM.103
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Manager Human Resources
Date of Report:	2 September 2022
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	CH11 Travel and Accommodation Expenses Policy

PURPOSE

For Council to consider proposed changes to the Travel and Accommodation Expenses policy.

BACKGROUND

The Travel and Accommodation Expenses policy has been reviewed to ensure the policy remains current and addresses recent changes to costs of travel. The following changes are proposed for Council consideration:

Proposed Amendment	Rationale
Where an Employee or Councillor is booked on a flight with a duration of 5 hours or longer, they can elect to upgrade to an exit row seat at the City's expense.	To allow Employees and Councillors on longer flights to select a seat with more leg room for comfort.
Any costs associated with failing to return a hire vehicle fully refuelled (without a good reason) will be at the driver's expense.	There is significant additional cost if the car hire company has to refuel a hire vehicle.
Increase the accommodation rate from \$180 per day to \$200 per day for regional travel.	Accommodation in regional centres is more expensive than accommodation in major cities, therefore an increase is proposed for regional travel e.g. Port Hedland.
Meal allowance rates changed to: <ul style="list-style-type: none"> • Breakfast: maximum \$30 • Lunch: maximum \$30 • Dinner: maximum \$55 	The overall meal allowance limit remains at \$115 per day however each meal limit is changed to better reflect costs associated with meals i.e. dinner is generally the most expensive meal of the day.
If an employee wishes to "tack on" leave they will be required to meet 50% of all flight costs incurred by the City.	Wording updated from 'all travel costs' to 'all flight costs' to better reflect the intent and the application of the policy.

LEVEL OF SIGNIFICANCE

In accordance with Council policy CG-8 Significant Decision Making policy, this matter is considered to be of low significance in terms of Council's ability to perform its role.

STATUTORY IMPLICATIONS

Section 2.7(2)(b) of the *Local Government Act 1995* provides that the role of Council includes determining the local government's policies.

COUNCILLOR/OFFICER CONSULTATION

The Executive Management Team was consulted in relation to the review of this policy and Councillors were consulted at the Briefing Session held on 12 September 2022.

COMMUNITY CONSULTATION

No community consultation is required.

POLICY IMPLICATIONS

It is not proposed that this policy be materially amended.

FINANCIAL IMPLICATIONS

There are no material financial implications.

STRATEGIC IMPLICATIONS

There are no strategic implications.

RISK MANAGEMENT CONSIDERATIONS

There are no risk management considerations applicable.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

The Travel and Accommodation Expenses policy was last adopted by Council in October 2017.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:

Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 2.7(2)(b) of the *Local Government Act 1995* RESOLVES to RETAIN the current Travel and Accommodation Expenses policy without the proposed amendments.

Option 3

That Council by SIMPLE Majority pursuant to Section 2.7(2)(b) of the *Local Government Act 1995* RESOLVES to ENDORSE the attached Travel and Accommodation Expenses policy subject to the following changes:

Option 4

That Council by SIMPLE Majority pursuant to Section 2.7(2)(b) of the *Local Government Act 1995* RESOLVES to DEFER consideration of the Travel and Accommodation Expenses policy (as amended) pending further review.

CONCLUSION

Following a review of the Travel and Accommodation Expenses Policy a number of amendments have been proposed to ensure the policy remains contemporary and current.

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 155079

MOVED : Cr Harris

SECONDED : Cr Nunn

That Council by SIMPLE Majority pursuant to Section 2.7(2)(b) of the *Local Government Act 1995* RESOLVES to ADOPT the amended Travel and Accommodation Expenses policy as attached.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Scott, Cr Waterstrom Muller

AGAINST : Nil

10.6 WARDS AND REPRESENTATION REVIEW 2022

File No:	GV.21
Responsible Executive Officer:	Director Corporate Services
Reporting Author:	Manager Governance & Organisational Strategy
Date of Report:	14 September 2022
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Discussion Paper - 2022 Review of Wards and Representation

PURPOSE

To initiate a review of the City's wards and elector representation.

BACKGROUND

By virtue of Schedule 2.2 of the *Local Government Act 1995* Council is required to review its wards and elector representation every eight (8) years. A review is due by March 2023.

The review process requires the following:

- Council resolves to undertake a ward and representation review and seek public submissions;
- Public submission period opens (6 weeks) – information statement provided for public to read and comment on;
- After public submission period closes, Council to consider all submissions and relevant factors, resulting in a Council recommendation;
- Council's recommendation is put to the Local Government Advisory Board (LGAB) for consideration;
- The LGAB shall put forward a recommendation to the Minister for Local Government;
- Any changes approved by the Minister will be subsequently listed for Governor's Orders and gazettal. It is expected that any changes will be implemented for the 2023 ordinary election.

When considering changes, regard is to be given to matters such as:

- Community of interests;
- Physical and topographical features;
- Demographic trends;
- Economic factors; and
- Ratio of Councillors to electors in the various wards.

This review includes evaluation of the fair and equal representation of electors to Councillors given that there are multiple wards within the City. It is an expectation of the LGAB that the Councillor to elector ratio deviation for each ward will not vary by more than $\pm 10\%$.

As the table below illustrates, there is currently a disproportionate representation of electors to Council members across all wards. On a purely statistical basis, this suggests that ward boundary adjustments are required to balance the representations or otherwise changing elected member representations, or a combination of the two to balance out the ratios.

Table 1 Current Ward and Representations

Ward	Total Population ¹	Electors ²	Councillors	% Electors per Ward Population	Councillor /Elector Ratio	% Ratio Deviation
Dampier	1,275	775	1	60.8%	1:775	29.3 %
Karratha	17,018	9,732	8	57.2%	1:1,216	-10.9 %
Wickham/Point Samson/ Roebourne/Cossack/ Pastoral	3,891	1,555	2	40.0%	1:777	29.1 %
TOTALS	22,184	12,062	11		AVE = 1,096	

The position of previous Councils was to retain the status quo despite the imbalance between the wards based predominantly on the varying communities of interest. This has always been met with resistance from the LGAB. Whilst the LGAB acknowledged the existence of diverse communities within the wards, the ongoing appetite by the LGAB to accept this position is highly unlikely.

The Review into Reforms to the Local Government Act by the State Government has identified a number of proposed amendments that will affect ward and representation reviews. Two specific issues are:

1. Band 3 and 4 local governments (small sized local governments) will have ward systems abolished; and
2. Tiered limits to apply on the number of councillors for local governments based on population.

The City is a Band 1 local government and will not be impacted by the first issue, however Council may choose to retain, modify or disband the ward system that currently exists.

The second issue will be a factor for consideration by Council and the LGAB. If the proposed amendments are legislated, local governments with a population between 5,000 and 75,000 will have elected member representation capped between 5 and 9 councillors (inclusive of the Mayor). On this basis, advice has been received that the Council will need to reduce its representation by at least two councillors.

The issue for Council is to determine whether the existing level of representation is appropriate and whether the Council should change the number of representatives having regard to the factors identified earlier in this report.

The attached Discussion Paper outlines a number of options that consider with and without a ward system in addition to varying the Councillor representation. Additional options can also be considered through public submissions that will close in November 2022.

Council will have an opportunity to determine its final position in January 2023 having regard to public submissions.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CE-8 Significant Decision Making Policy, this matter is considered to be of high significance in terms of Council's ability to perform its role and to represent the interests of the community.

¹ Population Data Source: REMPLAN – Australian Bureau of Statistics 2021 Census Population and Housing

² Elector Data Source: WA Electoral Commission: 2021 Local Government Elections

STATUTORY IMPLICATIONS

Schedule 2.2 of the *Local Government Act 1995* details the procedures necessary to carry out a review of the City's ward boundaries and elector representation. Amendments to the Act, including capping of elected members, are expected to be introduced in early 2023 to flow through into the ordinary election cycle for local governments in October 2023.

COUNCILLOR/OFFICER CONSULTATION

Councillors were consulted at the September 2022 Briefing Session. Councillors will be briefed again following the public consultation.

COMMUNITY CONSULTATION

Community consultation is to occur in accordance with Clause 7 of Schedule 2.2 of the *Local Government Act 1995*. A period of 6 weeks will allow the public the opportunity to read and comment on the attached Discussion Paper related to the review of the City's wards and representation.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications expected for the current budget year. Should any changes occur with the number of elected members, the changes will not be realised until the 2023/24 financial period.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2022-2023 provided for this activity:

Programs/Services:	4.a.2.4	Legal and legislative support
Projects/Actions:	4.a.2.4.20.3	Finalise the City's Ward Boundary Review

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	N/A	Nil
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Moderate	Changes to the current wards and representation may have reputational impact on the City despite being largely beyond the control of the Council.
Compliance	Low	The review is a statutory obligation imposed by the State Government.

IMPACT ON CAPACITY

There is no significant impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

The last Ward and Representation Review was conducted in 2014 and prior to this was in August 2006.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Clause 7 of Schedule 2.2 of the *Local Government Act 1995* RESOLVES to:

1. PROVIDE public notice of the Wards and Representation Review; and
2. INVITE public submissions over a 6 week period on the City's Ward and Representation Review in accordance with the attached Discussion Paper subject to the following changes:
 - a) _____
 - b) _____
 - c) _____

CONCLUSION

Council is required to undertake a review of its wards and the number of Councillors at least every 8 years. This review is now due and before carrying out a review Council must give public notice advising of the review and inviting public submissions.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 155080
MOVED : Cr Gillam
SECONDED : Cr Harris

That Council by SIMPLE Majority pursuant to Clause 7 of Schedule 2.2 of the *Local Government Act 1995* RESOLVES to:

1. PROVIDE public notice of the Wards and Representation Review; and
2. INVITE public submissions over a 6 week period on the City's Ward and Representation Review in accordance with the attached Discussion Paper.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Scott, Cr Waterstrom Muller
AGAINST : Nil

11 COMMUNITY SERVICES

Crs Nunn and Furlong declared an impartiality interest in 11.1 Award of Large Community Grants as:

- Cr Nunn is employed by Volunteering WA which has regional affiliate members applying for funding; and
- Cr Furlong is the President of the Dampier Community Association which has applied for funding for the Dampier Art Awards.

Crs Nunn and Furlong did not leave the room as the disclosures did not restrict their ability to vote on this matter.

11.1 AWARD OF LARGE COMMUNITY GRANTS

File No:	GS.77
Responsible Executive Officer:	Director Community Services
Reporting Author:	Engagement Coordinator – Community & Industry
Date of Report:	24 August 2022
Applicant/Proponent:	Local Community Organisations
Disclosure of Interest:	Nil
Attachment(s):	1. Confidential Large Community Grants Summary of Applications 2. Community Grants and Contributions Guidelines

PURPOSE

For Council to consider providing grants to support a range of community projects/activities under Council Policy CS06 – Community Grants and Contributions Scheme.

BACKGROUND

Council supports local community organisations through the provision of funding under the Community Grants and Contributions Scheme.

This report presents funding proposals received under the Large Community Grants category. Proposals have been assessed in accordance with the guidelines using the five criteria below:

1. *Strategic Alignment* – How well does the project align with and provide outcomes related to the City of Karratha's Strategic Community Plan and stated vision of being "Australia's most liveable regional City"?
2. *Income/Other Funding* – Will the project be able to generate income from other sources so as not to be 100% reliant on City of Karratha funding?
3. *Project Viability/Feasibility* – Is the project underpinned by a well-planned approach that will ensure the project can be delivered as intended, with minimal risks and with sound

management? Has the proposal adequately demonstrated a community need/demand is being fulfilled?

4. *Community Benefit* – How many community members will be beneficiaries of the project? Is the project inclusive and open to a broad range of community groups/members? If the project is targeting a specific part of the community, has this been demonstrated in the proposal?
5. *Capacity for Delivery* – Can the project be delivered by the applicant? How much of the project is proposed to be outsourced? Will this project help build capacity by way of developing new skills or providing volunteering opportunities?

Council allocates \$500,000 for Large Community Grants per annum, to be awarded through two rounds. Council has pre-committed \$145,501 via three-year Memorandums of Understanding (MOU's). This leaves \$354,499 available in financial year 2022/2023 to be awarded over the next two rounds.

Current MOU commitments:

Applicant	Project	Committed 2022/2023 Budget
Dampier Community Association	Dampier Beachside Markets (expires June 2024)	\$31,629
Dampier Community Association	Dampier Sunset Movies (expires June 2024)	\$7,666
Ngarliyarndu Bindirri Aboriginal Corporation	Yirramagardu Crew (Y-Crew), Yard Maintenance Program (Expires March 2025)	\$5,206
Karratha City Co.	Karratha Eats (Expires October 2023)	\$15,000
Nor West Jockey Club	Roebourne Races (Expires March 2024)	\$15,000
King Bay Game Fishing Club	Dampier Classic (Expires March 2024)	\$15,000
Nickol Bay Sports Fishing Club	Billfish Shootout (Expires March 2024)	\$15,000
Nickol Bay Speedway Club	Annual Sprintcar Stampede (Expires March 2024)	\$15,000
Hampton Harbour Boat and Sailing Club	Guy Fawkes (Expires October 2024)	\$26,000
TOTAL		\$145,501

Applications for the Large Community Grants opened via the City website on 1 July 2022 and closed at 5pm 15 August 2022. Information was disseminated to the community via the City's Facebook page, electronic mailing lists, community and stakeholder meetings.

Summary of Current Round:

- Total applications received 11
- Total Projects Cost \$1,063,701.40
- Total Requested \$406,571.85
- Total Recommended \$213,320

A confidential summary of applicants is attached to this report with key elements summarised below:

Applicant	Project	Total Project Cost	Amount Requested	Amount Recommended
RECOMMENDED				
Dampier Seafarers Centre	Air Conditioning	\$36,062	\$29,000	\$29,000
Dampier Community Association	Dampier Art Awards 2022-2024	\$22,924.90	\$22,924.90	\$10,000 (to be a 3 Year MOU)
Karratha Central Health Care	Solar Project	\$150,000	\$45,000	\$45,000
Karratha District Junior Soccer Association	Technology in Sport Project	\$12,050	\$8,400	\$8,400
Marine Rescue Dampier	Shed Extension	\$150,616	\$50,000	\$50,000
Northern Swimming Association	Pilbara Championships 2022-2024	\$51,916.70	\$50,000	\$15,000 (to be a 3 Year MOU)
Robe River Kurumu Aboriginal Corporation	Red Country Festival	\$335,750	\$50,000	\$30,000
Welcome Lotteries House	Air Conditioning	\$28,681	\$25,920	\$25,920
SUBTOTAL		\$813,328.40	\$306,571.85	\$213,320

Applicant	Project	Total Project Cost	Amount Requested	Amount Recommended
NOT RECOMMENDED				
Garlbagu	Cossack Dragon Boat Festival 2022	\$172,641	\$50,000	\$0
Yogazeit LTD	Healthy Bodies, Healthy Minds	\$77,732	\$50,000	\$0
Pilbara Trailblazers	Events Calendar & Expo 2023	\$25,327.80	\$25,326.95	\$0
SUBTOTAL		\$275,700.80	\$125,326.95	\$0

LEVEL OF SIGNIFICANCE

In accordance with Council policy CG-8 Significant Decision-Making policy, this matter is considered to be of moderate significance in terms of social, cultural & wellbeing issues due to the Community Grants and Contributions Scheme providing significant financial assistance to the associated organisations.

STATUTORY IMPLICATIONS

Section 3.18 of the *Local Government Act 1995*.

COUNCILLOR/OFFICER CONSULTATION

Proposals submitted as part of the Large Community Grants are considered through an internal assessment process by Officers. Councillors are provided with a briefing presentation on the proposals received.

COMMUNITY CONSULTATION

Officers have liaised with each of the organisations to offer support and assistance in the completion and submission of their funding applications. Further consultation with applicants was undertaken to gain an understanding of the purpose and benefit of their projects. Following this report there will be further consultation with the applicants around Council's decision.

POLICY IMPLICATIONS

Policy CS06 Community Grants and Contributions Scheme applies.

FINANCIAL IMPLICATIONS

A total of \$500,000 is allocated for Large Community Grants in the 2022/2023 FY Budget.

Total Budget (22/23 FY)	\$500,000
Committed to MOU's	\$145,501
Remaining	\$354,499
Recommended	\$213,320
Total Remaining for Round 2	\$141,179

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and Corporate Business Plan 2020-2025. In particular, the Operational Plan 2022-2023 provides for this activity:

Programs/Services:	1.c.1.2	Community Engagement
Projects/Actions:	1.c.1.2.1	Provide Grant Funding Opportunities

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Recommended funding is within the 22/23 budget. Should Council resolve to support the full amount of recommended funding there will be \$141,179 remaining in the 2022/2023 FY budget.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Low	Should Council resolve not to support specific community projects, there may be a negative response from organisations.
Compliance	N/A	Officers have applied Policy CS06 – Community Grants and Contributions Scheme during the assessment and subsequent recommendations.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Council provides funding to community groups through the Community Grants and Contributions Scheme throughout the year.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to MODIFY the supported applications as follows:

Recommended Applicant	Project	Amount	Council Determination

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to REJECT all applications.

CONCLUSION

Various community organisations have submitted funding proposals for the Large Community Grant Scheme under Policy CS06 – Community Grants and Contributions Scheme. Officers have recommended an amount of \$213,320 be awarded from this round and a further \$25,000 in MOU projects to be allocated in budgets for financial year 2023/2024 and 2024/2025, subject to the budgets being adopted.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 155081

MOVED : Cr Waterstrom Muller

SECONDED : Cr Furlong

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to APPROVE the following applicants to receive funding under the Large Community Grant Scheme:

Applicant	Project	Amount Recommended
Dampier Seafarers Centre	Air Conditioning	\$29,000
Dampier Community Association	Dampier Art Awards 2022-2024	\$10,000 (to be a 3 Year MOU)
Karratha Central Health Care	Solar Project	\$45,000
Karratha District Junior Soccer Association	Technology in Sport Project	\$8,400
Marine Rescue Dampier	Shed Extension	\$50,000
Northern Swimming Association	Pilbara Championships 2022-2024	\$15,000 (to be a 3 Year MOU)
Robe River Kurumu Aboriginal Corporation	Red Country Festival	\$30,000
Welcome Lotteries House	Air Conditioning	\$25,920
TOTAL		\$213,320

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Scott, Cr Waterstrom Muller

AGAINST : Nil

11.2 AMENDMENT TO FEES AND CHARGES

File No:	FM.19
Responsible Executive Officer:	Director Community Services
Reporting Author:	Community Infrastructure Coordinator
Date of Report:	29 August 2022
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

For Council to consider amendments to fees and charges for the 2022/23 financial year.

BACKGROUND

The 2022/23 Schedule of Fees and Charges has been reviewed by Officers and the following new or amended fees are proposed as the result of new information or omissions at the time of the budget being adopted.

The Karratha Leisureplex run a number of 30-minute group fitness classes. Currently there is a 10-pass purchase option for the 60-minute classes which reduces the cost for those purchasing multiple passes. Following consistent requests from patrons, officers propose the introduction of a 10-pass option for the 30-minute group fitness classes.

Earlier in 2022 the Karratha Leisureplex purchased a 3D body scanner. This resource has been very popular with patrons but is currently only available to members as part of their fitness assessment when they join. Following requests from patrons who would like more access to the scanner, Officers are recommending a stand-alone fee.

The Pam Buchanan Family Centre and Tambrey Pavilion kitchen/kiosk is often hired by catering businesses. In many cases the kiosk servery area is only required, and not the entire kitchen. For this reason, Council had adopted a hire fee for this area only, however this was missed in the most recent budget adoption. Officers are seeking this fee to be re-introduced as it allows greater flexibility for the hirer rather than applying a fee for an area the hirer does not need.

Following is a summary of the proposed new fees:

Current Fee	Proposed Description	New or Amended Fee	Proposed New Fee (inc GST)	Rationale
Pam Buchanan Family Centre				
N/A	Kiosk hire only (per hour) – Commercial	New	\$26.00	Fee reintroduced due to inadvertently being removed from the 2022/23 fees and charges.

Current Fee	Proposed Description	New or Amended Fee	Proposed New Fee (inc GST)	Rationale
N/A	Kiosk hire only (per hour) - Community group/clubs	New	\$13.00	Fee reintroduced due to inadvertently being removed from the 2022/23 fees and charges.
Tambrey Pavilion				
N/A	Kiosk hire (per hour) - Commercial	New	\$26.00	New fee to provide consistency with other facilities.
N/A	Kiosk hire (per hour) - Community group/clubs	New	\$13.00	New fee to provide consistency with other facilities.
Karratha Leisureplex (KLP)				
N/A	Group Fitness - 10 entry pass (30 mins)	New	\$90.00	10% bulk discount Per visit passes still available @ \$10 each. New fee to suit 30-minute group fitness classes.
N/A	KLP Gym 3D Body Scan - member additional scan	New	\$25.00	New fee associated with new gym resource.
N/A	KLP Gym 3D Body Scan - non-member scan	New	\$50.00	New fee associated with new gym resource.

LEVEL OF SIGNIFICANCE

In accordance with Council policy CG-8 Significant Decision-Making policy, this matter is considered to be of low significance in terms of Council's ability to perform its role.

STATUTORY IMPLICATIONS

Section 6.16 and 6.19 of the *Local Government Act 1995* provides for amending fees and charges during a financial year.

COUNCILLOR/OFFICER CONSULTATION

No Councillor or Officer consultation is required.

COMMUNITY CONSULTATION

The new fees proposed in this report are as a result of consistent feedback from patrons and hirers of City facilities and resources.

POLICY IMPLICATIONS

The City's Community Facilities – Hire and Use charges CS-04 outlines the principles for fees and charges.

FINANCIAL IMPLICATIONS

The proposed changes are immaterial to budget.

STRATEGIC IMPLICATIONS

There are no strategic implications.

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	Changes are minimal and have little impact on budget projections.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	N/A	Nil
Compliance	Low	Fees may not be charged by facilities unless adopted by Council.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

Fees and charges are adopted as part of the annual budget process but are amended from time to time as the need arises.

VOTING REQUIREMENTS

Absolute Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 6.16 of the *Local Government Act 1995* RESOLVES to NOT ADOPT the new fees and charges.

Option 3

That Council by ABSOLUTE Majority pursuant to Section 6.16 of the *Local Government Act 1995* RESOLVES to ADOPT the following new/amended fees and charges with the following changes:

CONCLUSION

Fees related to the hire of the Pam Buchanan Family Centre, Tambrey Pavilion and charges related to the Karratha Leisureplex were not included in the 2022/23 Annual Budget process.

The proposed new fees and charges will ensure continuity of service for hirers and enhanced access to the Karratha Leisureplex resources. It is intended these fees will be applied from 1 October 2022.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 155082
 MOVED : Cr Nunn
 SECONDED : Cr McNaught

That Council by ABSOLUTE Majority pursuant to Section 6.16 of the *Local Government Act 1995* RESOLVES to ADOPT the following new/amended fees and charges effective from 1 October 2022:

Current Fee	Proposed Description	New or Amended Fee	Proposed New Fee (inc GST)
Pam Buchanan Family Centre			
N/A	Kiosk hire only (per hour) – Commercial	New	\$26.00
N/A	Kiosk hire only (per hour) - Community group/clubs	New	\$13.00
Tambrey Pavilion			
N/A	Kiosk hire (per hour) - Commercial	New	\$26.00
N/A	Kiosk hire (per hour) - Community group/clubs	New	\$13.00
Karratha Leisureplex			
N/A	Group Fitness - 10 entry pass (30 mins)	New	\$90.00
N/A	KLP Gym 3D Body Scan - member additional scan	New	\$25.00
N/A	KLP Gym 3D Body Scan - non-member scan	New	\$50.00

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Scott, Cr Waterstrom Muller
 AGAINST : Nil

Cr Nunn declared indirect financial interest in 11.3 Community Leasing of Land Policy – Clontarf Appeal as Cr Nunn is employed by Volunteering WA of which Clontarf is a financial member.

At 6.25pm Cr Nunn left the room.

11.3 COMMUNITY LEASING OF LAND POLICY – CLONTARF APPEAL

File No:	CM.541
Responsible Executive Officer:	Director Community Services
Reporting Author:	Community Infrastructure Coordinator
Date of Report:	29 August 2022
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	1. Community Leasing of Land Policy (CS-25) 2. Letter of Appeal - Clontarf Foundation

PURPOSE

For Council to consider an appeal from the Clontarf Foundation on proposed lease fees for the Karratha Leisureplex (KLP) Office Tenancy No.6 as applied under the Community Leasing of Land Policy.

BACKGROUND

At the August Ordinary Council Meeting, the Community Leasing of Land Policy (CS-25) was adopted.

Following advertising for the leasing of the KLP Office Tenancy No.6, the City received an expression of interest (EOI) from the Clontarf Foundation. Based on the information provided by Clontarf and assessment of their status, Officers have applied the Policy's Category 2 rental consideration: Incorporated larger community group with a community purpose, with a gross annual revenue of \$1million. This results in the lease fee being determined at full market value of \$15,750 ex GST, plus outgoings.

Subsequently Clontarf has written to the City to appeal this lease fee on the following grounds:

- Clontarf Foundation is a registered charity and not-for-profit organisation, operating in Karratha since 2010.
- The Clontarf Foundation exists to improve the education, discipline, life skills, self-esteem, and employment prospects of young Aboriginal and Torres Strait Islander men and by doing so equips them to participate more meaningfully in society.
- Clontarf believes the policy penalises national bodies that operate on a local level, based on the national income. Whilst the national bodies income is well above the policy threshold of \$1million, the Karratha Academy is required to raise \$500,000 in funds or contra deals to operate the service locally.
- Implementation of this Policy would result in this organisation paying the same full commercial rental as others such as Rio Tinto and Woodside and would be detrimental to the service offered by restricting the program offered to the children.

- Clontarf partners many Local Government organisations around Australia, that are the direct beneficiaries of a successful programme, and seeks to enter a relationship with City of Karratha.

The Foundation has recently advised that they have been required to move out of their existing Tenancy at a Rio Tinto site in Karratha due to lack of space. They did not pay a lease fee on this space.

Following review of the appeal letter from Clontarf, Officers have assessed the request for lease from Clontarf against a localised income model. This includes applying the less than \$1million per annum of income, for a charitable, not-for-profit. Under this model, Clontarf would be considered eligible for the Community Lease Rate.

The Clontarf Foundation operates on a localised regional basis throughout Australia. Each regional 'chapter' is required to produce 1/3 of their own funding to contribute to the Federal and State funding received through the National body. This amount is generally \$500,000 from the local area.

The Karratha Clontarf Foundation supports Academies in Port Hedland, Newman and Carnarvon. Within the City of Karratha Clontarf Foundation operates in four campuses with support from the Department of Education (Karratha Senior High School, Tambrey Primary School, Baynton West Primary School and Pegs Creek Primary School). There are currently 202 young people enrolled in Clontarf programs within the City of Karratha.

LEVEL OF SIGNIFICANCE

In accordance with Council Policy CG-08 Significant Decision-Making Policy, this matter is considered to be of minor significance in terms of Council's future revenue streams and optimising use of City owned or managed assets.

STATUTORY IMPLICATIONS

Sections 3.58 and 3.59 of the *Local Government Act 1995* are applicable to disposal by way of lease or licence of property.

COUNCILLOR/OFFICER CONSULTATION

Nil.

COMMUNITY CONSULTATION

Consultation has been direct with the Clontarf Foundation to better understand the financial operating model of Clontarf. Clontarf Foundation has advised that they would be able to pay the Community Lease Fee if that was applied. Clontarf has requested a lease term of five years, with Officers expected to recommend a 3+1+1 Lease Term.

POLICY IMPLICATIONS

Community Policy CS-25 applies with requirement to submit all appeals to Council for consideration.

FINANCIAL IMPLICATIONS

The following shows the various Lease Fees that could be applied to Clontarf Foundation following consideration by Council on the grounds of their appeal:

- Annual lease fee at full commercial rate = \$15,750 ex GST
- Annual lease fee at community rate = \$7,875 ex GST
- Annual lease fee at peppercorn rate = \$10 ex GST

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2022-2023 provided for this activity:

Our Programs/Services: 2.a.2.4 Lease Management
 Our Projects/Actions: 2.a.2.4.20.1 Manage commercial and community leasing arrangements

Our Projects/Actions: 2.a.2.4.20.2 Promote competitive leasing opportunities for City property and land through commercial and community use

Our Response: 1.c.2 Establish partnerships to enhance the provision of services

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Low	A discounted or peppercorn rate for this office has only minor impact on 2022/23 financial budget.
Service Interruption	Low	Whilst there is no risk to the City's service operations, the inability for Clontarf to secure an affordable office space may see this service disappearing from the local community or being severely reduced.
Environment	N/A	Nil
Reputation	Moderate	There is some reputational risk associated with Council applying a full market rate to a charitable not-for-profit that provides an important service for young people in the community.
Compliance	N/A	Nil

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

This is the first appeal for Council to consider under the newly adopted Community Leasing of Land Policy.

Council provides a number of facilities at peppercorn and reduced community rates to support charitable organisations and not-for-profits who provide important community services.

A recent example is Council providing a peppercorn lease to Headspace at the Youth Shed. Headspace is a national organisation with well over \$1million of funding/revenue.

VOTING REQUIREMENTS

Simple Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to UPHOLD the appeal by the Clontarf Foundation and APPLY a Peppercorn Rate (\$10 ex GST) plus outgoings for Office Tenancy No. 6 at the Karratha Leisureplex.

Option 3

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to DISMISS the appeal by the Clontarf Foundation and APPLY a Full Market Rate (\$15,750 ex GST) plus outgoings for Office Tenancy No. 6 at the Karratha Leisureplex.

CONCLUSION

Council adopted the Community Leasing of Land policy (CS-25) at its August meeting, with the inclusion of all appeals to be submitted to Council for consideration.

Clontarf Foundation has appealed the proposed application as prescribed by the Policy of a full market rate for the KLP Office Tenancy No.6 on the grounds that they are a charitable not-for-profit required to fund themselves at a local level, despite national revenues of \$1million.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 155083
MOVED : Cr McNaught
SECONDED : Cr Scott

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to UPHOLD the appeal by the Clontarf Foundation and APPLY a Community Rate Lease Fee of \$7,875 ex GST plus outgoings per annum.

CARRIED

FOR : Cr Long, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Scott, Cr Waterstrom Muller
AGAINST : Nil

At 6.31pm Cr Nunn re-entered the room.

12 DEVELOPMENT SERVICES

Cr Long declared an impartiality interest in 12.1 Pilbara Universities Centre Support as Cr Long is the Chair of the Pilbara Universities Centre. Cr Long did not leave the room as the disclosures did not restrict his ability to vote on this matter.

Crs Bertling, Furlong and Waterstrom Muller declared a financial interest in 12.1 Pilbara Universities Centre Support as:

- Cr Bertling works as a contractor for the Pilbara Universities Centre;
- Cr Furlong is employed by the Pilbara Universities Centre; and
- Cr Waterstrom Muller is employed by the Pilbara Universities Centre.

Cr Gillam declared an indirect financial interest in 12.1 Pilbara Universities Centre Support as Cr Gillam and her spouse are students at the Pilbara Universities Centre.

At 6.31pm Crs Bertling, Furlong, Gillam and Waterstrom Muller left the room.

12.1 PILBARA UNIVERSITIES CENTRE SUPPORT

File No:	ED.27
Responsible Executive Officer:	Director Development Services
Reporting Author:	Economic Development Project Officer
Date of Report:	31 August 2022
Applicant/Proponent:	Pilbara Universities Centre
Disclosure of Interest:	Nil
Attachment:	Confidential - PUC Funding Proposal 2022-2025

PURPOSE

For Council to consider funding support for the Pilbara Universities Centre.

BACKGROUND

The Pilbara Universities Centre (PUC) is a regional study hub that was established in 2020, with facilities in Karratha and Port Hedland that provide support for higher education students in the Pilbara. The PUC delivers a Mixed Mode or Supported Distance Education model of study where students are enrolled in distance mode with a partner university and supported administratively, pastorally and academically at the Centre. The Centre currently operates out of a commercial space in The Quarter building.

The City supported the establishment of the PUC by providing \$27,000 in funding in 2018 to the Karratha and District Chamber of Commerce and Industry (KDCCI) for the purpose of undertaking a feasibility study for establishment and operation of the PUC.

At its meeting on 9 December 2019 Council resolved to fund the PUC to the amount of \$150,000 per year for a period of three years, being a total funding amount of \$450,000. Deliverables from the initial three year funding agreement included:

1. The fit-out and opening of the Karratha PUC campus located in the Quarter (Level 1, 20 Sharpe Avenue, Karratha, Western Australia) in Quarter 1 of 2020;
2. The establishment of two new mixed mode courses to be offered by the PUC; and
3. Scholarship(s) for students attending the Karratha PUC Campus.

All deliverables were completed during the previous funding term which ended on 30 June 2022. The fit out was completed in April 2020 and the Centre opened in May 2020. The PUC has established a number of mixed mode courses being:

- Skills for Tertiary Education Preparatory Studies;
- Bachelor of Science (Nursing); and
- Bachelor of Science (Health Science) / Bachelor of Science (Sport Science).

The PUC has provided 30 bursaries for students attending the Karratha Campus.

Since opening, the PUC has grown from supporting three face to face students to now supporting 230 university students and 33 non-university students, with over 100 residing within the City of Karratha. The forecast target of 252 students by 2024 identified in the PUC's initial Business Case is likely to be exceeded based on the trajectory of student numbers over the past two years.

The PUC is a key stakeholder in the Clean Energy Institute to be established in Karratha and Port Hedland and has been awarded Federal Government funding approval for the design of a Year 13 programme for regional areas (covering the Mid West, Gascoyne, Pilbara, Kimberley and the NT). The PUC is the project lead and will be supported by the Geraldton Universities Centre, Curtin University, CQU, Notre Dame and Charles Darwin University in delivery of the program. Federal Government funding for the PUC to establish a Broome campus will also assist with the growth of additional courses for delivery to students based in the North West, and therefore revenue streams for the PUC.

The Federal Department of Education (DoE) has recently confirmed terms for funding of \$3,784,320 over four years to the PUC. This funding is specifically allocated to pay for PUC facility costs in Karratha and Port Hedland, certain staff wages and other general operating expenses for the PUC. The DoE will only pay for CEO, finance and general academic and student administration wages. It cannot be utilised for wages associated with the provision of mixed mode courses (as many other regional universities centres do not have such staff).

The cost of premises remains the primary controllable expense which impacts the PUC's financial viability. It is noted other University centres (such as the Geraldton University Centre and UniHub Spencer Gulf) operate from premises with little to no associated lease expense. Should an option eventuate to co-locate with the Clean Energy Training and Research Institute, the operational costs for the PUC would reduce significantly, reducing reliance on external funding.

Although the PUC has grown considerably since it was established, and although the original three year funding arrangement was intended to be provided as 'seed' funding, the PUC is still working towards financial self-sustainability. The PUC has submitted a funding proposal to the City for consideration which includes \$420,000 over 3 years (\$140,000 per year) to develop a mixed mode Associate Degree of Engineering post graduate course and technical qualification courses including rail, project management, asset maintenance & management and renewables.

The PUC has demonstrated through its mixed mode nursing course that identification of local training needs, and development of suitable courses, can generate a positive cashflow and

assist the PUC to become financially sustainable as student numbers increase. It is expected the new courses will also become self-sustaining over time.

PUC has outlined its projected sources of income and expenditure for the next four years, a summary of which is included on page six of Attachment 1 (PUC funding proposal). They have advised that any profits will be reinvested in student scholarships, upgrading its facilities and supporting the growth of the PUC.

The PUC has indicated that the time to reach financial self-sustainability will be impacted by the rate of development of new mixed mode courses, the take-up of the new courses, growth in industry support, and leveraging opportunities to reduce leasing costs. They have also advised that they could potentially scale back services to reduce costs and reach break even in a shorter period of time, however they do not believe this to be desirable as it would impact the ability to support local students in their studies.

The PUC will have an impact on the economy, community and provide direct benefits to local organisations, including, but not limited to, the City of Karratha. While it is noted that interest is now being shown by resource companies in supporting development of specific mixed mode courses for staff development, and for provision of financial support to assist in the operation of the Centre, to date no other Pilbara local government or industry have provided funding to the PUC.

While it is acknowledged that it is difficult for the PUC to provide certainty with regards to the time required before the Centre reaches break-even, and therefore reduced reliance on City funding, it is not considered appropriate to recommend support for the full request for \$420,000 over a three year period without further detail demonstrating: how and when the PUC intends to move towards financial sustainability; whether funding has been sought from other local governments and businesses that benefit from their services and if so, the status of any such discussions and contributions; opportunities to (and impacts of) reducing operating costs if required etc.

The PUC is considered a valuable service however and as such, officers recommend that Council support the provision of a further \$140,000 of funding within the 2022/2023 financial year, with the opportunity provided to apply for further support in the 2023/2024 financial year on the basis of the more detailed information suggested as appropriate above.

LEVEL OF SIGNIFICANCE

In accordance with Council policy CG-8 Significant Decision Making policy, this matter is considered to be of moderate significance in terms of social and economic issues.

STATUTORY IMPLICATIONS

Section 6.8 of the *Local Government Act 1995* provides for expenditure from the municipal fund not included in annual budget.

COUNCILLOR/OFFICER CONSULTATION

No consultation is required.

COMMUNITY CONSULTATION

No community consultation is required.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The PUC has requested financial support of \$140,000 per year for three years (a total of \$420,000) from the City of Karratha.

Funding for this proposal is not included in the 2022/23 budget. The allocation of the budget for this purpose is included in the Officer's recommendation below for Council to consider.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2022-2023 provided for this activity:

Programs/Services:	2.d.1.1	Economic Development
Projects/Actions:	2.d.1.1.21.1	Implement Economic Development Strategy

Local support for students looking to undertake tertiary education assists the City to achieve its vision of becoming Australia's most liveable regional city by allowing residents to gain their qualifications without the need to leave Karratha. It also provides capacity for upskilling of the local workforce to adapt to future needs.

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	N/A	Nil
Financial	Moderate	There is risk that the PUC will not be financially sustainable upon completion of further funding from the City and may require additional financial support from the City to continue to operate. A funding agreement will be entered into to govern how City funds are used.
Service Interruption	N/A	Nil
Environment	N/A	Nil
Reputation	Moderate	There is risk to the City's reputation if support is not given for the PUC. There is a risk that if Council provides significant funding for the PUC and it then ceases operations it may damage its reputation for effective use of funds.
Compliance	Low	A funding agreement will be executed between the City and PUC to govern how City funds are spent.

IMPACT ON CAPACITY

The recommendation will be carried out within existing resources.

RELEVANT PRECEDENTS

Council provided funding support to the Pilbara Universities Centre at its March 2018 meeting to assist with the development of a feasibility study, business case and grant applications. Council resolved to support the PUC to complete fit-out of premises and development of mixed mode courses during the December 2019 OCM.

Year	Functions supported	Total Funding Awarded	Actual Expenditure
2017/18	Preparation of Business Case and Feasibility	\$27,000	\$27,000
2019/20	Fit out of premises at The Quarter and development of mixed mode courses	\$150,000	\$150,000
2020/21	Development of mixed mode courses	\$150,000	\$150,000
2021/22	Development of mixed mode courses	\$150,000	\$150,000

VOTING REQUIREMENTS

Absolute Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by ABSOLUTE Majority pursuant to Section 6.8 of the *Local Government Act 1995* RESOLVES to:

1. AUTHORISE unbudgeted expenditure of \$140,000 per year for funding to the Pilbara Universities Centre for three years; and
2. EXECUTE a contract with the Pilbara Universities Centre to administer this funding.

Option 3

That Council by ABSOLUTE Majority pursuant to Section 6.8 of the *Local Government Act 1995* RESOLVES to:

1. AUTHORISE unbudgeted expenditure for funding to the Pilbara Universities Centre of \$140,000 for the first year, \$100,000 for the second year and \$60,000 for the third year of a three-year contract and;
2. EXECUTE a contract with the Pilbara Universities Centre to administer this funding.

Option 4

That Council by ABSOLUTE Majority pursuant to Section 6.8 of the *Local Government Act 1995* RESOLVES to:

1. AUTHORISE unbudgeted expenditure for funding to the Pilbara Universities Centre for _____ per year, for years; and
2. EXECUTE a contract with the Pilbara Universities Centre to administer this funding.

Option 5

That Council by SIMPLE Majority pursuant to Section 3.18 of the *Local Government Act 1995* RESOLVES to provide no further financial support to the Pilbara Universities Centre.

CONCLUSION

A university presence in Karratha is desirable to provide growth opportunities for residents, and in doing so retain and attract people to the City. The PUC has demonstrated successful delivery of a Mixed Mode model of study and is on track to exceed the initial projections for the facility when it opened.

Support from the City has been requested to assist with diversification of the mixed mode courses the PUC can offer until it becomes financially sustainable. The PUC is considered to provide a valuable service to the local community and the broader Pilbara region however it is not considered appropriate to support the full request for \$420,000 of funding over a three year period without further information demonstrating: how and when the PUC intends to move towards financial sustainability; whether funding has been sought from other local governments and businesses that benefit from their services and if so, the status of any such discussions and contributions; opportunities to (and impacts of) reducing operating costs if required etc.

It is therefore recommended that Council support further funding for a one-year period, at a total of \$140,000 with the opportunity for the PUC to apply for further funding support in the 2023/2024 financial year.

OFFICER'S RECOMMENDATION

That Council by ABSOLUTE Majority pursuant to Section 6.8 of the *Local Government Act 1995* RESOLVES to:

- 1. AUTHORISE unbudgeted expenditure of \$140,000 for funding to the Pilbara Universities Centre for one year; and**
- 2. EXECUTE a contract with the Pilbara Universities Centre to administer this funding.**

AMENDED COUNCIL RESOLUTION

Res No : 155084
MOVED : Cr Scott
SECONDED : Cr McNaught

That Council by ABSOLUTE Majority pursuant to Section 6.8 of the *Local Government Act 1995* RESOLVES to:

- 1. AUTHORISE unbudgeted expenditure for funding to the Pilbara Universities Centre of \$140,000 for the first year and \$100,000 for the second year of a two-year contract and;**
- 2. EXECUTE a contract with the Pilbara Universities Centre to administer this funding.**

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Harris, Cr Miller, Cr McNaught, Cr Scott
AGAINST : Nil
REASON : Councillors modified the Officer's recommendation to provide funding for a two-year contract to give certainty to the PUC to support its goal to achieve financial sustainability.

At 6.41pm Crs Bertling, Furlong, Gillam and Waterstrom Muller re-entered the room.

13 STRATEGIC PROJECTS & INFRASTRUCTURE

13.1 APPROVAL OF UNBUDGETED EXPENDITURE FOR KARRATHA AIRPORT BAGGAGE HANDLING SYSTEM SOFTWARE REPLACEMENT

File No:	TT.413
Responsible Executive Officer:	Director Strategic Projects & Infrastructure
Reporting Author:	Airport Operations Coordinator
Date of Report:	29 August 2022
Applicant/Proponent:	Nil
Disclosure of Interest:	Nil
Attachment(s):	Nil

PURPOSE

For Council to consider approval of unbudgeted expenditure to replace the Software, Programmable Logic Controllers (PLC) and computer hardware which controls the Baggage Handling System (BHS) at Karratha Airport.

BACKGROUND

In 2010 the City purchased and installed a Siemens BHS including hardware (conveyors and belts), software, PLC's and computer hardware designed to transfer passenger bags from check-in to airside loading carousels. In 2014 during the Terminal Upgrade project, the BHS hardware was further expanded by procuring Glidepath conveyors and belts that operated in unison with the Siemens system.

As the original Siemens system had reached the end of its life, in June 2022, this was replaced under RFT 15-20/21 resulting in a complete Glidepath hardware system. At the time, the contract excluded the Variable Frequency Drives (VFD), software and PLC's that operate the system as the VFD's were replaced in 2018 and all indications and advice suggested that the Siemens software parameters and the PLC's were working and would continue to operate with the full Glidepath hardware.

When the original Siemens BHS was built, the software standard of the day included an Artificial Intelligence (AI) component for the system to learn how the belts were being used, and to adapt its software to meet the baggage demand on the belts. Since the new hardware has been installed this is not functioning as it should and as a result the BHS computers are creating multiple unpredictable faults. This is causing the belts to stop at random times, often when baggage loads are high during concurrent flight operations.

On average the BHS is experiencing two to three issues per day (>50 issues in the past two months) which is consuming approximately 60-90mins per day of staff time to rectify. Some of the faults are simple belt or section restarts of the BHS to clear the faults, however others require lengthy fault finding and rectification by staff and Glidepath technicians working remotely. The situation is causing delays with processing bags from the check-in to loading them on the aircraft which is subsequently delaying flights.

Officers consulted several BHS manufactures including Glidepath, Daifuku, Ansir, and Vanderlande to discuss options to improve the interface between the old software and new hardware. After extensive consultation two options were suggested to address the issues currently being faced:

- Option One: Complete replacement. Includes replacement of the BHS software and to upgrade the ageing Siemens PLC's and computers which uses the software to drive the belts. Glidepath, who is the supplier and maintenance contractor of the BHS hardware were the only company to offer an integrated solution with their system.
- Option Two: Partial Upgrade. Includes an upgrade only to the software while maintaining the existing PLC's and computers. One supplier indicated that they could potentially resolve the issues through this approach.

Officers have analysed the options and provide the following advice.

	Option One	Option Two
Pros	Will resolve issues currently encountered with malfunctioning belts, system stoppages.	May fix the current issues.
	Ability to enhance the current maintenance of the system with more diagnostic information including use Supervisory Control and Data Acquisition (SCADA).	Estimated cost \$225,000
	Ability to enhance the current functions of the system with more extensive statistical information for Civil Aviation Safety Authority reporting.	
	Assists staff and remote technician diagnosis, rectification of faults and maintenance monitoring of the new systems hardware through software.	
	Results in software and hardware being supplied and maintained by the same supplier.	
Cons	Only one supplier in Glidepath was prepared to offer a complete replacement and guarantee integration with the Glidepath hardware.	Aging PLC, obsolete technology may require a replacement in the short term regardless.
	Estimated cost \$325,000	Existing Siemens PLCs require proprietary specialist Coding.
		Old versus new technology on the market.
		Potentially a similar cost to a full replacement subject to the extent of coding works required to integrate.

As the BHS hardware is Glidepath manufactured and it is a proprietary system, Officers believe they are in the best position to provide an integrated solution. While a third party software solution only may work, there is no guarantee that it will be able to perform when integrated with the Glidepath hardware and may require expensive works to operate.

Based on the options explored, Officers recommend Option One as providing the most advantageous outcome and further recommended that should Council support the proposal, the full replacement could be procured under a sole supplier arrangement.

LEVEL OF SIGNIFICANCE

In accordance with Council policy CG-8 Significant Decision-Making policy, this matter is considered to be of moderate significance in terms of reputational and economic issues.

STATUTORY IMPLICATIONS

Section 6.8 of the *Local Government Act 1995* provides for expenditure from the municipal fund not included in annual budget.

A sole source of supply is proposed in accordance with 11.2 (f) of the *Local Government Functions and General Regulations 1996* due to the unique nature of the goods or services required.

In terms of the *Aviation Transport Security Act 2004* Karratha Airport is classified as a Security Controlled airport. Under Section 16(2) of this Act, the City as owner/operator of Karratha Airport, has a Transport Security Plan (TSP) aimed at ensuring the security integrity of the aviation network at Karratha Airport. The Baggage Handling system forms an integral part of this Plan as it transports bags through the checked baggage screening machine.

The *Work Health and Safety Act 2020* section 19 outlines the City's Duty of Care to workers operating at its facilities. There is potential for the City to be liable for injuries and fatigue related incidents caused by the need for manual handling during ongoing belt failures.

COUNCILLOR/OFFICER CONSULTATION

The matter was discussed with Councillors at the Airport Advisory Group Meeting held on 9th September 2022.

COMMUNITY CONSULTATION

No community consultation is required.

POLICY IMPLICATIONS

The proposal is in accordance with Council's CG-12 Purchasing Policy.

FINANCIAL IMPLICATIONS

Council had allocated \$1.5M in its Long Term Financial Plan towards the part replacement of the Baggage Handling System. In of the 2021/22 Budget Council allocated \$850,000 for the replacement hardware system.

Council has no budget allocated to the procurement of the software and PLCs in the 2022/23 Budget therefore should Council agree to award a contract, a Budget allocation will need to be approved.

Officers estimate that a Budget of \$325,000 is required to complete the proposed works and Glidepath has submitted a written quote.

The Council's Aerodrome Reserve has an opening balance of \$4,356,520 as of 1 July 2022 and forecast end of financial year closing balance of \$8,867,340. If supported, it is proposed that the works would be funded from the Aerodrome Reserve resulting in nil impact on Council's net operating position.

STRATEGIC IMPLICATIONS

This item is relevant to the Council's approved Strategic Community Plan 2020-2030 and the Corporate Business Plan 2020-2025. In particular, the Operational Plan 2022-2023 provided for this activity:

Programs/Services: 1.a.1.4 Airport Facility Management
 Projects/Actions: 1.a.1.4.22.1 Airport Equipment Upgrades

RISK MANAGEMENT CONSIDERATIONS

The level of risk to the City is considered to be as follows:

Category	Risk level	Comments
Health	Moderate	OSH injuries from manually handling of baggage during failures.
Financial	Low	<p>The budget is a reasonable value however, the system is an integral part of the BHS and will be compatible with the existing and new hardware.</p> <p>The sole tenderer offers nearly 50 years of experience as a global baggage handling specialist.</p> <p>Internal risk mitigation is proposed through following City policies and procedures. Continued system failures may result in compensatory claims from stakeholders and passengers affected by the disruptions.</p>
Service Interruption	High	Lack of an effective Baggage Handling System will and has been impacting on passenger and airline operations at the airport. In the event the PLCs or computers suffer a catastrophic failure, it is estimated it will take 2-3 weeks to rectify and would involve manual handling of bags by airport staff.
Environment	N/A	Nil
Reputation	Moderate	Delays and flight cancellations due to an inoperable or unavailable Baggage Handling System could have a moderate reputational risk for the City.
Compliance	Low	The proposal is in accordance with Council's CG-12 Purchasing Policy.

IMPACT ON CAPACITY

There is no impact on capacity or resourcing to carry out the Officer's recommendation.

RELEVANT PRECEDENTS

The old Siemens Baggage Handling System was purchased and installed in 2010.

In 2014 during the Terminal Upgrade Project, the Baggage Handling System was further expanded by procuring the Glidepath System.

In May 2022, the old Siemens hardware was replaced with a new Glidepath system.

VOTING REQUIREMENTS

Absolute Majority.

OPTIONS:Option 1

As per Officer's recommendation.

Option 2

That Council by SIMPLE Majority AGREES to call tenders for replacement software, Programmable Logic Controllers and computer hardware for the Baggage Handling System at Karratha Airport.

CONCLUSION

Despite replacing the hardware in June 2022, the Airport continues to experience faults on the BHS due to the old software interfacing with new hardware. Officers have investigated a series of options to improve the system however due to age, new technology and to ensure best opportunity for integration, Officers are proposing that the software is replaced with a system from the same supplier as the hardware. Further, the supplier has extensive experience, has supplied the hardware and is the current maintenance provider.

Should Council support the proposal and make an appropriate Budget allowance it is further recommended that Council consider a sole source supplier.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 155085

MOVED : Cr Gillam

SECONDED : Cr Harris

That Council by ABSOLUTE Majority pursuant to Section 6.8 of the *Local Government Act 1995* and Section 11.2(f) of the *Local Government (Functions and General) Regulations 1996* RESOLVES to:

- 1. AUTHORISE unbudgeted expenditure of \$325,000 for the replacement of software, Programmable Logic Controllers and computer hardware for the Baggage Handling System at Karratha Airport, to be funded from Councils Aerodrome Reserve resulting in nil impact on Councils forecast surplus/deficit; and**
- 2. EXECUTE a contract with Glidepath as a sole source supply for the provision of replacement software, Programmable Logic Controllers and computer hardware for the Baggage Handling System at Karratha Airport, SUBJECT to any variations of a minor nature.**

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Scott, Cr Waterstrom Muller

AGAINST : Nil

14 ITEMS FOR INFORMATION ONLY

Responsible Officer: Chief Executive Officer

Reporting Author: Minute Secretary

Disclosure of Interest: Nil

PURPOSE

To advise Council of the information items for September 2022.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 155086

MOVED : Cr Miller

SECONDED : Cr Waterstrom Muller

That Council note the following information items:

14.1 Register of Documents Stamped with the City's Common Seal

14.2 Concession on Fees for Council Facilities

14.2 Community Services update

14.3 Development Services update

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller,
Cr McNaught, Cr Scott, Cr Waterstrom Muller

AGAINST : Nil

**14.1 REGISTER OF DOCUMENTS STAMPED WITH THE CITY OF KARRATHA
COMMON SEAL****Responsible Officer:** Chief Executive Officer**Reporting Author:** EA to CEO & Mayor**Disclosure of Interest:** Nil

PURPOSE

To advise Council of documents, as listed below, that have been stamped with the Common Seal of the City of Karratha since the last Council Meeting.

DATE	DOCUMENT
05/08/2022	Local Planning Scheme No.8 Amendment No. 57

14.2 CONCESSION ON FEES FOR COUNCIL FACILITIES

File No: CR.38

Responsible Executive Officer: Director Community Services

Reporting Author: EA Community Services

Date of Report: 2 August 2022

Disclosure of Interest: Nil

PURPOSE

To provide Council with a summary of all concessions on fees for Council facilities and services under Section 1.10 of the Delegations Register since the last Ordinary Council Meeting.

Name	Reason	Amount (ex GST)
Karratha Senior Highschool	Quiz Night Donation – x 1 month full membership at KLP valued \$190 incl GST.	\$172.73

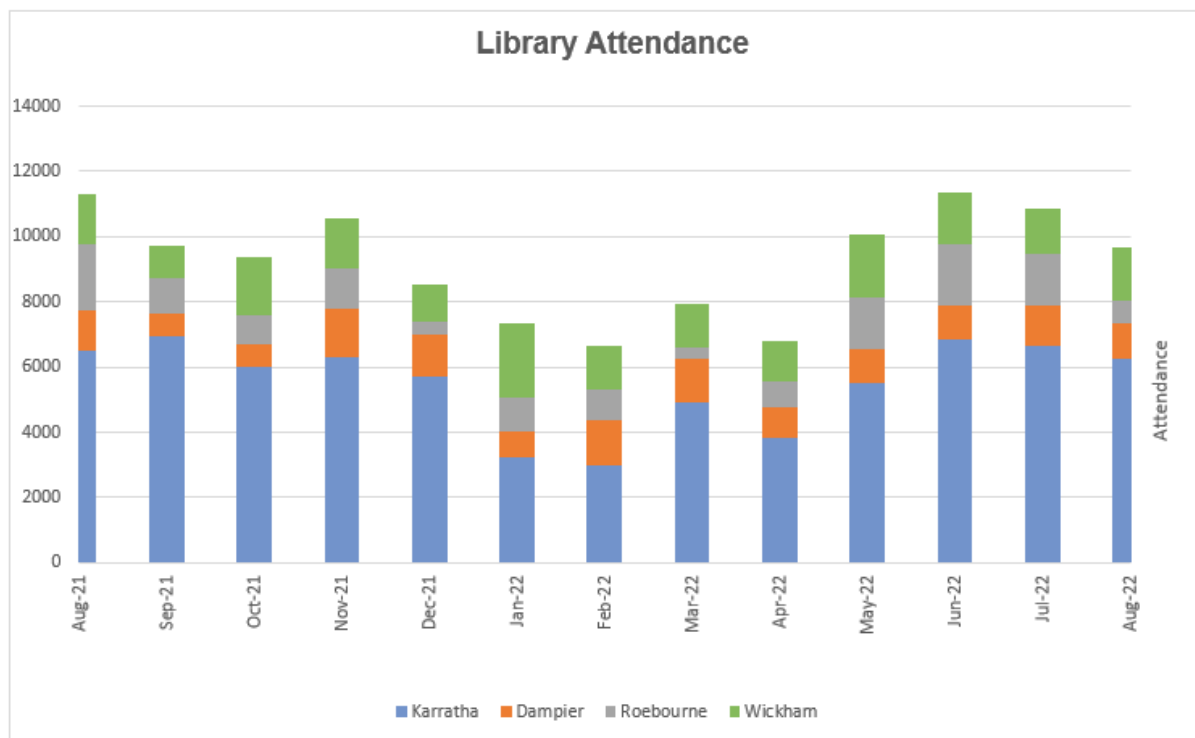
14.3 COMMUNITY SERVICES UPDATE**File No:** CS.23**Responsible Executive Officer:** Director Community Services**Reporting Author:** EA to the Director Community Services**Date of Report:** 1 September 2022**Applicant/Proponent:** Nil**Disclosure of Interest:** Nil**Attachment(s)** Nil**PURPOSE**

To provide Council with a Community Services update for August 2022.

Community Facility Attendance Summary

Facility Attendance	August 2021	August 2022	%
The Youth Shed	535	546	↑2%
The Base	771	732	↓5%
Total Library	11283	9658	↓14%
Karratha Leisureplex	43230	42823	↓1%
Wickham Recreation Precinct	2791	1874	↓33%
Roebourne Aquatic Centre	0	0	0
REAP	3917	5092	↑30%
Indoor Play Centre	1720	1198	↓30%
Community Liveability Programs	August 2021	August 2022	%
Security Subsidy Scheme properties	12	9	↓25%
Meet the Street parties	9	4	↓56%

Library Services



Total Library:

3204 physical items and **746** eResources borrowed.

859 individual computer log ins by members and guest (excludes Wi-Fi).

1444 program participants **67** at StoryTime, Rhyme Time, PAGES, PAGES Junior.

9480 total memberships, a decrease of 5% from last August.

13 external requests for local history information.

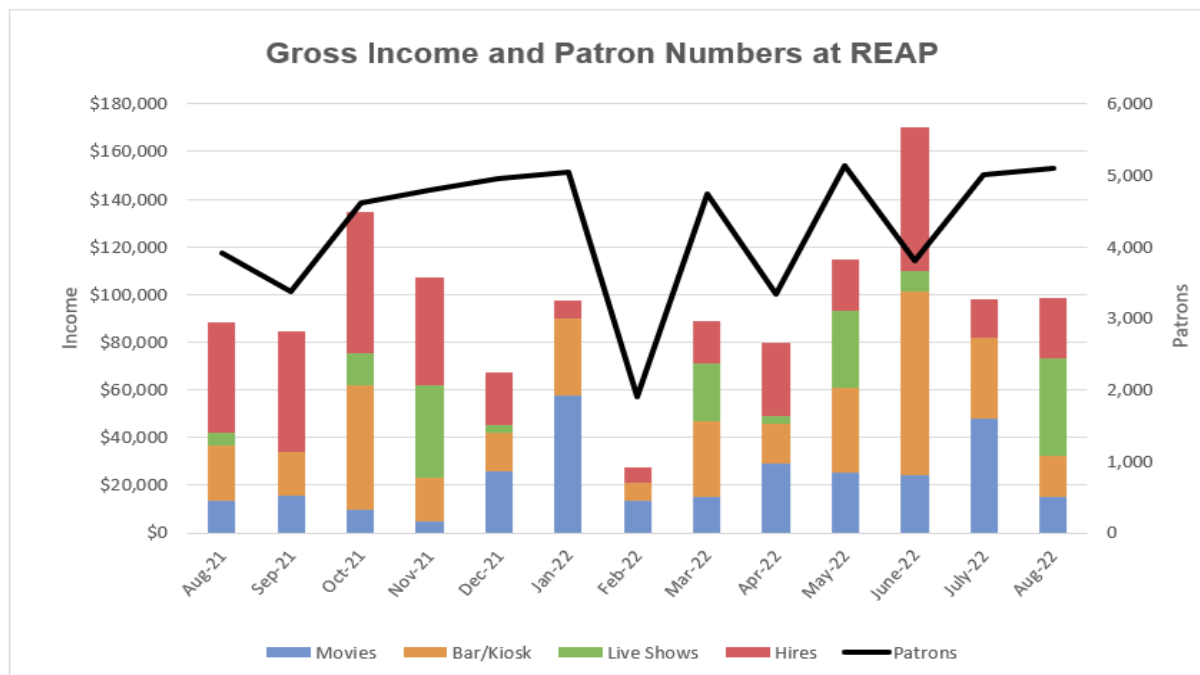
3 Teddy Bear's Story Time sessions in the park were very successful

Bookings: Point Samson 60, Karratha 250 (Waitlist: 66), Dampier 150 (Waitlist 27).

458 Yellow and Orange Better Beginnings Packs distributed at the Teddy Bear's Story Time Sessions and Cossack Children's Art Day.

14% decrease due to Roebourne door counter faulty for two weeks.

Red Earth Arts Precinct



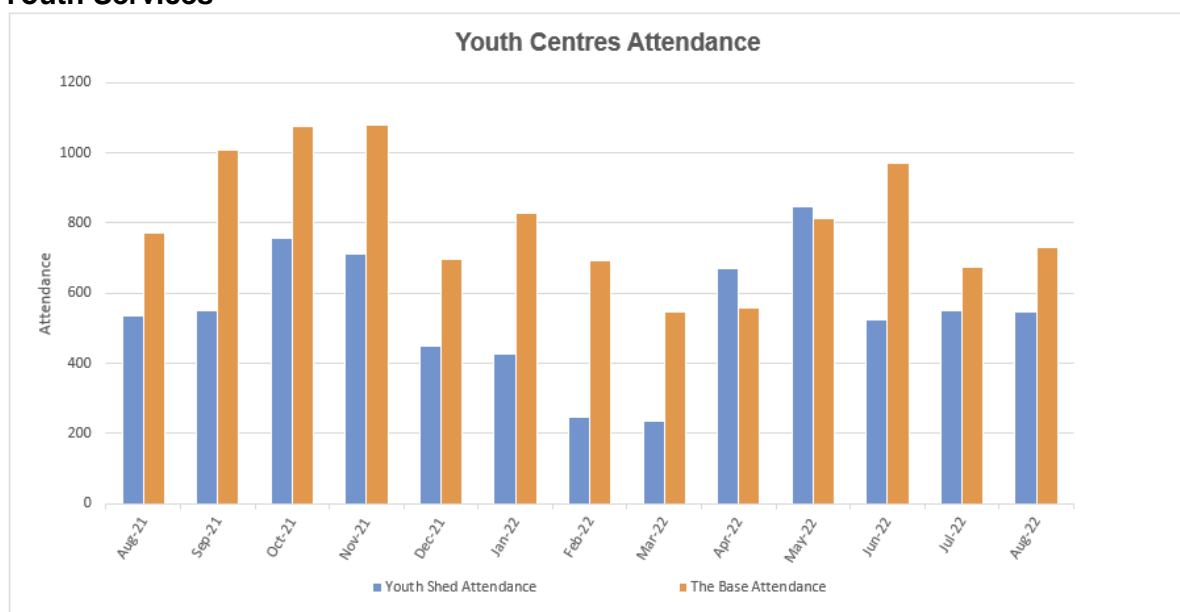
Red Earth Arts Precinct:

Compared to 2022, the ticket sales for live shows were greatly increased due to the popularity of the children's performances of Erth's Prehistoric Show which had an average attendance of **325** patrons across the three performances.

24 movies were screened in August with a total attendance of **1185** and an average of **49** patrons attending each movie.

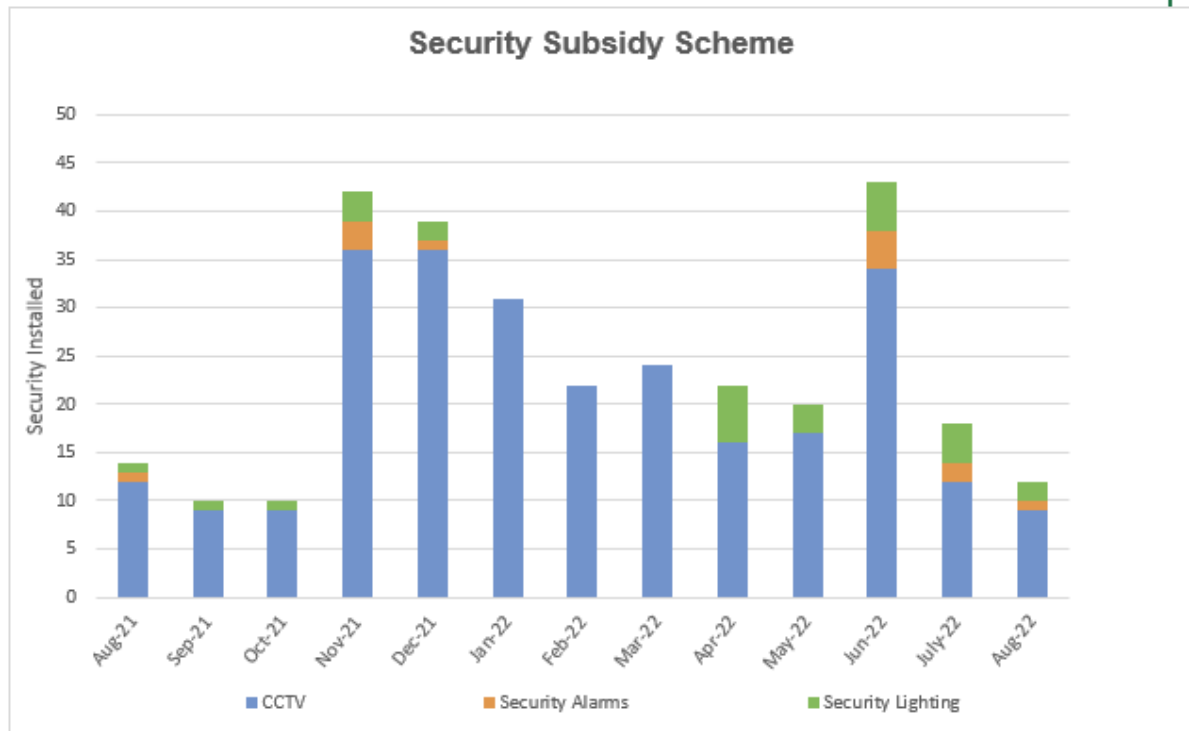
16 venue hires including YOH (Youth on Health) FEST which is a state-wide youth dance and drama competition as part of Act-Belong-Commit, KDCCI Business Breakfast, Water Corporation and Police Legacy Ball.

Youth Services

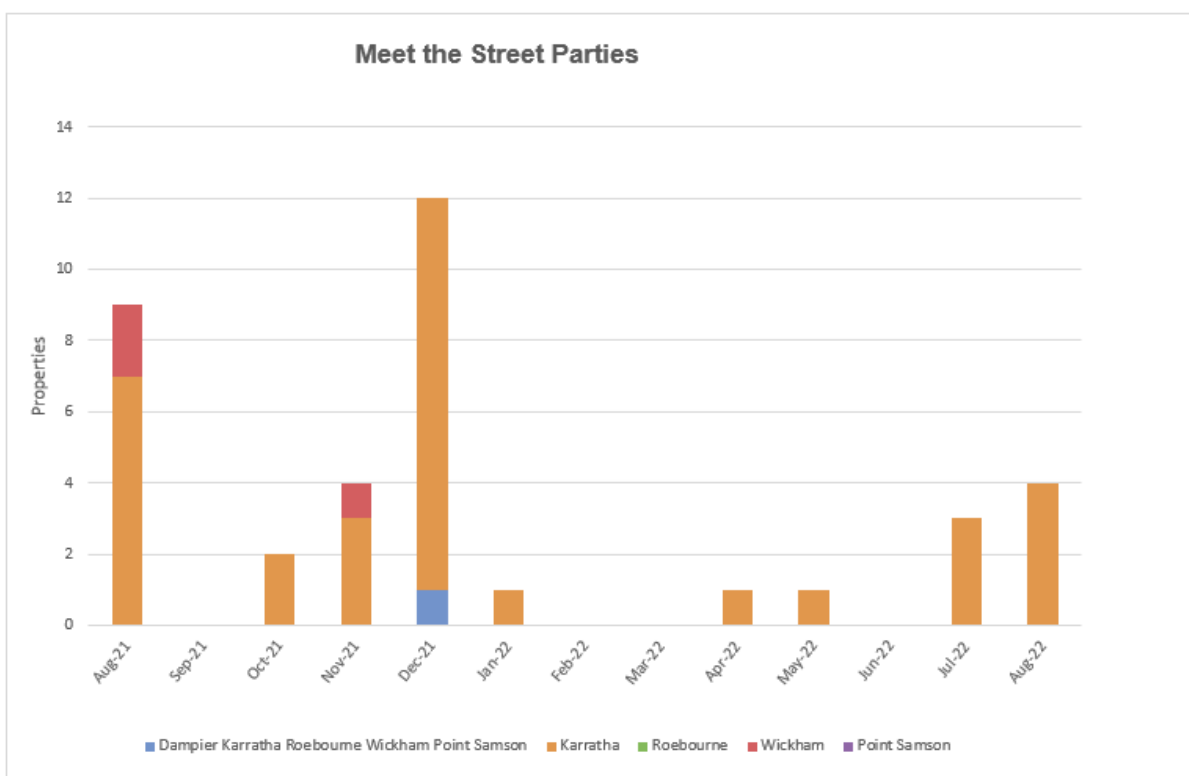


The Base and Youth Shed:

Similar numbers at both centres in comparison to last August.

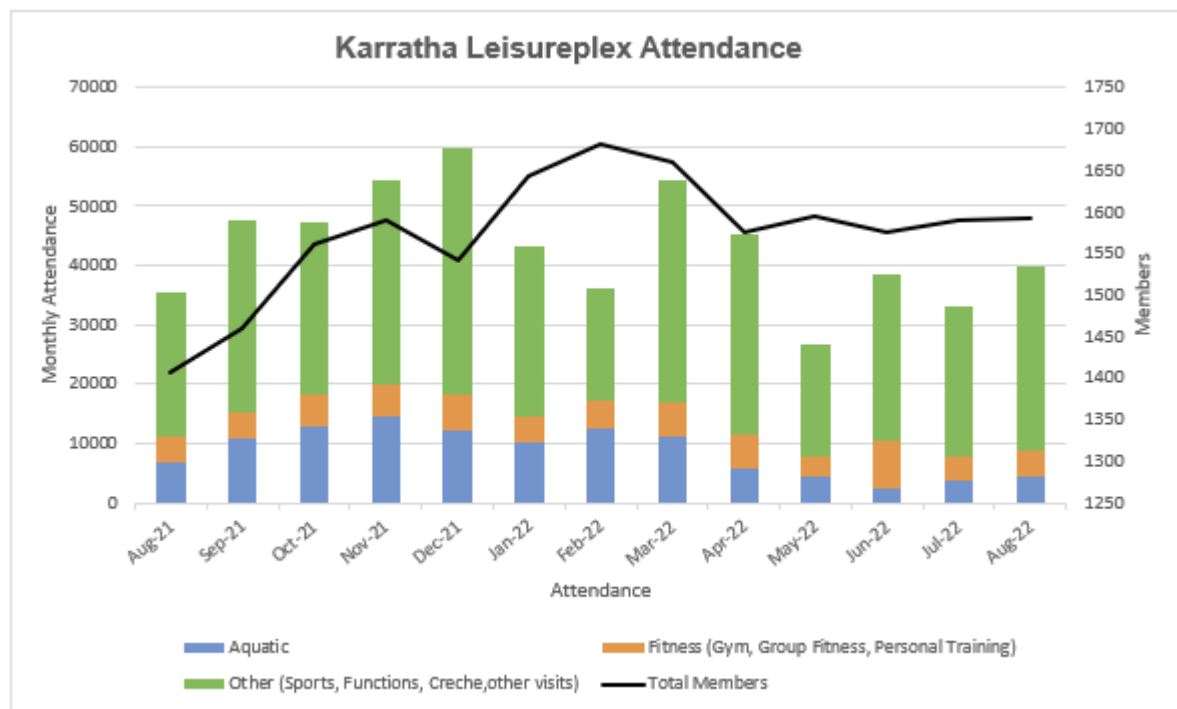
Liveability**Security Subsidy Scheme:**

New marketing campaign being developed to help increase take up.

**Meet the Street:**

4 events held for Meet the Street in August. Officers planning targeted promotion.

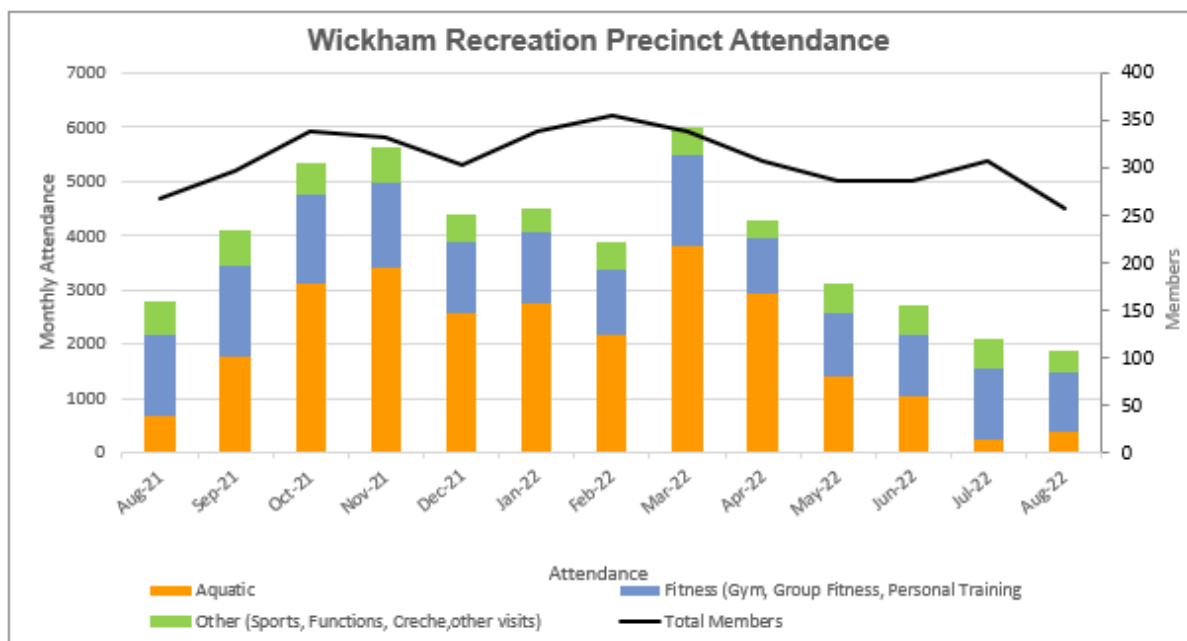
Recreation Facilities



Karratha Leisureplex:

Aquatic visits are down **34%** however there are **200** additional gym memberships in comparison to last August. This is largely attributed to the gym renovation.

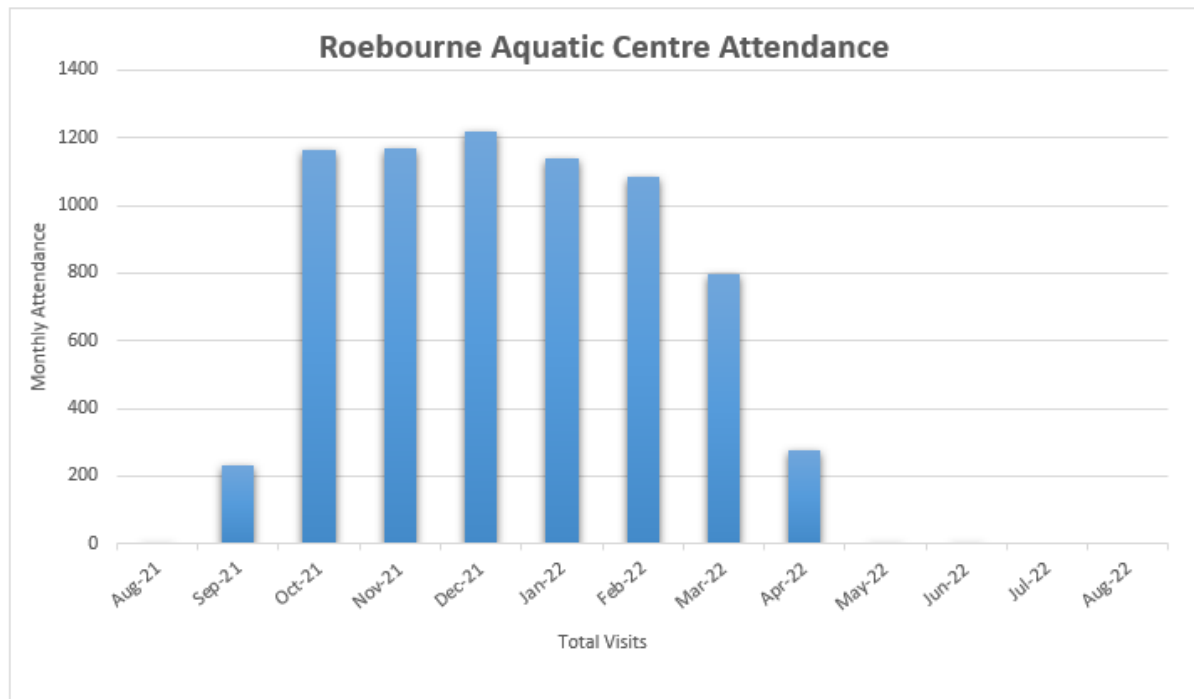
427 in swim school compared to **330** last year due to **11** more classes on offer this year.



Wickham Recreation Precinct:

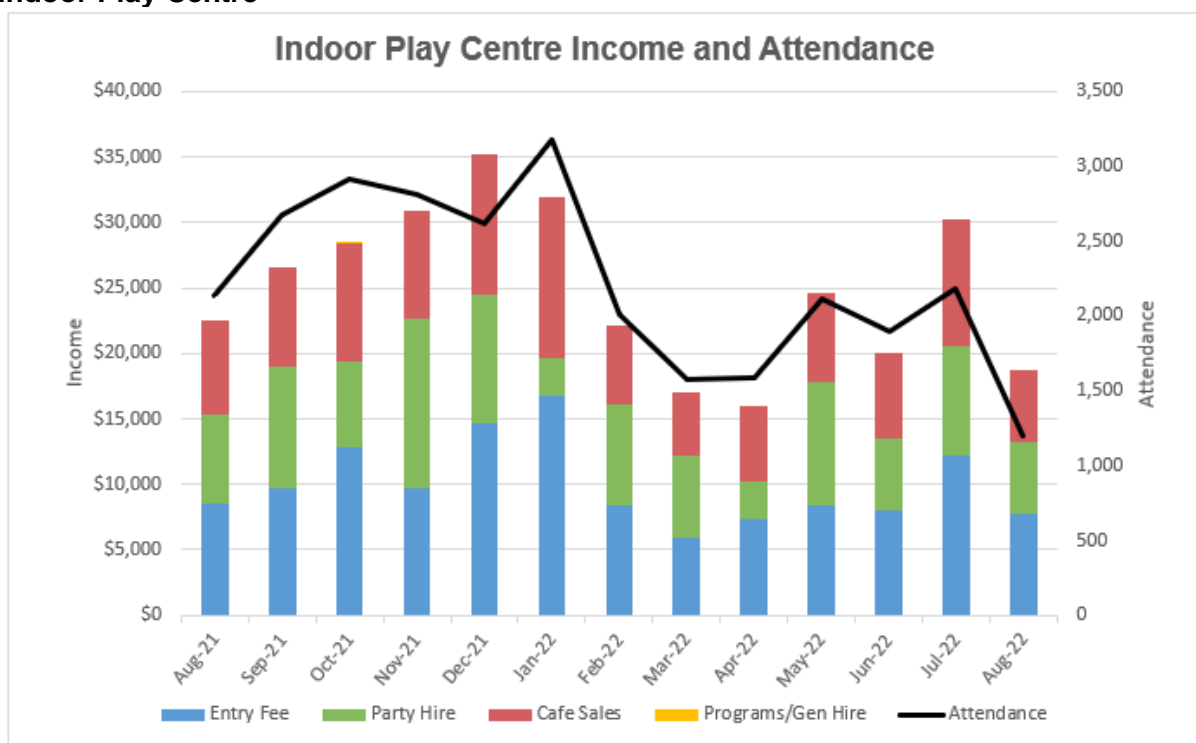
Memberships have dropped by **50%**. The Gym team are working on new programs (Triathlon, Pilates classes) to help encourage new memberships. Notably, there has been a rise in casual attendances with an extra **33** patrons this August.

Roebourne Aquatic Centre:



RAC closed for winter.

Indoor Play Centre



Indoor Play Centre:

Significant decrease noted in attendance, café sales and party income as compared to last month and this time last year. The FeNaCING weekend saw a reduced number of people attend over the long weekend.

ADVISORY GROUP MEETINGS

Arts Development and Events Advisory meeting was held 1 September 2022. Items discussed were as follows:

- REAP Programming 2023 - Overview
- Community Events 2022
- FeNaCING

The next Arts Development and Events Advisory group meeting is scheduled for 3 November 2022.

- The Youth Advisory Group (YAG) will meet on 7 September 2022 to discuss the following:
 - Training and Employment
 - Upcoming Events
 - Frequency of YAG Meetings
 - Youth Week 2023

The next Youth Advisory Group meeting will be scheduled for 2 November 2022. Note this will not be a standard meeting, it will be a bus tour visiting Roebourne and Wickham.

14.4 DEVELOPMENT SERVICES UPDATE

File No: TA/1/1

Responsible Executive Officer: Director Development Services

Reporting Author: Director Development Services

Date of Report: 1 September 2022

Disclosure of Interest: Nil

Attachment(s)

PURPOSE

To provide statistics from Development Services for Council's information for the period 1 August to 31 August 2022 (inclusive).

- Number of building permits being issued for dwellings so far in 2022 lower than last year.
- High number of swimming pools approved in August.
- High building construction value in 2022 due to construction of Bechtel's camp.
- 22 building applications processed for Shire of Ashburton in August.
- High number of lodging house inspections in July and August.
- High number of public building inspections YTD in comparison to total for last year.
- High number of noise complaints in August.
- Rangers have impounded a high number of dogs and issued a high number of related infringements over the last couple of months.
- There were 261 bookings made through the mobile trading roster across 5 sites.
- Active Direction Notices (Planning & Development Act): 10
 - Direction notices complied with this period 0
 - Not complied but within notice period 8
 - Outside notice period and not complied 1
 - Outside notice period but being complied with 1
 - Expired and in Court process 0

Building 2022										Building 2021													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	YTD	YTD	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Building Permits										Building Permits													
Dwellings	3	5	1	1	2	1	3	0	16	46	Dwellings	3	7	4	1	3	5	9	3	6	2	1	2
Alterations and Additions	12	14	19	10	7	15	14	19	110	198	Alterations and Additions	22	18	9	4	11	7	7	38	36	17	19	10
Swimming Pools and Spas	2	3	11	5	15	4	11	15	66	118	Swimming Pools and Spas	5	8	9	12	8	9	9	11	14	9	16	8
Outbuildings (inc. signs and shade)	17	22	37	21	35	25	35	31	223	732	Outbuildings (inc. signs and shade)	25	26	53	32	49	32	35	122	144	93	86	35
Group Development	0	0	1	0	0	2	0	0	3	3	Group Development	0	1	0	2	0	0	0	0	0	0	0	0
Number Sole Occpcy Units/GRP Development	0	0	0	0	0	0	0	0	0	0	Number Sole Occpcy Units/GRP Development	0	0	0	0	0	0	0	0	0	0	0	0
Commercial	1	3	2	1	1	6	2	1	17	35	Commercial	1	4	1	3	5	2	2	4	4	2	6	1
Monthly total	35	47	71	38	60	53	65	66	435	1132	Monthly total	56	64	76	54	76	55	62	178	204	123	128	56
Building Approval Certificates & Demolition Certificates										Building Approval Certificates & Demolition Certificates													
Demolition Permits	0	1	0	0	1	0	2	0	4	5	Demolition Permits	0	1	0	0	2	0	1	0	0	1	0	0
BAC's	0	0	1	2	0	2	2	1	8	11	BAC's	0	0	0	2	0	0	0	1	0	2	5	1
BAC Strata	0	0	0	0	0	0	0	0	0	4	BAC Strata	0	0	0	2	0	1	0	0	0	1	0	0
Monthly total	0	1	1	2	1	2	4	1	12	20	Monthly total	0	1	0	4	2	1	1	1	0	4	5	1
Occupancy Permits										Occupancy Permits													
Occupancy Permits	1	2	1	1	1	0	1	5	12	20	Occupancy Permits	0	1	3	2	0	4	2	4	0	2	1	1
OP Strata	0	0	0	0	0	0	0	0	0	0	OP Strata	0	0	0	0	0	0	0	0	0	0	0	0
OP Unauthorised	0	0	1	0	0	0	0	0	1	2	OP Unauthorised	0	0	1	0	0	0	0	0	0	0	1	0
Monthly total	1	2	2	1	1	0	1	5	13	22	Monthly total	0	1	4	2	0	4	2	4	0	2	2	1
Total \$'000 Construction Value	2,712	5,882	66,007	12,277	3,085	116,641	6,624	7,456	220,684	84,876	Total \$'000 Construction Value	4302	7968	4845	3334	7237	10485	6464	7900	14837	6049	7426	4029
Applications Processed for Other Councils										Applications Processed for Other Councils													
Shire Of Ashburton	4	6	10	4	8	18	4	22	76	105	Shire Of Ashburton	11	3	6	3	5	16	10	15	6	20	8	2
Shire of Wyndham (East Kimberley)	2	0	0	0	0	0	0	0	2	1	Shire of Wyndham (East Kimberley)	0	0	0	0	0	0	0	0	0	0	0	1
Port Hedland	11	16	0	0	0	0	0	0	27	48	Port Hedland	9	16	19	1	2	1	0	0	0	0	0	0
Monthly total	17	22	10	4	8	18	4	22	105	154	Monthly total	20	19	25	4	7	17	10	15	6	20	8	3
Private Certifications Provided										Private Certifications Provided													
Certificate of Design Compliance	0	0	1	1	1	0	0	0	3	4	Certificate of Design Compliance	0	0	1	1	0	1	1	0	0	0	0	0
Certificate of Building Compliance	0	0	1	0	0	1	1	0	3	14	Certificate of Building Compliance	0	0	1	1	0	0	0	1	6	0	5	0
Certificate of Construction Compliance	0	0	0	0	0	0	0	0	0	3	Certificate of Construction Compliance	0	0	0	0	0	1	0	0	0	1	1	0
Monthly total	0	0	2	1	1	1	1	0	6	21	Monthly total	0	0	2	2	0	2	1	1	6	1	6	0
Total \$'000 Construction Value	0	0	72	0	0	40	35	0	147	1,190	Total \$'000 Construction Value	0	0	28	396	0	300	366	48	0	0	52	0
Private Swimming Pool Inspections (1 every 4 years)										Private Swimming Pool Inspections (1 every 4 years)													
Monthly total	41	92	48	62	96	67	74	75	555	739	Monthly total	60	33	74	66	90	82	40	35	89	85	64	21

Karratha Tourism and Visitor Centre Statistics 2022										Karratha Tourism and Visitor Centre Statistics 2021													
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	YTD	YTD	CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Visitor Numbers										Visitor Numbers													
Centre Visitors	504	432	582	1191	2668	4095	6219	5336	21,027	28,683	Centre Visitors	584	565	782	1910	2294	4450	6449	5199	3261	1820	803	566
Sites Booked Gnoorea Online	14	21	25	25	144	198	245	253	925	699	Sites Booked Gnoorea Online	11	11	25	26	98	134	185	119	72	7	5	6
Sites Booked Gnoorea Caretakers	N/A	NA	NA	NA	327	160	526	388	1,401	1,593	Sites Booked Gnoorea Caretakers	N/A	N/A	N/A	N/A		234	475	572	312	N/A	0	N/A
Sites Booked Cleaverville Online	15	25	28	36	196	341	378	635	1,654	1,518	Sites Booked Cleaverville Online	18	16	45	26	174	333	361	360	174	5	3	3
Sites Booked Cleaverville Caretakers	N/A	NA	NA	NA	73	129	248	184	634	1,718	Sites Booked Cleaverville Caretakers	N/A	N/A	N/A	N/A		324	452	771	171	N/A	0	N/A
Consignments										Consignments													
Contracts	18	17	19	19	19	20	20	20	20	18	Contracts	17	17	17	17	18	18	18	18	18	18	18	18
Revenue										Revenue													
KTCV Retail Sales	\$916.00	\$1,970.00	\$3,274.00	\$2,473.84	\$3,850.00	\$6,915.00	\$19,155.31	\$14,851.76	\$53,405.91	\$102,812.69	KTCV Retail Sales	\$3,327.71	\$3,994.00	\$4,797.24	\$7,646.55	\$6,652.35	\$12,331.28	\$16,600.38	\$16,889.59	\$12,515.47	\$6,724.88	\$4,723.84	\$6,609.40
Bookeasy Sales	\$650.00	\$0.00	\$1,596.00	\$9,161.00	\$3,703.00	\$8,637.00	\$5,568.00	\$9,748.00	\$39,063.00	\$335,958.00	Bookeasy Sales	\$13,266.00	\$8,649.20	\$19,807.00	\$21,705.00	\$25,562.00	\$26,261.00	\$76,786.00	\$53,763.00	\$40,375.80	\$23,588.00	\$16,179.00	\$10,016.00
Online Booking Sales Cleaverville	\$1,368.00	\$1,508.00	\$2,368.00	\$2,220.00	\$8,716.00	\$15,796.00	\$14,504.00	\$25,824.00	\$72,304.00	\$60,101.00	Online Booking Sales Cleaverville	\$620.00	\$572.00	\$1,484.00	\$1,316.00	\$7,032.00	\$13,488.00	\$14,968.00	\$13,812.00	\$5,561.00	\$780.00	\$372.00	\$96.00
Cash Sales Cleaverville	N/A	N/A	N/A	N/A	\$1,268.00	\$11,884.00	\$13,872.00	\$11,671.50	\$38,695.50	\$80,731.00	Cash Sales Cleaverville	N/A	N/A	N/A	N/A	\$2,476.00	\$13,616.00	\$23,251.00	\$33,888.00	\$7,500.00	N/A	\$0.00	\$0.00
Online Booking Sales Gnoorea	\$1,384.00	\$1,472.00	\$1,488.00	\$2,816.00	\$8,136.00	\$14,904.00	\$11,704.00	\$10,600.00	\$52,504.00	\$37,444.00	Online Booking Sales Gnoorea	\$984.00	\$376.00	\$2,076.00	\$1,524.00	\$5,528.00	\$6,356.00	\$9,596.00	\$6,276.00	\$3,300.00	\$520.00	\$300.00	\$608.00
Cash Sales Gnoorea	N/A	N/A	N/A	N/A	\$4,532.00	\$20,380.00	\$23,600.00	\$19,760.00	\$68,272.00	\$85,528.10	Cash Sales Gnoorea	N/A	N/A	N/A	N/A	\$5,084.00	\$10,982.00	\$26,046.00	\$29,180.00	\$14,236.10	N/A	\$0.00	N/A
Overflow Permit	N/A	N/A	N/A	N/A	N/A	\$2,510.00	\$10,000.00	\$7,290.00	\$19,800.00	\$25,140.00	Overflow Permit	N/A	N/A	N/A	N/A	N/A	N/A	\$12,530.00	\$10,090.00	\$2,520.00	N/A	\$0.00	\$0.00
Monthly Total	\$4,318.00	\$4,950.00	\$8,726.00	\$16,670.84	\$30,205.00	\$81,026.00	\$98,403.31	\$99,745.26	\$344,044.41	\$727,714.79	Monthly Total	18,198	13,591	28,164	32,192	52,334	83,034	179,777	163,899	86,008	31,613	21,575	17,329
Ganallil											Ganallil												
Centre Visitors	120	390	180	337	657	1378	TBC	TBC	3,062	10,310	Centre Visitors	301	390	780	800	931	1350	1378	1064	1230	1302	481	303

Planning 2022											2021												
CATEGORIES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	YTD		TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Lodgement											Lodgement												
Development Applications	7	6	12	10	10	9	8	9	71		118	11	18	12	8	10	12	7	11	9	8	7	5
R-Codes Applications	7	7	5	8	7	6	6	7	53		121	10	6	14	11	14	11	5	10	12	4	14	10
Land Matters	13	22	22	12	12	12	7	9	109		132	8	11	19	7	13	8	9	9	16	13	11	8
Enforcement Matters	1	0	1	0	21	2	2	0	27		76	0	2	20	1	0	0	22	0	7	7	16	1
Scheme Amendments	0	0	1	0	0	0	0	0	1		1	0	0	0	0	0	0	0	0	1	0	0	0
Monthly total	28	35	41	30	50	29	23	25	261		448	29	37	65	27	37	31	43	30	45	32	48	24
Processing											Processing												
Average Number of Days (DA)	36	26	29	51	35	31	29	28	33		31	27	26	33	35	40	38	24	31	32	30	28	26
Application Fees	3,187	4,845	6,635	15,020	57,388	23,247	6,361	32,798	149,481		162,980	8,144	15,795	8,879	8,861	5,215	1,491	27,919	8,301	9,827	7,211	12,505	48,831
Development Value \$'000	4,597	1,917	52,304	6,496	29,671	68,509	1,420	40,260	205,174		95,778	3,238	4,285	3,326	2,559	7,871	5,864	10,838	5,177	545	2,161	3,988	45,926

Environmental Health 2022										2021												
CATEGORY	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	YTD	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Inspections/reinspections/audits										Inspections/reinspections/audits												
Food premises inspection/reinspection	11	3	16	5	4	18	31	2	90	155	3	21	27	11	13	13	6	23	1	18	10	9
Lodging house inspection	1	0	0	1	2	3	10	12	29	4	0	0	0	0	0	1	2	0	0	0	0	1
Camping/caravan park inspection	0	0	1	0	0	1	1	0	3	2	0	1	0	0	1	0	0	0	0	0	0	0
Public building inspection	3	0	1	1	2	20	21	5	53	12	0	0	3	0	0	1	2	0	1	0	0	5
Swimming pool inspection	2	0	0	0	0	0	2	0	4	15	1	0	1	0	1	1	0	0	0	3	8	
Hairdressers inspection	0	1	0	0	0	0	0	2	3	20	0	1	2	3	2	0	7	1	1	1	1	1
Beauty therapy/skin penetration inspection	1	2	4	2	5	0	1	0	15	19	0	1	1	6	2	1	1	0	0	3	2	2
Septic tank inspections	0	0	0	0	0	0	0	0	0	2	0	0	0	0	0	0	0	2	0	0	0	0
Monthly total	18	6	22	9	13	42	66	21	197	229	4	24	34	20	19	17	18	26	3	22	16	26
Health nuisances/complaints investigated										Health nuisances/complaints investigated												
Air Quality	1	3	2	2	0	2	4	4	18	40	8	4	4	3	0	5	1	8	3	0	0	4
Building & Accommodation	0	2	4	0	0	0	3	2	11	25	3	0	2	0	3	2	6	5	0	1	2	1
Water & Waste Water	2	5	4	1	0	0	0	0	12	63	3	3	5	3	16	11	9	4	2	3	1	3
Food Safety	5	3	0	1	2	0	2	3	16	26	2	3	4	2	2	2	1	2	1	3	3	1
Noise Pollution	8	2	8	6	3	4	8	14	53	96	7	10	10	4	14	10	0	14	10	6	7	4
Public Health	0	5	2	4	6	21	5	5	48	196	5	6	14	43	69	20	17	7	6	5	4	0
Refuse & Litter	2	5	1	1	1	2	2	0	14	18	1	5	2	0	4	0	2	2	2	0	0	0
Skin Penetration	1	0	0	0	1	0	1	1	4	4	0	1	0	0	1	0	0	1	0	0	0	1
Monthly total	19	25	21	15	13	29	25	29	176	533	29	32	41	57	150	72	36	43	24	18	17	14
Notifiable infectious diseases										Notifiable infectious diseases												
Ross River Virus (RRV)	0	1	0	0	0	0	0	0	1	6	0	0	1	0	0	2	1	0	0	0	0	2
Barmah Forest Virus (BFV)	1	0	0	0	0	0	0	1	2	0	0	0	0	0	0	0	0	0	0	0	0	0
Salmonellosis	1	0	2	3	3	0	1	0	10	29	1	3	5	5	0	1	3	2	1	2	2	4
Campylobacteriosis	7	4	2	3	2	1	1	0	20	22	2	3	2	1	1	2	0	0	2	3	3	3
Cryptosporidiosis	1	1	0	0	1	0	0	3	6	1	0	0	0	1	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	1	0	0	1	19	0	0	0	0	0	0	1	0	1	5	10	2
Monthly total	10	6	4	6	6	2	2	4	40	77	3	6	8	7	1	5	5	2	4	10	15	11
Other health										Other health												
Assess development applications	2	6	4	6	11	7	11	6	53	84	11	14	8	8	9	8	4	4	7	4	3	4
Assess building applications	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Respond to swimming pool positive detections	0	0	0	0	0	0	0	1	1	2	0	0	0	0	1	0	1	0	0	0	0	0
Healthy dog day	0	0	0	0	0	0	0	2	2	6	0	1	0	1	1	0	0	1	1	0	0	1
Chicken bleeding	2	2	2	2	2	2	1	2	15	13	0	2	0	0	2	2	2	0	0	1	2	2
Infringements issued	0	1	0	0	0	0	0	1	2	0	0	0	0	0	0	0	0	0	0	0	0	0
Approvals & Compliance - applications & enquiries	12	17	15	9	12	15	10	1	91	257	14	26	29	2	41	22	34	29	19	8	17	16
Monthly total	16	26	21	17	25	24	22	13	164	362	25	43	37	11	54	32	41	34	27	13	22	23

Rangers 2022										2021												
CATEGORY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	YTD	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Inspections/reinspections/audits										Inspections/reinspections/audits												
Activities on City Properties	26	110	71	28	91	78	62	38	504	857	18	22	9	6	6	75	73	107	149	93	116	183
Abandoned vehicles	22	25	12	13	10	10	9	9	110	260	23	37	17	31	19	31	23	15	9	16	16	23
Animal (dogs/etc)	139	139	127	135	172	169	180	193	1254	1834	111	172	145	120	151	175	186	186	162	150	169	107
Cats	30	39	37	32	49	32	43	49	311	594	37	56	64	34	41	47	44	55	56	62	59	39
Camping	0	2	0	8	15	10	21	13	69	123	3	0	5	5	8	20	23	26	17	11	5	0
Cyclone	0	0	0	0	0	0	0	0	0	16	13	1	2	0	0	0	0	0	0	0	0	0
Bushfire Hazard/Permit to burn	0	0	0	0	0	0	0	0	0	10	2	1	0	0	2	0	0	2	0	0	0	3
Litter	65	78	53	43	30	13	19	14	315	694	99	101	96	76	124	24	20	42	36	35	24	17
Parking	76	99	50	30	36	46	56	40	433	942	69	115	89	67	62	78	48	83	91	66	118	56
Off Road Vehicles	5	11	10	2	5	3	7	3	46	124	30	20	2	6	15	19	6	3	5	8	8	2
Unsignly Properties	25	22	16	6	9	17	7	7	109	299	10	60	105	18	12	11	11	31	11	6	10	14
Monthly total	388	525	376	297	417	378	404	366	3151	5,753	415	585	534	363	440	480	434	550	536	447	525	444
Infringements Issued										Infringements Issued												
Bushfire	0	0	1	0	0	0	0	0	1	4	2	2	0	0	0	0	0	0	0	0	0	0
Activities on City Properties	0	49	21	0	0	0	4	6	80	10	2	4	0	0	0	0	1	0	0	3	0	0
Animal Environment & Nuisance	0	0	0	0	0	0	0	0	0	15	2	1	0	0	1	10	0	0	1	0	0	0
Animal (dogs/cats/etc)	7	13	20	3	19	16	11	33	122	218	9	27	25	9	14	29	6	20	26	20	18	15
Camping	0	0	0	0	0	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0
Litter	1	2	0	0	0	0	0	0	3	13	1	2	0	1	0	1	0	1	3	2	2	0
Parking	17	21	13	3	6	15	3	6	84	225	21	23	8	6	25	20	7	20	24	15	38	18
Monthly total	25	85	55	6	25	31	18	46	291	485	37	59	33	16	40	60	14	41	54	40	58	33
Infringements										Infringements												
Value of Infringements Paid (\$)	6183	6772	4586	7429	6440	5525	3800	6889	47,624	90,873	4,778	12,868	13,406	5,247	6,770	12,938	10,414	2,867	2,686	6,629	6,396	5,874
Infringements withdrawn	2	0	2	2	1	3	0	0	10	14	0	3	0	1	0	3	0	3	1	0	0	0
Impounded Dogs										Impounded Dogs												
Central	4	6	10	8	7	3	9	12	59	108	10	13	11	7	10	6	9	15	10	3	6	8
East	11	4	3	3	3	5	5	8	42	102	6	6	20	7	8	10	12	3	4	13	6	7
West	6	15	14	7	11	11	9	11	84	152	8	8	13	10	13	17	8	14	23	17	13	8
North	N/A	N/A	N/A	0	10	15	13	5	43													
Monthly total	21	25	27	18	31	34	36	36	228	362	24	27	44	24	31	33	29	32	37	33	25	23
Released to Owner	4	5	13	0	7	13	24	14	80	167	8	10	17	11	18	17	8	22	21	16	11	8
Rehomed to SAFE	9	14	4	2	7	15	6	5	62	106	7	9	11	12	3	8	16	6	8	8	6	12
In pound at present	6	4	9	16	16	4	3	9	67	34	2	5	5	0	3	2	4	1	6	3	3	0
Holding pending court cases	0	0	0	0	0	0	0	1	1	2	0	0	0	0	0	0	0	0	0	2	0	0
Deceased	1	0	1	0	2	0	2	0	6	4	1	1	0	1	1	0	0	0	0	0	0	0
Euthanised	1	2	0	0	0	2	0	3	8	50	6	2	11	0	6	6	1	3	3	4	5	3
Monthly total	21	25	27	18	32	34	35	32	224	363	24	27	44	24	31	33	29	32	38	33	25	23
Impounded Cats										Impounded Cats												
Central	3	6	11	3	11	1	2	3	40	167	8	21	19	12	4	6	14	17	13	22	19	12
East	18	22	15	3	7	12	12	5	94	96	13	7	6	1	10	2	4	9	16	14	11	3
West	13	10	5	8	12	8	4	13	73	143	5	13	20	4	9	14	10	9	13	21	20	5
North	N/A	N/A	N/A	4	6	2	0	7	12													
Monthly total	34	38	31	18	36	23	18	28	219	406	26	41	45	17	23	22	28	35	42	57	50	20
Released to Owner	2	0	2	0	1	3	1	2	11	13	3	1	1	1	0	1	3	1	0	1	1	0
Rehomed to SAFE	23	23	3	2	13	7	1	15	87	145	16	17	8	3	3	1	11	15	19	27	17	8
In pound at present	3	0	1	12	13	1	2	3	35	15	3	2	1	0	1	2	1	1	1	1	1	1
Euthanised	6	15	24	3	8	12	3	7	78	227	4	19	35	13	19	18	13	16	22	27	30	11
Deceased	0	0	1	1	1	0	0	2	5	4	0	2	0	0	0	0	0	0	0	1	1	0
Monthly total	34	38	31	18	36	23	7	29	216	404	26	41	45	17	23	22	28	33	42	57	50	20
Customer Requests										Customer Requests												
After hours (AH) calls received	43	40	49	61	30	56	56	52	387	782	52	55	36	50	59	75	76	75	74	88	74	68
AH calls requiring an immediate response	19	24	29	28	14	35	59	29	237	389	31	28	14	34	24	46	40	52	28	33	31	28
3 Dog Applications	0	0	0	0	2	1	5	4	12	11	0	0	0	1	1	1	0	2	2	1	2	1
Monthly total	62	64	78	89	46	92	120	85	636	1,182	83	83	50	85	84	122	116	129	104	122	107	97

Take Your Business Online Grants 2020/21 (GS.64)							
	APPLICANT	APPLICATION STATUS	DETERMINATION DATE	TOTAL PROJECT COST (EX GST)	CITY CONTRIBUTION APPROVED (EX GST)	GRANT PURPOSE	PROJECT STATUS
20/21	Monokrome Kids	Approved	30-06-20	\$ 4,653.00	\$ 2,326.50	Website development & Marketing	50% Up Front Payment Being Made
20/21	Themes to You	Approved	12-03-21	\$ 3,179.37	\$ 1,538.74	Website development with Shopify & Marketing	Work In Progress
20/21	Roast 2 u	Approved	10-03-21	\$ 3,844.50	\$ 1,922.25	Website improvements to include 4 new pages.	Work In Progress
20/21	XS Energy Pilates Studio	Approved	08-04-21	\$ 2,185.00	\$ 1,092.50	Redesign of existing website to include new pages and content	50% Up Front Payment Being Made
	TOTAL			\$ 13,862	\$ 6,880		
Take Your Business Online Grants 2021/22 (GS.64)							
	APPLICANT	APPLICATION STATUS	DETERMINATION DATE	TOTAL PROJECT COST (EX GST)	CITY CONTRIBUTION APPROVED (EX GST)	GRANT PURPOSE	PROJECT STATUS
21/22	Cheeditha Energy	Approved	22-09-21	\$ 8,000.00	\$ 4,000.00	Website update, photography and videography	Work In Progress
21/22	Nickol River Civil & Sand	Approved	22-09-21	\$ 3,500.00	\$ 1,750.00	New Website development/hosting	Work In Progress
21/22	Weerianna Street Media	Approved	14-10-21	\$ 7,110.00	\$ 3,555.00	New website that showcases services and achievements. Links to social media accounts and the new Indigenous Streaming service (IndigFLIX) they are developing	Work In Progress
21/22	The Big Beard Cartel	Approved	21-10-21	\$ 13,481.28	\$ 5,000.00	New website that allows clients to book appointments with the barber & also buy products. Social media advertising. Price includes content development for website and social media	50% Up Front Payment Being Made
21/22	Karratha Adventure Sports Pty Ltd	Approved	11-11-21	\$ 11,235.00	\$ 5,000.00	New Website	Work In Progress
21/22	ZiaFia	Approved	17-11-21	\$ 14,290.00	\$ 5,000.00	Website audit, blog, marketing campaign and optimisation	Work In Progress
21/22	Juiciest	Approved	29-11-21	\$ 8,838.00	\$ 4,419.00	Upgrade existing website and new marketing campaign	Work In Progress
21/22	Coastal Electrical & Data	Approved	25-11-21	\$ 5,727.30	\$ 2,863.64	Branding, website creation, online advertising campaign and social media plan	Work In Progress
21/22	DKJK Earthmoving	Approved	08-12-21	\$ 1,880.00	\$ 940.00	Digital marketing start up package - logo, Business cards, facebook logo, email header and footer	Applicant Returning Conditions
21/22	Stacey Vanessa	Approved	14-12-21	\$ 4,960.00	\$ 2,480.00	Branding, website and marketing including design, logo, social media and email marketing / calendar intergration	Work In Progress
21/22	Pilbara Paint & Snip	Refused	21.01.21	\$ 3,597.00	\$ 1,798.50	New website with booking capability and SEO	Work In Progress
21/22	Tara and The Tigress	Approved	03.02.22	\$ 10,000.00	\$ 5,000.00	New Website and Etsy Store	Work In Progress
21/22	Pilbara Therapy Services	Approved	28.02.22	\$ 4,200.00	\$ 2,100.00	New Website and online store. Advertising Campaign	Work In Progress
21/22	Red Rock Health & Fitness	Approved	08.03.2022	\$ 8,185.00	\$ 4,092.50	New Website with bvideo library and online courses	Work In Progress
21/22	Pilbara Road Services Pty Ltd	Processing		\$ 5,040.00	\$ 2,520.00	Establish a website	Assessing Application
21/22	Artyzan	Approved	19-05-22	\$ 8,315.00	\$ 4,158.00	New Website	Work In Progress
	TOTAL			\$ 118,359	\$ 54,677		

Major Event Sponsorship 2022/23									
	APPLICANT	EVENT NAME	EVENT DATE/S	APPLICATION STATUS	DETERMINATION DATE	CASH / IN KIND	EVENT TYPE	TERM	PROJECT STATUS
1	Swimming WA	Yara Burrup Classic Open Water Swim	3/10/2020 18/09/2021 10/09/2022	Approved	21-01-20	Cash	Sport Event	3 Years	Work In Progress
2	Economic Development Australia (EDA)	National Economic Development Conference (NEDC22)	22-24 August 2023	Approved	26-07-21	Cash	Conference	1 Year	Work In Progress
3	Organisation for Economic Cooperation and Development (OECD)	OECD Conference	20-23 June 2023	Approved	18-11-19	Cash	Conference	1 Year	Work In Progress
4	Informa Australia Pty Ltd	Pilbara Summit 2022	29-30 June 2022	Approved	28-03-22	Cash	Conference	1 Year	Work In Progress
5	Town Team Movement Ltd	2022 Town Team Movement Conference	18-19 August 2022	Approved	26-04-22	Cash / In Kind	Conference	1 Year	Work In Progress

Business Development Support Grants 2022/23									
APPLICANT	PROJECT NAME	PROJECT DESCRIPTION	APPLICATION STATUS	DETERMINATION DATE	TOTAL PROJECT COST (EX GST)	CITY CONTRIBUTION APPROVED (EX GST)	2022/23 CONTRIBUTION APPROVED	END DATE	PROJECT STATUS
KDCCI	Business Excellence Awards	Awards night to recognise small business achievements.	Approved	22-08-2022	\$ 108,768	\$ 10,000	\$ 10,000	30-06-2023	Work In Progress
KDCCI	Pilbara Women in Business	Workshops aimed at improving business skills and providing network opportunities amongst female business leaders	Approved	22-08-2022	\$ 22,500	\$ 7,500	\$ 7,500	30-06-2023	Work In Progress
KDCCI	Pilbara Indigenous Business Networking Group	Initiative to enhance engagement between industry majors and Pilbara based indigenous suppliers and contractors	Approved	22-08-2022	\$ 60,000	\$ 15,000	\$ 15,000	30-06-2023	Work In Progress
KDCCI	Business Briefing Breakfast	Quarterly Business Briefing Breakfasts	Approved	22-08-2022	\$ 27,000	\$ 27,000	\$ 27,000	30-06-2023	Work In Progress
KDCCI	Diamond Sponsorship	KDCCI Membership / Sponsorship	Approved	22-08-2022	\$ 10,000	\$ 10,000	\$ 10,000	30-06-2023	Work In Progress
KDCCI	Careers Central 2023	Expo providing employment opportunities to school leavers and job seekers	Approved	22-08-2022	\$ 22,500	\$ 7,500	\$ 7,500	30-06-2023	Work In Progress
Total:					\$ 250,768	\$ 77,000	\$ 77,000		
Business Development Support Grants 2021/22									
APPLICANT	PROJECT NAME	PROJECT DESCRIPTION	APPLICATION STATUS	DETERMINATION DATE	TOTAL PROJECT COST (EX GST)	CITY CONTRIBUTION APPROVED (EX GST)	2021/22 CONTRIBUTION APPROVED	END DATE	PROJECT STATUS
KDCCI	Pilbara Women in Business	Workshops aimed at improving business skills and providing network opportunities amongst female business leaders	Approved	23-08-2021	\$ 22,500	\$ 7,500	\$ 7,500	30-06-2022	Acquittal In Progress
KDCCI	Pilbara Indigenous Business Networking Group	Initiative to enhance engagement between industry majors and Pilbara based indigenous suppliers and contractors	Approved	23-08-2021	\$ 60,000	\$ 15,000	\$ 15,000	30-06-2022	Acquittal In Progress
KDCCI	Business Briefing Breakfast	Quarterly Business Briefing Breakfasts	Approved	23-08-2021	\$ 45,500	\$ 45,500	\$ 45,500	30-06-2022	Acquittal In Progress
KDCCI	Diamond Sponsorship	KDCCI Membership / Sponsorship	Approved	23-08-2021	\$ 10,000	\$ 10,000	\$ 10,000	30-06-2022	Work In Progress
KDCCI	Grow Local	Dedicated program run between the KDCCI and RCCIWA with the aim of building business capability	Approved	23-08-2021	\$ 230,000	\$ 25,000	\$ 25,000	30-06-2022	Work In Progress
Business Centre Pilbara	Sponsorship	\$10,000 for sponsorship.	Approved	31-01-2022	\$ 20,000	\$ 10,000	\$ 10,000	30-06-2022	Work In Progress
Total:					\$ 388,000	\$ 113,000	\$ 113,000		

15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

16 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

17 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Confidential Late Item 18.2 Application for Waiver of Rates – Pilbara Health Network

18 MATTERS BEHIND CLOSED DOORS

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 155087

MOVED : Cr Gillam

SECONDED : Cr Nunn

In accordance with Section 5.23 (2) (e) (iii) of the *Local Government Act 1995*, that Council move in camera to discuss item:

18.1 CONFIDENTIAL ITEM - LOT 969 SHAKESPEARE STREET, BULGARRA

18.2 CONFIDENTIAL LATE ITEM - APPLICATION FOR WAIVER OF RATES – PILBARA HEALTH NETWORK

Also included is the following:

ATTACHMENT TO ITEM 11.1 AWARD OF LARGE COMMUNITY GRANTS

ATTACHMENT TO ITEM 12.1 PILBARA UNIVERSITIES CENTRE SUPPORT

These matters if disclosed would reveal information about the business, professional, commercial or financial affairs of a person.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller,
Cr McNaught, Cr Scott, Cr Waterstrom Muller

AGAINST : Nil

Council moved in camera at 6.45pm.

18.1 CONFIDENTIAL ITEM – LOT 969 SHAKESPEARE STREET, BULGARRA

This matter is confidential and if disclosed would reveal commercial-in-confidence information.

File No: CP.1626
Responsible Executive Officer: Director Corporate Services
Reporting Author: Manager Governance & Organisational Strategy
Date of Report: 14 September 2022
Applicant/Proponent: Nil
Disclosure of Interest: Nil

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 155088
MOVED : Cr Harris
SECONDED : Cr Waterstrom Muller

That Council by ABSOLUTE Majority pursuant to Sections 3.57 and 6.8 of the *Local Government Act 1995* RESOLVES to APPROVE Option 1 as detailed in this report.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr McNaught, Cr Scott, Cr Waterstrom Muller
AGAINST : Nil

**18.2 CONFIDENTIAL LATE ITEM – APPLICATION FOR WAIVER OF RATES –
PILBARA HEALTH NETWORK**

This matter is confidential and if disclosed would reveal commercial-in-confidence information.

File No: RV.11
Responsible Executive Officer: Director Corporate Services
Reporting Author: Senior Rating Officer
Date of Report: 19 September 2022
Applicant/Proponent: Pilbara Health Network
Disclosure of Interest: Nil

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

Res No : 155089
MOVED : Cr Nunn
SECONDED : Cr Scott

That Council by SIMPLE Majority pursuant to Section 6.47 of the *Local Government Act 1995* RESOLVES to APPROVE Option 1 as detailed in this report.

CARRIED 10-1

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller, Cr
McNaught, Cr Scott, Cr Waterstrom Muller
AGAINST : Cr Bertling

COUNCIL RESOLUTION

Res No : 155090
MOVED : Cr Harris
SECONDED : Cr Miller

That Council move out of camera.

CARRIED

FOR : Cr Long, Cr Nunn, Cr Bailey, Cr Bertling, Cr Furlong, Cr Gillam, Cr Harris, Cr Miller,
Cr McNaught, Cr Scott, Cr Waterstrom Muller
AGAINST : Nil

Council moved out of camera at 7.04pm.

19 CLOSURE & DATE OF NEXT MEETING

The meeting closed at 7.04pm.

The next meeting is to be held on Monday, 24 October 2022 at 6pm at Council Chambers - Welcome Road, Karratha.

I, Cr Peter Long, Mayor of the City of Karratha, hereby declare on behalf of the Councillors of the City of Karratha that the enclosed Minutes are a true and accurate record of the Ordinary Council Meeting held on Monday, 19 September 2022.

..... Date ____/____/____