

Purchase Cards Transactions Report

All payments made between 01-Jan-2025 and 31-Jan-2025

Card Holder	Date	Description	Amount
Director Corporate & Commercial			\$1,389.52
	24-Jan-2025	IT Fibre Equipment - Airport and Inventory	1,389.52
Airport Manager			\$314.24
	06-Jan-2025	Fuel - Nanutarra Roadhouse - Jan 2025 - A Virkar	85.66
	13-Jan-2025	Fuel - Nanutarra Roadhouse - Jan 2025 - A Virkar	88.78
	17-Jan-2025	Harvey Norman - Cygnet USB x 4 - ARO Workshop	139.80
Manager Community Facilities			\$152.90
	14-Jan-2025	MindBody - Fitness App Subscription WRP - Nov2024	152.90
Chief Financial Officer			\$48.00
	28-Jan-2025	Pilbara Bakehouse - Welcome Morning Tea, Finance Jan25	48.00
Executive Assistant Corporate & Commercial			\$6,567.48
	02-Jan-2025	Kta Florist - Flowers for staff member	104.90
	07-Jan-2025	PropertyTree Subscription- Strata Management	1,151.44
	15-Jan-2025	Virgin - Staff flights for training	565.07
	16-Jan-2025	2x Staff accommodation for training	1,772.00
	17-Jan-2025	Virgin - Staff flights for training	1,118.01
	17-Jan-2025	Virgin - Staff flights for training	1,097.76
	17-Jan-2025	Kta Central Apartments - Staff Accommodation for training	288.12
	23-Jan-2025	Woolworths - Staff housing supplies	25.10
	23-Jan-2025	LinkedIn - Subscription (A Pinto)	323.88
	30-Jan-2025	Coles - Staff Christmas Lunch Catering	121.20
Executive Assistant - Mayor & Council			\$9,536.79
	08-Jan-2025	Qantas - Flights - Relocation Manager People & Culture	482.10
	14-Jan-2025	Catering - Subway - Business Transformation Lunch & Learn Workshop	195.00
	15-Jan-2025	Qantas - Flights - Advocacy CEO	371.40
	16-Jan-2025	Qantas - Flights - Advocacy CEO	552.60
	16-Jan-2025	Qantas - Flights - Advocacy CEO	1,035.60
	16-Jan-2025	Qantas - Flights - Advocacy Mayor	1,035.60
	16-Jan-2025	Qantas - Flights - Advocacy Deputy Mayor	1,035.60
	16-Jan-2025	Qantas - Flights - Advocacy Mayor	856.63
	16-Jan-2025	Qantas - Flights - Advocacy CEO	856.63
	16-Jan-2025	Qantas - Flights - Advocacy Manager Marketing Comms	856.63
	16-Jan-2025	Qantas - Flights - Advocacy Deputy Mayor	856.63
	16-Jan-2025	Qantas - Flights - Advocacy CEO	371.40
	16-Jan-2025	Qantas Flight Change Credit - Advocacy Mgr MarCom	-202.13

16-Jan-2025	Qantas - Flights - Advocacy Manager Marketing Comms	1,035.60
23-Jan-2025	Catering - Subway - Business Transformation Lunch & Learn Workshop	197.50

Executive Assistant - Strategic Projects & Infrastructure	\$4,184.40
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21-Jan-2025	Questamon - Part 1 Understanding Construction Contracts - Esther Kunz - Training	1,595.00
21-Jan-2025	Questamon - Part 1 Understanding Construction Contracts - Sasha Lewis - Training	1,595.00
24-Jan-2025	Qantas - Ktha-Perth return flights - Director P&I - Development WA meeting 7 February	994.40

Exec Assistant - Development Services	\$2,665.24
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17-Jan-2025	Accommodation - Seashells Resort Broome - Manager City Growth - ANW Tourism Industry Forum	422.24
17-Jan-2025	Accommodation - Seashells Resort Broome - Supervisor Tourism Services - ANW Tourism Industry Forum	422.24
20-Jan-2025	Flights - Karratha to Broome Return - ANW Tourism Industry Forum	1,815.76
22-Jan-2025	Ranger Equipment - Pound Supplies	5.00

Manager Marketing & Communications	\$3,594.62
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13-Jan-2025	Facebook Marketing Expenses	845.13
13-Jan-2025	Facebook marketing expenses	60.79
15-Jan-2025	QANTAS flight Karratha - Perth	512.30
21-Jan-2025	Campaign Monitor - Monthly subscription fee	183.70
22-Jan-2025	Jotform monthly usage fee	854.13
28-Jan-2025	QANTAS- Flight Karratha - Perth, Mgr MarCom	259.00
28-Jan-2025	Karratha Central Apartments - Accommodation Jan	879.57

Manager Information Technology	\$2,421.34
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02-Jan-2025	Bitwarden - IT Software	89.03
13-Jan-2025	ACQUIA - Website hosting - IT Network	764.61
14-Jan-2025	SafetyCulture\iAuditor - IT Software	871.20
28-Jan-2025	Lightspeed\Kounta - REAP POS - IT Software	696.50

P&C - Training & Development Officer	\$3,563.87
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07-Jan-2025	Careerone Pty Ltd - Job Advertisement, Engineer Role	203.50
10-Jan-2025	Booking.com-Sydney - Staff Accom, DISC Accreditation(Amanda Trengrove) Country Comfort Perth 28/01/2025-31/01/2025	621.27
14-Jan-2025	Booking.com Sydney - Staff Accom, WALGA Urban Tree Conference, Brian Randall & Ryan Beattie 13/02/2025-15/02/2025	670.00
15-Jan-2025	ATI Mirage Training - Effective Minute Taking, 05/02/2025Isabella Morris, Xana Erwich, Laura Poole	1,277.10

21-Jan-2025	Gallery Hotel - Staff Accom, Diploma of Leadership and Management, Andrew Ramsay 22/01/202/-25/01/2025	405.00
21-Jan-2025	Gallery Hotel - Staff Accom, Diploma of Leadership and Management, Brian Randall 22/01/202/-25/01/2025	387.00

Director Strategic Projects & Infrastructure	\$994.40
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07-Jan-2025	Qantas - Karratha-Perth return flight - Airport Compliance & Safety Officer - CBS Equipment	994.40
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Exec Assistant to CEO	\$947.70
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21-Jan-2025	QANTAS, Flights for Cr Nunn attending Company Directors Course Perth	883.70
28-Jan-2025	WANEWS, Monthly Digital Subscription	32.00
31-Dec-2024	WANEWS, Monthly Digital Subscription	32.00

CEO	\$340.07
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07-Jan-2025	HORIZON - V.Miltrup, Allowances as per Employ Contract	221.02
21-Jan-2025	Jamaica Blue - PDC Business Meeting	54.25
24-Jan-2025	Kinatico Ltd - CV Check Software	64.80

TOTAL TRANSACTIONS	\$36,720.57
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